



AGENDA

REGULAR JOINT MEETING

* * *

CLAYTON CITY COUNCIL and OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT (GHAD)

* * *

TUESDAY, June 7, 2022

7:00 P.M.

***** NOTICE *****

This meeting is being held in accordance with AB 361, given the proclaimed state of emergency and the Contra Costa County Health Officer's recommendation for social distancing for public meetings, the City Council will be participating in meetings via phone/video conferencing. The public is invited to watch and participate via the methods listed below:

Mayor: Peter Cloven
Vice Mayor: Holly Tillman

Council Members

Jim Diaz
Jeff Wan
Carl Wolfe

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review on the City's website at www.claytonca.gov
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.claytonca.gov
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda is available for review on the City's website at www.claytonca.gov
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7300.

Instructions for Virtual City Council Meeting – June 7

To protect our residents, officials, and staff, and aligned with the Governor’s Emergency Declaration regarding COVID-19 and the Contra Costa County Health Officer’s recommendation for virtual meetings, this meeting is being conducted utilizing teleconferencing means consistent with State order that that allows the public to address the local legislative body electronically.

To follow or participate in the meeting:

1. **Videoconference:** to follow the meeting on-line, click here to register:

https://us02web.zoom.us/webinar/register/WN_06q0GcosRnmvy4dNOutGlw

After clicking on the URL, please take a few seconds to submit your first and last name, and e-mail address then click “Register”, which will approve your registration and a new URL to join the meeting will appear.

Phone-in: Once registered, you will receive an e-mail with instructions to join the meeting telephonically, and then dial Telephone: 877 853 5257 (Toll Free)

2. using the *Webinar ID* and *Password* found in the e-mail.

E-mail Public Comments: If preferred, please e-mail public comments to the City Clerk, Ms. Calderon at janetc@claytonca.gov by 5 PM on the day of the City Council meeting. All E-mail Public Comments will be forwarded to the entire City Council.

For those who choose to attend the meeting via videoconferencing or telephone shall have 3 minutes for public comments.

Location:

Videoconferencing Meeting (this meeting via teleconferencing is open to the public)

To join this virtual meeting on-line click here:

https://us02web.zoom.us/webinar/register/WN_06q0GcosRnmvy4dNOutGlw

To join on telephone, you must register in the URL above, which sends an e-mail to your inbox, and then dial (877) 853-5257 using the *Webinar ID* and *Password* found in the e-mail.

*** CITY COUNCIL ***

June 7, 2022

1. **CALL TO ORDER AND ROLL CALL** – Mayor Cloven.

2. **MEETING PROTOCOL VIDEO**– City Clerk

3. **PLEDGE OF ALLEGIANCE** – led by Councilmember Diaz

4. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by one single motion of the City Council. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question, discussion or alternative action may request so through the Mayor.

(a) Approve the minutes of the City Council's special meeting of May 31, 2022.
(City Clerk) ([View here](#))

(b) Approve the Financial Demands and Obligations of the City. (Finance)
([View here](#))

(c) Adopt a Resolution of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings as Needed during the COVID-19 State of Emergency Under AB 361. (City Manager) ([View here](#))

(d) Approve the Engineer's Report and Declare Intent to Levy and Collect Real Property Assessments for the Diablo Estates at Clayton Benefit Assessment District for Fiscal Year 2022/23 and Give Notice of a Public Hearing to be held on July 19, 2022 at 7:00PM at the City of Clayton City Council Meeting on the Levy of the Proposed Assessments. (City Engineer) ([View here](#))

(e) Approve the Engineer's Report and Proposed Assessments for the Operation & Maintenance of Street Lights in the Street Light Assessment District, FY 2022/23. (City Engineer) ([View here](#))

(f) Adopt a Resolution Calling a General Municipal Election on November 8, 2022; Requesting and Consenting to Consolidation of the Said General Municipal Election and Setting Specifications of the Election Order; and Adopt a Resolution Adopting a Policy for Voluntary Municipal Candidates' Statements Printed in Voter Information Pamphlets. (City Clerk) ([View here](#))

(g) Adopt an Ordinance Amending Sections 8.04 and 8.06 of the Clayton Municipal Code Relating to Solid Waste Collection Pursuant to SB 1383.
(City Manager) ([View here](#))

- (h) Adopt a Resolution Approving an Interagency Agreement with the Contra Costa County Animal Services Department for Animal Control Services for an Initial Two-Year Term in an Amount Not to Exceed \$200,000 over the Two-Year Period, and Authorizing the City Manager to Execute the Agreement.
(City Manager) ([View here](#))

5. RECOGNITIONS AND PRESENTATIONS

- (a) Information Only – No Action Requested.
- Portuguese Heritage Month (June)
 - LGBTQI+ Pride Month (June)
 - Juneteenth (June 19)
- (b) Proclamation declaring June 14, 2022 as “Otter Day” in the City of Clayton.
(Mayor Cloven) ([View here](#))

6. REPORTS

- (a) City Manager/Staff
(b) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

7. PUBLIC COMMENT ON NON - AGENDA ITEMS

Members of the public may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) at this time. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

8. PUBLIC HEARINGS – None.

9. ACTION ITEMS

- (a) Discuss and Approve Conceptual Framework for Allocation of Pandemic Recovery Reserve Funds. (City Manager) ([View here](#))

- (b) Workshop for Fiscal Year 2022/23 Draft Budget and Direction to Staff. (Finance Director/City Manager) ([View here](#))
- (c) Review Proposed FY2022/23 Master Fee Schedule. (Finance Director) ([View here](#))

10. **CLOSED SESSION** – None.

11. **COUNCIL ITEMS** – limited to Council requests for future meetings.

12. **ADJOURNMENT** - the next scheduled City Council meeting will be June 21, 2022.

#

*** OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT ***
June 7, 2022

1. CALL TO ORDER AND ROLL CALL – Chair Diaz.

2. PUBLIC COMMENTS

Members of the public may address the District Board members on items within the Board's jurisdiction, (which are not on the agenda) at this time. To facilitate the recording, assure an orderly meeting and provide an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Chair's discretion. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Board may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the Board.

3. CONSENT CALENDAR

Consent Calendar items are typically routine in nature and are considered for approval by the Board with one single motion. Members of the Board, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question or input may request so through the Chair.

- (a) Approve the Board of Directors' minutes for its regular meeting March 15, 2022. (Secretary) ([View here](#))

4. PUBLIC HEARINGS - None.

5. ACTION ITEMS

- (a) Presentation and Consideration of a Resolution to Approve the Proposed Oakhurst Geological Hazard Abatement District (GHAD) Annual Report for Fiscal Year 2022/23 and set a Public Hearing to be Held on July 19, 2022 to Consider the Levy of the Corresponding Real Property Tax Assessments in Fiscal Year 2022/23. (City Engineer) ([View here](#))

6. BOARD ITEMS – limited to requests and directives for future meetings.

7. ADJOURNMENT – the next meeting of the GHAD Board of Directors will be scheduled as needed.

#

**MINUTES
OF THE
SPECIAL MEETING
CLAYTON CITY COUNCIL**

TUESDAY, May 31, 2022

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 6:00 p.m. by Mayor Cloven held via a hybrid meeting format live in-person and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Cloven, Vice Mayor Tillman, and Councilmembers Diaz, Wan, and Wolfe. Councilmembers absent: None. Staff present: City Manager Reina Schwartz, City Attorney Mala Subramanian, Community Development Director Dana Ayers, and City Clerk/HR Manager Janet Calderon.
2. **MEETING PROTOCOL VIDEO** – City Clerk.
3. **PLEDGE OF ALLEGIANCE** – led by Mayor Cloven.
4. **CONSENT CALENDAR**

It was moved by Vice Mayor Tillman, seconded by Councilmember Wolfe, to approve the Consent Calendar items 4(a) as submitted. (Passed 5-0).
 - (a) Approved the minutes of the City Council’s regular meeting of May 17, 2022. (City Clerk)
5. **PUBLIC COMMENT ON NON - AGENDA ITEMS** – None.
6. **PUBLIC HEARINGS** – None.
 - (a) Introduction and Waive First Reading of an Ordinance Amending Sections 8.04 and 8.06 of the Clayton Municipal Code Relating to Solid Waste Collection Pursuant to SB 1383. (City Manager)

City Manager Reina Schwartz presented the report.

Following questions by the City Council, Mayor Cloven opened the public hearing; no comments were offered.

It was moved by Vice Mayor Tillman, seconded by Councilmember Wolfe, to Introduce and Waive First Reading of an Ordinance Amending Sections 8.04 and 8.06 of the Clayton Municipal Code Relating to Solid Waste Collection Pursuant to SB 1383. (Passed 5-0).

7. ACTION ITEMS

- (a) Update on Community Engagement Efforts Pertaining to the City-Owned Downtown Site in Town Center and Provide Direction to Staff on Potential Next Steps.
(Community Development Director)

Community Development Director Dana Ayers presented the report.

Following questions by the City Council, Mayor Cloven opened the item for public comment; no comments were offered.

Direction provided to staff.

*** Recess from 7:03 pm to 7:10 pm due to technical difficulties ***

- (b) Comment Session on the City of Clayton Public Review Draft Housing Element for the 6th Cycle (2023-2031). (Community Development Director)

Community Development Director Dana Ayers presented the report.

Following questions by the City Council, Mayor Cloven opened the item for public comment; no comments were offered.

Direction provided to staff.

- 8. ADJOURNMENT**– on call by Mayor Cloven, the City Council adjourned its meeting at 8:29 p.m.

The next regularly scheduled meeting of the City Council will be June 7, 2022.

#

Respectfully submitted,

Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

Peter Cloven, Mayor

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STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KATHERINE KORSAK, FINANCE DIRECTOR
JENNIFER GIANTVALLEY, ACCOUNTING TECHNICIAN

DATE: 06/07/2022

SUBJECT: FINANCIAL DEMANDS AND OBLIGATIONS OF THE CITY

RECOMMENDATION:

It is recommended the City Council, by minute action, approve the financial demands and obligations of the City for the purchase of services and goods in the ordinary course of operations.

Attached Report	Purpose	Amount
Open Invoice Report	Accounts Payable	\$ 404,703.05
Payroll Reconciliation Summary	Payroll, Taxes	\$ 15,049.87
Payroll Reconciliation Summary	Payroll, Taxes	\$ 80,636.36
Payroll Reconciliation Summary	Payroll, Taxes	\$ 83,391.55
	Total Required	\$ 583,780.83

Attachments:

1. Open Invoice Report, dated 6/3/22 (7 pages)
2. Payroll Reconciliation Summary report PPE 5/5/22 (2 pages)
3. Payroll Reconciliation Summary report PPE 5/15/22 (2 pages)
4. Payroll Reconciliation Summary report PPE 5/29/22 (2 pages)

City of Clayton

Open Invoice Report

Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Advantage Laser Products, Inc								
Advantage Laser Products, Inc	5/31/2022	5/31/2022	117678	Window envelopes for accounts payable chec	\$96.12	\$0.00		\$96.12
				<i>Totals for Advantage Laser Products, Inc</i>	<i>\$96.12</i>	<i>\$0.00</i>		<i>\$96.12</i>
All City Management Services, Inc.								
All City Management Services, Inc.	5/31/2022	5/31/2022	77335	School crossing guard svcs 4/17/22-4/30/22	\$2,316.60	\$0.00		\$2,316.60
All City Management Services, Inc.	5/31/2022	5/31/2022	77674	School crossing guard svcs 5/1/22-5/14/22	\$2,316.60	\$0.00		\$2,316.60
				<i>Totals for All City Management Services, Inc.</i>	<i>\$4,633.20</i>	<i>\$0.00</i>		<i>\$4,633.20</i>
ALTEC Industries, Inc.								
ALTEC Industries, Inc.	5/31/2022	5/31/2022	50979333	PW vehicle service (boom truck)	\$16,591.24	\$0.00		\$16,591.24
				<i>Totals for ALTEC Industries, Inc.</i>	<i>\$16,591.24</i>	<i>\$0.00</i>		<i>\$16,591.24</i>
American Fidelity Assurance Company								
American Fidelity Assurance Company	5/31/2022	5/31/2022	6052218	FSA PPE 5/15/22	\$115.00	\$0.00		\$115.00
American Fidelity Assurance Company	5/31/2022	5/31/2022	6052684	FSA PPE 5/29/22	\$115.00	\$0.00		\$115.00
American Fidelity Assurance Company	5/31/2022	5/31/2022	D452257	Supplemental insurance May 2022	\$1,129.20	\$0.00		\$1,129.20
				<i>Totals for American Fidelity Assurance Company</i>	<i>\$1,359.20</i>	<i>\$0.00</i>		<i>\$1,359.20</i>
AnchorCM								
AnchorCM	5/31/2022	5/31/2022	22-03-4270Rev1	Engineering svcs April 2022	\$12,000.00	\$0.00		\$12,000.00
				<i>Totals for AnchorCM</i>	<i>\$12,000.00</i>	<i>\$0.00</i>		<i>\$12,000.00</i>
AT&T (CalNet3)								
AT&T (CalNet3)	5/31/2022	5/31/2022	18233751	Phones 4/22/22-5/21/22	\$1,234.01	\$0.00		\$1,234.01
				<i>Totals for AT&T (CalNet3)</i>	<i>\$1,234.01</i>	<i>\$0.00</i>		<i>\$1,234.01</i>
Axon Enterprise, Inc								
Axon Enterprise, Inc	5/31/2022	5/31/2022	INUS071314	Evidence.com licensing	\$16,779.60	\$0.00		\$16,779.60
				<i>Totals for Axon Enterprise, Inc</i>	<i>\$16,779.60</i>	<i>\$0.00</i>		<i>\$16,779.60</i>
Bank of America								
Bank of America	5/31/2022	5/31/2022	April2022	Bank fees April 2022	\$502.42	\$0.00		\$502.42
				<i>Totals for Bank of America</i>	<i>\$502.42</i>	<i>\$0.00</i>		<i>\$502.42</i>
Best Best & Kreiger LLP								
Best Best & Kreiger LLP	5/31/2022	5/31/2022	934442	Legal svcs April 2022	\$9,938.00	\$0.00		\$9,938.00
Best Best & Kreiger LLP	5/31/2022	5/31/2022	934443	The Olivia Legal svcs April 2022	\$345.00	\$0.00		\$345.00
Best Best & Kreiger LLP	5/31/2022	5/31/2022	934444	PD Legal svcs April 2022	\$92.65	\$0.00		\$92.65
Best Best & Kreiger LLP	5/31/2022	5/31/2022	934446	Kelok Wy Legal svcs April 2022	\$8,274.09	\$0.00		\$8,274.09
				<i>Totals for Best Best & Kreiger LLP</i>	<i>\$18,649.74</i>	<i>\$0.00</i>		<i>\$18,649.74</i>
Boydd Products, Inc								
Boydd Products, Inc	5/31/2022	5/31/2022	1980	PD supplies	\$1,532.05	\$0.00		\$1,532.05

City of Clayton
Open Invoice Report
Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Totals for Boydd Products, Inc					\$1,532.05	\$0.00		\$1,532.05
Bright World								
Bright World	5/31/2022	5/31/2022	BP190-2022	C&D refund	\$1,000.00	\$0.00		\$1,000.00
Totals for Bright World					\$1,000.00	\$0.00		\$1,000.00
Jeffrey Burris								
Jeffrey Burris	5/31/2022	5/31/2022	EH042322	EH deposit refund	\$500.00	\$0.00		\$500.00
Totals for Jeffrey Burris					\$500.00	\$0.00		\$500.00
CA Department of Justice								
CA Department of Justice	5/31/2022	5/31/2022	580105	PD fingerprinting	\$49.00	\$0.00		\$49.00
Totals for CA Department of Justice					\$49.00	\$0.00		\$49.00
CalPERS Health								
CalPERS Health	5/31/2022	5/31/2022	16808197	Medical June 2022	\$36,518.87	\$0.00		\$36,518.87
Totals for CalPERS Health					\$36,518.87	\$0.00		\$36,518.87
CalPERS Retirement								
CalPERS Retirement	5/31/2022	5/31/2022	051522	Retirement PPE 5/15/22	\$18,305.77	\$0.00		\$18,305.77
CalPERS Retirement	1/1/5831	5/31/2022	052922	Retirement PPE 5/29/22	\$17,327.90	\$0.00		\$17,327.90
Totals for CalPERS Retirement					\$35,633.67	\$0.00		\$35,633.67
Amerlia Capriulo								
Amerlia Capriulo	5/31/2022	5/31/2022	ARPA	Clayton Cares Program	\$10,000.00	\$0.00		\$10,000.00
Totals for Amerlia Capriulo					\$10,000.00	\$0.00		\$10,000.00
CCWD								
CCWD	5/31/2022	5/31/2022	K series	Water 3/3/22-5/3/22	\$39,280.70	\$0.00		\$39,280.70
Totals for CCWD.					\$39,280.70	\$0.00		\$39,280.70
Ivan Chavez								
Ivan Chavez	5/31/2022	5/31/2022	PC	Petty Cash replenishment	\$75.22	\$0.00		\$75.22
Totals for Ivan Chavez					\$75.22	\$0.00		\$75.22
Cintas Corporation								
Cintas Corporation	5/31/2022	5/31/2022	4119256213	PW uniforms through 5/12/22	\$48.97	\$0.00		\$48.97
Cintas Corporation	5/31/2022	5/31/2022	4119945007	PW uniforms through 5/19/22	\$48.97	\$0.00		\$48.97
Totals for Cintas Corporation					\$97.94	\$0.00		\$97.94
City of Concord								
City of Concord	5/31/2022	5/31/2022	92791	Dispatch svcs June 2022	\$25,639.87	\$0.00		\$25,639.87
City of Concord	5/31/2022	5/31/2022	93212	Livescan	\$80.00	\$0.00		\$80.00
Totals for City of Concord					\$25,719.87	\$0.00		\$25,719.87
Clean Street								

City of Clayton

Open Invoice Report

Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Entenmann-Rovin Co	5/31/2022	5/31/2022	0175234	Dome badge	\$147.70	\$0.00		\$147.70
				<i>Totals for Entenmann-Rovin Co</i>	<i>\$147.70</i>	<i>\$0.00</i>		<i>\$147.70</i>
Globalstar LLC								
Globalstar LLC	5/31/2022	5/31/2022	32217868	Sat phone 5/16/22-6/15/22	\$110.05	\$0.00		\$110.05
				<i>Totals for Globalstar LLC</i>	<i>\$110.05</i>	<i>\$0.00</i>		<i>\$110.05</i>
Hair Now								
Hair Now	5/31/2022	5/31/2022	ARPA	Clayton Cares Program	\$10,000.00	\$0.00		\$10,000.00
				<i>Totals for Hair Now</i>	<i>\$10,000.00</i>	<i>\$0.00</i>		<i>\$10,000.00</i>
Hammons Supply Company								
Hammons Supply Company	5/31/2022	5/31/2022	119940	PW janitorial supplies	\$78.53	\$0.00		\$78.53
Hammons Supply Company	5/31/2022	5/31/2022	119941	Library janitorial supplies	\$469.12	\$0.00		\$469.12
Hammons Supply Company	5/31/2022	5/31/2022	119942	CH janitorial supplies	\$812.28	\$0.00		\$812.28
Hammons Supply Company	5/31/2022	5/31/2022	119943	CCP janitorial supplies	\$672.67	\$0.00		\$672.67
Hammons Supply Company	5/31/2022	5/31/2022	119944	The Grove Park janitorial supplies	\$203.79	\$0.00		\$203.79
				<i>Totals for Hammons Supply Company</i>	<i>\$2,236.39</i>	<i>\$0.00</i>		<i>\$2,236.39</i>
J&R Floor Services								
J&R Floor Services	5/31/2022	5/31/2022	Five2022	Janitorial svcs May 2022	\$5,188.00	\$0.00		\$5,188.00
				<i>Totals for J&R Floor Services</i>	<i>\$5,188.00</i>	<i>\$0.00</i>		<i>\$5,188.00</i>
JJR Enterprises, Inc								
JJR Enterprises, Inc	5/31/2022	5/31/2022	3501333	Copier usage 4/18/22-5/17/22	\$232.73	\$0.00		\$232.73
JJR Enterprises, Inc	5/31/2022	5/31/2022	3502111	Copier usage 4/19/22-5/18/22	\$48.24	\$0.00		\$48.24
				<i>Totals for JJR Enterprises, Inc</i>	<i>\$280.97</i>	<i>\$0.00</i>		<i>\$280.97</i>
Ken Joiret								
Ken Joiret	5/31/2022	5/31/2022	060422	Concert Sound 06/04/22	\$1,200.00	\$0.00		\$1,200.00
Ken Joiret	5/31/2022	5/31/2022	061822	Concert Sound 06/18/22	\$1,200.00	\$0.00		\$1,200.00
				<i>Totals for Ken Joiret</i>	<i>\$2,400.00</i>	<i>\$0.00</i>		<i>\$2,400.00</i>
Kennedy & Associates								
Kennedy & Associates	5/31/2022	5/31/2022	22-049	Consultant svcs The Olivia March 2022	\$5,417.25	\$0.00		\$5,417.25
				<i>Totals for Kennedy & Associates</i>	<i>\$5,417.25</i>	<i>\$0.00</i>		<i>\$5,417.25</i>
LarryLogic Productions								
LarryLogic Productions	5/31/2022	5/31/2022	2011	CC & PC meeting production May 2022	\$1,880.00	\$0.00		\$1,880.00
				<i>Totals for LarryLogic Productions</i>	<i>\$1,880.00</i>	<i>\$0.00</i>		<i>\$1,880.00</i>
Management Partners								
Management Partners	5/31/2022	5/31/2022	INV10544	ARPA Plan Assistance (6a, 6b)	\$5,000.00	\$0.00		\$5,000.00
				<i>Totals for Management Partners</i>	<i>\$5,000.00</i>	<i>\$0.00</i>		<i>\$5,000.00</i>

City of Clayton

Open Invoice Report

Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Matrix Association Management								
Matrix Association Management	5/31/2022	5/31/2022	17886	Diablo Estates mgmt January 2022	\$3,375.00	\$0.00		\$3,375.00
Matrix Association Management	5/31/2022	5/31/2022	18023	Diablo Estates mgmt February 2022	\$3,375.00	\$0.00		\$3,375.00
Matrix Association Management	5/31/2022	5/31/2022	18093	Diablo Estates mgmt March 2022	\$3,375.00	\$0.00		\$3,375.00
Matrix Association Management	5/31/2022	5/31/2022	18202	Diablo Estates mgmt April 2022	\$3,375.00	\$0.00		\$3,375.00
<i>Totals for Matrix Association Management</i>					<i>\$13,500.00</i>	<i>\$0.00</i>		<i>\$13,500.00</i>
Maze & Associates								
Maze & Associates	5/31/2022	5/31/2022	45758	Accounting svcs April 2022	\$1,537.00	\$0.00		\$1,537.00
<i>Totals for Maze & Associates</i>					<i>\$1,537.00</i>	<i>\$0.00</i>		<i>\$1,537.00</i>
Michael McKinley								
Michael McKinley	5/31/2022	5/31/2022	CAP0431	C&D refund	\$1,000.00	\$0.00		\$1,000.00
<i>Totals for Michael McKinley</i>					<i>\$1,000.00</i>	<i>\$0.00</i>		<i>\$1,000.00</i>
Metropolitan Transportation Commission								
Metropolitan Transportation Commissio	5/31/2022	5/31/2022	AR027441	Clayton FY 22	\$7,847.00	\$0.00		\$7,847.00
<i>Totals for Metropolitan Transportation Commissior.</i>					<i>\$7,847.00</i>	<i>\$0.00</i>		<i>\$7,847.00</i>
Mission Square Retirement								
Mission Square Retirement	5/31/2022	5/31/2022	051522	457 Plan contributions PPE 5/15/22	\$2,196.30	\$0.00		\$2,196.30
Mission Square Retirement	5/31/2022	5/31/2022	052922	457 Plan contributions PPE 5/29/22	\$2,154.76	\$0.00		\$2,154.76
Mission Square Retirement	5/31/2022	5/31/2022	20220331-109-32017	Annual plan fee Q4 FY 22	\$125.00	\$0.00		\$125.00
<i>Totals for Mission Square Retirement</i>					<i>\$4,476.06</i>	<i>\$0.00</i>		<i>\$4,476.06</i>
Moore Iacofano Golstman, Inc								
Moore Iacofano Golstman, Inc	5/31/2022	5/31/2022	0075224	Downtown Property engagement April 2022	\$1,500.00	\$0.00		\$1,500.00
<i>Totals for Moore Iacofano Golstman, Inc</i>					<i>\$1,500.00</i>	<i>\$0.00</i>		<i>\$1,500.00</i>
MPA								
MPA	5/31/2022	5/31/2022	918-27094	LTD/Life May 2022	\$1,788.57	\$0.00		\$1,788.57
<i>Totals for MPA.</i>					<i>\$1,788.57</i>	<i>\$0.00</i>		<i>\$1,788.57</i>
MSR Mechanical, LLC								
MSR Mechanical, LLC	5/31/2022	5/31/2022	SVC 4814	CH HVAC maint May 2022	\$350.00	\$0.00		\$350.00
MSR Mechanical, LLC	5/31/2022	5/31/2022	SVC004815	Library HVAC maint May 2022	\$527.17	\$0.00		\$527.17
<i>Totals for MSR Mechanical, LLC</i>					<i>\$877.17</i>	<i>\$0.00</i>		<i>\$877.17</i>
Nationwide								
Nationwide	5/31/2022	5/31/2022	051522	457 Plan contribution PPE 5/15/22	\$500.00	\$0.00		\$500.00
Nationwide	5/31/2022	5/31/2022	052922	457 Plan contribution PPE 5/29/22	\$500.00	\$0.00		\$500.00
<i>Totals for Nationwide</i>					<i>\$1,000.00</i>	<i>\$0.00</i>		<i>\$1,000.00</i>
NBS Govt. Finance Group								
NBS Govt. Finance Group	5/31/2022	5/31/2022	202205-0714	Delinquency mgmt	\$294.77	\$0.00		\$294.77

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
				Totals for NBS Govt. Finance Group	\$294.77	\$0.00		\$294.77
Pacific Telemanagement Svc	5/31/2022	5/31/2022	2088040	Courtyard pay phone June 2022	\$70.00	\$0.00		\$70.00
				Totals for Pacific Telemanagement Svc	\$70.00	\$0.00		\$70.00
Paylocity Corporation	5/31/2022	5/31/2022	110257072	Payroll fees April 2022	\$486.00	\$0.00		\$486.00
				Totals for Paylocity Corporation	\$486.00	\$0.00		\$486.00
PG&E								
PG&E	5/31/2022	5/31/2022	021422	Electricity 1/14/22-2/14/22	\$34.18	\$0.00		\$34.18
PG&E	5/31/2022	5/31/2022	022222	Electricity 1/14/22-2/14/22	\$641.08	\$0.00		\$641.08
PG&E	5/31/2022	5/31/2022	051622	Electricity/gas 4/15/22-5/15/22	\$23,612.47	\$0.00		\$23,612.47
PG&E	5/31/2022	5/31/2022	052222	Electricity/gas 4/22/22-5/21/22	\$5,397.37	\$0.00		\$5,397.37
				Totals for PG&E	\$29,685.10	\$0.00		\$29,685.10
Julie Pierce	5/31/2022	5/31/2022	CEV-CG	Concert stickers, banners, hats, first-aid kit	\$1,271.13	\$0.00		\$1,271.13
				Totals for Julie Pierce	\$1,271.13	\$0.00		\$1,271.13
Pride & Joy	5/31/2022	5/31/2022	061822	Concert in The Grove 06/18/22	\$2,800.00	\$0.00		\$2,800.00
				Totals for Pride & Joy	\$2,800.00	\$0.00		\$2,800.00
Rex Lock & Safe, Inc.	5/31/2022	5/31/2022	133105	Rekey Library AV room	\$299.92	\$0.00		\$299.92
				Totals for Rex Lock & Safe, Inc.	\$299.92	\$0.00		\$299.92
Site One Landscape Supply, LLC	5/31/2022	5/31/2022	117222333-001	Service to irrigation board	\$707.52	\$0.00		\$707.52
				Totals for Site One Landscape Supply, LLC	\$707.52	\$0.00		\$707.52
Stericycle Inc	5/31/2022	5/31/2022	3006025080	Medical waste disposal	\$68.25	\$0.00		\$68.25
				Totals for Stericycle Inc	\$68.25	\$0.00		\$68.25
Michael Sundy	5/31/2022	5/31/2022	ARPA	Clayton Cares Program	\$10,000.00	\$0.00		\$10,000.00
				Totals for Michael Sundy	\$10,000.00	\$0.00		\$10,000.00
Swan Entertainment	5/31/2022	5/31/2022	060422	Concert in The Grove 06/04/22	\$1,500.00	\$0.00		\$1,500.00
				Totals for Swan Entertainment	\$1,500.00	\$0.00		\$1,500.00
Texas Life Insurance Company								

City of Clayton

Open Invoice Report

Obligations

Vendor Name	Due Date	Invoice Date	Invoice Number	Invoice Description	Invoice Balance	Potential Discount	Discount Expires On	Net Amount Due
Texas Life Insurance Company	5/31/2022	5/31/2022	SM0F1B2022051500	Supplemental insurance	\$42.25	\$0.00		\$42.25
				<i>Totals for Texas Life Insurance Company</i>	<i>\$42.25</i>	<i>\$0.00</i>		<i>\$42.25</i>
Verizon Wireless								
Verizon Wireless	5/31/2022	5/31/2022	9905432068	PW cell phones 4/2/22-5/1/22	\$206.21	\$0.00		\$206.21
				<i>Totals for Verizon Wireless</i>	<i>\$206.21</i>	<i>\$0.00</i>		<i>\$206.21</i>
Vision Service Plan (CA)								
Vision Service Plan (CA)	5/31/2022	5/31/2022	815187258	Vision coverage June 2022	\$76.07	\$0.00		\$76.07
				<i>Totals for Vision Service Plan (CA)</i>	<i>\$76.07</i>	<i>\$0.00</i>		<i>\$76.07</i>
Warner Brothers Tree Service								
Warner Brothers Tree Service	5/31/2022	5/31/2022	16036	Tree work The Grove Park	\$2,880.00	\$0.00		\$2,880.00
Warner Brothers Tree Service	5/31/2022	5/31/2022	16037	Tree work Clayton Rd outbound CH/Mitchell C	\$11,520.00	\$0.00		\$11,520.00
				<i>Totals for Warner Brothers Tree Service</i>	<i>\$14,400.00</i>	<i>\$0.00</i>		<i>\$14,400.00</i>
Wex Bank-Fleet Cards								
Wex Bank-Fleet Cards	5/31/2022	5/31/2022	81060608	Fleet fuel stmt end 5/25/22	\$5,480.98	\$0.00		\$5,480.98
				<i>Totals for Wex Bank-Fleet Cards</i>	<i>\$5,480.98</i>	<i>\$0.00</i>		<i>\$5,480.98</i>
Willis Financial Svcs								
Willis Financial Svcs	5/31/2022	5/31/2022	ARPA	Clayton Cares Program	\$10,000.00	\$0.00		\$10,000.00
				<i>Totals for Willis Financial Svcs</i>	<i>\$10,000.00</i>	<i>\$0.00</i>		<i>\$10,000.00</i>
Workers.com								
Workers.com	5/31/2022	5/31/2022	132501	Seasonal workers week end 4/17/22	\$2,302.81	\$0.00		\$2,302.81
Workers.com	5/31/2022	5/31/2022	132625	Seasonal workers week end 5/8/22	\$2,337.02	\$0.00		\$2,337.02
Workers.com	5/31/2022	5/31/2022	132669	Seasonal workers week end 5/15/22	\$3,271.82	\$0.00		\$3,271.82
Workers.com	5/31/2022	5/31/2022	132716	Seasonal workers week end 5/22/22	\$3,193.93	\$0.00		\$3,193.93
				<i>Totals for Workers.com</i>	<i>\$11,105.58</i>	<i>\$0.00</i>		<i>\$11,105.58</i>
GRAND TOTALS:					\$404,703.05	\$0.00		\$404,703.05

Payroll Summary

City of Clayton

Check Date: 05/06/2022

Process: 2022050602

Pay Period: 05/02/2022 to 05/05/2022

Page 1 of 2

Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount		
	Regular	1	0.00	8,488.11	8,488.11		
Totals		1	0.00	8,488.11	8,488.11	→	8,488.11
Total Net Payroll Liability			0.00	8,488.11	8,488.11	→	8,488.11

Tax Liability

CA and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount		
CA SDI - Employee			Semi-Weekly	15,172.99	15,172.99				
California SITW			Semi-Weekly	15,131.45	15,131.45	1,509.56			
Totals						1,509.56	0.00	→	1,509.56

CASUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount		
CA Edu & Training		0.001000	Quarterly	15,172.99					
California SUI		0.020000	Quarterly	15,172.99					
Totals						0.00	0.00	→	0.00

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount		
Federal Income Tax			Semi-Weekly	15,131.45	15,131.45	4,612.18			
Medicare			Semi-Weekly	15,172.99	15,172.99	220.01			
Medicare - Employer			Semi-Weekly	15,172.99	15,172.99		220.01		
Totals						4,832.19	220.01	→	5,052.20

FUTA and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount		
Fed Unemployment			Quarterly	15,172.99					
Totals						0.00	0.00	→	0.00

Total Tax Liability	6,341.75	220.01	→	6,561.76
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Total Payroll Liability	15,049.87	→	15,049.87
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Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
Totals							→

Transfers

Type	Date	Source Account	Amount
Dir Dep	5/5/2022		8,488.11



Paylocity Corporation
(888) 873-8205

User: JGiantvalley

Run on 5/16/2022 at 1:05 PM

Payroll Summary

City of Clayton

Check Date: 05/06/2022

Process: 2022050602

Pay Period: 05/02/2022 to 05/05/2022

Page 2 of 2

Tax	5/5/2022	6,561.76	
Totals Transfers		15,049.87	→ 15,049.87

Tax Deposits

Required Tax Deposits	Tax	Due On	Amount
(Deposit made by Service Bureau)	California SITW	5/11/2022	1,509.56
(Deposit made by Service Bureau)	Federal Income Tax	5/11/2022	5,052.20
	Total Tax Deposits		6,561.76



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Run on 5/16/2022 at 1:05 PM

Payroll Summary

City of Clayton

Check Date: 05/20/2022

Process: 2022052001

Pay Period: 05/02/2022 to 05/15/2022

Page 1 of 2

Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Regular	27	0.00	61,453.40	61,453.40	
	Totals	27	0.00	61,453.40	61,453.40	→ 61,453.40

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	EFSDU	1	0.00	358.15	358.15	
	Agency	Regular	1	0.00	663.50	663.50	
	Totals		2	0.00	1,021.65	1,021.65	→ 1,021.65

	Total Net Payroll Liability			0.00	62,475.05	62,475.05	→ 62,475.05
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Tax Liability

CA and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
CA SDI - Employee	EXEMPT		Semi-Weekly	89,332.08	89,332.08			
California SITW			Semi-Weekly	86,927.32	86,927.32	4,151.05		
Totals						4,151.05	0.00	→ 4,151.05

CASUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
CA Edu & Training		0.001000	Quarterly	89,332.08	2,922.32		2.92	
California SUI		0.020000	Quarterly	89,332.08	2,922.32		58.45	
Totals						0.00	61.37	→ 61.37

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax			Semi-Weekly	86,927.32	86,927.32	11,264.78		
Medicare			Semi-Weekly	89,332.08	89,332.08	1,295.31		
Medicare - Employer			Semi-Weekly	89,332.08	89,332.08		1,295.32	
OASDI			Semi-Weekly	753.92	753.92	46.74		
OASDI - Employer			Semi-Weekly	753.92	753.92		46.74	
Totals						12,606.83	1,342.06	→ 13,948.89

	Total Tax Liability					16,757.88	1,403.43	→ 18,161.31
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	Total Payroll Liability					80,636.36		→ 80,636.36
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Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
110257072	5/20/2022	486.00				486.00	
Totals		486.00		0.00		486.00	→ 486.00



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Run on 5/17/2022 at 12:37 PM

Payroll Summary

City of Clayton

Check Date: 05/20/2022

Process: 2022052001

Pay Period: 05/02/2022 to 05/15/2022

Page 2 of 2

Transfers

Type	Date	Source Account	Amount	
Billing	5/20/2022		486.00	
Dir Dep	5/19/2022		61,453.40	
Tax	5/19/2022		18,161.31	
Trust Agency	5/19/2022		1,021.65	
Totals Transfers			81,122.36	→ 81,122.36

Tax Deposits

Required Tax Deposits	Tax	Due On	Amount
(Deposit made by Service Bureau)	California SITW	5/25/2022	4,151.05
(Deposit made by Service Bureau)	Federal Income Tax	5/25/2022	13,948.89
(Deposit made by Service Bureau)	California SUI	8/1/2022	61.37
	Total Tax Deposits		18,161.31



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Run on 5/17/2022 at 12:37 PM

Payroll Summary

City of Clayton

Check Date: 06/03/2022

Process: 2022060301

Pay Period: 05/16/2022 to 05/29/2022

Page 1 of 2

Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Regular	26	0.00	63,057.42	63,057.42	
	Totals	26	0.00	63,057.42	63,057.42	→ 63,057.42

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	EFSDU	1	0.00	358.15	358.15	
	Agency	Regular	1	0.00	663.50	663.50	
	Totals		2	0.00	1,021.65	1,021.65	→ 1,021.65
Total Net Payroll Liability				0.00	64,079.07	64,079.07	→ 64,079.07

Tax Liability

CA and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
CA SDI - Employee	EXEMPT		Semi-Weekly	91,753.47	91,753.47			
California SITW			Semi-Weekly	89,348.71	89,348.71	4,464.86		
Totals						4,464.86	0.00	→ 4,464.86

CASUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
CA Edu & Training		0.001000	Quarterly	91,753.47	6,127.36		6.13	
California SUI		0.020000	Quarterly	91,753.47	6,127.36		122.55	
Totals						0.00	128.68	→ 128.68

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax			Semi-Weekly	89,348.71	89,348.71	11,836.02		
Medicare			Semi-Weekly	91,753.47	91,753.47	1,330.47		
Medicare - Employer			Semi-Weekly	91,753.47	91,753.47		1,330.43	
OASDI			Semi-Weekly	1,790.56	1,790.56	111.01		
OASDI - Employer			Semi-Weekly	1,790.56	1,790.56		111.01	
Totals						13,277.50	1,441.44	→ 14,718.94
Total Tax Liability						17,742.36	1,570.12	→ 19,312.48
Total Payroll Liability						83,391.55		→ 83,391.55

Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount	
Totals							→



Paylocity Corporation
(888) 873-8205

User: JGiantvalley

Run on 6/1/2022 at 2:15 PM

Payroll Summary

City of Clayton

Check Date: 06/03/2022

Process: 2022060301

Pay Period: 05/16/2022 to 05/29/2022

Page 2 of 2

Transfers

Type	Date	Source Account	Amount	
Dir Dep	6/2/2022		63,057.42	
Tax	6/2/2022		19,312.48	
Trust Agency	6/2/2022		1,021.65	
Totals Transfers			83,391.55	→ 83,391.55

Tax Deposits

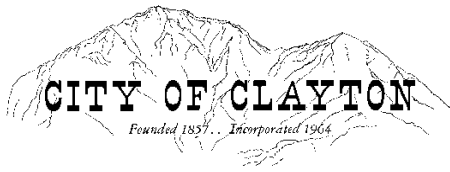
Required Tax Deposits	Tax	Due On	Amount
(Deposit made by Service Bureau)	California SITW	6/8/2022	4,464.86
(Deposit made by Service Bureau)	Federal Income Tax	6/8/2022	14,718.94
(Deposit made by Service Bureau)	California SUI	8/1/2022	128.68
	Total Tax Deposits		19,312.48



Paylocity Corporation
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User: JGiantvalley

Run on 6/1/2022 at 2:15 PM



AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

DATE: June 7, 2022

SUBJECT: Adopt a Resolution of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings as Needed during the COVID-19 State of Emergency Under AB 361

RECOMMENDATION

Adopt a Resolution of the City Council allowing for video and teleconference meetings as needed during the COVID-19 state of emergency under AB 361.

BACKGROUND

Last year, the State Legislature passed and Governor Newsom signed AB 361 which continues many of the provisions related to the Brown Act that were in place under Executive Orders, which expired September 30, 2021 that allowed for video and teleconferencing during the state of emergency. Since AB 361 has been signed into law, the City can continue to meet virtually until such time as the Governor declares the State of Emergency due to COVID-19 over and measures to promote social distancing are no longer recommended by the County Health Officer.

On September 20, 2021, February 2, 2022, March 1, 2022 and April 15, 2022, the Contra Costa County Health Officer issued recommendations for safely holding public meetings and continues to encourage on-line meetings over in-person public meetings if feasible. If in-person meetings occur, the County Health Officer recommends physical distancing of six feet of separation between all attendees to the extent possible. The proposed resolution provides that the City Council and all subsidiary City boards and commissions may choose to hold fully virtual video and teleconference meetings while the state of emergency is still in effect and physical distancing is recommended.

In order to continue to be able to hold video and teleconference meetings as needed for COVID/public-health related reasons, the City Council will need to review and make findings every thirty days that the state of emergency continues to directly impact the ability of the members to meet safely in person and that state or local officials continue to impose or recommend measures to promote physical distancing.

Subject: Resolution Allowing for Video and Teleconference Meetings during the COVID-19 State of Emergency
Under AB 361

Date: June 7, 2022

Page 2 of 2

FISCAL IMPACT

None.

Attachments

Resolution of the City Council Allowing for Video and Teleconference Meetings during the COVID-19 State of Emergency Under AB 361

RESOLUTION NO. ##-2022

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAYTON
ALLOWING FOR VIDEO AND TELECONFERENCE MEETINGS DURING THE
COVID-19 STATE OF EMERGENCY UNDER AB 361**

WHEREAS, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency for COVID-19;

WHEREAS, AB 361 was recently passed by the State Legislature and signed by Governor Newsom and went into effect immediately and allows the City to continue to meet virtually until such time as the Governor declares the State of Emergency due to COVID-19 over and measures to promote physical distancing are no longer recommended;

WHEREAS, on September 20, 2021, February 2, 2022, March 1, 2022 and April 15, 2022, the Contra Costa County Health Officer issued recommendations for safely holding public meetings and encourages on-line meetings if feasible and if in person meetings occur then recommends physical distancing of six feet of separation to the extent possible and masking for all attendees;

WHEREAS, in light of this recommendation, the City Council desires for itself and for all other City legislative bodies that are subject to the Brown Act to be able to choose to meet via video and/or teleconference as necessary; and

WHEREAS, pursuant to AB 361 the City Council will review the findings required to be made at least every 30 days.

NOW THEREFORE BE IT RESOLVED the City Council hereby finds on behalf of itself and all other City legislative bodies: (1) a state of emergency has been proclaimed by the Governor; (2) the state of emergency continues to directly impact the ability of the City's legislative bodies to meet safely in person; and (3) local health officials continue to recommend measures to promote physical distancing.

BE IT FURTHER RESOLVED that the City Council and all other City legislative bodies may continue to meet via video and/or teleconference as needed during the COVID-19 emergency.

PASSED AND ADOPTED by the Clayton City Council, State of California, on this 7th day of June 2022, by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

**THE CITY COUNCIL OF CLAYTON,
CA**

Peter Cloven, Mayor

ATTEST:

Janet Calderon, City Clerk



AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: Larry Theis, City Engineer

DATE: June 7, 2022

SUBJECT: Approve the Engineer's Report and Declare Intent to Levy and Collect Real Property Assessments for the Diablo Estates at Clayton Benefit Assessment District for Fiscal Year 2022/23 and Give Notice of a Public Hearing to be held on July 19, 2022 at 7:00PM at the City of Clayton City Council Meeting on the Levy of the Proposed Assessments

RECOMMENDATION

Staff recommends the City Council take the following set of actions regarding the Diablo Estates at Clayton Benefit Assessment District for Fiscal Year 2022/23: Receive and Approve the attached Engineer's Report and declare the Council's intent to levy and collect real property assessments for the Diablo Estates at Clayton Benefit Assessment District for Fiscal Year 2022/23 and approve the attached Resolution giving notice of the time and place for a public hearing.

BACKGROUND

The City Council, at its April 19, 2022 meeting, initiated the annual levy process for the Diablo Estates at Clayton Benefit Assessment District by officially calling for the preparation of the annual Engineer's Report. The Engineer of Work (City Engineer) has completed the preparation of the report and is submitting the report to the City Council to review and then accept the report.

Tonight, the City Council will set the date and time for the required public hearing to receive and hear any comments from the assessed property owners of Diablo Estates and Clayton.

A notice regarding the time and place of the public hearing will be mailed to the property owners. The Engineer's Report will be attached to the public hearing notice.

In addition, recently the City was informed that the property management firm that has been providing common area operation and maintenance tasks under the District can no longer provide services. The City is seeking a new property management firm that can begin work in Fiscal Year 2022-23 to provide the necessary services at the same cost as previously charged by the prior management firm.

Subject: Diablo Estates at Clayton BAD – Approval of Engineer's Report for FY 2022/23

Date: June 7, 2022

Page 2 of 2

FISCAL IMPACT

The Fiscal Year 2022/23 assessment rate proposed to be levied is unchanged from Fiscal Year 2021/22. If the annual assessment as shown in the attached Engineer's Report is approved by future City Council action, the City will continue to manage the maintenance duties specified in the Engineer's Report on behalf of the benefited real property owners.

ATTACHMENTS

Resolution confirming Assessments [3 pg.]

Notice to Property Owners [1 pg.]

BAD Fiscal Year 2022/23 Engineer's Report [18 pg.]

RESOLUTION NO. ##-2022

A RESOLUTION APPROVING THE ENGINEER'S REPORT AND DECLARING INTENT TO LEVY AND COLLECT REAL PROPERTY ASSESSMENTS FOR THE DIABLO ESTATES AT CLAYTON BENEFIT ASSESSMENT DISTRICT FOR FISCAL YEAR 2022/23, AND SETTING TUESDAY JULY 19, 2022 AT 7:00PM AT A REGULAR CITY COUNCIL PUBLIC MEETING AS THE TIME AND PLACE FOR A PUBLIC HEARING ON THE LEVY OF THE PROPOSED ASSESSMENTS

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, by Resolution No. 04-2012, adopted February 7, 2012, the Clayton City Council formed the Diablo Estates At Clayton Benefit Assessment District ("District") pursuant to the provisions of the Benefit Assessment Act of 1982 (Government Code Section 54703 et seq.) and with the intent to comply with the Landscaping and Lighting Act of 1972 (Government Code Section 22500 et seq.); and

WHEREAS, while the Benefit Assessment Act of 1982 does not require additional actions prior to levying an annual assessment, the Landscaping and Lighting Act of 1972 ("Act") does require the preparation of an annual Engineer's Report and the holding of a public hearing prior to levying of an annual assessment; and

WHEREAS, the City Engineer has ordered the preparation of an Engineer's Report and submitted it to the City Council for review and approval; and

WHEREAS, the City Council reviewed the Engineer's Report at its regular public meeting on June 7, 2022 and found it to be satisfactory and in compliance with the Act; and

WHEREAS, it is now necessary for the City Council to formally approve the Engineer's Report, establish the date for a public hearing on the levying of the proposed assessments for Fiscal Year 2022/23 and to direct the City Clerk to give the required notice of the public hearing.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Clayton, California, does hereby.

1. The Engineer's Report dated June 7, 2022, prepared at the request of the City Engineer, and each part thereof, is sufficient in each particular, has fairly and properly apportioned the cost of the improvement to each parcel of land in the District in proportion to the estimated benefits to be received by each parcel respectively from such improvements, and is hereby approved as filed.

2. The City Council hereby declares its intent to levy and collect a real property assessment of \$3,904.64 on each parcel within the District for a total assessment of \$93,711.36 for Fiscal Year 2022/23.

3. The Assessment District includes Lots 1 through 24, inclusive, as shown on the map of Subdivision 8719 as was recorded in Book 506 of Maps at Page 45, in the Office of the County Recorder of Contra Costa County and as modified by Lot Line Adjustment Nos. 10-01 (2010-0239196) and 10-02 (2010-0239195).

4. As shown on the Engineer's Report on file with the City Clerk, the District will pay for the cost of maintaining storm drainage collection and treatment facilities, street lighting, landscaping and irrigation, and weed abatement using the proposed assessments during Fiscal Year 2022/23.

5. **A public hearing will be held on Tuesday, July 19, 2022 at or about the hour of 7:00 p.m., of said day, at a City Council public meeting held in person at the regular public meeting place of the Clayton City Council and/or on-line via Zoom;** any and all persons having any interest in the lands within the Diablo Estates At Clayton Benefit Assessment District, liable to be assessed for the expenses of the District for Fiscal Year 2022/23, may be heard, and any such persons may also present their protests against the proposed assessments with City Clerk at or before the time set for hearing.

6. The City Clerk shall mail notice of the passage of this Resolution and of the time and place of hearing to each owner of real property within the District, as required by Section 54954.6 of the Government Code.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on 7th day of June 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CA

Peter Cloven, Mayor

ATTEST:

Janet Calderon, City Clerk



Diablo Estates at Clayton Benefit Assessment District NOTICE TO PROPERTY OWNERS FOR LEVY OF ASSESSMENT

Reason for Assessment

At the request of the original project developer, Toll Bros., Inc., the City of Clayton City Council ("Council") approved Resolution No. 04-2012 on February 7, 2012, forming the Diablo Estates at Clayton Benefit Assessment District ("District") to fund and to pay for the oversight and maintenance of certain facilities solely benefiting land owners in the District, such as the stormwater treatment facilities, storm drain collection system, common area landscape and irrigation, street lighting and weed abatement of natural slope areas, all as described in the original Engineer's Report approved by the Council on March 20, 2012.

NOTICE

This notice informs you, as a real property owner within the Diablo Estates at Clayton Benefit Assessment District that on June 7, 2022, the City of Clayton City Council adopted a Council Resolution approving the Engineer's Report for FY 2022/23, declaring its intent to levy assessments for Fiscal Year 2022/23 and setting a public hearing on the issue of the proposed assessments:

PUBLIC HEARING: 7:00 p.m. July 19, 2022
City Council Regular Meeting
Hoyer Hall, 6125 Clayton Road, Clayton, CA

Assessment Information

1. The total proposed District assessment for the fiscal year beginning on July 1, 2022 and ending June 30, 2023 is \$93,711.36.
2. **Proposed maximum assessment rate per parcel:** The Fiscal Year 2022/23 maximum assessment rate per parcel is proposed to be \$4,076.53 which includes a 4% increase over the existing Fiscal Year 2021-22 maximum assessment rate of \$3,919.74 per year. The maximum assessment rate increase is in accordance with the annual adjustment by the applicable Consumer Price Index (Apr. 2021 – Apr. 2022; San Francisco- Oakland- Hayward, CA – All Urban Consumers), as allowed by the property owner balloting in 2012. However, the City has elected to levy below the Fiscal Year 2022/23 maximum assessment rate in an amount equal to \$3,904.64 in Fiscal Year 2022/23, which is the same amount that was levied in Fiscal Year 2021/22.
3. **Duration of assessment:** The assessment will be levied annually at the rate proposed above and collected via one's real property tax bill in Fiscal Year 2022/23. The assessment may only be increased (other than the authorized allowable annual CPI-U increase described above) in the future by approval of a majority of the property owners.
4. Comments and protests may be submitted to the city prior to or at the public hearing.
5. **Engineer's Report:** Attached is a copy of the approved Engineer's Report for Fiscal Year 2022/23.

Questions

If any questions arise regarding the proposed real property assessments for Fiscal Year 2022-23, please contact Clayton City Engineer Larry Theis. He may be contacted at (925) 673-7300 and at cityengineer@claytonca.gov.



Diablo Estates at Clayton Benefit Assessment District

Fiscal Year 2022-23 Preliminary Engineer's Report

June 7, 2022

Prepared by

**FRANCISCO
AND ASSOCIATES**

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**ENGINEER'S REPORT
CITY OF CLAYTON
DIABLO ESTATES AT CLAYTON BENEFIT ASSESSMENT DISTRICT
FISCAL YEAR 2022-23**

The undersigned, acting on behalf of Francisco & Associates respectfully submits the enclosed Engineer's Report as directed by the Clayton City Council pursuant to the provisions of Article XIID, Section 4 of the California Constitution, provisions of the Benefit Assessment Act of 1982 of the California Government Code being Section 54716 et. Seq (the "1982 Act"), and complies with the annual provisions outlined in the Landscape and Lighting Act of 1972 being Section 22500 et al of the California Streets and Highways Code (the "1972 Act"). The undersigned certifies that he is a Professional Engineer, registered in the State of California.

Dated: 5/27/2022

By: 

Eduardo Espinoza, P.E.
RCE # 83709



SECTION I

INTRODUCTION

In 2012, at the request of Toll Brothers, the developer of the Diablo Estates at Clayton project (Subdivision 8719), property owners were noticed and balloted, and the property owners supported the formation of an assessment district and the City Council approved the formation with Resolution No. 04-2012.

The purpose of forming the Diablo Estates at Clayton Benefit Assessment District (the "District") is to levy and collect special assessments annually to fund the maintenance and operation of landscaping, street lighting, drainage and stormwater treatment improvements that are of benefit to the properties in the Diablo Estates at Clayton subdivision.

The District is approximately 19-acres and is generally southeast of Regency Drive, northeast of Rialto Drive, and along Seminary Ridge Place. A reduced copy of the Assessment Diagram showing the exterior boundaries of the District is provided in Part C of this Report.

The District was formed under the Benefit Assessment Act of 1982 (Section 54703 et seq. of the California Government Code), and was intended to comply with the annual provisions outlined in the Landscape and Lighting Act of 1972 (Section 22500 et seq. of the Streets and Highways Code). While the Benefit Assessment Act of 1982 does not require further action annually to levy and collect assessments, the Landscaping and Lighting Act of 1972 requires the annual preparation of an Engineer's Report and Council approval to levy and collect assessments.

SECTION II

ENGINEER'S REPORT PREPARED FOR THE CITY OF CLAYTON DIABLO ESTATES AT CLAYTON BENEFIT ASSESSMENT DISTRICT FISCAL YEAR 2022-23

Pursuant to the Benefit Assessment Act of 1982 (Part 1 of Division 2 of Title 5 of the Government Code of the State of California), and in compliance with the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the Streets and Highways Code of the State of California), I, Eduardo Espinoza, the duly appointed Engineer of Work, Assessment Engineer for the City of Clayton Diablo Estates at Clayton Benefit Assessment District (the "District") submit the following Report, consisting of Section I (Introduction), and this, Section II, which consists of five (5) parts as follows:

PART A: PLANS AND SPECIFICATIONS

This part describes the improvements maintained by the District. Plans and specifications for the improvements are on file in the Office of the Director of Public Works of the City of Clayton and are incorporated herein by reference.

PART B: ESTIMATE OF COST

This part contains an estimate of the cost of the proposed improvements to be maintained for Fiscal Year 2022-23, including incidental costs and expenses in connection therewith. The estimate is attached hereto and is on file in the Office of the Director of Public Works of the City of Clayton.

PART C: ASSESSMENT DISTRICT DIAGRAM

This part incorporates a Diagram of the District showing the exterior boundaries of the District, the boundaries of any zones within the District and the lines and dimensions of each lot or parcel of land within the District. This Diagram has been prepared by the Engineer of Work and is on file in the Office of the Director of Public Works of the City of Clayton.

The lines and dimension of each lot or parcel within the District are those lines and dimensions shown on the maps of the Contra Costa County Assessor for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference herein and made a part of this Report.

PART D: METHOD OF APPORTIONMENT OF ASSESSMENTS

This part describes the method of apportionment of assessments, based upon each parcel's classification within the District in proportion to the estimated special benefits to be received.

PART E: ASSESSMENT ROLL

This part contains an assessment of the estimated cost of the improvements apportioned to each benefited parcel of land within the District. The Assessment Roll is filed in the Office of the City Clerk of the City of Clayton and is incorporated in this Report. The list is keyed to the records of the Contra Costa County Assessor, which are incorporated herein by reference.

PART A

PLANS AND SPECIFICATIONS

The work and improvements proposed to be undertaken by the City and the District, and the costs thereof paid from the levy of annual assessments, provides special benefit to Assessor Parcels within the District. The work, services, and improvements maintained and funded by the District are generally described as follows:

Maintenance and servicing of public improvements, including but not limited to, storm drain systems, landscape and lighting and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, and incidental costs as applicable, for property in the District that is owned or maintained by the City of Clayton.

As applied herein, the term “maintenance” means the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing, of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, health, and beauty of landscaping, including cultivation, irrigation, trimming spraying, fertilizing, or treating for disease or injury; the removal of trimmings rubbish, debris, and other solid waste; the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti; the cleaning and replacement of storm drain pipes, drop inlets, catch basins and manholes.

“Servicing” means the cost of maintaining any facility used to provide any service, the furnishing of electric current, or energy, gas, or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, or the maintenance of any other improvements.

Drawings showing the specific locations of the improvements are on file in the City’s Public Works Department and are made a part of this report by reference.

PART B

ESTIMATE OF COSTS

All eligible improvements within the District are maintained and serviced on a regular basis. The proposed cost estimate for the District is shown herein. This includes an estimate of the costs of utilities, operations, services, administration, and maintenance associated with the improvements, including all labor, personnel, equipment, materials, and administrative expenses. The summary also shows estimates of reserves and the projected fund balances based upon the estimated expenditures and assessment revenue.

City of Clayton	
Diablo Estates at Clayton	
Benefit Assessment District	
FY 2022-23 Cost Estimate	
Projected Beginning Fund Balance (7/1/2022)	\$214,701.00
Projected Revenues	
Assessment Revenues	\$93,711.36
Interest Earnings	<u>\$2,400.00</u>
Total Projected Revenues	\$96,111.36
Estimate of Expenditures	
Other Professional Services	\$59,390.00
PG&E Service	\$650.00
Water Service	\$8,600.00
Administrative Costs	\$2,389.00
Legal Notices	\$100.00
Property Tax and County Collection Fees	<u>\$270.00</u>
Total Estimate of Expenditures	\$71,399.00
Estimate of Reserves	
Operating Reserves ¹	\$35,699.50
Capital Reserves	\$203,713.86
Total Estimate of Reserves	\$239,413.36
Projected Surplus Ending Fund Balance (6/30/2023)	\$0.00

¹Operating Reserves are estimated to be 50% of the annual expenditures.

The purpose of the various reserves is to ensure the District will have funds available for cashflow purposes and to repair or reconstruct the improvements that are the responsibility of the District.

The Operating Reserve target is fifty percent (50%) of the projected expenditures. Maintaining a fully funded Operating Reserve eliminates the need for the City to transfer funds from non-District accounts to pay for operational expenses during the first half of the fiscal year and provides the District with sufficient funds to address any unforeseen or unusual expenditures that may occur during the year.

The purpose of collecting and holding funds in a Capital Reserve is so that when and if improvements need to be replaced or expenditures that are greater than can be conveniently raised from a single year's assessment, funds are available so that the District can respond and address the need promptly.

A summary of the improvements initially constructed that may require replacement at the end of their useful life, an estimate of the cost for each improvement, an estimate of the service life of each improvement, and the targeted annual collection amount for each improvement follows:

Item	Quantity	Unit	Unit Cost	Total Cost Estimate	Estimate of Service Life (Years)	Target Annual Collection Amount
Tree Replacement	33	EA	\$285	\$9,405	40	\$235
Entry Monument Replacement	1	EA	\$4,000	\$4,000	25	\$160
V-Ditch Repair/Replacement	2,038	LF	\$50	\$101,900	25	\$4,076
Vortsentry Replacement	1	EA	\$100,000	\$100,000	100	\$1,000
Stormwater Basin Replacement*	48	EA	\$2,000	\$96,000	10	\$9,600
CB/MH/SD Pipe Replacement	1	LS	\$79,000	\$79,000	100	\$790
General	-	-	-	-	-	\$2,000
Total				\$390,305		\$17,861

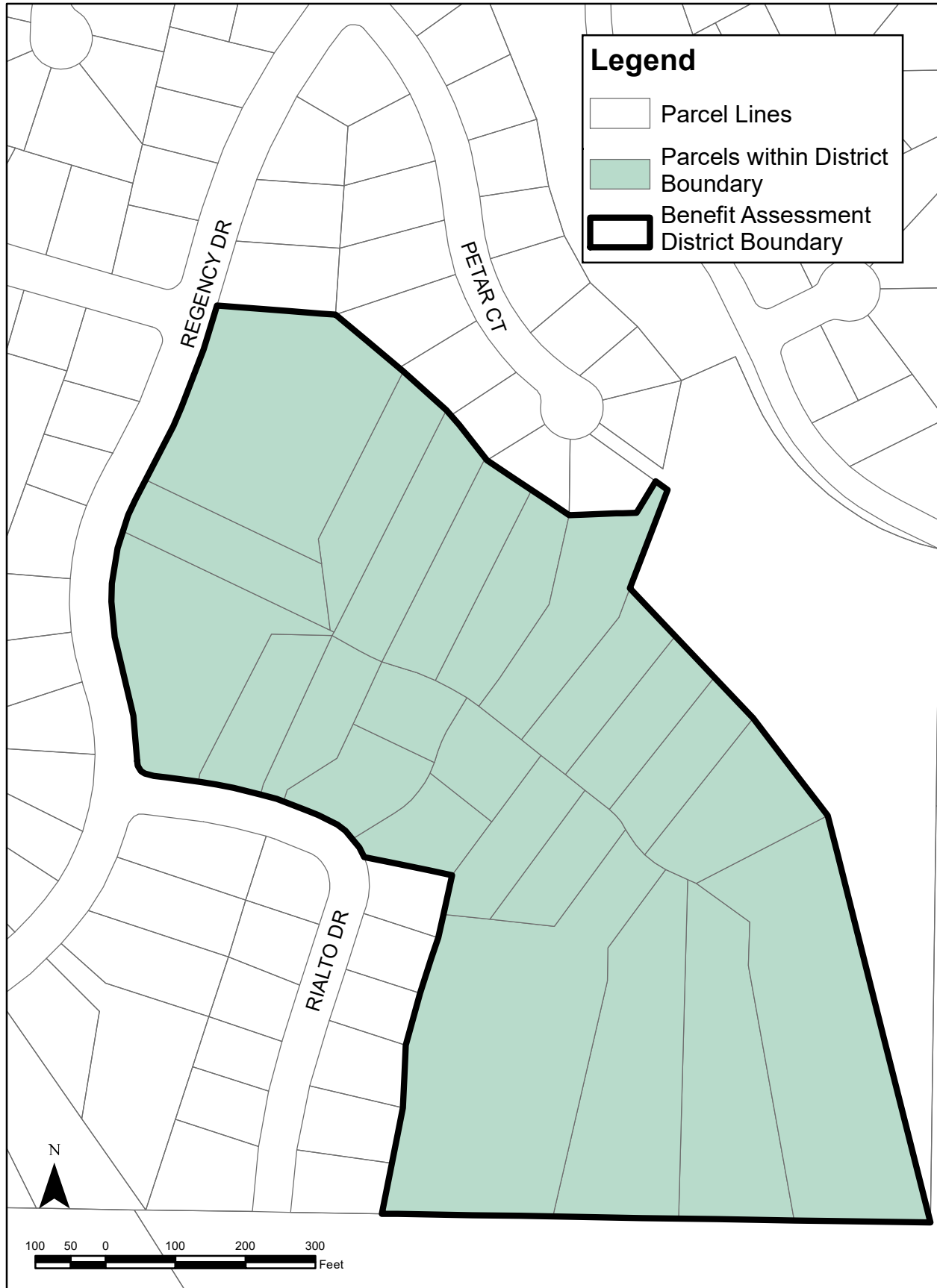
PART C

ASSESSMENT DISTRICT DIAGRAM

The boundaries of the District are shown herein. The lines and dimensions of each parcel within the District are those lines and dimensions shown on the maps of the Contra Costa County Assessor for the year in which this Report was prepared and are incorporated by reference herein and made part of this Report.

A reduced copy of the Assessment Diagram is shown on the following page.

City of Clayton Diablo Estates at Clayton Benefit Assessment District



PART D

METHOD OF APPORTIONMENT OF ASSESSMENTS

General

The 1982 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements and property related services which include the construction, maintenance and servicing of drainage, flood control, street lighting, streets, roadways, and appurtenant facilities. The Section 54711 of the 1982 Act further requires that the cost of these improvements be levied according to benefit conferred upon properties rather than assessed value. This Section states:

"The amount of the assessment imposed on any parcel of property shall be related to the benefit to the parcel which will be derived from the provision of the service."

In addition, the 1982 Act permits the designation of zones or areas of benefit within any individual assessment district. Thus, the 1982 Act requires the levy of a true "assessment" rather than a "special tax."

Article XIID, Section 4(a) of the California Constitution (also known as Proposition 218, approved by the California voters in November 1996) limits the amount of any assessment to the proportional special benefit conferred on the property.

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Article XIID provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways, public greenbelts and public parkways, and that portion of public property that is not developed and used for business purposes similar to private residential, commercial, industrial, and institutional activities.

Discussion of Benefit

The District consists of all Assessor Parcels within the boundaries of the District. The method of apportioning costs and assessing properties is based upon the proportional special benefits to be conferred by the improvements and services to the properties within the boundaries of the District that are over and above the general benefits conferred to property or the public at large. The apportioning of special benefit is a two-step process: the first step is to identify the types of special benefits arising from the improvements and services, and the second step is to allocate the costs and assign assessments to property based on the estimates of the special benefit being conferred to each property.

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the District's storm drain system, streets and sidewalks, corridor landscaping, lighting, or a property owner's specific demographic status. With reference to the requirements for assessments the following benefit categories summarize the types of special benefit to residential, commercial, industrial, and other lots and parcels resulting from the installation, maintenance, and servicing of the improvements to be provided with the assessment proceeds. These categories of special benefit are derived in part from the statutes passed by the California Legislature and other studies which describe the types of special benefit received by property from the installation, maintenance, and servicing of improvements such as those proposed by the the District. These types of special benefit are summarized as follows:

- Creation of individual lots for residential use that, in absence of the services and improvements to be funded by the assessments, would not be created.
- Improved utility and usability of property.
- Improved safety and security lighting for property.
- Enhanced visual experience, and desirability of the area.
- Protection of views, scenery and other resources, values and environmental benefits enjoyed by residents and guests and preservation of public assets maintained by the City.
- Moderation of temperatures, dust control, and other environmental benefits.

These benefit factors, when applied to property in the District, specifically increase the utility of the property within the District. For example, the assessments will provide funding to maintain lighting that improves safety and access to the property after dark and landscaping that provides visual and environmental benefits to the properties within the District. Such improved and well-maintained public facilities enhance the overall usability, quality, desirability, and safety of the properties. Moreover, funding for the maintenance and servicing of such public facilities is a condition of development of Diablo Estates at Clayton that is needed to mitigate the negative impacts of this development on the City. Without the District, this condition of development would not have been satisfied, which may have affected the approval of new homes on the property. This is another special benefit to the properties in the District.

General versus Special Benefit

The proceeds from the District would be used to fund improvements and increased levels of maintenance to the public facilities that serve and benefit the properties in the District. In absence of the District, such improvements would not be properly maintained. Therefore, the District is specifically proposed to ensure that the necessary and beneficial public facilities for property in the District are properly maintained and repaired over time. The assessments will ensure that landscaping and street lighting within and adjacent to the

District are functional, well maintained, clean and safe. These public resources directly benefit the property in the District and will confer distinct and special benefits to the properties within the District.

In absence of the assessments, a condition of development would not have been met and home construction in the District may have been denied. The creation of residential lots and the approval for the construction of homes in Diablo Estates at Clayton is the overriding clear and distinct special benefit conferred exclusively on property in the District and not enjoyed by other properties outside the District. Moreover, benefits to the public at large, if any, will be offset by benefits residents within the District receive from the use of other similar public facilities not funded by the District. Therefore, the assessments solely provide special benefit to property in the District (100% special benefit) over and above the general benefits conferred to the public at large or properties outside the District.

Method of Assessment

This process of apportioning assessments for each property involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalent dwelling units (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated an SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent unit or one SFE.

Assessment Apportionment

The proposed improvements and services provide direct and special benefit to properties in the District. Diablo Estates at Clayton is a residential single family development project consisting of a total of 24 single family homes, each on a separate parcel. As such, each residential property receives similar benefit from the proposed Improvements. Therefore, the Engineer at the time of formation determined that the appropriate method of apportionment of the benefits derived by all parcels is on a dwelling unit or single family residence basis. All improved properties or properties proposed for development are assigned an SFE factor equal to the number of dwelling units developed or planned for the property. In other words, developed parcels and vacant parcels with proposed development will be assessed 1 SFE.

It was recognized that the cost of maintaining the District improvements and providing services would increase slightly each year because of inflation. For this reason, the property owners approved a formula for increasing assessments for each future fiscal year to offset increases in costs due to inflation. Therefore, the maximum annual assessment

rate may be increased annually in an amount tied to the Consumer Price Index for Urban Consumers (CPI-U) for the San Francisco Bay Area as of April of each succeeding year, with the maximum annual increase not to exceed 4%. In the event that the annual change in the CPI exceeds 4%, any percentage change in excess of 4% can be cumulatively reserved and can be added to the annual change in the CPI for years in which the CPI change is less than 4%.

The change in the CPI from April 2021 to April 2022 was 5.00%. Since the change in CPI is above 4.00%, the amount greater than 4.00% (1.00%) will be added to the Unused CPI balance. The remaining Unused CPI balance was 0.00% last year. With the addition of the amount greater than 4.00% (1.00%), the current remaining Unused CPI balance is now 1.00%.

Therefore, the maximum assessment rate for Fiscal Year 2022-23 of \$4,076.53 is increased by 4.00% over the maximum assessment rate for Fiscal Year 2021-22 which was \$3,919.74, which equates to \$156.79 per single-family equivalent benefit unit in Fiscal Year 2022-23. However, the City has elected to levy an amount less than the maximum assessment rate in Fiscal Year 2022-23. The same rate that was levied in Fiscal Year 2021-22 of \$3,904.64 will be levied in Fiscal Year 2022-23. Therefore, the applied rate will not increase over that which was levied in Fiscal Year 2021-22.

The assessments are listed on the Assessment Roll in Appendix A.

Appeals and Interpretations

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with City Engineer or his or her designee. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the City Engineer or his or her designee will promptly review the appeal and any information provided by the property owner. If the City Engineer or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the City Engineer or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any property owner who disagrees with the decision of the City Engineer or her or his designee may refer their appeal to the City Council of the City of Clayton and the decision of the City Council of the City of Clayton shall be final.

PART E

ASSESSMENT ROLL

A list of names and addresses of the owners of all parcels, and the description of each parcel within the District is shown on the last equalized Secured Property Tax Roll of the Contra Costa County Assessor, which by reference is hereby made a part of this Report.

This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll, which includes the proposed amount of assessments for FY 2022-23 apportioned to each parcel. The Assessment Roll is on file in the Public Works Department of the City and is shown in this Report as Appendix "A".

The total proposed assessment for FY 2022-23 is \$93,711.36.

APPENDIX "A"
ASSESSMENT ROLL

**DIABLO ESTATES AT CLAYTON
BENEFIT ASSESSMENT DISTRICT**

**ASSESSMENT ROLL
FISCAL YEAR 2022-23**

Assessor's Parcel Number	Property Address	Assessment Amount
119-630-003	22 SEMINARY RIDGE PL	\$3,904.64
119-630-004	18 SEMINARY RIDGE PL	\$3,904.64
119-630-005	14 SEMINARY RIDGE PL	\$3,904.64
119-630-006	10 SEMINARY RIDGE PL	\$3,904.64
119-630-008	15 SEMINARY RIDGE PL	\$3,904.64
119-630-009	19 SEMINARY RIDGE PL	\$3,904.64
119-630-010	23 SEMINARY RIDGE PL	\$3,904.64
119-630-012	27 SEMINARY RIDGE PL	\$3,904.64
119-630-013	26 SEMINARY RIDGE PL	\$3,904.64
119-630-014	9 SEMINARY RIDGE PL	\$3,904.64
119-640-001	6 SEMINARY RIDGE PL	\$3,904.64
119-640-004	7 PROMONTORY PL	\$3,904.64
119-640-010	16 PROMONTORY PL	\$3,904.64
119-640-011	12 PROMONTORY DR	\$3,904.64
119-640-012	8 PROMONTORY PL	\$3,904.64
119-640-013	4 PROMONTORY PL	\$3,904.64
119-640-016	2 SEMINARY RIDGE PL	\$3,904.64
119-640-017	3 SEMINARY RIDGE PL	\$3,904.64
119-640-018	11 PROMONTORY PL	\$3,904.64
119-640-019	17 PROMONTORY PL	\$3,904.64
119-640-020	21 PROMONTORY PL	\$3,904.64
119-640-021	24 PROMONTORY PL	\$3,904.64
119-640-022	20 PROMONTORY PL	\$3,904.64
119-640-023	5 SEMINARY RIDGE PL	\$3,904.64
Parcel Count: 24		\$93,711.36



AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Larry Theis, P.E., City Engineer

DATE: June 7, 2022

SUBJECT: Approve the Engineer's Report and Proposed Assessments for the Operation & Maintenance of Street Lights in the Street Light Assessment District, FY 2022/23

RECOMMENDATION

Approve the attached Resolution authorizing assessments for the Operation & Maintenance of Street Lights in the Street Light Assessment District for FY 2022/23.

BACKGROUND

The Engineer's Report submitted by the City Engineer recommends the FY 2022/23 annual assessments for the Street Light Assessment District ("District") remain the same as FY 2021/22. The item tonight is to receive any comments from the public on the proposed unchanged assessments.

The City Council and public may wonder why the City is not required to mail property owner notices nor hold a public hearing on this particular assessment. In reviewing assessment proceedings, the City Attorney has ruled that, since the City staff is not proposing any increase in assessments, Proposition 218 does not apply. Under this status quo circumstance, the City is now able to return to the original requirements of the Streets and Highways Code which only requires the legislative body's approval of the annual levy.

There are also no provisions allowing for a "majority protest" to eliminate the base assessments similar to some of the City's other assessment districts.

FISCAL IMPACT

If assessments are not levied as proposed, there would be a loss of revenue of approximately \$126,000 for FY 2022/23. If assessments are not levied, the City Council must decide whether to fund all street lighting costs on the City's residential streets from another source, such as

Subject: Approve the Engineer's Report and Proposed Assessments for the Operation & Maintenance of Street Lights in the Street Light Assessment District, FY 2022/23

Date: June 7, 2022

Page 2 of 2

Gas Tax funds or the General Fund of the City, or if no funding exists, to turn off the streetlights.

As noted in the proposed Fiscal Year 2022/23 City Budget, the working equity (fund balance) has been eroded as this neighborhood street light benefit assessment has not been increased in over 20 years. This fiscal year the City will need to supplement funding in the amount \$19,867 from another source to continue to fund all streetlight costs on the City's streets. This required subsidy is projected to grow in the future as streetlight operation and maintenance costs continue to increase with no corresponding increase in the assessment. For the long-term, the City will need to examine and potentially submit to the voters an assessment increase to sustain the operations and maintenance of these streetlights or identify some other long-term source of additional funding since power costs have risen along with expenses to replace burned-out streetlamps.

ATTACHMENTS

Resolution confirming Assessments [3 pp.]

Engineer's Report [77 pp.]

RESOLUTION NO. ##-2022

**A RESOLUTION APPROVING THE ENGINEER'S REPORT AND LEVYING
ASSESSMENTS FOR OPERATION AND MAINTENANCE OF STREET
LIGHTS IN THE STREET LIGHT ASSESSMENT DISTRICT FOR
FISCAL YEAR 2022/23**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, in order to levy assessments for the operation and maintenance of the streetlights in residential subdivisions, the City Engineer has requested the preparation of, and submitted to the City Council, an Engineer's Report for Fiscal Year 2022/23; and

WHEREAS, the Engineer's Report recommends the annual assessments remain unchanged from last fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clayton, California does hereby.

1. The Engineer's Report for Fiscal Year 2022/23 is hereby approved.
2. The City Council orders the levy of an assessment in the amounts shown per subdivision lot on "Exhibit A", attached hereto and incorporated herein as if fully set forth, on each of the lots within the following subdivisions in the Street Light Assessment District, and this Resolution shall constitute the levy and confirmation of such assessment for Fiscal Year 2022/23. The total subdivision lots so assessed are 3,485 and consist of each lot within the following subdivision numbers: 2556, 2572, 3434, 3576, 3659, 4011, 4012, 4013, 4014, 4015, 4016, 4017, 4018, 4019, 4240, 4343, 4403, 4449, 4451, 4499, 4504, 4515, 4543, 4643, 4654, 4798, 4805, 4827, 4956, 5048, 5049, 5050, 5267, 5722, 6001, 6990, 7065, 7066, 7249, 7255, 7256, 7257, 7260, 7261, 7262, 7263, 7264, 7303, 7311, 7766, 7767, 7768, 7769, 7887, 8215, 8355, 8358 and 8719 as such maps appear of record in the Contra Costa County Recorder's Office.
3. The City will pay from the Special District Augmentation monies, gas tax or other City funds, the cost of operation for the streetlights on arterial streets. The herein mentioned assessment levy is to pay for the cost of operation and maintenance for the streetlights along the public streets within or adjacent to the above-described subdivisions.
4. The City Clerk shall immediately file a certified copy of this Resolution, together with any required diagrams and a list of lots so assessed, with the Auditor of Contra Costa County, with the Assessment to thereafter be collected in the same manner as the property taxes are collected.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on 7th day of June 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CA

Peter Cloven, Mayor

ATTEST:

Janet Calderon, City Clerk

RESOLUTION NO. XX - XXXX
EXHIBIT A

CITY OF CLAYTON									
STREETLIGHT ASSESSMENT DISTRICT									
Fiscal Year 2022/23									
SUMMARY OF PROPOSED ASSESSMENTS									
Subd. Name	Subdivision No.	No. of Lots	Type	Public Street	Assessment Unit (A.U.) per Lot	Total A.U.	Assessment per A.U.	Assessment per Lot	Total (\$)
Cardinet Glen I	2556	24	SF	Y	1	24.00	\$43.54	\$43.54	\$1,044.96
Cardinet Glen II	2572	30	SF	Y	1	30.00	\$43.54	\$43.54	\$1,306.20
Glen Almond	3434	23	SF	Y	1	23.00	\$43.54	\$43.54	\$1,001.42
Dana Hills I	3576	30	SF	Y	1	30.00	\$43.54	\$43.54	\$1,306.20
Mission Manor	3659	25	SF	Y	1	25.00	\$43.54	\$43.54	\$1,088.50
Dana Hills II	4011	54	SF	Y	1	54.00	\$43.54	\$43.54	\$2,351.16
Dana Hills III	4012	50	SF	Y	1	50.00	\$43.54	\$43.54	\$2,177.00
Dana Hills IV	4013	93	SF	Y	1	93.00	\$43.54	\$43.54	\$4,049.22
Dana Hills V	4014	50	SF	Y	1	50.00	\$43.54	\$43.54	\$2,177.00
Dana Hills VI	4015	30	SF	Y	1	30.00	\$43.54	\$43.54	\$1,306.20
Dana Hills VII	4016	65	SF	Y	1	65.00	\$43.54	\$43.54	\$2,830.10
Dana Hills VIII	4017	47	SF	Y	1	47.00	\$43.54	\$43.54	\$2,046.38
Dana Hills IX	4018	32	SF	Y	1	32.00	\$43.54	\$43.54	\$1,393.28
Dana Hills X	4019	52	SF	Y	1	52.00	\$43.54	\$43.54	\$2,264.08
Marsh Creek	4240	109	MF	N	0.25	27.25	\$62.56	\$15.64	\$1,704.76
Regency Woods I	4343	77	SF	Y	1	77.00	\$43.54	\$43.54	\$3,352.58
St. James Place	4403	16	SF	Y	1	16.00	\$43.54	\$43.54	\$696.64
Casey Glen	4449	24	SF	Y	1	24.00	\$43.54	\$43.54	\$1,044.96
Briarwood I	4451	19	SF	Y	1	19.00	\$43.54	\$43.54	\$827.26
Jeffry Ranch	4499	68	SF	Y	1	68.00	\$43.54	\$43.54	\$2,960.72
Dana Ridge	4504	86	MF	N	0.25	21.50	\$62.56	\$15.64	\$1,345.04
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Briarwood II	4654	40	SF	Y	1	40.00	\$43.54	\$43.54	\$1,741.60
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Douglas Court	5267	9	SF	Y	1	9.00	\$43.54	\$43.54	\$391.86
Regency Meadows	5722	96	SF	Y	1	96.00	\$43.54	\$43.54	\$4,179.84
Westwood	6001	65	SF	Y	1	65.00	\$43.54	\$43.54	\$2,830.10
Westwood	6001	4	MF	Y	0.5	2.00	\$31.28	\$15.64	\$62.56
Windmill Canyon I	6990	92	SF	Y	1	92.00	\$43.54	\$43.54	\$4,005.68
Black Diamond I	7065	108	Duet	N	0.5	54.00	\$62.56	\$31.28	\$3,378.24
Chaparral Springs I	7066	117	MF	N	0.25	29.25	\$33.36	\$8.34	\$975.78
Peacock Creek I	7249	69	SF	Y	1	69.00	\$33.38	\$33.38	\$2,303.22
Peacock Creek II	7255	72	SF	Y	1	72.00	\$33.38	\$33.38	\$2,403.36
Eagle Peak I	7256	70	SF	Y	1	70.00	\$43.54	\$43.54	\$3,047.80
Eagle Peak II	7257	60	SF	Y	1	60.00	\$43.54	\$43.54	\$2,612.40
Falcon Ridge I	7260	75	SF	Y	1	75.00	\$33.38	\$33.38	\$2,503.5



Street Light Assessment District

Fiscal Year 2022-23 Engineer's Report

June 7, 2022

Prepared by

**FRANCISCO
AND ASSOCIATES**

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**ENGINEER'S REPORT
CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
FISCAL YEAR 2022-23**

The undersigned, acting on behalf of Francisco & Associates respectfully submits the enclosed Engineer's Report pursuant to the provisions of the Street Lighting Act of 1919 and Section 18091 of the California Streets and Highways Code. The undersigned certifies that he is a Professional Engineer, registered in the State of California.

Dated: 5/27/2022

By: 
Eduardo Espinoza, P.E.
RCE # 83709



SECTION I

INTRODUCTION

Background

Prior to 1979, the City of Clayton (the “City”) formed the Street Light Assessment District (“District”). Subdivisions within the City annexed into the District as development occurred. Today, the District consists of the each lot within the following subdivision numbers: 2556, 2572, 3434, 3576, 3659, 4011, 4012, 4013, 4014, 4015, 4016, 4017, 4018, 4019, 4240, 4343, 4403, 4449, 4451, 4499, 4504, 4515, 4543, 4643, 4654, 4798, 4805, 4827, 4956, 5048, 5049, 5050, 5267, 5722, 6001, 6990, 7065, 7066, 7249, 7255, 7256, 7257, 7260, 7261, 7262, 7263, 7264, 7303, 7311, 7766, 7767, 7768, 7769, 7887, 8215, 8355, 8358 and 8719. Copies of the subdivision maps are on file at the City and with the Contra Costa County Recorder's Office.

A reduced copy of the Assessment Diagram showing the boundaries of the parcels within the District is provided in Part C of this Report.

In 2001, the City attempted to increase the assessment rates to offset increasing electrical costs. The Proposition 218 proceedings that followed were defeated by approximately 60% of the ballots returned, weighted by assessment.

As a result, the City continues to annually levy and collect special assessments on parcels within the District to pay for and maintain street light improvements in the residential areas within the District.

Compliance with the California Constitution

Assessments are levied annually within the District pursuant to the Street Lighting Act of 1919, Part 1 of Division 14 of the California Streets and Highways Code (“1919 Act”). All assessments described in this Report and approved by the City Council are prepared in accordance with the 1919 Act and are compliant with the provisions of the California Constitution Article XIID (“Article XIID”), which was enacted with the passage of Proposition 218 in November 1996. Pursuant to Article XIID Section 5, certain existing assessments are exempt from the substantive and procedural requirements of Article XIID Section 4. Specifically, Article XIID Section 5(a) exempted:

“Any assessment imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control. Subsequent increases in such assessments shall be subject to the procedures and approval process set forth in Section 4.”

The City has determined that the annual assessments originally established for the

District were for the maintenance and operation of streetlights within the public street rights-of-way. As such, pursuant to Article XIIID Section 5(a), the pre-existing assessment amount has been exempted from the procedural requirements of Article XIIID Section 4 since the amount of the assessment has not increased since the passage of Proposition 218.

Any future increase in the assessment rate or substantial changes in the services provided would require that the District be brought into compliance with all the requirements of Article XIIID and would require the approval of the property owners subject to the assessment based upon a mailed ballot which would be sent to each property owner.

