



AGENDA

JOINT REGULAR MEETINGS

* * *

CLAYTON CITY COUNCIL and CLAYTON SUCCESSOR & SUCCESSOR HOUSING AGENCIES

* * *

TUESDAY, January 7, 2020

6:00 P.M.

and

7:00 P.M.

*Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517*

Mayor: Julie K. Pierce

Vice Mayor: Jeff Wan

Council Members

Tuija Catalano

Jim Diaz

Carl Wolfe

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's Website at least 72 hours prior to the Council meeting.
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.ci.clayton.ca.us
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours.
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7304.

*** CITY COUNCIL ***

January 7, 2020

6:00 P.M.

1. **CALL TO ORDER AND ROLL CALL** – Mayor Pierce.

2. **COUNCIL INTERVIEW OF PLANNING COMMISSION APPLICANTS**

Three (3) candidates to be interviewed for one vacant term of appointed office expiring on June 30, 2020. ([View Here](#))

- Short Recess -

* * * * *

7:00 P.M. REGULAR PUBLIC MEETING

3. **RECALL TO ORDER THE CITY COUNCIL** – Mayor Pierce.

4. **PLEDGE OF ALLEGIANCE** – led by Mayor Pierce.

5. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by one single motion of the City Council. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question, discussion or alternative action may request so through the Mayor.

(a) Approve the minutes of the City Council's regular meeting of December 17, 2019. ([View Here](#))

(b) Approve the Financial Demands and Obligations of the City. ([View Here](#))

(c) Appointment of Robert Casey as Clayton's representative to the County Connection Citizen Advisory Committee for a 2-year term expiring on January 31, 2021. ([View Here](#))

6. **RECOGNITIONS AND PRESENTATIONS** – None.

7. **REPORTS**

(a) Planning Commission – No meeting held.

(b) Trails and Landscaping Committee – No meeting held.

(c) City Manager/Staff

(d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

(e) Other

8. PUBLIC COMMENT ON NON - AGENDA ITEMS

Members of the public may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) at this time. To facilitate the recordation of comments, it is requested each speaker complete a speaker card available on the Lobby table and submit it in advance to the City Clerk. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. When one's name is called or you are recognized by the Mayor as wishing to speak, the speaker should approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

9. PUBLIC HEARINGS – None.

10. ACTION ITEMS

- (a) City Council discussion and determination of a citizen appointment to the one vacated term of office on the City Planning Commission (term expires June 30, 2020). (Mayor Pierce) ([View Here](#))

11. COUNCIL ITEMS – limited to Council requests and directives for future meetings.

12. CLOSED SESSION

- (a) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) (1 case)

13. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be January 21, 2020.

#

*** CLAYTON SUCCESSOR and SUCCESSOR HOUSING AGENCIES ***
January 7, 2020

1. **CALL TO ORDER AND ROLL CALL** – Chairman Pierce.

2. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by the Board with one single motion. Members of the Board, Audience or Staff wishing an item pulled from the Consent Calendar for purpose of public comment, question or discussion may request so through the Chair.

(a) Approve the minutes of the regular meeting of December 18, 2018.[\(View Here\)](#)

(b) Adopt a Resolution approving the Successor Agency’s Recognized Obligation Payment Schedule for the time period covering July 1, 2020 through June 30, 2021 (ROPS 2020-21), as required by the CA Department of Finance (DOF).
[\(View Here\)](#)

3. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

Members of the public may address the Board on items within the Board’s jurisdiction, (which are not on the agenda) at this time. To facilitate the recordation of comments, it is requested each speaker complete a speaker card available on the Lobby table and submit it in advance to the Secretary. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chair’s discretion. When one’s name is called or you are recognized by the Chair as wishing to speak, the speaker shall approach the public podium and adhere to the time limit. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Board may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the Board.

4. **PUBLIC HEARINGS** – None.

5. **ACTION ITEMS** – None.

6. **BOARD ITEMS** – limited to requests and directives for future meetings.

7. **ADJOURNMENT** – the next regular Successor Agency meeting will be scheduled as needed.

#

Planning Commission Interview Schedule

6:00 p.m. – James Porter

6:15 p.m. – Alan Zee

6:30 p.m. – Terri Denslow

Applicants:

Please have a seat outside the Council Chambers in the Library Lobby. Our City Clerk will be out to get you when the Council interview is ready.

Thank you!

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

Agenda Date: 1-07-2020

Agenda Item: 5a

TUESDAY, December 17, 2019

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:05 p.m. by Mayor Pierce in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Pierce, Vice Mayor Wan, and Councilmembers Catalano (arrived at 7:12 p.m.) and Diaz. Councilmembers absent: Councilmember Wolfe. Staff present: Assistant to the City Manager Laura Hoffmeister, City Attorney Mala Subramanian, and City Clerk/HR Manager Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Pierce.

3. **CONSENT CALENDAR**

It was moved by Vice Mayor Wan, seconded by Councilmember Diaz, to approve the Consent Calendar Items 3(a) – 3(f) as submitted. (Passed; 3-0 vote).

 - (a) Information Only – No Action Requested.
 1. Notification by Contra Costa Water District (CCWD) of its public hearing on January 8, 2020 to consider annual rate increases of up to 6%.
 2. Contra Costa County Library's announcement of its holiday closures for operation of the Clayton Community Library in 2020.
 - (b) Approved the minutes of the City Council's regular meeting of December 3, 2019.
 - (c) Approved the Financial Demands and Obligations of the City.
 - (d) Authorized the Sale of Surplus Chairs Located at the Clayton Community Library and Fund of the Sale be Donated to the Clayton Community Library Foundation.
 - (e) Adopted Resolution No. 50-209 Approving Application for and receipt of SB2 Planning Grant Funds Authorizing the City Manager to Execute Grant Application and Receive Grant Funds.
 - (f) Approved the 1st Quarter FY2020 City Investment Report for the quarter ending September 30, 2019.

4. **RECOGNITIONS AND PRESENTATIONS** – None.

5. REPORTS

- (a) Planning Commission – Commissioner Frank Gavidia indicated the Commission’s agenda at its meeting of December 10, 2019, included Public Hearings for Resolution 05-19 passed with a 3-1 vote, making the determination that the Olivia on Marsh Creek Road housing project qualifies for a Categorical Exemption, under Class 32 Infill Development Projects; Resolution 06-19 did not pass with a 2-2 vote, approving the Affordable Housing, Density Bonus Application, Site Plan Review, and Tree Removal Permit for the Olivia Project on Marsh Creek Senior Housing Project; and Resolution 07-19 was continued to the next Planning Commission meeting, one year extension of the Creekside Terrace Development Plan and Vesting Map.

Commissioner Gavidia thanked staff especially Interim Community Development Director Woltering and Assistant Planner Sikela for all their hard work. He also thanked his colleagues. Commissioner Gavidia asked for the City Attorney to clarify if this item is complete with the Planning Commission.

City Attorney Subramanian confirmed the Planning Commissioners action is complete on this item.

- (b) Trails and Landscaping Committee – No meeting held.
- (c) City Manager/Staff – Mayor Pierce advised City Manager Taumoepeau was to be introduced this evening, however his mother passed away late last night. The meeting this evening will be adjourned in his mother’s honor.

Assistant to the City Manager Laura Hoffmeister announced City Hall closures Christmas Eve Day, Christmas Day and New Year’s Day, for the holidays, other days will be very lightly staffed.

- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended the Curry Bowl Grand Opening, the Clayton Business and Community Association Annual Tree Lighting and Volunteer Appreciation event, the Inaugural Wreaths Across America event, and the Clayton Valley Charter High School Football Team Rally at Todos Santos Park celebrating their CIF Championship.

Vice Mayor Wan noted he has a positive experience during the live streaming of the Planning Commission meeting, attended the Contra Costa Sheriff’s Posse Dinner, and received some questions from the public regarding the appeal process.

Councilmember Catalano attended and was the MC at the Clayton Business and Community Association Annual Tree Lighting.

Mayor Pierce attended the Regional Planning Committee meeting, the Administrative and Projects Committee of Contra Costa Transportation Authority, the Mayors Conference hosted in Martinez, the Clayton Business and Community Association Annual Tree Lighting, the TRANSPAC meeting, the League of California Cities East Bay Division meeting, and the Association of Bay Area Governments joint meeting with Metropolitan Transportation Commission Administrative and Planning meeting.

(e) Other

Keith Haydon, Central Contra Costa County Transit Authority Board Member representing Clayton, provided the end of year report noting a few items of interest to Clayton: 1. Service and Fare Updates; 2. Extended Route 10 service including the weekends; 3. Budget including Pension; and 4. Silver Award presented by the Contra Costa Tax Payers Association for agency services.

Councilmember Catalano asked if there is anything the City of the School could do to help with a possible future route between Clayton and Clayton Valley Charter High School.

Vice Mayor Wan inquired on headways and ridership numbers.

Assistant to the City Manager Hoffmeister added the Clayton Business and Community Association also hosted its Annual Mrs. Claus at Endeavor Hall.

6. PUBLIC COMMENT ON NON - AGENDA ITEMS

Carlos Juarez, 1320 Fern Oaks Drive, Santa Paula, expressed deep sorrow for Mr. Taumoepeau's loss from Santa Paula. Mr. Juarez reflected on the presence Ikani had in the Santa Paula community and was here to fulfill a promise he made to Ikani. Because of the qualities Ikani has that one day he would become a City Manager and Mr. Juarez wanted to be there when he became City Manager.

