

**MINUTES**  
**OF THE**  
**REGULAR MEETING**  
**CLAYTON CITY COUNCIL**

**TUESDAY, November 1, 2022**

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:02 p.m. by Mayor Cloven via a hybrid meeting format live in-person and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Cloven, Vice Mayor Tillman, and Councilmembers Diaz (arrived at 7:08 pm), Wan, and Wolfe. Councilmembers absent: None. Staff present: City Manager Reina Schwartz, City Attorney Mala Subramanian, and City Clerk/HR Manager Janet Calderon.

2. **MEETING PROTOCOL VIDEO** – City Clerk.

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Cloven.

4. **CONSENT CALENDAR**

**It was moved by Councilmember Wolfe, seconded by Councilmember Wan, to approve the Consent Calendar items 4(a) – 4(c), as submitted. (Passed 4-0).**

- (a) Approved the minutes of the City Council's regular meeting of October 4, 2022. (City Clerk)
- (b) Approved the Financial Demands and Obligations of the City. (Finance)
- (c) Adopted Resolution No. 77-2022 of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings as Needed during the COVID-19 State of Emergency Under AB 361. (City Manager)

5. **RECOGNITIONS AND PRESENTATIONS**

- (a) Information Only – No Action Requested.
  - Dutch-American Heritage Day – November 16
  - Native American Heritage Month

- (b) Proclamation declaring November 2, 2022 as “Shelter in Place Education Day”. (Mayor Cloven)

Mayor Cloven read the proclamation declaring Wednesday, November 2<sup>nd</sup> as “Shelter in Place Education Day” in the City of Clayton and requested to City Clerk to mail to the requestor.

City Manager Schwartz suggested taking item 5(d) prior to 5(c) as local business owners were present at the meeting.

- (d) Welcome and Recognition of New Local Businesses. (City Manager)

Mayor Cloven welcomed local business owners an opportunity to introduce their business to the community. The following businesses provided a brief overview of their business: Austin Brown, DDS, PC; Meraki Wreath Company – Retail Shop; Je Fine Art Gallery & Gifts; and Poet Street Designs.

- (c) Contra Costa Mosquito and Vector Control District Presentation. (Nola Woods)

Nola Woods, Public Affairs Director, Contra Costa Mosquito and Vector Control District, provided an overview of Contra Costa Mosquito and Vector Control District with a focus on Clayton.

## **6. REPORTS**

- (a) City Manager Reina Schwartz announced the next Clayton Police Chief is Richard McEachin, who will be sworn in at the next regular City Council meeting of November 15, 2022. She also announced her resignation effective February 2023, and advised the City Council at its next meeting will be an item on recruitment of Clayton’s next City Manager.

- (b) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended the Clayton Historical Society Social, attended the Clayton Business and Community Association General Membership meeting, and attended the East Bay Regional Communications System Authority (EBRCS) meeting.

Councilmember Jeff Wan campaigned to be re-elected to City Council and called and emailed constituents.

Councilmember Wolfe met with the Mayor, met with the City Manager, attended the Clayton Business and Community Association General Membership meeting, attended the Hay Day Celebration and attended the East Contra Costa Habitat Conservancy meeting.

Vice Mayor Tillman attended the Contra Costa County Court Appointed Special Advocates (CASA) Gala, attended the Clayton Business and Community Association General Membership meeting, attended the Elected Woman's luncheon, attended the Hay Day Celebration, attended the Clayton Library Foundation Used Book Sale, was appointed Vice Chair of the Cal Cities Community Policy Committee, and announced the Trails and Landscaping Committee meeting taking place tomorrow.

Mayor Cloven attended the Hay Day Celebration, the Clayton Business and Community Association General Membership meeting, and spoke with constituents.

**7. PUBLIC COMMENT ON NON - AGENDA ITEMS**

Ed Miller introduced himself and provided remarks about his candidacy.

Bridget Billeter introduced herself and provided remarks about her candidacy.

Kim Trupiano introduced herself and provided remarks about her candidacy.

Jeff Wan introduced himself and provided remarks about his candidacy.

Tuija Catalano provided comments on how she dislikes the current negative campaigning and how she would like to see local campaigns run.

Terri Denslow commended City Manager Reina Schwartz for her service to the Clayton community.

Roy Correra expressed his dissatisfaction with leadership and would like to see more deliverables.

**8. PUBLIC HEARINGS – None.**

**9. ACTION ITEMS – None.**

**10. CLOSED SESSION – None.**

**11. COUNCIL ITEMS**

Vice Mayor Tillman requested a future agenda item to include review of the various Committees list to determine if there is still relevance.

Councilmember Diaz requested a future agenda item to include a closed session item with the new City Council to discuss the executive recruitment firms being considered for the upcoming City Manager recruitment.

**12. ADJOURNMENT– on call by Mayor Cloven, the City Council adjourned its meeting at 8:07 p.m.**


The next regularly scheduled meeting of the City Council will be November 15, 2022.

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Respectfully submitted,

  
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Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

  
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Peter Cloven, Mayor

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