

**MINUTES  
OF THE  
REGULAR MEETING  
CLAYTON CITY COUNCIL**

**TUESDAY, June 7, 2022**

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:00 p.m. by Mayor Cloven on a virtual web meeting and telephonically (877) 853-5257. Councilmembers present: Mayor Cloven, Vice Mayor Tillman, and Councilmembers Diaz, Wan, and Wolfe. Councilmembers absent: None. Staff present: City Manager Reina Schwartz, City Attorney Mala Subramanian, Finance Director Katherine Korsak, and City Clerk/HR Manager Janet Calderon.

2. **MEETING PROTOCOL VIDEO** – City Clerk.

3. **PLEDGE OF ALLEGIANCE** – led by Councilmember Diaz.

4. **CONSENT CALENDAR**

Councilmember Diaz pulled Item 4(h) for a separate discussion.

**It was moved by Councilmember Wolfe, seconded by Vice Mayor Tillman, to approve the Consent Calendar items 4(a) – 4(g) as submitted. (Passed 5-0).**

- (a) Approved the minutes of the City Council's special meeting of May 31, 2022. (City Clerk)
- (b) Approve the Financial Demands and Obligations of the City. (Finance)
- (c) Adopted Resolution No. 40-2022 of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings as Needed during the COVID-19 State of Emergency Under AB 361. (City Manager)
- (d) Adopted Resolution No. 41-2022 Approving the Engineer's Report and Declare Intent to Levy and Collect Real Property Assessments for the Diablo Estates at Clayton Benefit Assessment District for Fiscal Year 2022/23 and Give Notice of a Public Hearing to be held on July 19, 2022 at 7:00PM at the City of Clayton City Council Meeting on the Levy of the Proposed Assessments. (City Engineer)
- (e) Adopted Resolution No. 42-2022 Approving the Engineer's Report and Proposed Assessments for the Operation & Maintenance of Street Lights in the Street Light Assessment District, FY 2022/23. (City Engineer)
- (f) Adopted Resolution No. 43-2022 Calling a General Municipal Election on November 8, 2022; Requesting and Consenting to Consolidation of the Said General Municipal Election and Setting Specifications of the Election Order; and Adopted Resolution No.

44-2022 Adopting a Policy for Voluntary Municipal Candidates' Statements Printed in Voter Information Pamphlets. (City Clerk)

- (g) Adopted Ordinance No. 496 Amending Sections 8.04 and 8.06 of the Clayton Municipal Code Relating to Solid Waste Collection Pursuant to SB 1383.  
(City Manager)

Item 4(h) pulled for a separate discussion

Councilmember Diaz requested a separate discussion of this item.

Beth Ward, Director of Contra Costa County Animal Services provided a brief overview of the services offered by Contra Costa County Animal Services.

Mayor Cloven opened public comment.

Richard McEachin requested Clayton to continue contracting Contra Costa County Animal Services Department, as it would be difficult for Clayton to run its own Animal Services Department.

Mayor Cloven closed public comment.

**It was moved by Councilmember Wan, seconded by Councilmember Diaz, to approve the Consent Calendar item 4(h), as submitted. (Passed 5-0).**

- (h) Adopted Resolution No. 45-2022 Approving an Interagency Agreement with the Contra Costa County Animal Services Department for Animal Control Services for an Initial Two-Year Term in an Amount Not to Exceed \$200,000 over the Two-Year Period, and Authorizing the City Manager to Execute the Agreement.  
(City Manager)

**5. RECOGNITIONS AND PRESENTATIONS**

- (a) Information Only – No Action Requested.

- Portuguese Heritage Month (June)
- LGBTQI+ Pride Month (June)
- Juneteenth (June 19)

- (b) Proclamation declaring June 14, 2022 as “Otter Day” in the City of Clayton.  
(Mayor Cloven)

Mayor Cloven read the proclamation, Amanda Pisani, Otters Social Committee, thanked the City Council for recognizing the achievement of the Dana Hills Otters Swim Team. She announced the team will be downtown Clayton on Tuesday, June 14, 2022 supporting local businesses.