John Procter, Former Mayor Santa Paula, didn't have a chance to say goodbye to Ikani before he left Santa Paula. He wanted to wish Ikani well.

Dan Hummer, Stranahan, expressed opposition to the Olivia Project due to parking, safety and traffic concerns.

Allison Snow also expressed opposition to the Olivia Project due to a fire safety concern as the local Fire Department does not have a 3 story hook and ladder.

Irina Liskovich also expressed opposition to the Olivia Project due to potential impacts to the Stranahan area.

Jim Scheible, Executive Director, Clayton Valley Charter High School, advised the Charter at Clayton Valley Charter High School was recently renewed 3-2 vote. He also noted the Clayton Valley Charter High School Football team recently advanced to State Playoffs and provided the City Council and City Manager signed footballs from the team.

Bassam Altwal, El Molino, recognized Milan Sikela Planner for the City of Clayton on his long hours and effort in the recent Planning Commission packet preparations.

7. PUBLIC HEARINGS – None.

8. **ACTION ITEMS**

- (a) Approval of a Consulting Agreement with TRC Solutions, Inc. to Provide Contract Planning Services Including Staffing the Community Development Director Position.

Assistant to the City Manager introduced Dana Ayers who would be the principal staffing the position.

Councilmember Catalano inquired on the recruitment status.

Assistant to the City Manager noted the recruitment is in process.

Human Resources Manager Janet Calderon added the position is open until filled with first review taking place on Saturday, January 25, 2020.

Mayor Pierce opened the item to public comments; no comments were provided.

Dana Ayers hopes to be of great assistance.

It was moved by Councilmember Catalano, seconded by Vice Mayor Wan, to approve the consulting agree with TRC Solutions, Inc. to provide contract planning services for the City of Clayton. (Passed; 5-0 vote).

- (b) Review and approval of Mayoral determination of City Council ad-hoc committee, inter-governmental and regional board assignments for 2020.

Mayor Pierce presented the staff report and went through each City Council ad-hoc committee, intergovernmental and regional board assignments. Mayor Pierce thought it was a good idea to change the Budget/Audit Subcommittee to the Full Council with noticed meetings.

Mayor Pierce opened the item to public comment; no comments were offered.

It was moved by Councilmember Catalano, seconded by Councilmember Wan, to approve the Mayor Pierce's proposed City Council member assignments for calendar year 2020. (Passed; 5-0 vote).

9. **COUNCIL ITEMS**

Vice Mayor Wan inquired on the appeal process.

City Attorney Subramanian provided a brief summary of the appeal process.

Dan Hummer inquired on where the Notice of Decision would be posted on the website.

City Attorney Subramanian confirmed the Notice of Decision will be posted to the front page of the website.

10. **CLOSED SESSION** – None.

11. **ADJOURNMENT**– on call by Mayor Pierce, the City Council adjourned its meeting at 8:21 p.m. in memory of Fisiipeau Taumoepeau, our City Manager’s mother, who passed away on December 16 in South San Francisco.

The next regularly scheduled meeting of the City Council will be January 7, 2020.

#

Respectfully submitted,

Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

Julie Pierce, Mayor

#



Agenda Date: 01/07/2020

Agenda Item: 5b

Approved:

IT

Ikani Taumoepeau
City Manager

STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JENNIFER GIANTVALLEY, ACCOUNTING TECHNICIAN

DATE: 01/07/2020

SUBJECT: FINANCIAL DEMANDS AND OBLIGATIONS OF THE CITY

RECOMMENDATION:

It is recommended the City Council, by minute motion, approve the financial demands and obligations of the City for the purchase of services and goods in the ordinary course of operations.

Attached Report	Purpose	Date	Amount
Open Invoice Report	Accounts Payable	12/31/2019	\$ 322,657.04
Cash Requirements Report	Payroll, Taxes	12/18/2019	95,192.64
Cash Requirements Report	Payroll, Taxes	12/31/2019	74,801.37
	Total Required		\$ 492,651.05

Attachments:

1. Open Invoice Report, dated 12/31/19 (7 pages)
2. Cash Requirements report PPE 12/15/19 (1 page)
3. Cash Requirements report PPE 12/29/19 (2 pages)

City of Clayton Open Invoice Report Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Advantage Pools Bay Area								
Advantage Pools Bay Area	12/20/2019	12/20/2019	CAP0347	Deposit refund	\$1,471.00	\$0.00		\$1,471.00
<i>Totals for Advantage Pools Bay Area:</i>					<u>\$1,471.00</u>	<u>\$0.00</u>		<u>\$1,471.00</u>
American Fidelity Assurance Company								
American Fidelity Assurance Company	12/29/2019	12/29/2019	D093686	Supplemental insurance December 2019	\$703.26	\$0.00		\$703.26
American Fidelity Assurance Company	12/15/2019	12/15/2019	2057297	FSA PPE 12/15/19	\$119.22	\$0.00		\$119.22
<i>Totals for American Fidelity Assurance Company:</i>					<u>\$822.48</u>	<u>\$0.00</u>		<u>\$822.48</u>
ASCAP								
ASCAP	12/30/2019	12/30/2019	The Grove 2020	License fee for 2020 Concerts in The Grove	\$363.00	\$0.00		\$363.00
<i>Totals for ASCAP:</i>					<u>\$363.00</u>	<u>\$0.00</u>		<u>\$363.00</u>
AT&T (CalNet3)								
AT&T (CalNet3)	12/22/2019	12/22/2019	14078949	Phones 11/22/19-12/21/19	\$1,214.76	\$0.00		\$1,214.76
<i>Totals for AT&T (CalNet3):</i>					<u>\$1,214.76</u>	<u>\$0.00</u>		<u>\$1,214.76</u>
Bassam Atwal								
Bassam Atwal	12/19/2019	12/19/2019	PC-12-19	PC stipend December 2019	\$120.00	\$0.00		\$120.00
<i>Totals for Bassam Atwal:</i>					<u>\$120.00</u>	<u>\$0.00</u>		<u>\$120.00</u>
Bay Area Assn of School Psychologists								
Bay Area Assn of School Psychologists	12/17/2019	12/17/2019	120619	Deposit refund	\$500.00	\$0.00		\$500.00
<i>Totals for Bay Area Assn of School Psychologists:</i>					<u>\$500.00</u>	<u>\$0.00</u>		<u>\$500.00</u>
Bay Area Barricade Serv.								
Bay Area Barricade Serv.	12/10/2019	12/10/2019	9071	Stop signs	\$401.74	\$0.00		\$401.74
<i>Totals for Bay Area Barricade Serv.:</i>					<u>\$401.74</u>	<u>\$0.00</u>		<u>\$401.74</u>
Bay Area News Group								
Bay Area News Group	11/30/2019	11/30/2019	1226837	Legal ad November 2019	\$184.04	\$0.00		\$184.04
Bay Area News Group	10/31/2019	10/31/2019	1221594	Legal ads October 2019	\$586.52	\$0.00		\$586.52
<i>Totals for Bay Area News Group:</i>					<u>\$770.56</u>	<u>\$0.00</u>		<u>\$770.56</u>
Best Best & Kreiger LLP								
Best Best & Kreiger LLP	12/1/2019	12/1/2019	864534	Legal services November 2019	\$9,470.00	\$0.00		\$9,470.00
Best Best & Kreiger LLP	12/1/2019	12/1/2019	864535	Legal services November 2019	\$2,531.00	\$0.00		\$2,531.00
Best Best & Kreiger LLP	12/1/2019	12/1/2019	864536	Legal services November 2019	\$296.10	\$0.00		\$296.10
<i>Totals for Best Best & Kreiger LLP:</i>					<u>\$12,297.10</u>	<u>\$0.00</u>		<u>\$12,297.10</u>
Big O Tires								
Big O Tires	12/16/2019	12/16/2019	005011-161710	Replacement tire	\$355.17	\$0.00		\$355.17
<i>Totals for Big O Tires:</i>					<u>\$355.17</u>	<u>\$0.00</u>		<u>\$355.17</u>
Zoe Brunson								