SECTION II

ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF STREET LIGHTING ACT OF 1919 SECTION 18000 THROUGH 18193 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE

CITY OF CLAYTON

STREET LIGHT ASSESSMENT DISTRICT FISCAL YEAR 2022-23

Pursuant to the Street Lighting Act of 1919 (Part 1 Division 14 of the Streets and Highways Code of the State of California, commencing with Section 18000), I, Eduardo Espinoza, the duly appointed Engineer of Work, Assessment Engineer for the City of Clayton Street Light Assessment District (the "District") submit the following Report, consisting of Section I (Introduction), and this, Section II, which consists of five (5) parts as follows:

PART A: PLANS AND SPECIFICATIONS

This part describes the improvements maintained by the District. Plans and specifications for the improvements are on file in the Office of the Director of Public Works of the City of Clayton and are incorporated herein by reference.

PART B: ESTIMATE OF COST

This part contains an estimate of the cost of the proposed improvements to be maintained for Fiscal Year 2022-23, including incidental costs and expenses in connection therewith. The estimate is attached hereto and is on file in the Office of the Director of Public Works of the City of Clayton.

PART C: ASSESSMENT DISTRICT DIAGRAM

This part incorporates a Diagram of the District showing the parcels within the boundaries of the District, the boundaries of any zones within the District and the lines and dimensions of each lot or parcel of land within the District. This Diagram has been prepared by the Engineer of Work and is on file in the Office of the Director of Public Works of the City of Clayton.

The lines and dimension of each lot or parcel within the District are those lines and dimensions shown on the maps of the Contra Costa County Assessor for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference herein and made a part of this Report.

PART D: METHOD OF APPORTIONMENT OF ASSESSMENTS

This part describes the method of apportionment of assessments, based upon commonly accepted assessment engineering practices and have been calculated and proportionately spread to each parcel based on the special benefits received as approved by the City Council at the time the District was formed.

PART E: ASSESSMENT ROLL

This part contains an assessment of the estimated cost of the improvements apportioned to each benefited parcel of land within the District. The Assessment Roll is filed in the Office of the City Clerk of the City of Clayton and is incorporated in this Report. The list is keyed to the records of the Contra Costa County Assessor, which are incorporated herein by reference.

PART A

PLANS AND SPECIFICATIONS

The District provides for the continued maintenance and servicing of the street lighting system on residential streets within the subdivisions of the District. The street lighting system that is operated, maintained, and serviced by the District is within the public right-of-way and public easements within the boundaries of the District and includes those streetlights that may be mounted on PG&E poles or on City-owned poles (either wood, metal, or concrete). Streetlights and appurtenant facilities include, but are not limited to poles, fixtures, bulbs, conduits, equipment, including guys, anchors, posts, pedestals, and metering devices, as required to provide safe lighting within the boundaries of the District.

Drawings showing the specific locations of the improvements are on file in the City's Public Works Department and are made a part of this report by reference.

PART B

ESTIMATE OF COSTS

All streetlight and other appurtenant improvements within the District are maintained and serviced on a regular basis. The proposed cost estimate for the District is shown herein. This includes an estimate of the costs of utilities, operations, services, administration, and maintenance associated with the improvements, including all labor, personnel, equipment, materials, and administrative expenses. The summary also shows the projected beginning and ending fund balances based upon the estimated expenditures and assessment revenue.

City of Clayton	
Street Light Assessment District	
(Neighborhood Street Light Assessment District Fund 214)	
FY 2022-23 Cost Estimate	
Projected Beginning Fund Balance (7/1/2022)	\$23,281.17
Projected Revenues	
Assessment Revenues	\$126,121.70
Interest Earnings	<u>\$200.00</u>
Total Projected Revenues	\$126,321.70
Estimate of Expenditures	
PG&E	\$135,000.00
Street Light Maintenance	\$17,000.00
Transfer to the General Fund for City Administration	\$13,006.00
Administration and County Collection Fees	<u>\$5,000.00</u>
Total Estimate of Expenditures	\$170,006.00
Estimate of Target Reserves	
Operating Reserves ¹	\$0.00
Capital Reserves	\$0.00
Total Estimate of Target Reserves	\$0.00
Projected Ending Fund Balance (6/30/2023)²	(\$20,403.13)
¹ Operating Reserves should be accumulated annually. The FY 2022-23 target Operating Reserve is 50% of the annual expenditures (\$85,003).	
² Negative fund balances represent funds that will need to be contributed from an unrestricted revenue source outside of the District.	

The purpose of the various reserve accounts is to ensure the District will have funds available for cashflow purposes and to repair or reconstruct the facilities that are the responsibility of the District.

The Operating Reserve target is fifty percent (50%) of the projected expenditures. Maintaining a fully funded Operating Reserve eliminates the need for the City to transfer funds from non-District accounts to pay for operational expenses during the first half of the fiscal year and provides the District with sufficient funds to address any unforeseen or unusual expenditures that may occur during the year.

The purpose of collecting and holding funds in a Capital Reserve is so that when and if improvements need to be replaced or expenditures that are greater than can be conveniently raised from a single year's assessment, funds are available so that the District can respond and address the need promptly.

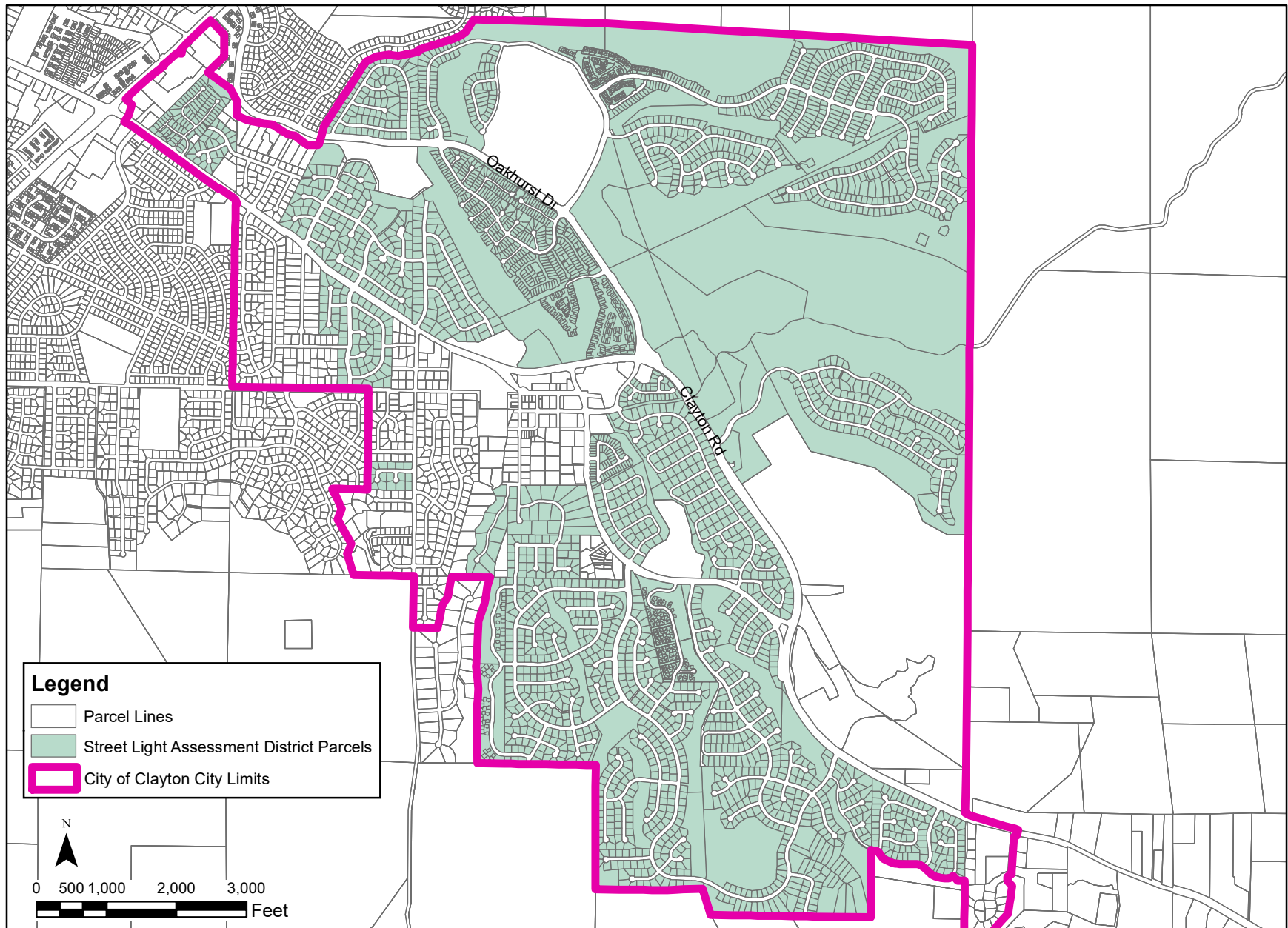
PART C

ASSESSMENT DISTRICT DIAGRAM

The boundaries of the District are shown herein. The lines and dimensions of each parcel within the District are those lines and dimensions shown on the maps of the Contra Costa County Assessor for the year in which this Report was prepared and are incorporated by reference herein and made part of this Report.

A reduced copy of the Assessment Diagram is shown on the following page.

City of Clayton Street Light Assessment District Boundaries



PART D

METHOD OF APPORTIONMENT OF ASSESSMENTS

General

The 1919 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the construction, maintenance and servicing of public street lighting systems and appurtenant facilities. The 1919 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value.

Benefit Analysis

Each of the improvements have been carefully reviewed by the City, and the assessments and methods of apportionment described in this Report utilize commonly accepted assessment engineering practices and have been calculated and proportionately spread to each parcel based on the special benefits received as approved by the City Council at the time the District was formed.

General Benefits - In reviewing each of the District improvements, the proximity of those improvements to both properties within the District and those outside the District, as well as the reasons for installing and constructing such improvements, it is evident that the improvements are solely the result of developing properties within the District and the ongoing maintenance and operation of these improvements will directly affect the properties within the District. Although the improvements include public areas, easements, rights-of-way, and other areas available or visible to the public at large, the construction and installation of these improvements were only necessary for the development of properties within the District and were not required, nor necessarily desired by any properties or developments outside the District boundary and any public use of the improvements by others is incidental. Therefore, it has been determined that the improvements and the ongoing maintenance, servicing and operation of those improvements provide no measurable general benefit to properties outside the District or to the public at large, but clearly provide distinct and special benefits to properties within the District.

Special Benefits — The method of apportionment (method of assessment) established herein is based on the premise that each assessed parcel within the District receives special benefits from the improvements and the desirability of those properties enhanced by the presence of well-lit areas near those properties.

Furthermore, since this District only provides funding for residential street lighting within specific subdivisions, the finding of a special benefit is relatively simple. Those occupied properties located on a lighted public street receive a special benefit relative to those properties located on unlit streets and sidewalks. This benefit may be described as additional protection for residents from criminal activity and, to a lesser extent, vehicular

traffic. It should be noted that streetlights protect pedestrians from vehicular traffic by increasing the pedestrian's sight and subsequent ability to avoid danger more than it increases their visibility to others (drivers). Lastly, it has been determined that the lack of funding to properly service and maintain the District improvements would have a negative impact on the properties within the District.

Non-Assessable Properties — Within the boundaries of the District, there are several types of properties that are considered to receive no special benefit from the District improvements and are therefore not assessed. These parcels include:

- 1) Publicly owned parcels that are reserved as public open space or are developed as City Parks for active recreation and are maintained and serviced by the District;
- 2) Publicly owned wetland parcels;
- 3) Certain public utility parcels;
- 4) Privately owned open space parcels; and
- 5) Privately owned "sliver" parcels that have resulted from a lot line adjustment with an adjacent larger parcel. The adjacent larger parcel, of which these "sliver" parcels are a part, are assessed at the residential rate.

Assessment Methodology

The special benefits received by each parcel within the District and each parcel's proportional annual assessment are calculated as follows. In detached, single family subdivisions with public streets, the special benefit conferred to property from the streetlights is equal to the number of lots, regardless of size, and the assessment should, therefore, be equal for every lot and will be assigned an assessment unit of one.

In subdivisions with private streets that are served or traversed by lighted public streets, the property owners already pay for a share of their private street lighting and the ratio of lots to the number of public lights is higher than those in subdivisions with all public streets. In order to provide equity in these circumstances assessment units of one-half have been assigned to privately held single family and duet subdivisions (Oak Hollow, Black Diamond, and Diablo Pointe) and one-quarter to privately held multi-family subdivisions (Diablo Ridge, Chaparral Springs, and Marsh Creek Villas).

There are publicly owned parcels (open space) that front along lighted public streets. However, since these properties are not occupied, no benefit, either special or general, is received.

A summary of the assessments by subdivision and the respective rates follows.

CITY OF CLAYTON STREETLIGHT ASSESSMENT DISTRICT Fiscal Year 2022/23 SUMMARY OF PROPOSED ASSESSMENTS									
Subd. Name	Subdivision No.	No. of Lots	Type	Public Street	Assessment Unit (A.U.) per Lot	Total A.U.	Assessment per A.U.	Assessment per Lot	Total (\$)
Cardinet Glen I	2556	24	SF	Y	1	24.00	\$43.54	\$43.54	\$1,044.96
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Eagle Peak II	7257	60	SF	Y	1	60.00	\$43.54	\$43.54	\$2,612.40
Falcon Ridge I	7260	75	SF	Y	1	75.00	\$33.38	\$33.38	\$2,503.50
Falcon Ridge II	7261	70	SF	Y	1	70.00	\$43.54	\$43.54	\$3,047.80
Windmill Canyon II	7262	99	SF	Y	1	99.00	\$43.54	\$43.54	\$4,310.46
Windmill Canyon III	7263	101	SF	Y	1	101.00	\$43.54	\$43.54	\$4,397.54
Windmill Canyon IV	7264	102	SF	Y	1	102.00	\$33.38	\$33.38	\$3,404.76
Chaparral Springs II	7303	52	MF	N	0.25	13.00	\$33.36	\$8.34	\$433.68
Black Diamond II	7311	118	Duet	N	0.5	59.00	\$62.56	\$31.28	\$3,691.04
Diablo Ridge I	7766	60	MF	N	0.25	15.00	\$33.36	\$8.34	\$500.40
Oak Hollow	7766	35	SF	N	0.5	17.50	\$33.36	\$16.68	\$583.80
Diablo Ridge II	7767	76	MF	N	0.25	19.00	\$33.36	\$8.34	\$633.84
Oak Hollow IIA	7768	55	SF	N	0.5	27.50	\$62.56	\$31.28	\$1,720.40
Oak Hollow IIB	7769	53	SF	N	0.5	26.50	\$62.56	\$31.28	\$1,657.84
Stranahan	7887	54	SF	Y	1	54.00	\$33.38	\$33.38	\$1,802.52
Diablo Village	8215	33	SF	Y	1	33.00	\$43.54	\$43.54	\$1,436.82
Rachel Ranch	8355	8	SF	Y	1	8.00	\$43.54	\$43.54	\$348.32
Bridlewood	8358	19	SF	Y	1	19.00	\$43.54	\$43.54	\$827.26
Diablo Pointe	8719	24	SF	N	0.5	12.00	\$44.36	\$22.18	\$532.32
TOTALS		3,485				2,911.50			\$126,121.70

PART E

ASSESSMENT ROLL

A list of names and addresses of the owners of all parcels, and the description of each parcel within the District is shown on the last equalized Secured Property Tax Roll of the Contra Costa County Assessor, which by reference is hereby made a part of this Report.

This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll, which includes the proposed amount of assessments for FY 2022-23 apportioned to each parcel. The Assessment Roll is on file in the Public Works Department of the City and is shown in this Report as Appendix "A".

The total proposed assessment for FY 2022-23 is \$126,121.70.

APPENDIX "A"
ASSESSMENT ROLL

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 2556**

Assessor's Parcel Number	Assessment Amount
118-061-001	\$43.54
118-061-002	\$43.54
118-061-003	\$43.54
118-061-004	\$43.54
118-061-005	\$43.54
118-061-006	\$43.54
118-061-007	\$43.54
118-062-001	\$43.54
118-062-002	\$43.54
118-062-003	\$43.54
118-062-004	\$43.54
118-062-009	\$43.54
118-062-011	\$43.54
118-062-010	\$43.54
118-063-002	\$43.54
118-063-003	\$43.54
118-063-004	\$43.54
118-063-005	\$43.54
118-063-006	\$43.54
118-063-007	\$43.54
118-063-008	\$43.54
118-063-009	\$43.54
118-064-001	\$43.54
118-064-002	\$43.54
<hr/>	
Total Parcels:	24
Total Assessment:	\$1,044.96

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 2572**

Assessor's Parcel Number	Assessment Amount
118-081-001	\$43.54
118-081-002	\$43.54
118-081-003	\$43.54
118-081-004	\$43.54
118-081-005	\$43.54
118-081-006	\$43.54
118-082-001	\$43.54
118-082-002	\$43.54
118-082-003	\$43.54
118-082-004	\$43.54
118-082-005	\$43.54
118-082-006	\$43.54
118-082-007	\$43.54
118-082-008	\$43.54
118-082-009	\$43.54
118-082-010	\$43.54
118-082-011	\$43.54
118-082-012	\$43.54
118-082-013	\$43.54
118-082-014	\$43.54
118-082-015	\$43.54
118-083-001	\$43.54
118-083-002	\$43.54
118-083-003	\$43.54
118-083-004	\$43.54
118-083-005	\$43.54
118-083-006	\$43.54
118-083-007	\$43.54
118-083-008	\$43.54
118-083-009	\$43.54
<hr/>	
Total Parcels:	30
Total Assessment:	\$1,306.20

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 3434**

Assessor's Parcel Number	Assessment Amount
118-091-001	\$43.54
118-091-002	\$43.54
118-091-003	\$43.54
118-091-004	\$43.54
118-091-005	\$43.54
118-091-006	\$43.54
118-091-007	\$43.54
118-091-008	\$43.54
118-091-009	\$43.54
118-091-010	\$43.54
118-092-001	\$43.54
118-092-002	\$43.54
118-092-003	\$43.54
118-092-004	\$43.54
118-092-005	\$43.54
118-093-001	\$43.54
118-093-002	\$43.54
118-093-003	\$43.54
118-093-004	\$43.54
118-093-005	\$43.54
118-093-006	\$43.54
118-093-007	\$43.54
118-093-008	\$43.54
<hr/>	
Total Parcels:	23
Total Assessment:	\$1,001.42

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 3576**

Assessor's Parcel Number	Assessment Amount
119-151-001	\$43.54
119-151-002	\$43.54
119-151-003	\$43.54
119-151-004	\$43.54
119-151-005	\$43.54
119-151-006	\$43.54
119-151-007	\$43.54
119-152-001	\$43.54
119-152-002	\$43.54
119-152-003	\$43.54
119-152-004	\$43.54
119-152-005	\$43.54
119-152-006	\$43.54
119-152-007	\$43.54
119-152-008	\$43.54
119-152-009	\$43.54
119-152-010	\$43.54
119-152-011	\$43.54
119-152-012	\$43.54
119-152-013	\$43.54
119-152-014	\$43.54
119-152-015	\$43.54
119-152-016	\$43.54
119-152-017	\$43.54
119-152-018	\$43.54
119-152-019	\$43.54
119-152-020	\$43.54
119-152-021	\$43.54
119-152-022	\$43.54
119-152-023	\$43.54
<hr/>	
Total Parcels:	30
Total Assessment:	\$1,306.20

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 3659**

Assessor's Parcel Number	Assessment Amount
118-101-003	\$43.54
118-101-004	\$43.54
118-101-005	\$43.54
118-101-006	\$43.54
118-101-007	\$43.54
118-101-008	\$43.54
118-101-009	\$43.54
118-101-010	\$43.54
118-101-011	\$43.54
118-101-012	\$43.54
118-101-013	\$43.54
118-101-014	\$43.54
118-101-015	\$43.54
118-101-016	\$43.54
118-101-017	\$43.54
118-101-018	\$43.54
118-101-019	\$43.54
118-101-020	\$43.54
118-101-021	\$43.54
118-102-001	\$43.54
118-102-002	\$43.54
118-102-003	\$43.54
118-102-005	\$43.54
118-102-006	\$43.54
118-102-010	\$43.54
Total Parcels:	25
Total Assessment:	\$1,088.50

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4011**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-141-002	\$43.54	119-152-031	\$43.54
119-141-003	\$43.54	119-152-032	\$43.54
119-141-004	\$43.54	119-152-033	\$43.54
119-141-005	\$43.54	119-152-034	\$43.54
119-141-006	\$43.54	119-152-035	\$43.54
119-141-007	\$43.54	119-152-036	\$43.54
119-141-008	\$43.54	119-153-001	\$43.54
119-141-009	\$43.54	119-153-002	\$43.54
119-141-010	\$43.54	119-153-003	\$43.54
119-141-011	\$43.54	119-153-004	\$43.54
119-142-001	\$43.54	119-153-005	\$43.54
119-142-002	\$43.54		
119-142-003	\$43.54	Total Parcels:	54
119-142-004	\$43.54	Total	
119-142-005	\$43.54	Assessment:	\$2,351.16
119-142-006	\$43.54		
119-142-007	\$43.54		
119-142-008	\$43.54		
119-142-009	\$43.54		
119-142-010	\$43.54		
119-142-011	\$43.54		
119-142-012	\$43.54		
119-142-013	\$43.54		
119-142-014	\$43.54		
119-142-015	\$43.54		
119-142-016	\$43.54		
119-142-017	\$43.54		
119-142-018	\$43.54		
119-142-019	\$43.54		
119-143-002	\$43.54		
119-143-003	\$43.54		
119-143-004	\$43.54		
119-143-005	\$43.54		
119-143-006	\$43.54		
119-143-007	\$43.54		
119-143-008	\$43.54		
119-143-009	\$43.54		
119-152-025	\$43.54		
119-152-026	\$43.54		
119-152-027	\$43.54		
119-152-028	\$43.54		
119-152-029	\$43.54		
119-152-030	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4012**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-171-001	\$43.54	119-172-020	\$43.54
119-171-002	\$43.54	119-172-021	\$43.54
119-171-003	\$43.54	119-172-022	\$43.54
119-171-004	\$43.54	119-172-023	\$43.54
119-171-005	\$43.54	119-173-001	\$43.54
119-171-006	\$43.54	119-173-002	\$43.54
119-171-007	\$43.54	119-173-003	\$43.54
119-171-008	\$43.54		
119-171-009	\$43.54	Total Parcels:	50
119-171-010	\$43.54	Total	
119-171-012	\$43.54	Assessment:	\$2,177.00
119-171-013	\$43.54		
119-171-014	\$43.54		
119-171-015	\$43.54		
119-171-016	\$43.54		
119-171-017	\$43.54		
119-171-018	\$43.54		
119-171-019	\$43.54		
119-171-020	\$43.54		
119-171-021	\$43.54		
119-171-022	\$43.54		
119-171-023	\$43.54		
119-171-024	\$43.54		
119-171-025	\$43.54		
119-172-001	\$43.54		
119-172-002	\$43.54		
119-172-003	\$43.54		
119-172-004	\$43.54		
119-172-005	\$43.54		
119-172-006	\$43.54		
119-172-007	\$43.54		
119-172-008	\$43.54		
119-172-009	\$43.54		
119-172-010	\$43.54		
119-172-011	\$43.54		
119-172-012	\$43.54		
119-172-013	\$43.54		
119-172-014	\$43.54		
119-172-015	\$43.54		
119-172-016	\$43.54		
119-172-017	\$43.54		
119-172-018	\$43.54		
119-172-019	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4013**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-201-001	\$43.54	119-212-021	\$43.54	119-221-026	\$43.54
119-201-002	\$43.54	119-212-022	\$43.54	119-222-001	\$43.54
119-201-003	\$43.54	119-212-023	\$43.54	119-222-002	\$43.54
119-201-004	\$43.54	119-212-024	\$43.54	119-222-003	\$43.54
119-201-005	\$43.54	119-212-025	\$43.54	119-222-004	\$43.54
119-201-006	\$43.54	119-212-026	\$43.54	119-222-005	\$43.54
119-201-007	\$43.54	119-212-027	\$43.54	119-222-006	\$43.54
119-201-008	\$43.54	119-212-028	\$43.54	Total Parcels: 93 Total Assessment: \$4,049.22	
119-201-009	\$43.54	119-212-029	\$43.54		
119-201-010	\$43.54	119-212-030	\$43.54		
119-201-011	\$43.54	119-212-031	\$43.54		
119-202-001	\$43.54	119-212-032	\$43.54		
119-203-001	\$43.54	119-212-033	\$43.54		
119-203-002	\$43.54	119-212-034	\$43.54		
119-203-003	\$43.54	119-212-035	\$43.54		
119-203-004	\$43.54	119-212-036	\$43.54		
119-203-005	\$43.54	119-212-037	\$43.54		
119-211-001	\$43.54	119-212-038	\$43.54		
119-211-002	\$43.54	119-221-001	\$43.54		
119-211-003	\$43.54	119-221-002	\$43.54		
119-211-004	\$43.54	119-221-003	\$43.54		
119-211-005	\$43.54	119-221-004	\$43.54		
119-211-006	\$43.54	119-221-005	\$43.54		
119-212-001	\$43.54	119-221-006	\$43.54		
119-212-002	\$43.54	119-221-007	\$43.54		
119-212-003	\$43.54	119-221-008	\$43.54		
119-212-004	\$43.54	119-221-009	\$43.54		
119-212-005	\$43.54	119-221-010	\$43.54		
119-212-006	\$43.54	119-221-011	\$43.54		
119-212-007	\$43.54	119-221-012	\$43.54		
119-212-008	\$43.54	119-221-013	\$43.54		
119-212-009	\$43.54	119-221-014	\$43.54		
119-212-010	\$43.54	119-221-015	\$43.54		
119-212-011	\$43.54	119-221-016	\$43.54		
119-212-012	\$43.54	119-221-017	\$43.54		
119-212-013	\$43.54	119-221-018	\$43.54		
119-212-014	\$43.54	119-221-019	\$43.54		
119-212-015	\$43.54	119-221-020	\$43.54		
119-212-016	\$43.54	119-221-021	\$43.54		
119-212-017	\$43.54	119-221-022	\$43.54		
119-212-018	\$43.54	119-221-023	\$43.54		
119-212-019	\$43.54	119-221-024	\$43.54		
119-212-020	\$43.54	119-221-025	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4014**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-371-001	\$43.54	119-382-012	\$43.54
119-371-002	\$43.54	119-382-013	\$43.54
119-371-003	\$43.54	119-383-002	\$43.54
119-371-004	\$43.54	119-383-003	\$43.54
119-371-005	\$43.54	119-383-004	\$43.54
119-371-006	\$43.54	119-384-001	\$43.54
119-371-007	\$43.54	119-384-002	\$43.54
119-371-008	\$43.54		
119-371-009	\$43.54	Total Parcels:	50
119-371-010	\$43.54	Total	
119-371-011	\$43.54	Assessment:	\$2,177.00
119-372-001	\$43.54		
119-372-002	\$43.54		
119-372-003	\$43.54		
119-372-004	\$43.54		
119-372-005	\$43.54		
119-372-006	\$43.54		
119-372-007	\$43.54		
119-372-008	\$43.54		
119-372-009	\$43.54		
119-381-002	\$43.54		
119-381-003	\$43.54		
119-381-004	\$43.54		
119-381-005	\$43.54		
119-381-006	\$43.54		
119-381-007	\$43.54		
119-381-008	\$43.54		
119-381-009	\$43.54		
119-381-010	\$43.54		
119-381-011	\$43.54		
119-381-012	\$43.54		
119-381-013	\$43.54		
119-382-001	\$43.54		
119-382-002	\$43.54		
119-382-003	\$43.54		
119-382-004	\$43.54		
119-382-005	\$43.54		
119-382-006	\$43.54		
119-382-007	\$43.54		
119-382-008	\$43.54		
119-382-009	\$43.54		
119-382-010	\$43.54		
119-382-011	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4015**

Assessor's Parcel Number	Assessment Amount
119-290-001	\$43.54
119-290-002	\$43.54
119-290-003	\$43.54
119-290-004	\$43.54
119-290-005	\$43.54
119-290-006	\$43.54
119-290-007	\$43.54
119-290-008	\$43.54
119-290-009	\$43.54
119-290-010	\$43.54
119-290-011	\$43.54
119-290-012	\$43.54
119-290-013	\$43.54
119-290-014	\$43.54
119-290-015	\$43.54
119-290-016	\$43.54
119-290-017	\$43.54
119-290-018	\$43.54
119-290-019	\$43.54
119-290-020	\$43.54
119-290-021	\$43.54
119-290-022	\$43.54
119-290-023	\$43.54
119-290-024	\$43.54
119-290-025	\$43.54
119-290-026	\$43.54
119-290-027	\$43.54
119-290-028	\$43.54
119-290-029	\$43.54
119-290-030	\$43.54
<hr/>	
Total Parcels:	30
Total Assessment:	\$1,306.20

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4016**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-411-001	\$43.54	119-421-008	\$43.54
119-411-002	\$43.54	119-421-009	\$43.54
119-412-001	\$43.54	119-421-010	\$43.54
119-412-002	\$43.54	119-421-011	\$43.54
119-412-003	\$43.54	119-421-012	\$43.54
119-412-006	\$43.54	119-421-013	\$43.54
119-412-007	\$43.54	119-421-014	\$43.54
119-412-008	\$43.54	119-421-018	\$43.54
119-412-009	\$43.54	119-421-019	\$43.54
119-412-010	\$43.54	119-421-020	\$43.54
119-412-011	\$43.54	119-421-021	\$43.54
119-412-012	\$43.54	119-421-022	\$43.54
119-412-013	\$43.54	119-421-023	\$43.54
119-412-014	\$43.54	119-421-024	\$43.54
119-412-015	\$43.54	119-421-025	\$43.54
119-412-016	\$43.54	119-421-026	\$43.54
119-412-017	\$43.54	119-421-027	\$43.54
119-412-018	\$43.54	119-421-028	\$43.54
119-412-020	\$43.54	119-421-029	\$43.54
119-412-021	\$43.54	119-422-001	\$43.54
119-412-022	\$43.54	119-423-001	\$43.54
119-412-023	\$43.54	119-423-002	\$43.54
119-412-024	\$43.54	<hr/>	
119-412-025	\$43.54	Total Parcels:	65
119-412-028	\$43.54	Total	
119-412-029	\$43.54	Assessment:	\$2,830.10
119-412-030	\$43.54		
119-412-031	\$43.54		
119-412-032	\$43.54		
119-412-033	\$43.54		
119-412-034	\$43.54		
119-412-035	\$43.54		
119-412-037	\$43.54		
119-412-038	\$43.54		
119-412-039	\$43.54		
119-412-040	\$43.54		
119-421-001	\$43.54		
119-421-002	\$43.54		
119-421-003	\$43.54		
119-421-004	\$43.54		
119-421-005	\$43.54		
119-421-006	\$43.54		
119-421-007	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4017**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-431-001	\$43.54	119-440-019	\$43.54
119-431-002	\$43.54	119-440-018	\$43.54
119-431-003	\$43.54	119-440-020	\$43.54
119-431-004	\$43.54	119-440-021	\$43.54
119-431-005	\$43.54		
119-431-006	\$43.54	Total Parcels:	47
119-431-007	\$43.54	Total	
119-431-008	\$43.54	Assessment:	\$2,046.38
119-431-009	\$43.54		
119-431-010	\$43.54		
119-431-011	\$43.54		
119-431-012	\$43.54		
119-431-013	\$43.54		
119-431-014	\$43.54		
119-431-015	\$43.54		
119-431-016	\$43.54		
119-431-017	\$43.54		
119-431-018	\$43.54		
119-431-019	\$43.54		
119-432-001	\$43.54		
119-432-002	\$43.54		
119-432-003	\$43.54		
119-432-004	\$43.54		
119-432-005	\$43.54		
119-432-006	\$43.54		
119-432-007	\$43.54		
119-432-008	\$43.54		
119-432-009	\$43.54		
119-432-010	\$43.54		
119-432-011	\$43.54		
119-440-001	\$43.54		
119-440-002	\$43.54		
119-440-003	\$43.54		
119-440-004	\$43.54		
119-440-005	\$43.54		
119-440-006	\$43.54		
119-440-008	\$43.54		
119-440-009	\$43.54		
119-440-013	\$43.54		
119-440-014	\$43.54		
119-440-015	\$43.54		
119-440-016	\$43.54		
119-440-017	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4018**

Assessor's Parcel Number	Assessment Amount
119-510-004	\$43.54
119-510-005	\$43.54
119-510-006	\$43.54
119-510-007	\$43.54
119-510-008	\$43.54
119-510-009	\$43.54
119-510-010	\$43.54
119-510-011	\$43.54
119-510-012	\$43.54
119-510-013	\$43.54
119-510-014	\$43.54
119-510-015	\$43.54
119-510-016	\$43.54
119-510-017	\$43.54
119-510-018	\$43.54
119-510-020	\$43.54
119-510-021	\$43.54
119-510-022	\$43.54
119-520-002	\$43.54
119-520-003	\$43.54
119-520-004	\$43.54
119-520-005	\$43.54
119-520-006	\$43.54
119-520-007	\$43.54
119-520-008	\$43.54
119-520-009	\$43.54
119-520-012	\$43.54
119-520-013	\$43.54
119-520-014	\$43.54
119-520-015	\$43.54
119-520-016	\$43.54
119-520-017	\$43.54
<hr/>	
Total Parcels:	32
Total Assessment:	\$1,393.28

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4019**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-490-001	\$43.54	119-490-048	\$43.54
119-490-002	\$43.54	119-490-049	\$43.54
119-490-003	\$43.54	119-490-050	\$43.54
119-490-004	\$43.54	119-490-051	\$43.54
119-490-005	\$43.54	119-490-052	\$43.54
119-490-006	\$43.54	119-490-054	\$43.54
119-490-007	\$43.54	119-490-055	\$43.54
119-490-008	\$43.54	119-490-056	\$43.54
119-490-009	\$43.54	119-490-057	\$43.54
119-490-010	\$43.54		
119-490-011	\$43.54	Total Parcels:	52
119-490-012	\$43.54	Total	
119-490-013	\$43.54	Assessment:	\$2,264.08
119-490-014	\$43.54		
119-490-015	\$43.54		
119-490-016	\$43.54		
119-490-017	\$43.54		
119-490-018	\$43.54		
119-490-019	\$43.54		
119-490-020	\$43.54		
119-490-021	\$43.54		
119-490-022	\$43.54		
119-490-023	\$43.54		
119-490-026	\$43.54		
119-490-027	\$43.54		
119-490-028	\$43.54		
119-490-029	\$43.54		
119-490-030	\$43.54		
119-490-031	\$43.54		
119-490-034	\$43.54		
119-490-035	\$43.54		
119-490-036	\$43.54		
119-490-037	\$43.54		
119-490-038	\$43.54		
119-490-039	\$43.54		
119-490-040	\$43.54		
119-490-041	\$43.54		
119-490-042	\$43.54		
119-490-043	\$43.54		
119-490-044	\$43.54		
119-490-045	\$43.54		
119-490-046	\$43.54		
119-490-047	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4240**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-231-001	\$15.64	119-232-033	\$15.64	119-242-013	\$15.64
119-231-002	\$15.64	119-232-034	\$15.64	119-242-014	\$15.64
119-231-003	\$15.64	119-232-035	\$15.64	119-242-015	\$15.64
119-231-004	\$15.64	119-232-036	\$15.64	119-242-016	\$15.64
119-231-005	\$15.64	119-232-037	\$15.64	119-242-017	\$15.64
119-231-006	\$15.64	119-232-038	\$15.64	119-242-018	\$15.64
119-231-007	\$15.64	119-232-039	\$15.64	119-242-019	\$15.64
119-231-008	\$15.64	119-232-040	\$15.64	119-242-020	\$15.64
119-231-009	\$15.64	119-232-041	\$15.64	119-242-021	\$15.64
119-231-010	\$15.64	119-232-042	\$15.64	119-242-022	\$15.64
119-231-011	\$15.64	119-232-043	\$15.64	119-242-023	\$15.64
119-231-012	\$15.64	119-232-044	\$15.64	119-242-024	\$15.64
119-232-002	\$15.64	119-232-045	\$15.64	119-242-025	\$15.64
119-232-003	\$15.64	119-232-046	\$15.64	119-242-026	\$15.64
119-232-004	\$15.64	119-232-047	\$15.64	119-242-027	\$15.64
119-232-005	\$15.64	119-232-048	\$15.64	119-242-028	\$15.64
119-232-006	\$15.64	119-232-049	\$15.64	119-242-029	\$15.64
119-232-007	\$15.64	119-241-002	\$15.64	119-242-030	\$15.64
119-232-008	\$15.64	119-241-003	\$15.64	119-242-031	\$15.64
119-232-009	\$15.64	119-241-004	\$15.64	119-242-032	\$15.64
119-232-010	\$15.64	119-241-005	\$15.64	119-242-033	\$15.64
119-232-011	\$15.64	119-241-006	\$15.64	119-242-034	\$15.64
119-232-012	\$15.64	119-241-007	\$15.64	119-242-035	\$15.64
119-232-013	\$15.64	119-241-008	\$15.64	Total Parcels: 109 Total Assessment: \$1,704.76	
119-232-014	\$15.64	119-241-009	\$15.64		
119-232-015	\$15.64	119-241-010	\$15.64		
119-232-016	\$15.64	119-241-011	\$15.64		
119-232-017	\$15.64	119-241-012	\$15.64		
119-232-018	\$15.64	119-241-013	\$15.64		
119-232-019	\$15.64	119-241-014	\$15.64		
119-232-020	\$15.64	119-241-015	\$15.64		
119-232-021	\$15.64	119-242-001	\$15.64		
119-232-022	\$15.64	119-242-002	\$15.64		
119-232-023	\$15.64	119-242-003	\$15.64		
119-232-024	\$15.64	119-242-004	\$15.64		
119-232-025	\$15.64	119-242-005	\$15.64		
119-232-026	\$15.64	119-242-006	\$15.64		
119-232-027	\$15.64	119-242-007	\$15.64		
119-232-028	\$15.64	119-242-008	\$15.64		
119-232-029	\$15.64	119-242-009	\$15.64		
119-232-030	\$15.64	119-242-010	\$15.64		
119-232-031	\$15.64	119-242-011	\$15.64		
119-232-032	\$15.64	119-242-012	\$15.64		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4343**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-261-001	\$43.54	119-275-009	\$43.54
119-262-001	\$43.54	119-275-010	\$43.54
119-262-002	\$43.54	119-275-011	\$43.54
119-262-003	\$43.54	119-275-012	\$43.54
119-262-004	\$43.54	119-275-013	\$43.54
119-262-005	\$43.54	119-275-014	\$43.54
119-262-006	\$43.54	119-281-001	\$43.54
119-262-007	\$43.54	119-281-002	\$43.54
119-262-008	\$43.54	119-281-003	\$43.54
119-262-009	\$43.54	119-281-004	\$43.54
119-262-010	\$43.54	119-281-005	\$43.54
119-262-011	\$43.54	119-281-006	\$43.54
119-262-012	\$43.54	119-281-007	\$43.54
119-262-013	\$43.54	119-281-008	\$43.54
119-262-014	\$43.54	119-281-009	\$43.54
119-262-015	\$43.54	119-281-010	\$43.54
119-262-016	\$43.54	119-281-011	\$43.54
119-262-017	\$43.54	119-281-012	\$43.54
119-262-018	\$43.54	119-281-013	\$43.54
119-262-019	\$43.54	119-281-014	\$43.54
119-263-001	\$43.54	119-281-015	\$43.54
119-271-001	\$43.54	119-281-016	\$43.54
119-271-002	\$43.54	119-281-017	\$43.54
119-271-003	\$43.54	119-281-018	\$43.54
119-271-004	\$43.54	119-281-019	\$43.54
119-271-005	\$43.54	119-281-020	\$43.54
119-273-001	\$43.54	119-281-021	\$43.54
119-273-002	\$43.54	119-281-022	\$43.54
119-274-001	\$43.54	119-281-023	\$43.54
119-274-002	\$43.54	119-282-001	\$43.54
119-274-003	\$43.54	119-282-002	\$43.54
119-274-004	\$43.54	119-282-003	\$43.54
119-274-006	\$43.54	119-283-002	\$43.54
119-274-007	\$43.54	119-283-003	\$43.54
119-274-008	\$43.54	<hr/>	
119-275-001	\$43.54	Total Parcels:	77
119-275-002	\$43.54	Total	
119-275-003	\$43.54	Assessment:	\$3,352.58
119-275-004	\$43.54		
119-275-005	\$43.54		
119-275-006	\$43.54		
119-275-007	\$43.54		
119-275-008	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4403**

Assessor's Parcel Number	Assessment Amount
121-082-009	\$43.54
121-082-010	\$43.54
121-082-011	\$43.54
121-082-012	\$43.54
121-082-013	\$43.54
121-082-014	\$43.54
121-082-015	\$43.54
121-082-016	\$43.54
121-082-017	\$43.54
121-082-018	\$43.54
121-082-019	\$43.54
121-082-020	\$43.54
121-082-021	\$43.54
121-082-022	\$43.54
121-082-023	\$43.54
121-082-024	\$43.54
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Total Parcels:	16
Total Assessment:	\$696.64

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4449**

Assessor's Parcel Number	Assessment Amount
118-211-001	\$43.54
118-211-002	\$43.54
118-211-003	\$43.54
118-211-004	\$43.54
118-211-005	\$43.54
118-211-006	\$43.54
118-211-007	\$43.54
118-211-008	\$43.54
118-211-009	\$43.54
118-211-010	\$43.54
118-211-011	\$43.54
118-211-012	\$43.54
118-211-013	\$43.54
118-211-014	\$43.54
118-211-015	\$43.54
118-212-001	\$43.54
118-212-002	\$43.54
118-212-003	\$43.54
118-212-004	\$43.54
118-212-005	\$43.54
118-212-006	\$43.54
118-212-007	\$43.54
118-212-008	\$43.54
118-212-009	\$43.54
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Total Parcels:	24
Total Assessment:	\$1,044.96

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4451**

Assessor's Parcel Number	Assessment Amount
119-361-002	\$43.54
119-361-003	\$43.54
119-361-004	\$43.54
119-361-005	\$43.54
119-361-006	\$43.54
119-361-007	\$43.54
119-361-008	\$43.54
119-361-009	\$43.54
119-361-010	\$43.54
119-361-011	\$43.54
119-362-001	\$43.54
119-362-002	\$43.54
119-362-003	\$43.54
119-362-004	\$43.54
119-362-005	\$43.54
119-362-006	\$43.54
119-362-007	\$43.54
119-362-008	\$43.54
119-362-009	\$43.54
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Total Parcels:	19
Total Assessment:	\$827.26

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4499**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
120-023-001	\$43.54	120-031-022	\$43.54
120-023-002	\$43.54	120-031-023	\$43.54
120-023-003	\$43.54	120-031-024	\$43.54
120-023-004	\$43.54	120-032-001	\$43.54
120-024-001	\$43.54	120-032-002	\$43.54
120-024-002	\$43.54	120-032-003	\$43.54
120-024-003	\$43.54	120-032-004	\$43.54
120-024-004	\$43.54	120-032-005	\$43.54
120-024-005	\$43.54	120-032-006	\$43.54
120-024-006	\$43.54	120-032-007	\$43.54
120-024-007	\$43.54	120-032-008	\$43.54
120-024-008	\$43.54	120-032-009	\$43.54
120-024-009	\$43.54	120-033-001	\$43.54
120-024-010	\$43.54	120-033-002	\$43.54
120-024-011	\$43.54	120-033-003	\$43.54
120-025-001	\$43.54	120-033-004	\$43.54
120-025-002	\$43.54	120-033-005	\$43.54
120-025-003	\$43.54	120-033-006	\$43.54
120-025-004	\$43.54	120-033-007	\$43.54
120-025-005	\$43.54	120-033-008	\$43.54
120-025-006	\$43.54	120-033-009	\$43.54
120-025-007	\$43.54	120-033-010	\$43.54
120-025-008	\$43.54	120-033-011	\$43.54
120-025-009	\$43.54	120-033-012	\$43.54
120-031-001	\$43.54	120-033-013	\$43.54
120-031-002	\$43.54		
120-031-003	\$43.54	Total Parcels:	68
120-031-004	\$43.54	Total	
120-031-005	\$43.54	Assessment:	\$2,960.72
120-031-006	\$43.54		
120-031-007	\$43.54		
120-031-008	\$43.54		
120-031-009	\$43.54		
120-031-010	\$43.54		
120-031-011	\$43.54		
120-031-012	\$43.54		
120-031-013	\$43.54		
120-031-014	\$43.54		
120-031-017	\$43.54		
120-031-018	\$43.54		
120-031-019	\$43.54		
120-031-020	\$43.54		
120-031-021	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4504**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-301-001	\$15.64	119-302-022	\$15.64	Total Parcels: 86 Total Assessment: \$1,345.04	
119-301-002	\$15.64	119-302-023	\$15.64		
119-301-003	\$15.64	119-302-024	\$15.64		
119-301-004	\$15.64	119-302-025	\$15.64		
119-301-005	\$15.64	119-302-026	\$15.64		
119-301-006	\$15.64	119-302-027	\$15.64		
119-301-007	\$15.64	119-302-028	\$15.64		
119-301-008	\$15.64	119-302-029	\$15.64		
119-301-009	\$15.64	119-311-002	\$15.64		
119-301-010	\$15.64	119-311-003	\$15.64		
119-301-011	\$15.64	119-311-004	\$15.64		
119-301-012	\$15.64	119-311-005	\$15.64		
119-301-013	\$15.64	119-311-006	\$15.64		
119-301-014	\$15.64	119-311-007	\$15.64		
119-301-015	\$15.64	119-311-008	\$15.64		
119-301-016	\$15.64	119-311-009	\$15.64		
119-301-017	\$15.64	119-311-010	\$15.64		
119-301-018	\$15.64	119-311-011	\$15.64		
119-301-019	\$15.64	119-311-012	\$15.64		
119-301-020	\$15.64	119-311-013	\$15.64		
119-301-021	\$15.64	119-311-014	\$15.64		
119-301-022	\$15.64	119-311-015	\$15.64		
119-301-023	\$15.64	119-311-016	\$15.64		
119-302-002	\$15.64	119-311-017	\$15.64		
119-302-003	\$15.64	119-311-018	\$15.64		
119-302-004	\$15.64	119-311-019	\$15.64		
119-302-005	\$15.64	119-311-021	\$15.64		
119-302-006	\$15.64	119-312-002	\$15.64		
119-302-007	\$15.64	119-312-003	\$15.64		
119-302-008	\$15.64	119-312-004	\$15.64		
119-302-009	\$15.64	119-312-005	\$15.64		
119-302-010	\$15.64	119-312-006	\$15.64		
119-302-011	\$15.64	119-312-007	\$15.64		
119-302-012	\$15.64	119-312-008	\$15.64		
119-302-013	\$15.64	119-312-009	\$15.64		
119-302-014	\$15.64	119-312-010	\$15.64		
119-302-015	\$15.64	119-312-011	\$15.64		
119-302-016	\$15.64	119-312-012	\$15.64		
119-302-017	\$15.64	119-312-013	\$15.64		
119-302-018	\$15.64	119-312-014	\$15.64		
119-302-019	\$15.64	119-312-015	\$15.64		
119-302-020	\$15.64	119-312-016	\$15.64		
119-302-021	\$15.64	119-312-017	\$15.64		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4515**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-221-001	\$43.54	118-222-012	\$43.54
118-221-002	\$43.54	118-222-013	\$43.54
118-221-003	\$43.54	118-222-014	\$43.54
118-221-004	\$43.54	118-222-015	\$43.54
118-221-005	\$43.54	118-222-016	\$43.54
118-221-006	\$43.54	118-222-017	\$43.54
118-221-007	\$43.54	118-222-018	\$43.54
118-221-008	\$43.54	118-222-019	\$43.54
118-221-009	\$43.54	118-222-020	\$43.54
118-221-010	\$43.54	118-222-021	\$43.54
118-221-011	\$43.54	118-222-022	\$43.54
118-221-012	\$43.54	118-230-001	\$43.54
118-221-013	\$43.54	118-230-003	\$43.54
118-221-014	\$43.54	118-230-004	\$43.54
118-221-015	\$43.54	118-230-005	\$43.54
118-221-016	\$43.54	118-230-006	\$43.54
118-221-017	\$43.54	118-230-007	\$43.54
118-221-018	\$43.54	118-230-008	\$43.54
118-221-019	\$43.54	118-230-009	\$43.54
118-221-020	\$43.54	118-230-010	\$43.54
118-221-021	\$43.54	118-230-011	\$43.54
118-221-022	\$43.54	118-230-012	\$43.54
118-221-023	\$43.54	118-230-013	\$43.54
118-221-024	\$43.54	118-230-014	\$43.54
118-221-025	\$43.54	118-230-015	\$43.54
118-221-026	\$43.54	118-230-016	\$43.54
118-221-027	\$43.54	118-230-017	\$43.54
118-221-028	\$43.54	118-230-018	\$43.54
118-221-029	\$43.54	118-230-019	\$43.54
118-221-030	\$43.54	118-230-020	\$43.54
118-221-031	\$43.54	118-230-021	\$43.54
118-221-032	\$43.54	118-230-022	\$43.54
118-222-001	\$43.54	118-230-023	\$43.54
118-222-002	\$43.54	118-230-024	\$43.54
118-222-003	\$43.54	118-230-025	\$43.54
118-222-004	\$43.54		
118-222-005	\$43.54	Total Parcels:	78
118-222-006	\$43.54	Total	
118-222-007	\$43.54	Assessment:	\$3,396.12
118-222-008	\$43.54		
118-222-009	\$43.54		
118-222-010	\$43.54		
118-222-011	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4543**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-321-001	\$43.54	119-322-028	\$43.54
119-321-002	\$43.54	119-322-029	\$43.54
119-321-003	\$43.54	119-331-001	\$43.54
119-321-004	\$43.54	119-331-002	\$43.54
119-321-005	\$43.54	119-331-003	\$43.54
119-321-006	\$43.54	119-331-004	\$43.54
119-321-007	\$43.54	119-331-005	\$43.54
119-321-008	\$43.54	119-331-006	\$43.54
119-321-009	\$43.54	119-331-007	\$43.54
119-321-010	\$43.54	119-331-008	\$43.54
119-321-011	\$43.54	119-331-009	\$43.54
119-321-012	\$43.54	119-331-010	\$43.54
119-321-013	\$43.54	119-331-011	\$43.54
119-321-014	\$43.54	119-331-012	\$43.54
119-321-015	\$43.54	119-331-013	\$43.54
119-321-016	\$43.54	119-331-014	\$43.54
119-322-001	\$43.54	119-331-015	\$43.54
119-322-002	\$43.54	119-331-016	\$43.54
119-322-003	\$43.54	119-331-017	\$43.54
119-322-004	\$43.54	119-331-018	\$43.54
119-322-005	\$43.54	119-331-019	\$43.54
119-322-006	\$43.54	119-332-001	\$43.54
119-322-007	\$43.54	119-332-002	\$43.54
119-322-008	\$43.54	119-332-003	\$43.54
119-322-009	\$43.54	119-332-004	\$43.54
119-322-010	\$43.54	119-332-005	\$43.54
119-322-011	\$43.54	119-332-006	\$43.54
119-322-012	\$43.54	119-332-007	\$43.54
119-322-013	\$43.54	<hr/>	
119-322-014	\$43.54	Total Parcels:	71
119-322-015	\$43.54	Total	
119-322-016	\$43.54	Assessment:	\$3,091.34
119-322-017	\$43.54		
119-322-018	\$43.54		
119-322-019	\$43.54		
119-322-020	\$43.54		
119-322-021	\$43.54		
119-322-022	\$43.54		
119-322-023	\$43.54		
119-322-024	\$43.54		
119-322-025	\$43.54		
119-322-026	\$43.54		
119-322-027	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4643**

Assessor's Parcel Number	Assessment Amount
119-351-001	\$43.54
119-351-002	\$43.54
119-351-003	\$43.54
119-351-004	\$43.54
119-351-005	\$43.54
119-352-001	\$43.54
119-352-002	\$43.54
119-352-003	\$43.54
119-352-004	\$43.54
119-352-005	\$43.54
119-352-006	\$43.54
119-352-007	\$43.54
119-352-008	\$43.54
119-352-009	\$43.54
119-352-010	\$43.54
119-352-011	\$43.54
119-352-012	\$43.54
119-352-013	\$43.54
119-352-014	\$43.54
119-352-015	\$43.54
119-352-016	\$43.54
119-352-017	\$43.54
119-352-018	\$43.54
119-352-019	\$43.54
119-352-020	\$43.54
119-353-001	\$43.54
119-353-002	\$43.54
119-353-003	\$43.54
119-353-004	\$43.54
119-353-005	\$43.54
119-353-006	\$43.54
119-353-007	\$43.54
119-353-008	\$43.54
119-353-009	\$43.54
119-353-010	\$43.54
119-353-011	\$43.54
119-353-012	\$43.54
<hr/>	
Total Parcels:	37
Total Assessment:	\$1,610.98

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4654**

Assessor's Parcel Number	Assessment Amount
119-391-001	\$43.54
119-391-002	\$43.54
119-391-003	\$43.54
119-391-004	\$43.54
119-391-005	\$43.54
119-391-006	\$43.54
119-391-007	\$43.54
119-391-008	\$43.54
119-391-009	\$43.54
119-391-010	\$43.54
119-391-011	\$43.54
119-392-001	\$43.54
119-392-002	\$43.54
119-392-003	\$43.54
119-392-005	\$43.54
119-392-007	\$43.54
119-392-008	\$43.54
119-392-009	\$43.54
119-392-010	\$43.54
119-392-011	\$43.54
119-392-012	\$43.54
119-392-013	\$43.54
119-392-014	\$43.54
119-392-015	\$43.54
119-392-016	\$43.54
119-392-017	\$43.54
119-392-018	\$43.54
119-392-019	\$43.54
119-392-020	\$43.54
119-392-021	\$43.54
119-392-022	\$43.54
119-392-023	\$43.54
119-392-024	\$43.54
119-392-025	\$43.54
119-392-026	\$43.54
119-392-027	\$43.54
119-392-028	\$43.54
119-392-029	\$43.54
119-392-030	\$43.54
119-392-031	\$43.54
<hr/>	
Total Parcels:	40
Total Assessment:	\$1,741.60

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4798**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-451-001	\$43.54	119-462-002	\$43.54	119-464-016	\$43.54	119-473-011	\$43.54
119-451-002	\$43.54	119-462-003	\$43.54	119-464-017	\$43.54	119-473-012	\$43.54
119-451-003	\$43.54	119-462-004	\$43.54	119-464-018	\$43.54	119-473-013	\$43.54
119-451-004	\$43.54	119-462-005	\$43.54	119-464-019	\$43.54	119-480-002	\$43.54
119-451-005	\$43.54	119-462-006	\$43.54	119-464-020	\$43.54	119-480-003	\$43.54
119-451-006	\$43.54	119-462-007	\$43.54	119-472-001	\$43.54	119-480-004	\$43.54
119-451-007	\$43.54	119-462-008	\$43.54	119-472-002	\$43.54	119-480-005	\$43.54
119-451-008	\$43.54	119-462-009	\$43.54	119-472-003	\$43.54	119-480-006	\$43.54
119-451-009	\$43.54	119-462-010	\$43.54	119-472-004	\$43.54	119-480-007	\$43.54
119-451-010	\$43.54	119-462-011	\$43.54	119-472-005	\$43.54	119-480-008	\$43.54
119-451-011	\$43.54	119-462-012	\$43.54	119-472-006	\$43.54	119-480-009	\$43.54
119-451-012	\$43.54	119-462-013	\$43.54	119-472-007	\$43.54	119-480-010	\$43.54
119-451-013	\$43.54	119-462-015	\$43.54	119-472-008	\$43.54	119-480-011	\$43.54
119-451-014	\$43.54	119-462-016	\$43.54	119-472-009	\$43.54	119-480-012	\$43.54
119-451-015	\$43.54	119-462-017	\$43.54	119-472-010	\$43.54	119-480-013	\$43.54
119-451-016	\$43.54	119-462-018	\$43.54	119-472-011	\$43.54	119-480-014	\$43.54
119-451-017	\$43.54	119-462-019	\$43.54	119-472-012	\$43.54	<hr/> Total Parcels: 145 Total Assessment: \$6,313.30	
119-451-018	\$43.54	119-462-020	\$43.54	119-472-013	\$43.54		
119-451-019	\$43.54	119-462-021	\$43.54	119-472-015	\$43.54		
119-451-020	\$43.54	119-463-001	\$43.54	119-472-016	\$43.54		
119-451-021	\$43.54	119-463-002	\$43.54	119-472-017	\$43.54		
119-451-022	\$43.54	119-463-003	\$43.54	119-472-018	\$43.54		
119-451-023	\$43.54	119-463-004	\$43.54	119-472-019	\$43.54		
119-451-024	\$43.54	119-463-005	\$43.54	119-472-020	\$43.54		
119-451-025	\$43.54	119-463-006	\$43.54	119-472-021	\$43.54		
119-451-026	\$43.54	119-463-007	\$43.54	119-472-022	\$43.54		
119-452-001	\$43.54	119-463-008	\$43.54	119-472-023	\$43.54		
119-452-002	\$43.54	119-463-009	\$43.54	119-472-024	\$43.54		
119-452-003	\$43.54	119-463-010	\$43.54	119-472-025	\$43.54		
119-452-004	\$43.54	119-463-011	\$43.54	119-472-026	\$43.54		
119-452-005	\$43.54	119-464-001	\$43.54	119-472-027	\$43.54		
119-452-006	\$43.54	119-464-002	\$43.54	119-472-028	\$43.54		
119-452-007	\$43.54	119-464-003	\$43.54	119-472-029	\$43.54		
119-452-008	\$43.54	119-464-004	\$43.54	119-473-001	\$43.54		
119-452-009	\$43.54	119-464-007	\$43.54	119-473-002	\$43.54		
119-452-010	\$43.54	119-464-008	\$43.54	119-473-003	\$43.54		
119-461-001	\$43.54	119-464-009	\$43.54	119-473-004	\$43.54		
119-461-002	\$43.54	119-464-010	\$43.54	119-473-005	\$43.54		
119-461-003	\$43.54	119-464-011	\$43.54	119-473-006	\$43.54		
119-461-004	\$43.54	119-464-012	\$43.54	119-473-007	\$43.54		
119-461-005	\$43.54	119-464-013	\$43.54	119-473-008	\$43.54		
119-461-006	\$43.54	119-464-014	\$43.54	119-473-009	\$43.54		
119-462-001	\$43.54	119-464-015	\$43.54	119-473-010	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4805**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-551-001	\$43.54	119-555-005	\$43.54
119-552-001	\$43.54	119-555-006	\$43.54
119-552-002	\$43.54	119-555-007	\$43.54
119-552-003	\$43.54	119-555-008	\$43.54
119-552-004	\$43.54	119-555-009	\$43.54
119-552-005	\$43.54		
119-552-006	\$43.54	Total Parcels:	48
119-552-007	\$43.54	Total	
119-552-008	\$43.54	Assessment:	\$2,089.92
119-552-009	\$43.54		
119-552-010	\$43.54		
119-552-011	\$43.54		
119-553-001	\$43.54		
119-553-002	\$43.54		
119-553-003	\$43.54		
119-553-004	\$43.54		
119-553-006	\$43.54		
119-553-007	\$43.54		
119-553-008	\$43.54		
119-553-009	\$43.54		
119-553-010	\$43.54		
119-553-011	\$43.54		
119-553-012	\$43.54		
119-553-013	\$43.54		
119-553-014	\$43.54		
119-553-015	\$43.54		
119-553-016	\$43.54		
119-553-017	\$43.54		
119-553-018	\$43.54		
119-554-001	\$43.54		
119-554-002	\$43.54		
119-554-003	\$43.54		
119-554-004	\$43.54		
119-554-005	\$43.54		
119-554-006	\$43.54		
119-554-007	\$43.54		
119-554-008	\$43.54		
119-554-009	\$43.54		
119-554-010	\$43.54		
119-555-001	\$43.54		
119-555-002	\$43.54		
119-555-003	\$43.54		
119-555-004	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4827**

Assessor's Parcel Number	Assessment Amount
118-310-001	\$43.54
118-310-002	\$43.54
118-310-003	\$43.54
118-310-004	\$43.54
118-310-005	\$43.54
118-310-006	\$43.54
118-310-007	\$43.54
118-310-008	\$43.54
118-310-009	\$43.54
118-310-010	\$43.54
118-310-011	\$43.54
118-310-012	\$43.54
118-310-013	\$43.54
118-310-014	\$43.54
118-310-015	\$43.54
118-310-016	\$43.54
118-310-017	\$43.54
118-310-018	\$43.54
118-310-019	\$43.54
118-310-020	\$43.54
118-310-021	\$43.54
118-310-022	\$43.54
118-310-023	\$43.54
118-310-024	\$43.54
118-310-025	\$43.54
118-310-026	\$43.54

Total Parcels:	26
Total Assessment:	\$1,132.04

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 4956**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-321-001	\$43.54	118-323-010	\$43.54	118-332-012	\$43.54
118-321-002	\$43.54	118-323-011	\$43.54	118-332-013	\$43.54
118-321-003	\$43.54	118-323-012	\$43.54	118-332-014	\$43.54
118-321-004	\$43.54	118-324-001	\$43.54	118-332-015	\$43.54
118-321-005	\$43.54	118-324-002	\$43.54	118-332-016	\$43.54
118-321-006	\$43.54	118-324-003	\$43.54	118-332-017	\$43.54
118-321-007	\$43.54	118-324-004	\$43.54	118-332-018	\$43.54
118-321-008	\$43.54	118-324-005	\$43.54	118-332-019	\$43.54
118-321-009	\$43.54	118-324-006	\$43.54		
118-322-001	\$43.54	118-324-007	\$43.54	Total Parcels:	94
118-322-002	\$43.54	118-324-008	\$43.54	Total	
118-322-003	\$43.54	118-324-009	\$43.54	Assessment:	\$4,092.76
118-322-004	\$43.54	118-324-010	\$43.54		
118-322-005	\$43.54	118-324-011	\$43.54		
118-322-006	\$43.54	118-324-012	\$43.54		
118-322-007	\$43.54	118-331-001	\$43.54		
118-322-008	\$43.54	118-331-002	\$43.54		
118-322-009	\$43.54	118-331-003	\$43.54		
118-322-010	\$43.54	118-331-004	\$43.54		
118-322-011	\$43.54	118-331-005	\$43.54		
118-322-012	\$43.54	118-331-006	\$43.54		
118-322-013	\$43.54	118-331-007	\$43.54		
118-322-014	\$43.54	118-331-008	\$43.54		
118-322-015	\$43.54	118-331-009	\$43.54		
118-322-016	\$43.54	118-331-010	\$43.54		
118-322-017	\$43.54	118-331-011	\$43.54		
118-322-018	\$43.54	118-331-012	\$43.54		
118-322-019	\$43.54	118-331-013	\$43.54		
118-322-020	\$43.54	118-331-014	\$43.54		
118-322-021	\$43.54	118-331-017	\$43.54		
118-322-022	\$43.54	118-331-018	\$43.54		
118-322-023	\$43.54	118-331-019	\$43.54		
118-322-024	\$43.54	118-332-001	\$43.54		
118-322-025	\$43.54	118-332-002	\$43.54		
118-322-026	\$43.54	118-332-003	\$43.54		
118-322-027	\$43.54	118-332-004	\$43.54		
118-322-028	\$43.54	118-332-005	\$43.54		
118-322-029	\$43.54	118-332-006	\$43.54		
118-322-030	\$43.54	118-332-007	\$43.54		
118-323-001	\$43.54	118-332-008	\$43.54		
118-323-002	\$43.54	118-332-009	\$43.54		
118-323-008	\$43.54	118-332-010	\$43.54		
118-323-009	\$43.54	118-332-011	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 5048**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-530-001	\$43.54	119-542-017	\$43.54
119-530-002	\$43.54	119-542-018	\$43.54
119-530-003	\$43.54	119-542-019	\$43.54
119-530-004	\$43.54	119-542-020	\$43.54
119-530-005	\$43.54	119-542-021	\$43.54
119-530-006	\$43.54	119-542-022	\$43.54
119-530-007	\$43.54	119-542-023	\$43.54
119-530-008	\$43.54	119-542-024	\$43.54
119-530-009	\$43.54		
119-530-010	\$43.54	Total Parcels:	51
119-530-011	\$43.54	Total	
119-530-012	\$43.54	Assessment:	\$2,220.54
119-530-013	\$43.54		
119-530-014	\$43.54		
119-530-015	\$43.54		
119-530-016	\$43.54		
119-530-017	\$43.54		
119-530-018	\$43.54		
119-530-019	\$43.54		
119-530-020	\$43.54		
119-530-021	\$43.54		
119-530-022	\$43.54		
119-541-001	\$43.54		
119-541-002	\$43.54		
119-541-003	\$43.54		
119-541-004	\$43.54		
119-541-005	\$43.54		
119-542-001	\$43.54		
119-542-002	\$43.54		
119-542-003	\$43.54		
119-542-004	\$43.54		
119-542-005	\$43.54		
119-542-006	\$43.54		
119-542-007	\$43.54		
119-542-008	\$43.54		
119-542-009	\$43.54		
119-542-010	\$43.54		
119-542-011	\$43.54		
119-542-012	\$43.54		
119-542-013	\$43.54		
119-542-014	\$43.54		
119-542-015	\$43.54		
119-542-016	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 5049**

Assessor's Parcel Number	Assessment Amount
119-591-001	\$43.54
119-591-002	\$43.54
119-591-003	\$43.54
119-591-004	\$43.54
119-591-005	\$43.54
119-591-006	\$43.54
119-591-007	\$43.54
119-591-008	\$43.54
119-591-009	\$43.54
119-591-010	\$43.54
119-591-011	\$43.54
119-591-012	\$43.54
119-591-013	\$43.54
119-591-014	\$43.54
119-591-015	\$43.54
119-591-016	\$43.54
119-592-001	\$43.54
119-592-002	\$43.54
119-592-003	\$43.54
119-592-004	\$43.54
119-592-005	\$43.54
119-592-006	\$43.54
119-592-007	\$43.54
119-592-008	\$43.54
119-592-009	\$43.54
119-592-010	\$43.54
119-593-001	\$43.54
119-593-002	\$43.54
119-593-003	\$43.54
119-593-004	\$43.54
119-593-005	\$43.54
119-594-001	\$43.54
119-594-002	\$43.54
119-594-003	\$43.54
119-594-004	\$43.54
119-594-005	\$43.54
119-594-006	\$43.54
119-594-007	\$43.54
119-594-008	\$43.54
119-594-009	\$43.54
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Total Parcels:	40
Total Assessment:	\$1,741.60

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 5050**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-572-001	\$43.54	119-582-007	\$43.54
119-572-002	\$43.54	119-582-008	\$43.54
119-572-003	\$43.54	119-582-009	\$43.54
119-572-004	\$43.54	119-582-010	\$43.54
119-572-005	\$43.54	119-582-011	\$43.54
119-572-006	\$43.54	119-582-012	\$43.54
119-572-007	\$43.54	119-583-001	\$43.54
119-572-008	\$43.54	119-583-002	\$43.54
119-572-009	\$43.54	119-583-003	\$43.54
119-573-001	\$43.54	119-583-004	\$43.54
119-573-002	\$43.54	119-583-005	\$43.54
119-573-003	\$43.54	119-583-006	\$43.54
119-573-004	\$43.54		
119-573-005	\$43.54	Total Parcels:	55
119-573-006	\$43.54	Total	
119-573-007	\$43.54	Assessment:	\$2,394.70
119-573-008	\$43.54		
119-573-009	\$43.54		
119-573-010	\$43.54		
119-573-011	\$43.54		
119-573-012	\$43.54		
119-573-013	\$43.54		
119-573-014	\$43.54		
119-573-015	\$43.54		
119-581-001	\$43.54		
119-581-002	\$43.54		
119-581-003	\$43.54		
119-581-004	\$43.54		
119-581-005	\$43.54		
119-581-006	\$43.54		
119-581-007	\$43.54		
119-581-008	\$43.54		
119-581-009	\$43.54		
119-581-010	\$43.54		
119-581-011	\$43.54		
119-581-012	\$43.54		
119-581-013	\$43.54		
119-582-001	\$43.54		
119-582-002	\$43.54		
119-582-003	\$43.54		
119-582-004	\$43.54		
119-582-005	\$43.54		
119-582-006	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 5267**

Assessor's Parcel Number	Assessment Amount
119-560-003	\$43.54
119-560-004	\$43.54
119-560-005	\$43.54
119-560-006	\$43.54
119-560-007	\$43.54
119-560-008	\$43.54
119-560-009	\$43.54
119-560-015	\$43.54
119-560-016	\$43.54
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Total Parcels:	9
Total Assessment:	\$391.86

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 5722**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-600-001	\$43.54	119-600-044	\$43.54	119-610-027	\$43.54
119-600-002	\$43.54	119-600-045	\$43.54	119-610-028	\$43.54
119-600-003	\$43.54	119-600-046	\$43.54	119-610-029	\$43.54
119-600-004	\$43.54	119-600-047	\$43.54	119-610-030	\$43.54
119-600-005	\$43.54	119-600-048	\$43.54	119-610-031	\$43.54
119-600-006	\$43.54	119-600-049	\$43.54	119-610-032	\$43.54
119-600-007	\$43.54	119-600-050	\$43.54	119-610-033	\$43.54
119-600-008	\$43.54	119-600-051	\$43.54	119-610-034	\$43.54
119-600-009	\$43.54	119-600-052	\$43.54	119-610-035	\$43.54
119-600-010	\$43.54	119-600-053	\$43.54	119-610-036	\$43.54
119-600-011	\$43.54	119-600-054	\$43.54	Total Parcels: 96 Total Assessment: \$4,179.84	
119-600-012	\$43.54	119-600-055	\$43.54		
119-600-013	\$43.54	119-600-056	\$43.54		
119-600-014	\$43.54	119-600-057	\$43.54		
119-600-015	\$43.54	119-600-058	\$43.54		
119-600-016	\$43.54	119-600-059	\$43.54		
119-600-017	\$43.54	119-600-060	\$43.54		
119-600-018	\$43.54	119-600-061	\$43.54		
119-600-019	\$43.54	119-600-062	\$43.54		
119-600-020	\$43.54	119-610-001	\$43.54		
119-600-021	\$43.54	119-610-002	\$43.54		
119-600-022	\$43.54	119-610-005	\$43.54		
119-600-023	\$43.54	119-610-006	\$43.54		
119-600-024	\$43.54	119-610-007	\$43.54		
119-600-025	\$43.54	119-610-008	\$43.54		
119-600-026	\$43.54	119-610-009	\$43.54		
119-600-027	\$43.54	119-610-010	\$43.54		
119-600-028	\$43.54	119-610-011	\$43.54		
119-600-029	\$43.54	119-610-012	\$43.54		
119-600-030	\$43.54	119-610-013	\$43.54		
119-600-031	\$43.54	119-610-014	\$43.54		
119-600-032	\$43.54	119-610-015	\$43.54		
119-600-033	\$43.54	119-610-016	\$43.54		
119-600-034	\$43.54	119-610-017	\$43.54		
119-600-035	\$43.54	119-610-018	\$43.54		
119-600-036	\$43.54	119-610-019	\$43.54		
119-600-037	\$43.54	119-610-020	\$43.54		
119-600-038	\$43.54	119-610-021	\$43.54		
119-600-039	\$43.54	119-610-022	\$43.54		
119-600-040	\$43.54	119-610-023	\$43.54		
119-600-041	\$43.54	119-610-024	\$43.54		
119-600-042	\$43.54	119-610-025	\$43.54		
119-600-043	\$43.54	119-610-026	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 6001**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-163-001	\$43.54	118-164-041	\$43.54
118-163-002	\$43.54	118-164-042	\$43.54
118-163-003	\$43.54	118-164-043	\$43.54
118-164-001	\$43.54	118-164-045	\$43.54
118-164-002	\$43.54	118-164-046	\$43.54
118-164-003	\$43.54	118-164-047	\$43.54
118-164-004	\$43.54	118-164-048	\$43.54
118-164-005	\$43.54	118-164-049	\$43.54
118-164-006	\$43.54	118-164-050	\$43.54
118-164-007	\$43.54	118-164-051	\$43.54
118-164-008	\$43.54	118-164-052	\$43.54
118-164-009	\$43.54	118-164-053	\$43.54
118-164-010	\$43.54	118-164-054	\$43.54
118-164-011	\$43.54	118-164-055	\$43.54
118-164-012	\$43.54	118-164-056	\$43.54
118-164-013	\$43.54	118-164-057	\$43.54
118-164-014	\$43.54	118-164-058	\$43.54
118-164-015	\$43.54	118-164-059	\$43.54
118-164-016	\$43.54	118-164-060	\$43.54
118-164-017	\$43.54	118-164-061	\$43.54
118-164-018	\$43.54	118-164-062	\$43.54
118-164-019	\$43.54	118-164-076	\$43.54
118-164-020	\$43.54	<hr/>	
118-164-021	\$43.54	Total Parcels:	65
118-164-022	\$43.54	Total	
118-164-023	\$43.54	Assessment:	\$2,830.10
118-164-024	\$43.54		
118-164-025	\$43.54		
118-164-026	\$43.54		
118-164-027	\$43.54		
118-164-028	\$43.54		
118-164-029	\$43.54		
118-164-030	\$43.54		
118-164-031	\$43.54		
118-164-032	\$43.54		
118-164-033	\$43.54		
118-164-034	\$43.54		
118-164-035	\$43.54		
118-164-036	\$43.54		
118-164-037	\$43.54		
118-164-038	\$43.54		
118-164-039	\$43.54		
118-164-040	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 6001A**

Assessor's Parcel Number	Assessment Amount
118-164-080	\$15.64
118-164-081	\$15.64
118-164-085	\$15.64
118-164-086	\$15.64
<hr/>	
Total Parcels:	4
Total Assessment:	\$62.56

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 6990**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-381-001	\$43.54	118-382-014	\$43.54	118-392-011	\$43.54
118-381-002	\$43.54	118-382-015	\$43.54	118-392-012	\$43.54
118-381-003	\$43.54	118-382-016	\$43.54	118-392-013	\$43.54
118-381-004	\$43.54	118-382-017	\$43.54	118-392-014	\$43.54
118-381-005	\$43.54	118-382-018	\$43.54	118-392-015	\$43.54
118-381-006	\$43.54	118-382-019	\$43.54	118-392-016	\$43.54
118-381-007	\$43.54	118-382-020	\$43.54	<hr/> Total Parcels: 92 Total Assessment: \$4,005.68	
118-381-008	\$43.54	118-382-021	\$43.54		
118-381-009	\$43.54	118-382-022	\$43.54		
118-381-010	\$43.54	118-391-001	\$43.54		
118-381-011	\$43.54	118-391-002	\$43.54		
118-381-012	\$43.54	118-391-003	\$43.54		
118-381-017	\$43.54	118-391-004	\$43.54		
118-381-018	\$43.54	118-391-005	\$43.54		
118-381-019	\$43.54	118-391-006	\$43.54		
118-381-020	\$43.54	118-391-007	\$43.54		
118-381-021	\$43.54	118-391-008	\$43.54		
118-381-022	\$43.54	118-391-009	\$43.54		
118-381-023	\$43.54	118-391-010	\$43.54		
118-381-024	\$43.54	118-391-011	\$43.54		
118-381-025	\$43.54	118-391-012	\$43.54		
118-381-026	\$43.54	118-391-013	\$43.54		
118-381-027	\$43.54	118-391-014	\$43.54		
118-381-028	\$43.54	118-391-015	\$43.54		
118-381-029	\$43.54	118-391-016	\$43.54		
118-381-030	\$43.54	118-391-017	\$43.54		
118-381-036	\$43.54	118-391-018	\$43.54		
118-381-037	\$43.54	118-391-019	\$43.54		
118-381-038	\$43.54	118-391-020	\$43.54		
118-381-039	\$43.54	118-391-021	\$43.54		
118-382-001	\$43.54	118-391-022	\$43.54		
118-382-002	\$43.54	118-391-023	\$43.54		
118-382-003	\$43.54	118-391-024	\$43.54		
118-382-004	\$43.54	118-392-001	\$43.54		
118-382-005	\$43.54	118-392-002	\$43.54		
118-382-006	\$43.54	118-392-003	\$43.54		
118-382-007	\$43.54	118-392-004	\$43.54		
118-382-008	\$43.54	118-392-005	\$43.54		
118-382-009	\$43.54	118-392-006	\$43.54		
118-382-010	\$43.54	118-392-007	\$43.54		
118-382-011	\$43.54	118-392-008	\$43.54		
118-382-012	\$43.54	118-392-009	\$43.54		
118-382-013	\$43.54	118-392-010	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7065**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-401-001	\$31.28	118-402-002	\$31.28	118-402-045	\$31.28
118-401-002	\$31.28	118-402-003	\$31.28	118-402-046	\$31.28
118-401-003	\$31.28	118-402-004	\$31.28	118-402-047	\$31.28
118-401-004	\$31.28	118-402-005	\$31.28	118-402-048	\$31.28
118-401-005	\$31.28	118-402-006	\$31.28	118-402-049	\$31.28
118-401-006	\$31.28	118-402-007	\$31.28	118-402-050	\$31.28
118-401-007	\$31.28	118-402-008	\$31.28	118-402-051	\$31.28
118-401-008	\$31.28	118-402-009	\$31.28	118-402-052	\$31.28
118-401-009	\$31.28	118-402-010	\$31.28	118-402-053	\$31.28
118-401-010	\$31.28	118-402-011	\$31.28	118-402-054	\$31.28
118-401-011	\$31.28	118-402-012	\$31.28	118-402-055	\$31.28
118-401-012	\$31.28	118-402-013	\$31.28	118-402-056	\$31.28
118-401-013	\$31.28	118-402-014	\$31.28	118-402-057	\$31.28
118-401-014	\$31.28	118-402-015	\$31.28	118-402-058	\$31.28
118-401-015	\$31.28	118-402-016	\$31.28	118-402-059	\$31.28
118-401-016	\$31.28	118-402-017	\$31.28	118-402-060	\$31.28
118-401-017	\$31.28	118-402-018	\$31.28	118-402-061	\$31.28
118-401-018	\$31.28	118-402-019	\$31.28	118-402-062	\$31.28
118-401-019	\$31.28	118-402-020	\$31.28	118-402-063	\$31.28
118-401-020	\$31.28	118-402-021	\$31.28	118-402-064	\$31.28
118-401-021	\$31.28	118-402-022	\$31.28	118-402-065	\$31.28
118-401-022	\$31.28	118-402-023	\$31.28	118-402-066	\$31.28
118-401-023	\$31.28	118-402-024	\$31.28	Total Parcels: 108	
118-401-024	\$31.28	118-402-025	\$31.28	Total	
118-401-025	\$31.28	118-402-026	\$31.28	Assessment: \$3,378.24	
118-401-026	\$31.28	118-402-027	\$31.28		
118-401-027	\$31.28	118-402-028	\$31.28		
118-401-028	\$31.28	118-402-029	\$31.28		
118-401-029	\$31.28	118-402-030	\$31.28		
118-401-030	\$31.28	118-402-031	\$31.28		
118-401-031	\$31.28	118-402-032	\$31.28		
118-401-032	\$31.28	118-402-033	\$31.28		
118-401-033	\$31.28	118-402-034	\$31.28		
118-401-034	\$31.28	118-402-035	\$31.28		
118-401-035	\$31.28	118-402-036	\$31.28		
118-401-036	\$31.28	118-402-037	\$31.28		
118-401-037	\$31.28	118-402-038	\$31.28		
118-401-038	\$31.28	118-402-039	\$31.28		
118-401-039	\$31.28	118-402-040	\$31.28		
118-401-040	\$31.28	118-402-041	\$31.28		
118-401-041	\$31.28	118-402-042	\$31.28		
118-401-042	\$31.28	118-402-043	\$31.28		
118-402-001	\$31.28	118-402-044	\$31.28		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7066**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-410-001	\$8.34	118-410-045	\$8.34	118-410-088	\$8.34
118-410-002	\$8.34	118-410-046	\$8.34	118-410-089	\$8.34
118-410-003	\$8.34	118-410-047	\$8.34	118-410-090	\$8.34
118-410-004	\$8.34	118-410-048	\$8.34	118-410-091	\$8.34
118-410-005	\$8.34	118-410-049	\$8.34	118-410-092	\$8.34
118-410-006	\$8.34	118-410-050	\$8.34	118-410-093	\$8.34
118-410-007	\$8.34	118-410-051	\$8.34	118-410-094	\$8.34
118-410-008	\$8.34	118-410-052	\$8.34	118-410-095	\$8.34
118-410-009	\$8.34	118-410-053	\$8.34	118-410-096	\$8.34
118-410-010	\$8.34	118-410-054	\$8.34	118-410-097	\$8.34
118-410-011	\$8.34	118-410-055	\$8.34	118-410-098	\$8.34
118-410-012	\$8.34	118-410-056	\$8.34	118-410-099	\$8.34
118-410-013	\$8.34	118-410-057	\$8.34	118-410-100	\$8.34
118-410-014	\$8.34	118-410-058	\$8.34	118-410-101	\$8.34
118-410-015	\$8.34	118-410-059	\$8.34	118-410-102	\$8.34
118-410-016	\$8.34	118-410-060	\$8.34	118-410-103	\$8.34
118-410-017	\$8.34	118-410-061	\$8.34	118-410-104	\$8.34
118-410-018	\$8.34	118-410-062	\$8.34	118-410-105	\$8.34
118-410-019	\$8.34	118-410-063	\$8.34	118-410-106	\$8.34
118-410-020	\$8.34	118-410-064	\$8.34	118-410-107	\$8.34
118-410-021	\$8.34	118-410-065	\$8.34	118-410-108	\$8.34
118-410-022	\$8.34	118-410-066	\$8.34	118-410-109	\$8.34
118-410-023	\$8.34	118-410-067	\$8.34	118-410-110	\$8.34
118-410-024	\$8.34	118-410-068	\$8.34	118-410-111	\$8.34
118-410-025	\$8.34	118-410-069	\$8.34	118-410-112	\$8.34
118-410-026	\$8.34	118-410-070	\$8.34	118-410-113	\$8.34
118-410-027	\$8.34	118-410-071	\$8.34	118-410-114	\$8.34
118-410-028	\$8.34	118-410-072	\$8.34	118-410-115	\$8.34
118-410-029	\$8.34	118-410-073	\$8.34	118-410-116	\$8.34
118-410-030	\$8.34	118-410-074	\$8.34	118-410-117	\$8.34
118-410-031	\$8.34	118-410-075	\$8.34	118-410-120	\$8.34
118-410-032	\$8.34	118-410-076	\$8.34	Total Parcels: 117 Total Assessment: \$975.78	
118-410-033	\$8.34	118-410-077	\$8.34		
118-410-034	\$8.34	118-410-078	\$8.34		
118-410-035	\$8.34	118-410-079	\$8.34		
118-410-037	\$8.34	118-410-080	\$8.34		
118-410-038	\$8.34	118-410-081	\$8.34		
118-410-039	\$8.34	118-410-082	\$8.34		
118-410-040	\$8.34	118-410-083	\$8.34		
118-410-041	\$8.34	118-410-084	\$8.34		
118-410-042	\$8.34	118-410-085	\$8.34		
118-410-043	\$8.34	118-410-086	\$8.34		
118-410-044	\$8.34	118-410-087	\$8.34		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7249**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-480-001	\$33.38	118-480-048	\$33.38
118-480-002	\$33.38	118-490-001	\$33.38
118-480-003	\$33.38	118-490-003	\$33.38
118-480-004	\$33.38	118-490-005	\$33.38
118-480-005	\$33.38	118-490-006	\$33.38
118-480-006	\$33.38	118-490-007	\$33.38
118-480-007	\$33.38	118-490-008	\$33.38
118-480-008	\$33.38	118-490-009	\$33.38
118-480-009	\$33.38	118-490-010	\$33.38
118-480-010	\$33.38	118-490-011	\$33.38
118-480-011	\$33.38	118-490-012	\$33.38
118-480-012	\$33.38	118-490-013	\$33.38
118-480-013	\$33.38	118-490-014	\$33.38
118-480-014	\$33.38	118-490-015	\$33.38
118-480-015	\$33.38	118-490-016	\$33.38
118-480-016	\$33.38	118-490-017	\$33.38
118-480-017	\$33.38	118-490-018	\$33.38
118-480-018	\$33.38	118-490-019	\$33.38
118-480-019	\$33.38	118-490-020	\$33.38
118-480-020	\$33.38	118-490-021	\$33.38
118-480-023	\$33.38	118-490-022	\$33.38
118-480-024	\$33.38	118-490-023	\$33.38
118-480-025	\$33.38	118-490-024	\$33.38
118-480-026	\$33.38	118-490-025	\$33.38
118-480-027	\$33.38	118-490-027	\$33.38
118-480-028	\$33.38	118-490-028	\$33.38
118-480-029	\$33.38	<hr/>	
118-480-030	\$33.38	Total Parcels:	69
118-480-031	\$33.38	Total	
118-480-034	\$33.38	Assessment:	\$2,303.22
118-480-035	\$33.38		
118-480-036	\$33.38		
118-480-037	\$33.38		
118-480-038	\$33.38		
118-480-039	\$33.38		
118-480-040	\$33.38		
118-480-041	\$33.38		
118-480-042	\$33.38		
118-480-043	\$33.38		
118-480-044	\$33.38		
118-480-045	\$33.38		
118-480-046	\$33.38		
118-480-047	\$33.38		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7255**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-500-001	\$33.38	118-510-013	\$33.38
118-500-002	\$33.38	118-510-015	\$33.38
118-500-005	\$33.38	118-510-016	\$33.38
118-500-006	\$33.38	118-510-017	\$33.38
118-500-007	\$33.38	118-510-018	\$33.38
118-500-008	\$33.38	118-510-019	\$33.38
118-500-009	\$33.38	118-510-020	\$33.38
118-500-010	\$33.38	118-510-021	\$33.38
118-500-011	\$33.38	118-510-022	\$33.38
118-500-012	\$33.38	118-510-023	\$33.38
118-500-013	\$33.38	118-510-024	\$33.38
118-500-014	\$33.38	118-510-025	\$33.38
118-500-015	\$33.38	118-510-026	\$33.38
118-500-016	\$33.38	118-510-027	\$33.38
118-500-017	\$33.38	118-510-028	\$33.38
118-500-018	\$33.38	118-510-029	\$33.38
118-500-019	\$33.38	118-510-030	\$33.38
118-500-020	\$33.38	118-510-031	\$33.38
118-500-021	\$33.38	118-510-032	\$33.38
118-500-022	\$33.38	118-510-033	\$33.38
118-500-023	\$33.38	118-510-034	\$33.38
118-500-024	\$33.38	118-510-035	\$33.38
118-500-025	\$33.38	118-510-036	\$33.38
118-500-026	\$33.38	118-510-037	\$33.38
118-500-027	\$33.38	118-510-038	\$33.38
118-500-028	\$33.38	118-510-039	\$33.38
118-500-029	\$33.38	118-510-040	\$33.38
118-500-030	\$33.38	118-510-041	\$33.38
118-500-031	\$33.38	118-510-042	\$33.38
118-500-032	\$33.38		
118-500-033	\$33.38		
118-510-001	\$33.38		
118-510-002	\$33.38		
118-510-003	\$33.38		
118-510-004	\$33.38		
118-510-005	\$33.38		
118-510-006	\$33.38		
118-510-007	\$33.38		
118-510-008	\$33.38		
118-510-009	\$33.38		
118-510-010	\$33.38		
118-510-011	\$33.38		
118-510-012	\$33.38		
		Total Parcels:	72
		Total Assessment:	\$2,403.36