## **6. REPORTS**

- (a) City Manager Reina Schwartz announced the Planning Commission is accepting applications until June 15, 2022, City Hall will be closed June 20, 2022 for Juneteenth, and announced the Contra Costa County COVID rates are continuing to rise.
- (b) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended the Concerts in The Grove featuring Nightmoves, attended the Charles "Chuck" Hammond Celebration of Life, attended the Contra Costa Fire District 57<sup>th</sup> Academy Graduation, attended the Clayton Business and Community Association General Membership meeting, attended Memorial Day events downtown Clayton and Todos Santos Plaza, met with the City Manager, met with the Community Development Director, attended the Contra Costa Fire District Station 95 Ribbon cutting in Oakley, attended the Contra Costa Water District Board meeting, attended the East Bay Regional Communications System (EBRCS) meeting, attended the Concerts in The Grove featuring Brickhouse, spoke with constituents, attended the Clayton Business and Community Association BBQ Committee meeting, met with the Police Chief and met with the City Manager.

Councilmember Wan attended the Budget/Audit Committee meeting, and spoke with constituents.

Councilmember Wolfe attended the City Council Special Meeting, attended the Pride Parade Committee meeting, attended the Clayton Business and Community Association BBQ Committee meeting, attended the Clayton Business and Community Association General Membership meeting, attended the Clayton Business and Community Association Advisory Committee meeting, attended the Memorial Day events downtown Clayton, met with the Mayor, met with the City Manager, emailed constituents, met with the Community Development Director and Pride Parade Committee, noted the lack of cleanliness of The Grove Park and witnessed some parents and children who cleaned up the park, and attended the raising of the Pride Flag at City Hall.

Vice Mayor Tillman met with Edi Birsan, attended with Mayor Cloven the J.E. Fine Arts Gallery Ribbon Cutting, attended the Budget/Audit Committee meeting, was a judge for Northgate High School Senior Projects, attended the Clayton Business and Community Association General Membership meeting, attended the Cal Cities meeting, attended the Elected Women's Luncheon, attended the Memorial Day event at downtown Clayton and Todos Santos Plaza, attended the City Council Special meeting, attended the rising of the Pride Flag event, and announced the upcoming Pride Parade taking place on June 25.

Mayor Cloven made the decision to temporarily go back to virtual meetings to the rise of COVID, attended the Concerts in The Grove featuring Nightmoves, attended the

Clayton Business and Community Association General Membership meeting, attended the Diablo View Middle School Career Day, attended the Memorial Day event downtown Clayton and Todos Santos Plaza, attended the rising of the Pride Flag event, attended the Contra Costa County Mayors' Conference, attended the Concerts in The Grove, awarded prizes for the Pride Poster Contest, emailed and called constituents.

**7. PUBLIC COMMENT ON NON - AGENDA ITEMS**

Terri Denslow announced the upcoming Pride Parade taking place on June 25, 2022 at 10:00 am in downtown Clayton.

Rosy Straka expressed her support for the Pride Parade and is pleased with the support from downtown businesses.

Scott Denslow also expressed his support for the upcoming Pride Parade.

Mayor Cloven closed public comment.

**8. PUBLIC HEARINGS – None.**

**9. ACTION ITEMS**

- (a) Discuss and Approve Conceptual Framework for Allocation of Pandemic Recovery Reserve Funds. (City Manager)

City Manager Schwartz presented the report.

Following questions by the City Council, Mayor Cloven opened the item for public comment; no comments were offered.

Direction provided to staff.

\*\*\* Mayor Cloven called for a brief Recess from 9:24 pm to 9:32 pm \*\*\*

- (b) Workshop for Fiscal Year 2022/23 Draft Budget and Direction to Staff. (Finance Director/City Manager)

Finance Director Katherine Korsak presented the report.

Following questions by the City Council, Mayor Cloven opened the item for public comment; no comments were offered.

Direction provided to staff.

- (c) Review Proposed FY2022/23 Master Fee Schedule. (Finance Director)

Mayor Cloven requested this item be continued to the June 21, 2022 meeting, due to the late hour.

Mayor Cloven opened the item to public comment; no comments were offered.

**10. CLOSED SESSION – None.**

**11. COUNCIL ITEMS**

Councilmember Diaz requested a future agenda item to include an organizational analysis.

Councilmember Wolfe requested a future agenda item to run the Clayton fountain on 9/11.

Mayor Cloven requested a future agenda item to review the City's Mission, Vision and Values statements.

**12. ADJOURNMENT– on call by Mayor Cloven, the City Council adjourned its meeting at 11:21 p.m.**


The next regularly scheduled meeting of the City Council will be June 21, 2022.

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Respectfully submitted,

  
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Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

  
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Peter Cloven, Mayor

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