City of Clayton Open Invoice Report Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Zoe Brunson	12/20/2019	12/20/2019	CAP0322	Deposit refund	\$1,114.50	\$0.00		\$1,114.50
<i>Totals for Zoe Brunson:</i>					<i>\$1,114.50</i>	<i>\$0.00</i>		<i>\$1,114.50</i>
CalPERS Retirement								
CalPERS Retirement	12/26/2019	12/24/2019	CC122419	City council retirement ending 12/24/19	\$79.33	\$0.00		\$79.33
CalPERS Retirement	12/17/2019	12/16/2019	121519	Retirement PPE 12/15/19	\$14,176.64	\$0.00		\$14,176.64
CalPERS Retirement	12/29/2019	12/29/2019	122919	Retirement PPE 12/29/19	\$14,006.14	\$0.00		\$14,006.14
CalPERS Retirement	12/31/2019	12/31/2019	Dec Adj	Retirement payroll adjustments December 201	\$266.89	\$0.00		\$266.89
<i>Totals for CalPERS Retirement:</i>					<i>\$28,529.00</i>	<i>\$0.00</i>		<i>\$28,529.00</i>
CCWD								
CCWD	12/9/2019	12/9/2019	F Series	Irrigation 10/3/19-12/4/19	\$41,820.27	\$0.00		\$41,820.27
<i>Totals for CCWD:</i>					<i>\$41,820.27</i>	<i>\$0.00</i>		<i>\$41,820.27</i>
Anthony Chippero								
Anthony Chippero	12/19/2019	12/19/2019	PC-12-19	PD stipend December 2019	\$120.00	\$0.00		\$120.00
<i>Totals for Anthony Chippero:</i>					<i>\$120.00</i>	<i>\$0.00</i>		<i>\$120.00</i>
Cintas Corporation								
Cintas Corporation	12/19/2019	12/19/2019	4037871043	PW uniforms through 12/19/19	\$39.90	\$0.00		\$39.90
Cintas Corporation	12/27/2019	12/27/2019	4038592204	PW uniforms through 12/27/19	\$39.90	\$0.00		\$39.90
<i>Totals for Cintas Corporation:</i>					<i>\$79.80</i>	<i>\$0.00</i>		<i>\$79.80</i>
City of Antioch								
City of Antioch	12/12/2019	12/12/2019	121219	Strip car 1732 for auction	\$430.00	\$0.00		\$430.00
City of Antioch	12/12/2019	12/12/2019	121219B	Service car 1740	\$1,127.41	\$0.00		\$1,127.41
City of Antioch	12/12/2019	12/12/2019	120619	Service car 1741	\$1,039.55	\$0.00		\$1,039.55
City of Antioch	12/12/2019	12/12/2019	120519B	Service car 1736	\$223.59	\$0.00		\$223.59
City of Antioch	12/12/2019	12/12/2019	120519	Service car 1736	\$180.98	\$0.00		\$180.98
<i>Totals for City of Antioch:</i>					<i>\$3,001.53</i>	<i>\$0.00</i>		<i>\$3,001.53</i>
City of Concord								
City of Concord	12/10/2019	12/10/2019	81906	Live scan	\$48.00	\$0.00		\$48.00
<i>Totals for City of Concord:</i>					<i>\$48.00</i>	<i>\$0.00</i>		<i>\$48.00</i>
Peter Cloven								
Peter Cloven	12/19/2019	12/19/2019	PC-12-19	PC stipend December 2019	\$120.00	\$0.00		\$120.00
<i>Totals for Peter Cloven:</i>					<i>\$120.00</i>	<i>\$0.00</i>		<i>\$120.00</i>
Contra Costa County - Office of the Sheriff								
Contra Costa County - Office of the She	12/11/2019	12/11/2019	CLPD-1911	Toxicology November 2019	\$618.00	\$0.00		\$618.00
<i>Totals for Contra Costa County - Office of the Sheriff:</i>					<i>\$618.00</i>	<i>\$0.00</i>		<i>\$618.00</i>
Contra Costa County Library Administration								
Contra Costa Cour	12/6/2019	12/6/2019	Q1FY20	Library addition vs Q1 FY 20	\$2,383.49	\$0.00		\$2,383.49

City of Clayton Open Invoice Report Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
<i>Totals for Contra Costa County Library Administration:</i>					\$2,383.49	\$0.00		\$2,383.49
Contra Costa County Office of the Sheriff (Training)								
Contra Costa County Office of the Sheri	12/12/2019	12/12/2019	24468	Training class 2/18/20-2/19/20	\$235.00	\$0.00		\$235.00
<i>Totals for Contra Costa County Office of the Sheriff (Training):</i>					\$235.00	\$0.00		\$235.00
Contra Costa County Public Works Dept								
Contra Costa County Public Works Dept	12/16/2019	12/16/2019	702820	Traffic signal maintenance November 2019	\$7,094.60	\$0.00		\$7,094.60
<i>Totals for Contra Costa County Public Works Dept:</i>					\$7,094.60	\$0.00		\$7,094.60
Critical Reach								
Critical Reach	12/10/2019	12/10/2019	20-105	Critical reach bulletins 2020	\$200.00	\$0.00		\$200.00
<i>Totals for Critical Reach:</i>					\$200.00	\$0.00		\$200.00
Diablo View Cleaning								
Diablo View Cleaning	12/13/2019	12/13/2019	24749	Carpet cleaning Hoyer Hall	\$225.00	\$0.00		\$225.00
<i>Totals for Diablo View Cleaning:</i>					\$225.00	\$0.00		\$225.00
Dig This, Inc								
Dig This, Inc	12/27/2019	12/27/2019	CAP0353	Deposit refund	\$1,016.75	\$0.00		\$1,016.75
<i>Totals for Dig This, Inc:</i>					\$1,016.75	\$0.00		\$1,016.75
Digital Services								
Digital Services	12/27/2019	12/27/2019	11507	CM PC	\$2,308.91	\$0.00		\$2,308.91
<i>Totals for Digital Services:</i>					\$2,308.91	\$0.00		\$2,308.91
Dillon Electric Inc								
Dillon Electric Inc	12/14/2019	12/14/2019	4056	Street light repairs 12/12/19	\$356.68	\$0.00		\$356.68
Dillon Electric Inc	12/5/2019	12/5/2019	4051	Street light repairs 12/5/19	\$1,088.02	\$0.00		\$1,088.02
<i>Totals for Dillon Electric Inc:</i>					\$1,444.70	\$0.00		\$1,444.70
Environtech Enterprises								
Environtech Enterprises	12/10/2019	12/10/2019	A001B-3B-19	Weed abatement November/December 2019	\$8,700.00	\$0.00		\$8,700.00
Environtech Enterprises	12/10/2019	12/10/2019	A001A-3A-19	Weed abatement November 2019	\$4,500.00	\$0.00		\$4,500.00
<i>Totals for Environtech Enterprises:</i>					\$13,200.00	\$0.00		\$13,200.00
Douglas Espland								
Douglas Espland	12/20/2019	12/20/2019	BP159-19	Deposit refund	\$1,000.00	\$0.00		\$1,000.00
<i>Totals for Douglas Espland:</i>					\$1,000.00	\$0.00		\$1,000.00
Frank Gavidia								
Frank Gavidia	12/19/2019	12/19/2019	PC-12-19	PC stipend December 2019	\$120.00	\$0.00		\$120.00
<i>Totals for Frank Gavidia:</i>					\$120.00	\$0.00		\$120.00
Geoconsultants, Inc.								
Geoconsultants, Inc.	12/6/2019	12/6/2019	19051	Well monitoring November 2019	\$1,546.50	\$0.00		\$1,546.50

City of Clayton Open Invoice Report Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
<i>Totals for Geoconsultants, Inc.:</i>					\$1,546.50	\$0.00		\$1,546.50
Mark Graham								
Mark Graham	12/10/2019	12/10/2019	19-33	Pre-employment polygraph	\$300.00	\$0.00		\$300.00
<i>Totals for Mark Graham:</i>					\$300.00	\$0.00		\$300.00
Hammons Supply Company								
Hammons Supply Company	12/6/2019	12/6/2019	109461	The Grove Park janitorial supplies	\$113.66	\$0.00		\$113.66
Hammons Supply Company	12/6/2019	12/6/2019	109460	CH janitorial supplies	\$768.07	\$0.00		\$768.07
<i>Totals for Hammons Supply Company:</i>					\$881.73	\$0.00		\$881.73
Harris & Associates, Inc.								
Harris & Associates, Inc.	6/30/2019	6/30/2019	41297	Engineering inspections 3/31/19-4/27/19	\$12,705.00	\$0.00		\$12,705.00
Harris & Associates, Inc.	6/30/2019	6/30/2019	41658	Engineering inspections 4/28/19-5/25/19	\$11,110.63	\$0.00		\$11,110.63
Harris & Associates, Inc.	6/30/2019	6/30/2019	41659	Engineering 3/31/19-4/27/19	\$55,657.46	\$0.00		\$55,657.46
Harris & Associates, Inc.	6/30/2019	6/30/2019	41660	Engineering 4/28/19-5/25/19	\$3,230.00	\$0.00		\$3,230.00
Harris & Associates, Inc.	12/26/2019	12/26/2019	43343	Engineering 10/27/19-11/23/19	\$1,570.00	\$0.00		\$1,570.00
Harris & Associates, Inc.	12/27/2019	12/27/2019	43346	Engineering inspections 10/27/19-11/23/19	\$5,060.00	\$0.00		\$5,060.00
<i>Totals for Harris & Associates, Inc.:</i>					\$89,333.09	\$0.00		\$89,333.09
Health Care Dental Trust								
Health Care Dental Trust	12/20/2019	12/20/2019	271434	Dental January 2019	\$1,636.86	\$0.00		\$1,636.86
<i>Totals for Health Care Dental Trust:</i>					\$1,636.86	\$0.00		\$1,636.86
ICMA Retirement Corporation								
ICMA Retirement Corporation	12/27/2019	12/15/2019	121519	457 contributions PPE 12/15/19	\$1,261.53	\$0.00		\$1,261.53
ICMA Retirement Corporation	12/27/2019	12/27/2019	122919	457 contributions PPE 12/29/19	\$439.62	\$0.00		\$439.62
<i>Totals for ICMA Retirement Corporation:</i>					\$1,701.15	\$0.00		\$1,701.15
J&R Floor Services								
J&R Floor Services	12/19/2019	12/19/2019	Twelve2019	Janitorial services November 2019	\$4,850.00	\$0.00		\$4,850.00
<i>Totals for J&R Floor Services:</i>					\$4,850.00	\$0.00		\$4,850.00
LarryLogic Productions								
LarryLogic Productions	12/18/2019	12/18/2019	1863	City council meeting production 12/17/19	\$390.00	\$0.00		\$390.00
LarryLogic Productions	12/11/2019	12/11/2019	1861	PC meeting production 12/10/19	\$630.00	\$0.00		\$630.00
<i>Totals for LarryLogic Productions:</i>					\$1,020.00	\$0.00		\$1,020.00
League of CA Cities East Bay Division								
League of CA Cities East Bay Division	1/1/2020	1/1/2020	4764	Membership dues 2020	\$535.00	\$0.00		\$535.00
<i>Totals for League of CA Cities East Bay Division:</i>					\$535.00	\$0.00		\$535.00
Maintenance Agents, LLC								
Maintenance Agents, LLC	12/23/2019	12/23/2019	1129	Clean gutters @ Library	\$700.00	\$0.00		\$700.00
Maintenance Agents, LLC	12/23/2019	12/23/2019	1130	Clean gutters @	\$600.00	\$0.00		\$600.00