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7256**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-421-001	\$43.54	118-424-019	\$43.54
118-421-002	\$43.54	118-431-001	\$43.54
118-421-003	\$43.54	118-431-002	\$43.54
118-422-001	\$43.54	118-431-003	\$43.54
118-422-002	\$43.54	118-431-004	\$43.54
118-422-003	\$43.54	118-431-005	\$43.54
118-422-004	\$43.54	118-432-002	\$43.54
118-422-005	\$43.54	118-432-003	\$43.54
118-422-006	\$43.54	118-432-004	\$43.54
118-422-007	\$43.54	118-432-005	\$43.54
118-423-001	\$43.54	118-432-006	\$43.54
118-423-002	\$43.54	118-432-007	\$43.54
118-423-003	\$43.54	118-432-008	\$43.54
118-423-004	\$43.54	118-432-009	\$43.54
118-423-005	\$43.54	118-432-010	\$43.54
118-423-006	\$43.54	118-432-011	\$43.54
118-423-007	\$43.54	118-432-012	\$43.54
118-423-008	\$43.54	118-432-013	\$43.54
118-423-009	\$43.54	118-432-014	\$43.54
118-423-010	\$43.54	118-432-015	\$43.54
118-423-011	\$43.54	118-432-016	\$43.54
118-423-012	\$43.54	118-432-017	\$43.54
118-423-013	\$43.54	118-432-019	\$43.54
118-423-014	\$43.54	118-432-020	\$43.54
118-423-015	\$43.54	118-433-002	\$43.54
118-424-001	\$43.54	118-433-003	\$43.54
118-424-002	\$43.54	118-433-004	\$43.54
118-424-003	\$43.54		
118-424-004	\$43.54	Total Parcels:	70
118-424-005	\$43.54	Total	
118-424-006	\$43.54	Assessment:	\$3,047.80
118-424-007	\$43.54		
118-424-008	\$43.54		
118-424-009	\$43.54		
118-424-010	\$43.54		
118-424-011	\$43.54		
118-424-012	\$43.54		
118-424-013	\$43.54		
118-424-014	\$43.54		
118-424-015	\$43.54		
118-424-016	\$43.54		
118-424-017	\$43.54		
118-424-018	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7257**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-570-001	\$43.54	118-570-047	\$43.54
118-570-002	\$43.54	118-570-048	\$43.54
118-570-003	\$43.54	118-570-049	\$43.54
118-570-004	\$43.54	118-570-050	\$43.54
118-570-005	\$43.54	118-570-051	\$43.54
118-570-006	\$43.54	118-570-052	\$43.54
118-570-007	\$43.54	118-570-053	\$43.54
118-570-008	\$43.54	118-570-054	\$43.54
118-570-009	\$43.54	118-570-055	\$43.54
118-570-010	\$43.54	118-570-056	\$43.54
118-570-012	\$43.54	118-570-057	\$43.54
118-570-013	\$43.54	118-570-058	\$43.54
118-570-014	\$43.54	118-570-059	\$43.54
118-570-015	\$43.54	118-570-060	\$43.54
118-570-016	\$43.54	118-570-061	\$43.54
118-570-017	\$43.54	118-570-062	\$43.54
118-570-018	\$43.54	118-570-063	\$43.54
118-570-019	\$43.54	<hr/>	
118-570-020	\$43.54	Total Parcels:	60
118-570-021	\$43.54	Total	
118-570-022	\$43.54	Assessment:	\$2,612.40
118-570-023	\$43.54		
118-570-024	\$43.54		
118-570-025	\$43.54		
118-570-026	\$43.54		
118-570-027	\$43.54		
118-570-028	\$43.54		
118-570-029	\$43.54		
118-570-030	\$43.54		
118-570-031	\$43.54		
118-570-032	\$43.54		
118-570-033	\$43.54		
118-570-034	\$43.54		
118-570-035	\$43.54		
118-570-038	\$43.54		
118-570-039	\$43.54		
118-570-040	\$43.54		
118-570-041	\$43.54		
118-570-042	\$43.54		
118-570-043	\$43.54		
118-570-044	\$43.54		
118-570-045	\$43.54		
118-570-046	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7260**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-640-001	\$33.38	118-640-048	\$33.38
118-640-002	\$33.38	118-650-001	\$33.38
118-640-003	\$33.38	118-650-002	\$33.38
118-640-004	\$33.38	118-650-003	\$33.38
118-640-005	\$33.38	118-650-004	\$33.38
118-640-006	\$33.38	118-650-005	\$33.38
118-640-007	\$33.38	118-650-006	\$33.38
118-640-008	\$33.38	118-650-007	\$33.38
118-640-009	\$33.38	118-650-008	\$33.38
118-640-010	\$33.38	118-650-009	\$33.38
118-640-011	\$33.38	118-650-010	\$33.38
118-640-012	\$33.38	118-650-011	\$33.38
118-640-014	\$33.38	118-650-012	\$33.38
118-640-015	\$33.38	118-650-013	\$33.38
118-640-016	\$33.38	118-650-014	\$33.38
118-640-017	\$33.38	118-650-015	\$33.38
118-640-018	\$33.38	118-650-016	\$33.38
118-640-019	\$33.38	118-650-017	\$33.38
118-640-020	\$33.38	118-650-018	\$33.38
118-640-022	\$33.38	118-650-019	\$33.38
118-640-024	\$33.38	118-650-020	\$33.38
118-640-025	\$33.38	118-650-021	\$33.38
118-640-026	\$33.38	118-650-022	\$33.38
118-640-027	\$33.38	118-650-023	\$33.38
118-640-028	\$33.38	118-650-024	\$33.38
118-640-029	\$33.38	118-650-025	\$33.38
118-640-030	\$33.38	118-650-026	\$33.38
118-640-031	\$33.38	118-650-027	\$33.38
118-640-032	\$33.38	118-650-028	\$33.38
118-640-033	\$33.38	118-650-029	\$33.38
118-640-034	\$33.38	118-650-030	\$33.38
118-640-035	\$33.38	118-650-031	\$33.38
118-640-036	\$33.38		
118-640-037	\$33.38	Total Parcels:	75
118-640-038	\$33.38	Total	
118-640-039	\$33.38	Assessment:	\$2,503.50
118-640-040	\$33.38		
118-640-041	\$33.38		
118-640-042	\$33.38		
118-640-043	\$33.38		
118-640-044	\$33.38		
118-640-046	\$33.38		
118-640-047	\$33.38		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7261**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-670-001	\$43.54	118-670-044	\$43.54
118-670-002	\$43.54	118-680-001	\$43.54
118-670-003	\$43.54	118-680-002	\$43.54
118-670-004	\$43.54	118-680-003	\$43.54
118-670-005	\$43.54	118-680-004	\$43.54
118-670-006	\$43.54	118-680-005	\$43.54
118-670-007	\$43.54	118-680-006	\$43.54
118-670-008	\$43.54	118-680-007	\$43.54
118-670-009	\$43.54	118-680-008	\$43.54
118-670-010	\$43.54	118-680-009	\$43.54
118-670-011	\$43.54	118-680-010	\$43.54
118-670-012	\$43.54	118-680-011	\$43.54
118-670-013	\$43.54	118-680-012	\$43.54
118-670-014	\$43.54	118-680-013	\$43.54
118-670-015	\$43.54	118-680-014	\$43.54
118-670-016	\$43.54	118-680-015	\$43.54
118-670-017	\$43.54	118-680-016	\$43.54
118-670-018	\$43.54	118-680-017	\$43.54
118-670-019	\$43.54	118-680-018	\$43.54
118-670-020	\$43.54	118-680-019	\$43.54
118-670-021	\$43.54	118-680-020	\$43.54
118-670-022	\$43.54	118-680-021	\$43.54
118-670-023	\$43.54	118-680-022	\$43.54
118-670-024	\$43.54	118-680-023	\$43.54
118-670-025	\$43.54	118-680-024	\$43.54
118-670-026	\$43.54	118-680-025	\$43.54
118-670-027	\$43.54	118-680-026	\$43.54
118-670-028	\$43.54		
118-670-029	\$43.54	Total Parcels:	70
118-670-030	\$43.54	Total	
118-670-031	\$43.54	Assessment:	\$3,047.80
118-670-032	\$43.54		
118-670-033	\$43.54		
118-670-034	\$43.54		
118-670-035	\$43.54		
118-670-036	\$43.54		
118-670-037	\$43.54		
118-670-038	\$43.54		
118-670-039	\$43.54		
118-670-040	\$43.54		
118-670-041	\$43.54		
118-670-042	\$43.54		
118-670-043	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7262**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-441-001	\$43.54	118-443-001	\$43.54	118-452-026	\$43.54
118-441-002	\$43.54	118-443-002	\$43.54	118-452-027	\$43.54
118-441-003	\$43.54	118-443-003	\$43.54	118-452-028	\$43.54
118-441-004	\$43.54	118-443-004	\$43.54	118-452-029	\$43.54
118-441-005	\$43.54	118-443-005	\$43.54	118-452-030	\$43.54
118-441-006	\$43.54	118-443-006	\$43.54	118-452-031	\$43.54
118-441-007	\$43.54	118-443-007	\$43.54	118-452-032	\$43.54
118-441-008	\$43.54	118-451-001	\$43.54	118-452-033	\$43.54
118-441-009	\$43.54	118-451-002	\$43.54	118-452-034	\$43.54
118-441-010	\$43.54	118-451-003	\$43.54	118-452-035	\$43.54
118-441-011	\$43.54	118-451-004	\$43.54	118-452-036	\$43.54
118-441-012	\$43.54	118-451-005	\$43.54	118-452-037	\$43.54
118-441-013	\$43.54	118-451-006	\$43.54	118-452-038	\$43.54
118-441-014	\$43.54	118-451-007	\$43.54	Total Parcels: 99 Total Assessment: \$4,310.46	
118-441-015	\$43.54	118-451-008	\$43.54		
118-441-016	\$43.54	118-451-009	\$43.54		
118-441-017	\$43.54	118-451-010	\$43.54		
118-441-018	\$43.54	118-451-011	\$43.54		
118-441-019	\$43.54	118-452-001	\$43.54		
118-441-020	\$43.54	118-452-002	\$43.54		
118-441-021	\$43.54	118-452-003	\$43.54		
118-441-022	\$43.54	118-452-004	\$43.54		
118-441-023	\$43.54	118-452-005	\$43.54		
118-441-024	\$43.54	118-452-006	\$43.54		
118-441-025	\$43.54	118-452-007	\$43.54		
118-441-026	\$43.54	118-452-008	\$43.54		
118-442-001	\$43.54	118-452-009	\$43.54		
118-442-002	\$43.54	118-452-010	\$43.54		
118-442-003	\$43.54	118-452-011	\$43.54		
118-442-004	\$43.54	118-452-012	\$43.54		
118-442-005	\$43.54	118-452-013	\$43.54		
118-442-006	\$43.54	118-452-014	\$43.54		
118-442-007	\$43.54	118-452-015	\$43.54		
118-442-008	\$43.54	118-452-016	\$43.54		
118-442-009	\$43.54	118-452-017	\$43.54		
118-442-010	\$43.54	118-452-018	\$43.54		
118-442-011	\$43.54	118-452-019	\$43.54		
118-442-012	\$43.54	118-452-020	\$43.54		
118-442-013	\$43.54	118-452-021	\$43.54		
118-442-014	\$43.54	118-452-022	\$43.54		
118-442-015	\$43.54	118-452-023	\$43.54		
118-442-016	\$43.54	118-452-024	\$43.54		
118-442-017	\$43.54	118-452-025	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7263**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-540-001	\$43.54	118-540-044	\$43.54	118-550-023	\$43.54
118-540-002	\$43.54	118-540-045	\$43.54	118-550-024	\$43.54
118-540-003	\$43.54	118-540-046	\$43.54	118-550-025	\$43.54
118-540-004	\$43.54	118-540-047	\$43.54	118-550-026	\$43.54
118-540-005	\$43.54	118-540-048	\$43.54	118-550-027	\$43.54
118-540-006	\$43.54	118-540-049	\$43.54	118-550-028	\$43.54
118-540-007	\$43.54	118-540-050	\$43.54	118-550-029	\$43.54
118-540-008	\$43.54	118-540-051	\$43.54	118-550-030	\$43.54
118-540-009	\$43.54	118-540-052	\$43.54	118-550-031	\$43.54
118-540-010	\$43.54	118-540-053	\$43.54	118-550-032	\$43.54
118-540-011	\$43.54	118-540-054	\$43.54	118-550-033	\$43.54
118-540-012	\$43.54	118-540-055	\$43.54	118-550-034	\$43.54
118-540-013	\$43.54	118-540-056	\$43.54	118-550-035	\$43.54
118-540-014	\$43.54	118-540-057	\$43.54	118-550-036	\$43.54
118-540-015	\$43.54	118-540-058	\$43.54	118-550-038	\$43.54
118-540-016	\$43.54	118-540-059	\$43.54	Total Parcels: 101 Total Assessment: \$4,397.54	
118-540-017	\$43.54	118-540-060	\$43.54		
118-540-018	\$43.54	118-540-061	\$43.54		
118-540-019	\$43.54	118-540-062	\$43.54		
118-540-020	\$43.54	118-540-063	\$43.54		
118-540-021	\$43.54	118-540-064	\$43.54		
118-540-022	\$43.54	118-540-065	\$43.54		
118-540-023	\$43.54	118-550-002	\$43.54		
118-540-024	\$43.54	118-550-003	\$43.54		
118-540-025	\$43.54	118-550-004	\$43.54		
118-540-026	\$43.54	118-550-005	\$43.54		
118-540-027	\$43.54	118-550-006	\$43.54		
118-540-028	\$43.54	118-550-007	\$43.54		
118-540-029	\$43.54	118-550-008	\$43.54		
118-540-030	\$43.54	118-550-009	\$43.54		
118-540-031	\$43.54	118-550-010	\$43.54		
118-540-032	\$43.54	118-550-011	\$43.54		
118-540-033	\$43.54	118-550-012	\$43.54		
118-540-034	\$43.54	118-550-013	\$43.54		
118-540-035	\$43.54	118-550-014	\$43.54		
118-540-036	\$43.54	118-550-015	\$43.54		
118-540-037	\$43.54	118-550-016	\$43.54		
118-540-038	\$43.54	118-550-017	\$43.54		
118-540-039	\$43.54	118-550-018	\$43.54		
118-540-040	\$43.54	118-550-019	\$43.54		
118-540-041	\$43.54	118-550-020	\$43.54		
118-540-042	\$43.54	118-550-021	\$43.54		
118-540-043	\$43.54	118-550-022	\$43.54		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7264**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-620-001	\$33.38	118-620-044	\$33.38	118-630-025	\$33.38
118-620-002	\$33.38	118-620-045	\$33.38	118-630-026	\$33.38
118-620-003	\$33.38	118-620-046	\$33.38	118-630-027	\$33.38
118-620-004	\$33.38	118-620-047	\$33.38	118-630-028	\$33.38
118-620-005	\$33.38	118-620-048	\$33.38	118-630-029	\$33.38
118-620-006	\$33.38	118-620-049	\$33.38	118-630-030	\$33.38
118-620-007	\$33.38	118-620-050	\$33.38	118-630-031	\$33.38
118-620-008	\$33.38	118-620-051	\$33.38	118-630-032	\$33.38
118-620-009	\$33.38	118-620-052	\$33.38	118-630-033	\$33.38
118-620-010	\$33.38	118-620-053	\$33.38	118-630-034	\$33.38
118-620-011	\$33.38	118-620-054	\$33.38	118-630-035	\$33.38
118-620-012	\$33.38	118-620-055	\$33.38	118-630-036	\$33.38
118-620-013	\$33.38	118-620-056	\$33.38	118-630-037	\$33.38
118-620-014	\$33.38	118-620-057	\$33.38	118-630-038	\$33.38
118-620-015	\$33.38	118-620-058	\$33.38	118-630-039	\$33.38
118-620-016	\$33.38	118-620-059	\$33.38	118-630-040	\$33.38
118-620-017	\$33.38	118-620-060	\$33.38	Total Parcels: 102 Total Assessment: \$3,404.76	
118-620-018	\$33.38	118-620-061	\$33.38		
118-620-019	\$33.38	118-620-062	\$33.38		
118-620-020	\$33.38	118-630-001	\$33.38		
118-620-021	\$33.38	118-630-002	\$33.38		
118-620-022	\$33.38	118-630-003	\$33.38		
118-620-023	\$33.38	118-630-004	\$33.38		
118-620-024	\$33.38	118-630-005	\$33.38		
118-620-025	\$33.38	118-630-006	\$33.38		
118-620-026	\$33.38	118-630-007	\$33.38		
118-620-027	\$33.38	118-630-008	\$33.38		
118-620-028	\$33.38	118-630-009	\$33.38		
118-620-029	\$33.38	118-630-010	\$33.38		
118-620-030	\$33.38	118-630-011	\$33.38		
118-620-031	\$33.38	118-630-012	\$33.38		
118-620-032	\$33.38	118-630-013	\$33.38		
118-620-033	\$33.38	118-630-014	\$33.38		
118-620-034	\$33.38	118-630-015	\$33.38		
118-620-035	\$33.38	118-630-016	\$33.38		
118-620-036	\$33.38	118-630-017	\$33.38		
118-620-037	\$33.38	118-630-018	\$33.38		
118-620-038	\$33.38	118-630-019	\$33.38		
118-620-039	\$33.38	118-630-020	\$33.38		
118-620-040	\$33.38	118-630-021	\$33.38		
118-620-041	\$33.38	118-630-022	\$33.38		
118-620-042	\$33.38	118-630-023	\$33.38		
118-620-043	\$33.38	118-630-024	\$33.38		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7303**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-530-001	\$8.34	118-530-045	\$8.34
118-530-002	\$8.34	118-530-046	\$8.34
118-530-003	\$8.34	118-530-047	\$8.34
118-530-004	\$8.34	118-530-048	\$8.34
118-530-005	\$8.34	118-530-049	\$8.34
118-530-006	\$8.34	118-530-050	\$8.34
118-530-007	\$8.34	118-530-051	\$8.34
118-530-008	\$8.34	118-530-052	\$8.34
118-530-009	\$8.34	118-530-056	\$8.34
118-530-010	\$8.34		
118-530-011	\$8.34	Total Parcels:	52
118-530-012	\$8.34	Total	
118-530-013	\$8.34	Assessment:	\$433.68
118-530-014	\$8.34		
118-530-015	\$8.34		
118-530-016	\$8.34		
118-530-017	\$8.34		
118-530-018	\$8.34		
118-530-019	\$8.34		
118-530-020	\$8.34		
118-530-021	\$8.34		
118-530-022	\$8.34		
118-530-023	\$8.34		
118-530-024	\$8.34		
118-530-025	\$8.34		
118-530-026	\$8.34		
118-530-027	\$8.34		
118-530-028	\$8.34		
118-530-029	\$8.34		
118-530-030	\$8.34		
118-530-031	\$8.34		
118-530-033	\$8.34		
118-530-034	\$8.34		
118-530-035	\$8.34		
118-530-036	\$8.34		
118-530-037	\$8.34		
118-530-038	\$8.34		
118-530-039	\$8.34		
118-530-040	\$8.34		
118-530-041	\$8.34		
118-530-042	\$8.34		
118-530-043	\$8.34		
118-530-044	\$8.34		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7311**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-460-001	\$31.28	118-460-044	\$31.28	118-460-087	\$31.28
118-460-002	\$31.28	118-460-045	\$31.28	118-460-088	\$31.28
118-460-003	\$31.28	118-460-046	\$31.28	118-460-089	\$31.28
118-460-004	\$31.28	118-460-047	\$31.28	118-460-090	\$31.28
118-460-005	\$31.28	118-460-048	\$31.28	118-460-091	\$31.28
118-460-006	\$31.28	118-460-049	\$31.28	118-460-092	\$31.28
118-460-007	\$31.28	118-460-050	\$31.28	118-460-093	\$31.28
118-460-008	\$31.28	118-460-051	\$31.28	118-460-094	\$31.28
118-460-009	\$31.28	118-460-052	\$31.28	118-460-095	\$31.28
118-460-010	\$31.28	118-460-053	\$31.28	118-460-096	\$31.28
118-460-011	\$31.28	118-460-054	\$31.28	118-460-097	\$31.28
118-460-012	\$31.28	118-460-055	\$31.28	118-460-098	\$31.28
118-460-013	\$31.28	118-460-056	\$31.28	118-460-099	\$31.28
118-460-014	\$31.28	118-460-057	\$31.28	118-460-100	\$31.28
118-460-015	\$31.28	118-460-058	\$31.28	118-460-101	\$31.28
118-460-016	\$31.28	118-460-059	\$31.28	118-460-102	\$31.28
118-460-017	\$31.28	118-460-060	\$31.28	118-460-103	\$31.28
118-460-018	\$31.28	118-460-061	\$31.28	118-460-105	\$31.28
118-460-019	\$31.28	118-460-062	\$31.28	118-460-106	\$31.28
118-460-020	\$31.28	118-460-063	\$31.28	118-460-107	\$31.28
118-460-021	\$31.28	118-460-064	\$31.28	118-460-108	\$31.28
118-460-022	\$31.28	118-460-065	\$31.28	118-460-109	\$31.28
118-460-023	\$31.28	118-460-066	\$31.28	118-460-110	\$31.28
118-460-024	\$31.28	118-460-067	\$31.28	118-460-111	\$31.28
118-460-025	\$31.28	118-460-068	\$31.28	118-460-112	\$31.28
118-460-026	\$31.28	118-460-069	\$31.28	118-460-113	\$31.28
118-460-027	\$31.28	118-460-070	\$31.28	118-460-114	\$31.28
118-460-028	\$31.28	118-460-071	\$31.28	118-460-115	\$31.28
118-460-029	\$31.28	118-460-072	\$31.28	118-460-116	\$31.28
118-460-030	\$31.28	118-460-073	\$31.28	118-460-117	\$31.28
118-460-031	\$31.28	118-460-074	\$31.28	118-460-118	\$31.28
118-460-032	\$31.28	118-460-075	\$31.28	118-460-121	\$31.28
118-460-033	\$31.28	118-460-076	\$31.28	<hr/> Total Parcels: 118 Total Assessment: \$3,691.04	
118-460-034	\$31.28	118-460-077	\$31.28		
118-460-035	\$31.28	118-460-078	\$31.28		
118-460-036	\$31.28	118-460-079	\$31.28		
118-460-037	\$31.28	118-460-080	\$31.28		
118-460-038	\$31.28	118-460-081	\$31.28		
118-460-039	\$31.28	118-460-082	\$31.28		
118-460-040	\$31.28	118-460-083	\$31.28		
118-460-041	\$31.28	118-460-084	\$31.28		
118-460-042	\$31.28	118-460-085	\$31.28		
118-460-043	\$31.28	118-460-086	\$31.28		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7766**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-590-004	\$8.34	118-600-029	\$8.34
118-590-005	\$8.34	118-600-031	\$8.34
118-590-006	\$8.34	118-600-032	\$8.34
118-590-007	\$8.34	118-600-033	\$8.34
118-590-009	\$8.34	118-600-034	\$8.34
118-590-010	\$8.34	118-600-036	\$8.34
118-590-011	\$8.34	118-600-037	\$8.34
118-590-012	\$8.34	118-600-038	\$8.34
118-590-015	\$8.34	118-600-039	\$8.34
118-590-016	\$8.34	118-610-001	\$8.34
118-590-017	\$8.34	118-610-002	\$8.34
118-590-018	\$8.34	118-610-003	\$8.34
118-590-022	\$8.34	118-610-004	\$8.34
118-590-023	\$8.34	118-610-006	\$8.34
118-590-024	\$8.34	118-610-007	\$8.34
118-590-025	\$8.34	118-610-008	\$8.34
118-590-027	\$8.34	118-610-009	\$8.34
118-590-028	\$8.34		
118-590-029	\$8.34	Total Parcels:	60
118-590-030	\$8.34	Total	
118-600-001	\$8.34	Assessment:	\$500.40
118-600-002	\$8.34		
118-600-003	\$8.34		
118-600-004	\$8.34		
118-600-006	\$8.34		
118-600-007	\$8.34		
118-600-008	\$8.34		
118-600-009	\$8.34		
118-600-011	\$8.34		
118-600-012	\$8.34		
118-600-013	\$8.34		
118-600-014	\$8.34		
118-600-016	\$8.34		
118-600-017	\$8.34		
118-600-018	\$8.34		
118-600-019	\$8.34		
118-600-021	\$8.34		
118-600-022	\$8.34		
118-600-023	\$8.34		
118-600-024	\$8.34		
118-600-026	\$8.34		
118-600-027	\$8.34		
118-600-028	\$8.34		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7766A**

Assessor's Parcel Number	Assessment Amount
118-580-001	\$16.68
118-580-002	\$16.68
118-580-003	\$16.68
118-580-004	\$16.68
118-580-005	\$16.68
118-580-006	\$16.68
118-580-007	\$16.68
118-580-008	\$16.68
118-580-009	\$16.68
118-580-010	\$16.68
118-580-011	\$16.68
118-580-012	\$16.68
118-580-013	\$16.68
118-580-014	\$16.68
118-580-015	\$16.68
118-580-016	\$16.68
118-580-017	\$16.68
118-580-018	\$16.68
118-580-019	\$16.68
118-580-020	\$16.68
118-580-021	\$16.68
118-580-022	\$16.68
118-580-023	\$16.68
118-580-024	\$16.68
118-580-025	\$16.68
118-580-026	\$16.68
118-580-027	\$16.68
118-580-028	\$16.68
118-580-029	\$16.68
118-580-030	\$16.68
118-580-031	\$16.68
118-580-032	\$16.68
118-580-033	\$16.68
118-580-034	\$16.68
118-580-035	\$16.68
<hr/>	
Total Parcels:	35
Total Assessment:	\$583.80

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7767**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-610-012	\$8.34	118-660-039	\$8.34
118-610-013	\$8.34	118-660-047	\$8.34
118-610-014	\$8.34	118-660-048	\$8.34
118-610-015	\$8.34	118-660-049	\$8.34
118-610-020	\$8.34	118-660-050	\$8.34
118-610-021	\$8.34	118-660-052	\$8.34
118-610-022	\$8.34	118-660-053	\$8.34
118-610-023	\$8.34	118-660-054	\$8.34
118-610-024	\$8.34	118-660-055	\$8.34
118-610-025	\$8.34	118-660-057	\$8.34
118-610-026	\$8.34	118-660-058	\$8.34
118-610-027	\$8.34	118-660-059	\$8.34
118-610-028	\$8.34	118-660-060	\$8.34
118-610-029	\$8.34	118-660-062	\$8.34
118-610-030	\$8.34	118-660-063	\$8.34
118-610-031	\$8.34	118-660-064	\$8.34
118-660-001	\$8.34	118-660-065	\$8.34
118-660-002	\$8.34	118-660-067	\$8.34
118-660-003	\$8.34	118-660-068	\$8.34
118-660-004	\$8.34	118-660-069	\$8.34
118-660-006	\$8.34	118-660-070	\$8.34
118-660-007	\$8.34	118-660-071	\$8.34
118-660-008	\$8.34	118-660-072	\$8.34
118-660-009	\$8.34	118-660-073	\$8.34
118-660-013	\$8.34	118-660-074	\$8.34
118-660-014	\$8.34	118-660-075	\$8.34
118-660-015	\$8.34	118-660-076	\$8.34
118-660-016	\$8.34	118-660-077	\$8.34
118-660-019	\$8.34	118-660-078	\$8.34
118-660-020	\$8.34	118-660-079	\$8.34
118-660-021	\$8.34	118-660-080	\$8.34
118-660-022	\$8.34	118-660-081	\$8.34
118-660-024	\$8.34	118-660-082	\$8.34
118-660-025	\$8.34		
118-660-026	\$8.34	Total Parcels:	76
118-660-027	\$8.34	Total	
118-660-029	\$8.34	Assessment:	\$633.84
118-660-030	\$8.34		
118-660-031	\$8.34		
118-660-032	\$8.34		
118-660-036	\$8.34		
118-660-037	\$8.34		
118-660-038	\$8.34		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7768**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-470-003	\$31.28	118-470-046	\$31.28
118-470-004	\$31.28	118-470-047	\$31.28
118-470-005	\$31.28	118-470-048	\$31.28
118-470-006	\$31.28	118-470-049	\$31.28
118-470-007	\$31.28	118-470-050	\$31.28
118-470-008	\$31.28	118-470-051	\$31.28
118-470-009	\$31.28	118-470-052	\$31.28
118-470-010	\$31.28	118-470-053	\$31.28
118-470-011	\$31.28	118-470-054	\$31.28
118-470-012	\$31.28	118-470-055	\$31.28
118-470-013	\$31.28	118-470-056	\$31.28
118-470-014	\$31.28	118-470-057	\$31.28
118-470-015	\$31.28		
118-470-016	\$31.28	Total Parcels:	55
118-470-017	\$31.28	Total	
118-470-018	\$31.28	Assessment:	\$1,720.40
118-470-019	\$31.28		
118-470-020	\$31.28		
118-470-021	\$31.28		
118-470-022	\$31.28		
118-470-023	\$31.28		
118-470-024	\$31.28		
118-470-025	\$31.28		
118-470-026	\$31.28		
118-470-027	\$31.28		
118-470-028	\$31.28		
118-470-029	\$31.28		
118-470-030	\$31.28		
118-470-031	\$31.28		
118-470-032	\$31.28		
118-470-033	\$31.28		
118-470-034	\$31.28		
118-470-035	\$31.28		
118-470-036	\$31.28		
118-470-037	\$31.28		
118-470-038	\$31.28		
118-470-039	\$31.28		
118-470-040	\$31.28		
118-470-041	\$31.28		
118-470-042	\$31.28		
118-470-043	\$31.28		
118-470-044	\$31.28		
118-470-045	\$31.28		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7769**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-470-063	\$31.28	118-470-111	\$31.28
118-470-064	\$31.28	118-470-112	\$31.28
118-470-065	\$31.28	118-470-113	\$31.28
118-470-066	\$31.28	118-470-114	\$31.28
118-470-067	\$31.28	118-470-115	\$31.28
118-470-068	\$31.28	118-470-118	\$31.28
118-470-069	\$31.28	118-470-119	\$31.28
118-470-070	\$31.28	118-470-120	\$31.28
118-470-071	\$31.28	118-470-121	\$31.28
118-470-072	\$31.28	118-470-122	\$31.28
118-470-076	\$31.28		
118-470-079	\$31.28	Total Parcels:	53
118-470-080	\$31.28	Total	
118-470-081	\$31.28	Assessment:	\$1,657.84
118-470-082	\$31.28		
118-470-083	\$31.28		
118-470-084	\$31.28		
118-470-085	\$31.28		
118-470-086	\$31.28		
118-470-087	\$31.28		
118-470-088	\$31.28		
118-470-089	\$31.28		
118-470-090	\$31.28		
118-470-091	\$31.28		
118-470-092	\$31.28		
118-470-093	\$31.28		
118-470-094	\$31.28		
118-470-095	\$31.28		
118-470-096	\$31.28		
118-470-097	\$31.28		
118-470-098	\$31.28		
118-470-099	\$31.28		
118-470-100	\$31.28		
118-470-101	\$31.28		
118-470-102	\$31.28		
118-470-103	\$31.28		
118-470-104	\$31.28		
118-470-105	\$31.28		
118-470-106	\$31.28		
118-470-107	\$31.28		
118-470-108	\$31.28		
118-470-109	\$31.28		
118-470-110	\$31.28		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7887**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
119-620-001	\$33.38	119-620-044	\$33.38
119-620-002	\$33.38	119-620-045	\$33.38
119-620-003	\$33.38	119-620-046	\$33.38
119-620-004	\$33.38	119-620-047	\$33.38
119-620-005	\$33.38	119-620-048	\$33.38
119-620-006	\$33.38	119-620-049	\$33.38
119-620-007	\$33.38	119-620-050	\$33.38
119-620-008	\$33.38	119-620-051	\$33.38
119-620-009	\$33.38	119-620-052	\$33.38
119-620-010	\$33.38	119-620-053	\$33.38
119-620-011	\$33.38	119-620-054	\$33.38
119-620-012	\$33.38		
119-620-013	\$33.38	Total Parcels:	54
119-620-014	\$33.38	Total	
119-620-015	\$33.38	Assessment:	\$1,802.52
119-620-016	\$33.38		
119-620-017	\$33.38		
119-620-018	\$33.38		
119-620-019	\$33.38		
119-620-020	\$33.38		
119-620-021	\$33.38		
119-620-022	\$33.38		
119-620-023	\$33.38		
119-620-024	\$33.38		
119-620-025	\$33.38		
119-620-026	\$33.38		
119-620-027	\$33.38		
119-620-028	\$33.38		
119-620-029	\$33.38		
119-620-030	\$33.38		
119-620-031	\$33.38		
119-620-032	\$33.38		
119-620-033	\$33.38		
119-620-034	\$33.38		
119-620-035	\$33.38		
119-620-036	\$33.38		
119-620-037	\$33.38		
119-620-038	\$33.38		
119-620-039	\$33.38		
119-620-040	\$33.38		
119-620-041	\$33.38		
119-620-042	\$33.38		
119-620-043	\$33.38		

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 8215**

Assessor's Parcel Number	Assessment Amount
118-690-001	\$43.54
118-690-002	\$43.54
118-690-003	\$43.54
118-690-004	\$43.54
118-690-005	\$43.54
118-690-006	\$43.54
118-690-007	\$43.54
118-690-008	\$43.54
118-690-009	\$43.54
118-690-010	\$43.54
118-690-011	\$43.54
118-690-012	\$43.54
118-690-013	\$43.54
118-690-014	\$43.54
118-690-015	\$43.54
118-690-016	\$43.54
118-690-017	\$43.54
118-690-018	\$43.54
118-690-019	\$43.54
118-690-020	\$43.54
118-690-021	\$43.54
118-690-022	\$43.54
118-690-023	\$43.54
118-690-024	\$43.54
118-690-025	\$43.54
118-690-026	\$43.54
118-690-027	\$43.54
118-690-028	\$43.54
118-690-029	\$43.54
118-690-030	\$43.54
118-690-031	\$43.54
118-690-032	\$43.54
118-690-033	\$43.54
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Total Parcels:	33
Total Assessment:	\$1,436.82

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 8355**

Assessor's Parcel Number	Assessment Amount
118-212-012	\$43.54
118-212-013	\$43.54
118-212-014	\$43.54
118-212-015	\$43.54
118-212-016	\$43.54
118-212-017	\$43.54
118-212-018	\$43.54
118-212-019	\$43.54
<hr/>	
Total Parcels:	8
Total Assessment:	\$348.32

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 8358**

Assessor's Parcel Number	Assessment Amount
118-700-001	\$43.54
118-700-002	\$43.54
118-700-003	\$43.54
118-700-004	\$43.54
118-700-005	\$43.54
118-700-006	\$43.54
118-700-007	\$43.54
118-700-008	\$43.54
118-700-009	\$43.54
118-700-010	\$43.54
118-700-011	\$43.54
118-700-012	\$43.54
118-700-013	\$43.54
118-700-014	\$43.54
118-700-015	\$43.54
118-700-016	\$43.54
118-700-017	\$43.54
118-700-018	\$43.54
118-700-019	\$43.54
<hr/>	
Total Parcels:	19
Total Assessment:	\$827.26

**CITY OF CLAYTON
STREET LIGHT ASSESSMENT DISTRICT
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 8719**

Assessor's Parcel Number	Assessment Amount
119-630-003	\$22.18
119-630-004	\$22.18
119-630-005	\$22.18
119-630-006	\$22.18
119-630-008	\$22.18
119-630-009	\$22.18
119-630-010	\$22.18
119-630-012	\$22.18
119-630-013	\$22.18
119-630-014	\$22.18
119-640-001	\$22.18
119-640-004	\$22.18
119-640-010	\$22.18
119-640-011	\$22.18
119-640-012	\$22.18
119-640-013	\$22.18
119-640-016	\$22.18
119-640-017	\$22.18
119-640-018	\$22.18
119-640-019	\$22.18
119-640-020	\$22.18
119-640-021	\$22.18
119-640-022	\$22.18
119-640-023	\$22.18
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Total Parcels:	24
Total Assessment:	\$532.32



AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Janet Calderon, City Clerk

DATE: June 7, 2022

SUBJECT: Adopt a Resolution Calling a General Municipal Election on November 8, 2022; Requesting and Consenting to Consolidation of the Said General Municipal Election and Setting Specifications of the Election Order; and Adopt a Resolution Adopting a Policy for Voluntary Municipal Candidates' Statements To Be Printed in Voter Information Pamphlets.

RECOMMENDATION

Adopt two Resolutions to initiate the process for conducting the City's General Municipal Election on November 8, 2022.

DISCUSSION

The City Council terms for the locally elected offices held by Councilmember Wan and Councilmember Wolfe will expire following the certified canvassed results of the General Municipal Election in November 2022. In order to conduct the local election, several actions are necessary by the City Council.

The first Resolution calls the election for two (2) City Council seats (4-year term of office expiring 2022), requests the Contra Costa County Board of Supervisors to permit consolidation with other elections, requests the Contra Costa County Registrar of Voters to conduct the election, and commits the City to reimburse the County for all local election services rendered. The Registrar of Voters' Office will conduct services related to our Municipal Election, such as preparing, printing and mailing sample ballots and voter information pamphlets, providing absentee voter ballots for use by qualified electors, appointing precinct boards and designating polling places, conducting and canvassing the returns of the election and certifying the votes cast.

The second Resolution adopts the City's past practice regarding municipal candidates' statements. By adopting this Resolution, the City Council takes the step of establishing the

voluntary candidate's statement word limit at 250 words. The City Council may set the word limit at a cap of either 250 words or 500 words; in past elections a 250-word limit has been deemed sufficient. This year's cost has not yet been established by the County Elections Office; however, City Clerks have been notified of a potential 20% increase from the costs associated with the 2020 Municipal Election. Based on this information the cost should not exceed \$345.00 for a voluntary Candidate's Statement based on the historical 250-word limit. If the word count exceeds 250 words, the cost will be doubled. These county-stated costs include compulsory Mandarin and Spanish translation expenses.

By previous action in February 2013, the City Council adopted Ordinance No. 443 (copy attached) standardizing the deposit and filing fee for Municipal Election candidates, an action once a discretionary decision of the City Council which inherently created economic conflicts of interest for seated incumbents contemplating re-election. The Ordinance sets the candidate filing fee at \$25.00 and sets the candidate statement fee at the rate of the estimate provided by the County Elections Office.

BACKGROUND

In the past, the City of Clayton has consolidated election services with Contra Costa County for the successful conduct of the City's General and Special Municipal Elections. A resolution requesting these services is required in order for the County to continue with this election consolidation for voter ease and cost efficiencies.

The City Council has the authority to regulate how many words will be allowed in a municipal Candidate Statement. The word count in the past has been either a 250 or a 500 word cap (Election Code 13307). From past policies of the City Council, this Resolution incorporates the lower limit of 250 words.

In the 2022 General Election, the City will again require a candidate to submit full payment for the cost of a voluntary candidate statement. The County estimates the printing cost to be determined in July 2022 for a 250 word limit statement. Requiring municipal candidates to pay a Candidate Statement fee will allow funds to be available to pay the County when a bill is submitted and avoids the awkwardness of collecting from candidate(s) after the election results.

Once the election process has been initiated with the adoption of the above-mentioned Resolutions, the next steps are the public notice of the election and the opening of the Nomination Period. The Nomination Period for this Municipal General Election runs from Monday, July 18 through Friday, August 12, 2022. If any of the incumbents does not file for election, the Nomination Period is automatically extended to Wednesday, August 17, 2022, for all candidates except incumbents.

During the Nomination Period, any currently registered voter in Clayton may take out and file papers with the City Clerk. Nomination papers become public documents once submitted; Candidate Statements become public documents after the Nomination Filing Period has closed.

FISCAL IMPACT

The County Registrar of Voters has determined the cost for our local election to be approximately \$2.00 - \$3.00 per registered voter. As of May 24, 2022, the City of Clayton has 8,540 registered voters which results in a range of costs between \$17,080 and \$25,620. The Proposed Budget for FY2022/23 includes an estimate of \$20,000 to cover election costs.

CONCLUSION

Staff recommends the City Council adopt the two Resolutions.

Attachments: Resolution Calling the Election
 Resolution Adopting Policy for Candidates Statement
 Ordinance No. 443

RESOLUTION NO. ##-2022

**A RESOLUTION CALLING A GENERAL MUNICIPAL ELECTION
ON NOVEMBER 8, 2022; REQUESTING AND CONSENTING TO
CONSOLIDATION OF THE SAID GENERAL MUNICIPAL ELECTION
AND SETTING SPECIFICATIONS OF THE ELECTION ORDER**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, by state law the Clayton City Council must call for a General Municipal Election to be held this year on Tuesday, November 8, 2022 to fill certain municipal offices; and

WHEREAS, other elections may be held in whole or in part of the territory of the City and it is to the advantage of the City and its voters to consolidate such electoral matters pursuant to Elections Code Section 10002; and

WHEREAS, Elections Code Section 10002 requires the City to reimburse the county in full for the services performed upon presentation of a bill to the City by the County Elections Official; and

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens the governing body must determine whether a printing charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; and may establish the cost; and determine whether the cost be paid in advance; and

WHEREAS, Elections Code Section 12101 requires the publication of a notice of the election once in a newspaper of general circulation in the City; and

WHEREAS, tie votes shall be determined by lot unless the city council adopts the provisions of Elections Code 15651 (b) prior to the conduct of the election resulting in the tie vote.

NOW, THEREFORE, IT IS HEREBY ORDERED by the City Council of Clayton, California, that a General Election shall be held in accordance with the following specifications:

1. A General Municipal Election is hereby called for and shall be held on Tuesday, the 8th day of November 2022 in the city of Clayton. The purpose of the election is to elect two (2) City Council seats, at-large, for full terms of four years each.
2. The City Council of Clayton hereby respectfully requests of the County of Contra Costa, and herein consents to, the consolidation of its municipal election with other elections, which may be held on said day in whole or in part of the territory of the City, as provided in Elections Code 10002.
3. The City will reimburse the County for the actual cost incurred in conducting the election upon receipt of a bill stating the amount due as determined by the elections official.
4. The Candidate Statements will be limited to 250 words. As a condition of having the Candidate's Statement published, the candidate shall pay the cost at the time of filing. Candidate Statements past 250 words will double in price.

5. The City Council herein directs the City Clerk to publish the Notice of Election in the *East Bay Times*, which is a newspaper of general circulation that is published daily in the City of Clayton.
6. In the event two or more candidates receive an equal number of votes, the resolution of a tie vote will be by lot, pursuant to Section 15651 (b) of the Elections Code of the State of California.
7. The City Council herein directs the City Clerk to send a certified copy of this Resolution to the Registrar of Voters and the Board of Supervisors of Contra Costa County.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on the 7th day of June 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CA

Peter Cloven, Mayor

ATTEST:

Janet Calderon, City Clerk

RESOLUTION NO. ##-2022

**A RESOLUTION ADOPTING A POLICY FOR VOLUNTARY MUNICIPAL
CANDIDATES' STATEMENTS PRINTED IN VOTER INFORMATION PAMPHLETS**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, the Clayton City Council has ordered a Municipal Election to be held on Tuesday, November 8, 2022 as set forth in Resolution No. ## -2022; and

WHEREAS, California Elections Code Section 13307 requires the governing body of any local agency to adopt regulations pertaining to materials prepared by any candidate for the municipal election, including costs of the voluntary candidates' statements.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Clayton, California does hereby establish the following policy regarding municipal candidates' statements:

1. Candidate's statements are voluntary and shall not exceed 250 words each.
2. Candidate's statements may include the name, age and occupation of the candidate and a brief description regarding the candidate's education and qualifications. Candidate's statements shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations.
3. Candidate's statements shall be prepared on the form provided by the City Clerk to meet the requirements of the Contra Costa County Elections Department.
4. Each candidate will be required to make a payment of an amount to be determined by the Contra Costa County Elections' Department in July 2022 when filing a candidates' statement with the City Clerk during the nomination period. This fee includes the cost of printing, handling, and mailing the candidates' statements in English, Spanish and Mandarin (mandatory translation, per Federal and State Regulations).
5. Candidates are subject to and must pay a \$25.00 local filing fee when nomination papers are filed with the City Clerk.
6. No additional candidate's items shall be included in the Voters' Information Pamphlet.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on the 7th day of June 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CA

Peter Cloven, Mayor

ATTEST:

Janet Calderon, City Clerk

ORDINANCE NO. 443

**Ordinance Setting Filing Fees for Filing and Processing of Nomination Papers and
Candidate's Statements**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, Section 10228 of the California Elections Code authorizes the City to impose a fee by ordinance, not to exceed twenty-five dollars (\$25) for the filing and processing of nomination papers by each candidate for elective office in the City of Clayton ("candidate");

WHEREAS, Section 13307 of the California Elections Code authorizes each candidate to prepare a candidate's statement, in accordance with Section 13307, on an appropriate form provided by the City Clerk, to be included in the voter information pamphlet distributed to voters;

WHEREAS, Elections Code Section 13307 also authorizes the City to estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to Section 13307, and to require each candidate filing a statement to pay in advance to the City his or her estimated pro rata share as a condition of having his or her candidate statement included in the voter's pamphlet; and

WHEREAS, the City wishes to establish a fee for filing of nomination papers and candidate's statement pursuant to the above outlined authority in order to ensure that these costs are paid by the candidates and not by the City using public funds.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLAYTON DOES
HEREBY ORDAIN AS FOLLOWS:**

Section 1. Amendment.

Sections 2.02.20 and 2.02.30 are hereby added to Chapter 2.02 of the Clayton Municipal Code, entitled "General Municipal Election," to read as follows:

"2.02.20 Nomination Papers Filing Fee.

A. Each candidate filing nomination papers for an elective office at a municipal elections held in the City, shall pay a filing fee of twenty-five dollars (\$25).

B. The filing fee imposed by Section 2.02.20A shall be paid by each candidate to the City Clerk at the time the candidate files his or her nomination papers with the City Clerk.

2.02.30 Candidate Statement; Filing and Fee.

A. Each candidate running for elective office at a municipal election held in the City and filing a candidate statement shall file his or her candidate statement at the time of filing his or her nomination papers, and shall simultaneously pay his or her estimated pro rata share of the cost of producing and distributing candidate information in the voter's pamphlet, including the cost of printing, handling, translating and mailing the candidates statements and complying with the Federal Voting Rights Act of 1965, as amended, as a condition of having his or her statement included in the voter's pamphlet ("Estimated Candidate Statement Fee"), to the City Clerk at the time the candidate files his or her candidate statement with the City Clerk.

B. The City Clerk shall provide each candidate who pays the Estimated Candidate Statement Fee with a receipt for the payment which shall include a written notice that the Estimated Candidate Statement Fee is just an approximation of the actual cost that varies from one election to another election and that the actual fee that the candidate must pay the City may be significantly more or less than the estimate, depending on the actual number of candidates filing candidate statements ("Actual Candidate Statement Cost").

C. If the Actual Candidate Statement Cost is more than the Estimated Candidate Statement Fee, the candidate shall pay the balance of the cost incurred to the City Clerk upon request for the same. If the Actual Candidate Statement Cost is less than the Estimated Candidate Statement Fee, the City shall prorate the excess amount among the candidates and refund the excess amount paid to each candidate, on a pro rata basis, no later than 30 days after the election.

D. Notwithstanding anything else contained in this section 2.02.30, if a candidate alleges to be indigent and unable to pay the Estimated Candidate Statement Fee, the candidate shall submit to the City a statement of financial worth on a form furnished by the City Clerk, which the City shall use in determining whether or not the candidate is eligible to submit a candidate statement without payment of the Estimated Candidate Statement Fee. The statement of financial worth required by this section shall be submitted by the candidate together with his or her candidate statement in accordance with the deadline specified in Elections Code Section 13307. The candidate shall certify the content of the statement as to its truth and correctness under penalty of perjury. The candidate shall also sign a release form of the candidate's most recent federal income tax report. Upon receipt of a statement of financial worth, the City Clerk shall make a determination of whether or not the candidate is indigent. The City Clerk shall notify the candidate of its findings. If the City Clerk determines that the candidate is not indigent, the candidate shall, within three days of the notification, excluding Saturdays, Sundays, and state holidays, withdraw the statement or pay the requisite Estimated Candidate Statement Fee. If the candidate fails to respond within the time prescribed, the City shall not be obligated to print and mail the candidate statement. If the City Clerk determines that the candidate is indigent, the City shall print and mail the candidate statement. The City Clerk may bill a previously adjudged indigent candidate his or her actual pro rata share of the candidate statement cost after the election."

Section 2. Action to Challenge This Ordinance.

Any action or proceeding to attack, review, set aside, void or annul this ordinance must be commenced and the service made on the City no later than ninety (90) days after the effective date of the ordinance.

Section 3. Conflicting Ordinances Repealed.

Any ordinance or part thereof, or regulations in conflict with the provisions of this ordinance, are hereby repealed. The provisions of this ordinance shall control with regard to any provision of the Clayton Municipal Code that may be inconsistent with the provisions of this ordinance.

Section 4. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence,

clause or phrase thereof irrespective of the fact that any one or more section, subsection, sentence, clause or phrase thereof be declared unconstitutional, invalid or ineffective.

Section 5. CEQA.

The City Council finds that the adoption of this ordinance is not a "project," as defined in the California Environmental Quality Act because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and concerns general policy and procedure making.

Section 6. Notice of Exemption.

The City Council directs staff to prepare and file a Notice of Exemption no more than five (5) working days after adoption of this ordinance.

Section 7. Effective Date and Publication.

This ordinance shall become effective thirty (30) days after its adoption by the City Council. Within fifteen (15) days after the passage of the ordinance, the City Clerk shall cause a copy of the ordinance, including the names of the City Council members voting for and against it, to be posted in three (3) public places heretofore designated by resolution of the City Council for the posting of ordinances and public notices.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Clayton held on the 15th day of January 2013, and PASSED, ADOPTED AND ORDERED posted at a regular meeting of the City Council of the City of Clayton on the 5th the day of February 2013, by the following vote:

AYES: Mayor Pierce, Vice Mayor Stratford, Councilmembers Diaz, Geller, and Shuey.

NOES: None.

ABSENT: None.

ABSTAIN: None.

APPROVED:


Julie K. Pierce, Mayor

ATTEST:


Laci Jackson, City Clerk



STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Reina J. Schwartz, City Manager

MEETING DATE: June 7, 2022

SUBJECT: Adopt an Ordinance Amending Sections 8.04 and 8.06 of the Clayton Municipal Code Relating to Solid Waste Collection Pursuant to SB 1383

RECOMMENDATION

Adopt an Ordinance amending Sections 8.04 and 8.06 of the Clayton Municipal Code Relating to Solid Waste and Recycling Management pursuant to SB 1383.

BACKGROUND

Senate Bill (SB) 1383, the Short-lived Climate Pollutant: Organic Waste Methane Emissions Reduction Act of 2016 (SB 1383) required the California Department of Resources Recycling and Recovery (CalRecycle) to develop regulations to reduce organics in landfills as a source of methane by 2030. The SB 1383 regulations went into effect on January 1, 2022, and as a result, the City's Municipal Code Chapter 13.04, Solid Waste Management, needs to be amended in order to comply with the new regulations.

DISCUSSION

AB 1826. On April 1, 2016, State Assembly Bill (AB) 1826 went into effect. It requires some businesses, including multi-family properties with five or more units, to recycle all or a portion of their organic waste (food waste, food soiled paper, landscape debris, and clean wood waste). AB 1826 also requires the City to implement an organic waste recycling program which includes identifying businesses, and providing outreach and education to them about the organic recycling and compliance requirements and monitoring by the City and/or the City's franchised solid waste collection/hauler to ensure compliance. The City has been notified by CalRecycle that it is not in compliance with the provisions of AB 1826. In order to remedy this, the City will be submitting a plan to CalRecycle by June 30, 2022 indicating how it will come into compliance so that all regulated businesses have the required collection service by October 2022. In order to ensure this collection service can begin, the City will work with its franchise waste hauler, Republic Services, to negotiate a rate for the service which will come to the City Council for approval this summer.

SB 1383. In September of 2016, Governor Brown signed into law SB 1383, the Short-Lived Climate Pollutant Reduction Act. SB 1383 is a waste reduction mandate, which establishes mandatory organic recycling for residential, commercial and multi-family properties. SB 1383 establishes methane emissions reduction targets statewide to reduce emissions of short-lived climate pollutants (SLCP) by 75% by 2025. In addition, it requires that not less than 20% of edible food that is currently disposed of be recovered for human consumption by 2025. The landfilling of food and yard waste creates methane emissions and landfills are responsible for 21% of the State's methane emissions. Methane is a pollutant that contributes to negative air quality and can cause respiratory issues and

SB 1383 was developed as a mitigation measure. Although the Bill was passed in 2016, CalRecycle did not finalize the regulations until November 2020. CalRecycle also requires ordinances to be updated to comply with SB 1383 by June 14, 2022 in order to be eligible for grant funding that can be used to assist in the implementation of SB 1383. The City of Clayton is eligible to receive \$20,000 in grant funding.

Each jurisdiction is responsible for their individual SB 1383 compliance and enforcement. The City's refuse collection services agreement with Republic Services, which provides refuse, recycling, and organics collection and processing services to the City's residents and businesses, will need to be amended to include new SB 1383 compliance measures, such as:

- Organics collection and recycling service for single family homes, businesses and multi-family properties;
- Edible food recovery program that recovers edible food from the waste stream;
- Outreach and education to businesses, residents, generators, haulers, facilities, edible food recovery organizations, and city/county departments;
- Procurement of recycled organic waste products like compost, mulch, and renewable natural gas;
- Conducting route reviews (i.e., contamination monitoring) and providing compliance data;
- New stickers for solid waste, recycle and organics bins; and
- Maintaining records of SB 1383 compliance.

The Franchise Amendment process will be underway this summer, with full City Council review and public hearings thereafter.

As part of an updated Franchise Agreement, the City will be asking Republic Services to provide all account holders with information on SB 1383 requirements via mailed notifications, website updates, and outreach. The letters of notification will include specific details on the timeline for the organics material collection and how to comply with the requirements of SB 1383. In addition, it will provide information to opt-out if customers meet the specific conditions for waiver eligibility. Republic Services will work directly with account holders to determine if their organic bin size is adequate, and will make any necessary adjustments. Staff will work with Republic Services to verify eligibility of waiver submittals.

CalRecycle oversees a variety of programs and policy initiatives to reduce the amount of solid waste sent to landfills and to promote recycling within the State, including organic waste recycling under SB 1383. Local jurisdictions must comply with the regulations and adopt an ordinance by June 14, 2022, with City enforcement beginning January 1, 2024.

CalRecycle considers the adoption of an ordinance one of the most important aspects of SB 1383 compliance and urges jurisdictions to meet the State's deadline in order to receive any grant assistance and to avoid potential penalties associated with non-compliance (up to \$10,000 per day).

For simplicity this ordinance repeals and replaces the current ordinance (last modified in 2005) in its entirety and includes:

- Universal service for organic waste diversion
- Penalties for non-compliance and the mechanism for assessing penalties
- Container design requirements
- Enforcement of construction and demolition debris recycling requirements

The proposed ordinance enables the City to be eligible for a grant use in implementation some of the provisions of SB 1383 and staff supports its adoption.

FISCAL IMPACT

Not adopting the ordinance will result in the loss of potential grant funding of \$20,000 to be used for assisting in the implementation of SB 1383 and could result in penalties of up to \$10,000 per day.

Attachments:

- 1) Ordinance _____
- 2) Exhibit A to Ordinance _____

ORDINANCE NO. ###

**AN ORDINANCE OF THE CLAYTON CITY COUNCIL
AMENDING THE CLAYTON MUNICIPAL CODE RELATING TO
SOLID WASTE COLLECTION**

WHEREAS, SB 1383 (Chapter 395, Statutes of 2016) directed the California Department of Resources Recycling and Recovery (“CalRecycle”) to adopt regulations to reduce organic waste by 50 percent from its 2014 baseline level by 2020 and 75 percent by 2025; and; and

WHEREAS, SB 1383 also requires the regulations to recover, for human consumption, at least 20 percent of edible food that is currently thrown away; and

WHEREAS, CalRecycle promulgated regulations as directed in SB 1383 in Chapter 12 (Short-Lived Climate Pollutants) of Division 7 of Title 14 of the California Code of Regulations (“SB 1383 Regulations”); and

WHEREAS, the SB 1383 Regulations took effect January 1, 2022, and require the City of Clayton to adopt an ordinance to enforce the SB 1383 Regulations; and

WHEREAS, the City Council desires to amend its Solid Waste Ordinance to comply with the SB 1383 Regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLAYTON DOES ORDAIN AS FOLLOWS:

Section 1. The above recitals are true and correct and are hereby incorporated by this reference and adopted as findings by the City Council.

Section 2. Chapters 8.04 and 8.06 of Title 8 of the Clayton, California Municipal Code are hereby amended in their entirety as set forth in Exhibit A, incorporated herein by this reference.

Section 3. CEQA Findings. The City Council finds that this ordinance is not subject to the requirements of California Environmental Quality Act (“CEQA”) because adoption of the Ordinance is not a "project" within the meaning of Section 15378(b)(5) of the State CEQA Guidelines (organization or administrative activities of governments not a project).

Section 4. Severability. If any section, subsection, clause, or phrase in this Ordinance or the application thereof to any person or circumstances is for any reason held invalid by a court of competent jurisdiction, the validity of the remainder of this Ordinance or the application of such provisions to other persons or circumstances shall not be affected thereby. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

Section 5. Publication. The City Clerk shall certify to the adoption of this ordinance and cause it, or a summary of it, to be published once within fifteen (15) days of adoption in a

newspaper of general circulation printed and published within the City of Clayton, and shall post a certified copy of this ordinance, including the vote for and against the same, in the Office of the City Clerk in accordance with California Government Code section 36933.

Section 6. Effective Date. This Ordinance shall take effect and be in full force thirty (30) days after its adoption.

INTRODUCED on the 31st day of May, 2022, and **PASSED AND ADOPTED** by the Clayton City Council at a regular public meeting thereof held on the 7th day of June, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CA

Peter Cloven, Mayor

ATTEST:

Janet Calderon, City Clerk

EXHIBIT A

Chapter 8.04 SOLID WASTE COLLECTION

8.04.010 - Definitions.

In this chapter, unless the context otherwise requires:

- A. "AB 939" means the California Integrated Waste Management Act of 1989, codified in part in Public Resources Code Section 40000 et seq., as amended, and as implemented by the regulations of CalRecycle, or its successor.
- B. "Business" means a Commercial entity, including, but not limited to, a firm, partnership, proprietorship, joint stock company, corporation, or association that is organized as a for-profit or non-profit entity, or a Multi-Family Residential Dwelling.
- C. "C&D Debris" or "Construction and Demolition Debris" shall have the same meaning as described in Section 15.80.010.
- D. "CalRecycle" means the California Department of Resources Recycling and Recovery.
- E. "CCR" means the California Code of Regulations.
- F. "City" means the City of Clayton and includes its officers, agents, and employees.
- G. "City Council" means the City Council of the City of Clayton.
- H. "Collect" or "Collection" means to take physical possession, transport, and remove Solid Waste, targeted Recyclable Materials, Organic Materials, or other materials within and from the City.
- I. "Commercial" or "Commercial Business" means a business, industrial, or Commercial establishment, or construction site, and any Multi-Family Residential Dwelling with five (5) units or more.
- J. "Commercial Edible Food Generator" includes a Tier One or a Tier Two Commercial Edible Food Generator as defined in this section or as otherwise defined in 14 CCR Section 18982(a)(73) and (a)(74).
- K. "Commercial Premises" means all Premises in the City, other than Residential Premises, where Solid Waste, including Recyclable Materials and Organic Waste, is generated or accumulated. The term "Commercial Premises" includes, but is not limited to, stores; restaurants; rooming houses; hotels; motels; office buildings; department stores; manufacturing, processing, or assembling shops or plants; hospitals; clinics; and nursing homes.
- L. "Community Composting" means any activity that composts Yard Waste, green material, agricultural material, food material, and vegetative food material, alone or in combination, and the total amount of feedstock and compost on-site at any one time does not exceed 100 cubic yards and 750 square feet, as specified in 14 CCR Section 17855(a)(4); or, as otherwise defined by 14 CCR Section 18982(a)(8).
- M. "Compliance Review" means a review of records by the City to determine compliance with this chapter.
- N. "Compost" has the same meaning as in 14 CCR Section 17896.2(a)(4), which stated, as of the effective date of this chapter, that "Compost" means the product resulting from the controlled biological decomposition of organic Solid Wastes that are Source Separated from the Solid Waste stream, or which are separated at a centralized facility.
- O. "Container" or "Containers" means the containers, including bins and carts, distributed by a Contractor for the collection of Solid Waste, including Recyclable Materials and Organic Waste.

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- P. "Container Contamination" or "Contaminated Container" means a Container that contains Prohibited Container Contaminants, or as otherwise defined in 14 CCR Section 18982(a)(55).
- Q. "Contractor" means an agent or employee of the City, or a person, firm, or corporation with whom the City contracts to collect and dispose of Solid Waste, Recyclable Materials, and Organic Waste produced in the City.
- R. "County" means the County of Contra Costa.
- S. "Designee" means an entity with which the City contracts or otherwise arranges to carry out any of the City's responsibilities under this chapter, as authorized in 14 CCR Section 18981.2, including but not limited to a governmental entity, a hauler, a private entity, or a combination thereof.
- T. "Dwelling" means a residence, including any flat, apartment, or other facility intended to be and permitted to be used for housing one or more persons, except "Dwelling" does not include hospitals, hotels, motels, nursing homes, or convalescent centers.
- U. "Edible Food" means food intended for human consumption, or as otherwise defined in 14 CCR Section 18982(a)(18). Edible Food is not Solid Waste if it is recovered and not discarded. Nothing in this chapter or in 14 CCR, Division 7, Chapter 12 requires or authorizes the Recovery of Edible Food that does not meet the food safety requirements of the California Retail Food Code.
- V. "Enforcement Action" means an action of the City to address non-compliance including, but not limited to, issuing administrative citations, fines, penalties, or using other remedies.
- W. "Enforcement Officer" means the City Manager, County administrative official, chief operating officer, executive director, public works director, or other executive in charge of their authorized designees who is/are partially or wholly responsible for enforcing this chapter.
- X. "Excluded Waste" means hazardous substances, Hazardous Waste, infectious waste, designated waste, volatile waste, corrosive waste, medical waste, regulated radioactive waste, and toxic substances or material that facility operator(s), which receive materials from the City and its Generators, reasonably believe(s) would, as a result of or upon acceptance, transfer, processing, or disposal, be a violation of local, State, or Federal law, regulation, or chapter, including: land use restrictions or conditions, waste that cannot be disposed of in Class III landfills or accepted at the facility by conditions, waste that in City's or its Designee's reasonable opinion would present a significant risk to human health or the environment, cause a nuisance, or otherwise create or expose the City, or its Designee, to potential liability; but not including *de minimis* volumes or concentrations of waste of a type and amount normally found in Single-Family or Multi-Family Solid Waste after implementation of programs for the safe collection, processing, Recycling, treatment, and disposal of batteries and paint in compliance with Sections 41500 and 41802 of the California Public Resources Code.
- Y. "Food Distributor" means a company that distributes food to entities including, but not limited to, Supermarkets and Grocery Stores, or as otherwise defined in 14 CCR Section 18982(a)(22).
- Z. "Food Facility" has the same meaning as in Section 113789 of the Health and Safety Code.
- AA. "Food Recovery" means actions to collect and distribute food for human consumption that otherwise would be disposed, or as otherwise defined in 14 CCR Section 18982(a)(24).
- BB. "Food Recovery Organization" means an entity that engages in the Collection or receipt of Edible Food from Commercial Edible Food Generators and distributes that Edible Food to the public for Food Recovery, either directly or through other entities or as otherwise defined in 14 CCR Section 18982(a)(25), including, but not limited to:
1. A food bank as defined in Section 113783 of the Health and Safety Code;
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2. A nonprofit charitable organization as defined in Section 113841 of the Health and Safety Code; and
 3. A nonprofit charitable temporary food facility as defined in Section 113842 of the Health and Safety Code.

A Food Recovery Organization is not a Commercial Edible Food Generator for the purposes of this chapter and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7). If the definition in 14 CCR Section 18982(a)(25) for Food Recovery Organization differs from this definition, the definition in 14 CCR Section 18982(a)(25) shall apply to this chapter.

- CC. "Food Recovery Service" means a Person or entity that collects and transports Edible Food from a Commercial Edible Food Generator to a Food Recovery Organization or other entities for Food Recovery, or as otherwise defined in 14 CCR Section 18982(a)(26).
- DD. "Food Scraps" means all food such as, but not limited to, fruits, vegetables, meat, poultry, seafood, shellfish, bones, rice, beans, pasta, bread, cheese, and eggshells. Food Scraps excludes fats, oils, and grease when such materials are Source Separated from other Food Scraps.
- EE. "Food Service Provider" means an entity primarily engaged in providing food services to institutional, governmental, Commercial, or industrial locations of others based on contractual arrangements with these types of organizations, or as otherwise defined in 14 CCR Section 18982(a)(27).
- FF. "Food-Soiled Paper" means compostable paper material that has come in contact with food or liquid, such as, but not limited to, compostable paper plates, paper coffee cups, napkins, pizza boxes, and milk cartons.
- GG. "Food Waste" means Food Scraps separated from Solid Waste and offered for collection by a Franchise Hauler, that will decompose and/or putrefy including (i) all kitchen and table food waste, and animal and vegetable waste that attends or results from the storage, preparation, cooking, or handling of food stuffs; and (ii) paper waste contaminated with food waste.
- HH. "Garbage" includes:
1. Wastes from the preparation, cooking and serving of food; market refuse; waste from the handling, storage and sale of produce;
 2. Inorganic refuse and rubbish.
- II. "Garden trimmings" means tree branches, leaves, weeds, plants, and yard trimmings.
- JJ. "Generator" means any Person or other entity who is responsible for the initial creation of Solid Waste.
- KK. "Grocery Store" means a store primarily engaged in the retail sale of canned food; dry goods; fresh fruits and vegetables; fresh meats, fish, and poultry; and any area that is not separately owned within the store where the food is prepared and served, including a bakery, deli, and meat and seafood departments, or as otherwise defined in 14 CCR Section 18982(a)(30).
- LL. "Hauler Route" means the designated itinerary or sequence of stops for each segment of the City's collection service area, or as otherwise defined in 14 CCR Section 18982(a)(31.5).
- MM. "Hazardous Waste" means any waste material or mixture of wastes which is toxic, corrosive, flammable, an irritant, a strong sensitizer or which generates pressure through decomposition, heat or other means if such waste or mixture of wastes may cause substantial injury, serious illness or harm to humans, domestic livestock or wildlife. It shall also include all wastes so defined by the California Health and Safety Code including "infectious waste."
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- NN. "Health officer" means the health officer of Contra Costa County.
- OO. "Inspection" means a site visit where the City or its Designee reviews records, Containers, and an entity's collection, handling, Recycling, or landfill disposal of Organic Waste or Edible Food handling to determine if the entity is complying with the requirements set forth in this chapter, or as otherwise defined in 14 CCR Section 18982(a)(35).
- PP. "Large Event" means an event, including, but not limited to, a sporting event or a flea market, that charges an admission price, or is operated by a local agency, and serves an average of more than 2,000 individuals per day of operation of the event, at a location that includes, but is not limited to, a public, nonprofit, or privately owned park, parking lot, golf course, street system, or other open space when being used for an event. If the definition in 14 CCR Section 18982(a)(38) differs from this definition, the definition in 14 CCR Section 18982(a)(38) shall apply to this chapter.
- QQ. "Large Venue" means a permanent venue facility that annually seats or serves an average of more than 2,000 individuals within the grounds of the facility per day of operation of the venue facility. For purposes of this chapter and implementation of 14 CCR, Division 7, Chapter 12, a venue facility includes, but is not limited to, a public, nonprofit, or privately owned or operated stadium, amphitheater, arena, hall, amusement park, conference or civic center, zoo, aquarium, airport, racetrack, horse track, performing arts center, fairground, museum, theater, or other public attraction facility. For purposes of this chapter and implementation of 14 CCR, Division 7, Chapter 12, a site under common ownership or control that includes more than one Large Venue that is contiguous with other Large Venues in the site, is a single Large Venue. If the definition in 14 CCR Section 18982(a)(39) differs from this definition, the definition in 14 CCR Section 18982(a)(39) shall apply to this chapter.
- RR. "Local Education Agency" means a school district, charter school, or county office of education that is not subject to the control of City regulations related to Solid Waste, or as otherwise defined in 14 CCR Section 18982(a)(40).
- SS. "Multi-Family Dwelling" or "Multi-Family Residential Dwelling" means a Residential structure with five (5) or more residences.
- TT. "Notice of Violation" or "NOV" means a notice that a violation has occurred that includes a compliance date to avoid an action to seek penalties, or as otherwise defined in 14 CCR Section 18982(a)(45) or further explained in 14 CCR Section 18995.4.
- UU. "Organic Materials," "Organic Waste," or "Organics" means Solid Wastes containing material originated from living organisms and their metabolic waste products, including but not limited to food, green material, landscape and pruning waste, Yard Waste, organic textiles and carpets, lumber, wood, Paper Products, Printing and Writing Paper, manure, biosolids, digestate, and sludges or as otherwise defined in 14 CCR Section 18982(a)(46). Biosolids and digestate are as defined by 14 CCR Section 18982(a). Organic Waste includes, but is not limited to, Food Scraps, Food-Soiled Paper, and Yard Waste.
- VV. "Organic Waste Container" has the same meaning as in 14 CCR Section 18982.2(a)(29) and shall be used for the purpose of storage and collection of Source Separated Organic Waste.
- WW. "Person" means an individual, group of individuals, firm, association, public or private corporation, or public agency, and/or any legal entity recognized by the laws of the State.
- XX. "Place" means public or private land, building, site, public or private drainage ditch, or public or private road in the City.
- YY. "Premises" means every dwelling house, dwelling unit, apartment house, or multiple-dwelling building, trailer, or mobile home park, store, restaurant, rooming house, hotel, motel, hospital,
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office building, department store; manufacturing, processing, or assembling shop or plant; warehouse; and every other property or building where any person resides or any business or activity is carried on or conducted within the City.

- ZZ. "Prohibited Container Contaminants" means the following: (i) discarded materials placed in the Recyclable Materials Container that are not identified as acceptable Source Separated Recyclable Materials for the City's Recyclable Materials Container; (ii) discarded materials placed in the Organic Waste Container that are not identified as acceptable Source Separated Organic Materials for the City's Organic Waste Container; (iii) discarded materials placed in the Refuse Container that are acceptable Source Separated Recyclable Materials and/or Source Separated Organic Materials to be placed in City's Organic Materials Container and/or Recyclable Materials Container; and (iv) Excluded Waste or Hazardous Waste placed in any Container.
- AAA. "Recyclable Materials" or "Recyclables" means materials that can be Source Separated from Solid Waste and Organic Materials prior to Collection for the purpose of returning these materials to the economic mainstream in the form of raw materials for new, used, or reconstituted products which meet the quality standard necessary to be used in the marketplace. "Recyclable Materials" include any materials identified by the agency that can be feasibly collected and marketed for Recycling by the City's Contractor, including, but not limited to, paper and paper products, chipboard, cardboard, plastic food and beverage containers, glass jars and bottles, aluminum, tin, and bimetal cans.
- BBB. "Recyclable Materials Container" has the same meaning as in 14 CCR Section 18982.2(a)(5) and shall be used for the purpose of storage and Collection of Source Separated Recyclable Materials.
- CCC. "Recycle" or "Recycling" means the process of Collecting, sorting, cleaning, treating, and reconstituting materials that would otherwise be disposed of, and then returning these materials to the economic mainstream in the form of raw materials for use or reuse as new, used, or reconstituted products which meet the quality standard necessary to be used in the marketplace as defined in Public Resources Code Section 40180. "Recycling" does not include burning, incinerating, or thermally destroying Solid Waste, as defined in Public Resources Code Section 40201. The City shall specify additional materials covered under this chapter at its discretion.
- DDD. "Refuse" means putrescent and non-putrescent Solid Waste, except dead animals, abandoned automobiles, industrial refuse, sewage and sludge, and includes garbage, rubbish, ashes, street refuse, paper, cartons, boxes, barrels, wood and excelsior, wood furniture, bedding, metals, tin cans, metal furniture, and glass crockery. Refuse means and includes Solid Waste.
- EEE. "Refuse Container" has the same meaning as in 14 CCR Section 18982.2(a)(28) and shall be used for the purpose of storage and collection of Refuse or Solid Waste.
- FFF. "Route Review" means a visual Inspection of Containers along a Hauler Route for the purpose of determining Container Contamination, and may include mechanical Inspection methods such as the use of cameras, or as otherwise defined in 14 CCR Section 18982(a)(675).
- GGG. "SB 1383" means Senate Bill 1383 (Chapter 395, Statutes of 2016).
- HHH. "SB 1383 Regulations" means the Short-Lived Climate Pollutants: Organic Waste Reduction regulations developed by CalRecycle and adopted in 2020 that created 14 CCR, Division 7, Chapter 12 and amended portions of regulations of 14 CCR and 27 CCR.
- III. "Self-Hauler" means a Person, who hauls Solid Waste, Recyclable Materials, or Organic Waste, that he or she has generated to an appropriate processing facility. Self-Hauler also includes a person who Back-Hauls waste, or as otherwise defined in 14 CCR Section 18982(a)(66). "Back-Haul" means

generating and transporting Organic Waste to a destination owned and operated by the Generator using the Generator's own employees and equipment, or as otherwise defined in 14 CCR Section 18982(a)(66)(A).

- JJJ. "Solid Waste" means and includes all discarded putrescible and non-putrescible Solid, semisolid, and liquid Wastes, including garbage, garden trimmings, Organic Waste, Refuse, and Recyclable Materials, which latter term means glass, paper, cardboard, wood, concrete, plastic, used motor oil, ferrous and non-ferrous metal, aluminum and any other Solid Waste material capable of being Recycled. References elsewhere in this Chapter 8.04 to "Garbage," "Garden Trimmings," and/or "Refuse," shall mean collectively "Solid Waste" unless specifically referenced otherwise.
- KKK. "Solid Waste Handling Services" means the collection, transportation, storage, transfer, disposal or processing of Solid Waste for compensation.
- LLL. "State" means the State of California.
- MMM. "Temporary Bin/Roll-Off Service" means on-call Solid Waste Handling Services provided on an as-needed and temporary basis by use of temporarily-placed Bins, regardless of whether or not such Bins are actually placed upon any street or property within the City or left attached to the vehicle used to transport such Bins.
- NNN. "Tier One Commercial Edible Food Generator" means a Commercial Edible Food Generator that is one or more of the following:
1. Supermarket.
 2. Grocery Store with a total facility size equal to or greater than 10,000 square feet.
 3. Food Service Provider.
 4. Food Distributor.
 5. Wholesale Food Vendor.
- OOO. "Tier Two Commercial Edible Food Generator" means a Commercial Edible Food Generator that is one or more of the following:
1. Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet.
 2. Hotel with an on-site Food Facility and 200 or more rooms.
 3. Health facility with an on-site Food Facility and 100 or more beds.
 4. Large Venue.
 5. Large Event.
 6. A State agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 square feet.
 7. A Local Education Agency facility with an on-site Food Facility.
- PPP. "Wholesale Food Vendor" means a business or establishment engaged in the merchant wholesale distribution of food, where food (including fruits and vegetables) is received, shipped, stored, prepared for distribution to a retailer, warehouse, distributor, or other destination, or as otherwise defined in 14 CCR Section 189852(a)(76).

QQQ. "Yard Waste" means Organic Waste generator from the maintenance or alteration of landscapes including, but not limited to, yard clippings, leaves, tree trimmings, prunings, brush, and weeds. "Yard Waste" includes but is not limited to "Garden Trimmings."

8.04.020 Storage of Solid Waste—Creating Nuisance Prohibited.

No Person shall keep or dispose of Solid Waste in a manner or upon any place which affords food or harborage for rodents or insects, or which causes a public nuisance or public health hazard, or in a manner which violates this chapter.

8.04.030 Solid Waste Container—Use Required—Standards.

A Person having control where Solid Waste accumulates shall place the Solid Waste in Containers which:

- A. Are provided by the Collection Contractor (other watertight containers may be used to store excess solid waste pending collection).
- B. Do not exceed ninety-six (96) gallons for Solid Waste, sixty-four (64) gallons for Organic Waste; and sixty-four (64) gallons for Recyclable Materials.
- C. Are placed at curbside to be picked up on Collection day.
- D. Are kept clean by the user.

8.04.040 Solid Waste—Container—Area Where Kept to be Clean.

Each Person who has a Solid Waste Container shall keep the area where the Solid Waste Container is located clean and free of uncontainerized Solid Waste.

8.04.050 Solid Waste—Burning or Burying Prohibited.

A Person shall not burn or bury Solid Waste within the City.

8.04.060 Solid Waste—Throwing or Depositing Prohibited.

A Person shall not throw or deposit Solid Waste on or in any Place or Premises in the City other than its associated Container(s).

8.04.070 Solid Waste—Property Owner's Duty.

Each property owner and/or resident shall maintain his or her property free of excess Solid Waste.

8.04.080 Solid Waste—Storage.

Each Person who has charge or control of a place where Solid Waste accumulates shall provide a suitable method of storage so that the Solid Waste will not scatter.

8.04.090 Location of Solid Waste and Organic Waste Containers.

Each Person from whom Solid Waste and Organic Waste are collected shall maintain the Container in locations as follows:

- A. Solid Waste and Recyclable Materials Containers. For each Residential structure the Solid Waste and Recyclable Materials Containers shall be placed at the curb, in a place easily accessible to the Collector; for each Nonresidential or Commercial structure, the location shall be at the rear of the structure, where practical.

- B. Organic Waste Containers. For each Residential structure, the Organic Waste Container shall be placed at the curb line; for each Nonresidential or Commercial structure, the location shall be at the rear of the structure, where practical.

8.04.100 Curbside Collection—Solid Waste Container Requirements.

The Containers placed at the curb line for Collection of Solid Waste shall be those provided by the Collection Contractor and be of a capacity not exceeding ninety-six (96) gallons for Solid Waste, sixty-four (64) gallons for Organic Waste, and sixty-four (64) gallons for Recyclable Materials.

8.04.110 Solid Waste Containers—Collection Time Limits on Placement and Removal.

Each Solid Waste Container placed at the curb line for Collection shall be placed there no earlier than 12:00 p.m. (noon) of the day preceding the day of Collection and shall be removed no later than 10:00 p.m. of the day of Collection.

8.04.120 Self-Hauling—Permit Required.

No Person shall collect or dispose of Solid Waste from any place of which he or she has charge or control where the same accumulates unless he or she first obtains a permit to do so from the City. This requirement applies only to Solid Waste accumulated, generated, or produced on the Person's own Premises and not elsewhere.

8.04.130 Collection—Contract—Authorized.

The City Council may enter into an exclusive contract with a person, firm, or corporation for the Collection and removal of Solid Waste, Organic Waste, or Recyclable Materials, or all such substances from within the City.

8.04.140 Collection—Contract—Collection by Contractor Mandatory—Exception.

If the City has an exclusive contract, it is mandatory for every Person in the City to subscribe to the service provided by the Contractor, except that any resident or property owner may Self-Haul Solid Waste generated on his or her own premises only providing that an affidavit shall first be filed with the City Clerk, setting forth an alternative means of disposal approved by the Health Officer, and a permit received from the City as provided for in Section 8.04.120 of this chapter.

8.04.150 Collection—Frequency.

Solid Waste, Organic Waste, and Recycled Materials shall be collected at least once each week.

8.04.160 Collection—Requirements for Hauling Solid Waste.

Solid Waste, Recyclable Materials, and Organic Materials conveyed on streets in the City shall be hauled in all metal, watertight bodied motor trucks, and in a manner so that the contents will not sift through or fall upon the street and will not blow upon the street or adjacent property. The truck body shall be constructed of metal of sufficient strength to withstand fire within, without endangering persons or property. The truck body in which Solid Waste is regularly hauled shall be washed at least once each week. Each truck shall be equipped with a covering drawn over the load as completed to full depth. Solid Waste in the truck shall be completely covered between the point of Collection and the point of disposal. Contractors shall ensure that all Source Separated materials collected from Generators are not commingled during transportation so as to avoid Contamination.

8.04.170 Collection—Privilege Granting—Authorized.

The City may provide for the Collection and disposal of Solid Waste, Organic Waste, and Recyclable Materials accumulated inside the City by granting to a qualified Person, firm, or corporation the privilege of doing so. The privilege granted by the City may be either exclusive or nonexclusive, and may relate to all or a portion of the area within the City and may relate to all of such substances or to any one or more of said substances.

8.04.180 Collection—Privilege Granting—Contract Required.

If the City grants a privilege for the Collection and removal of Solid Waste, Organic Waste, or Recyclable Materials, or any combination of said substances, it shall enter into a written contract with the Contractor.

8.04.190 Collection—Contractor—Bonds and Insurance Required.

The Contractor shall furnish a bond and provide insurance in the amounts determined by the City Council..

8.04.200 Collection—Contract—Termination—Cause.

The City may terminate a contract entered into under this chapter and revoke the privilege granted by it if the Contractor violates the contract, this chapter, or a rule or regulation of the City applicable to the Contractor.

8.04.210 Collection—Contract—Termination—Hearing.

Before terminating a contract under Section 8.04.200, the City Council shall notify' the Contractor of the violation, default, or breach, and give the Contractor ten (10) days from the date of such notice to cure the same. If the Contractor fails to correct the violation or if the Contractor is found to have committed the same or a similar violation within a period of sixty (60) days, or fails to cure the default or breach after being so notified by the City, the City shall give the Contractor at least twenty (20) days' notice of a hearing. The hearing conducted by the City Council shall commence on the date provided in the notice and may be continued from day to day thereafter until completed. The City Council shall hear any and all relevant evidence, and after the hearing has been completed, and the matter submitted, if the City Council finds that the Contractor has violated the contract, this chapter, or a rule or regulation of the City applicable to the Contractor, and has failed to cure the defect pursuant to the written notice previously served upon the Contractor, the City Council may immediately terminate the contract.

8.04.220 Collection Rates.

The Contractor or City may charge rates for the collection of Solid Waste as approved by resolution of the City Council.

8.04.230 Violation—Penalty.

It is an infraction for one to violate or fail to comply with the provisions of this chapter under Sections 8.04.010 through 8.04.290, inclusive, or any regulation promulgated thereto. An infraction is punishable (1) by a fine not exceeding one hundred dollars (\$100.00) for a first violation; (2) a fine not exceeding two hundred dollars (\$200.00) for a second violation of the same chapter within one year of a prior infraction; (3) a fine not exceeding three hundred dollars (\$300.00) for each additional violation of the same chapter within one year of two (2) or more prior infractions.

