

**MINUTES  
OF THE  
SPECIAL MEETING  
CLAYTON CITY COUNCIL**

**MONDAY, March 13, 2023**

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 3:32 p.m. by Mayor Wan held via a hybrid meeting format live in-person and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Wan, Vice Mayor Diaz, and Councilmembers Cloven Tillman, and Trupiano. Councilmembers absent: None. Staff present: Interim City Manager Ron Bernal, Strategic Planning, Economic Dev. & Municipal Management Rick Otto from MRG Consultants, City Attorney Mala Subramanian, Maintenance Supervisor Jim Warburton, Police Chief Rich McEachin, Community Development Director Dana Ayers, Finance Director Angeline Loeffler, Finance Consultant Nitish Sharma, City Engineer Larry Thesis, and City Clerk Janet Calderon.

Report out from Closed Session from City Council special meeting of March 11, 2023:  
Mayor Wan reported “No Reportable Action”.

2. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

James Killoran expressed concern regarding permit fee increases and suggested a limited police fund parcel tax.

Scott Denslow would not support new taxes.

Terri Denslow requested a change of the negotiators of the Clayton Business and Community Association contract be the Mayor and City Manager, as they are not Clayton Business and Community Association members.

Keith Haydon requested the negotiators of the Clayton Business and Community Association contact the original negotiators for input on the original fee structure.

Mayor Wan closed public comment.

3. **CONSENT CALENDAR**

**It was moved by Councilmember Cloven, seconded by Councilmember Tillman, to approve the Consent Calendar item 4(a), as submitted. (Passed 5-0).**

- (a) Adopted Resolution No. 13-2023 Extending the Proclamation of the Director of Emergency Services of the City of Clayton Declaring a Local Emergency Due to Adverse Weather Conditions Beginning December 31, 2022. (Interim City Manager)

4. **ACTION ITEM**

- (a) Review, discuss and establish Council - Manager Goals and Objectives for Fiscal Year 2023/24. (Interim City Manager)

Interim City Manager Ron Bernal presented the report and introduced Rick Otto, MRG Consulting to present its findings on the Organizational Assessment. Rick Otto, MRG Consulting presented a PowerPoint presentation with an overview of the findings.

Following questions and comments by the City Council, Mayor Wan opened the public comment.

James Killoran suggested a \$200.00 parcel tax to add an additional three employees to staff.

Terri Denslow was not surprised by the results of the organizational assessment and requested the City Council take this seriously.

Scott Denslow suggested everyone listen to the results, analyze the report and move forward.

Keith Haydon suggested the results be shared with the community.

Frank Gavidia requested the City Council find a way to work together as the city is currently divided.

Ed Miller expressed support of the city joining Recycle Smart JPA and regionalism of working with other municipalities.

Mayor Wan closed public comment.

The City Council provided the following objectives:

- Revenue Generating Ideas
- Updated Fee Schedule
- Apex IT Update
- Address Financial Challenges
- Landscape Maintenance District Vote
- Address Finances to Fund Staff
- Financial Stability
- Staff Resources
- Geological Hazard Abatement District Resources
- Overview of On-Call Contracts
- Council Relationship
- Initiative to Fund Public Safety
- Cannabis Initiative
- Update General Plan

Interim City Manager Ron Bernal suggested scheduling another meeting to discuss next steps on City Council Goals.

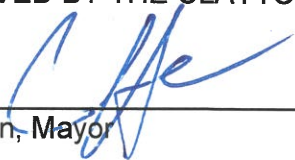
5. **ADJOURNMENT**– on call by Mayor Wan, the City Council adjourned its meeting at 5:51 p.m.

# # # # #

Respectfully submitted,

  
\_\_\_\_\_  
Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

  
\_\_\_\_\_  
Jeff Wan, Mayor

# # # # #