City of Clayton Open Invoice Report Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
<i>Totals for Maintenance Agents, LLC:</i>					<i>\$1,300.00</i>	<i>\$0.00</i>		<i>\$1,300.00</i>
Michael Baker International, Inc								
Michael Baker International, Inc	9/13/2019	9/13/2019	1059935	Professional services August 2019	\$4,723.01	\$0.00		\$4,723.01
Michael Baker International, Inc	11/14/2019	11/14/2019	1065975	Professional services October 2019	\$6,475.00	\$0.00		\$6,475.00
Michael Baker International, Inc	12/18/2019	12/18/2019	1069732	Professional services November 2019	\$3,215.58	\$0.00		\$3,215.58
<i>Totals for Michael Baker International, Inc:</i>					<i>\$14,413.59</i>	<i>\$0.00</i>		<i>\$14,413.59</i>
MPA								
MPA	12/16/2019	12/16/2019	December19	Life/LTD December 2019	\$1,930.85	\$0.00		\$1,930.85
<i>Totals for MPA:</i>					<i>\$1,930.85</i>	<i>\$0.00</i>		<i>\$1,930.85</i>
MSR Mechanical, LLC								
MSR Mechanical, LLC	12/11/2019	12/11/2019	112926	Library HVAC maintenance 12/6/19	\$1,135.40	\$0.00		\$1,135.40
MSR Mechanical, LLC	12/30/2019	12/30/2019	113061	EH HVAC maintenance December 2019	\$259.50	\$0.00		\$259.50
<i>Totals for MSR Mechanical, LLC:</i>					<i>\$1,394.90</i>	<i>\$0.00</i>		<i>\$1,394.90</i>
Nationwide								
Nationwide	12/27/2019	12/27/2019	121519	457 contribution PPE 12/15/19	\$500.00	\$0.00		\$500.00
Nationwide	12/27/2019	12/27/2019	122919	457 contribution PPE 12/29/19	\$500.00	\$0.00		\$500.00
<i>Totals for Nationwide:</i>					<i>\$1,000.00</i>	<i>\$0.00</i>		<i>\$1,000.00</i>
NBS Govt. Finance Group								
NBS Govt. Finance Group	12/20/2019	12/20/2019	1219000076	CFD admin fees 1/1/20-3/31/20	\$4,791.32	\$0.00		\$4,791.32
<i>Totals for NBS Govt. Finance Group:</i>					<i>\$4,791.32</i>	<i>\$0.00</i>		<i>\$4,791.32</i>
Nutrien Ag Solutions								
Nutrien Ag Solutions	12/14/2019	12/14/2019	40993262	Irrigation supplies	\$949.05	\$0.00		\$949.05
<i>Totals for Nutrien Ag Solutions:</i>					<i>\$949.05</i>	<i>\$0.00</i>		<i>\$949.05</i>
Occupational Health Centers of California								
Occupational Health Centers of Califor	12/11/2019	12/11/2019	66408204	Pre-employment exam	\$744.00	\$0.00		\$744.00
<i>Totals for Occupational Health Centers of California:</i>					<i>\$744.00</i>	<i>\$0.00</i>		<i>\$744.00</i>
Paychex								
Paychex	12/18/2019	12/18/2019	2019121701	Payroll fees PPE 12/15/19	\$198.21	\$0.00		\$198.21
Paychex	12/31/2019	12/31/2019	2019122701	Payroll fees PPE 12/29/19	\$127.64	\$0.00		\$127.64
Paychex	12/30/2019	12/30/2019	2019123001	Payroll fee 12/30/19	\$43.04	\$0.00		\$43.04
<i>Totals for Paychex:</i>					<i>\$368.89</i>	<i>\$0.00</i>		<i>\$368.89</i>
PG&E								
PG&E	12/16/2019	12/16/2019	121619	Energy 11/15/19-12/15/19	\$18,807.62	\$0.00		\$18,807.62
PG&E	1/6/2019	12/22/2019	122219	Energy 11/21/19-12/20/19	\$4,077.19	\$0.00		\$4,077.19
<i>Totals for PG&E:</i>					<i>\$22,884.81</i>	<i>\$0.00</i>		<i>\$22,884.81</i>

City of Clayton Open Invoice Report Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Pond M Solutions								
Pond M Solutions	12/3/2019	12/3/2019	601	Fountain maintenance September 2019	\$650.00	\$0.00		\$650.00
Pond M Solutions	12/3/2019	12/3/2019	602	Fountain maintenance October 2019	\$650.00	\$0.00		\$650.00
<i>Totals for Pond M Solutions:</i>					<i>\$1,300.00</i>	<i>\$0.00</i>		<i>\$1,300.00</i>
Psychological Resources Inc.								
Psychological Resources Inc.	12/11/2019	12/11/2019	8405	Pre-employment screening	\$500.00	\$0.00		\$500.00
<i>Totals for Psychological Resources Inc.:</i>					<i>\$500.00</i>	<i>\$0.00</i>		<i>\$500.00</i>
Raney Planning & Management, Inc.								
Raney Planning & Management, Inc.	12/20/2019	12/20/2019	1836E-7	Prep/Attendance PC meeting 12/10/19	\$1,774.16	\$0.00		\$1,774.16
<i>Totals for Raney Planning & Management, Inc.:</i>					<i>\$1,774.16</i>	<i>\$0.00</i>		<i>\$1,774.16</i>
Resources Recycling & Recovery								
Resources Recycling & Recovery	11/20/2019	11/20/2019	CCP-16-066	Return unspent funds FY 16/17	\$5,000.00	\$0.00		\$5,000.00
<i>Totals for Resources Recycling & Recovery:</i>					<i>\$5,000.00</i>	<i>\$0.00</i>		<i>\$5,000.00</i>
Swenson's Mobile Fleet Repair								
Swenson's Mobile Fleet Repair	12/24/2019	12/24/2019	I001503	PW maintenance 2005 Chevy van	\$57.50	\$0.00		\$57.50
<i>Totals for Swenson's Mobile Fleet Repair:</i>					<i>\$57.50</i>	<i>\$0.00</i>		<i>\$57.50</i>
US Bank (CM 9690)								
US Bank (CM 9690)	11/25/2019	11/25/2019	5565510	Fiscal agent admin fees 11/1/19-10/31/20	\$786.50	\$0.00		\$786.50
<i>Totals for US Bank (CM 9690):</i>					<i>\$786.50</i>	<i>\$0.00</i>		<i>\$786.50</i>
US Bank Ops Center								
US Bank Ops Center	12/12/2019	12/12/2019	1520730	2014 Bond interest 2/1/20	\$21,700.29	\$0.00		\$21,700.29
<i>Totals for US Bank Ops Center:</i>					<i>\$21,700.29</i>	<i>\$0.00</i>		<i>\$21,700.29</i>
Warner Brothers Tree Service								
Warner Brothers Tree Service	12/5/2019	12/5/2019	15026	Tree work @ Peacock Creek drainage ditches	\$8,775.00	\$0.00		\$8,775.00
<i>Totals for Warner Brothers Tree Service:</i>					<i>\$8,775.00</i>	<i>\$0.00</i>		<i>\$8,775.00</i>
Western Exterminator								
Western Exterminator	11/30/2019	11/30/2019	7583833	Pest control November 2019	\$427.00	\$0.00		\$427.00
<i>Totals for Western Exterminator:</i>					<i>\$427.00</i>	<i>\$0.00</i>		<i>\$427.00</i>
Workers.com								
Workers.com	12/6/2019	12/6/2019	126543	Seasonal workers week end 12/1/19	\$2,078.71	\$0.00		\$2,078.71
Workers.com	12/20/2019	12/20/2019	126664	Seasonal workers week end 12/15/19	\$2,161.52	\$0.00		\$2,161.52
Workers.com	12/27/2019	12/27/2019	126735	Seasonal workers week end 12/20/19	\$1,604.75	\$0.00		\$1,604.75
Workers.com	12/13/2019	12/13/2019	126602	Seasonal workers week end 12/8/19	\$1,414.51	\$0.00		\$1,414.51
<i>Totals for Workers.com:</i>					<i>\$7,259.49</i>	<i>\$0.00</i>		<i>\$7,259.49</i>