8.04.240 Violation—Each Violation a Separate Offense.

Each day's violation of this chapter and each violation is a separate offense.

8.04.250 Violation—Notice.

In the event of a violation of this chapter, and in addition to other penalties provided in this chapter, the Health Officer may send a written Notice of Violation to the owner of property on which the violation occurred at the address of the owner as it appears on the assessment roll of the County of Contra Costa. The notice shall state the

nature of the violation, that the owner is required to abate the condition immediately, and that if the owner fails to abate the condition it may be abated by the Health Officer and the owner shall be liable for the cost thereof.

8.04.260 Violation—Non-Abatement—Abatement by City—Cost.

If the condition is not abated by the owner in accordance with the notice, the Health Officer may abate the condition and shall charge the owner for the cost thereof. If this charge is not paid within sixty (60) days, the amount of the charge, plus accrued interest at the rate of six percent (6%) per year from the date of the charge, shall be added to the next regular tax bill sent to the owner by the designated tax collector of the City and shall be collected in the manner fixed by laws for the collection of taxes, or in the alternative, recovery therefore may be had through civil action.

8.04.270 Violation—Emergency Abatement.

If the health officer finds that a violation has created an emergency condition endangering the public health, he or she may abate the condition in accordance with Section 8.04.270.

8.04.300 Requirements for Single-Family Generators.

Single Family Organic Waste Generators shall comply with the following requirements:

- A. Subscribe to the City's three-Container Collection services. The City shall have the right to review the number and size of a Generator's Containers to evaluate adequacy of capacity provided for each type of Collection service for proper Source Separation and containment of materials; and Single-Family Generators shall adjust their service levels for their Collection services as requested by the City. Generators may additionally manage their Organic Waste by preventing or reducing their Organic Waste, managing Organic Waste through backyard Residential Composting, and/or using a Community Composting site.
- B. Participate in the City's three-Container Collection service(s) by placing Source Separated Organic Waste, including Food Waste, in the Organic Waste Container, all Recyclable Materials in the Recyclable Materials Container, and all Refuse in the Refuse Container. Generator shall not place materials designated for the Refuse Container into the Organic Waste Container or Recyclable Materials Container, nor materials designated for the Organic Waste Container or Recyclable Materials Container, respectively, into the Refuse Container.

8.04.310 Requirements for Commercial Businesses.

Commercial Businesses, including Multi-Family Residential Dwellings, shall comply with the following requirements:

- A. Subscribe to the City's three-Container Collection services and comply with requirements of those services as described below in Section 8.04.310(B), except Commercial Businesses that meet the Self-Hauler requirements of this chapter. The City shall have the right to review the number and size of a Generator's Containers to evaluate adequacy of capacity provided for each type of Collection service for proper Source Separation and containment of materials; and Commercial Businesses shall adjust their service levels for their Collection services as requested by the City. Generators may additionally manage their Organic Waste by preventing or reducing their Organic Waste, managing Organic Waste through backyard Residential Composting, and/or using a Community Composting site.
- B. Except Commercial Businesses that meet the Self-Hauler requirements of this chapter, participate in the City's three-Container Collection services by placing Source Separated Organic Waste, including Food Waste, in the Organic Waste Container; Source Separated Recyclable Materials in the Recyclable Materials Container; and Refuse in the Refuse Container. Generator shall not place materials designated for the Refuse Container into the Organic Waste Container or Recyclable

Materials Container, nor materials designated for the Organic Waste Container or Recyclable Materials Container, respectively, into the Refuse Container.

- C. Supply and allow access to adequate number, size, and location of Collection Containers with sufficient labels or colors (conforming with Sections 8.04.310(D)(1) and 8.04.310(D)(2) below) for employees, contractors, tenants, and Customers, consistent with City's Recyclable Materials Container, Organic Waste Container, and Refuse Container Collection service or, if Self-Hauling, per the Commercial Businesses' instructions to support its compliance with its Self-Haul program, in accordance with this chapter.
- D. Excluding Multi-Family Residential Dwellings, provide Containers for the collection of Source Separated Refuse, Source Separated Organic Waste, and Source Separated Recyclable Materials in all indoor and outdoor areas where disposal Containers are provided for Customers, for materials generated by that business. Such Containers do not need to be provided in restrooms. If a Commercial Business does not generate any of the materials that would be collected in one type of Container, then the business does not have to provide that particular Container in all areas where disposal Containers are provided for Customers. Pursuant to 14 CCR Section 18984.9(b), the Containers provided by the business shall have either:
 - 1. A body or lid that conforms with the Container colors provided through the Collection service provided by the City, with either lids conforming to the color requirements or bodies conforming to the color requirements or both lids and bodies conforming to color requirements. A Commercial Business is not required to replace functional Containers, including Containers purchased prior to January 1, 2022, that do not comply with the requirements of this subsection prior to the end of the useful life of those Containers, or prior to January 1, 2036, whichever comes first.
 - 2. Container labels that include language or graphic images, or both, indicating the primary material accepted and the primary materials prohibited in that Container, or Containers with imprinted text or graphic images that indicate the primary materials accepted and primary materials prohibited in the Container. Pursuant to 14 CCR Section 18984.8, the Container labeling requirements are required on new Containers as of January 1, 2022.
- E. Multi-Family Residential Dwellings are not required to comply with Container placement requirements or labeling requirements in Section 8.04.310(D), pursuant to 14 CCR Section 18984.9(b).
- F. To the extent practical through education, training, Inspection, and/or other measures, excluding Multi-Family Residential Dwellings, prohibit employees from placing materials in a Container not designated for those materials per the City's Recyclable Materials Container, Organic Waste Container, and Refuse Container Collection service or, if Self-Hauling, per the Commercial Business' instructions to support its compliance with its Self-Haul program, in accordance with this chapter.
- G. Excluding Multi-Family Residential Dwellings, periodically inspect Recyclable Materials Container, Organic Waste Container, and Refuse Container for contamination and inform employees if Containers are contaminated and of the requirements to keep contaminants out of those Containers pursuant to 14 CCR Section 18984.9(b)(3).
- H. Annually provide information to employees, contractors, tenants, and Customers about Organic Waste Recovery requirements and about proper sorting of Source Separated Organic Materials and Source Separated Recyclable Materials.
- I. Provide education information before or within fourteen (14) days of occupation of the premises to new tenants that describes requirements to keep Source Separated Organic Materials and Source Separated Recyclable Materials separate from Refuse (when applicable) and the location of Containers and the rules governing their use at each property.

- J. Provide or arrange access for the City or its Designee to their properties during all Inspections conducted in accordance with this chapter to confirm compliance with the requirements of this chapter.
- K. If a Commercial Business wants to Self-Haul, it must meet the Self-Hauler requirements in this chapter.
- L. Nothing in this Section prohibits a Generator from preventing or reducing waste generation, managing Organic Waste on site, or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).
- M. Commercial Businesses that are Tier One or Tier Two Commercial Edible Food Generators shall comply with Food Recovery requirements pursuant to this chapter.

8.04.320 Waivers for Generators.

- A. De Minimis Waivers. The City may waive a Commercial Business' obligation (including that of a Multi-Family Residential Dwelling) to comply with some or all of the Organic Waste requirements of this chapter if the Commercial Business provides documentation that the business generates below a certain amount of Organic Waste material as described in Section 8.04.320(A)(2) below. Commercial Businesses requesting a de minimis waiver shall:
 - 1. Submit an application specifying the services from which they are requesting a waiver and provide documentation as noted in Section 8.04.320(A)(2), below.
 - 2. Provide documentation that either:
 - a. The Commercial Business' total Solid Waste Collection service is two (2) cubic yards or more per week and Organic Waste subject to Collection in an Organic Waste Container comprises less than twenty (20) gallons per week per applicable Container of the business' total waste; or
 - b. The Commercial Business' total Solid Waste Collection service is less than two (2) cubic yards per week and Organic Waste subject to collection in an Organic Waste Container comprises less than ten (10) gallons per week per applicable Container of the business' total waste.
 - 3. Notify the City if circumstances change such that Commercial Business' Organic Waste exceeds the threshold required for waiver, in which case waiver will be rescinded.
 - 4. Provide written verification of eligibility for de minimis waiver every five (5) years, if the City has approved de minimis waiver.
- B. Physical Space Waivers. The City may waive a Commercial Business' or property owner's obligations (including those of a Multi-Family Residential Dwelling) to comply with some or all of the Recyclable Materials and/or Organic Waste Collection service requirements if the City has evidence from its own staff, a hauler, licensed architect, or licensed engineer demonstrating that the premises lacks adequate space for the Collection Containers required for compliance with the Organic Waste collection requirements of Section 8.04.310. A Commercial Business or property owner may request a physical space waiver through the following process:
 - 1. Submit an application form specifying the type(s) of Collection services for which they are requesting a compliance waiver.
 - 2. Provide documentation that the premises lacks adequate space for Recyclable Materials Contains and/or Organic Waste Containers, including documentation from its hauler, licensed architect, or licensed engineer.
 - 3. Provide written verification to the City that it is still eligible for a physical space waiver every five (5) years, if City has approved application for a physical space waiver.

- C. Collection Frequency Waiver. The City, at its discretion and in accordance with 14 CCR Section 18984.11(a)(3), may allow the owner or tenant of any residence, premises, business establishment, or industry that subscribes to the City's three-Container Collection service to arrange for the collection of their Recyclable Materials in a Recyclable Materials Container, Refuse in a Refuse Container, or both once every fourteen (14) days, rather than once per week.
- D. Review and Approval of Waivers by the City. The City Manager or Designee will be responsible for review and approval of waivers.

8.04.330 Requirements for Commercial Edible Food Generators.

- A. Tier One Commercial Edible Food Generators must comply with the requirements of this section, and Tier Two Commercial Edible Food Generators must comply commencing January 1, 2024.
- B. Large Venue or Large Event operators not providing food services, but allowing for food to be provided by others, shall require Food Facilities operating at the Large Venue or Large Event to comply with the requirements of this section, commencing January 1, 2024.
- C. Commercial Edible Food Generators shall comply with the following requirements:
 - a. Arrange to recover the maximum amount of Edible Food that would otherwise be disposed.
 - b. Enter into a written agreement with Food Recovery Organizations or Food Recovery Services for:
 - i. The collection of Edible Food for Edible Food Recovery from the Tier One or Tier Two Commercial Edible Food Generator's Premises; or,
 - ii. The acceptance of Edible Food that the Tier One or Tier Two Commercial Edible Food Generator Self-Hauls to the Food Recovery Organization.
 - c. Shall not intentionally spoil Edible Food that is capable of being recovered by a Food Recovery Organization or a Food Recovery Service.
 - d. Allow the City's designated Enforcement Officer or Designee to access the Premises and to review records pursuant to 14 CCR Section 18991.4.
 - e. Keep records that include the following information, or as otherwise specified in 14 CCR Section 18991.4:
 - i. A list of each Food Recovery Service or Food Recovery Organization that collects or receives its Edible Food pursuant to a contract or written agreement established under 14 CCR Section 18991.3(b).
 - ii. A copy of all contracts or written agreements established under 14 CCR Section 18991.3(b).
 - iii. A record of the following information for each of those Food Recovery Services or Food Recovery Organizations:
 - 1. The name, address, and contact information of the Food Recovery Service or Food Recovery Organization.
 - 2. The types of Edible Food that will be collected by, or Self-Hauled to, the Food Recovery Service or Food Recovery Organization.
 - 3. The established frequency that Edible Food will be collected or Self-Hauled.

4. The quantity of Edible Food, measured in pounds recovered per month, collected or Self-Hauled to a Food Recovery Service or Food Recovery Organization for purposes of Food Recovery.
- iv. Nothing in this chapter shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 (Chapter 285, Statutes of 2017).

8.04.340 Requirements for Food Recovery Organizations and Services.

- A. Food Recovery Services collecting or receiving Edible Food directly from Commercial Edible Food Generators via a contract or written agreement established under 14 CCR Section 18991.3(b) shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(1):
 - a. The name, address, and contact information for each Commercial Edible Food Generator from which the service collects Edible Food.
 - b. The quantity in pounds of Edible Food collected from each Commercial Edible Food Generator per month.
 - c. The quantity in pounds of Edible Food transported to each Food Recovery Organization per month.
 - d. The name, address, and contact information for each Food Recovery Organization for which the Food Recovery Service transports Edible Food for Food Recovery.
- B. Food Recovery Organizations collecting or receiving Edible Food directly from Commercial Edible Food Generators via a contract or written agreement established under 14 CCR Section 18991.3(b) shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(2):
 - a. The name, address, and contact information for each Commercial Edible Food Generator from which the organization receives Edible Food.
 - b. The quantity in pounds of Edible Food collected from each Commercial Edible Food Generator per month.
 - c. The name, address, and contact information for each Food Recovery Service from which the organization receives Edible Food for Food Recovery.
- C. Food Recovery Organizations and Food Recovery Services that have their primary address physically located in the City and contract or have written agreements with one or more Commercial Edible Food Generators pursuant to 14 CCR Section 18991.3(b) shall, no later than March 1, July 1, and September 1 of each calendar year, report to the City in which they are located the total pounds of Edible Food recovered in the previous calendar year from the Tier One and Tier Two Commercial Edible Food Generators with which they have established a contract or written agreement pursuant to 14 CCR Section 18991.3(b).
- D. In order to support Edible Food Recovery capacity planning assessments and other studies, Food Recovery Services and Food Recovery Organizations operating in the City shall, upon request, provide information and consultation to the City regarding existing or proposed new or expanded Food Recovery capacity that could be accessed by the City and its Commercial Edible Food Generators. A Food Recovery Service or Food Recovery Organization contacted by the City shall respond to such request for information within sixty (60) days, unless a shorter timeframe is otherwise specified by the City.

8.04.350 Provisions for Self-Haulers.

- A. Subject to the requirement to obtain a permit from the City, Generators may Self-Haul Recyclable Materials and Organic Materials generated by that entity to a Solid Waste facility suitable to receive the type(s) of waste hauled.
- B. Self-Haulers shall:
 - a. Source Separate all Organic Materials generated on-site from Solid Waste in a manner consistent with 14 CCR Sections 18984.1 and 18984.2, or shall haul Organic Waste to a solid waste facility or a chipping/ grinding operation that processes or recovers source separated organic materials.
 - b. Source Separate all Recyclable Materials generated on-site from Solid Waste in a manner consistent with 14 CCR Sections 18984.1 and 18984.2, or shall haul Recyclable Materials to a Solid Waste facility that recovers those materials.
 - c. Self-Haulers that are Commercial Businesses (including Multi-Family Residential Dwellings) shall keep a record of the amount of Organic Materials delivered to each Solid Waste facility, operation, activity, or property that processes or recovers Organic Waste; this record shall be subject to Inspection by the City. The records shall include the following information:
 - i. Delivery receipts and weight tickets from the entity accepting the waste.
 - ii. The amount of material in cubic yards or tons transported by the Generator to each entity.
 - iii. If the material is transported to an entity that does not have scales on-site, or employs scales incapable of weighing the Self-Hauler's vehicle in a manner that allows it to determine the weight of materials received, the Self-Hauler is not required to record the weight of material but shall keep a record of the entities that received the Organic Materials.
 - d. Self-Haulers that are Commercial Businesses (including Multi-Family Residential Dwellings) shall provide information collected pursuant to this section to the City if requested.
 - e. A Residential Organic Materials Generator that Self-Hauls Organic Materials is not required to record or report information as otherwise required by this Section.
 - f. Notwithstanding the foregoing, Self-Haulers shall not dispose of any Solid Waste in any manner not permitted by this chapter. To do so is a violation of this chapter and is punishable as such.
 - g. Exemptions. The following activities and circumstances do not qualify as Self-Hauling under this chapter:
 - i. Yard Waste and Garden Trimmings removed from a Premise by a gardening, landscaping, or tree-trimming contractor having a City business license and as an incidental part of a total service offered by that contractor other than as a disposal service, and tree trimmings, clippings, and all similar materials generated at parks and other publicly-maintained Premises;
 - ii. Construction and Demolition Debris removed from a Premise by a licensed contractor as an incidental part of a total service offered by that contractor other than as a disposal service;
 - iii. The collection of Hazardous Material or dangerous waste as part of a Hazardous Material collection activity authorized by the Contra Costa County

Environmental Health Division, including, without limitation, liquid and dry caustics, acids, bio-hazardous, flammable, or explosive materials, insecticides, and similar substances; and

- iv. Recyclable Materials and Organic Materials generated at any Premises or place of business and which are transported personally by the owner or occupant of such Premises (or by his or her full-time employees) to a Solid Waste or Recycling facility in a manner consistent with this chapter and other applicable laws.

8.04.360 Requirements for Collectors and Facility Operators.

A. Requirements for Collectors.

- a. Collectors shall meet the following requirements and standards as a condition of approval of a permit, contract, or other authorization with the City to collect Organic Materials:
 - i. Through written notice to the City annually on or before July 1, identify the facilities to which they will transport Organic Materials, including facilities for Source Separated Recyclable Materials and Source Separated Organic Waste.
 - ii. Transport Source Separated Recyclable Materials, Source Separated Organic Waste, and/or Source Separated Refuse to a facility, operation, activity, or property that recovers Organic Waste as defined in 14 CCR, Division 7, Chapter 12, Article 2.
 - iii. Obtain approval from the City to haul Organic Materials, unless it is transporting Source Separated Organic Materials to a Community Composting site or lawfully transporting Construction and Demolition debris.
- b. Each Hauler authorized to collect Organic Materials shall comply with education, equipment, signage, Container-labeling, Container color, Container Contamination monitoring, reporting, and other requirements contained within its agreement entered into with the City.
 - i. Owners of facilities, operations, and activities that recover Organic Materials, including, but not limited to, Compost facilities, in-vessel digestion facilities, and publicly-owned treatment works shall, upon the City's request, provide information regarding available and potential new or expanded capacity at their facilities, operations, and activities, including information about throughput and permitted capacity necessary for planning purposes. Entities contacted by the City shall respond within sixty (60) days.
 - ii. Community Composting operators, upon the City's request, shall provide information to the City to support Organic Waste capacity planning, including, but not limited to, an estimate of the amount of Organic Materials anticipated to be handled at the Community Composting operation. Entities contacted by the City shall respond within sixty (60) days.

B. Solid Waste Collectors shall keep separate Recyclable Materials, Organic Materials, and other Refuse that have been Source Separated into Containers by Generators.

C. Solid Waste Collectors shall ensure that Source Separated Recyclable Materials are delivered to a Recycling facility and that Source Separated Organic Materials are delivered to an Organic Waste processing facility.

D. Within five (5) days of request by the City, Solid Waste Collectors shall provide progress reports providing the following information, at a minimum:

- a. The total number of Solid Waste Customers to whom the Solid Waste Collector currently provides Recyclable Materials, Organic Materials, and other Solid Waste Collection services within the City's boundaries;
- b. For each Solid Waste Customer, the account name, identifying number, primary contact, phone number, billing address, and service address;
- c. Information on the type of Collection service provided, such as Recyclable Materials, Organic Materials, and other Solid Waste services;
- d. The weekly volume and type of collection service provided, including the number, type, and size of Containers serviced and the days of service for each Container;
- e. Name and location of the Solid Waste facilities where materials are delivered for processing;
- f. List of accounts not in compliance with this chapter, including whether they are excluded or exempt based on the exemptions in Section 8.04.320.

8.04.370 Inspections and Investigations.

- A. City Enforcement Officer and/or its Designee are authorized to conduct Inspections and investigations, at random or otherwise, to confirm compliance with and enforce the provisions of this chapter.
- B. City representatives and/or its designated entities, including Designees, are authorized to conduct Inspections and investigations, at random or otherwise, of any Collection Container, Collection vehicle loads, or transfer, processing, or disposal facilities for materials collected from Generators, Commercial Businesses (including Multi-Family Residential Dwellings), property owners, Commercial Edible Food Generators, Self-Haulers, Haulers, Food Recovery Services, and Food Recovery Organizations, subject to applicable laws.
- C. The regulated entity shall provide or arrange for access during all Inspections and shall cooperate with the City Enforcement Officer or Designee during such Inspections and investigations. Such Inspections and investigations may include Edible Food Recovery activities, records, or any other requirement described herein. Failure to provide or arrange for: (1) access to an entity's Premises; or (2) access to records for any Inspection or investigation is a violation of this chapter and may result in penalties described in Section 8.04.380. Notwithstanding the foregoing, City Enforcement Officer and/or its Designee are not authorized to enter into the interior of any Residence in order to conduct Inspections and investigations under this chapter.
- D. Any records obtained by the City during its Inspections and other reviews shall be subject to the requirements and applicable disclosure exemptions of the Public Records Act as set forth in Government Code Section 6520 *et seq.*
- E. City Enforcement Officer and/or its Designee are authorized to conduct any Inspections or other investigations as reasonably necessary to further the goals of this chapter, subject to applicable laws.
- F. City shall receive written complaints from Persons regarding an entity that may be potentially non-compliant with the SB 1383 Regulations, including through the receipt of anonymous complaints. Franchise Haulers shall relay to City in writing all written complaints they receive concerning acts or omissions of themselves or another entity that is potentially non-compliant with the SB 1383 Regulations, including anonymous complaints.

8.04.380 Violations.

- A. Violation of Sections 8.04.300 through 8.04.370 of this chapter shall constitute grounds for issuance of a Notice of Violation and assessment of a fine by an Enforcement Officer. Enforcement Actions under this chapter include issuance of an administrative citation and assessment of a fine. The City's procedures on imposition of administrative fines are set forth in Chapters 1.14 and 1.18, and shall govern the imposition, enforcement, collection, and review of administrative citations issued to enforce this chapter and any rule or regulation adopted pursuant hereto, except as otherwise indicated.
- B. The City may seek all other remedies allowed by law, including civil action or prosecution for an alleged misdemeanor or infraction. City may pursue civil actions in the California courts to seek recovery of unpaid administrative citations.
- C. Penalty Amounts for Types of Violations.
 - a. For a first violation, the amount of the penalty shall be \$100 per violation.
 - b. For a second violation, the amount of the penalty shall be \$200 per violation.
 - c. For a third or subsequent violation, the amount of the penalty shall be \$500 per violation.
 - d. The penalties shall be consistent with Government Code section 36900.
- D. The City may extend the compliance deadlines set forth in a Notice of Violation if it finds that there are extenuating circumstances beyond the control of the respondent that make compliance within the deadlines impracticable, including the following:
 - a. Acts of God such as earthquakes, wildfires, flooding, and other emergencies or natural disasters;
 - b. Delays in obtaining discretionary permits or other government agency approvals; or,
 - c. Deficiencies in Edible Food Recovery capacity and the City is under a corrective action plan with CalRecycle pursuant to 14 CCR Section 18996.2 due to those deficiencies.
- E. Appeals Process. Persons receiving an administrative citation containing a penalty for an uncorrected violation under this chapter may request a hearing to appeal the citation pursuant to Sections 1.14.060 and 1.18.040, as applicable, as each section may be amended from time to time.
- F. Education Period for Non-Compliance. Through December 31, 2023, the City will conduct Inspections to determine compliance, and if the City determines that the Tier One Commercial Edible Food Generator, Food Recovery Service, Food Recovery Organization, or other entity is not in compliance, it shall provide educational materials to the entity describing its obligations under this chapter and a notice that compliance is required, and that violations may be subject to administrative civil penalties starting on January 1, 2024.
- G. Civil Penalties for Non-Compliance. Beginning January 1, 2024, if the City determines that a Tier One Commercial Edible Food Generator, Tier Two Commercial Edible Food Generator, Food Recovery Service, Food Recovery Organization, or other entity is not in compliance with this chapter, it shall document the noncompliance or violation, issue a Notice of Violation, and take Enforcement Action pursuant to this chapter.
- H. This chapter shall be interpreted to be consistent with the City's regulatory authority, and shall only apply to Local Education Agencies and other entities to the extent permitted by law, including the SB 1383 Regulations.

Chapter 8.06 COLLECTION OF AND PROHIBITION OF UNAUTHORIZED COLLECTION OF RECYCLABLE MATERIALS

8.06.010 Definitions.

- A. "Authorized Recycling Contractor" means a person, firm, partnership, corporation, or other entity authorized under and by virtue of a contract with the City to collect Recyclable Waste Material in the City.
- B. "Designated Recycling Collection Location" means the place designated in the contract between the City and an Authorized Recycling Contractor from which the Authorized Recycling Contractor has contracted to collect Recyclable Waste Material.
- C. "Recyclable Waste Material" means discarded materials such as, but not limited to, newspapers, glass, cardboard, plastic, ferrous metal, aluminum, tin cans, used motor oil, and other recyclable materials which are separated from other Solid Waste for the purpose of Recycling.
- D. "Recycling" means the process of collecting and turning used products into new products by reprocessing or remanufacturing them.

8.06.020 Collection Contract.

The City Council may enter into an agreement with any person, firm, partnership, corporation, or other entity, granting to such party the exclusive right and privilege of Collecting, processing, and marketing designated Recyclable Materials from designated Collection locations within the City limits upon such terms and conditions as the City Council may from time to time determine to be in the best interests of the City, and consistent with the provisions of state law and local ordinances. In the event such an agreement is made, it shall be unlawful for any other party other than the Authorized Recycling Contractor to collect, process, or market designated Recyclable Materials from designated Collection locations within the City limits. The City Council shall have the right to enter into separate agreements pertaining to the collection of designated Residential, Commercial and Construction Recyclable Materials.

8.06.030 Collection Services; Fee Imposed.

Pursuant to the provisions of California Government Code § 66755 et seq., the City Council has the power to determine the manner in which Recycling services are to be provided to residents and Businesses in the City. The City Council shall determine by resolution any reasonable fee to be imposed on and collected from residences and Businesses served by designated Recyclable Material Collection programs provided by the City or the City's Authorized Recycling Contractor and the manner in which that fee is to be collected. The City may contract with the County of Contra Costa Tax Collector to have any such fee collected by the tax collector along with other fees so collected.

8.06.040 Ownership of Recyclable Waste Material.

Upon the placement of Recyclable Waste Materials at a designated Recycling Collection location for Collection by an Authorized Recycling Contractor, the Recyclable Waste Material shall become the property of the Authorized Recycling Contractor.

8.06.050 Unauthorized Collection Prohibited.

No Person, other than an Authorized Recycling Contractor, shall remove Recyclable Waste Material which has been placed at a designated Recycling Collection location. Any and each such Collection in violation hereof from one

or more designated Recycling Collection locations shall constitute a separate and distinct offense punishable as provided in this chapter.

8.06.060 Right of Individual to Dispose of Recyclable Waste Materials.

Nothing in this chapter shall limit the right of an individual Person, organization, or other entity to donate, sell, or otherwise dispose of Recyclable Waste Material, provided that any such disposal is in accordance with the provisions of this chapter.

8.06.070 Violation and Penalty.

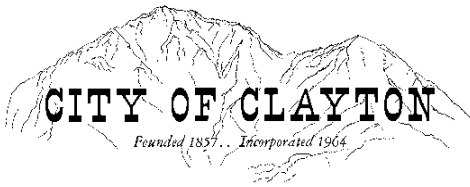
Any person, firm, or corporation that violates or neglects to comply with any provisions of this chapter, or any regulation promulgated pursuant thereto shall upon conviction thereof be punishable by a fine not to exceed one thousand dollars (\$1,000.00). Alternatively, a violation of this chapter may be cited as an infraction, punishable as set forth in Government Code § 36900(b).

8.06.080 Enforcement—Authority.

The City Code Enforcement Officer shall have the authority to enforce the provisions of this chapter. This authority shall be in addition to the authority granted to police officers pursuant to this chapter, or other State or local legislation.

8.06.090 Civil Action by Authorized Recycling Contractor.

Nothing in this chapter shall be deemed to limit the right of an Authorized Recycling Contractor to bring a civil action against any person who violates any provision of this chapter, nor shall a conviction for any such violation exempt any person from a civil action brought by an Authorized Recycling Contractor.



AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: REINA J. SCHWARTZ, CITY MANAGER

DATE: June 7, 2022

SUBJECT: ADOPT A RESOLUTION APPROVING AN INTERAGENCY AGREEMENT WITH THE CONTRA COSTA COUNTY ANIMAL SERVICES DEPARTMENT FOR ANIMAL CONTROL SERVICES FOR AN INITIAL TWO-YEAR TERM IN AN AMOUNT NOT TO EXCEED \$200,000 OVER THE TWO-YEAR PERIOD, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

RECOMMENDATION

It is recommended that the City Council, by Resolution, approve a new Interagency Agreement with Contra Costa County Animal Services Department for animal control services within the City of Clayton.

BACKGROUND

Since the City's incorporation in 1964, Contra Costa County has always provided contract animal control services within and to our community. Chapter 6.04 of the Clayton Municipal Code adopts the County's animal services ordinance by reference. Under the current arrangement, Animal Services enforces all legal requirements related to animal control within the City. Additionally, Animal Services responds to animal-related incidents, impounds stray animals, investigates animal bites, attacks, animal cruelty/abuse and related crimes, and removes dead animals from public areas. Animal Services also provides veterinary care to animals, low cost spay and neuter clinics, pet adoptions, low cost vaccination clinics and public education programs. Almost all of the cities and towns in Contra Costa contract with the County for these services.

DISCUSSION

The last agreement with the County for animal services was executed in July 2005. For the last several years, the City Managers in the County have been meeting with County Animal Services to discuss the quality, quantity and cost of animal control services. Over the last several years, the costs for animal control have been increasing at the same time as services

Subject: Adopt a Resolution of the City Council of the City of Clayton Approving an Interagency Agreement with Contra Costa County Animal Services Department for Animal Control Services and Authorizing the City Manager to Execute the Agreement
Date: June 7, 2022
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have been reduced. For example, Animal Services is no longer routinely picking up deceased wild animals from private property. Although this was not a legally required service, it had historically been provided by Animal Services to property owners at no cost. It is now available on a fee-per-service basis.

Animal Services has also reduced service hours and eliminated on-call personnel at night.

The proposed Agreement is for an initial two-year term with a provision to automatically renew for successive three-year terms, with a 90-day cancellation notice period. The agreement provides for an annual meeting between the City and Animal Services staff to discuss the agreement, issues and any potential updates. It continues the practice of the County providing quarterly statistical reports on services rendered within the City. While the costs of the agreement have been rising, there are no viable alternatives to contracting with the County for these required services.

The new agreement does provide more detail regarding the services to be provided by the County specifically by:

- Detailing specific services provided under the agreement for all areas of operation;
- Creating accountability by listing target response times for each activity type;
- Defining what is covered under deceased animal services;
- Describing what services are not included under the agreement; and
- Codifying performance reporting within the agreement.

FINANCIAL IMPACT

The updated agreement includes a defined fee structure for FY2022/23 and FY2023/24 which converts to a formula-based fee structure that will commence beginning in FY2024/25. The proposed fees are as follows:

- FY2022/23 - \$7.97 per capita (population as of January 2022). This will result in an increase of approximately \$15,000 (20%) over the current year and is included as a cost in the Proposed FY2022/23 budget.
- FY2023/24 - \$9.11 per capita (14%) (population as of January 2023).
- FY2024/25 and beyond – per capita formula taking into account the County's budgeted cost to provide Animal Services throughout the County, net of fees and the County's General Fund contribution, divided by population.

After each year, the County will reconcile actual costs against budget and any cost savings will be applied to the following fiscal year.

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Date: June 7, 2022

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It should be noted that the costs for these services have been rising more rapidly than cost-of-living over the last several years, reflecting the County's experience with increased costs to provide the service.

Attachment:1: Resolution

Attachment 2: Interagency Agreement with Contra Costa County Animal Services Department

Attachment 3: Clayton Summary Sheet

Attachment 4: Animal Services Brochure

RESOLUTION NO. ##-2022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAYTON APPROVING AN INTERAGENCY AGREEMENT WITH THE CONTRA COSTA COUNTY ANIMAL SERVICES DEPARTMENT FOR ANIMAL CONTROL SERVICES FOR AN INITIAL TWO-YEAR TERM IN AN AMOUNT NOT TO EXCEED \$200,000 OVER THE TWO-YEAR PERIOD, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, the City of Clayton currently contracts with the Contra Costa County Animal Services Department for animal control services for the City of Clayton through an interagency agreement; and

WHEREAS, the Animal Services Department has a demonstrated history of providing professional animal control services to the City since the City's incorporation and through an agreement that was last approved in 2005; and

WHEREAS, the Animal Services Department is especially suited to provide animal control services and is also doing so for most of the cities in Contra Costa County; and

WHEREAS, there is funding budgeted in the Fiscal Year 2022/23 budget for animal control services; and

WHEREAS, the Interagency Agreement would commence on July 1, 2022, providing a seamless transition and allowing for animal control services with the Contra Costa County Animal Services Department for a two (2) year term for a maximum total cost of \$200,000 with an automatic renewal for successive three (3) year periods and the Annual Fee in the initial term varies per fiscal year based on population with a formula specified for calculation of the Annual Fee in the renewal periods.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Clayton does hereby approve the Interagency Agreement between the City of Clayton and Contra Costa County Animal Services Department for animal control services for a Two (2) Year Initial Term, with an Automatic Renewal for Successive Three (3) Year Periods, pursuant to the City of Clayton Purchasing Policy.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute the Agreement in the form attached to the staff report, with minor revisions that may be approved by the City Manager and the City Attorney, and to execute any other necessary documents to effectuate the terms of the Agreement.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Clayton, California, at a regular public meeting thereof held on the 7th day of June, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CA

Peter Cloven, Mayor

ATTEST:

Janet Calderon, City Clerk

CITY-COUNTY ANIMAL SERVICES AGREEMENT

The County of Contra Costa, a political subdivision of the State of California ("County"), and the City of Clayton, a municipal corporation in the County ("City"), enter into this City-County Animal Services Agreement ("Agreement") effective as of July 1, 2022 ("Effective Date").

1. **Authority.** The City has adopted by reference Division 416 of the Contra Costa County Ordinance Code (hereafter "Division 416") governing animals. Division 416 establishes requirements and procedures for animal control by the County's Animal Services Department. This Agreement is entered into to memorialize the County's provision of Animal Services and enforcement of Division 416 within the City as provided in Section 416-4.208, and as authorized by California Government Code section 51301.
2. **Enforcement Duties and Personnel.** The County will enforce Division 416 within the City's boundaries. The City hereby designates and appoints the County's Animal Services Director and his or her staff as public officers of the City for the purposes of this Agreement and enforcing and carrying out its provisions.
3. **Scope of Services.**
 - a. In addition to enforcing Division 416, the County will provide to the City the Field Services, Shelter Services, and Deceased Animal Services described in this Agreement (collectively, "Animal Services") in the manner provided for in this Agreement. During periods of emergency (such as fire, earthquake, flooding, pandemic), it might not be possible to provide the Animal Services to the same extent and within the same time frames as during non-emergency times.
 - b. Calls made to the County for services that are not provided by the County pursuant to this Agreement will be referred back to the City in which the call was requested. In such a case, the City is responsible for determining the next appropriate action.
 - c. The County will provide Animal Services within the City's boundaries in accordance with all applicable federal, state, and local laws, including the Ordinance Code.
4. **Definitions.**
 - a. "Critically Sick or Injured Animals" means those animals that have life-threatening conditions.
 - b. "Emergency Calls" means complaints of animal bites, potential rabies exposure, or attacks on humans or domestic animals that are in progress, or, when a bite or attack has occurred, where the animal remains an immediate threat to humans.
 - c. "Livestock" means a large domesticated agricultural animal, such as a

cow, bull, steer, horse, sheep, or other large agricultural animal.

- d. "Regular Field Services hours" means between 8:00 am and 9:00 pm each day of the week, including Saturdays and Sundays.

5. **Field Services.** The County will provide the following services (collectively, "Field Services") within the City upon a request from a City resident or person within the boundaries of the City.

- a. Pick up and attempt to return to their owners domesticated animals that are found "at large," to the extent possible without impoundment by relying on the animal's identification, including dogs, trapped, injured, or sick cats, and other small, domesticated animals, including rabbits, chickens, turkey, geese, and ducks, but excluding wildlife, such as deer, mountain lions, opossums, wild turkeys, raccoons, skunks or squirrels unless a rabies exposure has occurred.
- b. Investigate complaints of animal bites, rabies exposure and attacks to humans or domestic animals, including documenting the incident, interviewing witnesses, quarantining animals, preparing and transporting animals for rabies testing, and investigating any alleged violations of a quarantine order.
- c. Enforce provisions governing potentially dangerous and dangerous animals, including but not limited to investigating complaints, designating animals, impounding animals, conducting hearings, and issuing permits for animals designated dangerous or potentially dangerous.
- d. Enforce provisions governing barking dogs and other noisy animals, including but not limited to conducting hearings.
- e. Respond during regular business hours to police or fire department calls for assistance regarding animal-related issues. The County may provide after-hours warrant support to the City with advance notice, if County Animal Services personnel are available and willing to volunteer for the assignment, and provided the City pays additional fees sufficient to cover the County's actual costs.
- f. Investigate, cite, impound, and seek resolution of complaints regarding potential mistreatment of domestic animals by their owners.

6. **Response Times for Field Services.**

- a. The County will attempt to respond to requests for Field Services during the hours and within the times specified in this section. The County shall maintain records of its response times to calls for Field Services.
 - i. Priority 1 calls are Emergency Calls, which are calls for assistance from police or fire personnel and calls regarding rabies exposure, dangerous animals, and Critically Sick or Injured Animals.
 - 1. The County will respond to Priority 1, 2, and 3 calls between 8:00 AM and 9:00 PM, seven (7) days per week, including

holidays.

2. For ninety-five percent (95%) of responses to Priority 1 calls, County personnel will attempt to arrive on the scene within two (2) hours from the time when the call for service is received by County staff.
- ii. Priority 2 calls are calls to pick up animals that were at large but have since been confined at a location within the County, and calls regarding urgent, animal-related requests for assistance not involving Critically Sick or Injured Animals.
 1. The County will respond to Priority 2 calls during regular Field Services hours.
 2. For eighty percent (80%) of responses to Priority 2 calls received during regular Field Services hours, County personnel will attempt to arrive on the scene within 12 hours from the time the call for service is received by County staff.
 3. The County will respond to Priority 2 calls received outside of regular Field Services hours no later than 7:00 pm on the next day.
 4. The County may respond to Priority 2 calls by taking a report by phone or by contacting parties and witnesses at the scene.
- iii. Priority 3 calls are all other calls, such as calls regarding animals at large, animals causing a nuisance, and dead animals.
 1. The County will respond to Priority 3 calls during regular Field Services hours.
 2. For sixty-five percent (65%) of responses to Priority 3 calls received during regular Field Services hours, County personnel will attempt to arrive on the scene within 24 hours from the time the call for service is received by County staff.
 3. The County will respond to calls received outside of regular Field Services hours on the next day.
 4. The County will respond to Priority 3 calls only after the County has responded to all then-outstanding Priority 1 and Priority 2 calls.
 5. The County may respond to Priority 3 calls by taking a report by phone or by contacting parties and witnesses at the scene.

7. **Shelter Services.**

- a. The County will provide the following services to City residents ("Shelter Services"):
 - i. Impound and shelter lost or stray dogs, injured/sick, lost or endangered community cats, and other small, domesticated

animals that are brought to the shelter by County staff, residents of the County or cities that have contracts with the County for the provision of Animal Services. A community cat is considered endangered if it is in imminent risk of being killed, poisoned, or injured but not if, due to being at large, it is at risk of starvation, being attacked by another animal, or hit by an automobile. Orphaned kittens that cannot survive without human intervention are also considered endangered.

- ii. Impound and quarantine biting animals.
 - iii. Provide rabies testing of animals suspected of infection.
 - iv. Provide for reclamation of abandoned, lost or stray domestic animals.
 - v. Provide onsite services to the public at the County's Martinez shelter for the following: search for lost animals, reclaim animals, adopt animals, answer inquiries regarding animals, accept complaints regarding animals, provide vaccines and spay/neuter services for a small fee, conduct humane education programs, and license animals onsite or online.
 - vi. Provide care for sheltered animals based on the California Veterinary Board Guidelines for Standards of Care in Animal Shelters published by the Association of Shelter Veterinarians.
 - vii. Provide services as required by the California Penal Code Section 597.1 and other laws governing shelters for animal care, treatment, holding periods, placements, and dispositions.
- b. Medical Services. As part of the Shelter Services, the County will provide the following medical services ("Medical Services"):
- i. The County will provide veterinarian services twenty-four (24) hours per day through partnerships with emergency vets to treat injured or sick impounded animals.
 - ii. If an animal's condition requires immediate treatment outside of the County shelter's regular business hours or when no veterinarian is on staff at the County's shelter, then County Animal Services Department officers or Good Samaritans may take the animal to any emergency veterinarian clinic/hospital that is under contract with the County to provide emergency veterinary services (as posted on the County shelter's doors and on the County's Animal Services Department's website).
 - iii. The County will monitor animals on a rabies virus quarantine.
 - iv. The County will conduct a minimum of one vaccine clinic per month and maintain a spay and neuter clinic in Martinez, which for a fee paid by the animal's owner will provide vaccine and spay/neuter services for County residents' dogs and cats. The fee will be

approved by the County Board of Supervisors and published on the County Animal Services Department fee schedule.

- v. Provide rabies control information free of charge to the public.
- vi. The County will provide emergency veterinary services in accordance with Section 597(f) of the California Penal Code.
- c. Shelter Services Hours
 - i. The Martinez shelter will be open to the public for a minimum of 30 hours per week, 5 days per week, 6 hours per day, including one weekend day each week except during weeks that are shortened by a County holiday.
 - ii. The Martinez Shelter will be closed on designated County holidays and one day per year dedicated to in-house staff training.
- 8. **Deceased Animal Services.** The County will provide the following services within the City in response to calls regarding deceased animals during regular Field Services hours:
 - a. Pick up deceased domestic animals, wildlife, and livestock from public property.
 - b. With property owners' consent, pick up deceased domestic or wild animals from private property for a fee based on the Department's fee schedule paid directly to the County Animal Services Department by the property owner or reporting party.
 - c. Identify and notify the owner of deceased animals, whenever possible.
 - d. Dispose of the body of any deceased animal picked up by the County.
- 9. **Excluded Services.** The County will not provide the following services to the City under this Agreement:
 - a. Respond to requests for removal of live or deceased marine animals and disposal of deceased marine animals.
 - b. Pick up and transport wildlife, including baby birds.
 - c. Pick up live animals for surrender. The County may, at its discretion, accept live animals belonging to County residents for surrender at the Martinez shelter and charge a fee to the animal owner or property owner as part of its regular operations.
 - d. Respond to pest control issues (i.e., infestations, perceived or real, of squirrels, rats, mice, insects, gophers, wasps, bees, spiders, or other pests).
 - e. Respond to calls regarding live, sick and injured raccoons, opossum, deer, mountain lions, coyotes, wild turkeys, wild pigs, peacocks, or other wildlife unless a rabies exposure has occurred. The County will refer calls regarding live wildlife to the California Department of Fish and Wildlife.

10. **Policies and Procedures.** All policies and procedures shall be developed with the goal of ensuring animal welfare, enhancing cost efficiency and quality of services provided to the contracted cities and unincorporated areas of Contra Costa County. They will be developed to reflect best practices in the industry for animal control and shelter animal care using the Guidelines for Standards of Care in Animal Shelters published by the Association of Shelter Veterinarians, ASPCA, the Humane Society of the United States, National Animal Control Association (NACA) and/or other currently accepted best practices for animal control and animal sheltering.
11. **Performance and Activity Reports.** The County will deliver to the City within 14 days of the end of each quarter, an Animal Control and Results Report summarizing Animal Services provided by the County to the City during the previous quarter and including year-to-date data. This report will include the following information:
 - a. The total number of calls for service received by the County under this Agreement, identified by type of service and Priority level.
 - b. A response time report identifying response times by Priority level.
 - c. The outcomes for animals impounded, identified by City/County jurisdiction.
 - d. The number of calls for service received from City residents or persons within the City's boundaries.
 - e. A listing of dogs registered to City residents identified as potentially dangerous or dangerous (PDA/DA) that have a valid County-issued PDA/DA permit.
12. **Fees and Fines.** Pursuant to Food and Agricultural Code Section 30652, all fees and fines collected by the County for providing Animal Services to the City shall be deposited into the County Treasury and shall be used to meet the County's cost of providing Animal Services to the City.
13. **Annual Fee.**
 - a. In consideration for Services provided by the County to the City, and in addition to any fees and fines imposed on City residents, the City agrees to pay to the County the following amounts ("Annual Fee"):
 - i. For fiscal year 2022-2023, \$7.97 for each person residing within the City limits as of January 2022. For example, if the City's population is 50,000, the Annual Fee is \$398,500.
 - ii. For fiscal year 2023-2024, \$9.11 for each person residing within the City limits as of January 2023. For example, if the City's population is 50,000, the Annual Fee is \$455,500.
 - iii. For each fiscal year thereafter, the per capita rate for the Annual Fee shall be calculated using the following formula: (A) The County's budgeted cost to provide Animal Services throughout the

County in that fiscal year, minus the sum of animal licensing fees and user fees projected to be received from all County residents in that fiscal year, minus the budgeted County general fund contribution for that fiscal year, divided by (B) the sum of the population of the unincorporated area plus the population of all cities for which the County provides Animal Services. **For example**, if the budgeted cost to provide Animal Services throughout the County is \$12,640,000, the animal licensing and user fees projected to be received are \$1,620,00, the budgeted general fund contribution is \$4,112,000, and the population is 866,583, then the per capita Annual Fee would be \$7.97 $[(\$12,640,000 - \$1,620,000 - \$4,112,000) / 866,583]$. For a City with a population of 100,000, the total Annual Fee would be \$797,000.

- b. The City shall pay the Annual Fee to the County in four equal quarterly installments. Each installment shall be due on the first day of each fiscal quarter (i.e., July 1, October 1, January 1, and April 1). The City shall make the payment to the County Treasurer-Tax Collector, 625 Court Street, Martinez, CA 94553.
- c. The City shall pay the Annual Fee to the County regardless of the amount of any fees and fines collected by the County pursuant to Division 416.
- d. Each year, the County will prepare a reconciliation report of actual costs incurred by the County to provide Animal Services during the immediately preceding year to ensure the Annual Fee paid by the City covers only actual costs incurred to provide Animal Services. The reconciliation report will be completed and sent to the City in the month of August for each fiscal year. Any cost savings for that fiscal year will be applied to the following fiscal year.
- e. For purposes of calculating the Annual Fee, the County shall rely on the population figures reported by the California State Department of Finance E1 Population Estimates report as of January of each year.
- f. The County shall notify the City of the amount of the Annual Fee for the next fiscal year by March 1st of each year.

14. **Term; Termination.**

- a. The term of this Agreement begins on the Effective Date and continues for two (2) years. This Agreement shall automatically renew for successive three-year periods until either party terminates this Agreement by giving the other party 90 days advance written notice of termination.
- b. This Agreement shall automatically terminate if the County repeals Division 416 or if the City repeals its resolution incorporating and applying Division 416 within the City.

- c. The County may terminate this Agreement if the City fails to pay the Annual Fee by its due date by giving the City 30-days advance written notice.
 - d. The County agrees to meet jointly with all contracting city agencies annually during Quarter 2 of each fiscal year (i.e., October) to discuss potential revisions or updates through the Public Managers Association.
15. **Entire Agreement; Amendment.** This Agreement constitutes the entire agreement between the parties, and supersedes any prior agreement between the parties, with respect to the subject matter hereof. Any amendment to this Agreement must be in writing and approved by the Contra Costa County Board of Supervisors.
16. **Governing law; Venue.** This Agreement shall be governed by the laws of the State of California. Any dispute arising out of or related to this Agreement shall be brought in Contra Costa County Superior Court.
17. **Notices.** Any notice to be given to either of the parties in connection with this Agreement shall be sent by U.S. mail to the following address:

If to County:

Director, Animal Services
4800 Imhoff Place
Martinez, California 94553-4300

If to City:

The parties are signing this Agreement as of the Effective Date set forth above.

COUNTY

CITY

By: Beth Ward

Title: Animal Services Director

Date: _____

By: _____

Title: _____

Date: _____



Contra Costa Animal Services Agreement Fact Sheet

Summary

Contra Costa Animal Services (CCAS) is proud to present for your consideration an updated services agreement to provide animal services for the City of Clayton. The updated agreement and fee structure are the result of numerous meetings and touch points with city officials (predominantly City Managers and Police Chiefs) from each of our contract cities over the last few years. The agreement reflects the feedback that was provided to us through that process by the City Managers and Police Chiefs during individual meetings, regional meetings that included the County Supervisor that represents Clayton, as well as multiple presentations and listening sessions at the Public Managers Association and Police Chiefs Association. The updated agreement and fee structure clearly describes the services CCAS will provide to Clayton and defines a funding structure to ensure the Department is able to cover the costs of providing those services.

Services Defined

The current agreement, which has been in place since 2006, is approximately one page in length and provides little detail with regards to what specific services will be provided. The updated agreement provides much greater detail regarding service levels, including:

- Detailing specific services provided under the agreement for all areas of operation,
- Creating accountability by listing target response times for each activity type,
- Defining what is covered under deceased animal services,
- Describing which services are not included under the agreement, and
- Codifying performance reporting within the agreement.

Cost

The updated agreement includes a defined fee structure for FY 22/23 and FY 23/24, which converts to a formula-based fee structure that will commence in FY 24/25. The fee structure is as follows:

- For fiscal year 2022-2023, \$7.97 for each person residing within the City limits as of January 2022. For example, Clayton's population is 11,268. Therefore, Clayton's Annual Fee for FY 22/23 is \$89,806. For fiscal year 2023-2024, \$9.11 for each person residing within the City limits as of January 2023. For example, if Clayton's population remained the same (11,268), the Annual Fee will be \$102,651.
- For each fiscal year thereafter, the per capita rate for the Annual Fee shall be calculated using the following formula: (A) The County's budgeted cost to provide Animal Services throughout the County in that fiscal year, minus the sum of animal licensing fees and user fees projected to be received from all County residents in that fiscal year, minus the budgeted County general fund contribution for that fiscal year, divided by (B) the sum of the population of the unincorporated area plus the population of all cities for which the County provides Animal Services.
- Each year, the County will prepare a reconciliation report of actual costs incurred by the County to provide Animal Services during the preceding year.

Contra Costa Animal Services (CCAS) - Serving Our Community!

AGENCY SNAPSHOT



Martinez Shelter

A 38,000 sq. ft. facility to provide public services and house animals while they are in our care



Law Enforcement Unit

Field Service Officers that enforce state laws and local ordinances, investigate animal bites, attacks and crimes, and serve as our “boots on the ground” in your city



Animal Care Unit

A medical and husbandry team to provide basic daily care to the animals as well as any necessary medical care



Veterinary Team

A veterinary team to support our low-cost spay/neuter and vaccination clinics



Administrative Unit

An administrative team that manages our call center, dispatch services, administrative hearing processes, and assists the public in person, online, and by phone



Volunteer Unit

A core of more than 150 committed volunteers that perform vital tasks in and out of the shelter, including animal enrichment, adoptions and lost/found support

CCAS Serving Clayton

COST FOR ANIMAL SERVICES

Contra Costa Animal Services partners with the City of Clayton to provide animal services. The annual cost is established by a per capita rate the City pays based on current population. The cost for Animal Services in Clayton for Fiscal Year 2021/2022 is \$6.79 per capita.

COMPASSION IN ACTION

Public Safety Services

- Stray & Aggressive Animal Patrols (inc. Livestock)
- Animal Bite Investigations
- Quarantine of Dangerous Animals & Potential Rabies Suspects
- Animal Cruelty Investigations
- Impoundment & Sheltering of Stray/Sick/Injured Pets
- Pet Licensing & Enforcement
- Animal Noise Enforcement
- Deceased Animal Retrieval
- Enforcement of County Dangerous Animal Laws
- Enforcement of State & Local Animal Welfare Laws
- Assisting Local Agencies (Police, Fire, etc.) with Activity Calls
- 24/7 Dispatch Services

Community Services

- Shelter & Medical Support for Lost/Sick/Injured Pets
- Pet Adoptions (Martinez Shelter)
- Lost Pet Support & Return To Owner (RTO) Services
- Shelter & Care for Animals Displaced by Disaster
- Humane Education Programs
- Public Low-Cost Spay/Neuter Clinic
- Public Low-Cost Vaccination Clinic
- Community Clinics & Adoption Events
- Community Cat Trap-Neuter-Release (TNR) Program
- Customer Service Support
- Volunteer Program

For more information about our services, visit ccasd.org



4800 Imhoff Place
Martinez CA
Ph: 925-608-8400
www.ccasd.org

Just One Click Away!

Many of our services can be accessed via our website:

- View pets available for adoption
- Report lost or found pets
- Purchase a license for your pet
- Schedule a spay/neuter appointment
- Schedule a vaccination appointment
- Sign up to become a volunteer or foster
- Donate to the Animal Benefit Fund
- File an animal noise complaint
- Report deceased animals



All this and more at ccasd.org



See Our Animals

**declaring
June 14, 2022
as
"Otter Day"**

Whereas, the Dana Hills Swim Team (DHST) has embodied the character of Clayton for the past 45 years, with every parent volunteering and working side by side in an effort to develop and maintain a high-quality swim program with an emphasis on building self-esteem, camaraderie, good sportsmanship, and team spirit; and

Whereas, DHST is a recreation swim team that has enabled thousands of Clayton youth of all abilities to through four decades to have fond memories of summers with friends on the pool deck and at meets. DHST is non-profit organization led by countless volunteers and tireless and talented coaches; and

Whereas, the Dana Hills Swim Team was formed in 1977 as the Aquaducks consisting of 50 swimmers. During the 1986 season, the team was renamed as the Otters. By 1989, the team's roster had swelled to over 100 swimmers; and

Whereas, in 1990 under the leadership of Matt Mazzei and in partnership with the Dana Hills Homeowners Association, the team opened a new 25-yard, 8-lane pool in a gorgeous setting tucked beneath the majestic Mt. Diablo. It immediately transformed Dana Hills into one of the finest private swimming facilities in the County, that became home to over 250 swimmers from Clayton and surrounding cities who participate each year. Every year since 1995 Dana Hills hosts the Devil Mountain Pentathlon; an event which draws 1,000 swimmers to Clayton; and

Whereas, DHST participates annually in the Concord City Swim Meet, held in late July each year. DHST won the A Division for the first time in 1992. DHST has won Division A at the Concord City meet for the last 18 years, capturing the team's 25th City Meet Championship in 2021; and

Whereas, the Contra Costa County Swim Championships is the biggest meet of the year and features swimmers who achieve qualifying times. At the County meet, DHST competes against the best swimmers in the County and has been a perennial top 5 team throughout the last decade. DHST has 2 Division II championships from 1998 and 1999, placing second in Division I in 1995; and

Whereas, in 2021, the Dana Hills Swim Team under the leadership of Head Coach Nikki Palmer won Division 1 of the Contra Costa County Swim Championships for the first time!

NOW THEREFORE, I, Peter Cloven, Mayor, on behalf of the Clayton City Council, do hereby proclaim Tuesday, June 14, 2022, as "Otter Day" in the City of Clayton, and call upon our residents to do the same.



STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: REINA SCHWARTZ, CITY MANAGER
KATHERINE KORSAK, FINANCE DIRECTOR**

DATE: June 7, 2022

SUBJECT: Discuss and Approve Conceptual Framework for Allocation of Pandemic Recovery Reserve Funds

RECOMMENDATION

Discuss and approve a conceptual framework for allocation of Pandemic Recovery Reserve Funds.

BACKGROUND

On March 11, 2021, President Biden signed into law HR 1319, the American Rescue Plan Act of 2021 ("ARPA"), which provides a total of \$1.9 trillion in financial assistance to individuals, businesses, and state and local government agencies to assist in the economic recovery from the COVID-19 pandemic. ARPA included a provision entitled "Coronavirus State and Local Fiscal Recovery Funds" ("SLFRF") that includes \$350 billion in funding for state and local governments of which \$65 billion was dedicated to local government agencies. ARPA provided flexibility for each government to meet local needs in four areas: 1) supporting public health response to and economic impacts from the pandemic; 2) provide premium pay for essential workers; 3) replace lost public sector revenues; and 4) invest in water, wastewater and broadband infrastructure; and

The City is classified as a non-entitlement unit within the provisions of SLFRF and will receive a total of \$2,934,049, in federal relief funds divided in two equal payments (or "tranches") of approximately \$1,467,025. The City received its first payment in July 2021 and the second payment will be received on or before the same time this year.

In the fall of 2021, the City Council embarked on a process to identify investment opportunities of the one-time ARPA funds and approved an agreement with Management Partners to engage the community and provide an analysis of such investment opportunities for Council consideration. As a result of that outreach and analysis, the City Council has approved a series of programs related to COVID recovery.

The programs approved by the City Council have included appropriating the initial tranche of \$1,467,025 for the Clayton Cares program to provide relief to businesses and community members and related administrative expenses. Subsequently, in January 2022 the City Council reappropriated \$242,000 of these funds to provide one-time essential worker premium pay to City employees. Additionally, in March, the City Council approved the use of \$49,500 in ARPA funding for the purchase and implementation of a 3-year license of the ClearGov budget software platform.

In response to the US Treasury Department's Final Rule governing the use of SLFRF funds, the City Council elected to assign all of its SLFRF funding to the category of Revenue Replacement resulting in a transfer in of the ARPA funding amount to the General Fund. This also had the result of simplifying and streamlining the reporting and auditing requirements for these federal funds. The replenishment/inflow of these one-time revenues in the General Fund then allowed the City Council to designate the resulting unanticipated surplus from these funds into a "Pandemic Recovery Reserve Fund" (Fund 111) which captures the ultimate uses of the ARPA funds.

DISCUSSION

To date programs funded through the Pandemic Recovery Reserve include:

- Clayton Cares program grants (\$1,025,500);
- Administrative costs (\$150,025);
- One-time premium pay for essential workers (\$242,000); and
- Purchase of a 3-year license of the ClearGov budget software (\$49,500).

Of these \$1,467,025 appropriations approved, it is anticipated that \$1,087,632 will be spent by year end FY2021/22. This will leave a balance of \$381,960. Combined with the second tranche of funding in the amount of \$1,467,024 that will be received in July 2022, the City Council has a total of \$1,848,984 to allocate going forward. Within the context of the Proposed FY2022/23 Budget, staff is recommending that up to \$400,000 be spent from the Pandemic Recovery Reserve for critical needs and to help stabilize the General Fund for FY2022/23. If approved, that would leave the City Council \$1,452,416 for further appropriation. It is also recommended to reserve 20% (\$586,810) of the total grant funds to be able to revisit and assess future needs of the City. This 20% \$586,810 would be designated as "restricted" in fund 111. This would leave \$865,606 in unassigned funds for the City Council to be able to allocate at a future date.

At the Council Budget/Audit Committee meeting on May 23, 2022, the Committee asked that a report be brought back to discuss allocation categories and/or priorities overall for ARPA/Pandemic Recovery Reserve spending to allow the budget requests to be put in context with other spending options and needs.

Since the City Council now has significant flexibility in allocating Pandemic Recovery Reserve Funds, it is helpful to think about categories of potential spending and assigning priority to those categories. Staff recommends that the Council consider the following broad categories for spending as a first level of decision-making regarding future use of Pandemic Recovery Reserve funds.

Category	Examples	Priority
Budget Stabilization	<ul style="list-style-type: none"> <i>Potential use of Pandemic Recovery Reserve funds for annual budget stabilization FY2022/23 (possibly \$130,000), FY2023/24 and FY2024/25 – pending a potential ballot measure in November 2024; could be approximately \$150,000 - \$200,000 per year</i> 	
Organizational Efficiency Investments to improve operational efficiency and effectiveness	<ul style="list-style-type: none"> <i>1-year limited term Senior Accountant position to finish follow-up to audit and develop more robust financial systems (\$150,000 recommended for FY2022/23)</i> <i>Software and services to digitize and implement electronic document management for records management (\$35,000 recommended for FY2022/23)</i> <i>Increased IT support for better leveraging of technology and cybersecurity. (\$50,000 recommended for FY2022/23)</i> Development & implementation of a comprehensive Asset Management system 	
Infrastructure & Equipment Investments in construction, purchase and/or installation of physical improvements	<ul style="list-style-type: none"> Energy efficiency projects Water efficiency projects Accelerate replacement of non-police vehicles that are costly to maintain Renovate turf areas at Clayton Community Park Replace carpet and re-paint City Hall Replace the carpet at the Library Obtain a key card system for City Hall to increase building safety, have personalized access levels, create safety audits, and have capacity for employee activity logs. 	
Direct Community Support Direct financial support to households and/or businesses	<ul style="list-style-type: none"> Extension of the Clayton Cares grant program Funding for fee subsidies for resident use of facilities (beyond that already provided) 	
Communication and Community Engagement	<ul style="list-style-type: none"> Revamp or replace City website Better online payment mechanisms New telephone system that allows call forwarding and has improved technology for improvement in responding to residents. 	
Recruitment/Retention	<ul style="list-style-type: none"> Fund a comprehensive compensation review and job classification study. Fund an organizational audit, assessment, or scan 	

FISCAL IMPACT

The ultimate fiscal impact will depend on the City Council's decisions regarding priorities for use of Pandemic Recovery Reserve funds, as well as the timing of those uses. Those items in bold and italic in the table above are staff priorities for operational and financial needs of the City to stabilize the FY2022/23 fiscal year budget and ensure best practices are being met.

A summary of the recommended uses of Pandemic Recovery Reserve Funds for FY2022/23 is shown below.

Budget Stabilization (3 Major Items that contribute to this)

Replenish Fund 502 CERF for Police Vehicle Replacement	\$70,000
Increased Insurance Costs	\$55,000
Replenish Shortfall in Fund 214 Neighborhood Streetlights	\$20,000
Savings in other areas like recruitment and PERS Normal Costs	\$(15,000)
Total Transfer from Fund 111 for FY23 Budget Stabilization	\$130,000

Unmet needs that City Staff Recommends to Use in FY23

Full Time Senior Accountant Limited One Year Term	\$150,000
Software and Services to Digitize Records	\$35,000
Increased IT Support for cybersecurity	\$50,000
Other needs as City Council approves	\$35,000
	\$270,000

Total Recommended to Use from Pandemic Recovery Reserve Fund in FY23

	\$400,000
--	------------------

Fund 111 Pandemic Recovery Reserve Summary:

Projected Fund Balance at beginning of FY23	\$382,392
Revenue in FY23	\$1,470,024
Proposed Expenditures in FY23	\$(400,000)
Proposed TOTAL Ending Fund Balance FY23*	\$1,452,416

*Reserve 20% of the total Pandemic Reserve as "restricted for future uses"	\$586,810
*Proposed unrestricted fund balance at end of FY23	\$865,606



STAFF REPORT

TO: HONORABLE CITY COUNCIL MEMBERS

FROM: Katherine Korsak, Finance Director
Reina Schwartz, City Manager

MEETING DATE: June 7, 2022

SUBJECT: Workshop for Fiscal Year 2022/23 Draft Budget and Direction to Staff

The City budget process has typically included a Council subcommittee review then introduction at a public meeting in June then adoption at a second public meeting in June. This report is to provide the City Council an overview of the proposed budget for FY2022/23 and request direction to staff on any potential adjustments.

Total General Fund operating revenues for the FY 2022/23 proposed budget are \$6,850,320 including the transfer in of ARPA funding. Without ARPA funding, the total General Fund proposed revenues are \$5,384,771, a \$199,321 or 3.8% increase over FY2021/22. General Fund operating expenditures are proposed at \$6,957,459 including ARPA and \$5,490,435 absent the ARPA funding. This represents an increase of \$312,950 or 6% over FY2021/22. This initial draft base budget for FY2022/23 would result in a deficit of **\$107,139** absent strategies to balance the budget. In addition to the financial challenge in the General Fund, the city's Street Light Assessment District is anticipated to need a subsidy of \$20,403 for FY2022/23 just to maintain the basic services in the district. If this amount is added to the General Fund deficit amount, the likely amount needed for funding is: \$127,542. The Proposed Budget includes strategies to address the potential deficit and result in a balanced budget.

Revenues. For FY 2022/23, the proposed budget has been prepared with revenue estimates based on input from HdL Companies, who assist the City (and many other cities) in tax revenue estimates, and in consultation with the Contra Costa County Tax Collector and Controller/Auditor offices. The largest revenue sources of Property Taxes and Property Tax In-Lieu of VLF are both estimated to grow significantly, largely due to the increases in home values and turnover/sales of homes resulting in higher assessed values. Sales tax revenues, however, are not faring as well, and are estimated to come in slightly below the prior year's budget. Overall tax revenue is projected to grow by about 6% and all General Fund revenue sources by 3.8%.

Expenditures. The single most significant factor in overall expenditure growth is salaries; labor costs represent nearly 70 percent of the General Fund budget. This is true even though Clayton salaries lag significantly behind comparable small cities in Contra Costa and Alameda counties. Having salaries so far below the comparable market limits the City's ability to recruit and retain adequate talent which leads to nearly continual organizational disruption. The disruption is costly in its own right and damaging to employee morale. Labor cost increases in the budget are the result of the negotiated 4% COLA for Police Officers Association employees, a proposed 3% COLA for unrepresented miscellaneous employees, and increases in health care costs and required contributions to PERS

toward the City's Unfunded Accrued Liability (UAL). A table showing the major General Fund expenditure changes is attached (as well as being included in the overall attached Proposed Budget).

Special Funds. Of the various special restricted funds, there are three – the Geological Hazard Abatement District [GHAD] (Fund 212), Neighborhood Street Lights (Fund 214), and Stormwater (Fund 216) which have potential fund balance issues within the next few years. Each of these have declining fund balances and are forecast that they may not have sufficient revenues to cover future costs. Increases in revenues would then be needed to maintain the services these funds provide. Any revenue increases may be subject to Proposition 218 majority protest, a 50% plus on if a general revenue measure; or if a special revenue measure a voter approved 2/3 approval.

Without sufficient special fund revenue, the City's General Fund would need to subsidize these special purpose funds, and which would place increased pressure to reduce other General Fund operations. In FY2022/23, the Street Light Fund in fact cannot cover all of the costs typically assigned to that budget function. This will result in the need to fund approximately \$20,403 from the General Fund (which is already predicted to end the year in a deficit absent additional actions) or from ARPA or other reserves.

The Landscape Maintenance District Budget and Grove Park budgets are projected to have the annual CPI increase of 3% as stipulated in the ballot measures. Both funds have sufficient revenue and fund balances to address various operational and capital needs.

Budget/Audit Committee Review

On May 23, 2022, the City Council's Budget/Audit Committee consisting of Vice Mayor Tillman and Councilmember Jeff Wan met to review the Proposed Budget. Committee comments and suggestions included:

- Consider potential leasing options for police and other vehicles to determine if there would be cost savings. Also consider delaying the annual contribution to vehicle replacement or funding from Pandemic Recovery Reserve.
- Conduct a more detailed analysis of fee structures and amounts to improve efficiencies and cost recovery.
- Consider evaluating the value of the City's membership in various regional and state-wide organizations.
- Support for a 3% COLA for the City's miscellaneous employees.
- Consider eliminating or reducing City Council and Planning Commission stipends.
- Pursue increased community engagement.
- Related to the Pandemic Recovery Reserve – bring forward a framework for evaluating these funds in a more comprehensive way. Additionally, strategically use Pandemic Recovery Reserve funds but also consider minimizing the use of Pandemic Recovery Reserve for budget stabilization where possible.
- Acknowledged that the budget deficit to be resolved for FY2022/23 is reflective of the underlying structural deficit in the City's budget.

Ultimately the Committee recommended forwarding the Proposed Budget to the full Council for a more comprehensive discussion and decisions.

Attached is a draft of the City's Proposed FY2022/23 Budget. It is also available as a digital interactive book at: <https://cleargov.com/california/contra-costa/city/clayton>

It should be noted that, as discussed in several previous meetings, the long-term projections for the City show that there is a structural gap between ongoing revenues and ongoing expenses. Furthermore, since historically we have seen that revenues are growing more slowly than expenditures, it will be imperative for the City to spend time over the coming months on developing a long-term budget balancing strategy.

Attachments:

1. Summary of Proposed Increases and Unmet Needs
2. Draft FY2022/23 Proposed Budget



City of Clayton

City of Clayton Fiscal Year 2022/23 Budget



Proposed Version

Last updated 06/04/22



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BUDGET OVERVIEW



Proposed Budget Changes

The Proposed Budget for FY2022/23 reflects cost increases in a number of areas. The most significant changes are summarized in the table below.

Major Budget Changes

Budget Item	Increased Cost	Reduced Cost	Net	Comments
POA COLA	\$43,218			Already negotiated agreement for 4%
Health Care Premiums	\$12,390			Anticipate increased costs of at least 5%
Insurance (MPA)	\$53,823			Insurance premium amounts for FY2022/23 from MPA
PERS Unfunded Liability	\$46,265			Per PERS Actuarial Report
Dispatch	\$15,388			Contract with Concord for 5% increase
Animal Care	\$14,180			Contract with CC County; reflects increased costs.
Electric/Gas	\$11,480			Anticipated increases in electric costs
Election	\$20,000			Every other year.
Required Actuarial Reports	\$11,500			GASB 68 and GASB 75 reports.
Legal Services	\$5,820			Agreement with BBK has CPI escalator (5% for FY23)
COLA Miscellaneous Empl	\$55,820			Proposed 3% COLA for Miscellaneous Employees
Engineering Services	\$28,949			Reflects minor increase in hourly costs and an increase in work hours.
Capital Equip Replacement	\$10,000			Reflects increased costs for Police vehicles
IT support for Council Meetings	\$7,400			Additional support needed for hybrid meetings.
PD Radio Lease Payment	\$35,000			Transfer from Rainy Day Fund shown in Revenues; no net General Fund Cost
Add 0.2 FTE Assistant Planner	\$21,000			Needed to address workload increases
Other changes		(\$20,902)		
PERS Normal cost		(\$20,607)		This reflects the impact of turnover, both in terms of lower salaries as well as an increasing percentage of the workforce covered under PEPRA rather than Classic PERS formulas.
Recruitment		(\$24,850)		Less need for recruitment expense with department head positions filled.
Water		(\$23,585)		Appears to have been over-budgeted in the past. Adjusted to better reflect actual experience, plus an anticipated increase in rates due to the drought.
Totals	\$392,683	(\$79,733)		
Net Total			\$321,950	

When total proposed costs are compared to total proposed revenues (which are projected to have an increase (other than ARPA funding) of \$199,321, the General Fund shows a net deficit of **\$107,139**.

Additionally, the Neighborhood Streetlight Maintenance District will exhaust its reserves this upcoming fiscal year and will require a subsidy of \$20,403 in FY2022/23 in order to maintain services. To the extent that this cost would revert to the General Fund absent any other action, the initial deficit is **\$127,542**.

To address this shortfall the following recommendations are made:

- Delay for one year the General Fund contribution for police vehicle replacement saving \$70,000. A replacement vehicle can still be purchased in FY2022/23 from the existing fund balance in the Capital Equipment Replacement Fund (CERF - Fund 502). That will significantly reduce the existing fund balance in that fund which will need to be made up in future years. This expense could also be funded through Pandemic Recovery Reserve Funds if desired. In either case, this is a one-time fix to an ongoing expense.
- Use Pandemic Recovery Reserve in the amount of \$57,542 to stabilize the budget while allowing needed expenditure increases to be incorporated.

Other options that could be considered to eliminate the use of \$57,542 in Pandemic Recovery Reserve Funds to balance the budget:

- Cap City Engineer costs at \$12,000 per month retainer - \$12,000
- Reduce or eliminate Council and Planning Commission Stipends - up to \$40,000 (Identified at Budget/Audit Committee meeting of May 23, 2022)
- Eliminate COLA for Miscellaneous employees - \$55,820
- Roll back City Manager 3% salary increase (was effective 12/14/2021) - \$7,650 (Recommended if COLA for Miscellaneous is not adopted)



Ultimately, it is recommended that Pandemic Recovery Reserve be used to cover the deficit anticipated for FY2022/23. Reductions in any of the identified areas would have significant negative consequences for City operations, community service and staff morale.

In addition to needing to address this anticipated shortfall, there are a number of other financial pressures that need to be addressed for the upcoming fiscal year, as summarized in the table below.

Budget Item	Increased Cost	Comments
Add 1.0 FTE Senior Accountant	\$150,000	Needed for continued accounting clean-up. Proposed as a one-year limited term position. Propose using ARPA funds for this one-year effort. Re-evaluate at year-end FY2022/23 as to future needs.
Additional IT Support	\$50,000	Estimated. Pending completion of IT Security Assessment in June. Recommend use of ARPA for this effort once the scope is defined.
Records Management/Digitizing	\$35,000	Rough estimate. No appropriation is requested until proposals are received. Recommend use of ARPA for this effort once defined.
Total	\$235,000	

Based on the needs described above, the following is recommended for use of Pandemic Recovery Reserve for FY2022/23:

Budget Stabilization (3 Major Items that contribute to this)	
Replenish Fund 502 CERF for Police Vehicle Replacement	\$ 70,000
Increased Insurance Costs	\$ 55,000
Replenish Shortfall in Fund 214 Neighborhood Streetlights	\$ 20,000
Savings in other areas like recruitment and PERS Normal Costs	\$ (15,000)
Total Transfer from Fund 111 for FY23 Budget Stabilization	\$ 130,000
Unmet needs that City Staff Recommends to Use in FY23	
Full Time Senior Accountant Limited One Year Term	\$ 150,000
Software and Services to Digitize Records	\$ 35,000
Increased IT Support for cybersecurity	\$ 50,000
Other needs as City Council approves	\$ 35,000
	\$ 270,000
Total Recommended to Use from Pandemic Recovery Reserve Fund in FY23	\$ 400,000
Fund 111 Pandemic Recovery Reserve Summary:	
Proposed Fund Balance at beginning of FY23	\$ 382,392
Revenue in FY23	\$ 1,470,024
Proposed Expenditures in FY23	\$ (400,000)
Proposed TOTAL Ending Fund Balance FY23*	\$ 1,452,416
*Reserve 20% of the total grant award as "restricted for future use"	\$ 586,810
*Proposed unrestricted fund balance available for appropriation	\$ 865,606



City of Clayton

City of Clayton Fiscal Year 2022/23 Budget



Proposed Version

Last updated 06/04/22



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PROPOSED BUDGET FY2022/23



Proposed Budget FY 2022/23

The City Council

Peter Cloven, Mayor

Letecia "Holly" Tillman, Vice-Mayor

Jeff Wan, Councilmember

Jim Diaz, Councilmember

Carl "CW" Wolfe, Councilmember

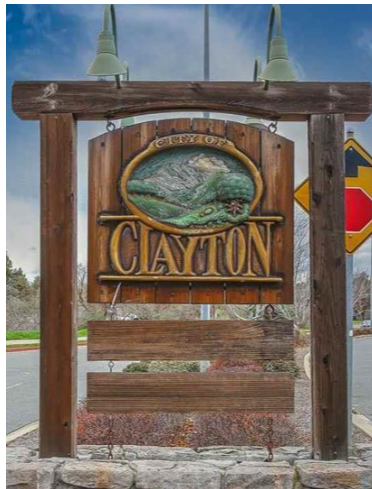
Recommended by:

Reina J. Schwartz, City Manager

Prepared and Presented by:

Reina J. Schwartz, City Manager

Katherine Korsak, Finance Director



City of Clayton
6000 Heritage Trail Drive
Clayton, CA 94517
www.claytonca.gov



BACKGROUND INFORMATION



Directory of Officials and Advisory Bodies

The City of Clayton operates under the Council-Manager form of government. Under this system, the City Council hires a professional City Manager who is responsible for translating council policy into action, as well as the daily administration and management of all City departments. The strength of the Council-Manager form of government lies in the political leadership of the City Council combined with the managerial expertise of the City Manager.

The City Council

Peter Cloven, Mayor

Letecia "Holly" Tillman, Vice-Mayor

Jeff Wan, Councilmember

Jim Diaz, Councilmember

Carl "CW" Wolfe, Councilmember

Commissions

Planning Commission

Committees

Trails and Landscape Committee

Appointed Officials and Department Heads

City Manager, Reina J. Schwartz

City Attorney (contract), Malathy Subramanian

Interim Chief of Police, Joseph Kreins

City Clerk/HR Manager, Janet Calderon

Finance Director, Katherine Korsak

City Treasurer, Hank Stratford

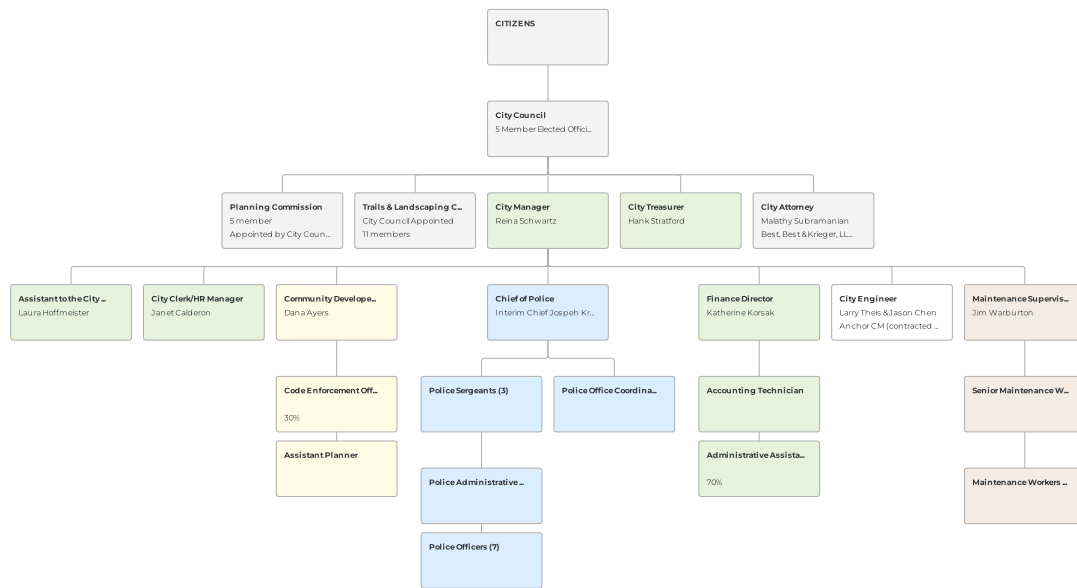
Community Development Director, Dana Ayers

City Engineer (contract), Larry Theis

Maintenance Supervisor, Jim Warburton



City of Clayton Organization Chart



Mission, Vision and Values

Mission

Enhance the City of Clayton by providing quality of service through:

Responsible Stewardship
Effective Collaboration
Continuous Progress

Our Vision

The City of Clayton organization will be recognized as a premier small city. Customer service will be our hallmark; organizational processes will be a model of efficiency and effectiveness; innovation will be commonplace; and excellence of work product will be the norm. The employees will enjoy their work environment, and each will be a valued and respected member in his or her field of work. All residents and the City Council will be proud of their City government.

Our Values

Excellence
Integrity
Respect
Teamwork

(Updated 2020)



Population Overview



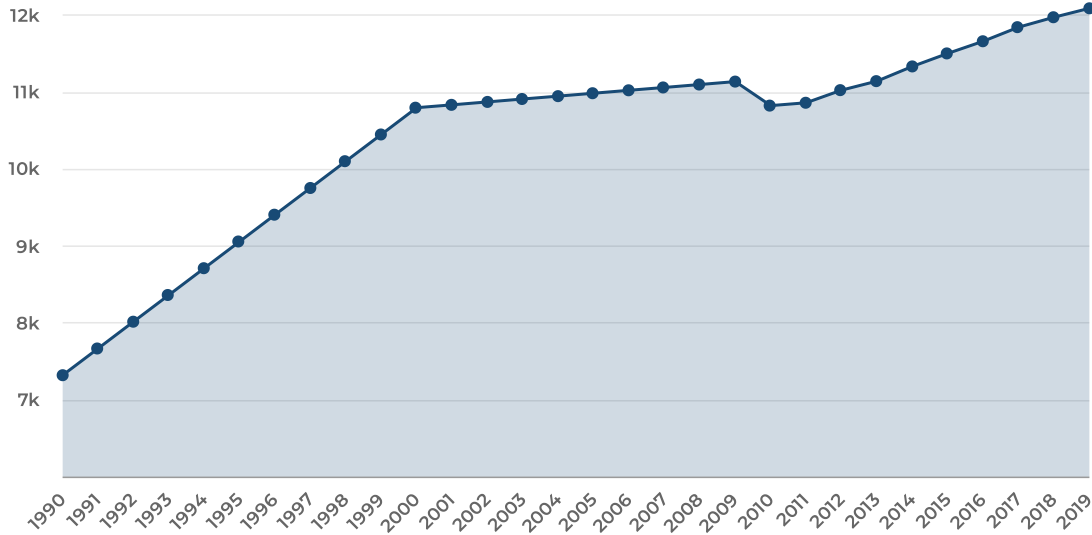
TOTAL POPULATION

12,083

▲ 1%
vs. 2018

GROWTH RANK

111 out of **483**
Municipalities in California



* Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census



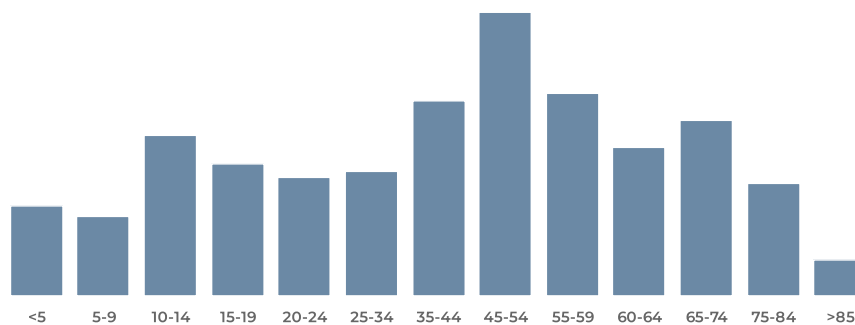
DAYTIME POPULATION

8,197

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

* Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

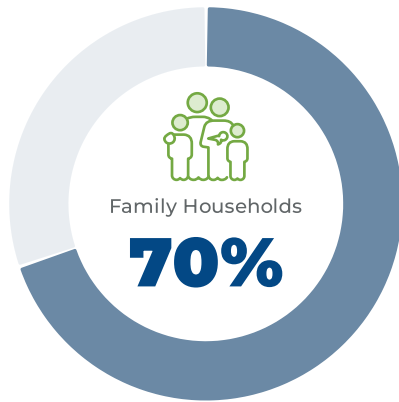
* Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census

Household Analysis

TOTAL HOUSEHOLDS

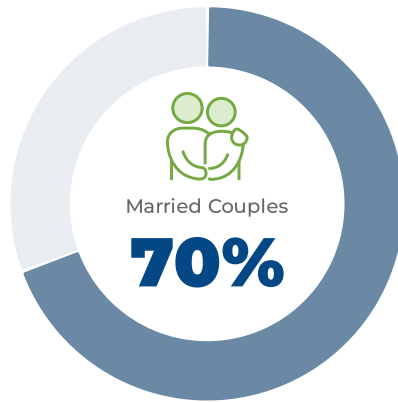
4,232

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



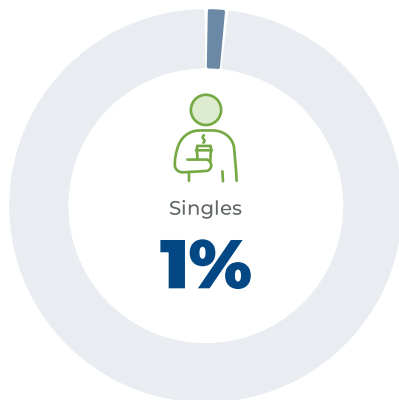
▲ 41%

higher than state average



▲ 40%

higher than state average



▼ 75%

lower than state average



▼ 6%

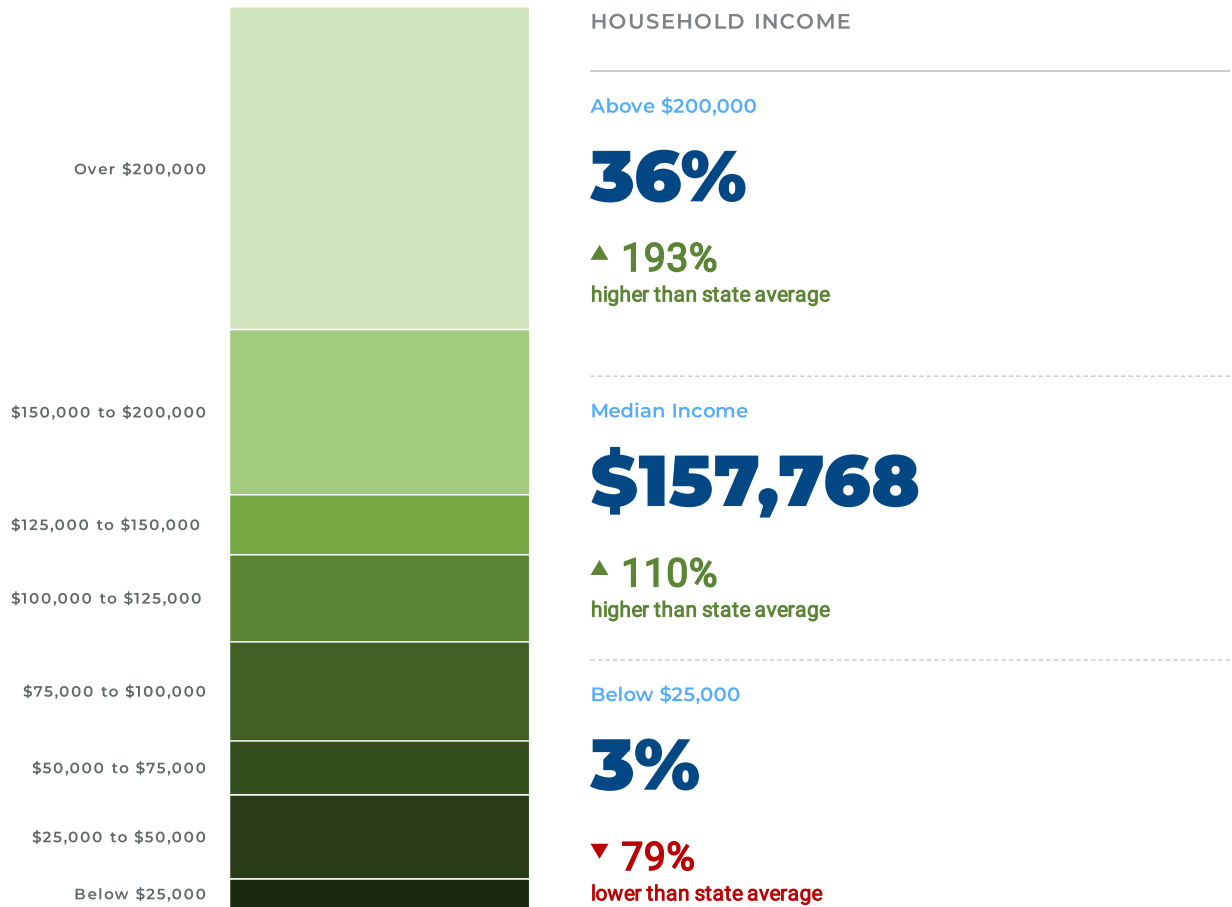
lower than state average

* Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census



Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.

