

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

TUESDAY, October 19, 2021

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:00 p.m. by Mayor Wolfe on a virtual web meeting and telephonically (877) 853-5257. Councilmembers present: Mayor Wolfe, Vice Mayor Cloven, and Councilmembers Diaz, Tillman, and Wan. Councilmembers absent: None. Staff present: City Manager Reina Schwartz, Finance Director Katherine Korsak, Assistant to the City Manager Laura Hoffmeister, City Attorney Mala Subramanian, and City Clerk/HR Manager Janet Calderon.

2. **MEETING PROTOCOL VIDEO** – City Clerk.

3. **PLEDGE OF ALLEGIANCE** – led by Councilmember Diaz.

4. **CONSENT CALENDAR**

Councilmember Wan requested clarification on items 4(d) and 4(f).

Councilmember Wan inquired on item 4(f) about whether the original forecast was a reasonable estimate. City Manager Schwartz advised historically the City has not broken out the General Fund versus Other Funds interest.

Councilmember Wan inquired on item 4(d) for the impact fees established, have we used the impact fees collected? Assistant to the City Manager Laura Hoffmeister advised staff will research and get back to the Council with specific information.

It was moved by Councilmember Wan, seconded by Vice Mayor Cloven, to approve the Consent Calendar items as submitted. (Passed 5-0).

- (a) Approved the minutes of the City Council’s regular meeting of October 5, 2021. (City Clerk)
- (b) Approved the Financial Demands and Obligations of the City. (Finance)
- (c) Adopted Resolution No. 58-2021 of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings during the COVID-19 State of Emergency Under AB 361. (City Manager)
- (d) Adopted Resolution No. 59-2021 of the City Council of the City of Clayton Finding there Remains a Reasonable Relationship Between Current Needs for the City’s Development Impact Fees and the Purposes for Which they were Originally Charged (Government Code Section 66000 et. seq.) Related to the City’s Annual Report on Development Impact Fees for the Fiscal Year Ended June 30, 2021. (Finance Director)

- (e) Adopted Resolution No. 60-2021 Authorizing the Extension of the Abandoned Vehicle Abatement Fee and Collection of the Fee by the Abandoned Vehicle Service Authority (Authority) for 10 years, Subject to Approval by Electors of the County; and Authorizing the Authority to Order an Election and Submit to the Electors of Contra Costa County the Question of Whether the Authority Program and Fee Shall be Renewed for 10 years and Upon Approval of the Fee Measured by at least Two-Thirds of the Registered Voters Voting on the Measure, the Authority will be Authorized to Impose the Fee; and the City Council Authorizes the Authority to Take all Administrative Action Necessary in the Furtherance of Ordering an Election for the Purpose of Extending the Authority and Fee. (Police Chief)
- (f) Third Quarter Ending March 31, 2021 FY 2020/21 Investment Portfolio Report. (Finance Director)
- (g) Fourth Quarter Ending June 30, 2021 FY 2020/21 Investment Portfolio Report. (Finance Director)

5. RECOGNITIONS AND PRESENTATIONS

- (a) Presentation by Contra Costa County District Attorney's Office. (Diana Becton, District Attorney)

Diana Becton, District Attorney presented a brief overview of the function of the Contra Costa County District Attorney's office.

Following questions by City Council, Mayor Wolfe opened the item to public comment; no comments were offered.

6. REPORTS

- (a) City Manager/Staff

City Manager Reina Schwartz announced the upcoming Housing Element Community Workshop taking place on October 20, 2021 at 6:30 pm via Zoom.

- (b) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Tillman met with the City Manager, attended the Contra Costa County Mayors' Conference, and assisted the Clayton Community Library sort books for their book sale; noting the book sale raised over \$5,500.

Vice Mayor Cloven attended a meeting of Transportation Partnership and Cooperation for Central Contra Costa (TRANSPAC), met with the City Manager, and spoke with various residents regarding Clayton's Housing Element.

Councilmember Diaz attended the joint Contra Costa County Supervisor Mitchoff and Supervisor Burgis meeting, the Morgan Territory Community Association meeting, the Diablo Rod and Gun Club meeting, met with the City Manager, met with the Concerts in The Grove committee, advised October 13 was the 246th Anniversary of the United

States Navy, attended the Society of Retired FBI Agents event, and met with the Police Chief.

Councilmember Wan emailed and called constituents and attended the Clayton Community Library book sale.

Mayor Wolfe attended the Clayton Community Library book sale, met with the City Manager, emailed and called constituents, spoke with the school principals regarding the increased trash at The Grove Park occurring after-school, spoke with a citizen and staff regarding the vandalized benches on Pebble Beach, attended the Contra Costa County Mayors' Conference, and noted Vice Mayor Cloven recently celebrated a birthday.

7. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

AJ Chippero announced a Halloween event taking place at Clayton Community Church from 2:00 pm – 4:00 pm on Halloween.

Dee Vieira inquired if the upcoming Housing Element Workshop would be recorded.

City Manager Schwartz confirmed the House Element Workshop will be recorded.

Mayor Wolfe closed public comment.

8. **PUBLIC HEARINGS** – None.

9. **ACTION ITEMS** – None.

10. **CLOSED SESSION** – None.

11. **COUNCIL ITEMS**

Councilmember Wan requested a future item to have the City Council consider alternative City Council meeting dates in order to meet some grant funding deadlines.


City Manager Schwartz advised the second meeting in December is the week of Christmas and is looking for additional meeting dates of either November 30 or December 14 to meet some grant funding deadlines.

12. **ADJOURNMENT**– on call by Mayor Wolfe, the City Council adjourned its meeting at 8:30 p.m.

The next regularly scheduled meeting of the City Council will be November 2, 2021.

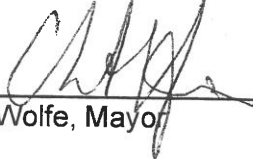
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Respectfully submitted,



Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



Carl Wolfe, Mayor

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