City of Clayton Open Invoice Report Obligations

Josefina Yanga	12/31/2019	12/31/2019	122819	Deposit refund	\$500.00	\$0.00	\$500.00
				<i>Totals for Josefina Yanga:</i>	<u>\$500.00</u>	<u>\$0.00</u>	<u>\$500.00</u>
				GRAND TOTALS:	\$322,657.04	\$0.00	\$322,657.04

CASH REQUIREMENTS

(Prior to Processing)

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 12/18/19: \$95,313.37

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	95,192.64	
	TOTAL NEGOTIABLE CHECKS	120.73	
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	95,313.37	
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	10,292.84	
	CASH REQUIRED FOR CHECK DATE 12/18/19	105,606.21	

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>BANK DRAFT AMOUNTS & OTHER TOTALS</u>
12/17/19	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Net Pay Allocations	60,232.73	
12/17/19	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Deductions with Direct Deposit	603.50	60,836.23
12/17/19	BANK OF AMERICA, NA	xxxxxx4799	Readychex®	Check Amounts	10,890.44	10,890.44
12/17/19	BANK OF AMERICA, NA	xxxxxx4799	Garnishment	Employee Deductions	124.84	124.84
				EFT FOR 12/17/19		71,851.51
12/18/19	BANK OF AMERICA, NA	xxxxxx4799	Taxpay®	Employee Withholdings		
				Social Security	269.60	
				Medicare	1,457.80	
				Fed Income Tax	14,104.48	
				CA Income Tax	5,402.37	
				Total Withholdings	21,234.25	
				Employer Liabilities		
				Social Security	269.60	
				Medicare	1,457.76	
				Fed Unemploy	52.96	
				CA Unemploy	317.73	
				CA Emp Train	8.83	
				Total Liabilities	2,106.88	23,341.13
				EFT FOR 12/18/19		23,341.13
				TOTAL EFT		95,192.64

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 12/31/19: \$80,236.39

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -		
TOTAL ELECTRONIC FUNDS TRANSFER (EFT)		80,236.39
CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT		80,236.39
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES		9,672.13
CASH REQUIRED FOR CHECK DATE 12/31/19		89,908.52

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		BANK DRAFT AMOUNTS & OTHER TOTALS
12/30/19	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Net Pay Allocations	57,117.42	
12/30/19	BANK OF AMERICA, NA	xxxxxx4799	Direct Deposit	Deductions with Direct Deposit	603.50	57,720.92
12/30/19	BANK OF AMERICA, NA	xxxxxx4799	Readychex®	Check Amounts	5,572.40	5,572.40
12/30/19	BANK OF AMERICA, NA	xxxxxx4799	Garnishment	Employee Deductions	75.00	75.00
				EFT FOR 12/30/19		63,368.32
12/31/19	BANK OF AMERICA, NA	xxxxxx4799	Taxpay®	Employee Withholdings		
				Social Security	210.08	
				Medicare	1,243.99	
				Fed Income Tax	9,971.06	
				CA Income Tax	3,913.97	
				Total Withholdings	15,339.10	
				Employer Liabilities		
				Social Security	210.08	
				Medicare	1,244.04	
				Fed Unemploy	10.44	
				CA Unemploy	62.67	
				CA Emp Train	1.74	
				Total Liabilities	1,528.97	16,868.07
				EFT FOR 12/31/19		16,868.07
				TOTAL EFT		80,236.39

80,236.39
- 5,435.02
74,801.37

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 12/31/19: \$176.83

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	176.83
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	176.83
	TOTAL MANUAL CHECKS/UPDATES	5,774.81
	TOTAL VOIDS	-5,435.02
	CASH REQUIRED BEFORE REMAINING D / W / L	516.62
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	-516.62
	CASH REQUIRED FOR CHECK DATE 12/31/19	0.00

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>BANK DRAFT AMOUNTS & OTHER TOTALS</u>
12/31/19	BANK OF AMERICA, NA	xxxxxx4799	Taxpay®	Employee Withholdings	
				Fed Income Tax	123.98
				CA Income Tax	52.85
				Total Withholdings	176.83
				EFT FOR 12/31/19	176.83
				TOTAL EFT	176.83

MANUAL CHECKS/UPDATES - These amounts are for previously calculated checks that were issued by you. You may have already deducted these funds from your account.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
12/31/19	Refer to your records for account	Information	Payroll	Check Amounts	5,774.81
				TOTAL MANUAL CHECKS/UPDATES	5,774.81

VOIDS - Refer to your payroll journal for more information on these voided check amounts.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
12/31/19	Refer to your records for account	Information	Payroll	Voided Check Amounts	
				Readychex #6275200065	-5,435.02
				Readychex	-5,435.02
				Voided Transactions Subtotal	-5,435.02
				TOTAL VOIDS	-5,435.02

-5,435.02
-5,435.02 **A**



Agenda Date: 1-07-2020

Agenda Item: 5c

Approved:

IT

Ikanl Taumospeau
City Manager

AGENDA REPORT

TO: Honorable Mayor and Councilmembers

FROM: Janet Calderon, City Clerk

DATE: January 7, 2020

SUBJECT: Council Appointment of Robert Casey to the County Connection Citizen Advisory Committee (CCCAC)

RECOMMENDATION

Appoint Robert Casey to serve as the City of Clayton representative on the County Connection (CCCAC) Citizen Advisory Committee for a term expiring January 31, 2022.

BACKGROUND

The community of Clayton has not had a representative on the County Connection (CCCAC) Citizen Advisory Committee since April 29, 2011.

City staff advertised for this position on the City's website, including posting boards located at City Hall, Clayton Community Library, and Ohm's Bulletin Board at 1028 Diablo Street.

An application was received by Mr. Robert Casey on October 9, 2019. Mayor Pierce interviewed Mr. Casey and recommends his appointment to serve as the City of Clayton representative on the County Connection (CCCAC) Citizen Advisory Committee.

FISCAL IMPACT

None.

Attachments: Recommendation from Mayor Pierce (1 page)
Application from Robert Casey (1 page)

Julie Pierce
Mayor, City of Clayton
Julie.P@ci.clayton.ca.us
925-518-4446

Memo

Thursday, January 2, 2020

Colleagues,

Attached is the application I just received from Mr. Robert Casey, a Clayton resident, to serve as our Clayton representative to the County Connection Citizen Advisory Committee. I have just now chatted with Mr. Casey and believe he is well qualified to serve in this capacity. As you will see in his application, he has used public transit extensively.

In my chat with Mr. Casey, he expressed his belief in the system and in helping public transit to evolve to serve the needs of our changing ridership. I believe he will be a strong representative to County Connection for us.

Mr. Casey plans to be present before the meeting to introduce himself to the Council Members and will be available if anyone has questions for him. I recommend his appointment as our representative to the CCCTA Citizen's Advisory Board.



Julie Pierce



RECEIVED

OCT 09 2019

City of Clayton

APPLICATION FOR APPOINTMENT TO THE COUNTY CONNECTION (CCCAC) Citizen Advisory Committee

This application is public record. Return form to City Hall, 6000 Heritage Trail, Clayton, CA 94517.

Name Robert Casey Address 80 Mt Rushmore Place, Clayton CA 94517

Home Phone 925-672-3874 Business Phone 925-787-8252

E-mail address: caseyrde@gmail.com Length of residence in Clayton 29 years

Occupation Retired journalist Present employer None

Education and special training

Bachelor of Journalism, University of Missouri-Columbia, 1974

Why are you interested in serving on this Committee?

As a retired journalist, transportation is a major interest. I worked for 21 years at The Sacramento Bee while living in Clayton. How did I manage the commute? I regularly used the Capitol Corridor train service and Sacramento RT's light-rail system. Occasionally I have used County Connection, including last week when I took the 10 bus from Concord to Clayton after using BART from SFO.

In your opinion, what are the greatest community service needs within the scope of the Committee?

In my view, maximizing transportation efficiency is critical in the Bay Area, especially in analyzing public bus connections to BART. If bus schedules could be synched with BART and major events in the Bay Area, the benefits to the public would be enormous.

Other interests and hobbies: Reading, sailing attending concerts and plays (and using BART to get there)

List two references with phone numbers: Cindy McGrath, 925-787-8826 Christopher Casey 925-586-5220

Robert Casey Signature

Date: Oct. 7 2019

Return completed application to the City Clerk.



Agenda Date: 1-07-2020

Agenda Item: 10a

STAFF REPORT

Approved:

IT

Ikani Taumoepeau
City Manager

TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: Janet Calderon, City Clerk
DATE: January 7, 2020
SUBJECT: Consider Applicants for Appointment to the Planning Commission.

BACKGROUND

The term of office for one (1) existing Planning Commissioner expiring on June 30, 2020 is vacant, created by a Commissioner resignation in November 2019.

Staff advertised the Planning Commission vacancy on the City's website and on the City's three (3) posting areas. Applications were due on December 20, 2020 and three (3) applications were received by the filing date.

On January 7, 2020, the full City Council will interview each of the candidates before the City Council meeting as official appointments to the Planning Commission require City Council approval.