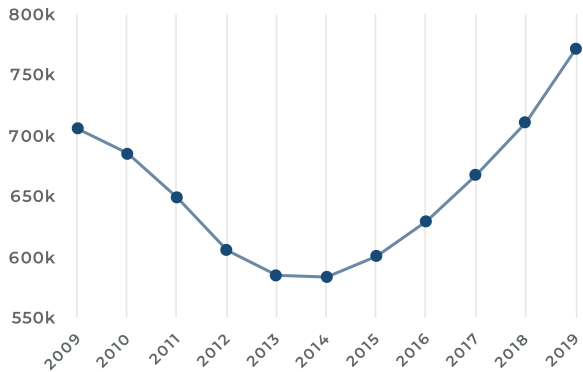


* Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census

Housing Overview



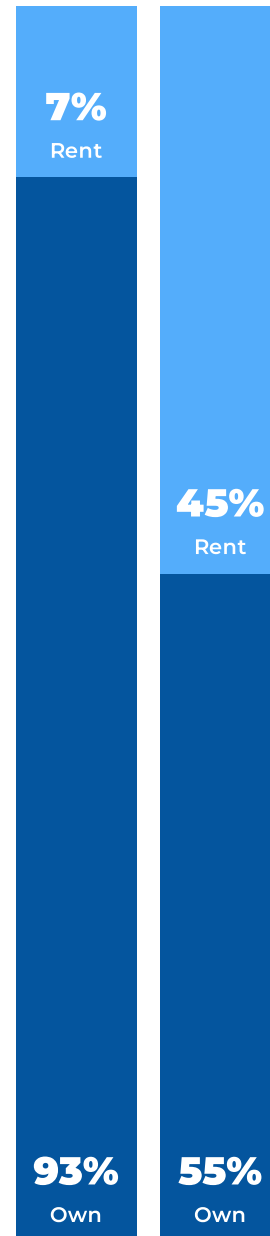
2019 MEDIAN HOME VALUE
\$771,400



* Data Source: 2019 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

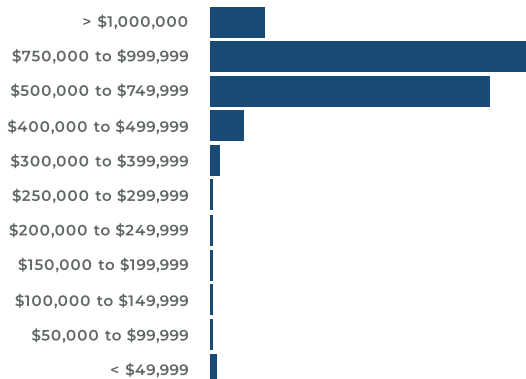
HOME OWNERS VS RENTERS

Clayton State Avg.



* Data Source: 2019 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

HOME VALUE DISTRIBUTION



* Data Source: 2019 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

History of Clayton

~

The Incorporation of Clayton

by Eldora Hoyer and Julie Pierce



A California voting record was established when ninety-one percent of Clayton's 364 registered voters approved incorporation of Contra Costa County's 13th city on March 3, 1964, in Endeavor Hall. Clayton residents wanted local control of planning and development. They worried about development quality and density and the commercial strip zoning racing their way. They did not oppose development, but after many futile hearings in Martinez and elsewhere, they wanted to retain the semi-rural ambience of the Upper Clayton Valley.

In 1959, some leading Clayton citizens discussed incorporating Clayton to retain its historic identity and rural atmosphere through local control of land use planning and zoning. They were Randall "Chubby" Humble, owner of the Pioneer Inn; George Murchio, land owner; M. F. Ohman, general manager of Pittsburg's Dow Chemical plant; Judge Wroy Renaghan; and Lawrence Wallace, real estate appraiser. Appointed to their committee were Henry White, Martinez Hospital administrator; Thomas Grundy, Eldora Hoyer and Robert Kuntz.

Although an initial incorporation attempt failed in 1960, when two quarry properties requested exclusion, the Clayton Revolution was rekindled in 1963 by an impending annexation that would divide the town and forever prevent incorporation of historic Clayton.

News of a cherry stem annexation using streets and the Clayton home of Concord's city attorney to access Cardinet Glen [the subdivision of homes near City Hall on Wallace and Cardinet] was seen in an obscure paragraph of the Oakland Tribune by Clayton's Nan Wallace on March 3, 1963, who alerted Clayton residents and formed an incorporation study committee.

To delay the Concord annexation long enough to explore alternatives, shocked Claytonians immediately filed notice of intention to begin incorporation proceedings. Many residents circulated petitions and Eldora had the honor of delivering the papers to the county offices in Martinez to place it on the ballot. James Conley walked house to house collecting contributions for election expenses and ended up with enough extra money to buy a flag for city meetings. This time, the proposed incorporation area excluded large properties whose owners, wanting Concord sewers, could be expected to withdraw their lands and defeat the attempt to bring incorporation to a vote. It was hoped that future residents would annex to Clayton later.

While exploring alternatives to incorporation, the Clayton Incorporation Committee managed to have the Concord annexation attempt withdrawn because of irregularities, but it seemed evident that annexation attempts would continue. Clayton residents decided to bring incorporation to a vote feeling that it must be done now or probably never.

At 8:00 pm on March 3, 1964, Sigrid Frank, a 69-year-old Clayton old-timer who was the poll inspector, stepped onto the front porch of Endeavor Hall, rang a brass bell, and in traditional style proclaimed, "Hear Ye! Hear Ye! Hear Ye! The polls are closed." The incorporation workers were tired but hopeful and euphoria built as the votes were tallied, with community "watchdogs" looking on. On top of the hill above town, Ken Byrd and Richard Hamb began ringing victory news across the valley with Clayton's old school bell. The community had successfully declared its independence on March 3, 1964 in that historic vote.

Clayton's first official meeting was March 18, 1964, when the council was sworn into office by Judge Wroy Renaghan with a large crowd in attendance. George Abbott and Al Liming drove to Sacramento to file the incorporation papers directly with the Secretary of State, to ensure prompt processing.

Maurice Huguette, Jr. was hired as city attorney and Marguerite Ellingson became the city's part-time clerk. Huguette was then the youngest city attorney in Contra Costa County.

Our inaugural Planning Commission consisted of Joe Wallace, chairman, Joe Swicegood, Beth Laurence, Charles Levine and Howard Sumerlin. William Walker, a professional accountant, was appointed the first City Treasurer. Clayton's city letterhead, still in use today, was designed in 1964 by Bob Hoyer with art by Ray Hare, a Clayton Valley High School art student.

Clayton's standing among other jurisdictions grew with its activity on county, district, and regional boards and commissions and in the League of California Cities. In 1966-67 Clayton's mayor chaired the Contra Costa Mayors' Conference, and Clayton's part-time clerk was Conference secretary. Clayton was represented at the 1967 National Mayors' Conference in Honolulu (at no expense to Clayton). Clayton councilmen and appointees filled many key roles and influenced regional decisions affecting Clayton.

On Clayton's first anniversary, the City received a resolution from the County Board of Supervisors commending the City on its first year and its efforts to comply with the wishes of its citizens in terms of community life, and for its forward-looking actions related to balanced development. The resolution noted that Clayton was incorporated to maintain a careful balance between progressive development and preservation of one of the most scenic landscapes in the central part of Contra Costa County.

Incorporation Facts:

- Election Day: March 3, 1964
- Number of Registered Voters in Clayton 364
- Number of Voters who cast ballots in election: 312
- Turnout 91% of Registered Voters cast ballots, the largest percentage in the history of California for a municipal election.
- Votes in Favor of Incorporation: 251
- Votes Against Incorporation: 61
- Clayton became the 13th City in Contra Costa County
- Results of Council Election: Robert Hoyer-183; Henry Wagner-179; George Abbott-151; David Cook-147; Alvin Liming-140; Clyde Baker-113; Richard Hamb-104; Kenneth Byrd-90; Jack Leue-68; Gloria Patten-56.
- City's First Treasurer: William Walker
- City's First Clerk: Marguerite Ellingson
- Police Services Contracted with the City of Concord
- Public Works/Engineering Services Contracted with County
- City Attorney Maurice Huguette, Jr.
- Population Approximately: 600
- Clayton City Limits consisted of ½ square mile
- City Boundaries: Clayton Road and Mt. Diablo Creek on the north, Marsh Creek Road on the east, Mitchell Canyon Road on the west and certain properties on the east.
- Assessed Land Valuation: \$1,200,000
- City's Budget: \$23,517.00
- Year-end Surplus: \$2,589.00



- Partial List of Expenses: City Attorney, \$2,000; City Clerk, \$1,500; Police Services, \$8,875.00; Accounting Services, \$250; Insurance and Bonding, \$425; Utilities, \$48; Telephone, \$160; Supplies, \$250; Rent, \$175.

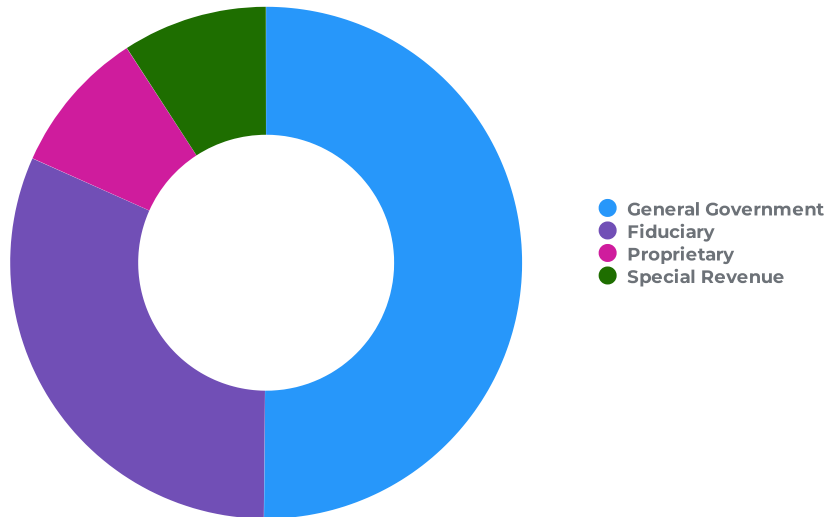
One year after incorporating, the City of Clayton was recognized by the Contra Costa County Board of Supervisors for their superb effort. In 1966, just two years following cityhood, Clayton hosted the Mayor's Conference. Robert Hoyer served the City of Clayton for 16 years, and chaired the Bay Area Air District in 1971 after being appointed in 1968 to the District.



Fund Structure

According to the Government Finance Officers Association (GFOA), fund accounting is used to meet the reporting objective of providing information as to whether resources were obtained and used in accordance with the budget and other finance related requirements by accounting for financial transactions and balances through several separate funds, each accounting for designated assets, liabilities and equity. The City of Clayton reviews our fund structures annually to ensure appropriate and relevant data is reflected in our financial reporting. Additionally, all new funds must be reviewed and approved by the City Council. Healthy fund balances are essential to making good long-term decisions for any government organization. Our funds are broken into four different types: General Government (General fund with 9 different departments and 2 reserve accounts), Proprietary (business-like activities), Fiduciary (held in trust) and Special Revenue Funds (used for specific projects or uses).

Fund Categories



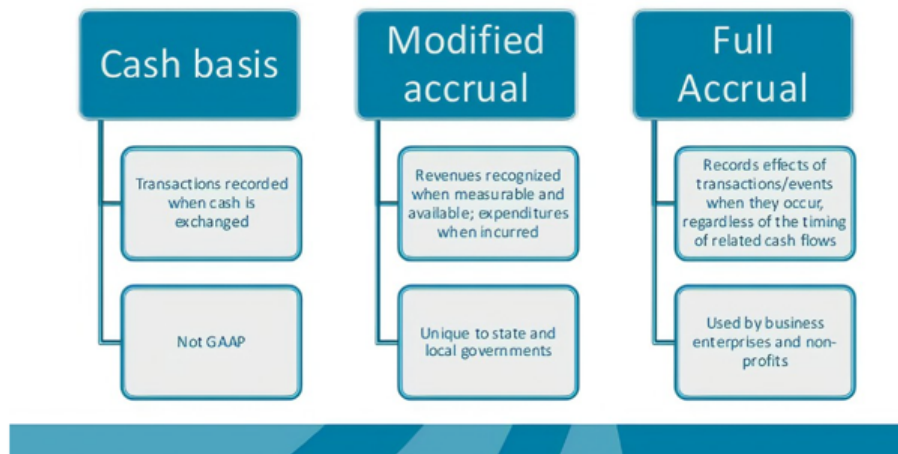
Basis of Budgeting

Basis of budgeting - the basis of accounting utilized throughout the budget process. The City of Clayton is required by law to pass an annual balanced budget.

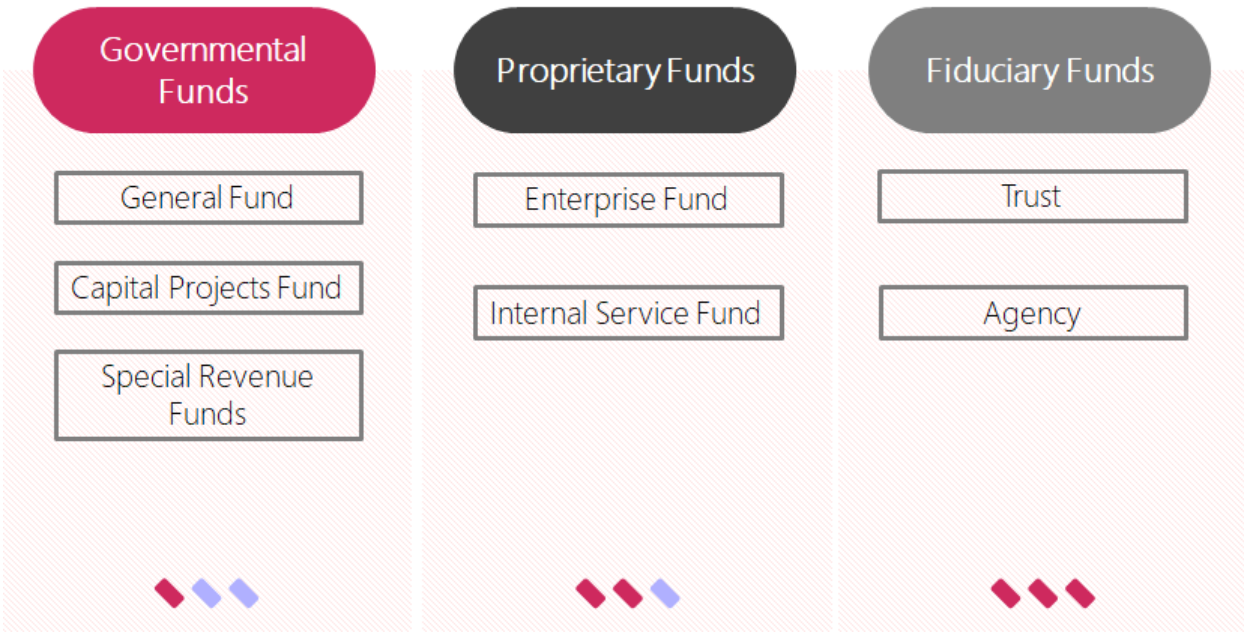


Basis of accounting - a term used to refer to when revenues and obligations are recognized in the accounts and reported in the financial statements. The City of Clayton's budgets for the General, Special Revenue, and Fiduciary funds are prepared on essentially the same as a modified accrual basis of accounting. This method is also used for the City's financial reporting and financial statements. Although the City of Clayton utilizes Modified Accrual that does not require budgeting for depreciation, the City still budgets for depreciation for Endeavor Hall, the main enterprise fund.

Basis of Accounting



Overall Financial Structure



BUDGET OVERVIEW



Budget Message



Transmittal

Honorable Mayor and City Council Members:

Through the annual budget process, the City of Clayton ensures the efficient and effective use of economic resources as well as establishes that the highest priorities are accomplished. Through the budget, the City Council sets the direction of the City. The budget is expected to keep in mind both the positive and negative events happening within the City of Clayton and how they affect our bottom line. This document gives the City Council an ability to allocate resources and establish priorities.

The Fiscal Year 2022/23 Budget is respectfully submitted to the City Council and to the residents of Clayton, California. This budget represents the City Council's commitment to strong financial management practices and a strategic plan for a sustainable future. This budget document has been a collaboration between the City Manager, Department Managers, City staff, and members of the Clayton City Council to be used as a tool to identify funding priorities, reflect the needs and desires of the community, and to guide management throughout the year by clearly setting forth the goals and objectives of the Council for the coming year. The broad goals that the City Council adopted for FY2022/23 were as follows:

- Pursue a structurally sustainable budget;
- Identify what it takes to support staff in terms of technology and tools to bring the City into the 21st century;
- Present a compliant Housing Element to HCD.

In general, there is little added to the Proposed Budget other than acknowledging the impacts of inflation, price increases and the need to retain our city staff. The Proposed Budget reflects the previously negotiated cost-of-living adjustment (COLA) for the Clayton Police Officers Association (POA) members of 4%. It also reflects a proposed 3% COLA for the City's unrepresented miscellaneous employees.

As a whole, the City of Clayton is in a good position to be able to plan for the future, now. The authorization of the American Rescue Plan Act of 2021 has provided funding to help stabilize the City in the short term. With this money we were able to provide short-term relief to residents and local businesses who were negatively impacted by the COVID-19 pandemic. As we plan for future cost increases, we will have the option to use the Pandemic Recovery Reserve Fund to allocate funds as directed by the City Council as a possible stop-gap instrument to shore up the deficits that we will continue to have.

More than two years after the COVID-19 pandemic began, the local and national economies continue to be challenged. While overall, City of Clayton revenues have escaped deep impacts due to the public health shut-downs and economic contraction, the pandemic has nonetheless affected the City both financially and in terms of staffing.

At the time of the Proposed Budget, the most significant economic impact is that of inflation. Over the first part of calendar year 2022, inflation has increased more quickly than at any time in the last 40 years. In February, the national inflation rate was near 8% and the Bay Area inflation rate was over 5%. By the time the April-to-April CPI measure, which is the specific CPI calculation that is used for many local fiscal calculations, was released, it seems that while inflation is still at a high level, the rate of increase may be slowing. This may be in part due to the Federal Reserve already taking steps to increase interest rates, with indications that they will continue to increase borrowing rates over the next year to temper the effects of inflation.

We have our work cut out for us, but with thoughtful partnership with the City Council and local community members, we will be able to plan for the best uses of our financial resources and work together to ensure a sustainable future for the City of Clayton.

Reina J. Schwartz
City Manager



Economic Recovery & Fiscal Stability

Recent Economic Trends

Sales Tax

Although the City of Clayton has a relatively small sales tax base, it is affected by global, national and local economic factors. Overall, in California, local sales tax receipts grew more than 11% in FY2022/21 (nearly 9% above pre-pandemic levels). Year-to-date, local tax receipts statewide are nearly 17% above one year ago.

For the coming year, it is likely that inflation will continue to be a significant factor, although the April to April Bay Area CPI increase was only 5% compared to the February to February increase of nearly 8%.

An additional factor is the international outlook which has increased economic disruption, particularly to the supply chain that was already stressed due to more than two years of COVID-related impacts.

Overall, statewide and likely locally, consumers are healthy in terms of savings, equity and stock market gains that preceded the increases in inflation.

HdL's short-term forecast for sales tax revenues calls for a continued expansion but a deceleration of growth in FY 2022/23 and FY 2023/24.

Property Tax

The property tax estimates included in the Proposed Budget are based on data and projections from HdL with whom the City contracts for both property and sales tax analysis and advice. The assumptions included in the estimate for the Proposed Budget are as follows:

- All real property (except those that had Proposition 8 reduced assessments) will receive the maximum 2% CPI adjustment.
- For those properties that have sold between January and December 2021, the difference between the value on the prior property tax roll released for FY 2021/22 and the price paid for the property in the sale transaction has been calculated and used as a basis for increased overall market value of properties within the City.
- The personal property on the secured tax rolls and the unsecured property values are being budgeted flat at FY2021/22 levels. This is based on the analysis that depreciation of these business assets will be offset by new purchases.
- Because overall there has been relatively little new construction in Clayton, no additional increases are added to the projection associated with new construction.
- The projection reflects the reality that Clayton is a relatively "low" property tax City in that the City receives only about 6.5 percent of the base property tax bill paid by a Clayton property owner.
- The full net taxable value of property in Clayton is estimated to grow approximately 5.3% compared to the prior year.
- It appears that the City's adopted General Fund budget for property tax revenues was conservative and actual revenues for FY2021/22 have come in above the budgeted amounts.



Public Employees Retirement Pension System (CalPERS)

PUBLIC EMPLOYEES RETIREMENT PENSION SYSTEM

A Brief History

Eleven years after its incorporation as a municipality in 1964, the City of Clayton joined the California Public Employees Retirement System (CalPERS) to establish a pension system for its public employees (June 1975). At that time, it contracted for a retirement system plan of 2% at age 55 for its sworn law enforcement officers and 2% at age 60 for its general (miscellaneous) employees. Each enrolled plan was the least costly “defined benefit” plan offered by CalPERS. For the next 40 years and continuing today, permanent employees of the City are members of CalPERS for retirement pension purposes. The City organization does not belong to Social Security; therefore, its employees rely on this public pension system as the primary retirement program.

A plan change occurred in 1997 when the City moved its law enforcement employees from the CalPERS 2% at age 55 Plan to a 2% at age 50 Plan; miscellaneous employees were kept on the 2% at age 60 Plan. Presumably at that time the City elevated the retirement benefits of its Police Department in order to attract and retain quality sworn personnel in the competitive public sector market. In early 2001 the retirement plans were again modified (through the collective bargaining process) to the existing “Classic” contracts of 3% at age 55 for Public Safety (sworn law enforcement) and 2% at age 55 for the Miscellaneous Unit (civilian). CalPERS also initiated unilateral action to eliminate small-employer public agency members from consideration as independent agencies and “pooled” them together to share some of the pension risk. These new pooled plans (in effect today) are referred to as *Multiple-Employer “Cost-Sharing” Defined Benefit Plans*. Although cost sharing plans are designed to bundle employer pension expenses of several employer plans that provide identical benefits, plans that had super- or under-funded statuses carried forward their positive or negative balances into the new plan in what is referred to as a “Side-Fund”. Thus, this CalPERS action caused several of the small employers (including Clayton) to report separate side-fund “unfunded liabilities” which the City of Clayton has been reducing over time within its annual employer contribution pension rates as analyzed in greater detail later.

In 2008, coinciding with the abrupt downturn in the national and local economies and the wave of retiring Baby Boomers (born 1946 - 1964), the press and the public waged a vigorous debate concerning the amount and scope of unfunded liabilities of governments [taxpayers] for the CalPERS defined benefit retirement plan. Public pension policies have been modified, reformed and threatened over the course of this examination and it continues today in the form of state legislation reform bills, statewide initiatives and court cases. Resulting from this, the State of California legislature enacted the Public Employee Pension Reform Act (PEPRA) effective January 2013 creating a new defined benefit pension tier for any newly-enrolled CalPERS-covered employees.

However, even in advance of PEPRA and most other public agencies, the City of Clayton established a 2nd Tier Plan effective January 2011 for all new “Classic” hires. To further mitigate its unfunded liability exposure, the Clayton City Council took action in March 2012 to prohibit all future local elected officials (e.g., city council members) from becoming members of the CalPERS pension plan.

In regards to action taken to address the reasonableness of actuarial assumptions, the 2016 Annual Review of Funding Levels and Risks published by CalPERS on September 20, 2016 concluded economic conditions at that time increased the risk associated with achieving a 7.5% rate of return over the medium term (10 years or so). With this in mind, action was taken by the CalPERS Board to re-address the viability of the actuarially assumed discount rate for future years with the goal of increasing funded status of pension plans. Accordingly, on December 21, 2016 the CalPERS Board voted to lower its discount rate from 7.5% to 7.0% over a three-year timeframe with the hope the incremental lowering of the rate would give employers more time to prepare for the changes in contribution costs. The first year of pension contribution increases resulting from lowering the discount rate was FY 2018/19.

Various Pension Plan Groups and Composition

As a consequence of the actions taken as described previously the City of Clayton now has three (3) separate CalPERS pension plan tiers for its employees for both the Public Safety and Miscellaneous employee groups:

1. Tier I “Classic” – This plan covers existing City employees hired prior to January 2011. No future employee of the City can ever enroll into the Tier I Plan and accordingly this pool of existing employees will shrink in number as these employees move to other employment or retire from the City. The benefit formula for Public Safety Tier I members is 3% @ 55 and the benefit



formula for Miscellaneous Tier I members is 2% @ 55.

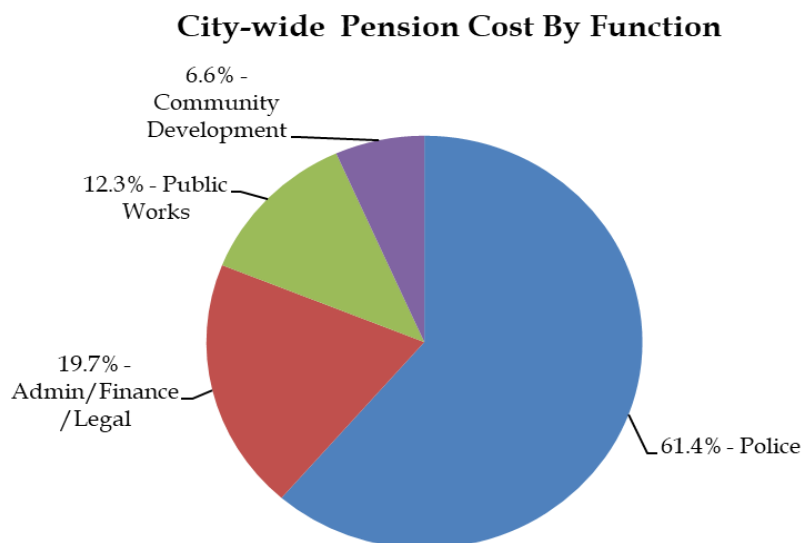
Previously, the City made the required employee contributions on behalf of all Tier I employees, which is defined as “Employer Paid Member Contributions” (EPMC) by CalPERS. As part of three-year Police Officers Association (POA) labor agreement approved on July 7, 2015, the previous 9% EPMC for Public Safety Tier I members has now been entirely phased out, with members of this group paying the full required employee contribution rate. While beneficial for future pension obligations, this phase-out did come at a cost and was offset by a negotiated 4% annual cost of living adjustment for all sworn officers for the three- year period ending June 30, 2018. In accordance with labor agreements currently in place and assuming status quo terms, the proposed budget for FY 2021/22 assumes the City will continue to make the full 7% EPMC for all Miscellaneous Tier I Plan Members, which comprises two full-time employees and one part-time employee. To add some perspective, this small group of Tier I Miscellaneous employees represents less than one quarter (25%) of the entire unrepresented Miscellaneous employee group of sixteen (16) permanent employees.

Commencing FY 2018/19, as part of the current three (3) year labor agreement with the POA, Tier I Public Safety members of the POA were required to help contribute towards the escalating normal cost employer rate. Referred to as “cost-sharing”, these member-paid employer contribution sharing rates were 0.5%, 1.25%, and 2.25% for FY 2018/19, FY 2019/20, and FY 2020/21, respectively. In FY 2021/22, net of any member-paid employer contributions, employer contribution rates for Tier I employees will be 20.64% and 10.34% for Public Safety and Miscellaneous Plan Members, respectively.

2. Tier II “Classic” – This plan covers City employees hired during the timeframe January 2011 through December 2012, plus any new hire of the City that comes from an employer previously enrolled in a CalPERS pension system (without a break in service longer than six months). The benefit formula for Public Safety Tier II members is 2% @ 50 and the benefit formula for Miscellaneous Tier II members is 2% @ 60. There is no EPMC provision, making employees responsible for the entire employee pension contribution rate, which is 9% for Public Safety plan members and 7% for Miscellaneous Plan members. In FY 2021/22 employer contribution rates for Tier II employees will be 18.19% and 8.65% for Public Safety and Miscellaneous Plan members, respectively.

3. Tier III “PEPRA” – This plan automatically covers any new employee of the City not previously a member of CalPERS or with a break in service longer than six months. The benefit formula for Public Safety Tier III members is 2.7% @ 57 and the benefit formula for Miscellaneous Tier III members is 2% @ 62. Under PEPRA law, members are required to pay at least 50% of the normal cost of benefits, essentially splitting the pension contribution rate requirement with some exceptions. In FY 2021/22 employer contribution rates for Tier III employees will be 13.13% and 7.59% for Public Safety and Miscellaneous Plan Members, respectively.

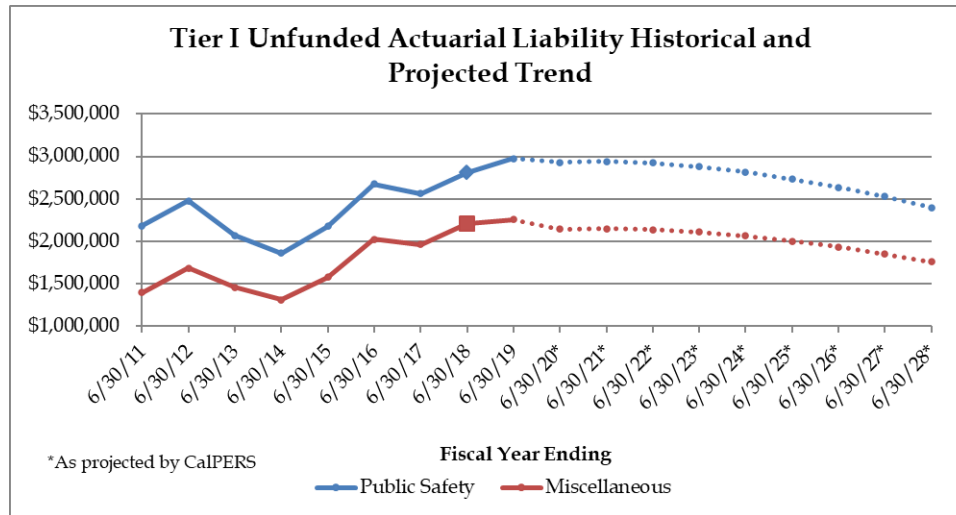
The following chart summarizes the organization-wide spread of the City’s pension contributions projected for FY 2021/22:



As depicted in the pie chart above, the Police Department makes up over fifty percent of the budgeted employer pension contributions. This statistic is generally reflective of the Police Department's share of the City's permanent workforce.

Status of the City's Unfunded Actuarial Liability

An unfunded actuarial liability (UAL) is the difference between the estimated current liability to pay future benefits and the current market value of assets accumulated to pay those benefits. If assets are greater, a plan is overfunded and if the liability is greater, a plan is underfunded, creating an unfunded liability. The unfunded liability is an estimated figure changing with each actuarial valuation pursuant to changes in market value of assets, investment earnings and actual results of the plan as compared to actuarial assumptions. Unfunded liabilities are not amounts that are actually due today but are estimates of what pension actuaries believe will be needed to pay future benefits. The funding policies established by CalPERS are intended to provide for full funding of the pension plan by the time employees retire. The following is a line chart summarizing the City's UALs for both the Public Safety Tier I and Miscellaneous Tier I employee plans over the past seven (7) years (since CalPERS began publishing this information in the actuarial reports) and CalPERS' estimates for the next ten (10) fiscal years:



As depicted in the chart above, when considering the current funded status of the City's pension plan's, the most recently issued actuarial reports (annual valuation report as of June 30, 2020/contributions for FY2022/23) reflect increases to both the Safety and Miscellaneous Tier I Plan UALs. As of the June 30, 2020 valuation, the Safety Tier I Plan UAL increased by approximately 9.5 % to \$3,255,816 reflecting a funded status of 72%. Similarly, the Miscellaneous Tier I Plan UAL also increased, by 6.1% to \$2,392,453, reflecting a funded status of 73.1%.

CalPERS reported a 21.3% investment return in FY 2020/21, which is substantially higher than the assumed 7.0% discount rate benchmark that was in place at the time. In response to these high earnings and consistent with previously adopted CalPERS policy, the Board considered and ultimately approved a reduction in the discount rate to 6.8%. While the positive results in FY 2020/21 will help reduce the increases in City pension costs, in future years the lower discount rate may put more pressure on employer funding of pension costs.

Prospectively, arising from policies adopted by the City, the state legislature, and CalPERS, gradual reductions are predicted for the City's UALs. These gradual reductions incorporate CalPERS policies to amortize annual plan investment gains and losses over thirty (30) year periods well as its five (5) year ramp up and down phases to smooth the volatility these annual conditions can have on employer pension contribution requirements. Consequently, the latest actuarial valuation reports project employer UAL pension contributions for the two "Classic" Tier I plans to gradually increase until reaching their ceiling in FY 2020/21, after which they steadily reduce until both plan UALs are fully paid off in FY 2043/44 (under present value calculations and CalPERS methodologies).

Impacts of Statutory Pension Reform – Short and Long-term

Since the adoption of PEPR and due to measures taken by the City Council in 2011 to create second retirement tiers, noteworthy savings were realized by the City in the three-year timeframe from FY 2012/13 to FY 2014/15. Ultimately, these savings were realized by the City through the gradual attrition of several Tier I "Classic" employees with those positions subsequently filled by less expensive Tier II and PEPR enrolled employees. However, commencing in FY 2015/16, in an

aggressive and deliberate measure to recapture these savings realized by participating agencies, CalPERS began billing for the unfunded portion of the City's Tier I pension liabilities as a fixed dollar amount as opposed to the "percentage of payroll" method used in all prior years leading up to FY 2015/16. Therefore, to understand and better prepare for fluctuations in employer pension costs, a city must monitor both the percentage of payroll (or "Normal Cost") rate as well as the relatively new fixed dollar UAL contribution components.

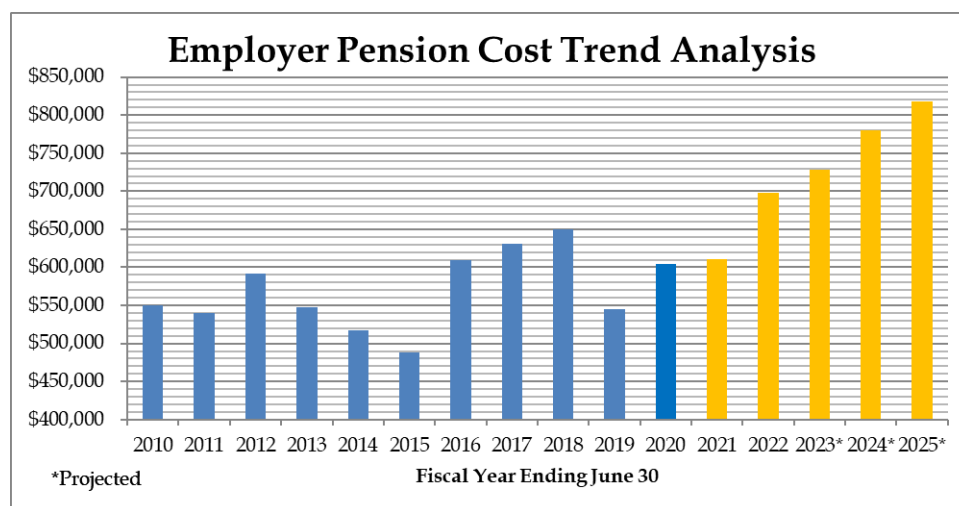
The latest CalPERS actuarial reports for the year ended June 30, 2020 establish the City's normal cost contribution rates as well as the fixed dollar UAL contribution requirements for the upcoming fiscal year. The City's FY 2022/23 contribution requirements relative to the prior year (FY 2020/21) are as follows:

Pension Tier	FY 2021/22	FY 2022/23
	Normal Cost Rate	Normal Cost
Safety Classic	20.64%*	20.64%*
Safety Tier II	18.19%	none
Safety PEPRA	13.13%	12.78%
Miscellaneous Classic	17.34%**	17.32%**
Miscellaneous Tier II	8.65%	8.63%
Miscellaneous PEPRA	7.59%	7.59%

*Excludes negotiated member-paid employer contribution portions.

**Includes employer-paid member contribution (EPMC) of 7.0%.

Changes in legislation, employee workforce attrition, and volatility of CalPERS estimates (i.e., investment returns), make it challenging to predict future pension costs as well as the status of the UAL with absolute certainty. However, the following chart provides a summary of historical City-wide employer pension contributions over the past ten (10) years as well as a projection for the current fiscal year still underway (FY 2021/22) and the following five future years thereafter using employment and actuarial information known at this time. As noted previously, the unpredictability of workforce and market factors makes these future year projections subject to change prospectively.



The steady decline in required employer pension contributions from FY 2011/12 to FY 2014/15 was caused by the gradual attrition of the City's Tier I employees (i.e., retirement, employment separation to pursue employment at another agency, etc.) and filling those vacancies with less expensive Tier II and Tier III "PEPRA" employees. Thereafter, the spike in FY 2015/16 and subsequent two (2) years is caused by CalPERS' implementation of fixed dollar UAL billings to supplement normal cost percentage-of-payroll contribution rates.

The chart also incorporates the impact of the CalPERS Board voting to decrease the discount rate in December 2016 impacting employer pension contribution assumptions from FY 2018/19 and onward. Pension costs are projected to rise with actuarially assumed wage growth as well as CalPERS' policy to (eventually) achieve "fully funded" status through calculated annual UAL payment increases.

The drop shown in FY2018/19 reflected the City paying off the “side fund” that was described earlier, thus reducing the annual pension cost to just the normal cost plus the standard UAL requirement.

In all, the total amount of monies in the proposed budget projected to be required to pay CalPERS retirement contributions in FY 2022/23 is approximately \$765,938 across all City funds, representing an increase of \$67,444 or 9.7%. The significant increase in FY2022/23, comes after a year in which the City already had a significant increase of nearly \$90,000 in PERS costs in FY2021/22. It should be noted as well that it appears the statewide pension reform that was enacted a decade ago, PEPPRA, does seem to be having an impact on reducing at least the annual “normal” cost of the City’s PERS requirements. It does not, however, yet have an impact on the unfunded accrued liability which continues to increase each year. This year it represents more than 60% of the City’s total PERS costs for FY2022/23. This means for every one dollar spent on employer pension contributions, 60¢ is used to address the buildup of the unfunded liability reported by CalPERS actuaries and not to address future retirement benefits of the current workforce.

Summary of Pension Analysis

The purpose of this information published annually is not to marginalize the seriousness of the unfunded pension plan debate, but to provide transparency and context to a story often sensationalized by the media. Acknowledging the importance of addressing the City’s exposure to the growth of unfunded pension liabilities, several actions outlined in detail previously have been taken by the City Council, CalPERS, and the state legislature. These actions were designed to address the issue in the long-run, without causing immediate and detrimental set-backs to the City’s current ability to provide public services. Considering the already scarce local resources available, it is encouraging to see the City appears to be headed in the right fiscal direction on this matter. Nevertheless, prudent and regular monitoring of the City’s progress will be essential to achieving sustainable and sensible budgets well into the future.

Policy and Process Improvement Opportunities

Comprehensive Review and development of a Fiscal Management Policy which will include:

- Pension and OPEB Policy
- Reserve Policy
- Investment Policy and Investment Management

Pension and OPEB Policy

The Pension policy will provide goals for funding the pension debt, a clear structure for sustainability, risk tolerance, funding status and funding plans and clearly defined oversight.

The Other Post-Employment Benefits (OPEB) Policy will be a separate policy from the Pension Policy and will provide ways to invest funds to pay for these benefits as well as to reduce overall liabilities and increase overall net position of the City as well as manage this debt with a plan that maximizes the use of the City's resources.

Reserve Policy

One of the key components of a financially stable municipality is the adherence to a policy of maintaining an appropriate level of reserves. Establishing a target minimum General Fund reserve is a mechanism that governments can implement to help ensure adequate levels of fund balance are available to help mitigate current and future risks. A minimum General Fund reserve is generally considered a prudent and conservative fiscal policy to deal with unforeseen situations. Some examples of unforeseen situations include, but are not limited to: extreme events, economic downturns, reduced revenues, Federal/State/County Budget Cuts, unfunded legislative or judicial mandates, capital obligations, one-time City Council approved expenditures, and innovative opportunities for the betterment of the community. To provide guidelines for establishing, maintaining, and reviewing minimum target General Fund reserves for the City of Clayton. This policy is developed to consider the minimum level necessary to:

- Maintain creditworthiness;
- Ensure cash availability during times of economic uncertainties and other financial hardships or downturns in the local or national economy or extreme events;
- Provide for long-range planning, especially around future debt or capital obligations;
- Deciding when to use reserves, define what the minimum level is and how to replenish this if it should fall below the defined minimum threshold.

Investment Policy and Investment Management/Oversight

The objective of the investment portfolio is to meet the short and long-term cash flow demands of the City. To achieve this objective, the portfolio will be structured to provide Safety of Principal, Liquidity and Return on Investments.

It is the policy of the City of Clayton to meet the short and long-term cash flow demands of the City in a manner which will provide for the safety of principal monies with sufficient liquidity, while providing a reasonable investment return. The purpose of this Investment Policy is to identify and outline various methods and procedures for the prudent and systematic investment of public funds. This Investment Policy applies to all investment activities and financial assets of the City. The following Funds are covered by this Investment Policy and are accounted for in the City's Comprehensive Annual Financial Report:

- A. General Fund
- B. Special Revenue Fund
- C. Debt Service Fund
- D. Capital Project Funds
- E. Enterprise Funds
- F. Internal Services Funds
- G. Trust and Agency Funds
- H. Any new funds created by the City Council.



American Rescue Plan Act

On March 11, 2021, President Biden signed into law HR 1319, the American Rescue Plan Act of 2021 (“ARPA”), which provides a total of \$1.9 trillion in financial assistance to individuals, businesses, and state and local government agencies to assist in the economic recovery from the COVID-19 pandemic. ARPA included a provision entitled “Coronavirus State and Local Fiscal Recovery Funds” (“SLFRF”) that includes \$350 billion in funding for state and local governments, of which \$65 billion was dedicated to local government agencies.

ARPA provided flexibility for each government to meet local needs in four areas: 1) supporting public health response to and economic impacts from the pandemic; 2) provide premium pay for essential workers; 3) replace lost public sector revenues; and 4) invest in water, wastewater and broadband infrastructure; and

The City is classified as a non-entitlement unit within the provisions of SLFRF and will receive a total of \$2,934,049, in federal relief funds divided into two equal payments (or “tranches”) of approximately \$1,467,025. The City received its first payment in July 2021 and the second payment will be received on or before the same time this year.

In the fall of 2021, the City Council embarked on a process to identify investment opportunities of the one-time ARPA funds and approved an agreement with Management Partners to engage the community and provide an analysis of such investment opportunities for Council consideration. As a result of that outreach and analysis, the City Council has approved a series of programs related to COVID recovery.

The programs approved by the City Council included appropriating the initial tranche of \$1,467,025 for the Clayton Cares program to provide relief to businesses and community members and related administrative expenses. Subsequently, in January 2022, the City Council reappropriated \$242,000 of these funds to provide one-time essential worker premium pay to City employees. Additionally, in March, the City Council approved the use of \$49,500 in ARPA funding for the purchase and implementation of a 3-year license of the ClearGov budget software platform. The City Council also recently approved the creation of the American Rescue Plan Act special revenue fund (#232) for purposes of tracking revenues and expenditures associated with ARPA funds.

The US Treasury Department (“Treasury”) is responsible for administering the provisions of the SLFRF. They issued an Interim Final Rule (IFR) on the use and reporting of SLFRF funds in May 2021, and issued their Final Ruling (FR) on January 6, 2022, the latter of which becomes effective April 1, 2022. Treasury also issued compliance and reporting guidelines on February 28, 2022 that assist local agencies in understanding the reporting requirements under the legislation.

One of the key changes that occurred in the FR is that Treasury determined that they would allow a standard revenue loss allowance for each agency of up to \$10 million, rather than having to rely on the formula originally contained in the Interim Rule. Under this category, known as the “Revenue Replacement” category, any agency can stipulate to this \$10 million revenue loss amount and claim up to that amount based on the funds they received. In practice, agencies that received less than \$10 million (like Clayton) are allowed to report their use of ARPA funds entirely as revenue replacement to streamline reporting of the use of the funds to the Treasury Department.

By assigning the use of ARPA funds for the purpose of reporting to Treasury under this category, the City has chosen to use the funds for the provision of general government services”, which the FR defines as any service normally provided by the local government. The City has been able to report use of all of its ARPA funds under this revenue replacement category based on the expenditures incurred in the City’s General Fund (which well exceed the ARPA funds received in any fiscal year).

The replenishment/inflow of these one-time revenues in the General Fund has allowed the City Council to designate the resulting unanticipated surplus from these funds as a “Pandemic Recovery Reserve Fund” (Fund 111) which then captures the ultimate use of the ARPA funds. The City Council has the ultimate discretion to invest these funds for purposes already identified such as the Clayton Cares program, premium pay for City essential workers and purchase of a 3-year license for the ClearGov software platform. The Council also has the discretion to program any funds remaining from the first tranche of ARPA funding and an amount equal to the full second tranche of the funding.



Proposed Budget Changes

The Proposed Budget for FY2022/23 reflects cost increases in a number of areas. The most significant changes are summarized in the table below.

Major Budget Changes

Budget Item	Increased Cost	Reduced Cost	Net	Comments
POA COLA	\$43,218			Already negotiated agreement for 4%
Health Care Premiums	\$12,390			Anticipate increased costs of at least 5%
Insurance (MPA)	\$53,823			Insurance premium amounts for FY2022/23 from MPA
PERS Unfunded Liability	\$46,265			Per PERS Actuarial Report
Dispatch	\$15,388			Contract with Concord for 5% increase
Animal Care	\$14,180			Contract with CC County; reflects increased costs.
Electric/Gas	\$11,480			Anticipated increases in electric costs
Election	\$20,000			Every other year.
Required Actuarial Reports	\$11,500			GASB 68 and GASB 75 reports.
Legal Services	\$5,820			Agreement with BBK has CPI escalator (5% for FY23)
COLA Miscellaneous Empl	\$55,820			Proposed 3% COLA for Miscellaneous Employees
Engineering Services	\$28,949			Reflects minor increase in hourly costs and an increase in work hours.
Capital Equip Replacement	\$10,000			Reflects increased costs for Police vehicles
IT support for Council Meetings	\$7,400			Additional support needed for hybrid meetings.
PD Radio Lease Payment	\$35,000			Transfer from Rainy Day Fund shown in Revenues; no net General Fund Cost
Add 0.2 FTE Assistant Planner	\$21,000			Needed to address workload increases
Other changes		(\$20,902)		
PERS Normal cost		(\$20,607)		This reflects the impact of turnover, both in terms of lower salaries as well as an increasing percentage of the workforce covered under PEPRA rather than Classic PERS formulas.
Recruitment		(\$24,850)		Less need for recruitment expense with department head positions filled.
Water		(\$23,585)		Appears to have been over-budgeted in the past. Adjusted to better reflect actual experience, plus an anticipated increase in rates due to the drought.
Totals	\$392,683	(\$79,733)		
Net Total			\$321,950	

When total proposed costs are compared to total proposed revenues (which are projected to have an increase (other than ARPA funding) of \$199,321, the General Fund shows a net deficit of **\$107,139**.

Additionally, the Neighborhood Streetlight Maintenance District will exhaust its reserves this upcoming fiscal year and will require a subsidy of \$20,403 in FY2022/23 in order to maintain services. To the extent that this cost would revert to the General Fund absent any other action, the initial deficit is **\$127,542**.

To address this shortfall the following recommendations are made:

- Delay for one year the General Fund contribution for police vehicle replacement saving \$70,000. A replacement vehicle can still be purchased in FY2022/23 from the existing fund balance in the Capital Equipment Replacement Fund (CERF - Fund 502). That will significantly reduce the existing fund balance in that fund which will need to be made up in future years. This expense could also be funded through Pandemic Recovery Reserve Funds if desired. In either case, this is a one-time fix to an ongoing expense.
- Use Pandemic Recovery Reserve in the amount of \$57,542 to stabilize the budget while allowing needed expenditure increases to be incorporated.

Other options that could be considered to eliminate the use of \$57,542 in Pandemic Recovery Reserve Funds to balance the budget:

- Cap City Engineer costs at \$12,000 per month retainer - \$12,000
- Reduce or eliminate Council and Planning Commission Stipends - up to \$40,000 (Identified at Budget/Audit Committee meeting of May 23, 2022)
- Eliminate COLA for Miscellaneous employees - \$55,820
- Roll back City Manager 3% salary increase (was effective 12/14/2021) - \$7,650 (Recommended if COLA for Miscellaneous is not adopted)



Ultimately, it is recommended that Pandemic Recovery Reserve be used to cover the deficit anticipated for FY2022/23. Reductions in any of the identified areas would have significant negative consequences for City operations, community service and staff morale.

In addition to needing to address this anticipated shortfall, there are a number of other financial pressures that need to be addressed for the upcoming fiscal year, as summarized in the table below.

Budget Item	Increased Cost	Comments
Add 1.0 FTE Senior Accountant	\$150,000	Needed for continued accounting clean-up. Proposed as a one-year limited term position. Propose using ARPA funds for this one-year effort. Re-evaluate at year-end FY2022/23 as to future needs.
Additional IT Support	\$50,000	Estimated. Pending completion of IT Security Assessment in June. Recommend use of ARPA for this effort once the scope is defined.
Records Management/Digitizing	\$35,000	Rough estimate. No appropriation is requested until proposals are received. Recommend use of ARPA for this effort once defined.
Total	\$235,000	

Based on the needs described above, the following is recommended for use of Pandemic Recovery Reserve for FY2022/23:

Budget Stabilization (3 Major Items that contribute to this)	
Replenish Fund 502 CERF for Police Vehicle Replacement	\$ 70,000
Increased Insurance Costs	\$ 55,000
Replenish Shortfall in Fund 214 Neighborhood Streetlights	\$ 20,000
Savings in other areas like recruitment and PERS Normal Costs	\$ (15,000)
Total Transfer from Fund 111 for FY23 Budget Stabilization	\$ 130,000
Unmet needs that City Staff Recommends to Use in FY23	
Full Time Senior Accountant Limited One Year Term	\$ 150,000
Software and Services to Digitize Records	\$ 35,000
Increased IT Support for cybersecurity	\$ 50,000
Other needs as City Council approves	\$ 35,000
	\$ 270,000
Total Recommended to Use from Pandemic Recovery Reserve Fund in FY23	\$ 400,000
Fund 111 Pandemic Recovery Reserve Summary:	
Proposed Fund Balance at beginning of FY23	\$ 382,392
Revenue in FY23	\$ 1,470,024
Proposed Expenditures in FY23	\$ (400,000)
Proposed TOTAL Ending Fund Balance FY23*	\$ 1,452,416
*Reserve 20% of the total grant award as "restricted for future use"	\$ 586,810
*Proposed unrestricted fund balance available for appropriation	\$ 865,606

Staffing

Job Title	FY2019/20	FY2020/21	FY2021/22	FY 2022/23
Administration				
Accounting Technician	0.6	0.6	0.6	0.6
Assistant to the City Manager	1.0	1.0	1.0	1.0
City Clerk/HR Manager	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0
Finance Director	1.0	1.0	1.0	1.0
Office Assistant	0.7	0.7	0.7	0.7
Public Works				
Maintenance Senior	1.0	1.0	1.0	1.0
Maintenance Supervisor	1.0	1.0	1.0	1.0
Maintenance Worker I	3.0	3.0	3.0	3.0
Maintenance Worker II	1.0	1.0	1.0	1.0
Community Development				
Assistant Planner	0.6	0.6	0.6	0.8
Community Development Director	1.0	1.0	1.0	1.0
Office Assistant	0.3	0.3	0.3	0.3
Police				
Chief of Police	1.0	1.0	1.0	1.0
Police Sergeant	3.0	3.0	3.0	3.0
Police Officer	7.0	7.0	7.0	7.0
Police Office Coordinator	1.0	1.0	1.0	1.0
Police Admin Clerk	1.0	1.0	1.0	1.0
Total FTE	26.2	26.2	26.2	26.4



How to Read the Budget Document

The most significant value of a Budget document is to communicate to the City Council, employees and the public the City's priorities and plans for allocating scarce resources. This section of the budget document describes the sections of the document, the purpose of each and how the information is presented. The budget document includes the following sections:

Introduction

This section of the document provides an overview of the City organization, its elected officials, mission and vision and some history and current statistics.

Budget Overview

This section provides a broad overview of the context and challenges addressed in the Proposed Budget. It includes a Budget Message transmitting the document to the City Council; a discussion of priorities and issues including the City's economic recovery related to the COVID-19 pandemic, the ongoing significant impact of pension obligations as well as a look forward to improvement opportunities in the coming years.

Fund Summaries

This section provides financial information regarding each of the City's funds including anticipated revenues and expenditures as well as information on the anticipated fund balances.

Departments

This section provides an overview of each of the City's operating departments, including goals and proposed spending for FY2022/23.

Capital Improvement Program

This section includes the City's proposed spending on capital projects. It includes information on the projects, the proposed spending for FY2022/23 as well as a look at future funding needs for each of the projects.



FUND SUMMARIES



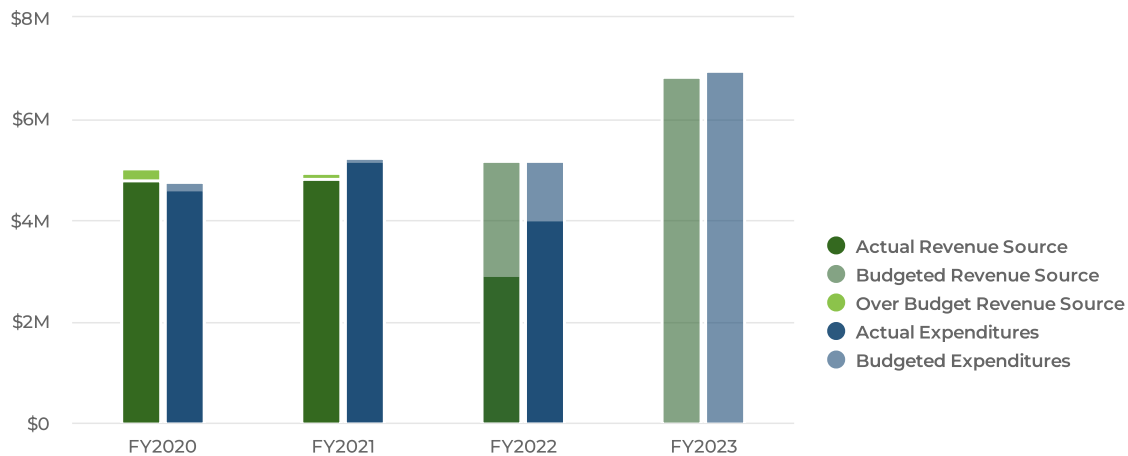


General Fund 101

The General Fund is the City's largest and most flexible source for funding operations. The General Fund typically receives all tax and fee revenues that are not specifically restricted or dedicated to a specific purpose.

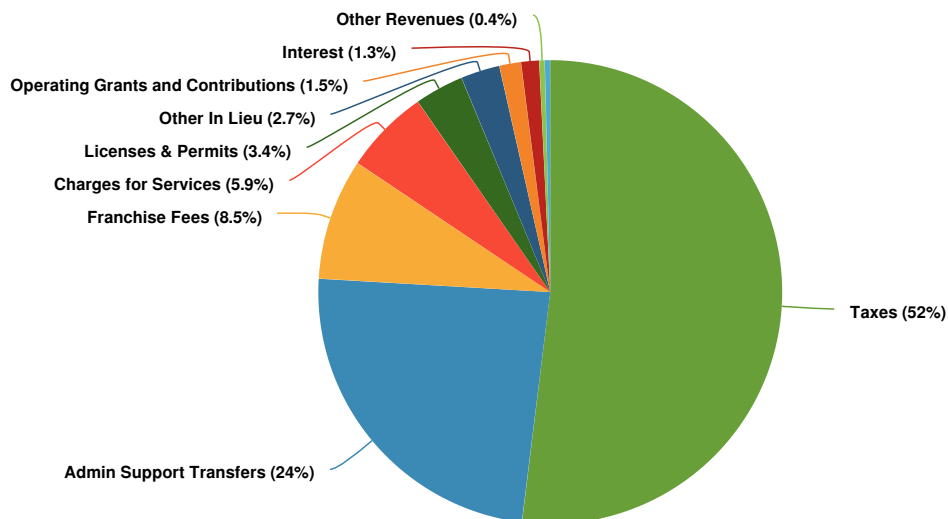
Summary

The City of Clayton is projecting \$6,850,320 in revenue in FY2022/23, which represents a 32.1% increase over the prior year. Budgeted expenditures are projected to increase by 34.2% or \$1,795,100 to \$6,957,459 in FY2023. Absent the impact of the ARPA funds, revenues are projected at \$5,383,296, a \$197,846 (3.8%) increase over FY2021/22; and expenditures are projected at \$5,490,561, a \$313,076 (6%) increase over FY2021/22.

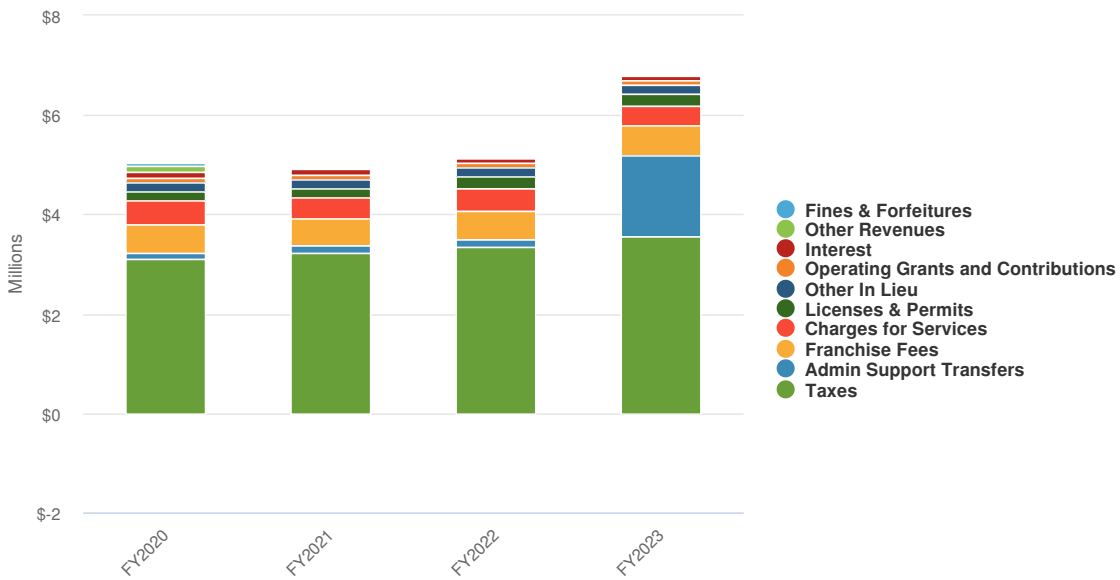


Revenues by Source

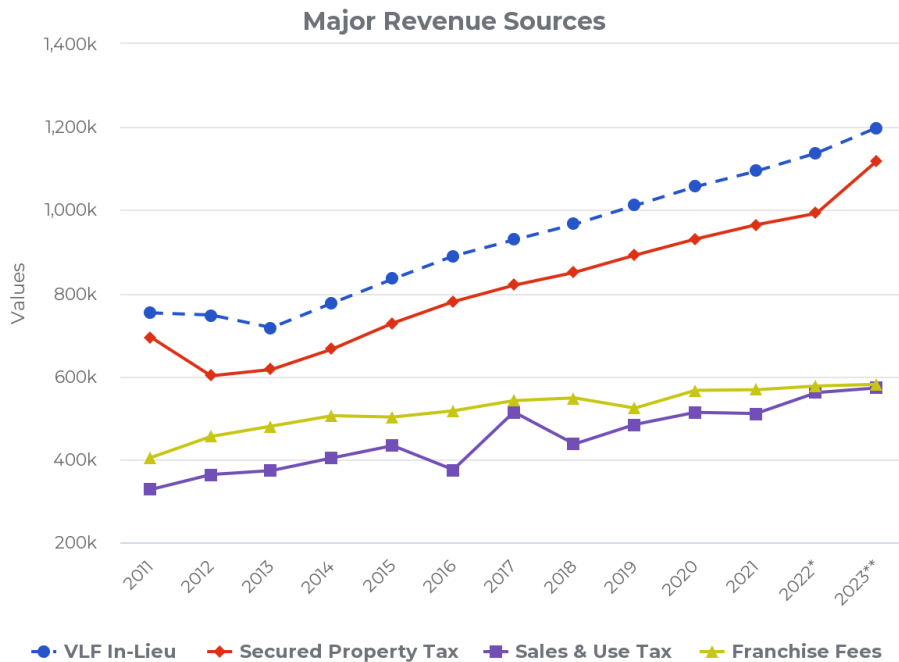
Projected 2023 Revenues by Source



Budgeted and Historical 2023 Revenues by Source



As illustrated in the previous pie chart, a noteworthy portion (76.2% of General Fund revenues) is concentrated in just four sources. The “slice of the pie” of these four major revenue sources remained consistent with the prior year’s budget. In order of significance, these four key revenue sources include: (1) property tax in-lieu of vehicle license fees (VLF), (2) local secured ad valorem property taxes, (3) sales & use taxes, and (4) franchise fees. The following chart illustrates the ten-year trend of these four major revenue sources for the City:



This trend analysis illustrates the gradual recovery of local revenue sources following the “Great Recession.” Revenue sources with delayed downturns arising from the recession (i.e. property tax in-lieu of VLF and general property taxes) have made a comeback and have exceeded pre-recession levels since FY 2014/15, while sales and use taxes are steadily increasing, and franchise fees have flattened or started to decrease slightly.

The following section provides background and analysis of the City's most significant revenue sources.

Property Tax in - Lieu of Vehicle License Fees

The largest revenue source, making up 22.1% of General Fund budgeted revenues for FY 2022/23, is property tax in-lieu of vehicle license fees (VLF). The VLF is an annual value tax on the ownership of registered vehicles. It is collected by the California Department of Motor Vehicles and then distributed to cities and counties. In 2004, the California State Legislature permanently reduced the tax rate from 2.0% to 0.65% of a vehicle's current market value. The reduction in VLF revenue to cities and counties was offset by an increased transfer of the state's share of local secured property taxes. The VLF in-lieu estimate is based on the change in Net Taxable Value in the entire city. This revenue source is now tied to the property value change between tax years. The City is projecting revenue of \$1,198,595 in FY 2022/23, which is an increase of approximately 5.4% over last year's budgeted figure.

Local Secured Ad Valorem Property Taxes

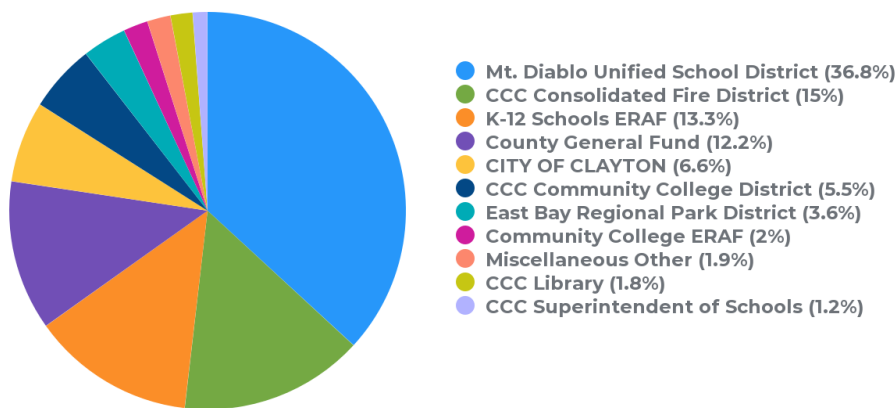
The second largest revenue source, making up 20.6% of General Fund budgeted revenues for FY 2022/23, is the City's share of the local ad valorem secured property taxes. Secured property taxes are taxes imposed on the calculated and controlled value of real property such as land and permanently attached improvements. Proposition 13 (1978) limits the real property tax rate to one percent (1%) of a property's assessed value for ad valorem tax purposes. Furthermore, Proposition 13 also restricts annual assessed property value growth to an inflationary factor equal to the lesser of the annual October to October California Consumer Price Index or two percent (2%). For FY2022/23, the Assessor's applied CPI factor will be 2%. For properties that sold between January and December 2021, the market value increase due to the sales is calculated as the difference between the value on the roll used for FY2021/22 and the price paid for the property in the sale transaction.

Following the County Assessor's Office completion of the annual assessment roll, individual parcel taxes are calculated by the County Auditor-Controller's Office (ACO) and levied and collected by the County Tax Collector's Office. The County ACO then allocates taxes levied to local taxing agencies pursuant to a statutory allocation formula applicable to the tax rate area (TRA) the underlying parcel is located within.

The City of Clayton has ten (10) such TRAs, with the largest TRA by current assessed value returning only 6.63% of the full one percent tax back to the General Fund. Comparatively, the City is considered a "low property tax city" stemming from the original implementation of Proposition 13 in 1978. For FY 2022/23, the City's share of secured local property tax revenues is projected to be significantly higher than in past years at \$1,118,781. This represents a projected increase of over 12% from the current year. This is almost entirely due to the rapid increase in home prices over the last two years coupled with increased turnover of homes in the City.

The following illustration summarizes the statutory allocation of the 1% general ad valorem secured property tax to each taxing entity:

Allocation of 1% Ad Valorem Property Tax



Franchise Fees

The third largest revenue source, making up 10.7% of General Fund budgeted revenues for FY 2022/23, is franchise fees. Franchise fees are rent paid by utilities or other businesses for the privilege of using the City's right-of-way (i.e. streets, sidewalks, etc.) to locate utility lines, operate vehicles, and/or conduct private business for profit. The City currently collects a 1% franchise fee from Pacific Gas & Electric and a 5% franchise fee from cable operators (i.e. Comcast and AT&T/Pacific Bell). In addition, the City collects a 10% franchise fee from Republic Services for its collection, transportation, disposal and diversion of solid waste and recyclable materials.

In the City's long-term forecasting of franchise revenues, staff had previously identified and communicated that the growth of streaming operations may eventually negatively impact the Comcast franchise fee as a reliable revenue source to local governments. This risk has now become a reality with FY 2018/19 Comcast franchise fee revenues falling short of the budget by \$18,000 (8.1%), which is the most significant year-to-year decrease in at least ten years. Again, this reduction is due to consumer migration to alternative cable-less options. Accordingly, budgeted revenues for Comcast franchise fees have been adjusted to reflect this reduction, and continued decreases seem to have curtailed.

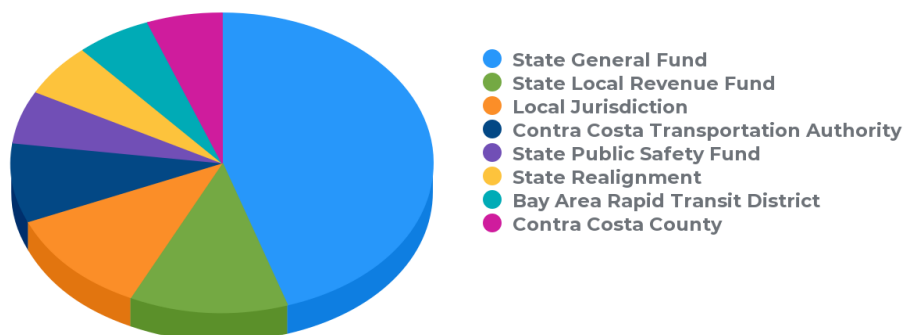
Despite PG&E franchise revenues decreasing as recently as FY 2018/19, with franchise fee revenues falling short of the budget by \$10,872 (8.4%), revenues since have been increasing. Due to recent fluctuations, the proposed PG&E franchise revenues are projected to be essentially flat for FY2022/23.

In the aggregate, however, it is expected total franchise fee revenues from all sources will remain stable, growing by less than 1% over FY2021/22 projected revenues for a total of \$580,380.

Sales & Use Taxes

The fourth largest revenue source, making up 10.5% of General Fund budgeted revenues for FY 2022/23, is sales & use taxes. This is a tax imposed on the total retail price of any tangible personal property, unless deemed specifically exempt by the California Department of Tax and Fee Administration (CDTFA), as well as the use or storage of such property when sales tax is not paid. Although the unadjusted general state-wide sales tax rate applied to transactions is 7.25%, the basic local rate (aka "Bradley-Burns" rate) returned to local agencies (i.e. City of Clayton) is only one percent (1%). This local share is unrestricted and must be received into the General Fund. In the City of Clayton, the applicable sales tax rate is currently 8.75% due to a combination of other additional local and regional voter-approved measures. The following is a pie chart depicting the current allocation of the 8.75% sales tax rate applied to all taxable transactions in the City of Clayton:

Allocation of Local 8.75% Sales Tax Rate



The City is projecting sales & use tax revenue of \$571,816 in FY 2022/23, which is a decrease of approximately 2.4% from the current year adopted budget, but anticipated to be a slight increase over the anticipated FY2021/22 actuals. This projection is supported by historical local revenue trends as well as analysis performed by sales tax analysts HdL, Coren & Cone (HdL). On a regional level the economic outlook for the Bay Area anticipates continued recovery from the COVID-19 pandemic although inflation is starting to hamper further recovery efforts.

Along with the COVID-19 pandemic, there have been two other factors significantly affecting Clayton's sales tax revenues. The first has had a positive impact, which is the result of the California state legislature's passage of Assembly Bill 147 (AB 147) on April 25, 2019. This bill authorized the CDTFA to enforce the collection of sales and use taxes on online retailers with "significant nexus" effective April 1, 2019. Consistent with the U.S. Supreme Court's *South Dakota v. Wayfair* decision, AB 147 defines significant nexus as online sales of tangible property in excess of \$500,000 during the preceding or current calendar year. Given the City of Clayton's limited presence of "brick and mortar" retail businesses generating sales taxes, this new legislation has resulted in a noticeable increase in sales & use tax revenues.

A second factor has dampened the potential upside to the City for sales tax revenue and that reflects a change in how Amazon fulfillment centers (distribution warehouses) are owned and thus how their revenues are allocated. Previously, as the fulfillment centers were owned by Amazon directly, the revenues derived from the centers was allocated via the County "pool", meaning a (small) portion of all of these revenues were allocated to Clayton regardless of where in Contra Costa County the fulfillment center was located. For 2021 and beyond (at this point), the fulfillment centers are treated as if they are locally owned, meaning only those jurisdictions that have a fulfillment center receive revenues based on those sales; those revenues no longer flow through the County pool. Since Clayton does not have a fulfillment center, the City no longer receives a share of those revenues.

Redevelopment Property Tax Trust Fund Revenue

The fifth largest revenue source, making up 8.7% of General Fund budgeted revenues for FY 2022/23, is the City's share of the Redevelopment Property Tax Trust Fund (RPTTF) tax increment. Pursuant to Assembly Bill 1 26x, with the Clayton Redevelopment Agency's (RDA) dissolution in February 2012 (FY 2011/12), the Clayton "Successor Agency" became the heir to the RDA. The Successor Agency receives funds through the RPTTF sufficient to pay/retire debt service and enforceable obligations of the former RDA as requested through the semi-annual "Recognized Obligation Payment Schedule" (ROPS) process, which is subject to approval by the California Department of Finance (DOF). Prior to the City of Clayton receiving its share of RPTTF taxes levied by the County, monies are first used to pay County administrative fees, required tax sharing payments (i.e. pass through payments), and approved enforceable obligations on the Successor Agency's ROPS. Thereafter, the residual balance of the County RPTTF is distributed by the County to the school entities, city, county, and special districts based on their proportionate share of property tax revenues. The City of Clayton's share of this residual balance is approximately 6.96%.

The amount of RPTTF residual balance allocated to the City is negatively correlated with the amount of state-approved obligations included in each ROPS. For FY 2022/23, after incorporating the state-approved ROPS and pass-through payments as well as total RPTTF expected to be available in the County pool for funding, it is projected the City will receive approximately \$367,756 in RPTTF revenues. As previously described, due to the process by which the amount of RPTTF distributable to the City is calculated, historical allocations of RPTTF to the City are not germane in predicting future allocations.

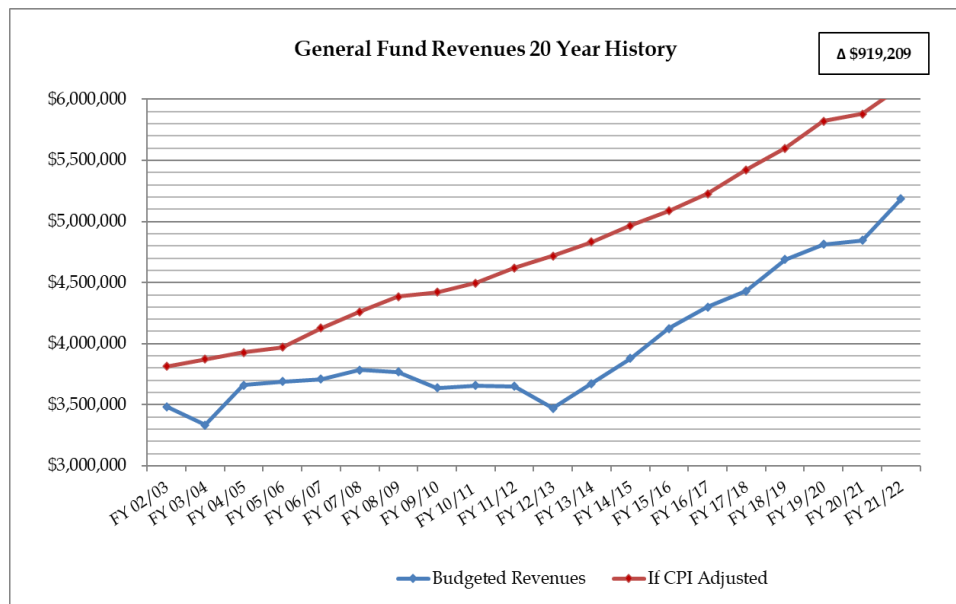
Fiduciary Funds Administrative Service Charges

The sixth largest revenue source making up 5.1% of General Fund budgeted revenues for FY 2022/23 is derived from administrative support charges from the Successor Agency and other fiduciary funds of the City. Since the creation of the Successor Agency in 2012, the City has received \$250,000 on an annual basis for administrative support services in accordance with *California Health & Safety Code* Section 34171(b). However, a few years following the dissolution of the Successor Agency, the Governor's May 2015 trailer bill (AB 113) placed additional restrictions on the amount of administrative allowance an administering agency may receive, potentially resulting in a cap substantially less than the previous \$250,000 floor amount. The most detrimental impact of this trailer bill was to apply an administrative allowance cap of 50% to RPTTF monies actually "received" in the prior year, rather than to the total amount of "approved" enforceable obligations. The City experienced its first loss from this new state decree in FY 2016/17 when the City was allocated only \$231,915 for Successor Agency administrative support purposes.



Pursuant to the April 13, 2022 Determination Letter issued by the California Department of Finance (DOF) approving the Successor Agency's 2022/23 Recognized Obligation Payment Schedule (ROPS), the City will not be receiving the full administrative allowance of \$250,000 for FY 2022/23 and will instead receive only \$196,338 pursuant to the cap described above. This one change results in a loss of \$53,662 in General Fund revenue when compared to last year. It is anticipated that the Successor Agency administrative allowance revenues will remain in the range of the \$196,000 being received this year until the dissolution of the Successor Agency in FY 2025/26 following the maturity of the 2014 refunding Tax Allocation Bonds. Including administrative cost recovery from the other fiduciary funds of the City, the total Fiduciary Funds Administrative Charges line item is expected to be \$220,878. This reflects an 18.8% decrease from projected actuals for FY 2021/22 for Fiduciary Funds.

When looking at a twenty (20) year history of General Fund budgeted revenues, actual revenue growth has clearly not kept pace with inflation. The following line chart, updated and presented annually, illustrates the growing difference between General Fund budgeted revenues versus FY 2002/03 base year revenues adjusted for annual changes in the consumer price index for the San Francisco-Oakland-Hayward region, with the difference in FY 2021/22 being \$919,209:



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes					
Real Property Transfer Tax	\$125,221	\$112,000	\$116,493	\$114,240	2%
Sales and Use Tax	\$510,029	\$585,965	\$560,463	\$571,816	-2.4%
Property Taxes - Secured	\$964,432	\$992,164	\$996,817	\$1,118,781	12.8%
Property Taxes - Unsecured	\$43,102	\$40,000	\$37,403	\$30,748	-23.1%
Property Taxes - Unitary Tax	\$15,048	\$15,349	\$16,448	\$14,413	-6.1%
Property Taxes - Supplemental	\$24,831	\$2,300	\$25,007	\$30,000	1,204.3%
Property Taxes - Other	\$8,975	\$9,100	\$8,801	\$9,100	0%
Redevelopment Property Tax Trust Fund - Distribution	\$447,771	\$464,424	\$460,203	\$471,390	1.5%
Property Tax In-Lieu of VLF	\$1,093,525	\$1,137,266	\$1,132,352	\$1,198,595	5.4%
Total Taxes:	\$3,232,934	\$3,358,568	\$3,353,987	\$3,559,083	6%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Charges for Services					
Engineering Service Fees	\$6,407	\$5,457	\$11,210	\$5,566	2%
Abandoned Veh Abate (AVA)	\$6,385	\$5,600	\$2,552	\$5,712	2%
POST Reimbursements	\$4,145	\$6,000	\$2,223	\$6,120	2%
Planning Permits/Fees	\$10,903	\$11,115	\$16,410	\$15,000	35%
Police Permits/Fees	\$7,242	\$20,000	\$10,468	\$12,500	-37.5%
City Hall Rental Fees	\$0	\$200	\$0	\$204	2%
Planning Service Charges	\$41,367	\$48,000	\$10,234	\$35,000	-27.1%
Well Water Usage Charge	\$7,725	\$6,000	\$5,804	\$6,000	0%
Miscellaneous City Services	\$52	\$100	\$146	\$100	0%
Fiduciary Funds Administration	\$271,471	\$272,151	\$272,151	\$220,878	-18.8%
Park Use Fee	\$11,722	\$14,000	\$32,267	\$32,000	128.6%
Meeting Room Fee	-\$112	\$3,000	\$3,008	\$0	-100%
Cattle Grazing Lease Rent	\$10,526	\$10,710	\$10,710	\$10,710	0%
Cell Tower Lease Rent	\$36,627	\$37,587	\$37,447	\$37,587	0%
Fountain Use Fee	\$430	\$0	\$0	\$0	0%
Clayton Community Gymnasium Rent	\$5,900	\$18,600	\$0	\$18,600	0%
Total Charges for Services:	\$420,790	\$458,520	\$414,630	\$405,977	-11.5%
Licenses & Permits					
Business Licenses	\$90,872	\$150,000	\$151,667	\$154,500	3%
Building Permit Remit Fees (Surcharge)	\$81,134	\$80,000	\$80,207	\$80,000	0%
Total Licenses & Permits:	\$172,005	\$230,000	\$231,874	\$234,500	2%
Operating Grants and Contributions					
Public Safety Allocation	\$99,966	\$103,531	\$103,884	\$103,531	0%
State Mandated Cost Reimbursement	\$2,620	\$0	\$0	\$0	N/A
Total Operating Grants and Contributions:	\$102,586	\$103,531	\$103,884	\$103,531	0%
Other In Lieu					
Motor Vehicle In Lieu	\$8,315	\$8,320	\$13,017	\$12,000	44.2%
Other In Lieu	\$171,029	\$174,389	\$174,443	\$174,389	0%
Total Other In Lieu:	\$179,344	\$182,709	\$187,460	\$186,389	2%
Franchise Fees					
Franchises - Comcast Cable	\$198,606	\$204,400	\$207,784	\$208,488	2%
Franchises - Garbage Fees	\$211,855	\$216,000	\$212,809	\$214,000	-0.9%
Franchises - PG&E	\$139,858	\$140,000	\$138,001	\$140,000	0%
Franchises - Equilon Pipe	\$17,006	\$17,193	\$17,892	\$17,892	4.1%
AT&T Mobility Francise Fees	\$25	\$100	\$0	\$0	-100%
Total Franchise Fees:	\$567,350	\$577,693	\$576,486	\$580,380	0.5%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Fines & Forfeitures					
Fines and Forfeitures	\$33,487	\$32,800	\$25,394	\$25,000	-23.8%
Total Fines & Forfeitures:	\$33,487	\$32,800	\$25,394	\$25,000	-23.8%
Interest					
Interest	\$113,321	\$86,000	\$85,198	\$86,000	0%
Total Interest:	\$113,321	\$86,000	\$85,198	\$86,000	0%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$50,967	\$0	\$0	\$0	N/A
Reimbursements/Refunds	\$0	\$1,000	\$8,000	\$8,000	700%
Other Revenues	\$14,571	\$8,000	\$13,179	\$8,000	0%
Overhead Cost Recovery	\$16,086	\$11,000	\$10,166	\$11,000	0%
Total Other Revenues:	-\$20,310	\$20,000	\$31,345	\$27,000	35%
Admin Support Transfers					
Admin Exp Rec - Measure J Fund	\$4,890	\$5,076	\$5,076	\$5,330	5%
Admin Exp Rec - HUTA Gas Tax Fund	\$8,150	\$8,460	\$8,460	\$8,883	5%
Admin Exp Rec - Neighborhood Street Lights Fund	\$12,530	\$13,006	\$13,006	\$13,656	5%
Admin Exp Rec - GHAD Fund	\$7,870	\$8,169	\$8,169	\$8,577	5%
Admin Exp Rec - Landscape Maint CFD Fund	\$39,190	\$40,679	\$40,679	\$42,713	5%
Admin Exp Rec - The Grove Park CFD Fund	\$7,970	\$8,273	\$8,273	\$8,687	5%
Admin Exp Rec - Stormwater Assessment Fund	\$40,430	\$41,966	\$41,966	\$44,064	5%
Trx. From Grant Fund	\$14,814	\$10,000	\$1,467,024	\$1,510,549	15,005.5%
Total Admin Support Transfers:	\$135,844	\$135,629	\$1,592,653	\$1,642,459	1,111%
Total Revenue Source:	\$4,937,351	\$5,185,450	\$6,602,911	\$6,850,320	32.1%

General Fund Expenditures

The proposed FY 2022/23 budget incorporates total General Fund appropriations of \$6,957,459 which reflects an overall increase of 6% compared to the prior year's projected expenditures. It should be noted that both revenue and expenditure figures for FY2021/22 and proposed for FY2022/23 reflect the impact of receiving \$1,467,024 in American Rescue Plan Funds, which are transferred into the Pandemic Recovery Reserve established by the City Council. Any programmatic spending of ARPA funds will occur from the Pandemic Recovery Reserve (Fund 111).

FY 2021/22 Operating Expenditure Projections

The starting point for developing next year's budget is forecasting current year results and comparing to the budgetary projections. General Fund operational expenditures are expected to total approximately \$5,135,600 absent the impact of ARPA funds by the close of FY 2021/22. If realized, this projection will result in expenditures coming in just under budgeted expectations. This variance suggests departments were generally successful in controlling their budgets within the constraints of the City Council approved legally enforceable departmental budgets. This is particularly important given that in FY2021/22, there were a number of extraordinary expenses related to accounting clean-up and IT related costs that were ultimately absorbed within existing budget parameters.

