

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, February 21, 2023

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:00 p.m. by Mayor Wan held via a hybrid meeting format live in-person and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Wan, Vice Mayor Diaz, and Councilmembers Cloven, Tillman, and Trupiano. Councilmembers absent: None. Staff present: Interim City Manager Ron Bernal, City Attorney Joanna Gin, Police Chief Richard McEachin, Community Development Director Dana Ayers, Finance Director Angeline Loeffler, and City Clerk Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Wan.

3. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

Vito Impastato, Assistant Chief, provided a brief update of Contra Costa Fire happening throughout the county.

4. **CONSENT CALENDAR**

It was moved by Councilmember Cloven, seconded by Councilmember Trupiano, to approve the Consent Calendar items 4(a) – 4(e), as submitted. (Passed 5-0).

- (a) Approved the minutes of the City Council's regular meeting of February 7, 2023. (City Clerk)
- (b) Approved the Financial Demands and Obligations of the City. (Finance)
- (c) Adopted Ordinance No. 498 Amending Section 3.08.010 of the Clayton Municipal Code, Entitled "Signatures --- Authority Designated". (Interim City Manager)
- (d) Adopted Resolution No. 11-2023 of the City Council Terminating the Local Emergency in the City of Clayton Regarding Coronavirus (COVID-19). (City Attorney)
- (e) Adopted Resolution No. 12-2023 Approving Parcel Map (MS 01-22) at 500 Douglas Road via resolution and find this subdivision project as CEQA Exempt under Class 3 and Class 15. (City Engineer)

5. **RECOGNITIONS AND PRESENTATIONS**

- (a) Administration of the Oath of Allegiance by the Police Chief to the City's new Police Sergeant, Torrey Jarvis.

The Oath of Allegiance to Police Sergeant Torrey Jarvis was administered by Police Chief McEachin. Sergeant Jarvis' father Mark Mays pinned her badge to her uniform.

6. REPORTS

- (a) Interim City Manager Ron Bernal introduced Joanna Gin who is serving as our City Attorney this evening, advised the City Hall Closure to the public on Wednesdays, noted the Clayton Budget and Audit Committee meeting is taking place on Monday, February 27, 2023 and introduced Clayton's new Finance Director Angeline Loeffler.

8. ACTION ITEMS

- (a) Continue Use of Hybrid Meetings for City Council, Planning Commission and Budget and Audit Committee Meetings. (City Attorney)

City Attorney Joanna Gin presented the report.

Following questions and comments by the City Council, Mayor Wan opened the public comment.

Sandy Johnson expressed concern of the total costs of the hybrid meetings.

Mr. Levy is in support of continuing hybrid meetings.

Rosy Straka is also in support of continuing hybrid meetings.

Mayor Wan closed public comment.

It was moved by Councilmember Tillman, seconded by Councilmember Cloven, to continue Use of Hybrid Meetings for City Council, Planning Commission and Budget and Audit Committee Meetings with a modification to no panning during the Budget and Audit Committee meetings. (Passed; 4-1 No; Diaz)

- (b) Endeavor Hall Non-Profit Rental Rate Discussion. (Interim City Manager)

Interim City Manager Ron Bernal presented the report.

Following questions and comments by the City Council, Mayor Wan opened the public comment.

Carl Wolfe, President Clayton Business and Community Association, expressed concern regarding the increased costs for use of Endeavor Hall which may not be feasible to the Clayton Business and Community Association.

Direction was provided to staff to modify the tiers, add 3 days of fee waivers to Clayton based non-profits with less than \$10,000 in receipts in a calendar year and an 80% discount for additional days, the next tier would offer an 80% discount to Clayton

based non-profits with receipts of \$10,001 – \$150,000, and a 50% discount to Clayton based non-profits with receipts of \$150,001 or more.

- (c) Set March 13, 2023 for City Council Special Meeting: City Council Goal Setting.
(Interim City Manager)

Interim City Manager Ron Bernal presented the report.

Following questions and comments by the City Council, Mayor Wan opened the public comment; no comments were offered.

The City Council agreed to hold the City Council Goal Setting Session on Monday, March 13 at 3:30pm in Hoyer Hall with livestream and zoom capabilities.

9. COUNCIL ITEMS

Councilmember Cloven requested a future agenda item to include consideration of funding an additional Crossing Guard.

Councilmember Tillman requested a future agenda item to include traffic calming devices such as speed bumps on Regency Drive.

9. COUNCIL REPORTS

- (a) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Trupiano attended the East Contra Costa Habitat Conservancy meeting, the Clayton Community Library Foundation meeting, the Clayton City Council Special meeting, met with Carl Wolfe regarding the Concerts in The Grove, and met with the Interim City Manager.

Vice Mayor Diaz met with the Morgan Territory Association meeting; announcing a CERT informational meeting taking place on Monday, February 27 in Hoyer Hall, met with the City Manager, attended the Contra Costa Fire Protection Academy Graduation ceremony, attended the County Connection Board meeting, met with the Interim City Manager, and met with the Police Chief.

Councilmember Tillman met with the Interim City Manager met with the Community Development Director, attended a Rainbow Community Center meeting regarding the upcoming Pride Parade, and met with Congressman DeSaulnier.

Councilmember Cloven attended the TRANSPAC meeting, met with Cub Scout Troop 262, attended the Clayton City Council Special meeting, spoke with constituents, and announced the upcoming Clayton Cleans Up on April 22 sponsored by Clayton Business and Community Association and Republic Services.

Mayor Wan met with staff, spoke with constituents, met with the Mount Diablo Parent Facility Club regarding auction items such as Mayor for the Day and a car in the 4th of July Parade, and announced the City Hall Wednesday closure to the public.


11. CLOSED SESSION – None.

12. ADJOURNMENT– on call by Mayor Wan, the City Council adjourned its meeting at 8:45 p.m.

The next regularly scheduled meeting of the City Council will be March 7, 2023.

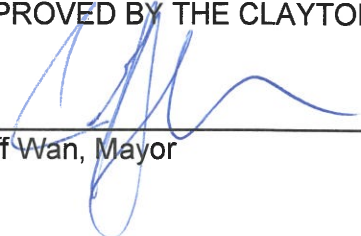
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Respectfully submitted,



Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



Jeff Wan, Mayor

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