RECOMMENDATION

Adopt the attached Resolution appointing one (1) individual to the Planning Commission vacant term of office expiring June 30, 2020.

FISCAL IMPACT

None.

Attachments: Resolution – 1 page
Applications (3) - 6 pages (in alphabetical order)

RESOLUTION NO. -2020

**A RESOLUTION APPOINTING ONE CITIZEN
TO THE CLAYTON PLANNING COMMISSION**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, in 1964 the City Council of Clayton adopted Ordinance No. 20 establishing the City of Clayton Planning Commission with five (5) members; and

WHEREAS, the term of office for one Planning Commissioner was vacated by its incumbent in November 2019 due to that individual's voluntary resignation, thereby creating an unexpired vacant term of office to end on June 30, 2020; and

WHEREAS, staff advertised the upcoming vacancy of one appointive positions on the Planning Commission and set a deadline of December 20, 2019 for candidates to submit an application to serve; and

WHEREAS, three interested citizens submitted timely applications expressing willingness to serve in this appointed capacity; and

WHEREAS, on January 7, 2020 the Clayton City Council publicly interviewed the two candidates.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California, does hereby appoint the following two individuals to the Planning Commission of the City of Clayton for full two-year terms of office:

_____ : January 7, 2020 through June 30, 2020

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held the 7th day of January 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA

Julie Pierce, Mayor

ATTEST:

Janet Calderon, City Clerk

RECEIVED

DEC 16 2019

PLANNING COMMISSION APPLICATION

City of Clayton

All information contained on this application is public record. This includes home address and all phone numbers. This position is required by state law to complete and file an annual Financial Statement of Economic Interest.

Name: James Porter

Date: December 13, 2019

Home address: 1498 N. Mitchell Canyon Rd.

Length of residence in Clayton: 16 years at this residence; off and on for 20 years

Email address: jporteriv@gmail.com

Present employer: Robert Half International Inc.

Occupation: Lawyer

Education and special training:

Communications Studies Major, class of 2000, Vanderbilt University

Law Degree, class of 2003, UCLA School of Law.

Countless seminars and classes on construction law.

Please list experiences and activities, which particularly qualify you for an appointment to the Clayton Planning Commission.

13 years representing contractors, homeowners, and materials suppliers in complex construction litigation.

Extensive review and analysis of construction contracts, building plans, and grading plans. Liaison between

HOA boards, homeowners, architects, general contractors, subcontractors, and experts to resolve disputes

and develop construction/repair plans acceptable to all sides. Analyzing and minimizing risk of exposure to litigation.

What do you consider to be the role of a Planning Commissioner?

The Planning Commission should act as an informed advisory board to the City Council on matters of planning and land development. It should work towards the general plan and implement a community vision.

The commission informs themselves by talking to all individuals involved with the request, listening to all sides, keeping an open mind, balancing the goals of the community at large with the individuals affected, and consulting with current laws to assure compliance. Despite my tenure in litigation, I pride myself on not being overly confrontational, being open to new ideas, with the ability to analyze a situation from other points of view. A Planning Commission is a public service and not a forum to express personal views. As the first point of contact for many public requests, the Planning Commission is uniquely situated to use fairness, compassion, respect, and responsibility to promote trust between the community and the city, while at the same time strengthening the plan for the community at large.

Other relevant information and interests:

I've increased my support of Clayton in the year since I last applied through volunteering for the Clayton Valley Little League Board, volunteering to serve at the Art and Wine Festival, co-organizing the beer garden at the BBQ cook off event, continuing to coach many of the kids of Clayton in baseball, football and AYSO. When i'm not working or volunteering, you'll find me spending time with family or developing iPhone apps.

List three references with phone numbers:

A.J. Chippero 925-234-6471
Dr. Keith Bradburn 925-628-8542
William Coggshall 925-639-8738


Signature

12/16/2019
Date

RECEIVED

DEC 19 2019



City of Clayton

*** CITY PLANNING COMMISSION *
APPLICATION**

All information contained on this application is a public record subject to public disclosure. This includes home address and all phone numbers. This public office is required by state law to complete and file an annual Financial Statement of Economic Interest

Name: ALAN ZEE

Date: 12.19.2019

Home address: 1829 YOLANDA CIRCLE Contact phone: (415) 254 1802

Length of residence in Clayton: 8 YEARS

Email address: alan@alanzee.com

Present employer: ALAN ZEE DESIGN STUDIO

Occupation: RESIDENTIAL DESIGNER

A. Education and special training: _____

- ASSOCIATE DEGREE ARCHITECTURE - 1975 - WEST VALLEY COLLEGE
- BACHELOR OF ARCHITECTURE - 1999 - UNIVERSITY OF OREGON
- PRIVATE DESIGN PRACTICE SINCE 2014

B. Please list experiences and activities which particularly qualify you for an appointment to the Clayton Planning Commission:

HAVE BEEN INVOLVED WITH PLANNING, DESIGN, AND CONSTRUCTION OF WIDE RANGE OF ARCHITECTURAL PROJECTS THROUGHOUT UNITED STATES FOR OVER 20 YEARS, WITH EMPHASIS ON RESIDENTIAL ARCHITECTURE WITHIN THE SF BAY AREA. HAVE WORKED WITH PLANNING DEPARTMENTS, NEIGHBORHOOD GROUPS, BUILDING DEPARTMENTS, ETC AND UNDERSTAND THE PROCESS FROM AN ARCHITECTURAL PERSPECTIVE.

C. What do you consider to be the role of a City Planning Commissioner?

A CITY PLANNING COMMISSIONER'S ROLE IS TO IMPARTIALLY REVIEW AND PROVIDE RECOMMENDATIONS ON LAND USE RELATED PROPOSALS WITHIN THE CITY'S JURISDICTION. COMMISSIONERS PROVIDE INTERPRETATION AND DETERMINATION ON VARIANCES AND OTHER SITE/USE RELATED ITEMS AND HELP ENSURE PROJECTS CONFORM TO ESTABLISHED GENERAL PLANS AND REQUIREMENTS.

D. Other relevant information and interests:

- MARRIED FOR 17 YEARS
- 2 CHILDREN AGES 8 AND 11
- CUB SCOUT DEN LEADER PACK 262

E. Please list three references with phone numbers:

1. SARAH ROITMAN (510) 499-3665
2. CARL VALDERAMA (925) 413-0291
3. SAM LEKHTER (925) 360-0267



Signature

The City of Clayton appreciates your interest and willingness to seek involvement in your community through civic service on our City Planning Commission. Thank you for your application.

DEC 10 2019

PLANNING COMMISSION APPLICATION

City of Clayton

All information contained on this application is public record. This includes home address and all phone numbers. This position is required by state law to complete and file an annual Financial Statement of Economic Interest.

Name: Theresa (Terri) Denslow

Date: December 10, 2019

Home Address: 510 Mt Davidson Court, Clayton, CA 94517

Contact phone: 510-334-8617

Length of residence in Clayton: 2.5 years

Email address: terridenslow@gmail.com

Present employer: Chevron Corporation

Occupation: Chemical Engineer

Education and special training:

- MS Organic Chemistry, UC Davis, Davis, CA, 2006
- BS Chemical Engineering, Virginia Tech, Blacksburg, VA, 2001
- People & Project leadership, Management of Change facilitation, Small business co-owner

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

- Sincere passion and interest in leadership and engagement with the community through volunteerism, leading by example, and staying abreast of issues affecting our community and the Bay Area as a whole.
- Diverse volunteerism experience: Clayton Cleans Up, Clayton Art & Wine Festival, Clayton BBQ Cook-Off, Mt Diablo State Park and Contra Costa Foodbank. In addition, I've recently have joined CBCA and am looking forward to additional involvement.
- Active participation in both Clayton City Council & Planning Commission meetings, including work outside of these forums to seek long-term sustainable options for parking challenges at the MDSP Donner Canyon trailhead at Regency Gate. This work included participation on an ad hoc subcommittee with City Council members and other relevant parties, working with various community organizations to assess partnership and/or funding source opportunities, liaising with Clayton City staff to understand issue history & feasibility of longer-term options and lastly, developing a community communication group on social media to help folks have a forum to stay updated and brainstorm ideas.
- Fourteen years working at Chevron Corporation over nine different roles in various functional areas and locations has helped me to learn (and become proficient in) new areas quickly, influence change and most importantly find common ground between parties of different viewpoints and background.

How do you perceive the role of a Planning Commissioner?

- I perceive the role of a Planning Commissioner is to review agenda packets prepared by City staff, come to the meeting prepared with questions/clarifications as needed and carefully consider inputs brought forward during discussion at the meetings. Once all information is carefully weighed, the expectation of a Planning Commissioner is to then perform unbiased reviews of land use requests, in alignment with Clayton General Plan and applicable law.
- Additionally, I understand that the Planning Commission will often look to make recommendations to the City Council and/or report out to the City Council. I view the role of the Planning Commissioner as a vital piece to help ensure preparation for the City Council's reviews.

Other interests and hobbies:

- Unfortunately, my husband and I have not been blessed with the gift of children thus our three dogs are our pride and joy. Additionally, we enjoy spending time traveling, hiking, and volunteering.
- Professionally, I am extremely passionate about people development and leadership. I'm grateful to the strong leadership influences I've had around me at Chevron to develop mentoring relationships and thus I choose to give back to numerous formal and informal mentees.