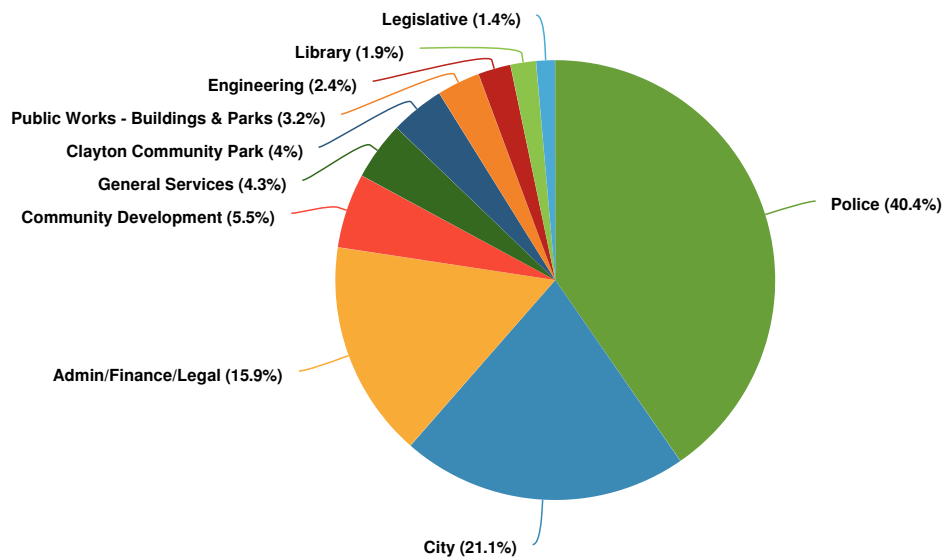


Expenditures by Function

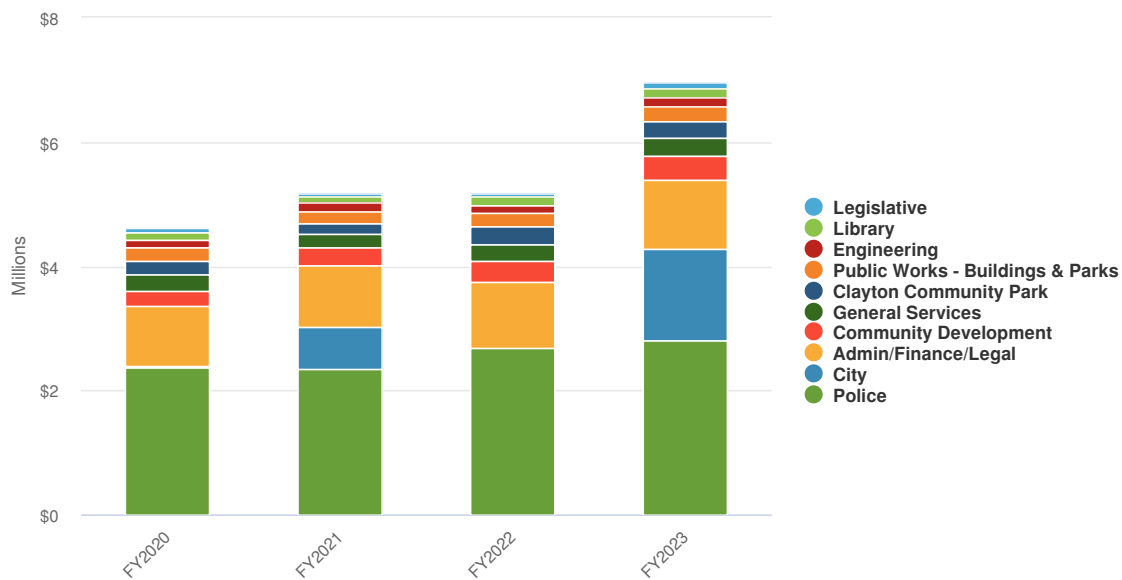
The following pie chart illustrates each department's proportionate share of total proposed General Fund operating expenditures for FY 2022/23:

The order of departmental appropriations by proportional share of the General Fund is consistent with the prior year's adopted budget, suggesting no significant change in the priority of City programs.

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



As anticipated, the Police Department's share of proposed General Fund appropriations in FY 2022/23 is a majority share of total appropriations at 51.3% when ARPA transfers are not included; although the pie chart above shows a lower percentage when the "City" department which includes the \$1,467,024 transfer to/from ARPA is included. As such, when considering the departmental distribution of appropriations, it is important to note for every \$1.00 paid by taxpayers as general tax revenue to the City, slightly over one-half of the tax monies (~52¢ of every \$1) are re-invested in the community to provide provide local law enforcement services.

As a service organization, unsurprisingly, the cost for personnel services comprises the bulk of General Fund appropriations. The proportion of expenditures related to personnel services remained relatively steady decreasing by less than 1% to a total of approximately 64.8% of the overall proposed operating General Fund budget. Overall, the proportion of General Fund appropriations attributable to labor-related costs has been controlled and remained relatively steady at approximately two-thirds of the General Fund budget over the past eight-plus years.

Legislative Department (No. 01)

This is the smallest General Fund department, making up 1.7% of proposed budgeted operating expenditures. Services funded by this department generally include: City Council members setting policy goals and objectives for the community, regular and special meetings of the City Council and recordings thereof, administering elections, and steering City promotional activities. Proposed appropriations for this department reflect an increase of \$28,150, consisting primarily of election year costs and additional information technology and audio-visual costs associated with the move to hybrid Council meetings.

Admin / Finance / Legal Department (No. 02)

This department makes up 20.2% of proposed General Fund budgeted operating expenditures. By its nature, the Admin/Finance/Legal Department provides essential administrative, oversight, and supportive services for all of the City's direct-cost programs, including but not limited to: police, community development, parks and landscape maintenance services, capital improvements, etc. Comprised of approximately 5.3 permanent full-time equivalent employees, functions funded by this department include, but are not limited to: executive management and policy execution; legal counsel; human resources; financial, budgetary and compliance reporting; treasury and investment management; payroll and benefits administration; disbursements; revenue collection; records retention management and public records act facilitation; and facility rentals. Proposed appropriations reflect an increase of 5% from the prior year adopted budget, primarily due to increases in salaries, benefits and IT-related costs.

Public Works Department (No. 03).

This department makes up 4% of proposed General Fund budgeted operating expenditures. Services funded by the Public Works Department include the maintenance of city hall and the adjacent corporation yard as well as maintenance of the City's five neighborhood parks (El Molino, Lydia Lane, North Valley, Stranahan, Westwood), as well as the Dog Park. Proposed appropriations for this department reflect an increase of 9.1% over the prior year primarily attributable to increases in labor and energy costs, janitorial and general building maintenance costs.

Community Development Department (No. 04).

This department makes up 6.9% of proposed General Fund budgeted operating expenditures. Comprised of approximately 1.9 permanent full-time equivalent employees, services funded by the Community Development Department generally include, but are not limited to: long-range planning and special studies (i.e. transportation, housing, zoning, etc.); ensuring compliance of land development and private party design proposals with local, state, and federal regulations; municipal code enforcement; and administration of the city's low to moderate income housing program. Proposed appropriations reflect an increase of 11.2% over the prior year adopted budget. This increase is the result of changes in labor costs as well as document recording fees and allocated legal costs.

General Services Department (No. 05).

This department makes up 5.7% of proposed General Fund operating budgeted expenditures. By its nature, the General Services Department captures essential support costs shared amongst all of the City's departments and funds. Functions funded by this department include, but are not limited to: city-wide risk management and insurance premiums; computer, software, and network technology support; and office supplies and shared printer/copy/scanning costs (excluding those of the police department, which are tracked separately). Proposed appropriations for this department are expected to increase 20.4% over the prior budget due primarily to increased insurance costs. Computer/IT services previously used by this department will continue to be paid using Comcast PEG fees in the Restricted Grant Fund.

Police Department (No. 06).

This is by far the largest General Fund department, making up 51.3% of proposed General Fund budgeted operating expenditures. This is the only department that works 24 hours, 7 days a week, and 365 days a year. This includes staffing and associated operations, such as contract dispatch services and vehicles. Services funded by the Police Department include, but are not limited to: traffic enforcement, vehicle collision investigation, crime investigation, animal control (contract), dispatch services (contract), and police records management. This department is comprised of thirteen (13) permanent full-time equivalent employees, ten (10) of whom are permanent full-time sworn police officers (including the Chief of Police) and two (2) of whom are police operations support personnel funded through the General Fund. The City's eleventh (11th) sworn police officer is and has long been funded by the Supplemental Law Enforcement Services Fund (SLESF) restricted-use funding source, which is tracked in the City's Grants Fund and discussed in greater detail later. Proposed operating appropriations for this department reflect an increase of 5% over the prior year adopted budget. Of this increase, the majority is related to increases in negotiated salaries, salary step increases and contract cost increases for dispatch and animal control services.

Library Department (No. 07).

This department makes up 2.4% of proposed General Fund budgeted operating expenditures. Services funded by the Library Department include, but are not limited to: City maintenance of the City-owned Clayton Community Library building, grounds and equipment. Funding for Sunday and weekday County Library staffing hours beyond the County's base has been discontinued due to the cost estimate from the County increasing over 400%. Proposed operating appropriations reflect an increase of 3.1% over the prior year's budget.

Engineering Department (No. 08).

This department makes up 3% of proposed General Fund budgeted expenditures. Services funded by the contract Engineering Department include but are not limited to: administration of the City's capital improvement program, plan check and review of construction/development plans, administration of the City's encroachment permit program, and management of several benefit assessment districts. Professional engineering services are estimated to increase by 21.3%. While the City has brought in a new firm for City Engineer services, Anchor CM, the rates charged by this firm are not significantly greater than the rates that were charged by the prior contractor. The increase in costs is a reflection of the increased demand and need for capital and engineering services.

Clayton Community Park Department (No. 09).



This department makes up 5% of General Fund operating appropriations included in the Proposed Budget. Services funded by the Clayton Community Park Department include but are not limited to: landscaping of the park grounds, maintenance of recreational sporting fields and related equipment/facilities, repairs and maintenance of the water irrigation network, and trash removal. Operating appropriations of this department are proposed to decrease by nearly 10% to more accurately reflect water and energy costs associated with the Park.

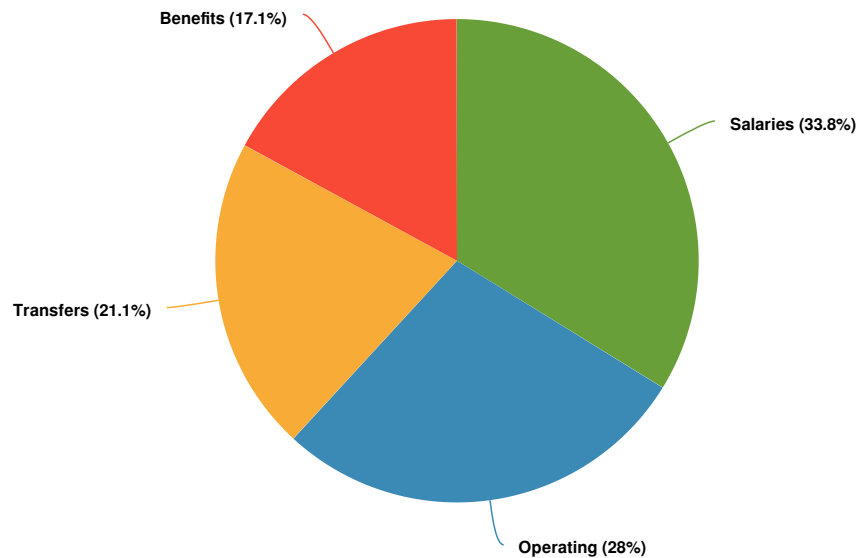


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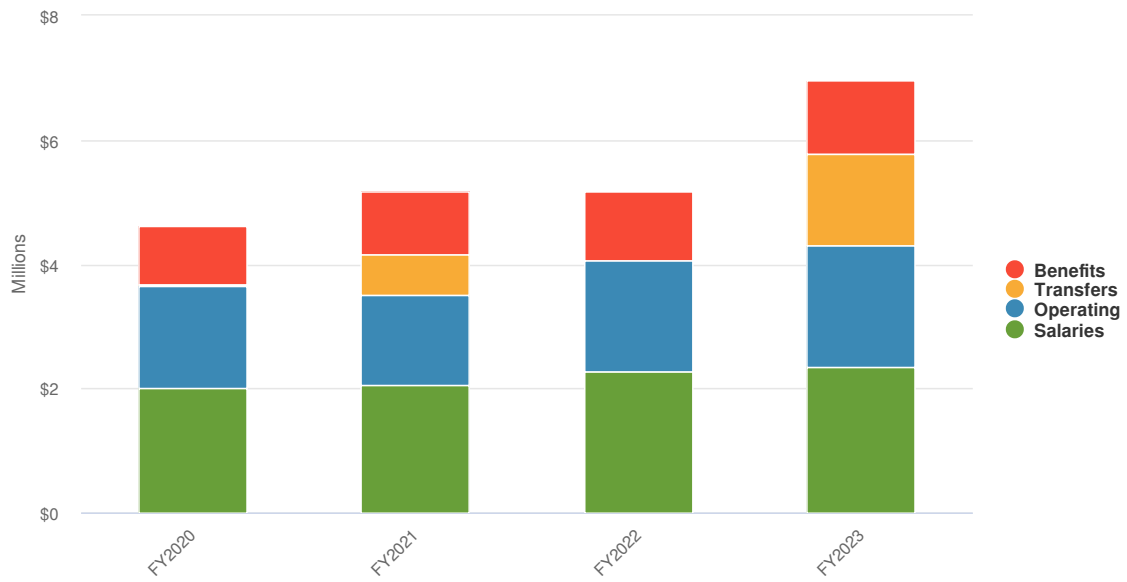
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Expenditures by Expense Type

Budgeted Expenditures by Expense Type



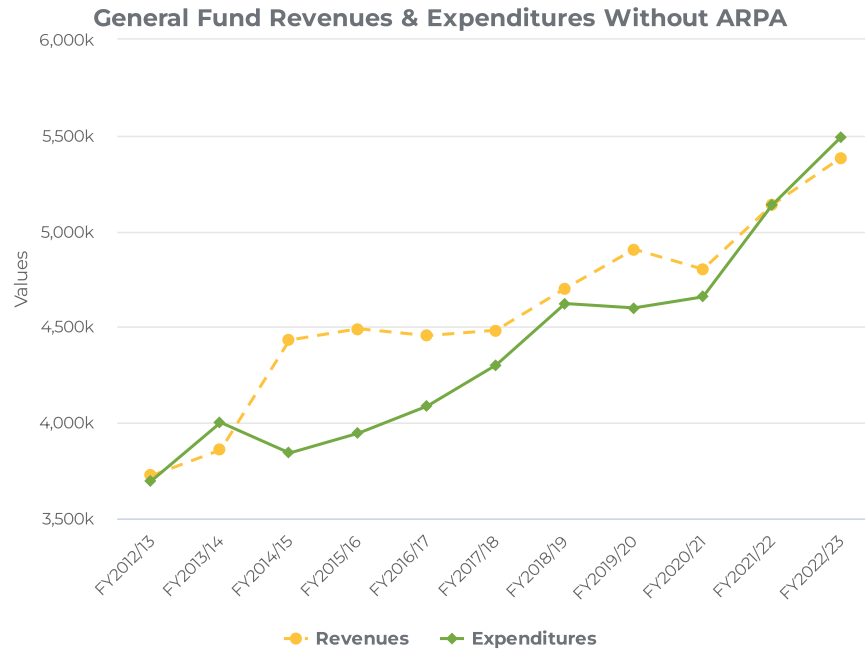
Budgeted and Historical Expenditures by Expense Type



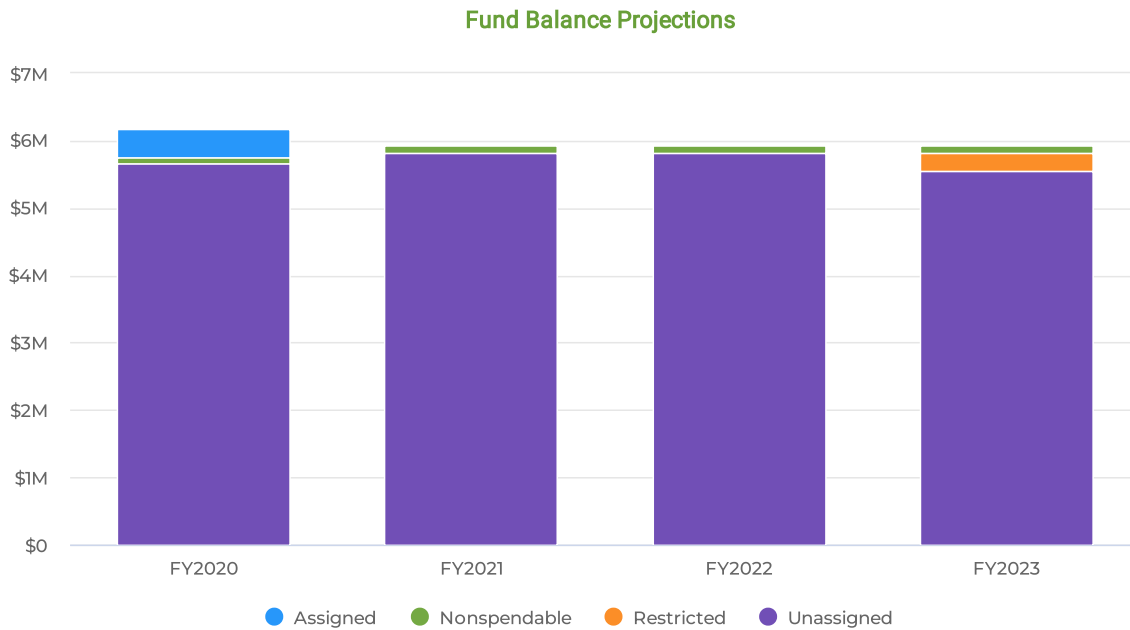
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries	\$2,052,298	\$2,268,629	\$2,263,355	\$2,351,230	3.6%
Benefits	\$1,003,840	\$1,124,618	\$1,039,757	\$1,187,676	5.6%
Operating	\$1,459,209	\$1,784,238	\$1,832,488	\$1,951,529	9.4%
Transfers	\$655,090		\$1,467,024	\$1,467,024	N/A
Total Expense Objects:	\$5,170,437	\$5,177,485	\$6,602,624	\$6,957,459	34.4%

General Fund Summary

The chart below shows the trend of General Fund expenditures over the last several years and reflects the anticipated deficit underlying the proposed FY2022/23 budget. It does not include any ARPA funding in either FY2021/22 or Proposed for FY2022/23.



Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$5,654,925	\$5,810,862	\$5,811,772	\$5,561,772	-4.3%
Assigned	\$409,482	\$0	\$0	\$0	0%
Restricted	\$0	\$0	\$0	\$250,000	0%
Nonspendable	\$100,163	\$120,623	\$120,000	\$120,000	0%
Total Fund Balance:	\$6,164,570	\$5,931,485	\$5,931,772	\$5,931,772	0%



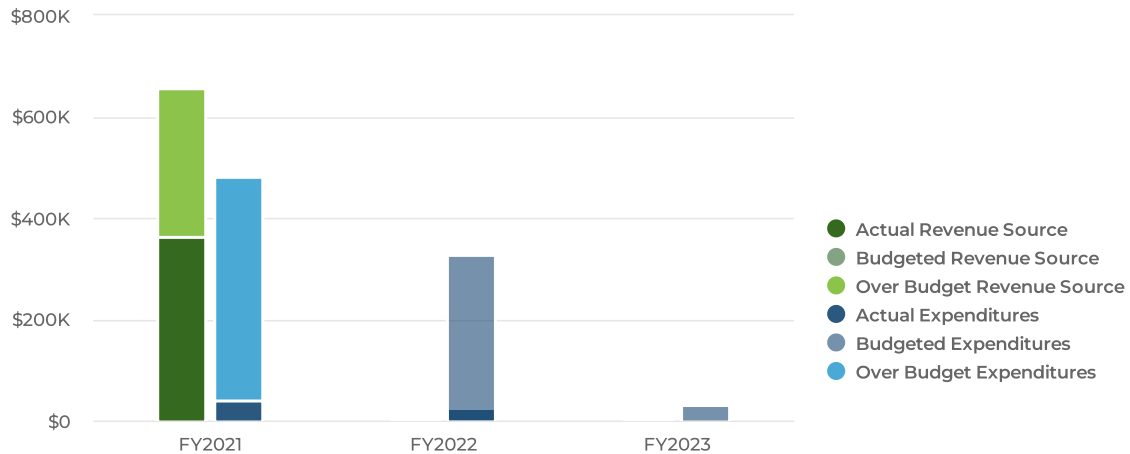


Rainy Day Fund 110

In FY2020/21, the City Council established the Rainy-Day Fund, into which unanticipated year-end surplus funds can be transferred for specified projects or programs.

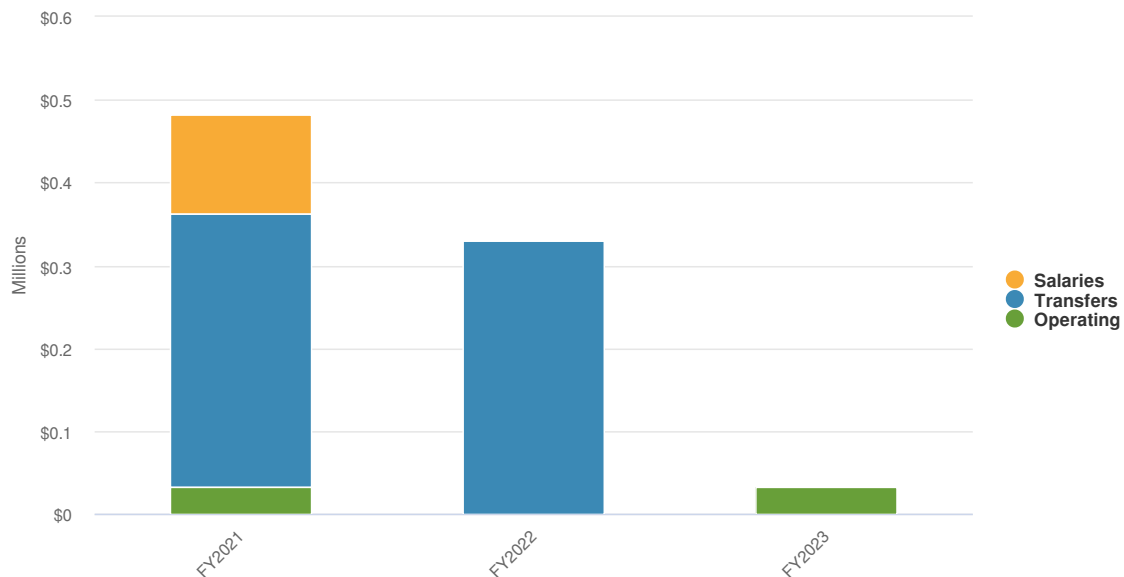
Summary

The City of Clayton is projecting \$1.5K of revenue in FY2023, which represents a 50% decrease over the prior year. Budgeted expenditures are projected to decrease by 89.8% or \$296.48K to \$33.53K in FY2023.



Expenditures by Expense Type

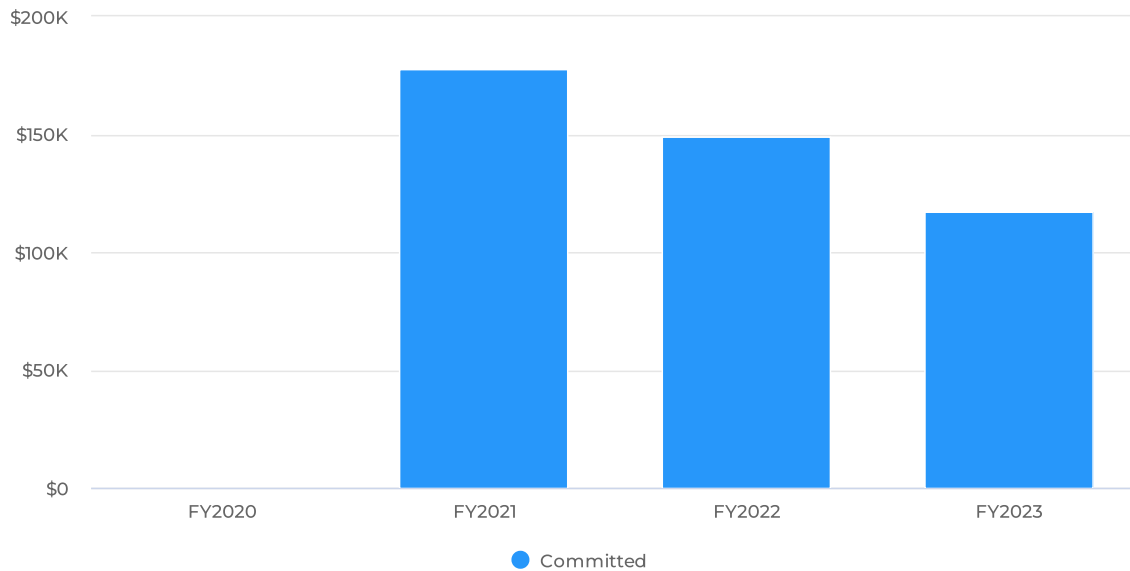
Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries	\$118,774	\$0	\$0	\$0	N/A
Operating	\$32,841	\$0	\$30,000	\$33,525	N/A
Transfers	\$330,000	\$330,000	\$0	\$0	-100%
Total Expense Objects:	\$481,615	\$330,000	\$30,000	\$33,525	-89.8%

Fund Balance

Fund Balance Projections



	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Projected	Proposed	
Committed	\$177,496	\$148,996	\$116,971	-21.5%
Total Fund Balance:	\$177,496	\$148,996	\$116,971	-21.5%





Pandemic Recovery Reserve (111)

The Pandemic Recovery Reserve (Fund 111) was established by the City Council to capture programmatic funding decisions associated with the American Rescue Plan Act funds the City has received. For the initial tranche of \$1,467,024 (and planned for the tranche to be received in July 2022), the City Council has chosen to transfer the funds to the City's General Fund to pay for public safety services. This funding for public safety then allows the transfer of an equal amount from the General Fund to the Pandemic Recovery Reserve. The funds in the Pandemic Recovery Reserve can be used for any valid general government purpose.

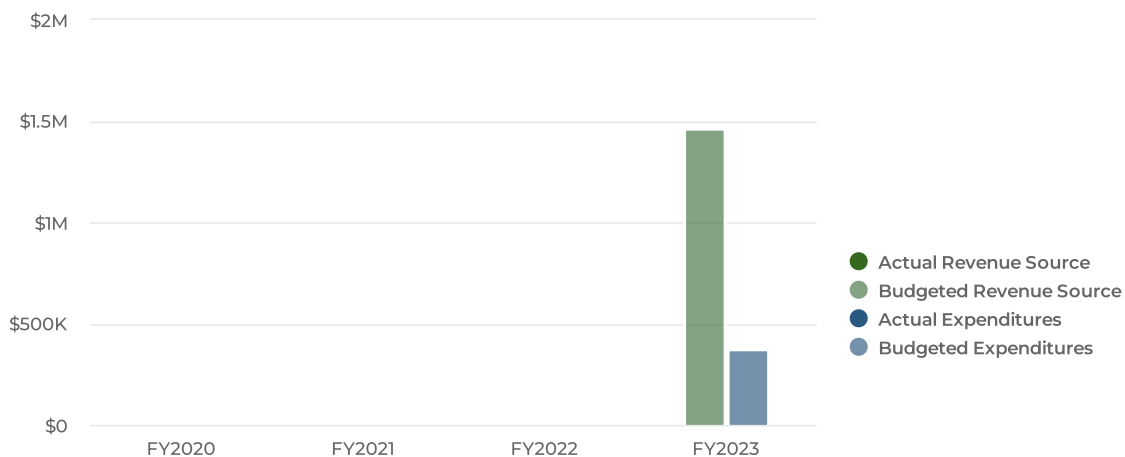
For FY2021/22, the City Council allocated Pandemic Recovery Reserve Funds in the following categories:

- Essential Worker Premium pay
- Clayton Cares Grants
 - Business
 - Household
- Program Administration and Management
- ClearGov Budget Software

Some discussion will occur with the FY2022/23 budget deliberations, but ultimately the City Council will have additional time to make funding decisions for these important funds.

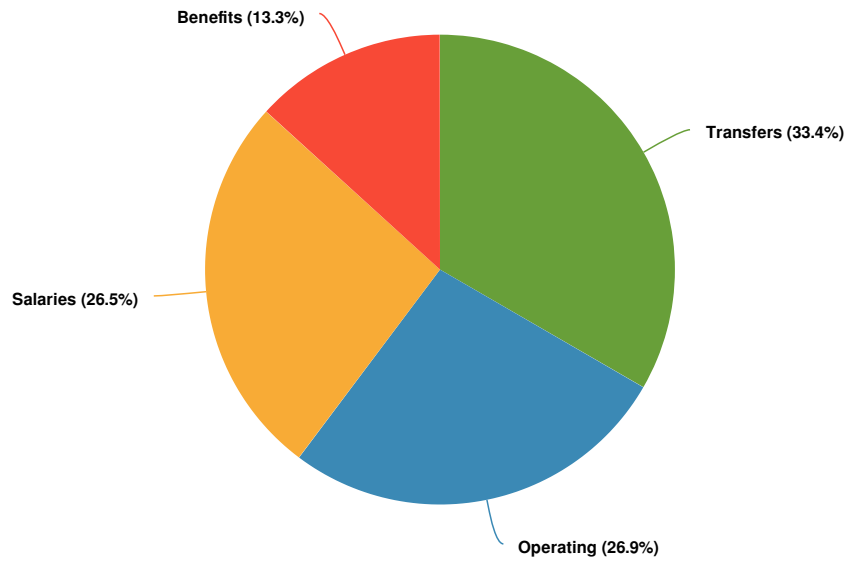
Summary

The City of Clayton is projecting \$1.47M of revenue in FY2023, which is equal to the amount received in FY2021/22. Proposed Budgeted expenditures are projected to drop to \$377,358 in FY2023.



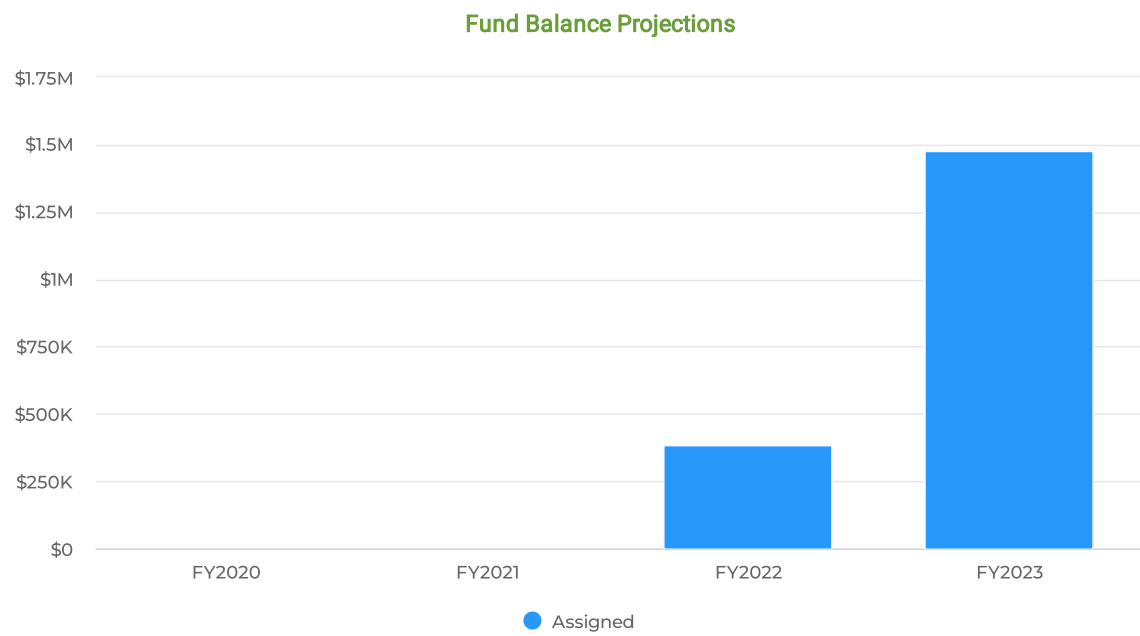
Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects				
Salaries	\$0	\$242,575	\$100,000	N/A
Benefits	\$0	\$4,507	\$50,000	N/A
Operating	\$0	\$40,550	\$101,500	N/A
Capital	\$0	\$800,000	\$0	0%
Transfers	\$0	\$0	\$125,858	N/A
Total Expense Objects:	\$0	\$1,087,632	\$377,358	N/A

Fund Balance



	FY2022	FY2023	% Change
Fund Balance	Projected	Proposed	
Assigned	\$381,960	\$1,475,058	286.2%
Total Fund Balance:	\$381,960	\$1,475,058	286.2%



GAS TAX (HUTA)

Derived from layers of state transportation taxes on the sale of gasoline [*California Street and Highway Code*, Sections 2105, 2106, 2107 and 2107.5; voter-approved Proposition 42 “Traffic Congestion Relief Act” monies], this group of revenues is deposited into a fund referred to as the City’s “Highway Users Tax Account (HUTA) Gas Tax Fund”. Local HUTA funds in the past have been a reliable source of funding for cities since the 1970s and are universally used to fund local road maintenance and repairs. The use of HUTA gas taxes is restricted by Article XIX of the California State Constitution and by *California Streets and Highways Code* section 2101. All HUTA gas taxes must be expended for the following:

- The research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for non-motorized traffic), including the mitigation of their environmental impacts, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.
- The research and planning for exclusive public mass transit guideways (and their related fixed facilities), the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.
- The construction and improvement of exclusive public mass transit guideways (and their related fixed facilities), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, the administrative costs necessarily incurred in the foregoing purposes, and the maintenance of the structures and the immediate right-of-way for the public mass transit guideways.
- The payment of principal and interest on voter-approved bonds issued for the purposes specified above.



Gas Tax (HUTA)

Historically, the City of Clayton has generally used HUTA monies to perform annual street re-striping and safety re-markings, traffic regulation and warning signs and replacements, resealing of street cracks, sidewalk and gutter repairs, replacement of street name signs, operation and repair of arterial street lights, and traffic signal maintenance.

Due to the City’s pattern of heavy reinvestment of HUTA tax funds into maintenance and repair of local streets and roads, our City has been successful in its upkeep of this infrastructure. In total, the City has invested over \$1.5 million of HUTA tax monies into street repaving and improvements capital projects over the last ten fiscal years (since FY 2010/11). This accomplishment has enabled Clayton to consistently remain in the Top 5 best average pavement condition streets within Contra Costa County and greater Bay Area. Clayton is currently ranked No. 3 in all of the Bay Area and tied for No. 1 in Contra Costa County with a PCI of 82. This Pavement Condition Index (PCI) ranks Clayton’s overall street system in the “Very Good” category, with the average Contra Costa PCI being 70 (Good) and Bay Area PCI being 67 (Fair). Pavements are rated from 0 to 100 with 100 being the index assigned to a newly paved street.

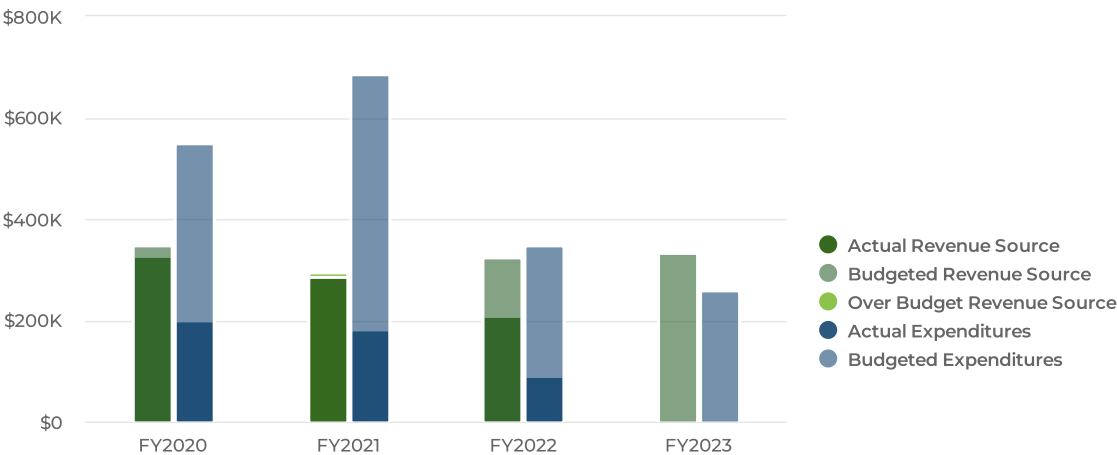
Utilizing the latest projections published by the League of California Cities, the FY 2022/23 HUTA gas tax revenues are estimated to total \$334,022, reflecting an increase of approximately 4.3% from FY 2021/22.

Consistent with the prior year plan in order to use existing HUTA Gas Tax fund reserves for eligible City streets projects, the proposed budget reflects expenditures of \$259,708. This is less than the anticipated expenditures in FY2021/22, which related

to completing a significant ADA curb ramp project in conjunction with the 2022 Neighborhood Pavement Preservation Project.

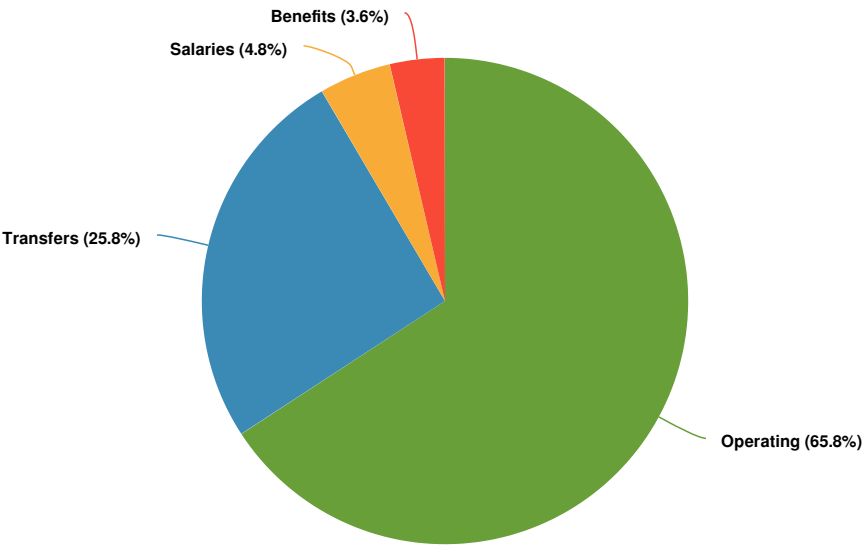
Summary

The City of Clayton is projecting \$334,021 of revenue in FY2023, which represents a 2.8% increase over the prior year. Budgeted expenditures are projected to decrease by 40.1% or \$139.85K to \$334,021 in FY2023.

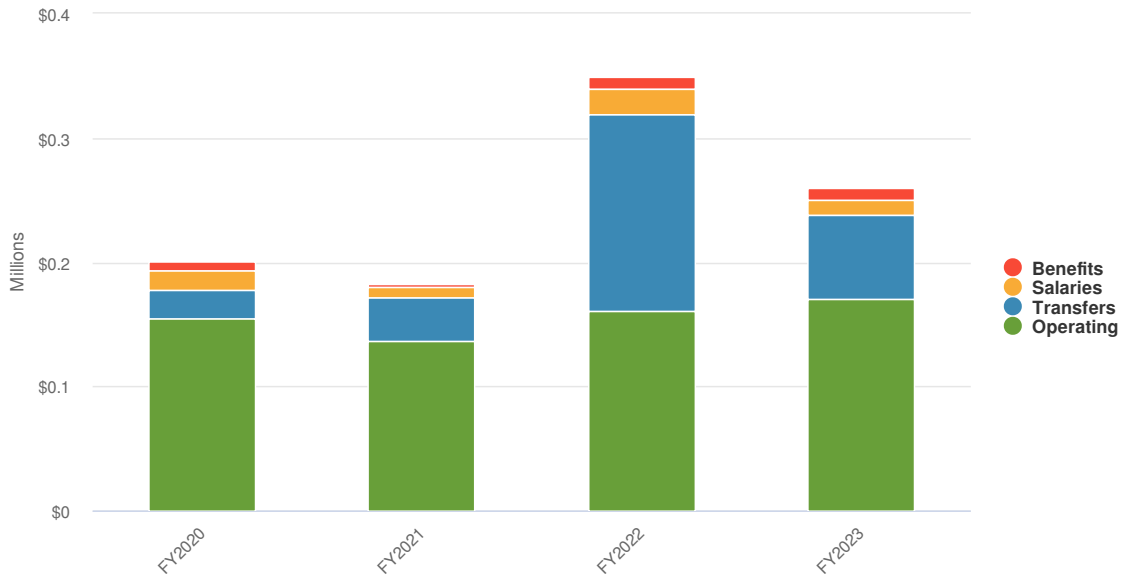


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



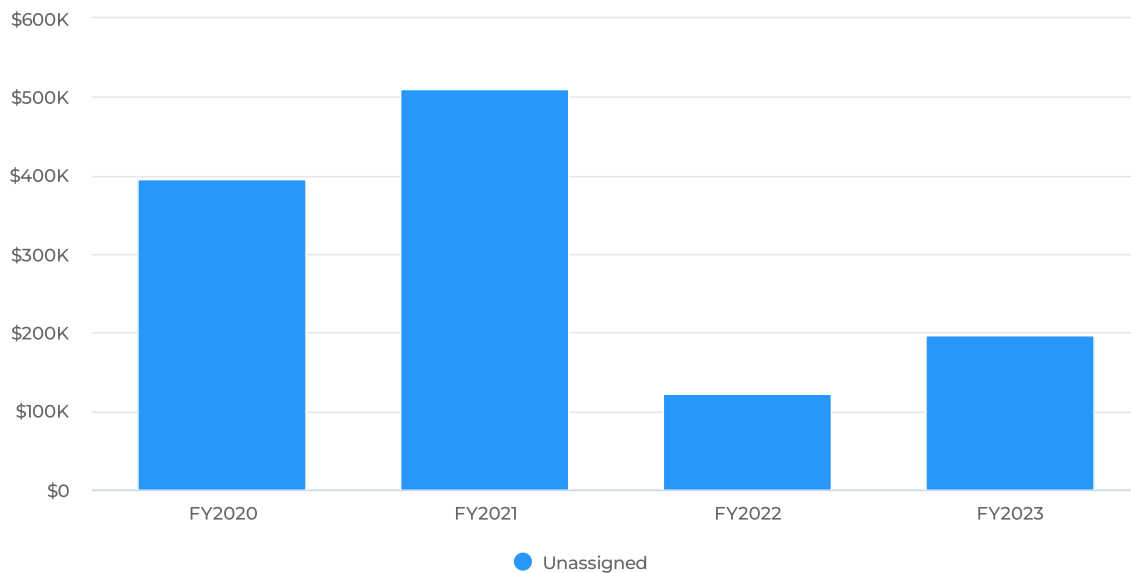
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries					
Regular Salaries	\$6,497	\$19,813	\$19,813	\$11,949	-39.7%
Temporary Salaries	\$213	\$500	\$500	\$500	0%
Overtime	\$1,160	\$0	\$0	\$0	N/A
Total Salaries:	\$7,869	\$20,313	\$20,313	\$12,449	-38.7%
Benefits					
Long/Short Term Disability Insurance	\$54	\$172	\$172	\$118	-31.4%
PERS Retirement-Normal Cost	\$593	\$1,830	\$1,830	\$991	-45.8%
PERS Retirement - Unfunded Liability	\$640	\$2,462	\$2,462	\$2,462	0%
Workers' Compensation	\$776	\$707	\$707	\$511	-27.7%
Unemployment Compensation	\$0	\$200	\$200	\$24	-88%
FICA Taxes	\$127	\$326	\$326	\$326	0%
Benefit Insurance	\$1,211	\$3,584	\$3,584	\$5,044	40.7%
Total Benefits:	\$3,400	\$9,281	\$9,281	\$9,476	2.1%
Operating					
General Supplies	\$1,512	\$1,000	\$1,000	\$1,000	0%
Pavement Repair Supplies	\$14	\$1,000	\$1,000	\$1,000	0%
Arterial Street Light Supplies	\$0	\$1,000	\$1,000	\$1,000	0%
Gas & Electricity	\$52,098	\$48,000	\$48,000	\$48,000	0%
Traffic Safety Supplies	\$5,575	\$9,000	\$9,000	\$9,000	0%
Machinery/Equipment Maintenance	\$162	\$0	\$0	\$0	N/A



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Vehicle Maintenance	\$270	\$1,000	\$1,000	\$1,000	0%
Vehicles: Gas, Oil & Supplies	\$330	\$1,000	\$1,000	\$1,000	0%
Traffic Signal Maintenance	\$31,448	\$35,000	\$35,000	\$35,000	0%
Pavement Repairs/Maintenance	\$1,985	\$30,000	\$30,000	\$30,000	0%
Property Tax Admin. Costs	\$320	\$400	\$400	\$400	0%
Other Professional Services	\$19,773	\$25,000	\$25,000	\$35,000	40%
Street Light Maintenance	\$4,963	\$4,000	\$4,000	\$4,000	0%
Capital Outlay - Machinery, Vehicles & Equipment	\$13,347	\$0	\$0	\$0	N/A
CERF Charges	\$4,500	\$4,500	\$4,500	\$4,500	0%
Total Operating:	\$136,297	\$160,900	\$160,900	\$170,900	6.2%
Transfers					
Transfer To General Fund	\$8,150	\$8,460	\$8,460	\$8,883	5%
Transfer to CIP Fund	\$27,173	\$149,825	\$504,444	\$58,000	-61.3%
Total Transfers:	\$35,323	\$158,285	\$512,904	\$66,883	-57.7%
Total Expense Objects:	\$182,889	\$348,779	\$703,398	\$259,708	-25.5%

Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$395,287	\$509,771	\$121,781	\$196,094	61%
Total Fund Balance:	\$395,287	\$509,771	\$121,781	\$196,094	61%



The Road Repair and Accountability Act of 2017, also referred to as Senate Bill 1 (SB1), is a significant new investment in California's transportation systems of approximately \$5.2 billion per year. SB1 increased the per gallon fuel excise taxes, diesel fuel sales taxes and vehicle registration taxes, sought to stabilize the problematic price-based fuel tax rates and provide for inflationary adjustments to rates in future years. In result, SB1 more than doubled local streets and road funds allocated through the existing Highway Users Tax Account (HUTA) gas taxes described previously, allocating monies from new taxes through the establishment of a new Road Maintenance and Rehabilitation Account (RMRA).

The RMRA receives monies from the following new taxes imposed under SB1:

- A 12¢ per gallon increase to the gasoline excise tax effective November 1, 2017.
- A 12¢ per gallon increase to the diesel fuel excise tax effective November 1, 2017, half of which is allocated to the Trade Corridors Enhancement Account with the remaining half to the RMRA.
- A new vehicle registration tax called the "transportation improvement fee," effective January 1, 2018, based on vehicle market value.
- An additional new \$100 vehicle registration tax on zero emission vehicles model year 2020 and later effective July 1, 2020.

Annual rate increases to these taxes beginning July 1, 2020 (July 1, 2021 for the ZEV fee), and every July 1st thereafter for the change in the California consumer price index (CPI). The first adjustment made on July 1, 2020 will cover the CPI change for the two-year timeframe November 1, 2017 through November 12, 2019.



RMRA Gas Tax

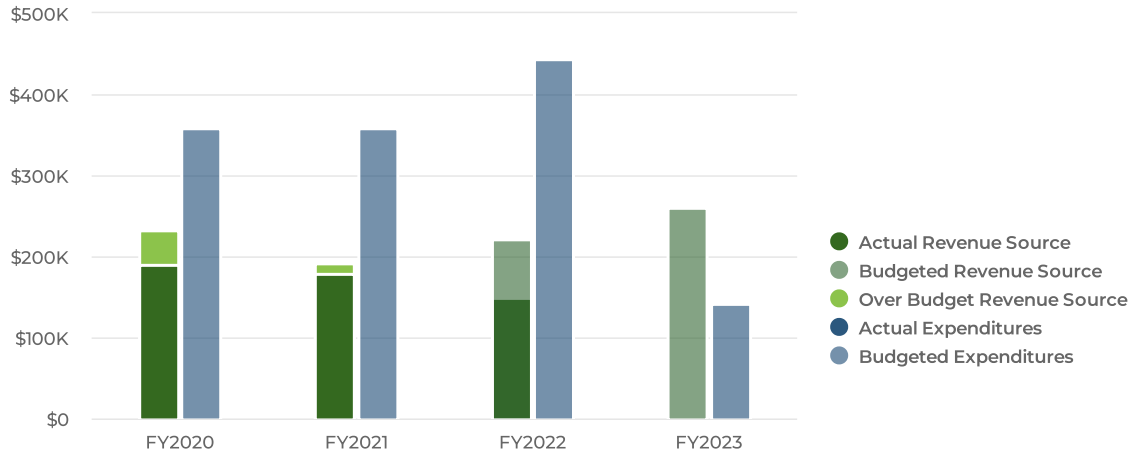
The restricted-use of RMRA gas tax monies is similar, but not identical, to HUTA gas tax monies. Pursuant to *California Streets and Highways Code* section 2030, RMRA allocations must be deposited into a separate restricted-use fund and may only be used for projects that include but are not limited to: road maintenance and rehabilitation, safety projects, railroad grade separations, traffic control devices, and complete street components.

Consistent with the City's regular objective to use all available HUTA gas tax reserves for eligible City streets projects, the proposed RMRA Gas Tax fund budget also plans to draw down all available reserves over the next several years, transferring funds to the Capital Improvement fund for eligible streets projects.

In FY2021/22, RMRA Gas Tax funding was used to complete a long-awaited pavement project. For FY2022/23, RMRA Gas Tax will again be used to fund a paving project, in conjunction with grant funding from OBAG 2 and Measure J funds.

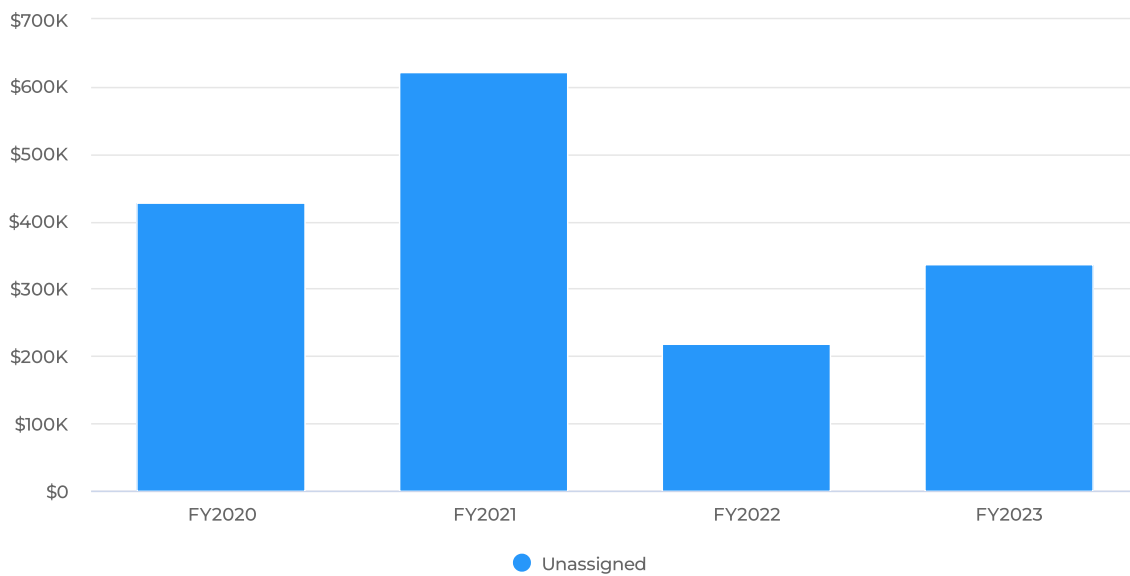
Summary

The City of Clayton is projecting \$261,050 of revenue in FY2023, which represents a 17.6% increase over the prior year. Budgeted expenditures are projected to decrease by 67.9% or \$302K to \$143,000 in FY2023.



Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$428,499	\$620,917	\$218,024	\$336,074	54.1%
Total Fund Balance:	\$428,499	\$620,917	\$218,024	\$336,074	54.1%





Landscape Maintenance District

In June 2007, Clayton voters approved a replacement real property special tax to continue funding the operation and maintenance of its citywide public landscaped areas. This voter action created the City of Clayton Landscape Maintenance Community Facilities District 2007-1 (LMD). This annual special parcel tax is restricted to landscape costs associated with: arterial and specified roadway medians and parkways, the trails system, the annual open space non-native (exotic) invasive weed abatement in city-owned open space of the area hills, the annual open space and trails maintenance including weed abatement for fire and public safety, landscape and turf irrigation and the monthly maintenance and special occasion/holiday operation of the "Clayton Fountain". Operations for the LMD are separately accounted for by the City in a restricted-use special revenue fund.

Measure B, the 2007 ballot measure, expired June 30, 2017. Given this was the only source of funds for the maintenance and operation of the LMD, in order to continue this sole funding source, a special parcel tax, "Measure H" was placed before the voters on the June 7, 2016 ballot; needing two-thirds (66.67%) voter approval. In June 2016, the voters overwhelmingly elected (77.1% positive vote) to extend the LMD special parcel tax for an additional ten (10) years.

Maintenance of City parks is not included as an authorized expenditure under the LMD Act; park maintenance obligations fall to the City's General Fund. *Citywide public landscaping services have always been funded by a special parcel tax levied on private properties throughout the City.*

Landscape Maintenance District Operations

The LMD is now completing its fifth year of operation under Measure H. The LMD has a City Council-appointed Trails and Landscaping Citizens' Oversight Committee (TLC) that meets periodically to ensure these special-purpose tax revenues are used for their intended purpose as established under the previous ballot measure for the LMD. The TLC met on March 7, May 9 and May 16, 2022. The May meetings were for the review and input on the proposed LMD budget for City Council action in June. The Proposed Budget incorporates the Committee's recommendations for FY2022/23. The Committee's work is greatly appreciated and vital to the success of the District.

Pursuant to the terms of voter-approved Measure H, the special parcel tax rate may be modified annually by the change in the consumer price index (CPI) as published by the U.S. Bureau of Labor and Statistics from April to April for this geographic region (San Francisco-Oakland-Hayward, CA). In no event shall the special parcel tax rate be increased by more than three percent (3.0%) annually. Given the local CPI change (from April 2020 to April 2021) of 5%, the LMD's projected revenues are recommended by the TLC and included in the proposed budget to be increased by 3.0% to a total of \$1,241,003 for FY 2022/23. This results in a modest increase to LMD special parcel tax revenues of apx. \$36,121 over the prior year's adopted budget. The capped CPI growth adjustment will result in an increase of \$8.22 per residential parcel over the prior year's rate (last year's FY 2021/22 single-family rate was \$274.46; including the CPI adjustment factor, the new single-family parcel rate will be \$282.70).

Over the past fifteen years, from FY 2007/08 through FY 2020/21, it is estimated the LMD will have used approximately \$2.6 million of these special parcel tax funds for public landscape and irrigation and trail system improvements. When including additional LMD improvement projects planned for FY 2022/23, the LMD will have invested over \$3.3 million in various improvements in addition to more routine maintenance of landscaping.

For FY 2021/22, the LMD budgeted to fund the following landscape maintenance improvement projects:

<u>Project Description</u>	<u>Budget Amount</u>	<u>\$ used</u>	<u>Project ID</u>
*Cardinet trail section repave	\$185,000	0	7306 postponed to 22/23
*Trail reconstruct end of Peacock Ck	\$100,000	0	7306 postponed to 22/23
*Repave/Repair/Crack Seal Trails	\$30,000	0	7306 postponed to 23/24
Replace Irrigation Control (6 of them)	\$90,000	\$116,500	LMD 2021-2 in process
Native open space planting pilot project	\$12,500	\$12,500	7520 completed
Trim up trees btwn Blue Oak/Keller	\$100,000	\$50,000	LMD 2021-2 completed
Tree Trimming streets/trails	\$300,000	\$300,000	7440 in process
Total	\$817,500	\$479,000	

*projects that were planned for 21/22, but postponed

Due to staffing shortages and project scheduling issues, the trail projects were not able to be completed during FY2021/22.

For FY 2022/23, the LMD budgeted to fund the following landscape maintenance improvement projects:

<u>Project Description</u>	<u>Amount</u>	<u>Account ID</u>
*Cardinet trail section repave	\$185,000	7306
*Trail reconstruct end of Peacock Ck	\$100,000	7306
Native wildflower open space planting project	\$25,000	7520
Strategic/safety/sustainability plan	\$30,000	7419
Enhanced non-native invasive weed management open space	\$35,000	7445
Trim trees open space areas	\$50,000	7520
Tree Trimming streets/trails	\$200,000	7440
Bark/compost/mulch landscape areas	0	7520
Weed control medians/rights-of-way non-glyphosate	\$30,000	7445
Total	\$655,000	

*projects that were planned for 21/22, but postponed to FY 22/23



Due to insufficient funds and lower priority, staff has not included crack sealing of trails in the proposed FY 2022/23 budget. There are not any city street projects anticipated in FY 2022/23 that would have crack sealing so the ability to achieve a project at a reasonable cost is not viable. This will be re-evaluated in FY 2023/24 and a microseal/coatseal might be an appropriate method to be done concurrently with a future street paving project.

Due to drought conditions, replanting projects are not proposed that would require additional water. Therefore, it is planned to focus on trails maintenance, tree trimming, mulch/compost/barking landscape areas, weed management, enhanced native wildflower planting, and enhanced non native invasive plant management.

In addition, during FY 2022/23, funding in the amount of \$30,000 is proposed for the preparation of a strategic/safety/sustainability plan for the Landscape Maintenance District. This will greatly assist in future project planning, workload scheduling, etc. The City Engineer will be leading this effort and associated funds are included in the line item for other professional services [7419].

The proposed LMD budget is a balanced operational budget, responsibly utilizing fund balance to undertake non-recurring capital improvement projects. This practice is consistent with prior year budgets as the LMD is pay-as-you-go for such improvements, responsibly drawing on fund balance as needed. Proposed appropriations are annually adjusted for anticipated water and electrical utility rate increases as well as for fuel, fertilizer, etc.

Over the past year, the LMD has generated a modest reserve balance to allow the consideration of the aforementioned non-operational landscaping improvement projects to be undertaken. Although the proposed budget anticipates an ending fund balance reserve of \$111,276 by the close of FY 2022/23, staff is not proposing additional capital projects beyond those listed in order to allow time to complete these budgeted projects and to have sufficient funds for normal operational cash flow purposes.

An enormous impact on LMD operations from FY 2012/13 through FY 2016/17 was the declared drought conditions and the severe water conservation reductions imposed by Contra Costa Water District (CCWD) as directed by the Governor's Executive Order Emergency declaration, resulting in a 45% mandatory water reduction order. With irrigation cutbacks of that magnitude, the City Council ordered the LMD to suspend irrigation water to turf and bushes, reserving restricted water supplies to irrigate public trees. This action plan negatively impacted some of the landscape, however many shrubs and trees were sustained in the LMD. Capital improvement projects engaged during the extended drought timeframe were hardscape-only oriented. There have only been two sections of the Clayton Road median replanted since the prior drought.

Although the State of California and CCWD returned to unrestricted water conditions for a number of years, we are now in the third year of a new drought cycle, and the State is in drought conditions again, with many areas in or likely to be in Severe or Exceptional Drought, the highest category. CCWD has asked for 15% voluntary reductions, and may place a temporary drought surcharge on water bills of 15%. Additionally, it is forecasted that the dry conditions will likely continue into next year. Therefore, as with last year, no new replanting projects are being proposed, as it would require additional water to establish from irrigation and/or a normal "rainy" season. Water districts were required by case law to change billing rate structures to incorporate greater costs for service areas with greater water delivery demands (i.e. higher elevations requiring more energy for delivery). Clayton's geographic location resulted in a rate tier increase by CCWD in January 2022 of approximately 6%. CCWD increases the tier rates annually in January and staff have used a 6% increase based on discussions with CCWD staff that it is likely to be similar due to increased costs in energy from PGE that is used to pump water throughout their system. The proposed budget for the LMD includes the increased water costs with the adjusted rate estimated expenditure of \$230,000.

Personnel services (permanent including benefits etc. and contract seasonal) for this labor-intensive work effort account for 26% of the LMD budget expenditures in FY 2022/23 (\$488,570). Whenever possible, less complex tasks within the LMD are assigned to contract temporary seasonal personnel, which allows full-time permanent City maintenance personnel to focus their efforts on tasks requiring journeyman-level experience (i.e. irrigation line and system repairs). The LMD has only one full-time dedicated staff person of the six (6) permanent Maintenance Department personnel.

During this past fiscal year (2021/22) the continued pandemic had unexpected impacts to the LMD operations. The ability to use part-time/seasonal contract personnel was not fully possible due to many factors, including the lack of personnel available from the staffing agencies. In addition, there have been staff out for unexpected needs. Generally, in a given week over the past year, the staff levels have been three to four people on average, and one or two seasonal workers. However, as noted previously, these staff spend only a portion of their time in the LMD, as they also maintain parks, grounds/buildings,

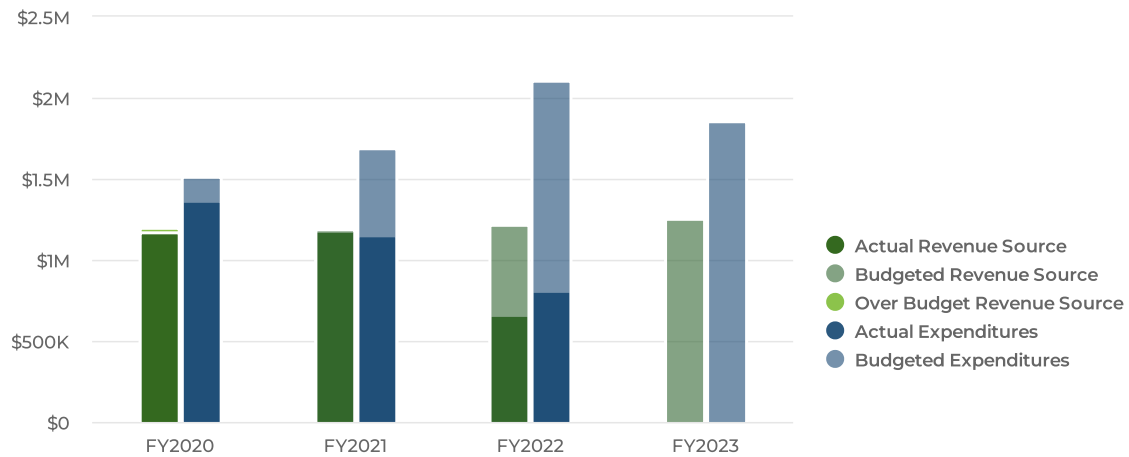
street signs, some street lights. With limited resources, staff continued to prioritize trimming to keep walks and paths clear, and irrigation repairs. Other trimming and weeding along rights of ways and medians were able to be partially done, and chips were placed in portions of the Clayton Road medians to help reduce weed growth and retain moisture. Staff is hopeful that as public health conditions continue to improve, overall temporary seasonal workers will be available to assist in the LMD in the future.

As approved by Measure H voters, the LMD'S budget includes a recurring line item (account 7316) for the purchase of replacement plants, budgeted at \$20,000. However, with drought conditions this expenditure will not occur. The LMD further contributes an annual allocation to the City's Capital Equipment Replacement Fund (CERF) for its shared cost of utilizing City Maintenance Department vehicles for LMD operations budgeted at \$30,000 in FY 2022/23. A relatively nominal amount of \$42,713 (3.4% of annual LMD revenue) is transferred to the City's General Fund to help defray the LMD's share of administrative support and overhead incurred by the City (i.e. telephones, payroll processing, accounts payable, management, compliance, legal, etc.).

With all of these actions, the LMD's ending fund balance on June 30, 2023 is projected to be **\$89,675**. The LMD's reserve position is evidence the City does not siphon "surplus" monies into its General Fund but uses the special parcel tax revenues for its intended voter-approved purposes. Its monetary existence allows the LMD to re-evaluate priorities in the future to replace landscape lost (including adding in more hardscape treatments) from the water conservation measures resulting from drought conditions.

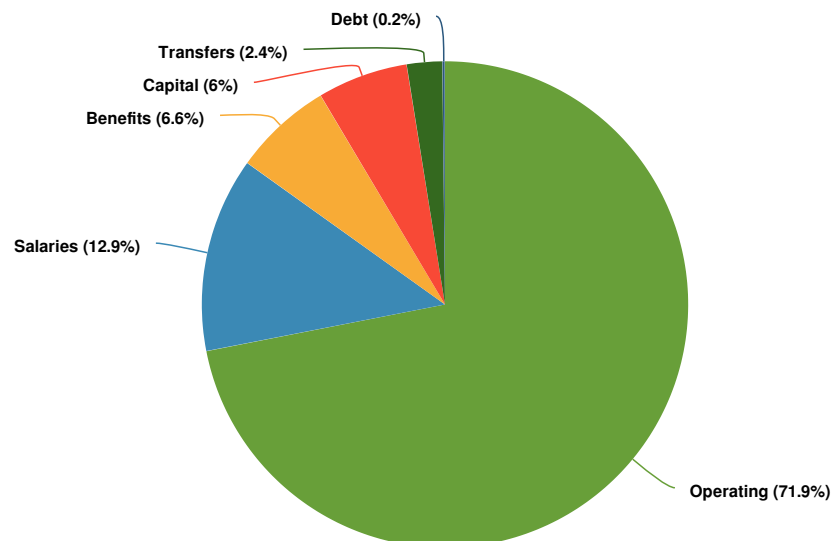
Summary

For the Landscape Maintenance District, the City of Clayton is projecting \$1,256,003 of revenue in FY2023, which represents a 3% increase over the prior year. Budgeted expenditures are projected to decrease by 12% or \$253,311 to \$1,862,077 in FY2023 relative to the original adopted budget in FY2021/22. Actual expenditures for FY2021/22 are expected to come in significantly lower than budget.

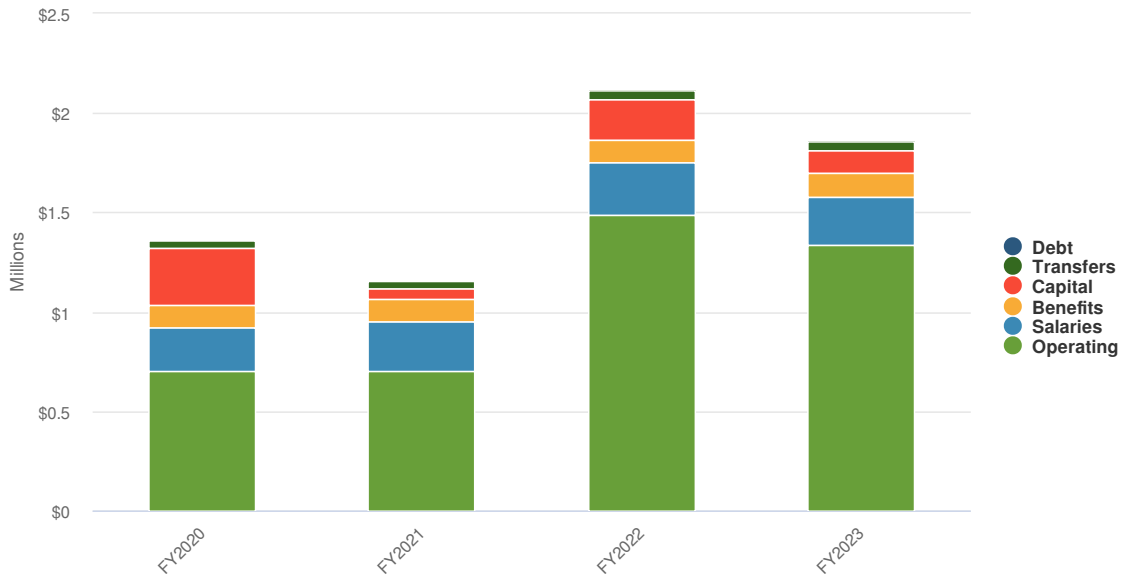


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



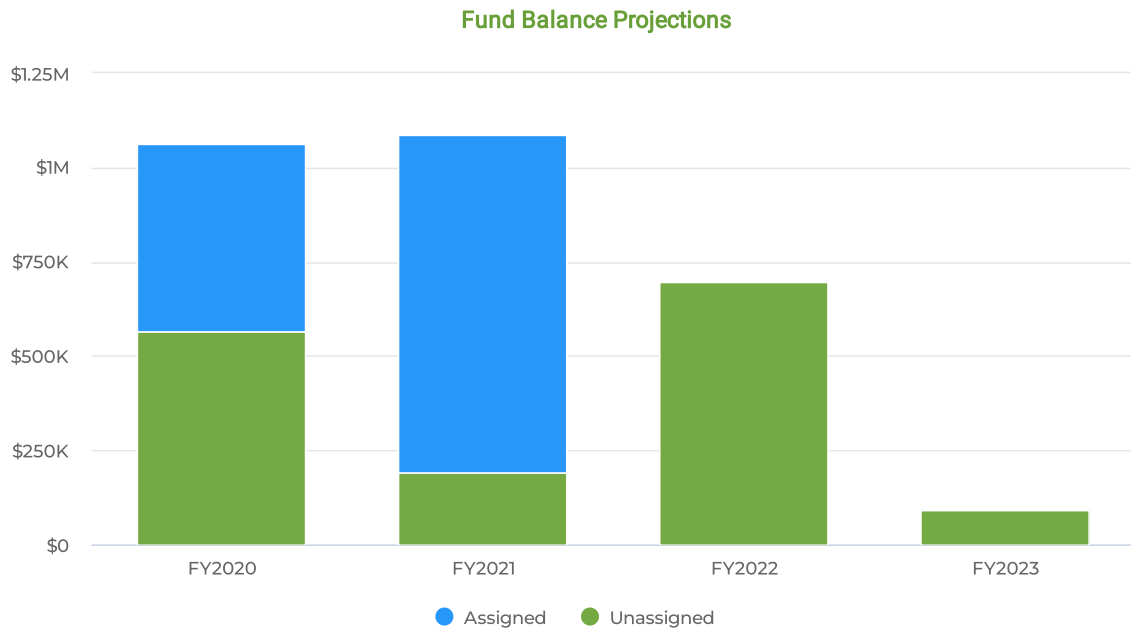
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries					
Regular Salaries	\$243,827	\$237,756	\$265,336	\$238,989	0.5%
Temporary Salaries	\$6,987	\$20,665	\$0	\$0	-100%
Overtime	\$1,907	\$2,000	\$2,000	\$2,000	0%
Total Salaries:	\$252,721	\$260,421	\$267,336	\$240,989	-7.5%
Benefits					
Long/Short Term Disability Insurance	\$2,382	\$2,061	\$2,061	\$4,254	106.4%
PERS Retirement-Normal Cost	\$23,147	\$21,966	\$24,000	\$23,439	6.7%
PERS Retirement - Unfunded Liability	\$26,422	\$29,540	\$36,000	\$33,031	11.8%
Workers' Compensation	\$10,484	\$9,587	\$8,677	\$10,223	6.6%
Unemployment Compensation	\$0	\$4,464	\$0	\$529	-88.1%
FICA Taxes	\$4,258	\$5,057	\$3,818	\$3,815	-24.6%
Benefit Insurance	\$43,315	\$43,013	\$57,895	\$47,291	9.9%
Total Benefits:	\$110,008	\$115,688	\$132,451	\$122,581	6%
Operating					
Recruitment/Pre-employment	\$0	\$250	\$0	\$250	0%
Trail Fixture Repairs/Replacement	\$178	\$320,000	\$0	\$290,000	-9.4%
Irrigation Supplies and Materials	\$0	\$10,000	\$10,000	\$10,000	0%
Weed Abatement Supplies and Materials	\$0	\$20,000	\$10,000	\$15,000	-25%
Plant Nutrition Supplies and Materials	\$0	\$10,000	\$10,000	\$12,500	25%
General Supplies	\$8,222	\$14,300	\$7,300	\$4,500	-68.5%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Landscape Replacement Plants (Shrubs, Trees, Etc.)	\$2,822	\$20,000	\$0	\$0	-100%
Gas & Electric Services	\$26,995	\$50,000	\$28,000	\$30,000	-40%
Water Services	\$223,936	\$240,000	\$225,000	\$230,000	-4.2%
Traffic Safety Supplies	\$292	\$1,000	\$1,159	\$1,000	0%
Buildings/Grounds Maintenance	\$38,149	\$36,910	\$28,169	\$26,200	-29%
Machinery/Equipment Maintenananc	\$13,793	\$21,050	\$10,750	\$26,550	26.1%
Vehicle Maintenance	\$9,482	\$15,000	\$22,000	\$20,000	33.3%
Vehicle Gas, Oil, and Supplies	\$12,374	\$14,000	\$14,000	\$14,000	0%
Property Tax Admin. Costs	\$3,740	\$4,100	\$4,100	\$4,100	0%
Other Professional Services	\$6,198	\$7,100	\$7,685	\$37,500	428.2%
Animal/Pest Control Services	\$4,653	\$15,000	\$15,000	\$51,000	240%
Contract Seasonal Labor	\$98,742	\$160,000	\$121,975	\$125,000	-21.9%
Tree Trimming Services	\$101,100	\$300,000	\$300,000	\$200,000	-33.3%
Weed Abatement Services	\$120,990	\$201,230	\$141,230	\$212,000	5.4%
CERF Charges/Depreciation	\$30,000	\$30,000	\$30,000	\$30,000	0%
Total Operating:	\$701,664	\$1,489,940	\$986,368	\$1,339,600	-10.1%
Capital					
Project Program Costs	\$53,813	\$204,500	\$179,000	\$112,000	-45.2%
Total Capital:	\$53,813	\$204,500	\$179,000	\$112,000	-45.2%
Debt					
CCC Property Tax	\$2,994	\$3,030	\$3,030	\$3,030	0%
Total Debt:	\$2,994	\$3,030	\$3,030	\$3,030	0%
Transfers					
Transfer To General Fund	\$39,190	\$40,679	\$40,679	\$42,713	5%
Transfer to Stormwater Fund	\$1,130	\$1,130	\$1,130	\$1,164	3%
Total Transfers:	\$40,320	\$41,809	\$41,809	\$43,877	4.9%
Total Expense Objects:	\$1,161,519	\$2,115,388	\$1,609,994	\$1,862,077	-12%



Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$563,887	\$190,355	\$695,750	\$89,675	-87.1%
Assigned	\$499,700	\$895,531	\$0	\$0	0%
Total Fund Balance:	\$1,063,587	\$1,085,886	\$695,750	\$89,675	-87.1%

The Grove Park officially opened to the community on January 12, 2008 and on May 29, 2008, the City Maintenance Department assumed full responsibility for the care and maintenance of The Grove Park. On Opening Day, the public park immediately became the signature statement of our community, and ever since it has been the popular gathering place for residents and visitors to the Clayton Town Center. Voters originally approved this restricted special parcel tax in November 2006 (Measure O) to maintain the park for ten (10) years, with the levy first collected in FY 2007/08. In November 2014, the voters overwhelmingly elected to extend The Grove Park special parcel tax for an additional twenty (20) years [from 2017/18 through 2036/37] through the passage of Measure P (81.3% positive vote) making FY 2022/23 the 16th year of the restricted-use special parcel tax's existence. Operations for The Grove Park are accounted for by the City in a legally separate restricted-use special revenue fund.

Pursuant to the terms of voter-approved Measure P, the special parcel tax rate may be modified annually by the change in the consumer price index (CPI) from April to April. However, in no event shall the tax rate be increased by more than 3.0% each year. The CPI change (from April 2021 to April 2022) was 5%. Accordingly, The Grove Park's proposed budget for FY 2022/23 incorporates an increase to the special parcel tax levy of 3.0% to a total of \$148,110, resulting in a minor increase of \$4,314 over the prior year's adopted budget. The capped CPI growth adjustment will result in an increase of \$0.69 per residential parcel over the prior year's rate (last year's single family rate was \$22.84; with the CPI adjustment factor the new rate will be \$23.54).



The Grove Park CFD

The Grove Park fund received its 10th and final installment of the generous \$10,000 annual donation from Endeashiian, Inc. (developers and landowners of the CVS/Pharmacy store site - formerly Longs Drugs Store), six years ago in FY 2016/17. Despite the conclusion of this ten-year pledge, Endeashiian, Inc. graciously donated an additional \$1,000 to The Grove Park fund in both FY 2017/18 and FY 2018/19, which was both unexpected and unsolicited. No additional funds have been received in the fiscal years since.

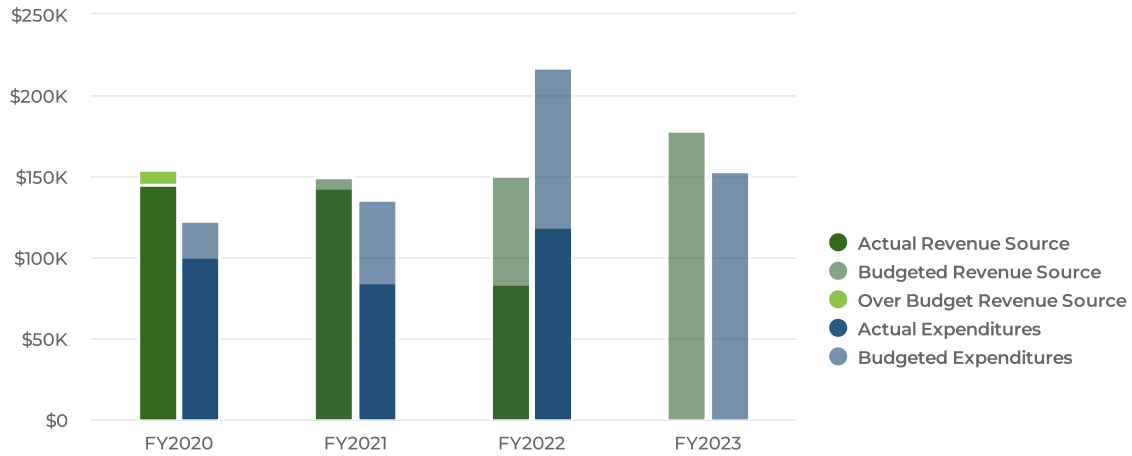
During FY 2021/22, due to more limited use of the Park due to the COVID-19 pandemic, overall actual expenses were less than budgeted. The Grove Park fund is projected to maintain a positive reserve balance of approximately \$445,849 by the close of FY 2021/22. As The Grove Park's apparatus and infrastructure ages following fourteen years of heavy public use, fund balance reserves will be critical to maintaining this public gem.

For FY 2022/23, total operational expenses of \$153,389 are projected. The expenses will be offset by revenues totaling \$179,116.

As The Grove Park continues to mature and its public attraction increases, more City Maintenance Department personnel time may be necessary to keep it in excellent condition. During the summer and on Saturday Concert Series weekends, existing maintenance staff work additional hours to ensure that The Grove Park is well maintained around event usage. The adjacent municipal well provides landscape irrigation and other non-potable water needs of The Grove Park, saving considerable taxpayer monies compared to the metered water prices of Contra Costa Water District.

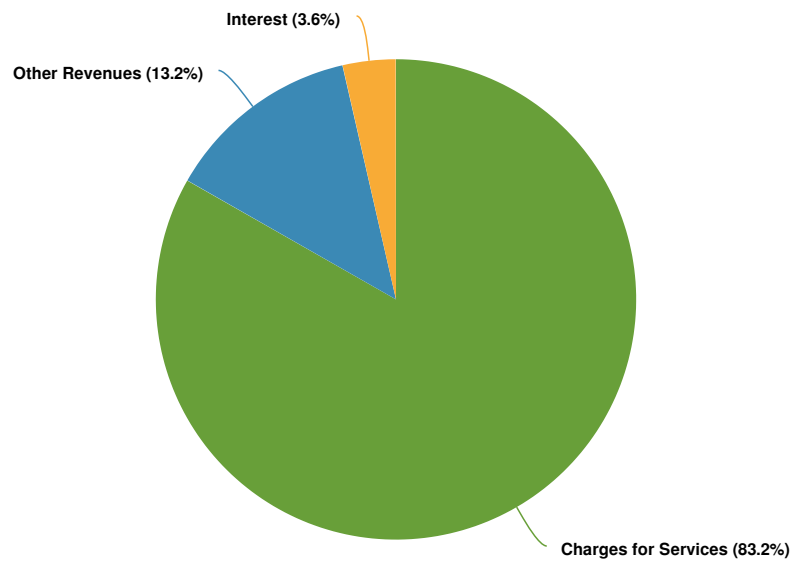
Summary

The City of Clayton is projecting \$179.12K of revenue in FY2023, which represents a 18.5% increase over the prior year due primarily to the ability to use grant funds to pay for the expenses incurred to improve security cameras at the park. Budgeted expenditures are projected to decrease by 29.4% or \$63.78K to \$153.39K in FY2023.

