

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

TUESDAY, APRIL 18, 2023

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:02 p.m. by Mayor Wan held via a hybrid meeting format, live in-person, and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Wan, Vice Mayor Diaz, and Councilmembers Cloven and Trupiano. Councilmembers absent: None. Staff present: Interim City Manager Ron Bernal, City Attorney Mala Subramanian, Chief of Police Rich McEachin, Maintenance Supervisor Jim Warburton, Community Development Director Dana Ayers, City Engineer Larry Theis, Finance Director Angeline Loeffler (via Zoom) and City Clerk Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – Led by Mayor Wan.

3. **PUBLIC COMMENT ON NON-AGENDA ITEMS** – None.

4. **CONSENT CALENDAR**

It was moved by Councilmember Cloven and seconded by Councilmember Tillman to approve the Consent Calendar items 4(a) – 4(c), as submitted. (Passed 5-0)

- (a) Approved the minutes of the City Council’s regular meeting of April 4, 2023. (City Clerk)
- (b) Approved the Financial Demands and Obligations of the City. (Finance Director)
- (c) Adopted Resolution No. 20-2022 Directing the Preparation and Filing of an Engineer’s Report for the Diablo Estates Benefit Assessment District. (City Engineer)

5. **RECOGNITIONS AND PRESENTATIONS**

- (a) Proclamation declaring the week of April 23 – 29, 2023 as “Clayton Community Library Week”. (Mayor Wan)

Mayor Wan read the proclamation declaring April 23-29, 2023 as “Clayton Library Week” in the City of Clayton.

Geneva Moss, Community Library Manager, provided a brief update regarding the Clayton Community Library.

- (b) Mount Diablo Interpretive Association (MDIA) Mitchell Canyon Educational Center Presentation. (Councilmember Trupiano)

Councilmember Trupiano introduced Mike Brady, Mount Diablo Interpretive Association Campaign Co-Chair and Gary Parkhurst presented the Power Point.

6. REPORTS

- (a) Interim City Manager Ron Bernal announced the upcoming Budget and Audit Committee meeting taking place on April 24, the installation of new playground equipment at Clayton Community Park is almost complete, and parts needed to repair the splashpad at The Grove Park have arrived.

7. PUBLIC HEARINGS – None.

8. ACTION ITEMS

- (a) Authorize the Mayor to Execute the City Manager Employment Agreement.
(City Attorney)

City Attorney Mala Subramanian presented the report.

Following questions and comments by the City Council, Mayor Wan opened the public comment; no comments were offered.

It was moved by Councilmember Tillman, seconded by Councilmember Cloven, to authorize the Mayor to Execute the City Manager Employment Agreement with Bret Prebula. (Passed 5-0)

- (b) Resolution Adopting the City of Clayton's Salary Schedule Effective April 18, 2023, in Conformance with the California Public Employees Retirement System (CalPERS) Requirements to Provide a Publicly Available Salary Schedule.
(Interim City Manager)

Interim City Manager Ron Bernal presented the report.

Following questions and comments by the City Council, Mayor Wan opened the public comment; no comments were offered.

It was moved by Councilmember Tillman, seconded by Mayor Wan, to Adopt Resolution No. 21-2023 Adopting the City of Clayton's Salary Schedule Effective April 18, 2023 in Conformance with CalPERS Requirements to Provide a Publicly Available Salary Schedule. (Passed 5-0).

- (c) Receive the Report and Provide Feedback on the Traffic Speed Strategy.
(Chief of Police and City Engineer)

Chief of Police Rich McEachin and City Engineer Larry Theis presented the report.

Following questions and comments by the City Council, Mayor Wan opened the public comment; no comments were offered.

Direction was provided to staff.

- (d) Approve Funding Appropriation for American Rescue Plan Act (ARPA) Funds for Efficiency Measures and Asset Replacement and Acquisition.
(Interim City Manager)

Interim City Manager Ron Bernal presented the report.

Following questions and comments by the City Council, Mayor Wan opened the public comment; no comments were offered.

It was moved by Mayor Wan, seconded by Councilmember Tillman, to Approve Funding Appropriation for American Rescue Plan Act (ARPA) Funds for Efficiency Measures and Asset Replacement, Acquisition and Appropriating up to \$15,000 to Install Automated Entry Points at City Hall. (Passed 5-0)

- (e) Provide Direction on whether to Appropriate Additional American Rescue Plan Act (ARPA) Funds for the Local Assistance Program (Clayton Cares) and whether to Modify the Amount Allowed per Grant Recipient.
(Interim City Manager)

Interim City Manager Ron Bernal presented the report.

Following questions and comments by the City Council, Mayor Wan opened the public comment.

Larry Love expressed the need of additional funding for small businesses in Clayton as they are still unstable from the pandemic.

Mayor Wan closed public comment.

No action was taken to Appropriate Additional American Rescue Plan Act (ARPA) Funds for the Local Assistance Program (Clayton Cares).

9. COUNCIL ITEMS

Councilmember Trupiano requested a future agenda item to include Approval of the Dates for the 2023 Concerts in The Grove, beginning May 13 through September 16 every other weekend.

10. COUNCIL REPORTS

- (a) City Council – Reports from Council liaisons to Regional Committees, Commissions, and Boards.

Councilmember Cloven attended the TRANSPAC meeting, attended the Clayton Pride committee meeting, and announced the upcoming Clayton Cleans Up event taking place April 22.

Councilmember Tillman attended the Contra Costa County Mayors Conference, met with the Community Development Director, met with the Interim City Manager, spoke with a constituent regarding the Oakhurst Geological Hazard Abatement District, and attended the Clayton Pride committee meeting.

Councilmember Trupiano attended the Contra Costa County Mayors' Conference, attended the Clayton Community Library Foundation meeting and announced she will be attending the upcoming Clayton Cleans Up event.

Vice Mayor Diaz attended the County Connection Board and Administration and Finance Committee meetings, attended the Contra Costa County Mayors' Conference, attended the Clayton Business and Community Association BBQ Committee meeting, attended the Bay Area Retired FBI Agents luncheon, attended the Clayton Business and Community Association Art & Wine Security meeting, and met with the Interim City Manager.

Mayor Wan attended the Contra Costa County Mayors' Conference, met with the Finance Director providing Investment Policy edits, and worked with City Staff regarding future agenda items.

11. **ADJOURNMENT** – on call by Mayor Wan, the City Council adjourned its meeting at 9:03 p.m.

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Respectfully submitted,



Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



Jeff Wan, Mayor