List three references with phone numbers:

Carl "CW" Wolfe, City of Clayton Councilmember; (925) 672-6772

Tamara Steiner, Publisher & Editor: The Pioneer; (925) 672-0500

Bassam Altwal, City of Clayton Planning Commissioner, (415) 310-3010

**MINUTES
OF THE
REGULAR MEETING**

Agenda Date: 1-07-2020

Agenda Item: 2a SA

CLAYTON SUCCESSOR and SUCCESSOR HOUSING AGENCIES

December 18, 2018

1. **CALL TO ORDER & ROLL CALL** - the meeting was called to order at 10:05 p.m. by Chairman Catalano in Hoyer Hall of the Clayton Community Library, 6125 Clayton Road, Clayton, CA. **Board Members present:** Chairman Catalano, Vice Chair Pierce, Board Members Diaz, Wan and Wolfe. **Board Members absent:** None. **Staff present:** City Manager Gary Napper, City Attorney Mala Subramanian, and City Clerk/Secretary Janet Calderon.

2. **CONSENT CALENDAR-** It was moved by Vice Chair Pierce, seconded by Board Member Wan, to approve the Consent Calendar as submitted (Passed; 5-0 vote).
 - (a) Approved the minutes of the regular public meeting of January 16, 2018.
 - (b) Adopted Resolution No. 02-2018SA approving the Successor Agency's Recognized Obligation Payment Schedule for the time period covering July 1, 2019 through June 30, 2020 (ROPS 2019-20) required by the CA Department of Finance (DOF).

3. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Ann Stanaway, 1553 Haviland Place, she is officially nauseous and needs to exit.

4. **PUBLIC HEARINGS** – None.

5. **ACTION ITEMS** – None.

6. **BOARD ITEMS** – None.

7. **ADJOURNMENT** – on call by Chairman Catalano, the City Council adjourned its meeting at 10:06 p.m.

###

Respectfully submitted,

Janet Calderon, Secretary

Approved by the
Clayton Successor and Successor Housing
Agencies Board

Tuija Catalano, Mayor



Approved:

IT

Ikani Taumoepeau
City Manager

STAFF REPORT

TO: CITY OF CLAYTON SUCCESSOR AGENCY BOARD

FROM: DEB ALLEN, INTERIM FINANCE MANAGER

DATE: JANUARY 7, 2020

SUBJECT: ADOPT A RESOLUTION TO APPROVE AND ADOPT THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE YEAR ENDING JUNE 30, 2021 (ROPS 2020-2021), PURSUANT TO THE DISSOLUTION ACT

RECOMMENDATION

It is recommended the Successor Agency Board adopt the attached Resolution approving the 14th Recognized Obligation Payment Schedule (ROPS 2020-2021) covering the timeframe July 1, 2020 through June 30, 2021 pursuant to Section 31471(h) and 34177(l)(1) of the California Redevelopment Law – the Dissolution Act, [ABx1 26 and AB 1484].

BACKGROUND

Under the Dissolution Act, “enforceable obligations” of the former redevelopment agency (e.g. Clayton Redevelopment Agency) include the following financial arrangements (the ROPS of a city or county):

- Bonds
- Loans
- Payments required by state or federal government
- Obligations to employees
- Judgments or settlements
- Binding and legally enforceable agreements entered into before AB1x26
- Contracts for Redevelopment Agency (RDA) administration, Successor Agency administration, and Oversight Board administration

Subject: Adopt a Resolution to Approve and Adopt the Recognized Obligation Payment Schedule for the Year Ending June 30, 2021 (ROPS 2020-2021), Pursuant to the Dissolution Act
Date: January 2, 2020
Page: 2 of 4

The monies to fund payment of the requested ROPS enforceable obligations are issued by the Contra Costa County Auditor-Controller's Office (CAC) to Clayton's Redevelopment Obligation Retirement Fund. As its name implies, this fund replaces the former Redevelopment Agency's three Funds and functions as the repository for sufficient tax increment revenues in the amounts identified and approved in subsequent ROPS to effectively "retire" all former Clayton Redevelopment Agency debts and contractual obligations over a multi-year period. Once all identified and certified debts and obligations have been satisfied, the Successor Agency is then dissolved.

Pursuant to *California Health and Safety Code* section 34179(j), on and after July 1, 2018 in each county where more than one oversight board was created (including Contra Costa County), there shall be only one County Oversight Board staffed by the County Auditor-Controller. The Countywide Oversight Board of Contra Costa County is comprised of a seven member board consisting of one member from each of the following groups: County Board of Supervisors, Mayors Conference, Special Districts, the Superintendent of Schools, Community College District, a member of the public, and a former employee of a County public agency. Following this re-organization of the Oversight Board, commencing July 1, 2018 the Department of Finance (DOF) only recognizes actions taken by the newly established Countywide Oversight Board.

DISCUSSION

Prior Recognized Obligation Payment Schedule

A DOF Determination Letter dated April 11, 2019 accepted the Clayton Oversight Board-approved ROPS 2019-2020. Following the DOF's approval this resulted in the Clayton Successor Agency receiving \$699,963 in June 2019 for enforceable obligations through the six month period ending December 31, 2019. Also, pursuant to the DOF's April 11, 2019 determination letter, the Clayton Successor Agency expects to receive \$147,138 in January 2020 for enforceable obligations through the six month period ending June 30, 2020.

Current Recognized Obligation Payment Schedule

Included herein, as Exhibit A to the Resolution, is the 14th Recognized Obligation Payment Schedule (ROPS 2020-2021). Pursuant to *California Health & Safety Code* section 34177(o)(1), commencing with the ROPS 2016-2017 and thereafter, agencies were authorized to submit an annual ROPS to the DOF and the CAC by February 1, 2016 and each February 1st thereafter. Following the annual submission of an approved ROPS, the DOF has been directed to make its determination of approval by the following April 15th.

On this annual ROPS, the Successor Agency is requesting Redevelopment Property Tax Trust Fund (RPTTF) monies to pay for local obligations totaling \$717,441 and \$142,308 for the six month periods ending December 31, 2020 and June 30, 2021, respectively. In addition to RPTTF, the Successor Agency is requesting authorization to use other unencumbered Successor Agency

Subject: Adopt a Resolution to Approve and Adopt the Recognized Obligation Payment Schedule for the Year Ending June 30, 2021 (ROPS 2020-2021), Pursuant to the Dissolution Act
Date: January 2, 2020
Page: 3 of 4

balances to make payments on enforceable obligations consistent with the law and the DOF's April 11, 2019 determination letter.

For the six month period ending December 31, 2021 the Successor Agency is requesting authorization to make payments on the following enforceable obligations:

- Principal and interest on the 2014 Refunding Tax Allocation Bonds,
- Trustee and other professional service fees directly related to the bonds,
- Fourth of four scheduled repayments on the SERAF loan from the Successor Housing Fund (No. 616) to Successor Agency Fund (No. 615), and
- Administrative costs under *California Health & Safety Code* section 34171(b).

Immediately thereafter, for the six month period ending June 30, 2021, the Successor Agency is requesting authorization to make payments on the following enforceable obligations:

- Interest on the 2014 Refunding Tax Allocation Bonds, and
- Administrative costs under *California Health & Safety Code* section 34171(b).

Supplemental Educational Revenue Augmentation Fund (SERAF) Loan

During FY 2009-10, as part of emergency measures to address its own budgetary issues, the State of California imposed a two year raid on local redevelopment agencies in the form of SERAF demands. To the former Agency, this meant an astounding \$2,371,940 in SERAF payments was required to be made to the CAC between FY 2009-10 and FY 2010-11. In order to meet this massive obligation, an intra-agency loan of \$592,412 was established from the RDA's low-moderate income fund to its non-housing fund on May 19, 2010. The principal amount of this loan was originally scheduled for repayment in four equal installments of \$148,103 commencing FY 2011-12 and ending in FY 2014-15. With the state-imposed dissolution of redevelopment agencies effective February 1, 2012 and the rigorous new restrictions on SERAF loan repayments established through AB1484, \$148,103 of the SERAF loan is currently outstanding and unpaid.

SERAF loans became eligible for repayment starting in the six month period ending December 31, 2014, provided the following three circumstances are met: (1) The Successor Agency has completed its DDRs; (2) the results of the DDRs are reviewed by the Oversight Board; and (3) the Successor Agency has received a Notice of Completion by the DOF. In accordance with the law, on September 20, 2016 the Clayton Successor Agency Board adopted Resolution No. 02-2016SA approving an agreement and repayment schedule for the SERAF loan in accordance with *California Health & Safety Code* section 34171(d)(1)(G). Consistent with the Oversight Board's original approval of the SERAF loan repayment terms on April 26, 2012, the balance of the SERAF loan will be payable to the Successor Housing Agency in four equal principal installments of \$148,103 beginning in the fiscal year 2017-18 and ending in the fiscal year 2020-21 ROPS period.

Subject: Adopt a Resolution to Approve and Adopt the Recognized Obligation Payment Schedule for the Year Ending June 30, 2021 (ROPS 2020-2021), Pursuant to the Dissolution Act
Date: January 2, 2020
Page: 4 of 4

Accordingly, the ROPS 2020-2021 includes the fourth SERAF loan repayment request for the six month period ending December 31, 2020.