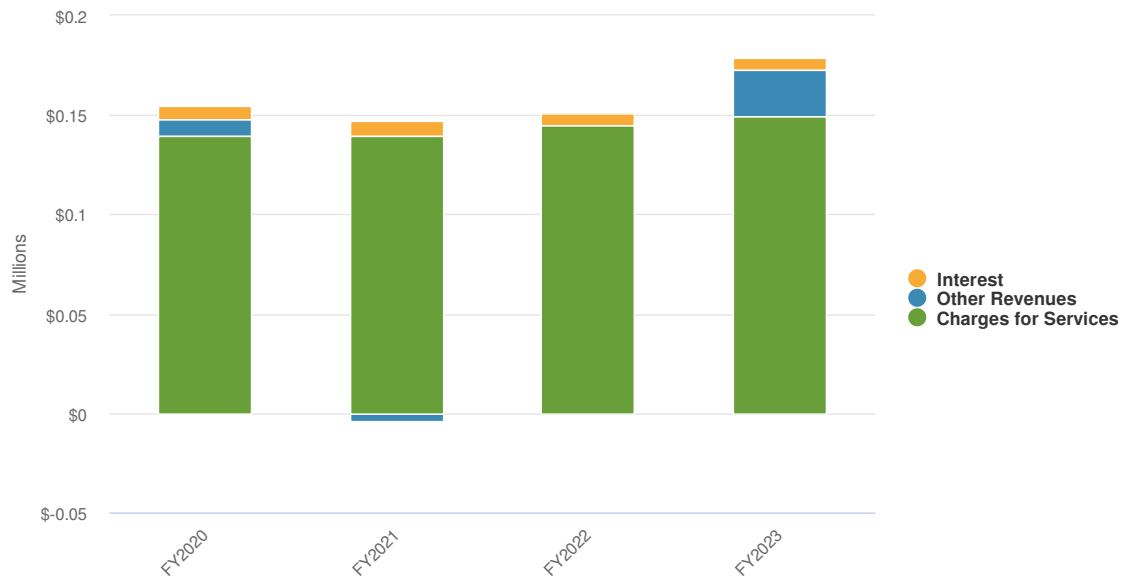


Revenues by Source

Projected 2023 Revenues by Source



Budgeted and Historical 2023 Revenues by Source

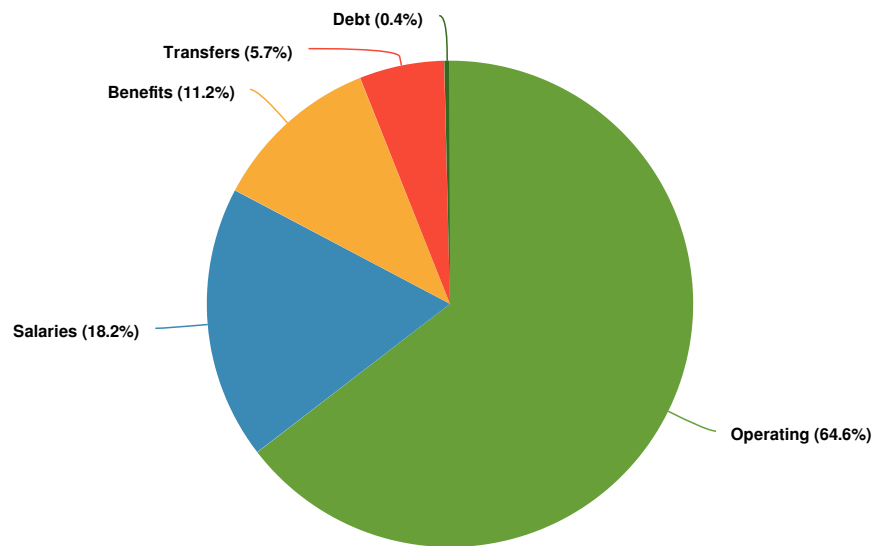


Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services					
Downtown Park Special Parcel Tax - O&M	\$139,609	\$143,796	\$143,796	\$148,110	3%
Park Use Fee	\$0	\$1,000	\$4,603	\$1,000	0%
Total Charges for Services:	\$139,609	\$144,796	\$148,399	\$149,110	3%
Interest					
Interest	\$7,417	\$6,400	\$6,400	\$6,400	0%
Total Interest:	\$7,417	\$6,400	\$6,400	\$6,400	0%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$3,634	\$0	\$0	\$0	N/A
Transfer In from Fund 230	\$0	\$0	\$0	\$23,606	N/A
Total Other Revenues:	-\$3,634	\$0	\$0	\$23,606	N/A
Total Revenue Source:	\$143,391	\$151,196	\$154,799	\$179,116	18.5%

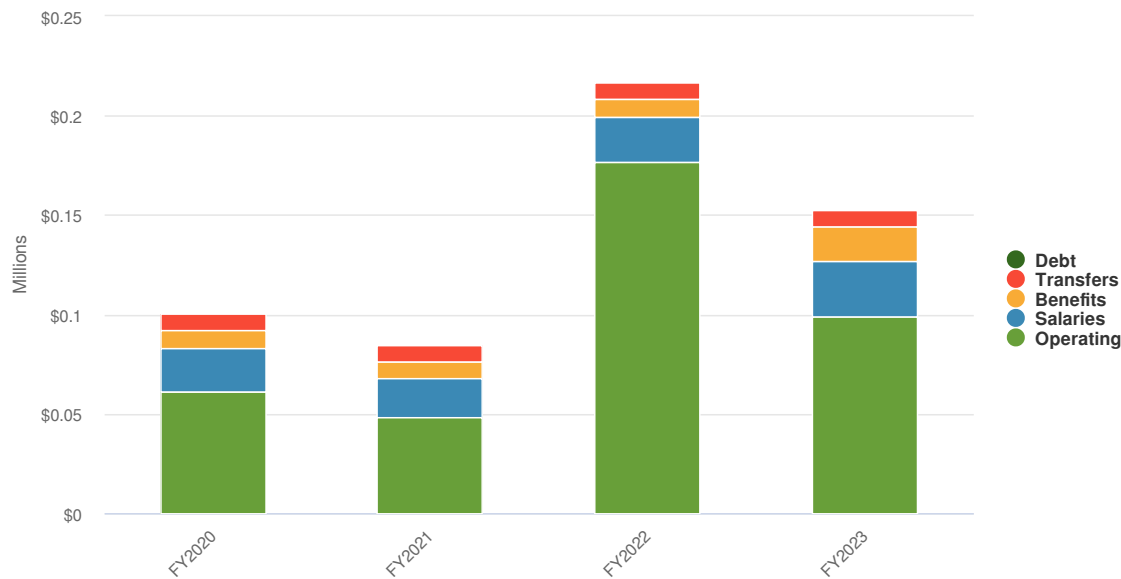


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries					

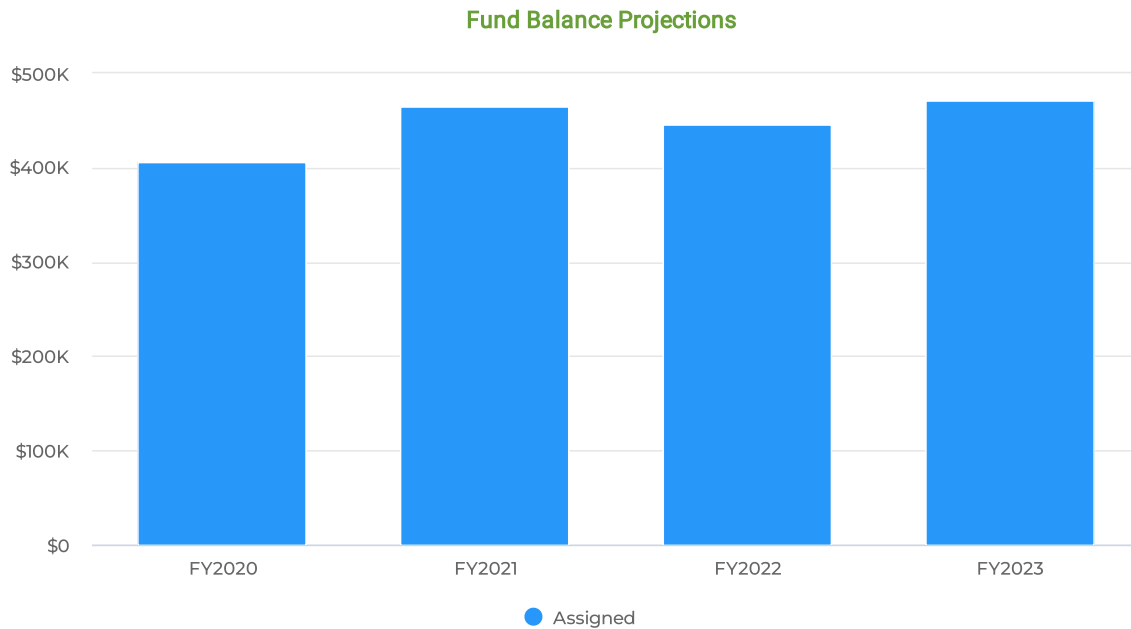


Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Regular Salaries	\$18,253	\$15,850	\$22,000	\$27,882	75.9%
Temporary Salaries	\$1,241	\$5,100	\$2,000	\$0	-100%
Overtime	\$672	\$2,000	\$2,000	\$0	-100%
Total Salaries:	\$20,166	\$22,950	\$26,000	\$27,882	21.5%
Benefits					
Long/Short Term Disability Insurance	\$137	\$137	\$137	\$274	99.7%
PERS Retirement-Normal Cost	\$1,653	\$1,464	\$1,464	\$2,487	69.9%
PERS Retirement - Unfunded Liability	\$1,833	\$1,969	\$1,969	\$3,762	91.1%
Workers' Compensation	\$1,048	\$965	\$965	\$1,193	23.6%
Unemployment Compensation	\$0	\$820	\$820	\$62	-92.5%
FICA Taxes	\$316	\$649	\$649	\$0	-100%
Benefit Insurance	\$2,965	\$2,868	\$2,868	\$9,458	229.8%
Total Benefits:	\$7,953	\$8,872	\$8,872	\$17,235	94.3%
Operating					
General Supplies	\$886	\$2,800	\$2,800	\$2,800	0%
Rentals/leases	\$0	\$0	\$0	\$1,500	N/A
Telecommunications	\$0	\$0	\$575	\$1,500	N/A
Gas & Electric Services	\$1,619	\$2,000	\$2,000	\$1,800	-10%
Water Services	\$11,511	\$22,000	\$22,000	\$20,000	-9.1%
Buildings/Grounds Maintenance	\$9,197	\$7,800	\$10,000	\$10,000	28.2%
Machinery/Equip Maintenance	\$2,513	\$500	\$500	\$500	0%
Vehicle Maintenance	\$735	\$1,000	\$1,000	\$2,400	140%
Vehicle Gas, Oil and Supplies	\$892	\$1,200	\$1,200	\$1,500	25%
Property Tax Admin. Costs	\$3,744	\$3,744	\$3,744	\$4,000	6.8%
Janitorial Services	\$9,412	\$13,000	\$13,000	\$1,500	-88.5%
Other Professional Services	\$4,943	\$5,020	\$5,020	\$5,275	5.1%
Animal/Pest Control Services	\$29	\$750	\$750	\$750	0%
Contract Seasonal Labor	\$0	\$7,000	\$7,000	\$12,500	78.6%
Tree Trimming Services	\$0	\$10,000	\$15,000	\$15,000	50%
Capital Outlay - Structures and Improvements	\$0	\$27,000	\$13,000	\$15,000	-44.4%
Capital Outlay - Machinery, Vehicles & Equipment	\$0	\$70,000	\$30,000	\$0	-100%
CERF Charges/Depreciation	\$2,700	\$2,700	\$2,700	\$3,000	11.1%
Total Operating:	\$48,181	\$176,514	\$130,289	\$99,025	-43.9%
Debt					
CCC Property Tax	\$533	\$560	\$560	\$560	0%
Total Debt:	\$533	\$560	\$560	\$560	0%
Transfers					
Transfer To General Fund	\$7,970	\$8,273	\$8,273	\$8,687	5%
Total Transfers:	\$7,970	\$8,273	\$8,273	\$8,687	5%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Total Expense Objects:	\$84,803	\$217,169	\$173,994	\$153,389	-29.4%

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Assigned	\$406,456	\$465,044	\$445,849	\$471,576	5.8%
Total Fund Balance:	\$406,456	\$465,044	\$445,849	\$471,576	5.8%





Oakhurst Geological Hazard Abatement District

Formed by the City Council during the construction of the Oakhurst Development Project, this benefit assessment district encompasses all of the lots and open spaces within the Oakhurst [residential] Development. The Oakhurst Geological Hazard Abatement District (GHAD) has the authority but not the obligation to perform repairs to public, or authorized private, properties caused by certain geologic hazards such as landslides within this area. In order to fund any such operations, the GHAD Board of Directors (City Council) is required by state law to receive an affirmative vote by the real property owners within the district for any increase in the assessment rate. Although insufficient assessment revenues have always existed to perform much of the identified or anticipated hillside repairs, the property owners within the district have rejected any increase to their assessment three (3) times in the past. The GHAD Manager (contract City Engineer) manages the district and provides a separate budget and annual report to the Board of Directors in June or July annually.

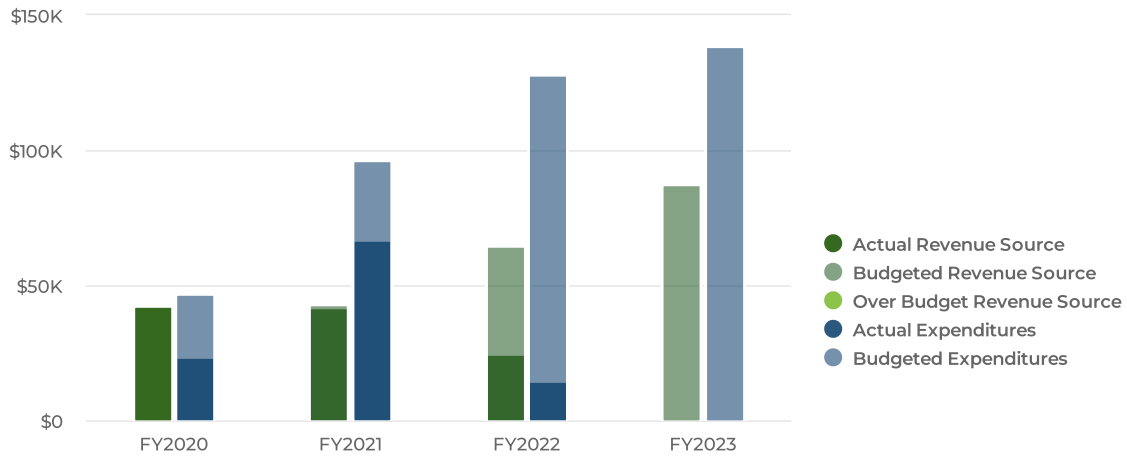
Due to the restricted amount of voter-approved assessments, the GHAD levies an annual assessment that generally produces the same amount of revenue each year for general geologic hazard abatement purposes within the Oakhurst Development (adjusted only for CPI annually). For FY 2022/23, assessment revenue is projected to be approximately \$87,796 which incorporates an April 2021 to April 2022 consumer price index (CPI) inflationary increase of 5% as well as a transfer of \$40,478.48 from the Presley Settlement Fund to cover one-time project costs. Currently, it is unlikely property owners within the district would approve a significant rate increase sufficient to arrest or mitigate hillside movements. Interest earnings are insignificant for the GHAD fund estimated to be \$210, which operates for most of the 12 months in a cash-flow deficit. The assessment revenues are not received by the GHAD until property owners pay their property tax bills in December and again in April each year.

Management expenses proposed for the GHAD this year include \$5,000 for City Engineering services (District Manager) and \$1,000 allocated for specialized legal services. Although litigation has been settled, the GHAD is still internally assessed a share of the City's general liability insurance premium increases, which were historically propelled by the Oakhurst hillside movement litigation, which served lawsuits against the GHAD as well as the City. This annual expenditure (\$7,000 in FY 2021/22) must remain for several years following settlement of the litigation as those defenses pertaining to the GHAD's share of General Fund insurance premium expenses still impact the annual calculation of the City's general liability insurance premium for that prospective time period. Since the GHAD does not have its own employees, a base transfer of \$8,169 to the City's General Fund for general administrative and clerical support services is critical to sustain the bare existence of the District (18% of annual assessment). County administrative fees to levy, collect, and disburse the GHAD property tax bill assessment are estimated at \$1,550.

Project costs totaling \$95,000 are planned for FY 2022/23, which includes monitoring reports, minor/emergency repairs and repair to a section of Ahwanee Lane near Miwok. Accordingly, and due to the limited financial resources available, the GHAD is projected to fully utilize its reserves and need a transfer of \$40,478.48 from the Presley Settlement Fund (Fund 213) to fund these key projects by the close FY 2022/23. Although these projects are designed to improve current conditions, no new or additional significant geologic hazards can be abated in exchange for the relatively small total assessment levy. The GHAD maintains its legal life with the foresight and wisdom that affected property owners might someday wish, or need, to proactively utilize this legal instrument to address hillside movement remediation.

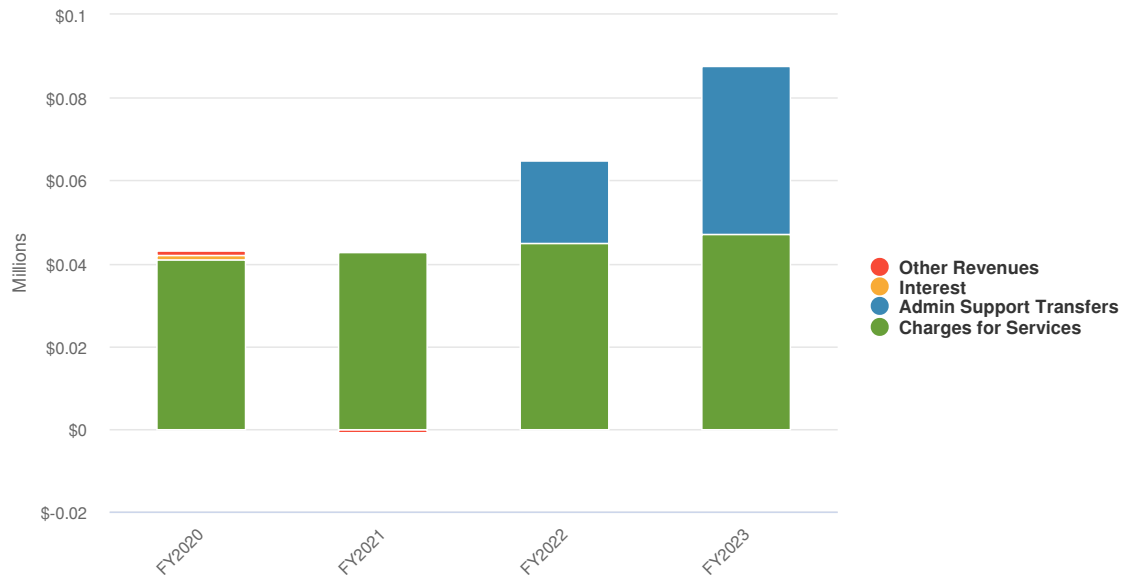
Summary

The City of Clayton is projecting \$87.8K of revenue in FY2023, which represents a 34.7% increase over the prior year. Budgeted expenditures are projected to increase by 8.2% or \$10.59K to \$138.97K in FY2023.



Revenues by Source

Budgeted and Historical 2023 Revenues by Source



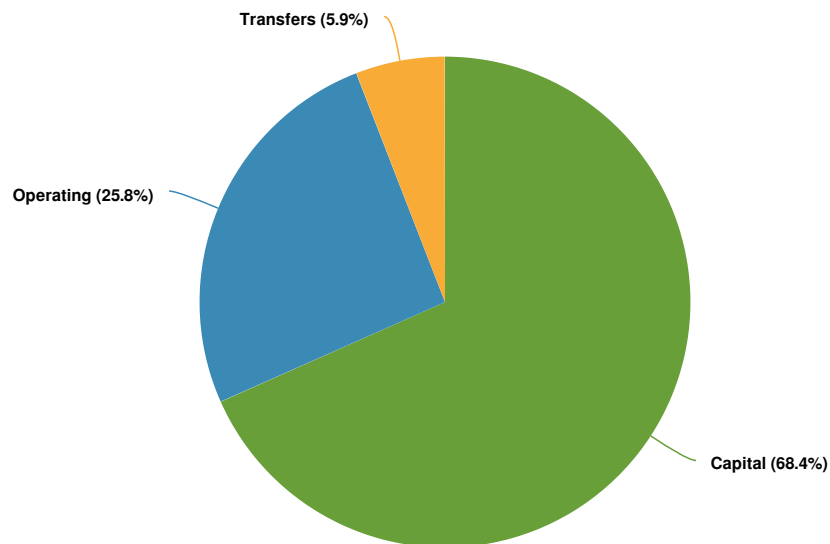
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services					
Oakhurst GHAD Assessment	\$42,778	\$44,894	\$44,894	\$47,108	4.9%
Total Charges for Services:	\$42,778	\$44,894	\$44,894	\$47,108	4.9%



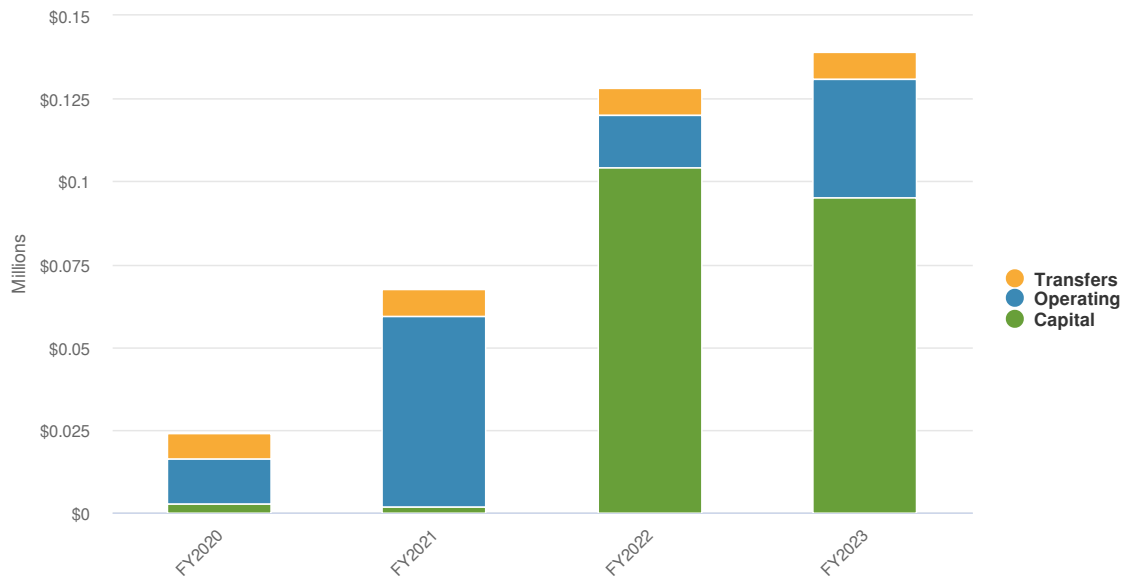
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Interest					
Interest	\$320	\$210	\$283	\$210	0%
Total Interest:	\$320	\$210	\$283	\$210	0%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$632	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$632	\$0	\$0	\$0	N/A
Admin Support Transfers					
Trx from Presley Settlement	\$0	\$20,084	\$20,084	\$40,478	101.5%
Total Admin Support Transfers:	\$0	\$20,084	\$20,084	\$40,478	101.5%
Total Revenue Source:	\$42,466	\$65,188	\$65,261	\$87,796	34.7%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type

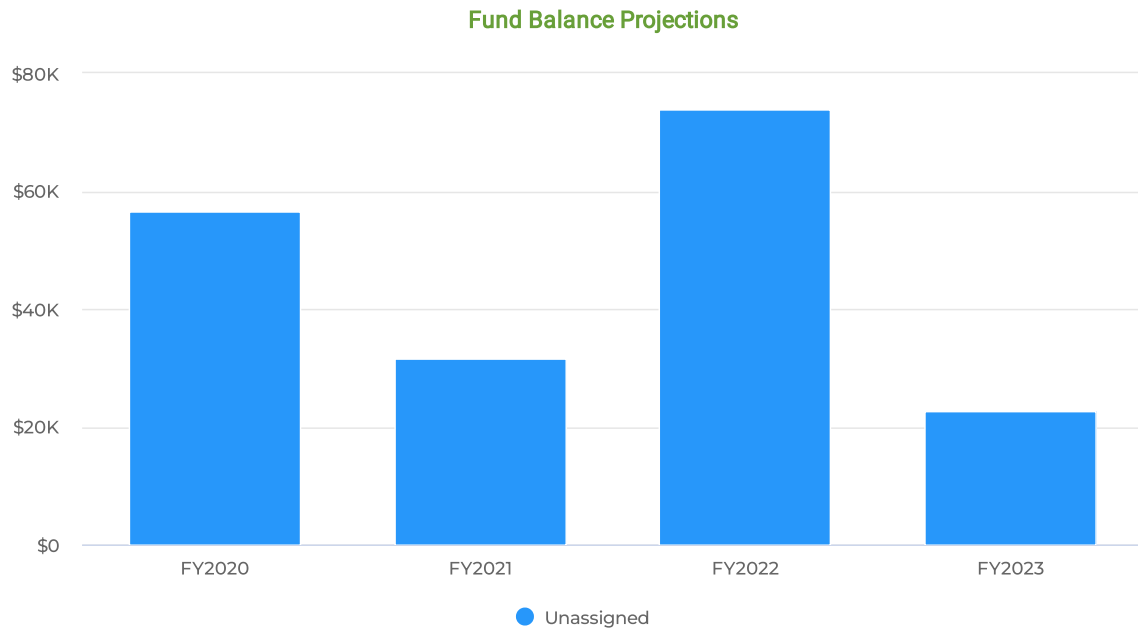


Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Postage	\$850	\$850	\$850	\$850	0%
Liability Insurance	\$6,486	\$7,000	\$5,944	\$7,000	0%
Property Tax Admin. Costs	\$1,038	\$1,550	\$1,550	\$1,550	0%
Legal Notices	\$0	\$100	\$100	\$100	0%
Misc. Expense	\$0	\$300	\$300	\$300	0%
Engineering/Inspection Service	\$49,476	\$5,000	\$5,000	\$25,000	400%
Special Legal Services	\$0	\$1,000	\$1,000	\$1,000	0%
Total Operating:	\$57,849	\$15,800	\$14,744	\$35,800	126.6%
Capital					
Project Costs	\$1,707	\$104,412	\$220	\$95,000	-9%
Total Capital:	\$1,707	\$104,412	\$220	\$95,000	-9%
Transfers					
Transfer To General Fund	\$7,870	\$8,169	\$8,169	\$8,169	0%
Total Transfers:	\$7,870	\$8,169	\$8,169	\$8,169	0%
Total Expense Objects:	\$67,427	\$128,381	\$23,133	\$138,969	8.2%

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$56,612	\$31,651	\$73,779	\$22,606	-69.4%
Total Fund Balance:	\$56,612	\$31,651	\$73,779	\$22,606	-69.4%





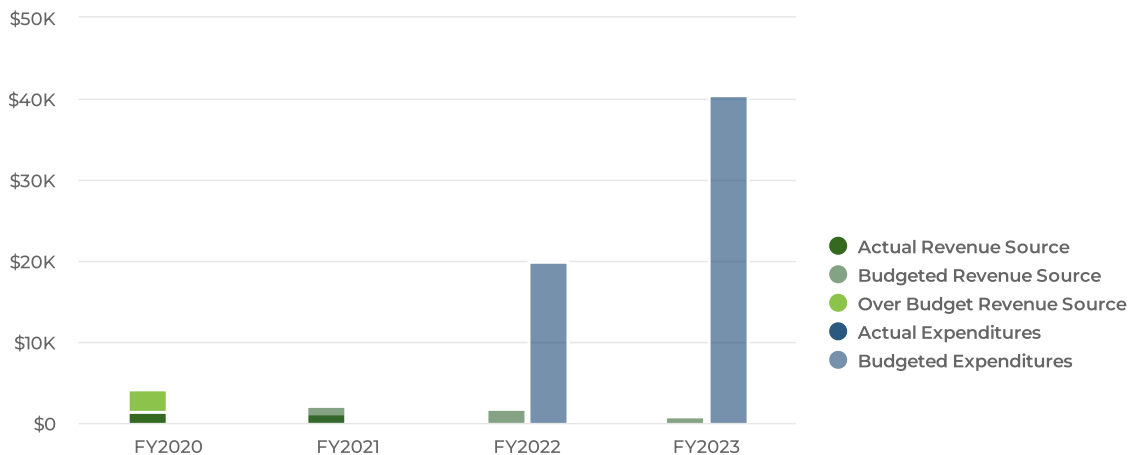
Presley GHAD Settlement

In 2003 the City and Geological Hazard and Abatement District (GHAD) settled its lawsuit against Presley regarding damages to City infrastructures in the Kelok Way area of the Oakhurst Development. After reimbursement to the City of advanced legal expenses, proceeds from the settlement were retained in a separate fund for use to clean V-ditches in the area, monitor hillside movement and explore mitigation options to protect public infrastructures in the development. During FY 2010/11, funds were appropriated from this reserve (\$110,000) to perform road resurfacings within the development in conjunction with the 2010 Pavement Rehabilitation Project (CIP No. 10409). More recently, in FY 2017/18 this fund incurred \$19,870 for the removal and replacement of broken concrete V-ditches in three separate locations within the GHAD.

For FY 2022/23 \$40,479 is planned to be used and transferred to the GHAD Fund 212, to cover the GHAD operational/project shortfall. After the inclusion of projected interest earnings to this fund of approximately \$1,000 it is anticipated this fund will end FY 2022/23 with a positive reserve balance of **\$52,711**. These monies may yet be tapped for further area repairs to damaged public infrastructure and/or arrest hillside movement in the future, as well as deficit operations of the GHAD fund.

Summary

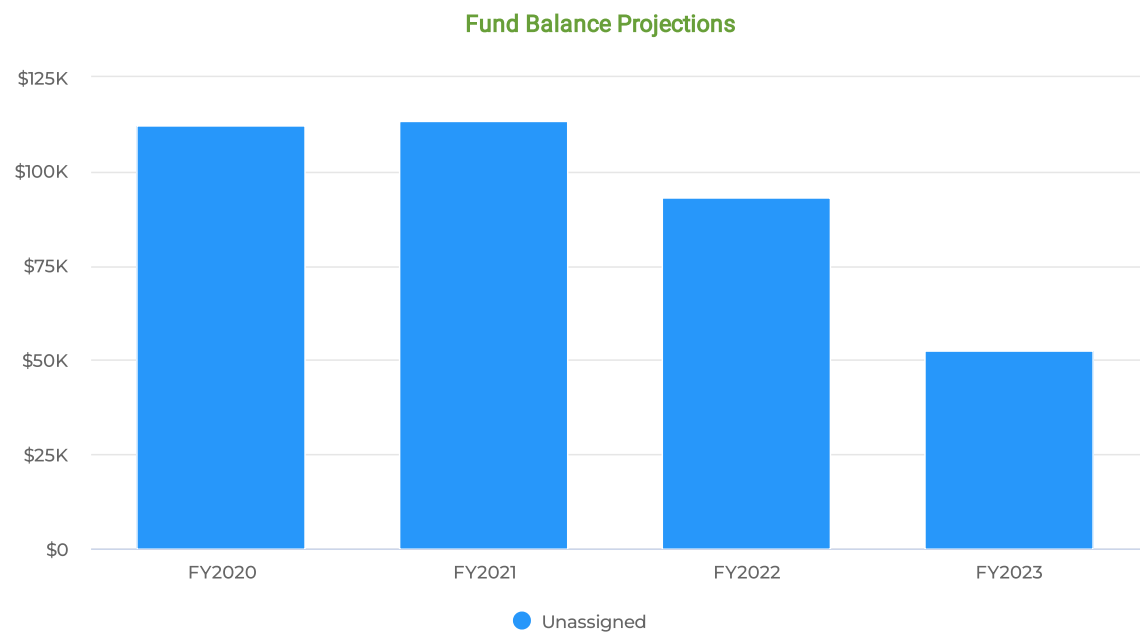
The City of Clayton is projecting \$1K of revenue in FY2023, which represents a 44.4% decrease over the prior year. Budgeted expenditures are projected to increase by 101.5% or \$20.39K to \$40.48K in FY2023.



Expenditures by Expense Type

Name	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects				
Transfers				
Transfer to GHAD	\$20,084	\$20,084	\$40,478	101.5%
Total Transfers:	\$20,084	\$20,084	\$40,478	101.5%
Total Expense Objects:	\$20,084	\$20,084	\$40,478	101.5%

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$112,153	\$113,473	\$93,189	\$52,711	-43.4%
Total Fund Balance:	\$112,153	\$113,473	\$93,189	\$52,711	-43.4%





Street Light Assessment District

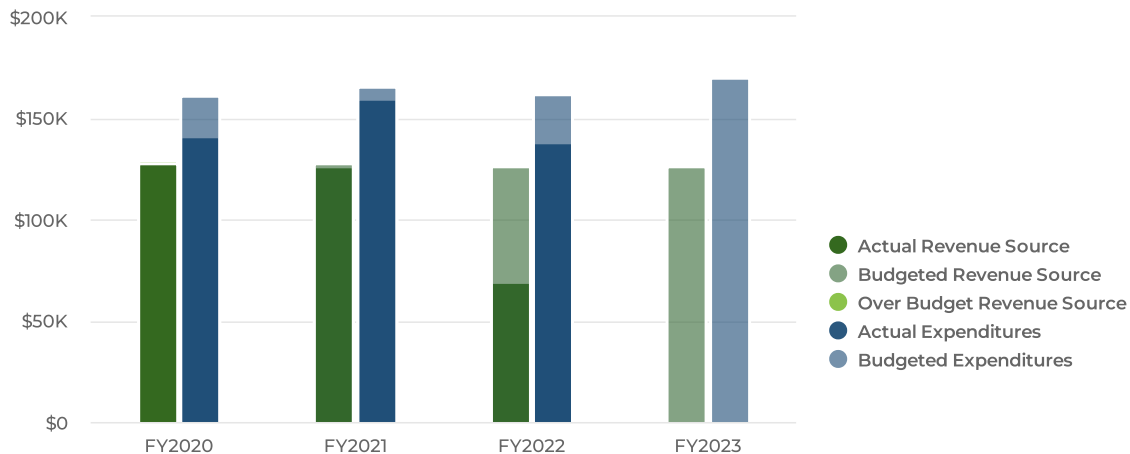
This fund accounts for the operations of the Clayton Neighborhood Streetlight Benefit Assessment District. This restricted-use assessment is collected through the real property tax bill on Clayton residential properties [current assessment ranges from \$8.34 - \$43.54 per residential unit per year]. Since FY 2000/01, the City has not requested or increased the rate charged to real property owners for the public street lights in their neighborhoods. These assessments are restricted for public street light operations and maintenance within residential neighborhoods, excluding arterial streetlights, which are funded through HUTA gas taxes accounted for in a separate restricted-use fund. This fund's proposed budget incorporates the same amount in revenues as last year (\$126,000) since this assessment can only be increased by affirmative vote of the assessed property owners pursuant to the law (Proposition 218). Total proposed appropriations of the fund are \$170,000.

For FY2022/23, it will not be possible to cover all of the costs of streetlights via the assessment revenue, even with fully depleting the reserves. In fact, one alarming projection in the proposed budget is the expectation the gas and electrical line item (account 7335) will now exceed the total assessment of the district by itself.

This fiscal year the City will need to supplement funding in the amount of \$20,403 from another source to continue to fund all streetlight costs on the City's streets. In the near future, the City will need to examine and potentially submit to the voters an assessment increase to sustain the operations and maintenance of these streetlights since power costs have risen along with expenses to replace burned-out streetlamps.

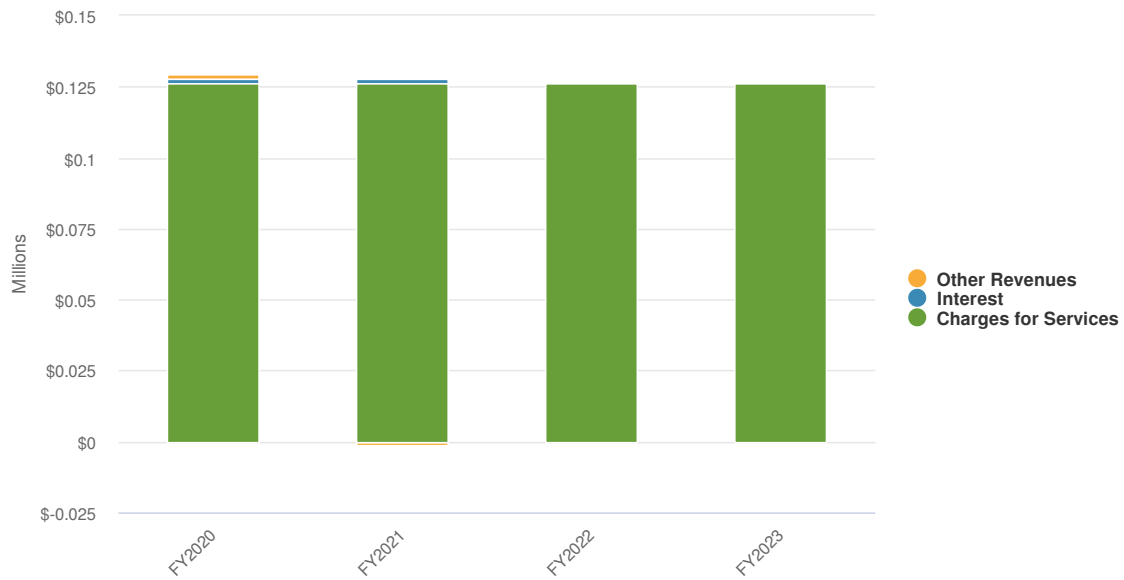
Summary

The City of Clayton is projecting \$126,322 in revenue in FY2023, which represents a 0.4% decrease over the prior year due to reduced interest earnings. Budgeted expenditures are projected to increase by 4.7% to \$170,006 in FY2023.



Revenues by Source

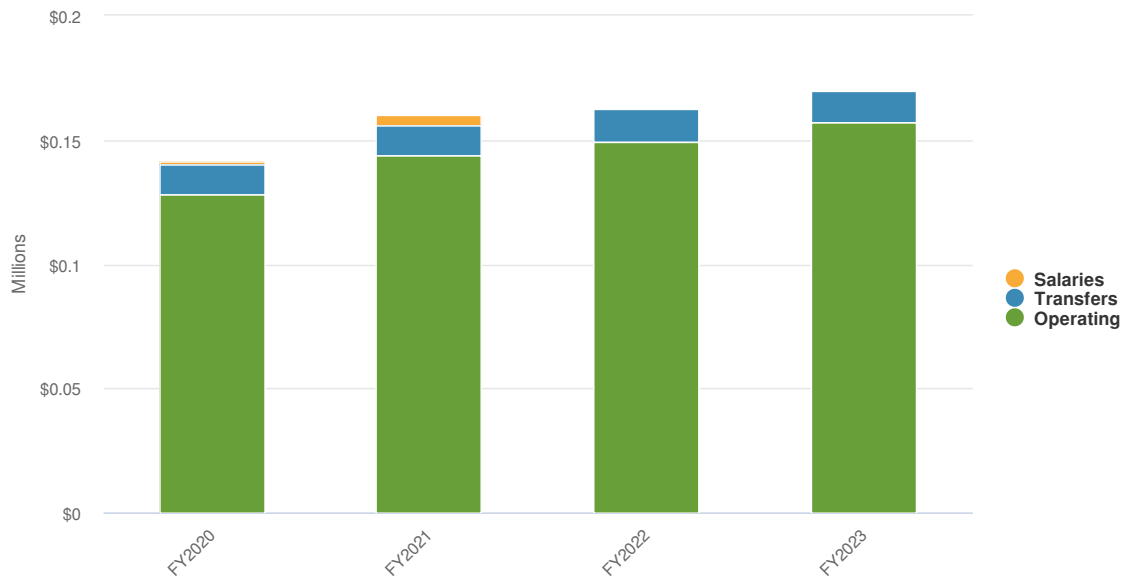
Budgeted and Historical 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services					
Neighborhood Street Light Assessment	\$125,991	\$125,991	\$125,992	\$126,122	0.1%
Total Charges for Services:	\$125,991	\$125,991	\$125,992	\$126,122	0.1%
Interest					
Interest	\$1,951	\$800	\$807	\$200	-75%
Total Interest:	\$1,951	\$800	\$807	\$200	-75%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$1,276	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$1,276	\$0	\$0	\$0	N/A
Total Revenue Source:	\$126,666	\$126,791	\$126,799	\$126,322	-0.4%

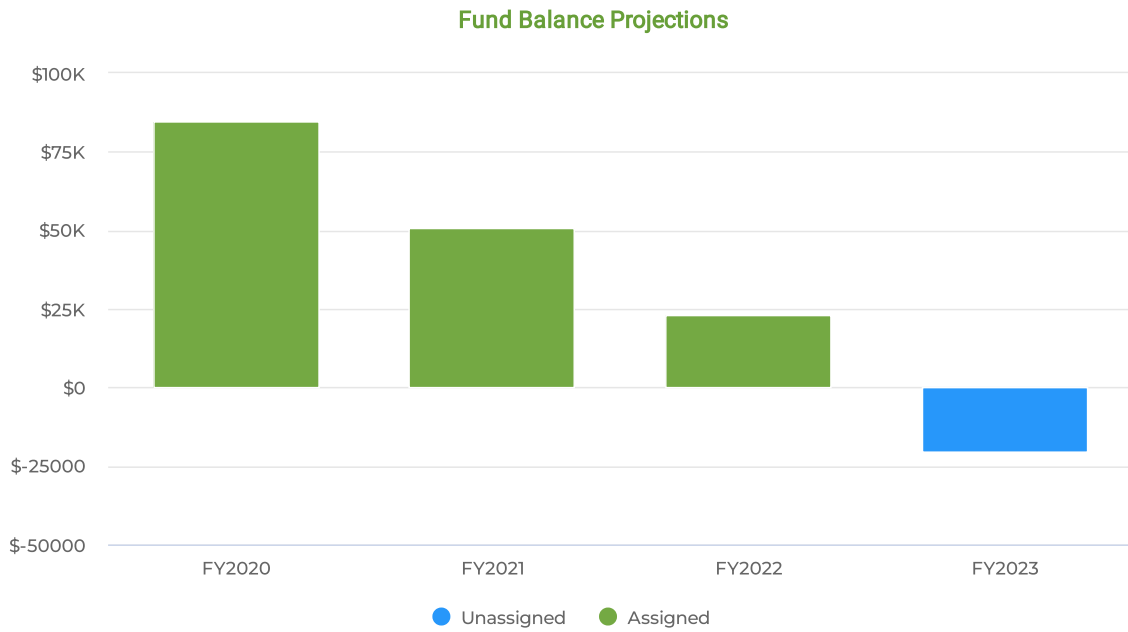
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries					
Regular Salaries	\$518	\$0	\$0	\$0	N/A
Overtime	\$3,681	\$0	\$0	\$0	N/A
Total Salaries:	\$4,199	\$0	\$0	\$0	0%
Operating					
General Supplies	\$0	\$500	\$500	\$0	-100%
Gas & Electric Services	\$120,201	\$127,600	\$121,434	\$135,000	5.8%
Property Tax Admin. Costs	\$3,680	\$3,680	\$3,680	\$5,000	35.9%
Misc. Expense	\$0	\$330	\$0	\$0	-100%
Engineering/Inspection Service	\$5,050	\$1,000	\$0	\$0	-100%
Other Professional Services	\$233	\$250	\$0	\$0	-100%
Street Light Maintenance	\$14,411	\$16,000	\$15,767	\$17,000	6.3%
Total Operating:	\$143,575	\$149,360	\$141,381	\$157,000	5.1%
Transfers					
Transfer To General Fund	\$12,530	\$13,006	\$13,006	\$13,006	0%
Total Transfers:	\$12,530	\$13,006	\$13,006	\$13,006	0%
Total Expense Objects:	\$160,304	\$162,366	\$154,387	\$170,006	4.7%

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$0	\$0	\$0	\$-20,403	0%
Assigned	\$84,507	\$50,869	\$23,281	\$0	-100%
Total Fund Balance:	\$84,507	\$50,869	\$23,281	\$-20,403	-187.6%





Stormwater Assessment

This account manages collection and use of Stormwater Equivalent Runoff Units (ERU) levied locally to assist the City in compliance with unfunded State-mandated regulations through our National Pollution Discharge Elimination System (NPDES) Permit. Case law has now confirmed (previously challenged and lost by southern California cities) Regional Water Quality Control Boards do indeed have authority to levy unfunded mandates against pollutant dischargers (cities and counties) by virtue of the federal Clean Water Act and the California Porter-Cologne Water Quality Control Act.

Stormwater Assessment Operations

By previous Council action long ago, this real property tax levy was maximized at its allowable cap in year 2000, which is projected to net the City \$74,109 for local use in FY 2021/22. In reality, the assessment generates higher gross revenues (\$126,306), however the following purposes snag portions of the City's local levy before ever touching our local coffers:

Contra Costa [Cities] Clean Water Program	\$ 34,397
Commercial Building Inspections by Sanitary Dist.	\$8,000
County Auditor-Controller Administrative Fee	\$3,800
Reserve Fund for the Clean Water Program	\$3,000
Flood Control District Management Expense	\$3,000
	<hr/>
Total Revenue Offsets:	\$ 52,197
	41.32%

In addition the City must pay an annual NPDES Regional Discharger Fee to the State projected to be approximately \$9,000, further dipping into the annual local assessment levied by the City.

The City's 5-year Stormwater Permit (MRP) is issued by the San Francisco Regional Water Quality Control Board. Public agencies, including Clayton, are now under requirements to elevate enforcement, monitoring measures, and treatment projects each year to ensure cleaner stormwaters. This permit, called MRP 2.0, was issued in 2016. The permit contains additional and enhanced requirements for cities such as: managing litter that can get into its drainage and creeks from private and public properties; PCB and Mercury pollutant testing/monitoring; maintenance and enforcement activities; "green infrastructure" which would set forth standards for cities to redirect existing storm drainage water from streets, sidewalks and parking lots and buildings into landscape areas; and enhanced Integrated Pest Management (IPM) policies, practices and mandatory training and certifications. These additional permit terms will continue to impact the Stormwater fund's reserves. As other cities in the state are experiencing similar funding constraints, State legislation (SB 231) did allow for consideration by the voters through a Prop 218 process to address some Stormwater improvements; however the legislation did not fully rectify the needs of local cities as it related to the permit mandates. The next permit (MRP 3.0) has been approved for use beginning in FY 2022/23 and will likely contain even more unfunded mandates.

MRP 2.0 required information on the latest Green Infrastructure (GI) requirements to be disclosed to elected officials and the public each year by June 30, 2017 along with additional reporting thereafter. MRP 2.0 defines GI as *"Infrastructure that uses vegetation, soils, and natural processes to manage water and create healthier urban environments..., green infrastructure refers to stormwater management systems that mimic nature by soaking up and storing water."* GI is designed to capture and reduce existing PCB including background levels, and Mercury. The second objective of GI is to recharge runoff into the ground creating more filtering and more natural infiltration into creeks and waterways. The permit mandates the retrofitting of existing impervious surfaces with Green Infrastructure be evaluated, analyzed, planned for, costed, and reported upon.

The GI mandate has two main elements to be implemented:

- Preparation of a Green Infrastructure Plan for the inclusion of bioswale/landscape planter (LID) drainage design into existing storm drain infrastructure, including streets, roads, storm drains, etc.
- Identification of early opportunities for implementation of Green Infrastructure Projects Green Infrastructure Plan

The Green Infrastructure Plan requirements and deadlines are:

- Prepare a framework or workplan to be approved by the Permittee's City Manager or governing body, and submit it to the SF Regional Water Board with its FY 2016/17 Annual Report. This was completed in October 2018.
- Prepare a Green Infrastructure Plan and show estimated costs/budget for a GI projects and submit it to the SF Regional Water Board with the 2019 Annual Report.

The permit requires the Annual Report include: a review of current infrastructure (capital improvement) projects; preparation of a list of infrastructure projects planned for implementation with potential for GI measures; and an annual review, update, and submission of the list. Specifically, this list must include: *"a summary of how each public infrastructure project with green infrastructure potential will include green infrastructure measures to the maximum extent practical during the permit term. For any public infrastructure project where implementation of green infrastructure measures is not practicable, submit a brief description for the project and the reasons green infrastructure measures were impracticable to implement."*

The purpose of the GI Plan is to identify opportunities and projects, and include and incorporate them into its planned Capital Improvement Plan (CIP). Each public agency's Plan is intended to serve as an implementation and reporting tool, to set goals for reducing over the long term, the adverse water quality impacts of existing and new urban runoff on receiving waters.

City staff reviewed and compiled an initial list of its City Council approved CIP budget projects and submitted it with its FY 2015/16 Annual Report, and has updated it thereafter as needed in its Annual Report filings. During FY 2019/20 a City staff working group consisting of the Stormwater Manager/Assistant to the City Manager, City Engineer, and Community Development Director, along with outside consultants prepared Clayton's draft GI Plan. This work effort was funded by a City Council earmark of \$50,000 of FY 2016/17 General Fund annual excess monies. In April 2019 the City Council authorized a consultant contract to prepare this plan, which was filed with the Annual Report as required in the permit in October 2019. [Of the \$50,000 allocated only \$18,685 was utilized, the residual (\$31,315) was placed in the Rainy Day Fund 110 for future allocation].

Cities are also tasked with reviewing, and updating as necessary, their standard engineering designs and planning policies/ordinances to incorporate GI. The Contra Costa Clean Water Program (CCCWP) is currently working on guidance to the cities for reviewing capital improvement programs and projects, identifying GI potential, advancing planning and design of potential green infrastructure features, and documenting decisions regarding implementation of green infrastructure.

As noted previously, the current permit contains mandated trash reduction requirements which are met through the implementation of the full trash capture devices. The City has installed and maintains twenty-five (25) devices in its four (4) designated trash management areas. Through this effort we have been able to achieve a 100% reduction in trash load baseline, and thereby permit compliance. The City of Clayton is one of only a few Bay Area cities to have already achieved this goal. However, recent refinements by the SF Regional Water Board to this requirement may mandate the installation and maintenance of additional full trash capture devices to remain in compliance.

The new permit also requires the use of GIS for database mapping and public viewing availability. The Clean Water Program has begun the establishment of a cloud-based GIS mapping program as a group funded effort for all Contra Costa cities. Each city will have its own section for stormwater mapping with the ability to have additional data layers as it desires. Therefore no additional City funds are needed at this time for the GIS program.

Such permit conditions necessitate ever-increasing expenditures (for reports, studies, documentation, monitoring and projects) which will eventually consume current levy revenues. However, no new funds exist to help address these state mandates. Initial staff analyses reveal an additional \$225,000 to \$515,000 in annual costs could someday impact the City's fiscal operations for current and future state-mandated stormwater purpose alone. Only a Proposition 218 voter approval action can increase the levied rates. The failure of the Clean Water Coalition's Proposition 218 ballot in FY 2012/13 to raise levy revenues turned aside a potential \$93,700 for use in meeting state unfunded mandates for cleaner stormwaters. Since the City reached its parcel levy cap twenty-one (21) years ago there have been an astounding 512 additional permit requirements mandated by the SF Regional Water Board, with no increase in revenue to offset the associated costs, resulting in an erosion of the Stormwater Fund's reserves.

In the FY 2022/23 budget, the City's stormwater costs under the permit regulations exceed available revenues by approximately \$28,243. Fortunately, the proposed budget projects the Stormwater Fund will begin next year with a positive reserve balance of **\$36,742**, which is sufficient to cover the anticipated unavoidable operating deficit. The depletion of the Stormwater Fund's reserve balance over past several years is a direct result of added permit requirements imposed by the Regional Board in 1996 (referred to as "C-3 amendments"), MRP 1.0 (issued in 2010), and the current MRP 2.0 (issued in November 2015). All of these were state-imposed unfunded mandates, and the forthcoming MRP 3.0 will only exacerbate this fund's fiscal crisis.

Total budgeted FY 2022/23 labor-related expenditures are \$47,607, including contracted seasonal labor, are necessary for the City's maintenance of the municipal storm drain system including annual debris clearance of creeks and drainage ways as well as proactive measures for the prevention of pollutants into these waters, which ultimately emerge into the San Francisco – Oakland Bay. Educational materials and supplies are also part of the Stormwater Fund's budget, along with our membership in the Contra Costa County Clean Water Program. Recoverable expenses include the portion of staff time when working on clean water issues, programs, while Regional Water Quality Control Board directives target specific programs (i.e. "diaper" inserts in storm drain inlets) and local enforcement (i.e. fines). City administrative staff (Assistant to the City Manager) expends a significant portion of time (approximately one-third or more) engaged in the management, administration and



implementation of this federal and state mandated program for cleaner runoff waters. As such, the proposed budgeted transfer of \$41,966 to the City's General Fund to partially offset this incurred staff time as well as administrative and fiscal support costs is both reasonable and essential.

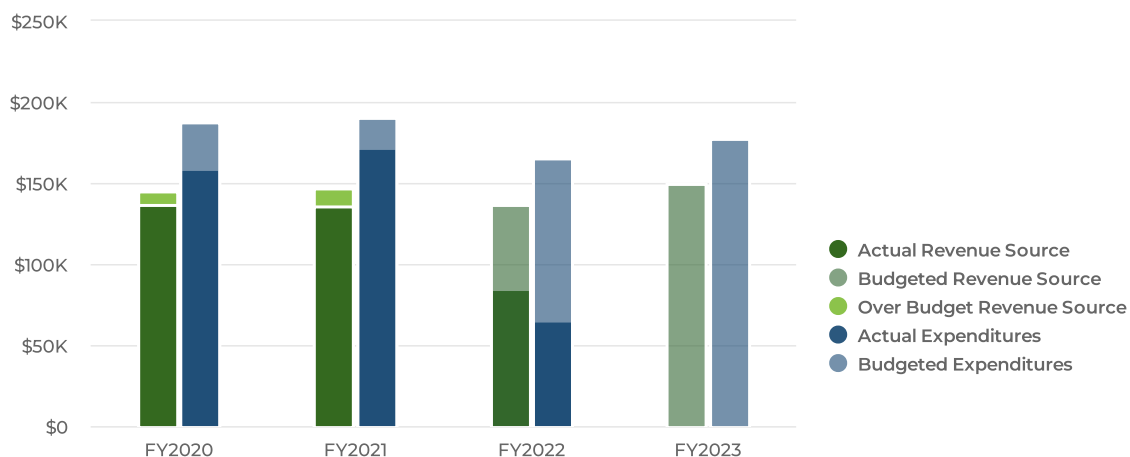
Total FY 2022/23 street sweeping costs are estimated at \$57,200 to cover monthly street sweeping services. Street sweeping services are paid through this fund as a program component of cleaner stormwater from street gutters. To clarify a common misconception, public streets and gutters are swept monthly to mitigate roadway pollutants from entering the storm drain system, not for street aesthetics or as the substitute broom for an abutting property owner's sweeping/clearance of leaves and debris from the front and/or side yard curbs of one's property. Offsetting revenue for this street sweeping is tendered by real property owners through their trash bills which is projected to be an equal and offsetting \$57,200.

Annual expenditures are incorporated into the proposed budget for required contracted services including: \$2,000 for engineering services, \$1,720 estimated for other professional services (i.e. bioswale inspections, etc.), and \$1,200 for contracted services for building/grounds maintenance (i.e. drainage insert cleaning, emergency tree removal, clearing, etc.). As needed contracted engineering services will assist in providing the City's response to state-mandates for performing additional drainage/GI analysis, evaluation and annual reporting of our mapped "trash management areas", and PCB analysis. The City Council has addressed the stormwater impact caused by new private construction activities and newer private developments through the requirement of self-supporting mechanisms and has implemented cost recovery through the establishment of fees for homeowners association and benefit assessment districts. Accordingly, new development generally has minimal to no net budgetary impact on either the Stormwater fund or the City's General Fund.

As noted previously, the Stormwater fund is projected to open FY 2022/23 with approximately \$36,742 in reserves, and projects a year-end fund balance of \$8,500 on June 30, 2023, nearly completely depleting the fund balance. At this rate, and with additional requirements associated with the new permit (MRP 3.0), the Stormwater fund will be oversubscribed beginning in FY2023/24, with the only sources of discretionary funds to patch the mandated gap being an annual budgeted operational subsidy from the Rainy Day Fund 110 or General Fund. Absent a new or increased funding source, the first course of action would likely result in either a reduction of permit compliance potentially triggering SF Regional Board action of fines of up to \$10,000 per day and/or other legal actions/financial penalties, or reduction in other non-mandated city services.

Summary

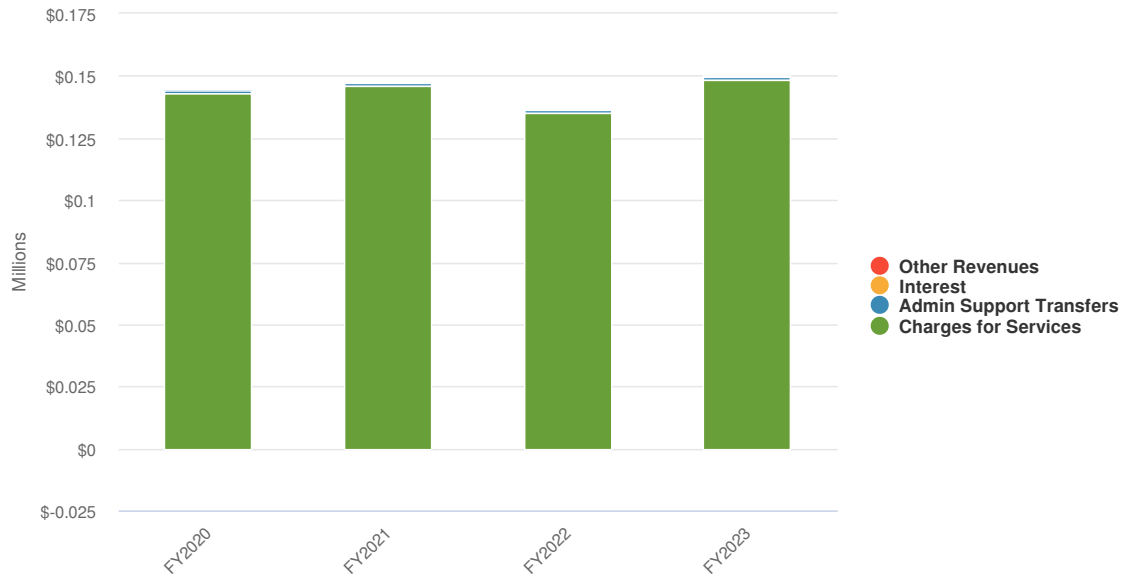
The City of Clayton is projecting \$149,950 of revenue in FY2023, which represents a 9.6% increase over the prior year. Budgeted expenditures are projected to increase by 7.6% to \$178,193 in FY2023.



Revenues by Source



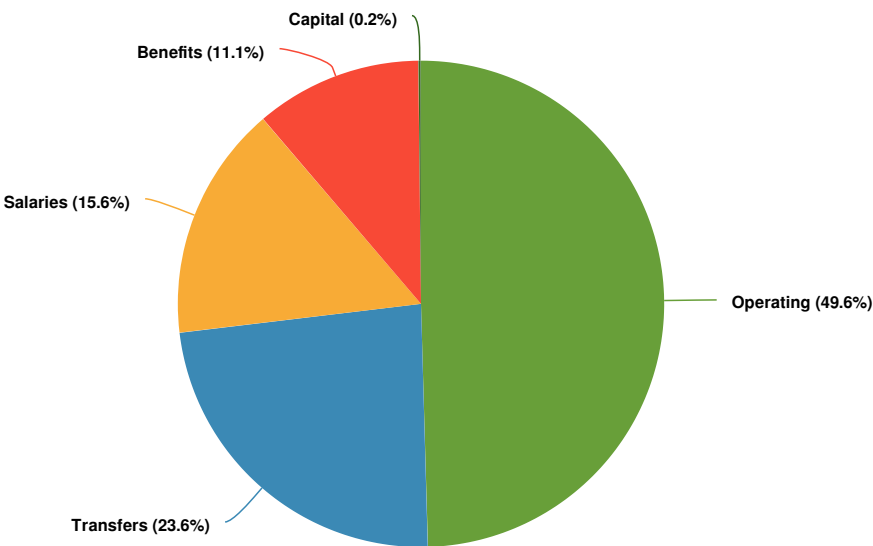
Budgeted and Historical 2023 Revenues by Source



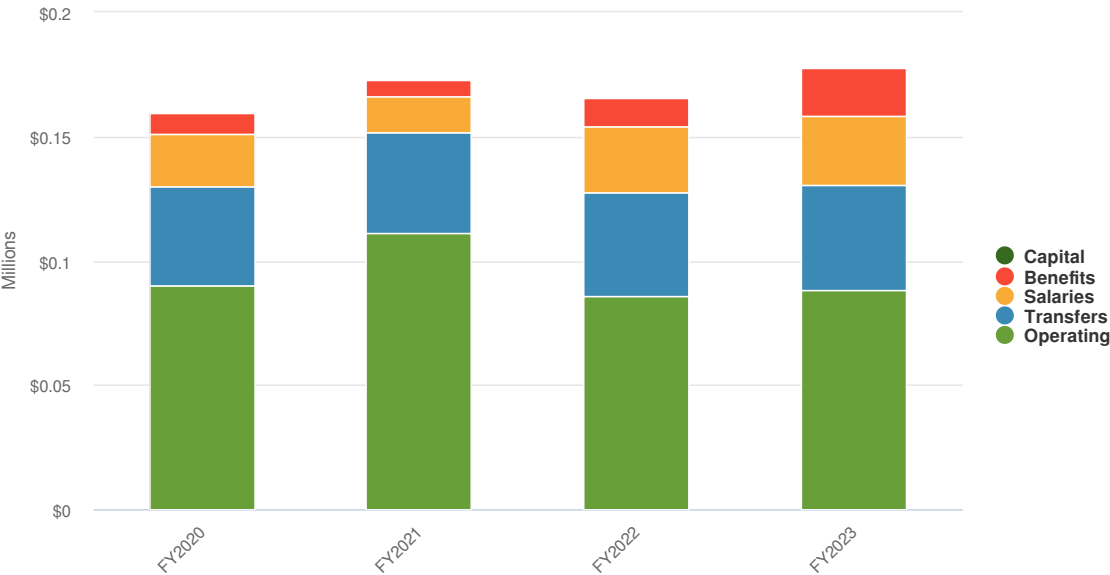
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services					
Stormwater Assessment	\$86,401	\$74,109	\$84,000	\$84,000	13.3%
Stormwater O&M Annual Fee	\$0	\$5,020	\$5,020	\$5,020	0%
Street Sweeping Fees	\$59,430	\$55,900	\$59,200	\$59,200	5.9%
Total Charges for Services:	\$145,830	\$135,029	\$148,220	\$148,220	9.8%
Interest					
Interest	\$1,000	\$600	\$600	\$600	0%
Total Interest:	\$1,000	\$600	\$600	\$600	0%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$398	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$398	\$0	\$0	\$0	N/A
Admin Support Transfers					
Trx. From Landscape Mtnc.	\$1,130	\$1,130	\$1,130	\$1,130	0%
Total Admin Support Transfers:	\$1,130	\$1,130	\$1,130	\$1,130	0%
Total Revenue Source:	\$147,562	\$136,759	\$149,950	\$149,950	9.6%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type

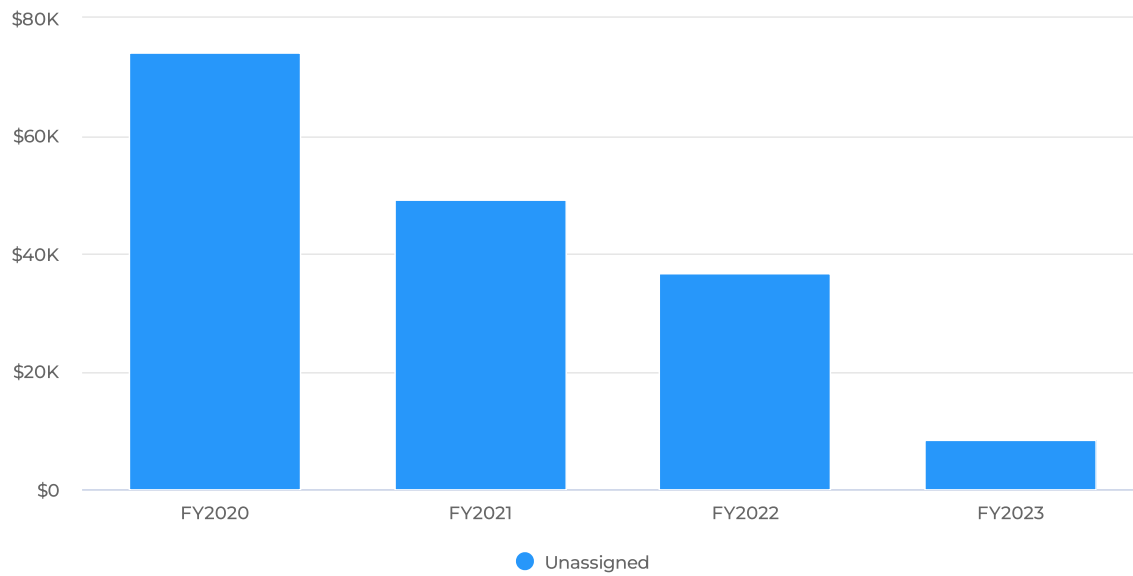


Loading Data

The updated data table is currently being generated.

Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$74,161	\$49,063	\$36,742	\$8,499	-76.9%
Total Fund Balance:	\$74,161	\$49,063	\$36,742	\$8,499	-76.9%

This restricted-use special revenue fund tracks the receipt and expenditure of revenues from the ½ cent sales tax levy approved by County voters in 1988 (Measure C) to provide regional and local transportation and street improvements, a growth management process, and a regional planning process to address quality of life issues. One of the program components of the Measure is its “Return to Local Source” monies wherein cities fully complying with the Measure’s Growth Management Program (GMP) Checklist are eligible to receive an annual allocation of monies for local streets and roads maintenance. Disbursement of these monies hinges on a city earning and maintaining a certified Housing Element (either by the California Department of Housing and Community Development [HCD] or via self-certification), and filing a biennial Compliance Checklist. The Contra Costa Transportation Authority (CCTA), cities, and the Contra Costa County were successful in 2004 in obtaining voter approval of Measure J, which extended the authorization of the current sales tax in the County for an additional 25 years beyond Measure C’s expiration on March 31, 2009. Accordingly, Measure J is now in effect.



Measure J

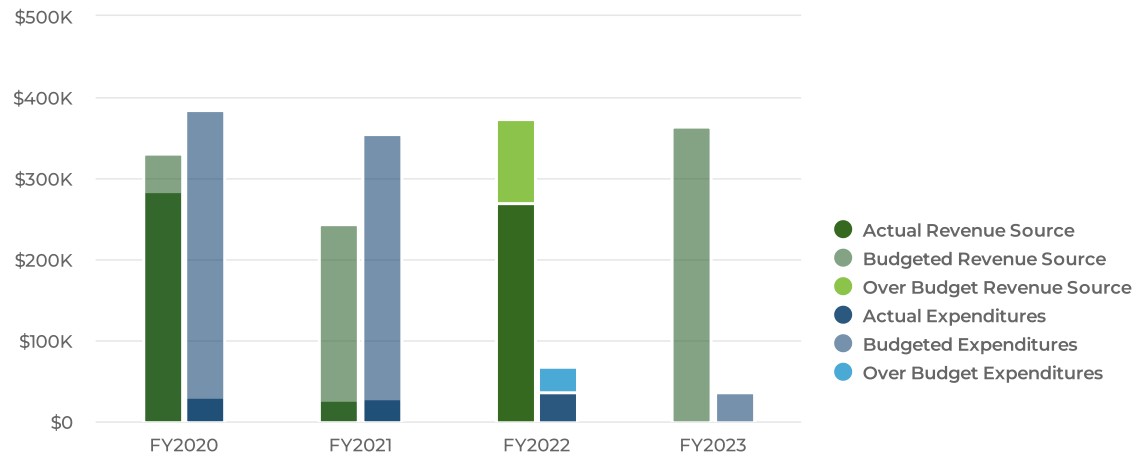
A letter to the City from HCD dated December 11, 2014 stated *“The Department is pleased to find the adopted housing element in full compliance with State housing element law”*. This letter effectively covers the City’s compliance with housing element requirements for eight (8) years from the date of issuance. In addition, with CCTA’s acceptance of the City’s most recent Compliance Checklist covering calendar years 2016 and 2017, the City is eligible to receive its full Measure J Local Streets Maintenance (LSM) or “Return to Local Source” funds for FY 2018/19 and FY 2019/20. The next biennial CCTA Compliance Checklist is scheduled to be presented to the City Council for approval sometime in the near future covering calendar years 2018 and 2019. For FY 2021/22 the City projects to receive “Return to Local Source” funds in an amount totaling \$239,204. This revenue, along with future Measure J revenue would be available for future eligible CIP transportation projects.

In addition to this funding, on October 7, 2014 the City signed a cooperative agreement with CCTA and its member cities to receive Program 28a grant funding for Sub-regional Transportation Needs. The co-operative agreement stipulated funds will be allocated starting in January 2015, and then each November until 2034 using a 50/50 population and road miles split formula. In FY 2021/22 the City is estimated to receive an additional \$31,072 per the co-operative agreement, which will also be available for future eligible projects.

For FY2021/22, a total of \$417,178 will ultimately be spent on capital projects including the 2022 Neighborhood Pavement Preservation Project that were not approved until after the FY2021/22 Budget was adopted. For FY2022/23, the only planned expenditure is for the City’s participation in the Regional Transportation Planning Group, TRANSPAC. Additional capital expenditures may be brought during the course of the year as it is anticipated that there will be funding available of \$335,164 based on anticipated revenues for the year.

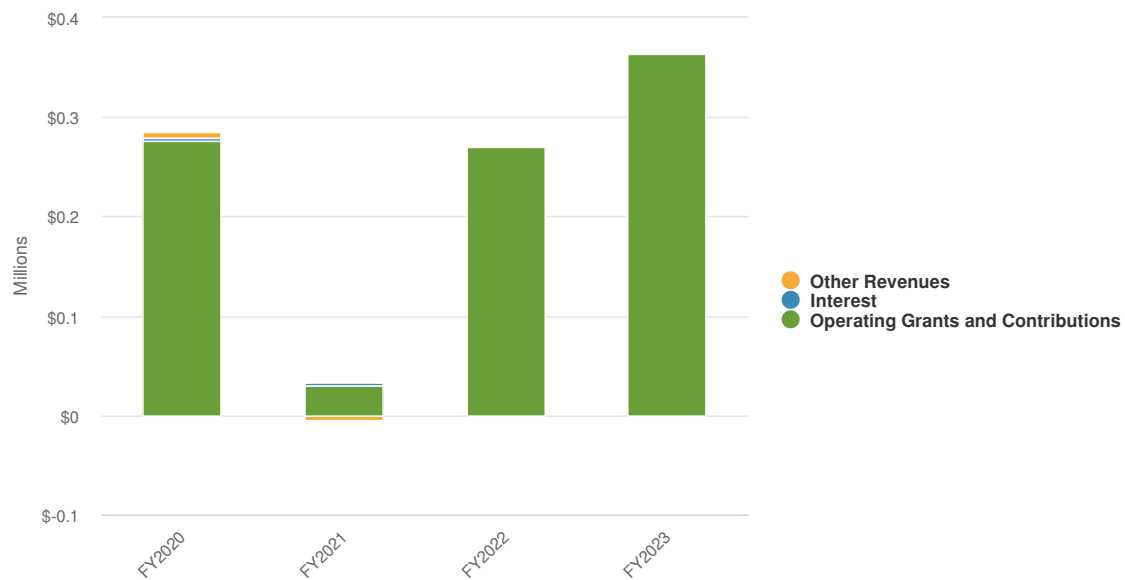
Summary

The City of Clayton is projecting \$364.72K of revenue in FY2023, which represents a 34.5% increase over the prior year. Budgeted expenditures are projected to increase by 0.7% to \$37.33K in FY2023 absent additional capital spending.



Revenues by Source

Budgeted and Historical 2023 Revenues by Source



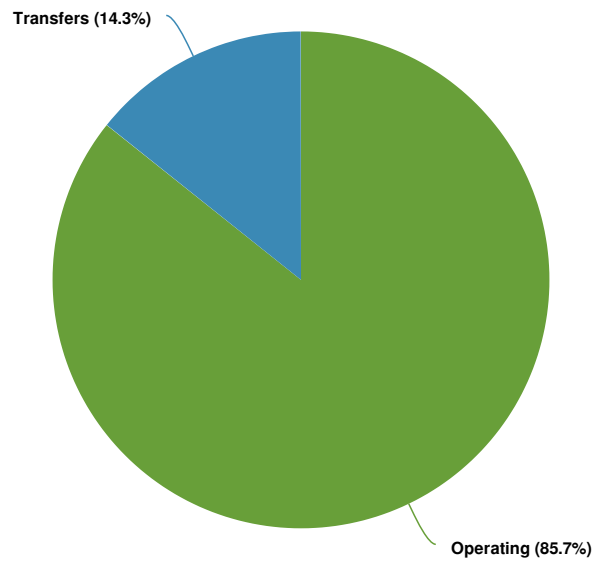
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Operating Grants and Contributions					
Measure J Funds (Local Streets)	\$0	\$239,204	\$239,204	\$334,140	39.7%
Measure J Program 28a (Co-op)	\$30,576	\$31,072	\$31,072	\$29,680	-4.5%
Total Operating Grants and Contributions:	\$30,576	\$270,276	\$270,276	\$363,820	34.6%
Interest					



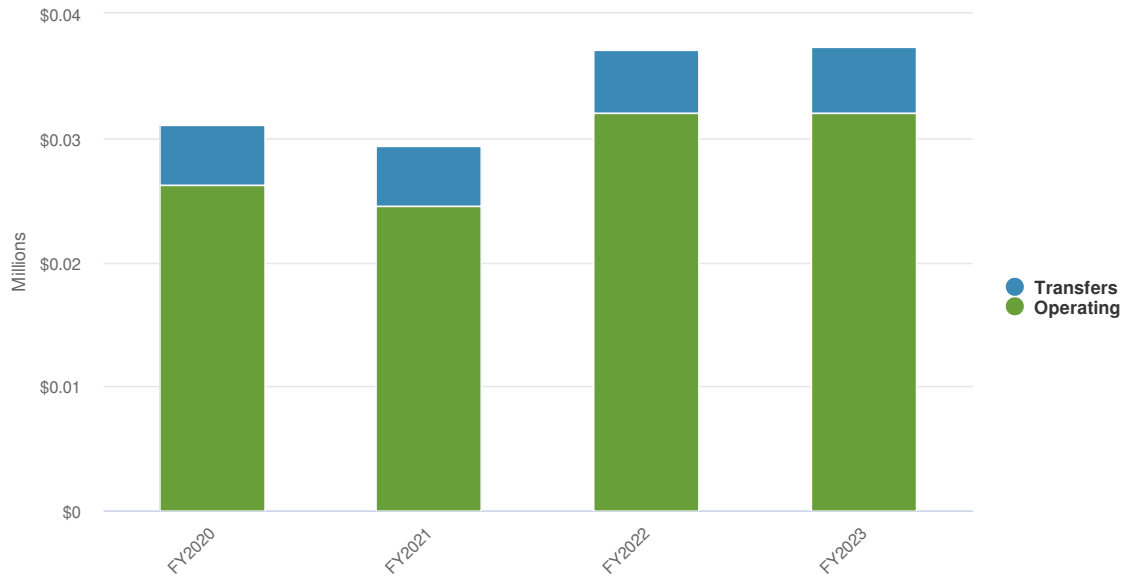
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Interest	\$2,193	\$900	\$900	\$900	0%
Total Interest:	\$2,193	\$900	\$900	\$900	0%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$5,427	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$5,427	\$0	\$0	\$0	N/A
Total Revenue Source:	\$27,343	\$271,176	\$271,176	\$364,720	34.5%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type

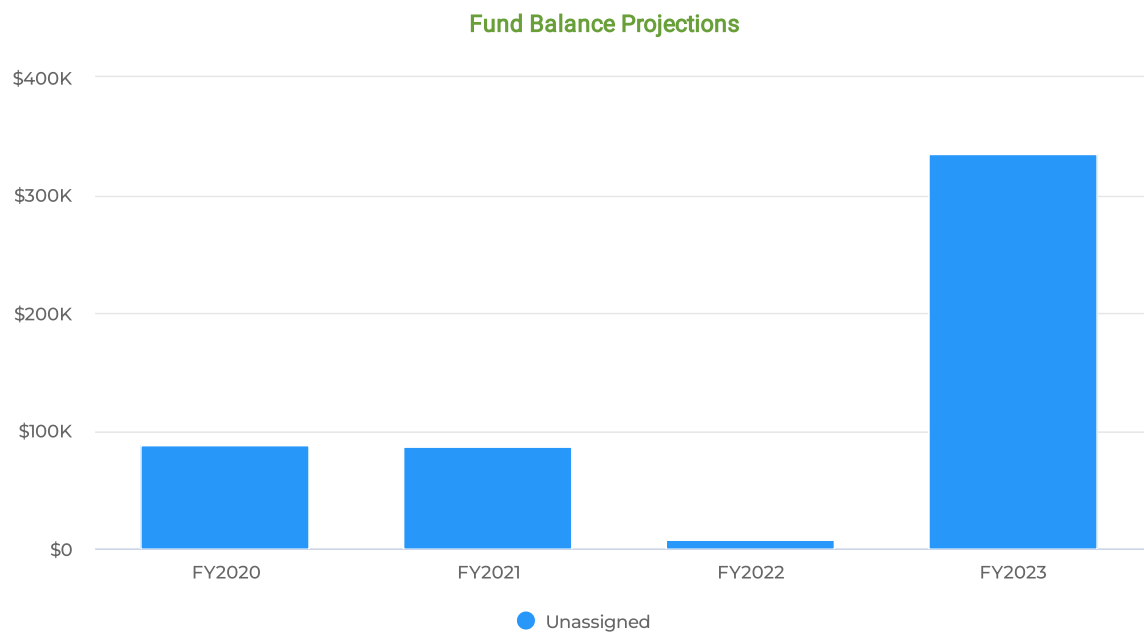


Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Dues and Subscriptions	\$1,209	\$2,000	\$2,000	\$2,000	0%
TRANSPAC Fees	\$23,292	\$30,000	\$30,000	\$30,000	0%
Total Operating:	\$24,501	\$32,000	\$32,000	\$32,000	0%
Transfers					
Transfer To General Fund	\$4,890	\$5,076	\$5,076	\$5,330	5%
Transfer to CIP Fund	\$0	\$0	\$346,967	\$0	N/A
Total Transfers:	\$4,890	\$5,076	\$352,043	\$5,330	5%
Total Expense Objects:	\$29,391	\$37,076	\$384,043	\$37,330	0.7%

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$88,291	\$86,243	\$7,774	\$335,164	%
Total Fund Balance:	\$88,291	\$86,243	\$7,774	\$335,164	%



This restricted-use special revenue fund accounts for the impact fees the City has collected from new development within the community. Revenues are private development driven and restricted for use based on the purpose of the impact fee. In recent years, minor development impact fees collected have pertained to relatively small two to six lot developments or accessory dwelling units. Since no new development occurred there were no additional development impact fees received in FY 2021/22, and none projected for FY 2021/22 at this time. Additionally, recent State legislation no longer allows for the collection of these fees for accessory dwelling units. The sole revenue source budgeted in FY 2022/23 is from interest earnings projected to total \$4,000, which is allocated on a quarterly basis to each respective impact fee account.



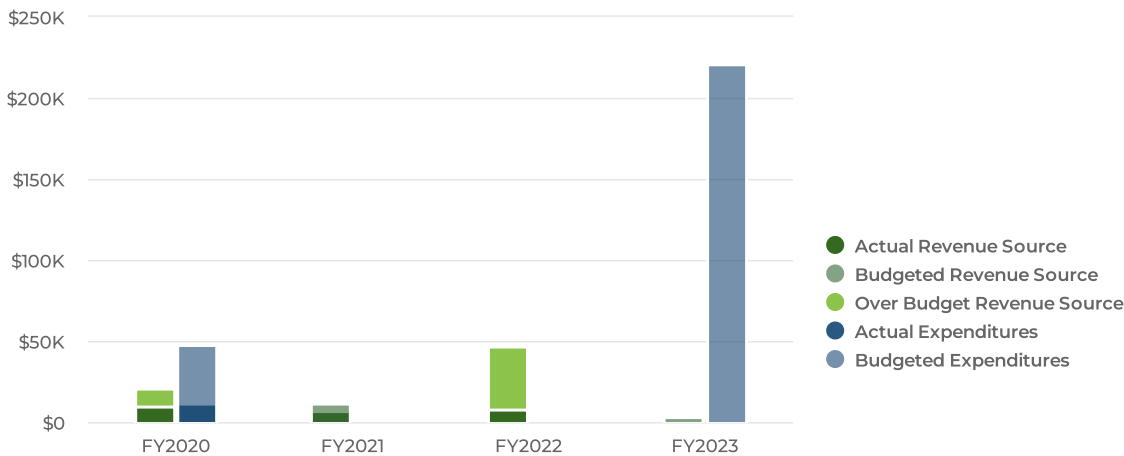
Development Impact Fees

New community development may result in the collection of additional fees, and trigger the necessity to plan new projects to mitigate the increased city costs associated with development expansion. That being said, it is reasonably possible amendments may be required during FY 2021/22 to appropriately reflect new projects to address the demands of more development. Although \$49,838 was budgeted in 2019/20 to utilize unspent Childcare Fee reserves for eligible purposes, and not expended, and a \$12,012 in expense during FY 2019/20 for review of the open space development impact fee.

For FY2022/23, the Proposed Budget reflects spending of balances reflects collected from Developer Fees for prior projects, specifically for the types of uses collected. A total of \$221,074 is recommended for expenditure which is made of \$48,000 for the completion of ADA work at North Valley Park and \$173,074 to help complete a grant-funded project for improvements at Clayton Community Park. This will leave a balance of \$360,992 at FY2022/23 year end.

Summary

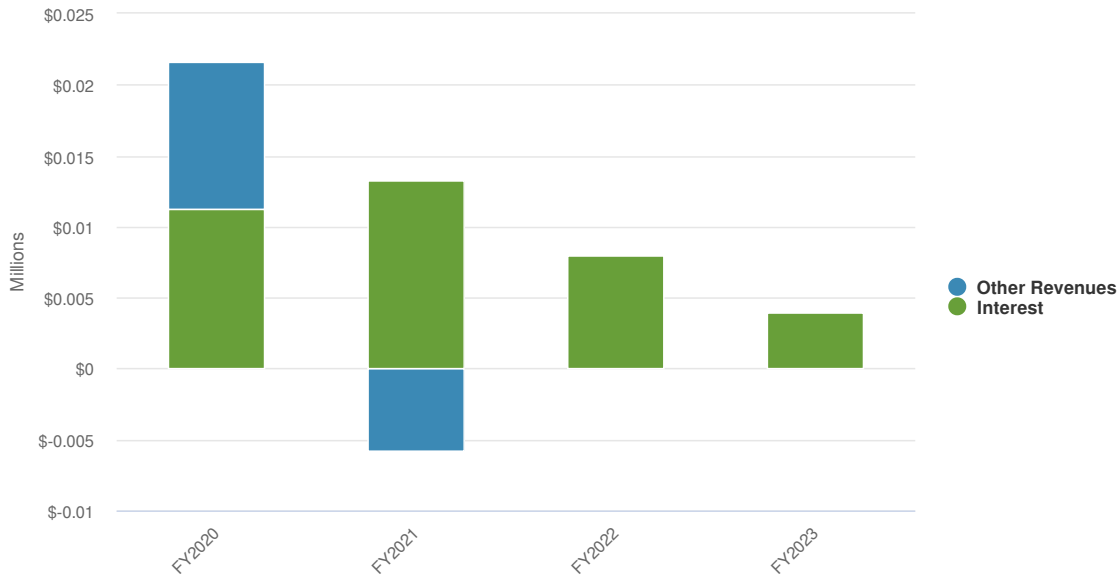
The City of Clayton is projecting \$4K of revenue in FY2023, which represents a 50% decrease over the prior year. Budgeted expenditures are projected to increase to \$221.07K in FY2023.



Revenues by Source



Budgeted and Historical 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services					
Parkland Dedication Fees	\$0	\$0	\$4,640	\$0	N/A
Total Charges for Services:	\$0	\$0	\$4,640	\$0	0%
Interest					
Interest	\$13,287	\$8,000	\$4,000	\$4,000	-50%
Total Interest:	\$13,287	\$8,000	\$4,000	\$4,000	-50%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$5,781	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$5,781	\$0	\$0	\$0	N/A
Total Revenue Source:	\$7,505	\$8,000	\$8,640	\$4,000	-50%

Expenditures by Expense Type

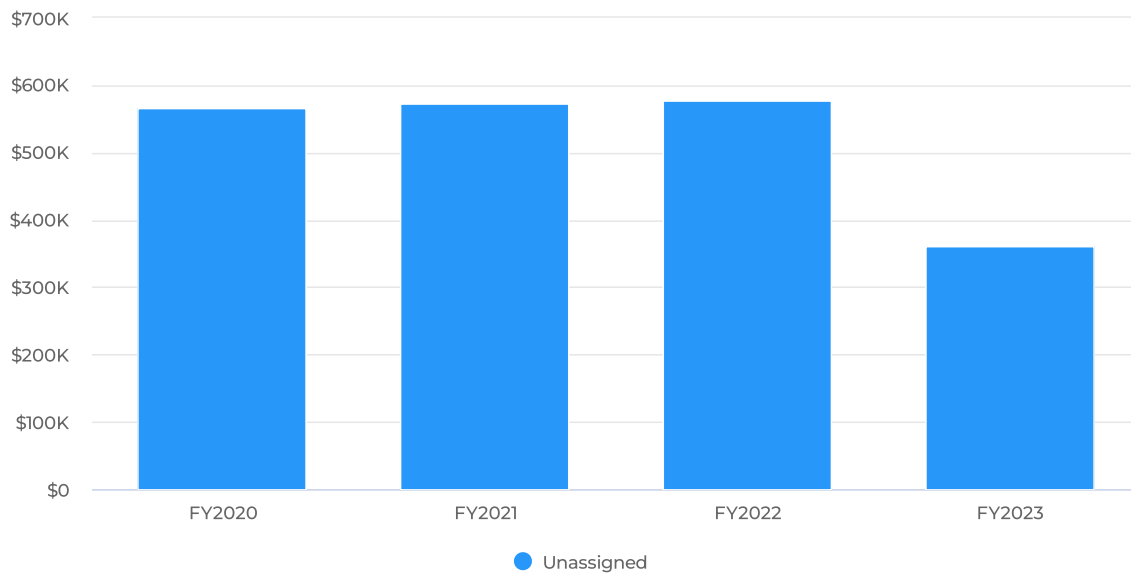
Name	FY2020 Actuals	FY2023 Budgeted	FY2022 undefined vs. FY2023 Budgeted (% Change)
Expense Objects			
Capital			
Projects	\$12,012	\$0	N/A
Total Capital:	\$12,012	\$0	N/A
Transfers			
Transfer to CIP Fund	\$0	\$48,000	N/A
Transfer to 230 for Prop 68 Per Capita	\$0	\$173,074	N/A



Name	FY2020 Actuals	FY2023 Budgeted	FY2022 undefined vs. FY2023 Budgeted (% Change)
Total Transfers:	\$0	\$221,074	N/A
Total Expense Objects:	\$12,012	\$221,074	N/A

Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$566,515	\$574,020	\$578,066	\$360,992	-37.6%
Total Fund Balance:	\$566,515	\$574,020	\$578,066	\$360,992	-37.6%





Successor Housing Agency

This restricted-use special revenue fund was created as a result of the dissolution of the City's former redevelopment agency (RDA) pursuant to state law (AB1x 26). Through the adoption of Resolution 03-2012 the City Council elected to retain the affordable housing assets of the former RDA in accordance with Section 34176 of the California Health and Safety Code.

