

**MINUTES**  
**OF THE**  
**REGULAR MEETING**  
**CLAYTON CITY COUNCIL**

**TUESDAY, August 2, 2022**

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:00 p.m. by Mayor Cloven via a hybrid meeting format live in-person and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Cloven, Vice Mayor Tillman, and Councilmembers Diaz, and Wolfe. Councilmembers absent: Councilmember Wan. Staff present: City Manager Reina Schwartz, City Attorney Anne Branham, and City Clerk/HR Manager Janet Calderon.

2. **MEETING PROTOCOL VIDEO** – City Clerk.

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Cloven.

4. **CONSENT CALENDAR**

Councilmember Wolfe indicated a correction to be made on item 4(a) – Minutes of the City Council Meeting of July 19, 2022, regarding the motion and second relative to item 6(e) at that meeting.

**It was moved by Vice Mayor Tillman, seconded by Councilmember Wolfe, to approve the Consent Calendar items 4(a), as amended, 4(b) – 4(f) as submitted. (Passed 4-0).**

- (a) Approve the minutes of the City Council's regular meeting of July 19, 2022. (City Clerk)
- (b) Approve the Financial Demands and Obligations of the City. (Finance)
- (c) Adopted Resolution No. 60-2022 of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings as Needed during the COVID-19 State of Emergency Under AB 361. (City Manager)
- (d) Adopted Resolution No. 61-2022 Awarding a Contract to Specified Play Equipment Company in the Amount of \$326,785 for Replacement of Play Structures at the Clayton Community Park (Capital Improvement Plan Project No. 10454). (Community Development Director)

- (e) Contract with Sher Edling LLP for specialized legal services related to the City's claims for relief from damages from PCBs and/or other contaminants.  
(City Attorney)
- (f) Ratify Letter Opposing Unless Amended Senate Bill 932, As Amended June 20, 2022 (Portantino) Relating to General Plan Circulation Elements. (City Manager)

**5. RECOGNITIONS AND PRESENTATIONS - None.**

**6. REPORTS**

- (a) City Manager Reina Schwartz advised there are technical difficulties in the Zoom feed this evening. City Manager Schwartz advised staff is still finalizing the paving project; specifically on Chardonnay Circle; the Police Chief recruitment has closed with six applicants with interviews scheduled later this month; announced that the deadline to pull papers for Clayton City Council election are due no later than August 17<sup>th</sup>, and the City has received the final payment of American Rescue Plan Act funding.
- (b) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Wolfe called and emailed constituents, attended the Clayton Business and Community Association General Membership meeting, met with the Pride Committee, attended the Clayton Business and Community Association subcommittee meeting, and reported an item dropped off in his neighborhood to the Clayton Police Department.

Councilmember Diaz attended the Clayton City Council Closed Session and Regular meeting, attended the Classic Car Show and DJ event, attended the Contra Costa Fire Protection District Fallen Firefighter Ceremony, attended the Clayton Business and Community Association General Membership meeting, attended the Concerts in The Grove, met with the Police Chief, and met with the City Manager, and announced the final Classic Car Show and DJ event taking place on Wednesday, August 3, 2022.

Vice Mayor Tillman met with the City Manager, attended the Clayton Business and Community Association General Membership meeting, met with the Community Development Director and the Accounting Technician, met with the Pride Committee, and spoke to constituents about the tree trimming.

Mayor Cloven attended the Clayton Business and Community Association General Membership meeting, attended Concerts in The Grove, and spoke with constituents regarding tree trimming, and announced the Clayton Cleans Up Event will be resuming in the Spring of 2023, but that there may be an earlier cleanup event in September 2022.

7. **PUBLIC COMMENT ON NON - AGENDA ITEMS** – None.

8. **PUBLIC HEARINGS** – None.

9. **ACTION ITEMS**

- (a) Adopt a Resolution Updating the Clayton Fountain Operational Policy to Add Additional Dates of Fountain Operation. (City Manager)

City Manager Reina Schwartz presented the report.

Following questions by the City Council, Mayor Cloven opened public comment; no comments were offered.

**It was moved by Councilmember Wolfe, seconded by Vice Mayor Tillman, to Adopt Resolution No. 62-2022 Amending the Clayton Fountain Operational Policy as amended. (Passed 4-0).**

- (b) Adopt a Resolution Approving a Library Lease and Service Agreement Between the County of Contra Costa and the City of Clayton for FY 2022/23 and Future Years. (City Manager)

City Manager Reina Schwartz presented the report.

Following questions by the City Council, Mayor Cloven opened public comment; no comments were offered.

Alison McKee, Contra Costa County Librarian answered specific questions of the City Council pertaining to Library equipment.

**It was moved by Vice Mayor Tillman, seconded by Councilmember Wolfe, to Adopt Resolution No. 63-2022 Approving a Library Lease and Service Agreement Between the County of Contra Costa and the City of Clayton for FY2022/23 and Future Years. (Passed 4-0).**

- (c) Approve by Minute Order a Memorandum of Agreement with Clayton Theatre Company Reflecting Endeavor Hall Rental Rate Discount. (Finance Director)

City Manager Reina Schwartz presented the report.

Following questions by the City Council, Mayor Cloven opened public comment.

Tamara Steiner provided a brief history of the Clayton Theatre Company and its agreement of reduced costs provided for the Endeavor Hall Rental Discount, she also suggested Endeavor Hall establish reasonable rates for community groups.

Mayor Cloven closed the public hearing.

**It was moved by Vice Mayor Tillman, seconded by Councilmember Wolfe, to Approve a Memorandum of Agreement with Clayton Theatre Company Reflecting Endeavor Hall Rental Rate Discount. (Passed 4-0).**

**10. COUNCIL ITEMS**

Councilmember Diaz requested a future item to include establishment of a formal process, including endorsement of City resources used in Downtown event closures.

Councilmember Wolfe requested addition to his earlier report to include meeting with the City Manager and meeting with the Mayor.

**11. ADJOURNMENT– on call by Mayor Cloven, the City Council adjourned its meeting at 8:04 p.m.**

The next regularly scheduled meeting of the City Council will be August 16, 2022.

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Respectfully submitted,

  
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Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

  
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Peter Cloven, Mayor

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