FISCAL IMPACT

Once approved by the DOF, ROPS 2020-2021 will be in place for the Successor Agency to make payments on agreements and other obligations of the former Redevelopment Agency for the period of time July 1, 2020 through June 30, 2021. Absent this approval the Successor Agency is not permitted to make such payments which would cause the Successor Agency to be in breach of legal bond covenants.

Attachments:

1. Successor Agency Resolution approving the ROPS 2020-2021 Resolution (3 pp.)
 - o Exhibit A: Recognized Obligation Payment Schedule (ROPS 2020-2021)

RESOLUTION NO. _____-2020

**A RESOLUTION APPROVING AND ADOPTING THE
RECOGNIZED OBLIGATION PAYMENT SCHEDULE
FOR THE TIME PERIOD OF JULY 01, 2020 THROUGH JUNE 30,
2021 (ROPS 2020-2021), PURSUANT TO SECTION 31471(h)
AND 34177(I)(1) OF THE CALIFORNIA REDEVELOPMENT LAW**

**THE CITY COUNCIL (AS SUCCESSOR AGENCY)
City of Clayton, California**

WHEREAS, pursuant to the California Community Redevelopment Law (Health and Safety Code Section 33000 et seq.; the "Redevelopment Law"), the City Council (the "City Council") of the City of Clayton (the "City") adopted in accordance with the California Community Redevelopment Law, City Ordinance No. 243 on July 20, 1987 adopting the Redevelopment Plan for the Clayton Redevelopment Project Area (the "Redevelopment Plan"), as amended from time to time; and

WHEREAS, the Redevelopment Agency of the City of Clayton (the "Agency") is responsible for implementing the Redevelopment Plan pursuant to said Redevelopment Law; and

WHEREAS, Assembly Bill X1 26 (the "Dissolution Act") and Assembly Bill X1 27 (the "Alternative Redevelopment Program Act") were enacted by the State of California on June 28, 2011, to significantly modify the Community Redevelopment Law and to end the existence of or modify continued operation of redevelopment agencies throughout the state (Health & Safety Code §33000, et seq.; the "Redevelopment Law"); and

WHEREAS, on December 29, 2011, the California Supreme Court ruled that the Dissolution Act is largely constitutional and the Alternative Redevelopment Program Act is unconstitutional meaning all California redevelopment agencies, including the Clayton Redevelopment Agency, were terminated and automatically dissolved on February 1, 2012 pursuant to the Dissolution Act; and

WHEREAS, on January 17, 2012 by Resolution No. 03-2012, the Clayton City Council did exercise its priority right and took action to become the Successor Agency and the Successor Housing Agency of the former Clayton Redevelopment Agency; and

WHEREAS, November 27, 2018 the California Department of Finance (DOF) posted instructions for completing the Recognized Obligation Payment Schedule covering the time period of July 1, 2019 through June 30, 2020 (ROPS 2019-2020), including the requirement that the ROPS 2019-2020 must be approved by the

Countywide Oversight Board and submitted electronically to the DOF by February 1, 2020; and

WHEREAS, pursuant to *California Health and Safety Code* section 34179(j), on and after July 1, 2018 in each county where more than one oversight board was created, there shall be only one County Oversight Board; and

WHEREAS, the Countywide Oversight Board shall be staffed by the County Auditor-Controller (CAC), by another county entity selected by the CAC, or by a city within the county that the CAC may select after consulting with the DOF; and

WHEREAS, commencing July 1, 2018 the DOF will only recognize actions taken by the Countywide Oversight Board; and

WHEREAS, the CAC instructed local Successor Agencies, including the City of Clayton Successor Agency, to prepare the ROPS 2020-2021 to be presented to the newly established Countywide Oversight Board for approval at a forthcoming meeting to be scheduled in January 2020; and

WHEREAS, the City of Clayton Successor Agency Board has reviewed and duly considered the Staff Report, the proposed ROPS 2020-2021, plus documents and other written evidence presented at the meeting.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California, and serving as the Successor Agency Board, does hereby find the above Recitals are true and correct and have served, together with the supporting documents, as the basis for the findings and approvals set forth below.

BE IT FURTHER RESOLVED that the Successor Agency Board does hereby approve and adopt the ROPS 2020-2021, attached hereto as "Exhibit A" and incorporated herein as if fully set forth in this Resolution.

BE IT FURTHER RESOLVED that the Successor Agency Board authorizes and directs its City Manager or the City Manager's designee to: (1) post the ROPS 2020-21 (Exhibit A) on the City's website; (2) designate a City representative to submit the approved ROPS to the Countywide Oversight board for approval and to whom all questions related to the ROPS can be directed; (3) notify, by mail or electronic means, the County Auditor-Controller, the State Department of Finance, and the State Controller's Office of the Countywide Oversight Board's action to adopt the ROPS 2020-2021, and to provide those persons with the internet website location of the posted schedule and the contact information for the City's designated contact; and (4) to take such other actions and execute such other documents as are appropriate to effectuate the intent of this Resolution and to implement the ROPS on behalf of the Successor Agency and City.

BE IT FURTHER RESOLVED that if any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Resolution or of Exhibit A, or any part thereof is for any reason held to be unconstitutional, invalid or ineffective, such decision shall not affect the validity or effectiveness of the remaining portions of this Resolution, Exhibit A or any part thereof. The Successor Agency Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Resolution or of Exhibit A irrespective of the fact that one or more sections, subsections, subdivision, paragraphs, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective. To this end the provisions of this Resolution and of Exhibit A are declared to be severable.

AND BE IT FURTHER RESOLVED that this Resolution shall and does take immediate effect upon its adoption.

PASSED, APPROVED AND ADOPTED by the Successor Agency Board of Clayton, California at a regular public meeting thereof held on the 7th day of January 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CA
Serving as the Clayton Successor Agency Board

Julie Pierce, Mayor

ATTEST:

Janet Calderon, City Clerk

**Recognized Obligation Payment Schedule (ROPS 20-21) - Summary
Filed for the July 1, 2020 through June 30, 2021 Period**

Successor Agency: Clayton
County: Contra Costa

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	20-21A Total (July - December)	20-21B Total (January - June)	ROPS 20-21 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 717,441	\$ 142,308	\$ 859,749
F RPTTF	592,441	17,308	609,749
G Administrative RPTTF	125,000	125,000	250,000
H Current Period Enforceable Obligations (A+E)	\$ 717,441	\$ 142,308	\$ 859,749

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Clayton
Recognized Obligation Payment Schedule (ROPS 20-21) - ROPS Detail
July 1, 2020 through June 30, 2021

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W		
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 20-21 Total	ROPS 20-21A (Jul - Dec)					20-21A Total	ROPS 20-21B (Jan - Jun)					20-21B Total		
											Fund Sources						Fund Sources							
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF			
								\$2,435,071		\$859,749		\$-	\$-	\$-	\$592,441	\$125,000	\$717,441	\$-	\$-	\$-	\$17,308	\$125,000	\$142,308	
3	LMIHF Loan entered into on 5/19/10	SERAF/ ERAF	05/19/2010	06/30/2021	Successor Agency LMI Fund	Inter-loan for SERAF payment to State of CA	All	148,103	N	\$148,103		-	-	-	148,103	-	\$148,103		-	-	-	-	-	\$-
4	Fiscal Agent Fees (US Bank Trustee)	Fees	11/01/1996	08/01/2024	US Bank	Paying Agent Fees	All	2,200	N	\$2,200		-	-	-	2,200	-	\$2,200		-	-	-	-	-	\$-
7	Successor Agency Functions	Admin Costs	06/25/2014	08/01/2024	City of Clayton	Expenses for Successor Agency Operation	All	250,000	N	\$250,000		-	-	-	125,000	125,000		-	-	-	-	125,000	\$125,000	
16	Refunding Tax Allocation Bonds 2014	Refunding Bonds Issued After 6/27/12	06/25/2014	08/01/2024	US Bank	Bonds issued to refund the 1996 and 1999 non-housing RDA Tax Allocation Bonds	All	2,034,768	N	\$459,446		-	-	-	442,138	-	\$442,138		-	-	-	17,308	-	\$17,308

Clayton
Recognized Obligation Payment Schedule (ROPS 20-21) - Report of Cash Balances
July 1, 2017 through June 30, 2018
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H
	ROPS 17-18 Cash Balances (07/01/17 - 06/30/18)	Fund Sources					Comments
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	Beginning Available Cash Balance (Actual 07/01/17) RPTTF amount should exclude "A" period distribution amount.	110,879	-	60,697	28,496	6,050	
2	Revenue/Income (Actual 06/30/18) RPTTF amount should tie to the ROPS 17-18 total distribution from the County Auditor-Controller	586			12,801	786,053	
3	Expenditures for ROPS 17-18 Enforceable Obligations (Actual 06/30/18)	69,543		60,697	14,167	719,439	
4	Retention of Available Cash Balance (Actual 06/30/18) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						
5	ROPS 17-18 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 17-18 PPA form submitted to the CAC			No entry required			
6	Ending Actual Available Cash Balance (06/30/18) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$41,922	\$-	\$-	\$27,130	\$72,664	

Clayton
Recognized Obligation Payment Schedule (ROPS 20-21) - Notes
July 1, 2020 through June 30, 2021

Item #	Notes/Comments
3	
4	
7	
16	