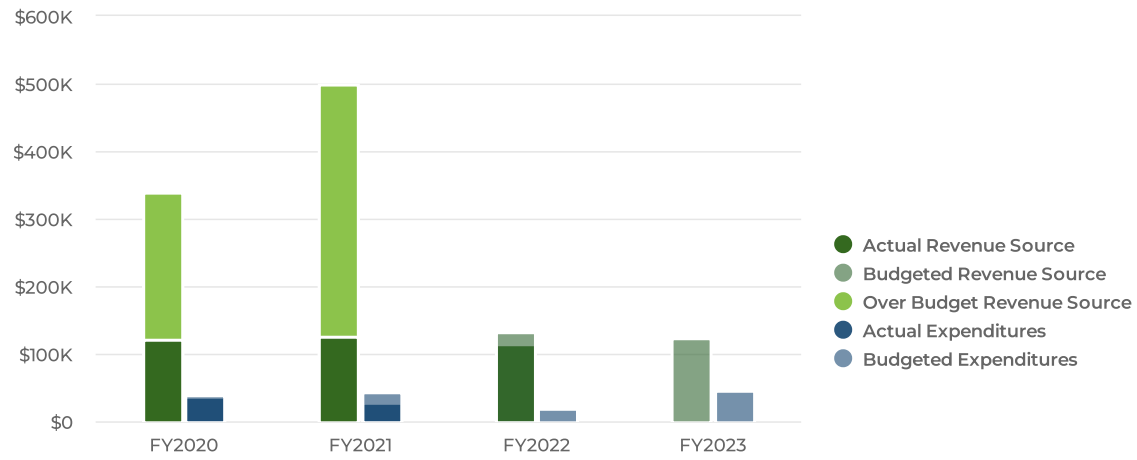
All monies in the former RDA's Low and Moderate Income (LMI) Housing Fund were transferred on the dissolution date (February 1, 2012) to the City's Successor Housing Agency Fund. In accordance with the law, the Successor Housing Agency is separate and distinct from all other funds and accounts of the City, to hold, administer and spend the monies originating from the former RDA's LMI Housing Fund to perform housing functions consistent with the Dissolution Act.

On April 24, 2015, the California Department of Finance (DOF) issued its Final Determination Letter approving the Low-Moderate Fund Due Diligence Review Report. This report, performed by an independent accountant in accordance with the law (AB 1484), was also approved via Resolution by the Oversight Board to the Successor Agency and authorized payment to be remitted to the County Auditor-Controller's Office totaling \$3,679,225, representing the "unencumbered balance" of Low-Moderate RDA funds. In accordance with the order letter from the DOF, this payment was remitted shortly thereafter on May 1, 2015. Furthermore, on December 30, 2015, the City received its Finding of Completion from the DOF, formally concluding the AB 1484 RDA dissolution and audit process.

With the demise of the City's LMI housing fund by the State pursuant to AB1484, the City's housing functions have now been largely reduced to loan transactions initiated by residents of existing low to moderate income housing units within the City's current inventory. In FY 2022/23 this fund is projected to incur expenditures totaling \$47,000. Total revenues for FY 2022/23 are projected to come in at \$125,000, comprised primarily of a \$110,000 loan repayment on the Diamond Terrace note, maturing in FY 2030/31, plus interest earnings of \$15,000. At the close of FY 2022/23, it is projected the Successor Housing Agency will report a restricted fund balance of \$5,602,643.

Summary

The City of Clayton is projecting \$125K of revenue in FY2023, which represents a 6.3% decrease over the prior year. Budgeted expenditures are projected to increase by 135% or \$27K to \$47K in FY2023.

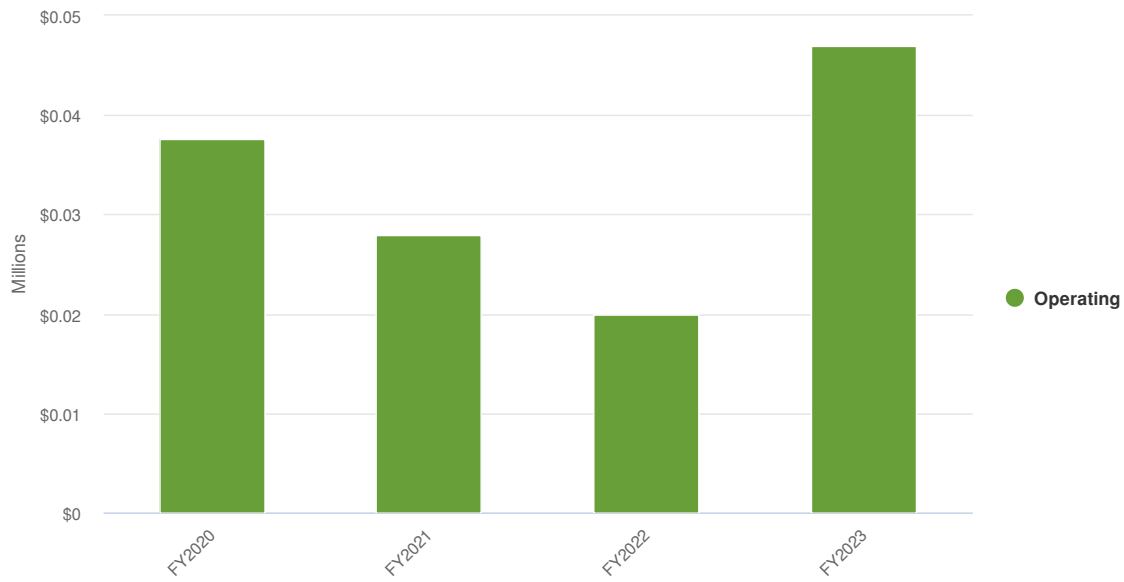


Revenues by Source

Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Program Revenue-Successor Housing Agency	\$106,400	\$111,400	\$111,400	\$110,000	-1.3%
Interest	\$23,566	\$22,000	\$15,000	\$15,000	-31.8%
Unrealized Inv. Gain/Loss	\$370,276	\$0	\$0	\$0	N/A
Total Revenue Source:	\$500,242	\$133,400	\$126,400	\$125,000	-6.3%

Expenditures by Expense Type

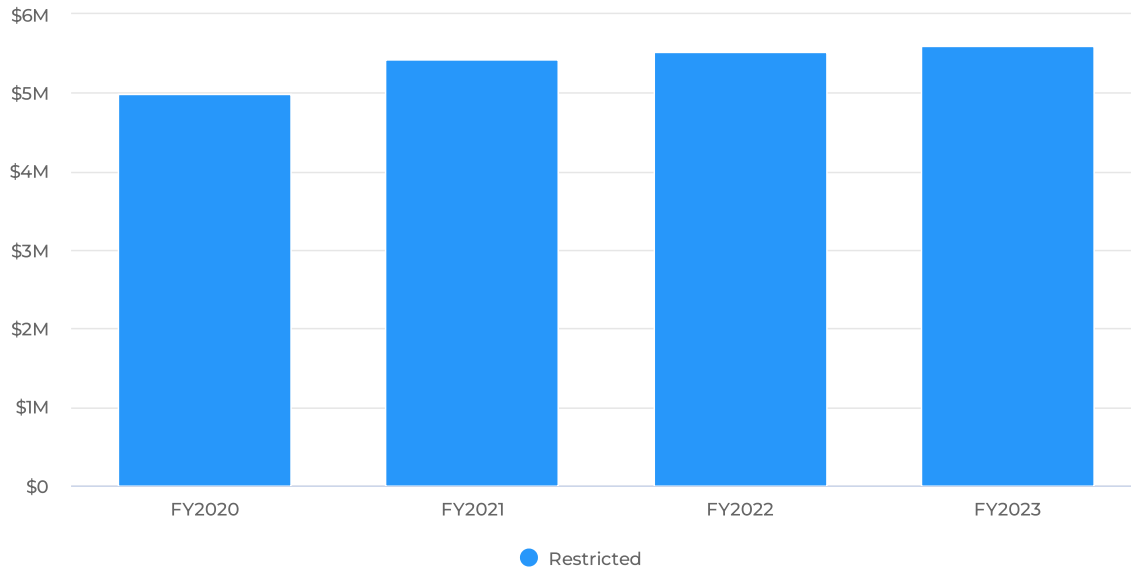
Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Misc. Expense	\$27,951	\$0	\$27,000	\$27,000	N/A
Special Legal Services	\$0	\$5,000	\$0	\$5,000	0%
Other Professional Services	\$0	\$10,000	\$5,000	\$10,000	0%
Administrative Costs	\$0	\$5,000	\$0	\$5,000	0%
Total Operating:	\$27,951	\$20,000	\$32,000	\$47,000	135%
Total Expense Objects:	\$27,951	\$20,000	\$32,000	\$47,000	135%

Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Restricted	\$4,984,389	\$5,430,243	\$5,524,643	\$5,602,643	1.4%
Total Fund Balance:	\$4,984,389	\$5,430,243	\$5,524,643	\$5,602,643	1.4%

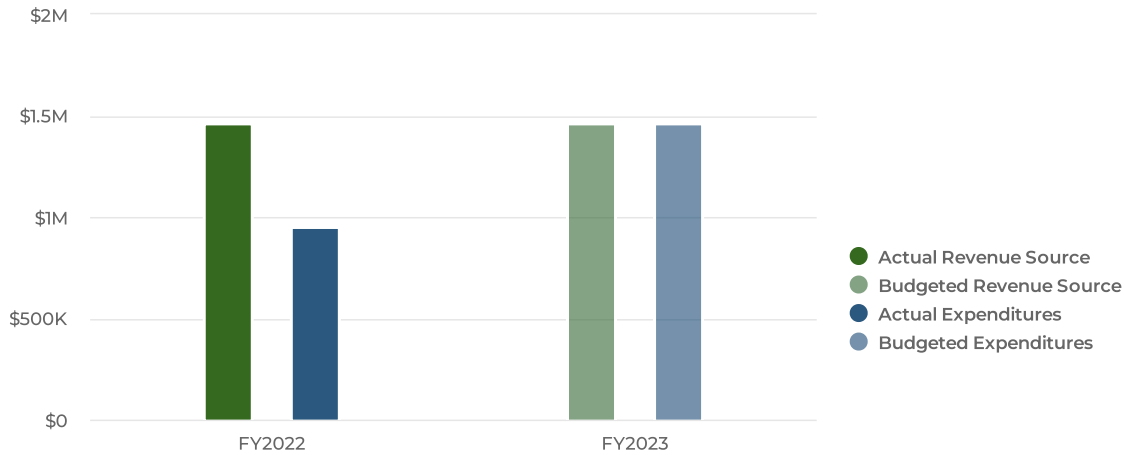


American Rescue Plan Act - State & Local Fiscal Recovery

This fund was established to receive the federal grant funding of \$2.9 million coming to the City of Clayton in 2021 and 2022. Consistent with the restrictions placed on these funds, the funds are transferred to the City's General Fund for purposes of providing general governmental services, in this case public safety services. These funds are reported on annually to the US Department of Treasury.

Summary

The City of Clayton is projecting \$1.47M of revenue in FY2023, which represents a % increase over the prior year. Budgeted expenditures are projected to increase by % or \$1.47M to \$1.47M in FY2023.



Revenues by Source

Name	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source				
Operating Grants and Contributions				
Restricted Grants	\$0	\$1,467,024	\$1,459,705	N/A
Interest Income	\$0	\$0	\$7,319	N/A
Total Operating Grants and Contributions:	\$0	\$1,467,024	\$1,467,024	N/A
Total Revenue Source:	\$0	\$1,467,024	\$1,467,024	N/A

Expenditures by Expense Type

Name	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects				
Project/Program Costs	\$0	\$1,467,024	\$1,467,024	N/A
Total Expense Objects:	\$0	\$1,467,024	\$1,467,024	N/A



This fund is the repository for grants and other subvention funding restricted by law or the underlying grant agreement for specific purposes. The following is a summary of the City's more significant activities funded from grants.

1. SLESF Grant Program

The Supplemental Law Enforcement Services Funds (SLESF) grant [previously referred to as the Citizen's Option for Public Safety or "COPS" grant] is funded by a portion of the formerly-local Vehicle License Fees (VLF) and is passed through from the State to Contra Costa County, and then to the City of Clayton. This revenue is distributed from the County to the City on a monthly basis in varying increments based on sales tax allocations from the state. SLESF/COPS funds are allocated among cities and counties and special districts that provide law enforcement services in proportion to population, except that a) county populations are the populations in unincorporated areas; and b) each agency is to be allocated a minimum of \$100,000. Pursuant to state legislation the use of these funds is restricted to "front-line law enforcement purposes." Although previously required, pursuant to a letter from the California State Controller's Office dated August 17, 2012, annual reporting on the use of these funds is no longer necessary.

Throughout the course of the year, the City receives monthly installments of SLESF funding from the County Auditor-Controller's Office based on County pool sales tax figures. Once the City receives its statutory minimum of \$100,000, monthly installments cease for the remainder of the fiscal year. Following the close of the fiscal year, the State Controller's Office calculates the growth in VLF (redirected by the State from city general funds in 2011) above and beyond the base allocation. Any growth in VLF revenues is allocated to participating local agencies essentially on a per capita basis. For the City's purposes, the growth allocation is received so long after the fiscal year end that it is reported on a cash basis in the fiscal year it is received. In FY 2021/22, the City is estimated to receive \$161,285 from this source. These funds were used to fund the 11th officer plus overtime and other related eligible public safety costs.

The proposed FY 2022/23 budget projects the City will receive SLESF funding of \$150,000. This revenue will be utilized to continue underwriting a portion of the costs associated with the City's 11th sworn police officer working patrol in the community as well as to cover costs associated with maintaining the state-mandated secure technology line for the Police Department and other related eligible public safety costs. In addition to the approximately \$110,000 to defray these recurring ongoing costs for the 11th officer, \$ of the SLESF grant is budgeted for other eligible expenses such as police supplies, training and computer replacement and state required secure data line costs.

2. Other Grant Funds

Beyond the SLESF grant monies, the Grants Fund expects receipt of \$14,500 in annual revenue from the City's cable communications franchise company (Comcast) for restricted use in Public, Education & Government (PEG) broadcast services and equipment. Computer and IT costs paid from the General Fund are eligible to be paid from the PEG grant and have been budgeted in FY 2020/21, FY2021/22 and FY2022/23.

The FY 2022/23 proposed budget also projects the City will receive an allocation of \$5,000 for the annual CalRecycle Beverage Container Recycling grant, which is used to offset City staff time associated with eligible recycling and litter abatement projects mandated by the State.

Added in FY 2022/23 are new line items for:

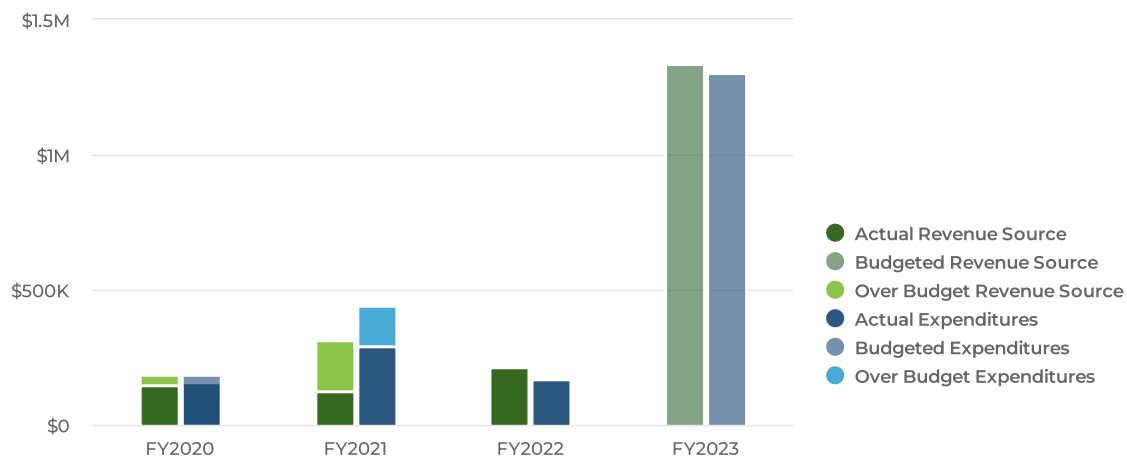


Restricted Grants

- Housing Element Update Expense (grant funds totaling \$85,000 (REAP and LEAP)
- SB2 (\$160,000 Accessory Dwelling Unit plans and potential GIS work);
- Prop 68 Park Grant Fund - Per Capita grant of \$185,000 which will be used for improvements at Clayton Community Park. This project will also include the use of approximately \$173,100 from Developer Impact Fees and a generous \$20,000 donation from Clayton Valley/Concord Sunrise Rotary Club.
- Prop 68 Recreation Infrastructure Revenue Enhancement (RIRE) grant of \$250,000 for improvements at The Grove Park.
- Measure J Major Streets Grant and Transportation for Livable Communities Grant for a total of approximately \$300,000 toward the Downtown Pedestrian Improvement Project and the 2023 Neighborhood Pavement Preservation Project.

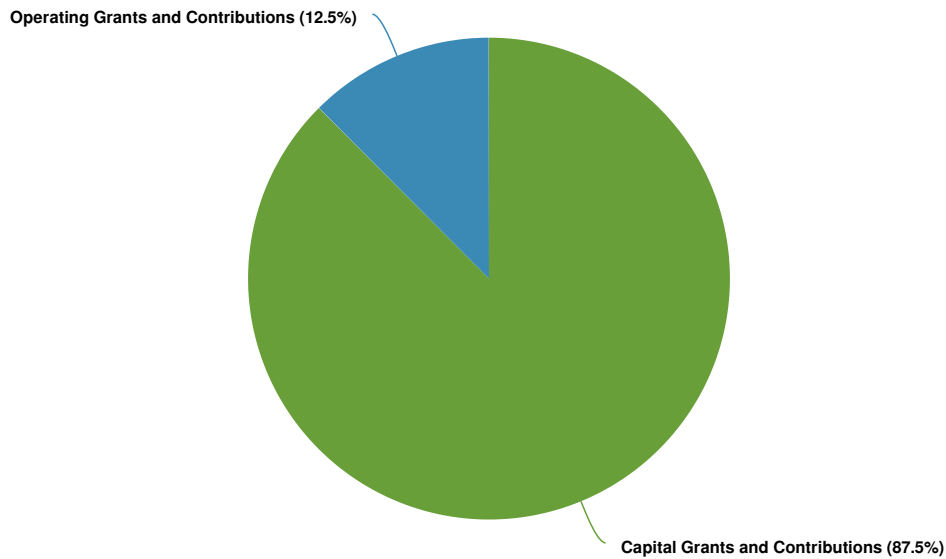
Summary

The City of Clayton is projecting \$1.34M of revenue in FY2023, which represents a % increase over the prior year. Budgeted expenditures are projected to increase by % or \$1.3M to \$1.3M in FY2023.

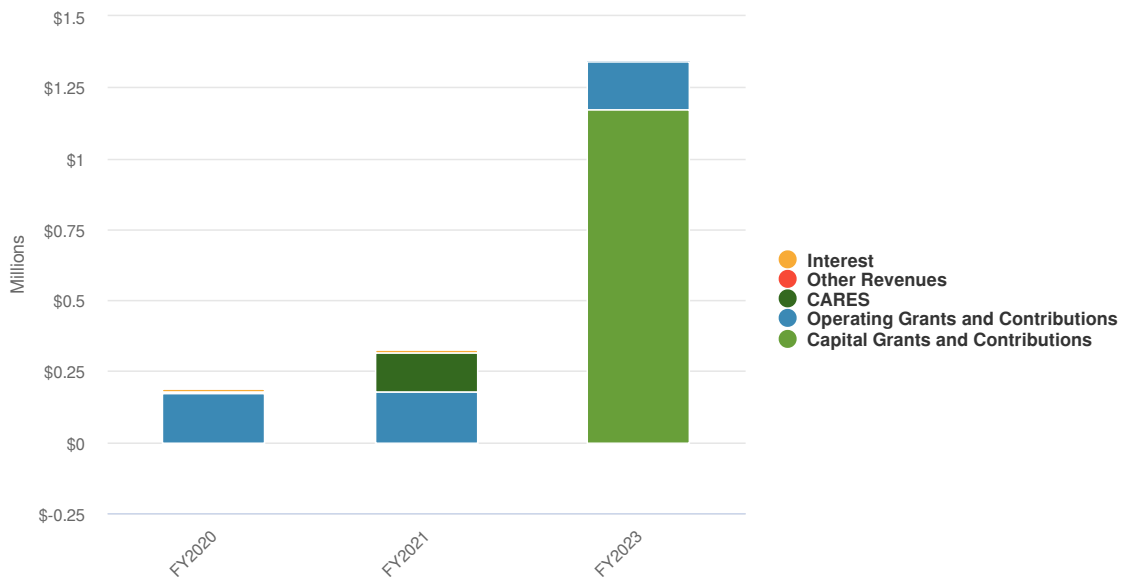


Revenues by Source

Projected 2023 Revenues by Source



Budgeted and Historical 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Operating Grants and Contributions					
CalRecycle Grant	\$5,000	\$0	\$0	\$5,000	N/A
Public Education Government (PEG) Fees	\$14,449	\$0	\$14,449	\$12,000	N/A

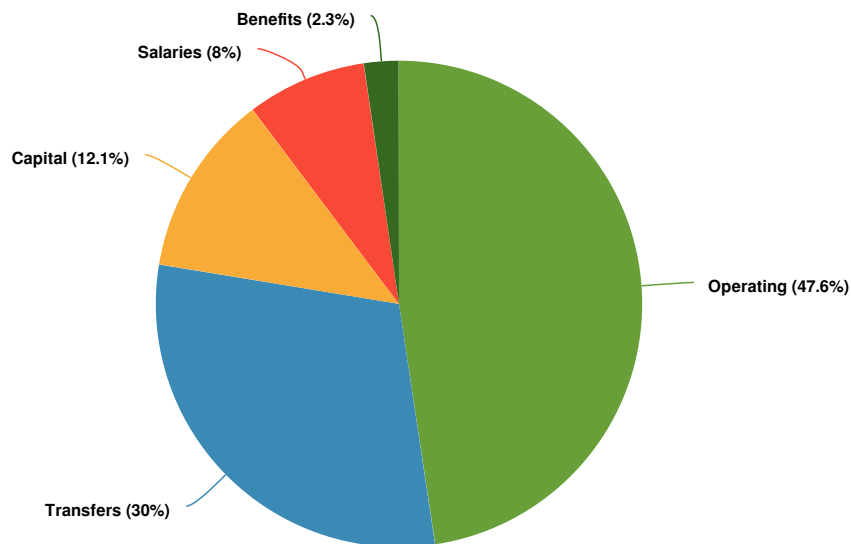


Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Supplemental Law Enforcement Services Fund (SLESF)	\$156,727	\$0	\$161,285	\$150,000	N/A
Total Operating Grants and Contributions:	\$176,176	\$0	\$175,734	\$167,000	N/A
Interest					
Interest	\$7,824	\$0	\$2,000	\$0	N/A
Total Interest:	\$7,824	\$0	\$2,000	\$0	N/A
Other Revenues					
Unrealized Inv. Gain/Loss	-\$4,895	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$4,895	\$0	\$0	\$0	N/A
Capital Grants and Contributions					
Measure J Grant	\$0	\$0	\$0	\$300,000	N/A
REAP Grant - Housing Element Update	\$0	\$0	\$0	\$20,000	N/A
LEAP Grant - Housing Element Update	\$0	\$0	\$0	\$65,000	N/A
SB2 Grant - ADU	\$0	\$0	\$0	\$160,000	N/A
Prop 68 - Per Capita (CCP)	\$0	\$0	\$0	\$378,074	N/A
Prop 68- RIRE (The Grove Park)	\$0	\$0	\$0	\$250,000	N/A
Total Capital Grants and Contributions:	\$0	\$0	\$0	\$1,173,074	N/A
CARES					
Cares Grant	\$139,979	\$0	\$0	\$0	N/A
Total CARES:	\$139,979	\$0	\$0	\$0	N/A
Total Revenue Source:	\$319,084	\$0	\$177,734	\$1,340,074	N/A

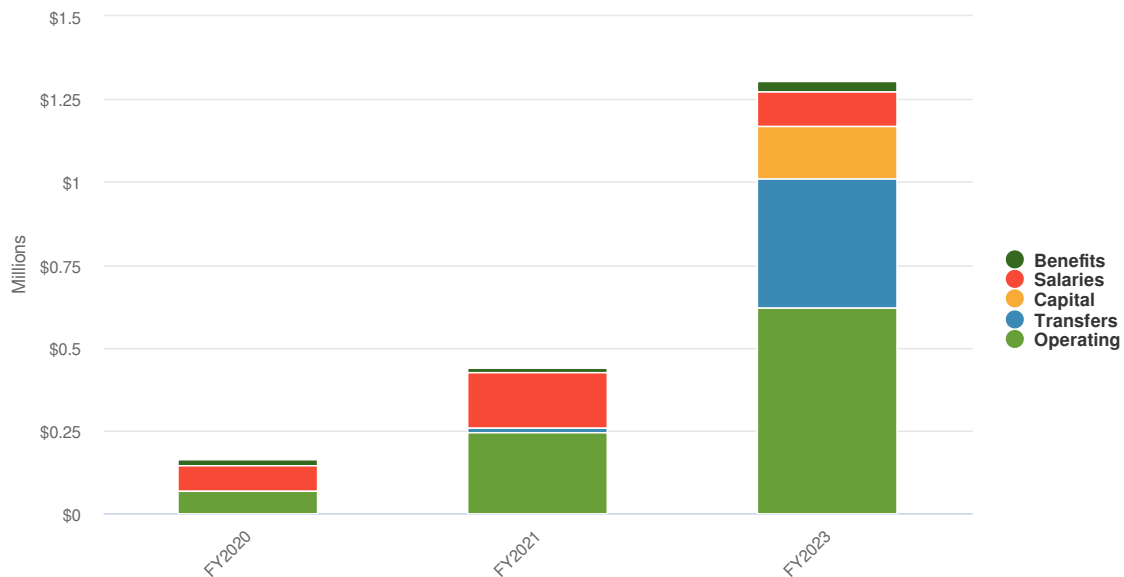


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries					
Regular Salaries	\$162,742	\$0	\$79,000	\$78,913	N/A

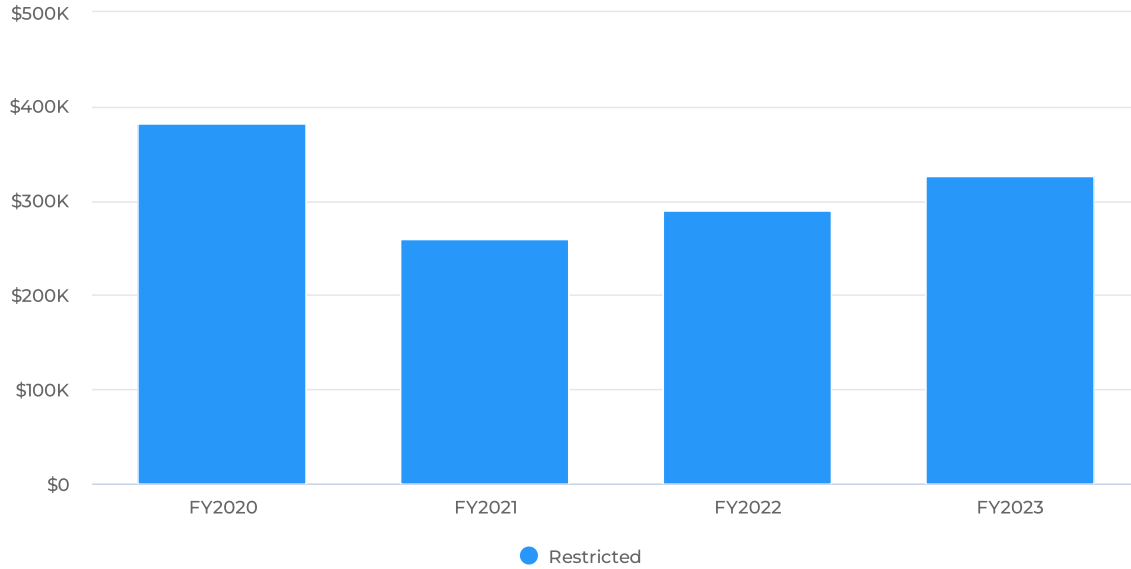


Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Overtime	\$2,949	\$0	\$1,000	\$25,000	N/A
Total Salaries:	\$165,691	\$0	\$80,000	\$103,913	N/A
Benefits					
Long/Short Term Disability Insurance	\$635	\$0	\$0	\$579	N/A
PERS Retirement-Normal Cost	\$9,994	\$0	\$12,000	\$7,337	N/A
PERS Retirement Unfunded Liability	\$0	\$0	\$0	\$9,280	N/A
Workers' Compensation	\$3,077	\$0	\$0	\$2,461	N/A
Unemployment Compensation	\$0	\$0	\$0	\$103	N/A
FICA Taxes	\$1,143	\$0	\$0	\$832	N/A
Uniform Allowance	\$900	\$0	\$1,200	\$0	N/A
Benefit Insurance	\$104	\$0	\$9,000	\$9,484	N/A
Total Benefits:	\$15,853	\$0	\$22,200	\$30,077	N/A
Operating					
General Supplies	\$17,541	\$0	\$1,500	\$0	N/A
Office Supplies/Expense	\$1,512	\$0	\$0	\$0	N/A
Postage	\$0	\$0	\$110	\$0	N/A
Dues and Subscriptions	\$0	\$0	\$17,000	\$0	N/A
Rentals/Leases	\$2,330	\$0	\$0	\$0	N/A
Telecommunications	\$17,802	\$0	\$11,300	\$11,300	N/A
Buildings/Grounds Maintenance	\$8,799	\$0	\$0	\$0	N/A
Computer/IT Support	\$93,562	\$0	\$0	\$55,000	N/A
Janitorial Service	\$756	\$0	\$0	\$0	N/A
Other Professional Services	\$55,841	\$0	\$4,900	\$28,242	N/A
CAL ID	\$0	\$0	\$1,600	\$0	N/A
Capital Outlay - Structures and Improvements	\$0	\$0	\$0	\$526,468	N/A
Capital Outlay - Equipment & Machinery	\$47,175	\$0	\$8,613	\$0	N/A
Total Operating:	\$245,318	\$0	\$45,023	\$621,010	N/A
Capital					
Project/Program Costs	\$0	\$0	\$0	\$158,100	N/A
Total Capital:	\$0	\$0	\$0	\$158,100	N/A
Transfers					
Transfer To General Fund	\$14,814	\$0	\$0	\$10,000	N/A
Transfer to Fund 211 - RIRE	\$0	\$0	\$0	\$23,606	N/A
Transfer to Fund 303 CIPHE	\$0	\$0	\$0	\$357,000	N/A
Total Transfers:	\$14,814	\$0	\$0	\$390,606	N/A
Total Expense Objects:	\$441,676	\$0	\$147,223	\$1,303,707	N/A



Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Restricted	\$381,399	\$258,807	\$289,318	\$325,685	12.6%
Total Fund Balance:	\$381,399	\$258,807	\$289,318	\$325,685	12.6%





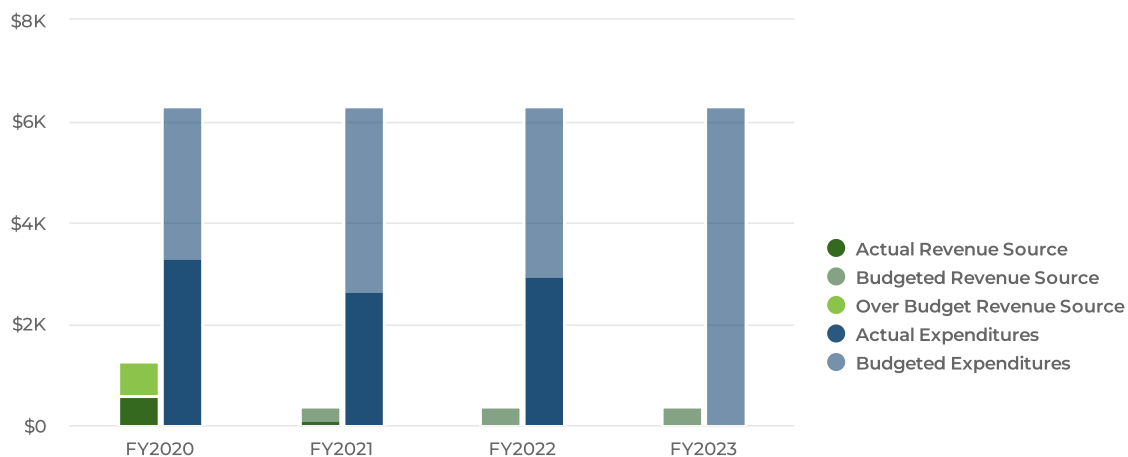
Self Insurance Fund

This internal-service fund manages the fiscal obligations of the City's self-insured program for our retention deductible (\$5,000 per claim) on initial claims filed against the City for general liability and workers' compensation as well as deductibles for property, auto, and other insured losses incurred by the City. Pursuant to our membership in the Municipal Pooling Authority of Northern California ("MPA"; a municipal self-insured/pooled risk excess coverage joint powers authority [JPA]), our City is responsible for payment of the first \$5,000 in expense and/or damage on each filed claim. This fund also handles other periodic legal expenses to defend the City's interest in related cases. A recurring expense incurred by this fund is the annual premium (approximately \$1,300) to cover an Employee Assistance Program (EAP), a shared public entity consortium for City employee good-health counseling and wellness services benefiting our permanent organization.

Since there is no recurring or reliable replenishing source of revenue for this fund, the City Council must periodically authorize one-time transfers of General Fund reserves or Rainy Day Fund (Fund 110) to replenish the internal service fund's reserve balance. The most recent source of such funding was made in FY 2013/14, when the City Council authorized a transfer of \$54,154 from General Fund annual excess supported by the audited FY 2011/12 financial statements. This transfer assisted in replenishing losses arising from legal expenses on the Oakhurst Hillside litigation cases beginning in FY 2008/09. With total proposed FY 2022/23 expenditures of \$6,300, this fund is projected to utilize \$5,900 in reserves and close the fiscal year with a positive net position of **\$19,049**. The option to make "replenishment" transfers from the General Fund Reserve or Rainy Day Fund into the Self-Insurance Fund can be considered at a future time if needed by the City Council, no request by staff is proposed at this time.

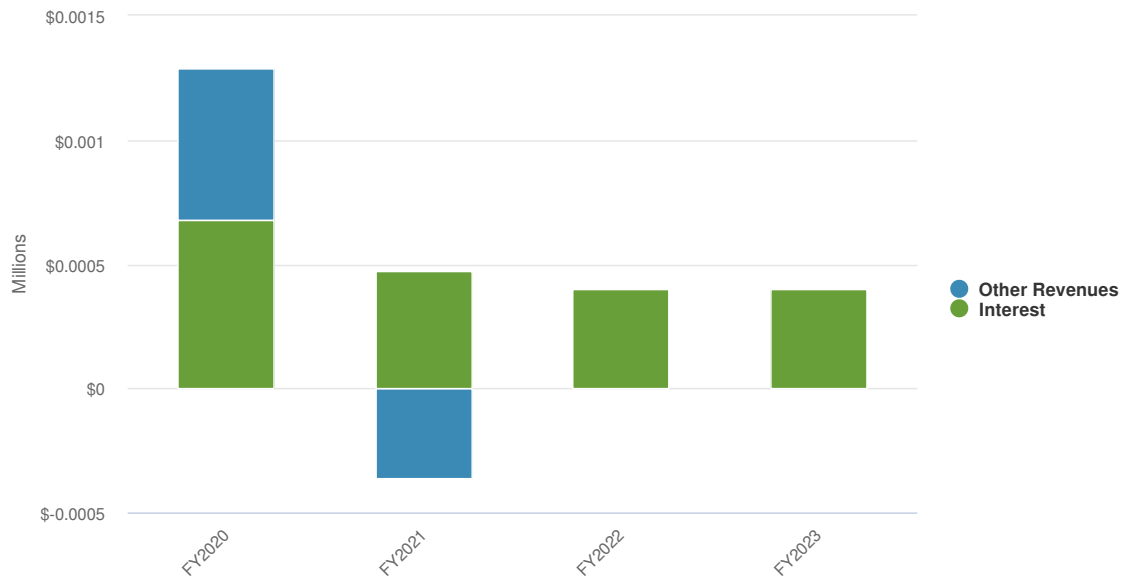
Summary

The City of Clayton is projecting \$400 of revenue in FY2023, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to \$6.3K in FY2023.



Revenues by Source

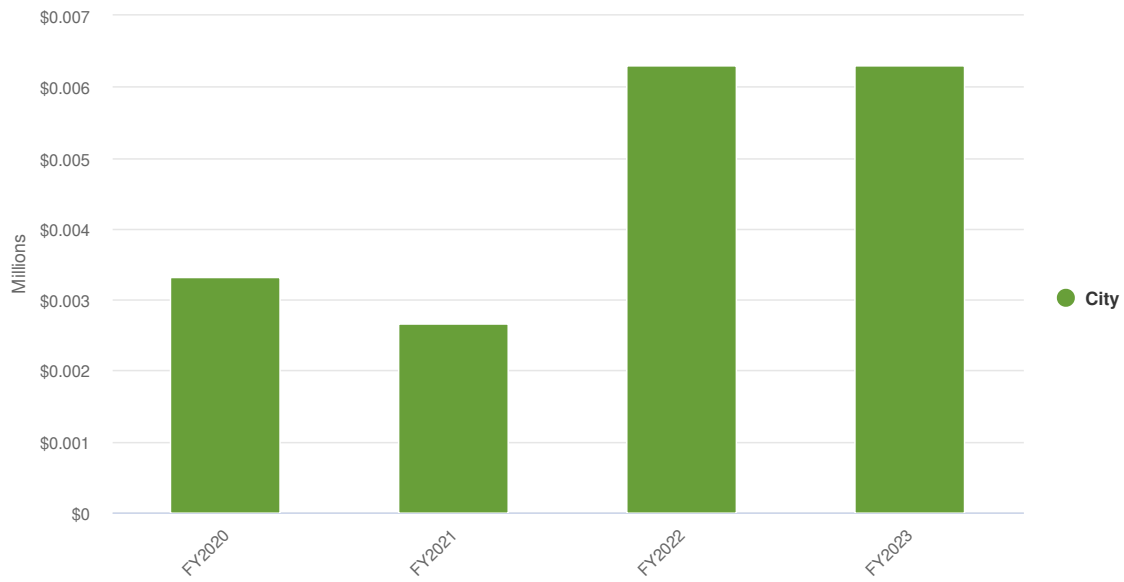
Budgeted and Historical 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest					
Interest	\$473	\$400	\$400	\$400	0%
Total Interest:	\$473	\$400	\$400	\$400	0%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$360	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$360	\$0	\$0	\$0	N/A
Total Revenue Source:	\$113	\$400	\$400	\$400	0%

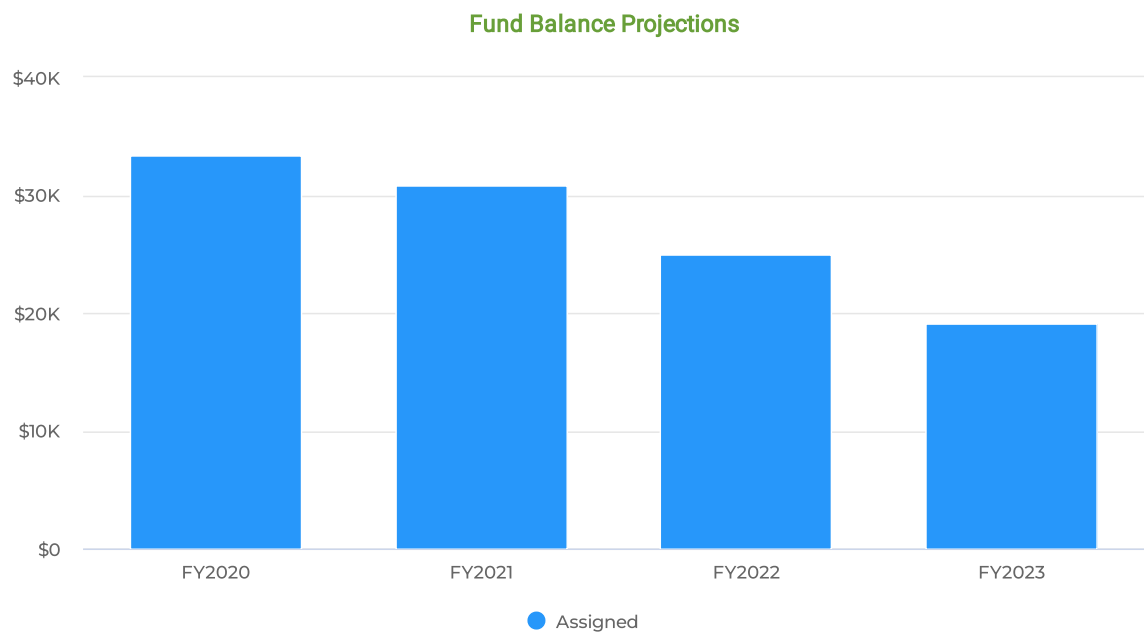
Expenditures by Function

Budgeted and Historical Expenditures by Function



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expenditures					
City					
Insurance Premiums (EAP Plan)	\$1,074	\$1,300	\$1,300	\$1,300	0%
Insurance Claims Deductibles	\$1,598	\$5,000	\$5,000	\$5,000	0%
Total City:	\$2,672	\$6,300	\$6,300	\$6,300	0%
Total Expenditures:	\$2,672	\$6,300	\$6,300	\$6,300	0%

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Assigned	\$33,408	\$30,849	\$24,949	\$19,049	-23.6%
Total Fund Balance:	\$33,408	\$30,849	\$24,949	\$19,049	-23.6%





Capital Equipment Replacement Fund

This fund serves to track the depreciation and finance the replacement of City-owned vehicles, computers and other capital equipment used in operations, generally in excess of \$5,000, which is the minimum threshold per the City's capital asset policy. The Capital Equipment Replacement Fund (CERF) is projected to open FY 2022/23 with a positive reserve balance of \$573,921, of which \$190,339 is the fund's cash position available to finance the purchase of replacement assets. The remainder of this fund's net position pertains to equity resulting from the fund's non-liquid net investment in capital assets (i.e. fixed asset book value).

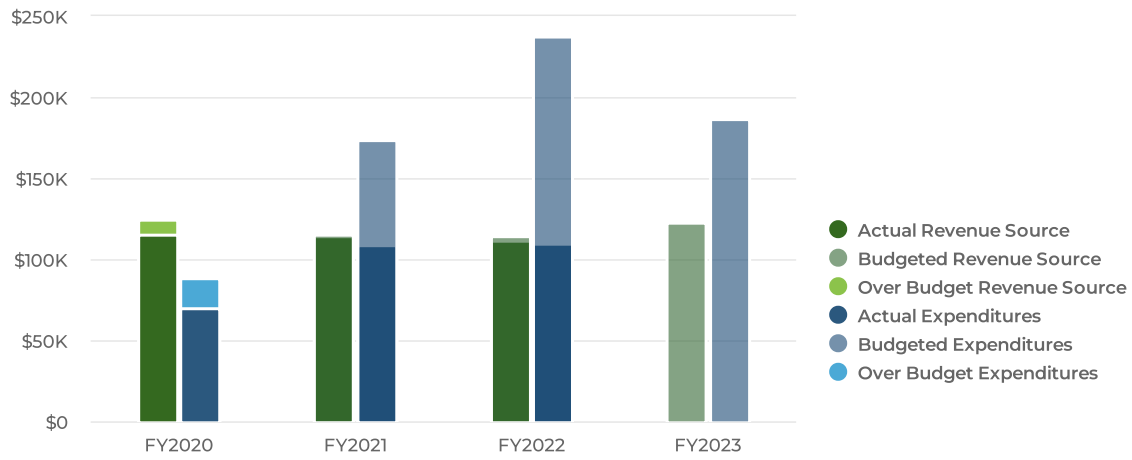
Ideally, though often not feasible, the CERF would annually recover its depreciation expense in the form of internal service fund service charges to the various departments using CERF assets in their respective operations. During previous challenging budgetary years, the General Fund had to cut back or even eliminate CERF funding altogether in an effort to stabilize the annual operating budget. These challenging budgetary years, paired with departments doing their best to stretch the useful lives of assets, has resulted in a current active fleet that is much depreciated. This hybrid "pay as you go" asset replacement strategy has left the CERF in an unavoidably under-funded position. With the June 30, 2021 annual comprehensive financial report (ACFR) reporting total CERF accumulated depreciation of \$1,185,949 and a total cash position available to finance the replacement of fixed assets was only \$185,929. This represents a total funded position of only 15.7%, which is the same struggle encountered by many of our neighboring public agencies.

Using the current annual depreciation expense presented in the City's latest audited CAFR, CERF depreciation expense is projected to be \$70,000 for FY 2022/23. The FY 2022/23 proposed CERF budget includes total revenues of \$123,200, nearly all of which is attributable to CERF charges. FY 2022/23 CERF charges are derived from the following sources: \$70,000 from the General Fund's Police Department, \$10,000 from General Fund's Maintenance Department, \$4,500 from HUTA Gas Tax Fund, \$30,000 from Landscape Maintenance District, \$3,000 from The Grove Park, \$4,700 from the Stormwater fund.

On an annual basis the Police and Public Works Departments communicate their capital equipment replacement needs to the City Manager and Finance Director. Based on an analysis of funds available as well as the most up-to-date CERF depreciation schedule, the urgency as well as prioritization of asset replacements is considered. The proposed FY 2022/23 CERF budget incorporates plans to purchase one replacement Ford Police Explorer SUV patrol response unit at an estimated cost of \$70,000. Furthermore, the proposed budget includes appropriations for the Maintenance Department to purchase a new mower for large field areas at a cost of \$30,000, and a new mower deck for existing equipment for \$17,000.

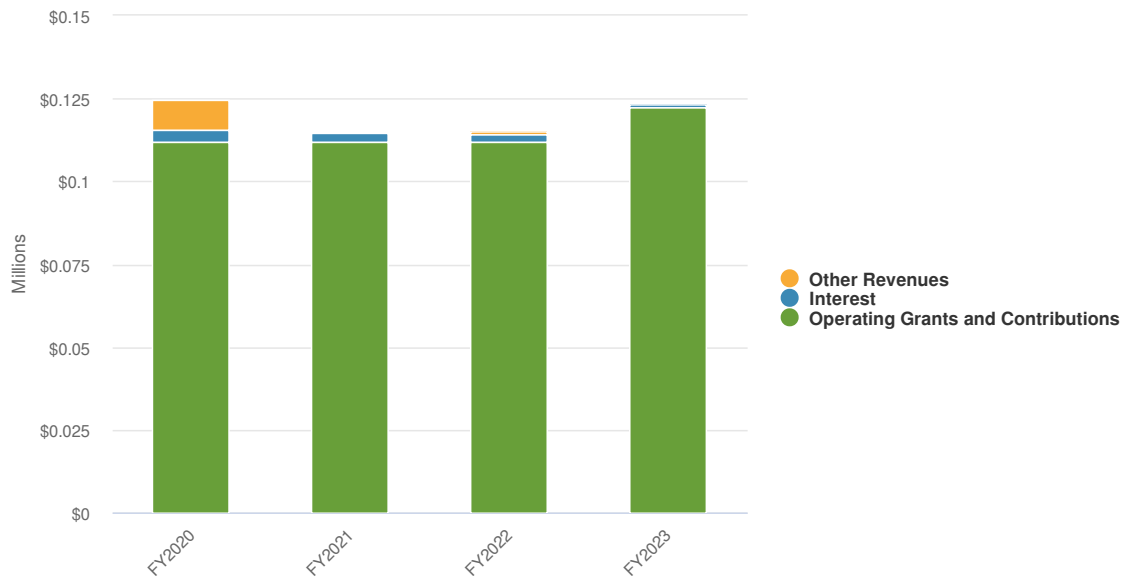
Summary

The City of Clayton is projecting \$123.2K of revenue in FY2023, which represents a 6.9% increase over the prior year. Budgeted expenditures are projected to decrease by 21.4% or \$51K to \$187K in FY2023.



Revenues by Source

Budgeted and Historical 2023 Revenues by Source



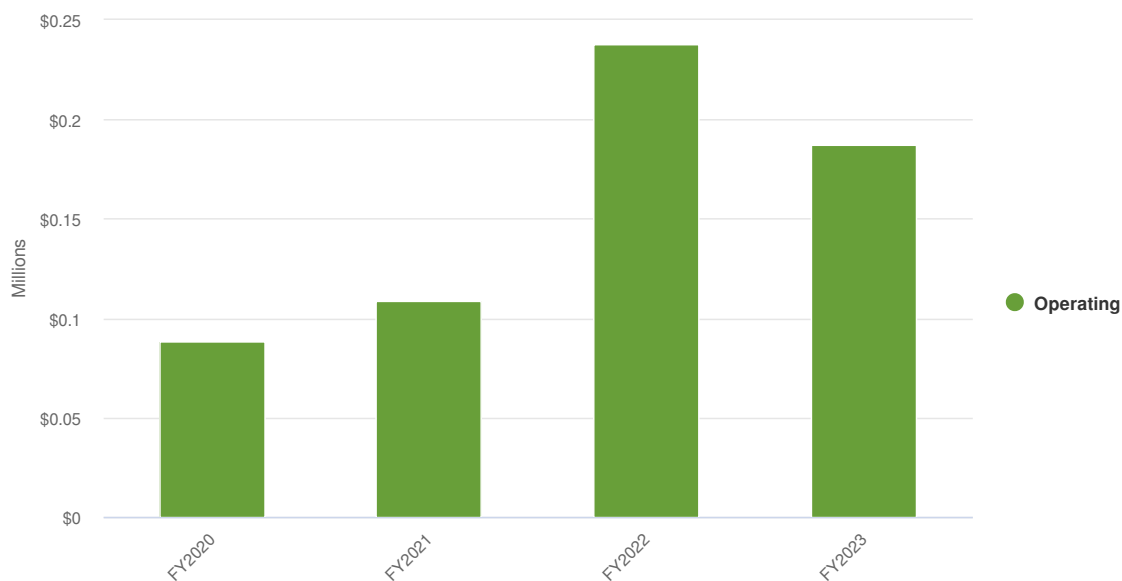
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Operating Grants and Contributions					
CERF Charges to Depts.	\$111,900	\$111,900	\$111,900	\$122,200	9.2%
Total Operating Grants and Contributions:	\$111,900	\$111,900	\$111,900	\$122,200	9.2%
Interest					
Interest	\$2,913	\$2,300	\$2,300	\$1,000	-56.5%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Total Interest:	\$2,913	\$2,300	\$2,300	\$1,000	-56.5%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$1,599	\$0	\$0	\$0	N/A
Sale of Assets	\$1,741	\$1,000	\$1,000	\$0	-100%
Total Other Revenues:	\$142	\$1,000	\$1,000	\$0	-100%
Total Revenue Source:	\$114,955	\$115,200	\$115,200	\$123,200	6.9%

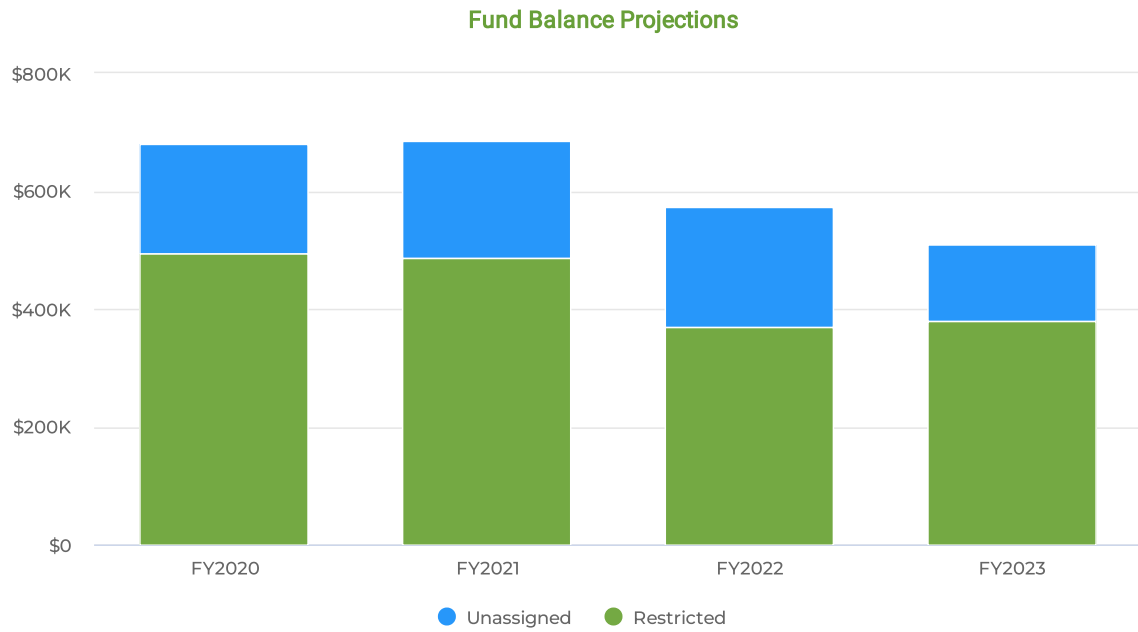
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Depreciation Expense	\$99,979	\$70,000	\$70,000	\$70,000	0%
Capital Outlay - Machinery, Vehicles & Equipment	\$8,851	\$168,000	\$157,185	\$117,000	-30.4%
Total Operating:	\$108,830	\$238,000	\$227,185	\$187,000	-21.4%
Total Expense Objects:	\$108,830	\$238,000	\$227,185	\$187,000	-21.4%

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$185,929	\$197,749	\$204,068	\$131,218	-35.7%
Restricted	\$493,547	\$487,851	\$369,853	\$378,903	2.4%
Total Fund Balance:	\$679,476	\$685,600	\$573,921	\$510,121	-11.1%

In FY 2017/18, given the growing apprehension surrounding CalPERS unfunded pension liabilities and consideration of the ever-growing list of factors beyond the City's control that can significantly and adversely impact the annual employer pension contribution obligations, the City Council established the Pension Rate Stabilization Fund. The Pension Rate Stabilization Fund is an internal service fund designed to help smooth major fluctuations in annual pension contribution costs driven by market factors and actuarial changes. In recent years, the City's operating budget had to overcome the burden of large hikes in employer pension contributions due to fluctuations in its unfunded liability caused by CalPERS investment returns falling short of the actuarially assumed discount rate. As it appeared these hikes would continue into the foreseeable future, the City's Pension Rate Stabilization Fund was established to act as a hedging tool to stabilize future General Fund operating budgets.

As summarized in the General Fund Reserves section previously, the City Council has three times now authorized the transfer of General Fund annual excess reserves to the newly created Pension Rate Stabilization Fund as seed monies. The last time being at the close of FY 2018/19 General Fund excess reserves of \$268,000 were transferred to this fund. By the close of FY 2021/22, when incorporating projected interest earnings, this fund is anticipated to close with a positive reserve balance of \$293,531.



Pension Rate Stabilization

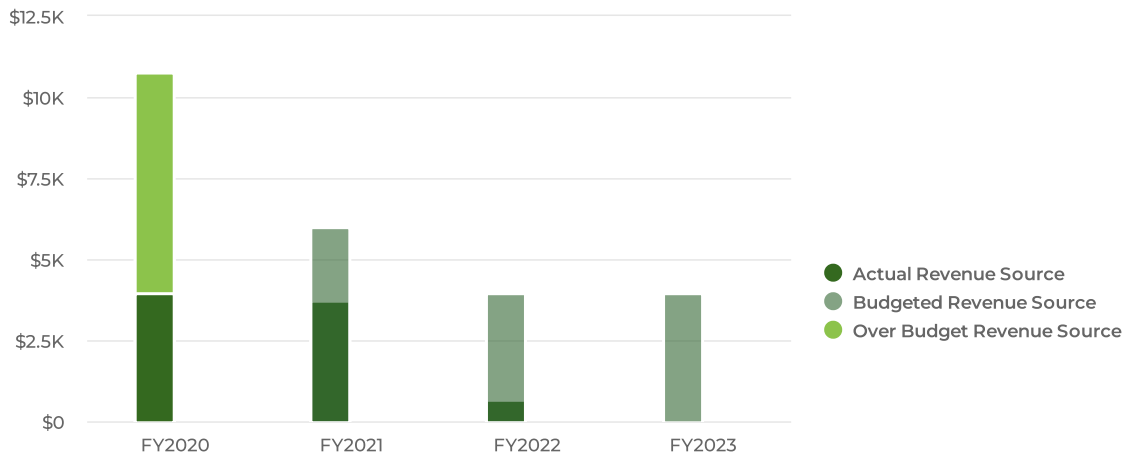
While staff will continue to work on absorbing the employer pension contribution requirements within a balanced annual operating budget, unpredictability associated with future pension contributions makes this policy goal increasingly difficult. As illustrated in the Public Employees Retirement System section of the Budget Message, staff projects an upward, not downward, trend in employer pension contribution requirements over the next several years following CalPERS' reduction to the long-term actuarially-assumed discount rate and other funding policy changes. The establishment of the City's Pension Rate Stabilization Fund will greatly aid the City's mission to maintain and sustain current public services to the community.

In addition to the three sources of seed monies described previously, as a stand-alone fund separate and distinct from the City's General Fund, our Pension Rate Stabilization Fund generates interest earnings from its share in the City's Investment Pool. Beyond ongoing allocations of interest earnings, future revenue sources could come from one-time transfers of Rainy Day Funds (Fund 110), General Fund Reserves as authorized by the City Council or budgeted charges to the City's various governmental funds utilizing City staff.

Contributions to this fund have no direct impact on City's unfunded pension liability, as that is only achieved by direct contributions to a CalPERS-administered irrevocable trust, which is not being recommended at this time. However, much like the City's Capital Equipment Replacement Fund (CERF) and the Self Insurance Fund, this fund is a useful tool to help mitigate the risk of fluctuations in future pension contribution requirements to the City's ongoing General Fund operating budget.

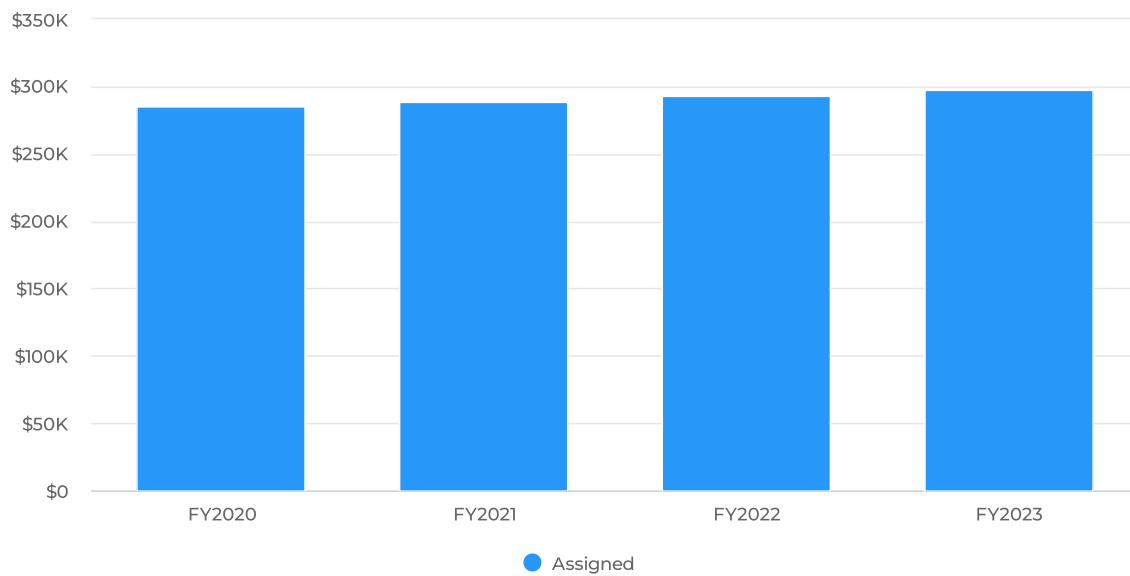
Summary

The City of Clayton is projecting \$4K of revenue in FY2023, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to N/A in FY2023.



Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Assigned	\$285,331	\$289,093	\$293,093	\$297,093	1.4%
Total Fund Balance:	\$285,331	\$289,093	\$293,093	\$297,093	1.4%



This fund was established in the FY 2002/03 adopted budget to track specific revenues and expenses related to the million dollar historic Endeavor Hall renovation project. More residents and local organizations continue to discover Endeavor Hall's historical charm for hosting special occasions and meetings. Additionally, the Clayton Theatre Company used the Hall for its 8th consecutive year of theatrical productions. Facility-use rental fees for FY 2020/21 had a deficit of \$2,443 due to refund of FY 2019/20 rental fee that was processed in FY 2020/21, due to the COVID-19 pandemic. Rental income is projected about half of actuals from 2019/20, at a modest \$10,000. During FY 2020/21 the building front stairs/porch, rear stairs/porch and gates replaced apx. \$19,350. Operational expenditures (excluding depreciation), are projected to come in at \$37,532. This results in a projected FY 2021/22 operational deficit of **\$27,532**. When including depreciation, this shortfall increases to \$65,032. This structural deficit is result of several factors, largely beyond of the control of staff alone. On the expenditure side, increases in unavoidable fixed costs as well as maintenance costs necessary to maintain the facility in prime rental condition have been outpacing the rental revenue stream.

For FY 2022/23, minimal City staff labor costs of \$14,442 are projected for upkeep of the facility and staffing evening and weekend events as needed. Maintenance time is necessary for landscaping and gardening to ensure the facilities grounds have annual color plants sufficient to keep it desirable for the rental community. Naturally, when vandalism occurs on the building and grounds, extra expenses are incurred to make the necessary repairs. Furthermore, periodic staff time is necessary for the maintenance and upkeep of on-site equipment and fixtures. Total proposed (non-labor) operational and maintenance expenses in FY 2021/22 are budgeted at \$23,090, including one-time repairs/replacements of stairs and gates. Depreciation expense in this fund is projected to remain consistent at \$37,500 in FY 2022/23.



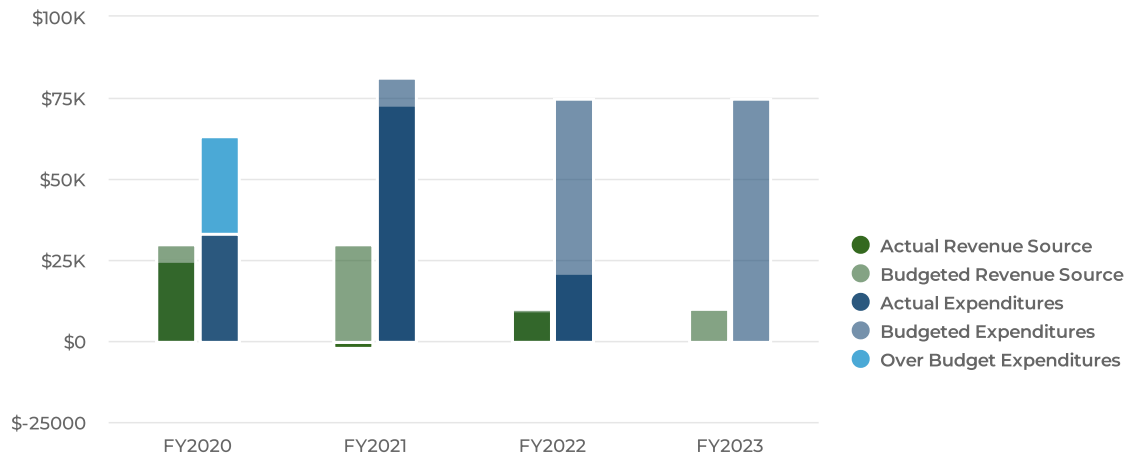
Endeavor Hall

Most recently, during FY 2015/16 action was taken by the City Council to earmark \$25,863 in General Fund FY 2014/15 excess reserves for much needed facility repairs and replacements at Endeavor Hall. Specific activities funded by this action included: repainting of the exterior and interior walls, refinishing the oak wood flooring, and resealing the concrete walkway. During FY 2020/21 \$19,500 was used to replace the front and rear stairs/parch and gates. These improvements to the facility are a prime example of the periodic financial support needed from the General Fund for capital improvements/replacements as Endeavor Hall operations are not self-sustaining.

Ultimately, although the fund is projected to close FY 2022/23 with a total fund net position of \$853,742, a closer look at the components of fund equity reveals the positive position is caused by the fund's large net investment in capital assets (i.e. fixed asset book value) estimated to be \$998,175 as of June 30, 2021. This exceeds total net position due to a negative net unrestricted position expected be **\$144,433** at June 30, 2022. This negative position is reflective of the unavoidable structural deficit this fund has found itself in since its establishment. Increasing rental fees to solve this issue may only further discourage potential renters, worsening the already challenging rental position this fund finds itself in as described previously. As past rental experiences generate positive word of mouth promotion and expand the customer base, staff is hopeful Endeavor Hall operations will eventually become self-sustaining. Staff will continue to monitor this issue and provide updates to the City Council periodically as it has in past annual and mid-year budget as well as CAFR presentations.

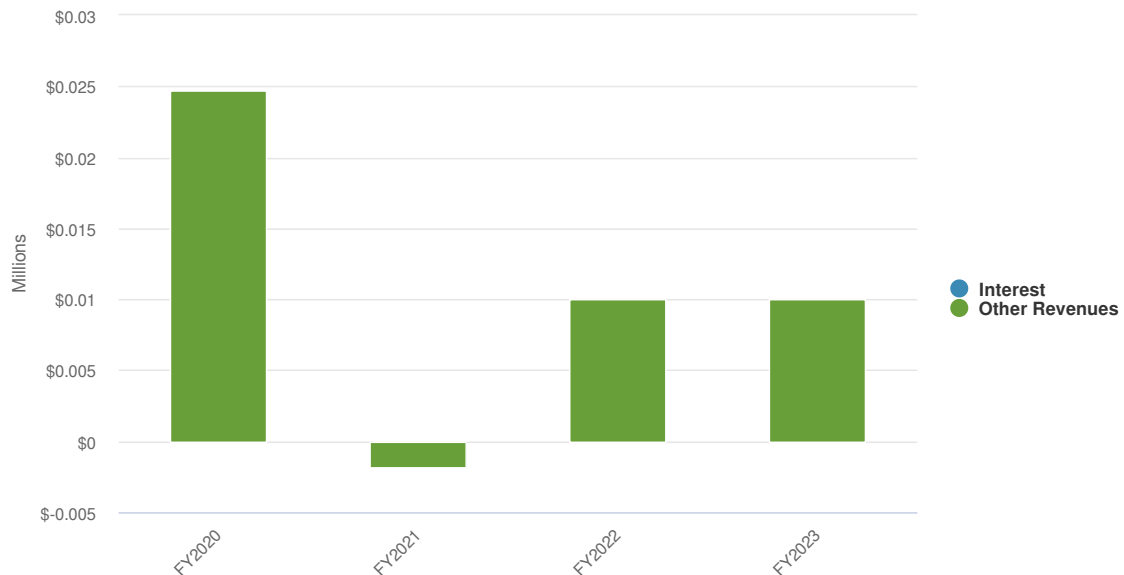
Summary

The City of Clayton is projecting \$10K of revenue in FY2023, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to \$75.03K in FY2023.



Revenues by Source

Budgeted and Historical 2023 Revenues by Source



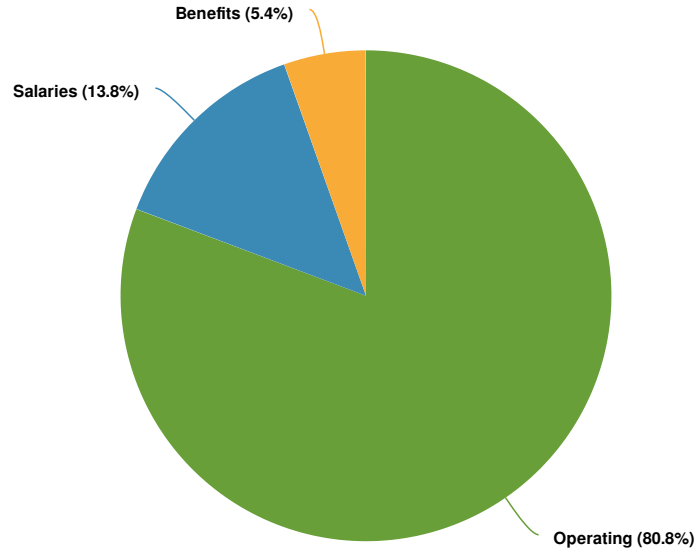
Name	FY2021 Actuals	FY2022 Amended	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source				
Other Revenues				
Unrealized Inv. Gain/Loss	-\$378	\$0	\$0	N/A



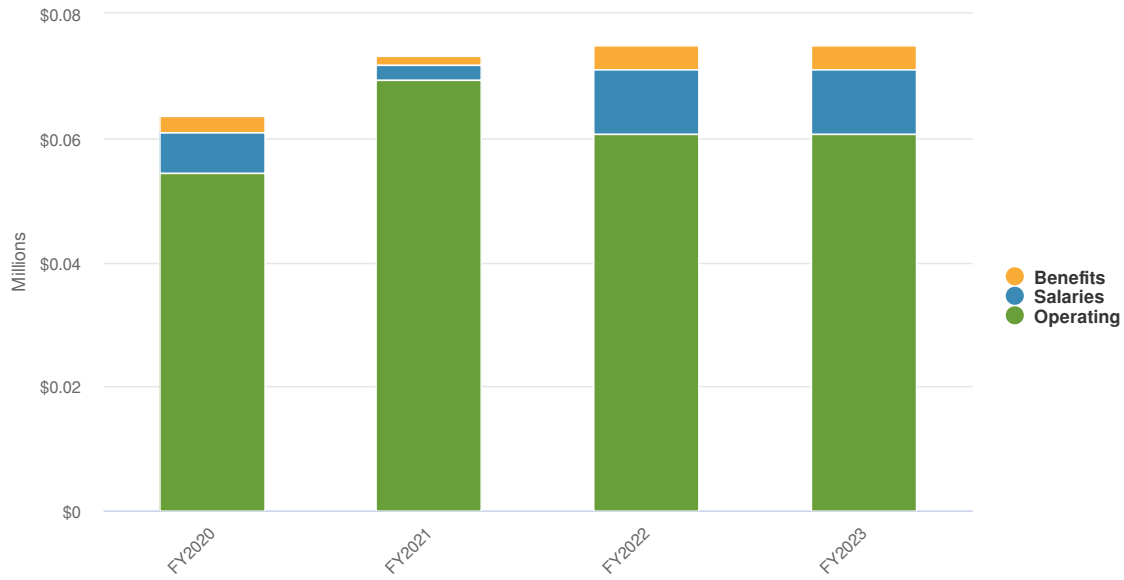
Name	FY2021 Actuals	FY2022 Amended	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Endeavor Hall Rental Fee	-\$1,443	\$10,000	\$10,000	0%
Total Other Revenues:	-\$1,821	\$10,000	\$10,000	0%
Total Revenue Source:	-\$1,821	\$10,000	\$10,000	0%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type

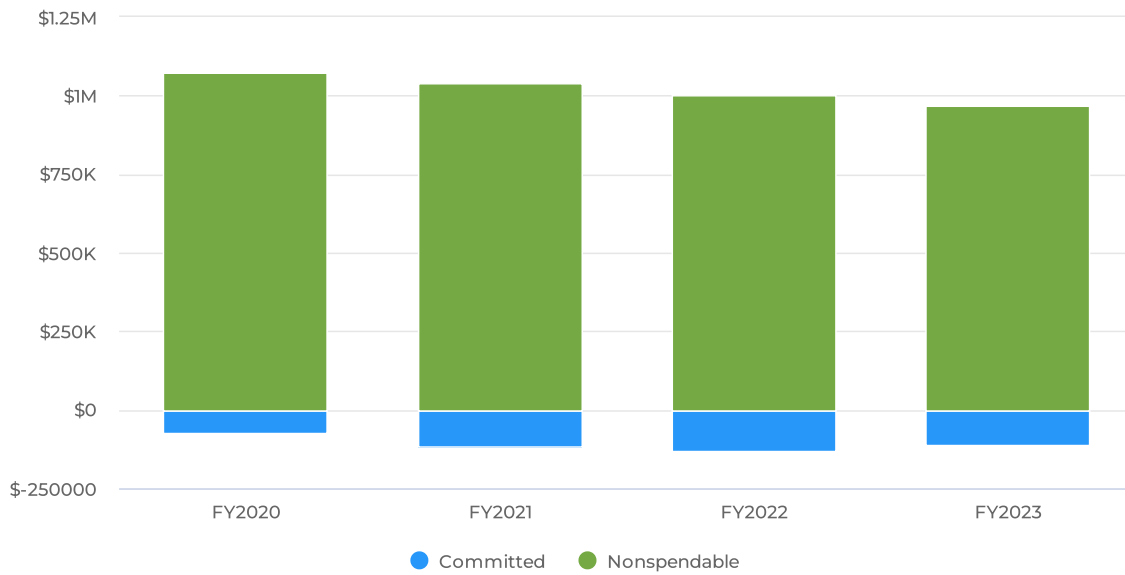


Name	FY2021 Actuals	FY2022 Amended	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects				
Salaries				
Regular Salaries	\$2,425	\$7,925	\$7,925	0%
Overtime	\$0	\$200	\$200	0%
Part-time Salaries	\$0	\$2,262	\$2,262	0%
Total Salaries:	\$2,425	\$10,387	\$10,387	0%
Benefits				
Long/Short Term Disability Insurance	\$18	\$69	\$69	0%
PERS Retirement-Normal Cost	\$217	\$732	\$732	0%
PERS Retirement - Unfunded Liability	\$251	\$985	\$985	0%
Workers' Compensation	\$344	\$352	\$352	0%
Unemployment Compensation	\$0	\$192	\$192	0%
FICA Taxes	\$40	\$291	\$291	0%
Benefit Insurance	\$404	\$1,434	\$1,434	0%
Total Benefits:	\$1,273	\$4,055	\$4,055	0%
Operating				
General Supplies	\$10	\$200	\$200	0%
Telecommunications	\$1,092	\$1,100	\$1,100	0%
Gas & Electric Services	\$1,686	\$3,000	\$3,000	0%
Water Services	\$3,908	\$4,500	\$4,500	0%
Buildings/Grounds Maintenance	\$24,834	\$7,070	\$7,070	0%
Vehicle Maintenance	\$88	\$400	\$400	0%

Name	FY2021 Actuals	FY2022 Amended	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Vehicles: Gas, Oil & Supplies	\$115	\$200	\$200	0%
HVAC Mtn & Repairs	\$591	\$1,500	\$1,500	0%
Depreciation Expense	\$35,667	\$37,500	\$37,500	0%
Janitorial Service	\$0	\$2,620	\$2,620	0%
Animal/Pest Control Services	\$1,428	\$1,500	\$1,500	0%
Contract Seasonal Labor	\$0	\$1,000	\$1,000	0%
Total Operating:	\$69,419	\$60,590	\$60,590	0%
Total Expense Objects:	\$73,117	\$75,032	\$75,032	0%

Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Committed	\$-74,819	\$-114,090	\$-129,997	\$-113,000	-13.1%
Nonspendable	\$1,073,743	\$1,038,076	\$1,002,409	\$966,742	-3.6%
Total Fund Balance:	\$998,924	\$923,986	\$872,412	\$853,742	-2.1%



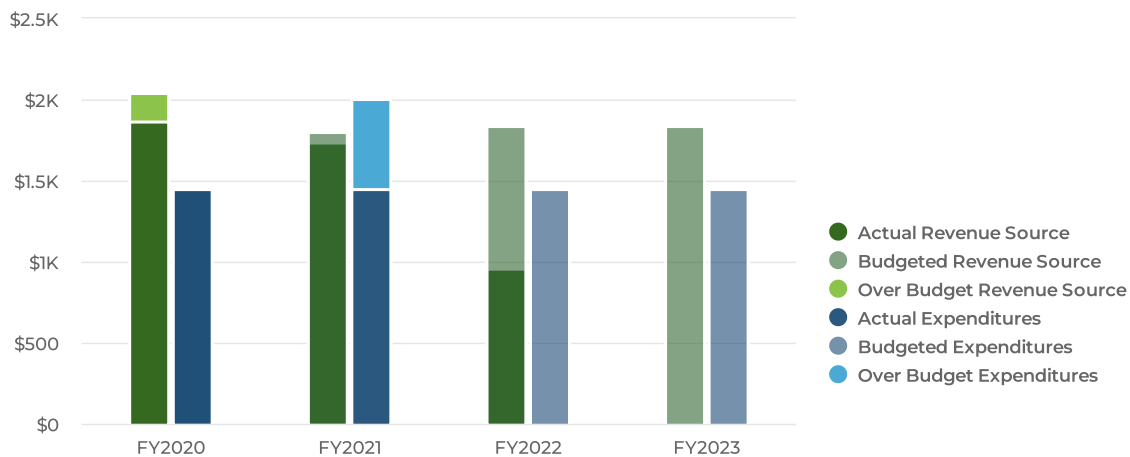


High Street Bridge Assessment District

In 1998 the City Council ordered the formation of the High Street Permanent Road Division for the purpose of reconstructing and maintaining the High Street Bridge over Mitchell Creek. This annual assessment is levied against specified private property parcel owners within the High Street Bridge Benefit Assessment District in order to repay construction-related financing and for future maintenance of the bridge. The High Street Bridge debt is repaid over thirty (30) years with its ultimate maturity in FY 2028/29. The fund will continue to assess annual levies against covered parcels within the district until the underlying long-term debt owed to the Successor Agency to the former Redevelopment Agency is fulfilled. In FY 2022/23 the total budgeted assessment of \$1,754 will cover debt service payments and contribute to the annual bridge maintenance reserve (\$300 per year). This fund is projected to close FY 2022/23 with a positive reserve balance of **\$7,567**, of which \$6,600 (87%) is restricted for future bridge maintenance of the district.

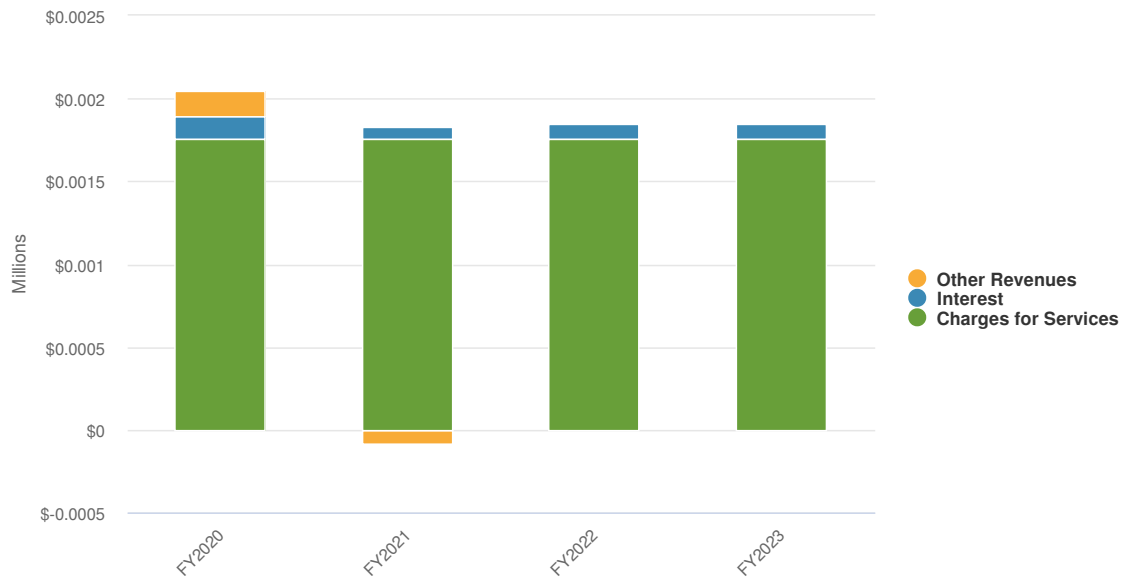
Summary

The City of Clayton is projecting \$1,844 of revenue in FY2023, which represents a 0% increase over the prior year. Budgeted expenditures are projected to remain at \$1,454 in FY2023.



Revenues by Source

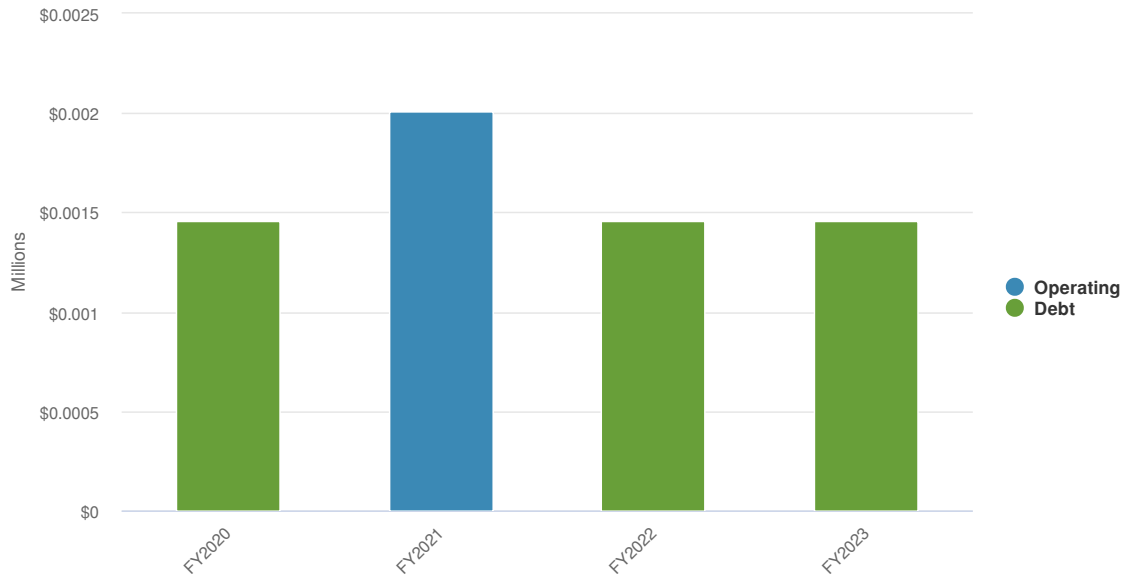
Budgeted and Historical 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services					
High Street Bridge Assessment	\$1,754	\$1,754	\$1,754	\$1,754	0%
Total Charges for Services:	\$1,754	\$1,754	\$1,754	\$1,754	0%
Interest					
Interest	\$72	\$90	\$90	\$90	0%
Total Interest:	\$72	\$90	\$90	\$90	0%
Other Revenues					
Unrealized Inv Gain/Loss	-\$84	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$84	\$0	\$0	\$0	N/A
Total Revenue Source:	\$1,742	\$1,844	\$1,844	\$1,844	0%

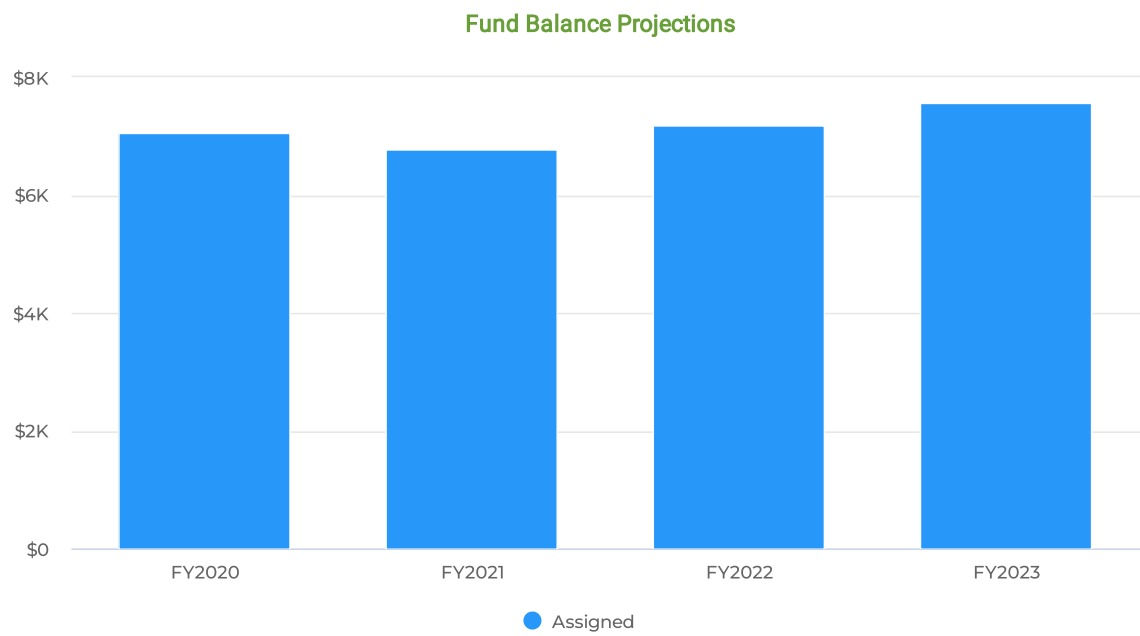
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Engineering/Inspection Service	\$2,010	\$0	\$0	\$0	N/A
Total Operating:	\$2,010	\$0	\$0	\$0	N/A
Debt					
Principal (RDA Successor Agency)	\$0	\$915	\$915	\$915	0%
Interest Expense	\$0	\$539	\$539	\$539	0%
Total Debt:	\$0	\$1,454	\$1,454	\$1,454	0%
Total Expense Objects:	\$2,010	\$1,454	\$1,454	\$1,454	0%

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Assigned	\$7,054	\$6,787	\$7,177	\$7,567	5.4%
Total Fund Balance:	\$7,054	\$6,787	\$7,177	\$7,567	5.4%





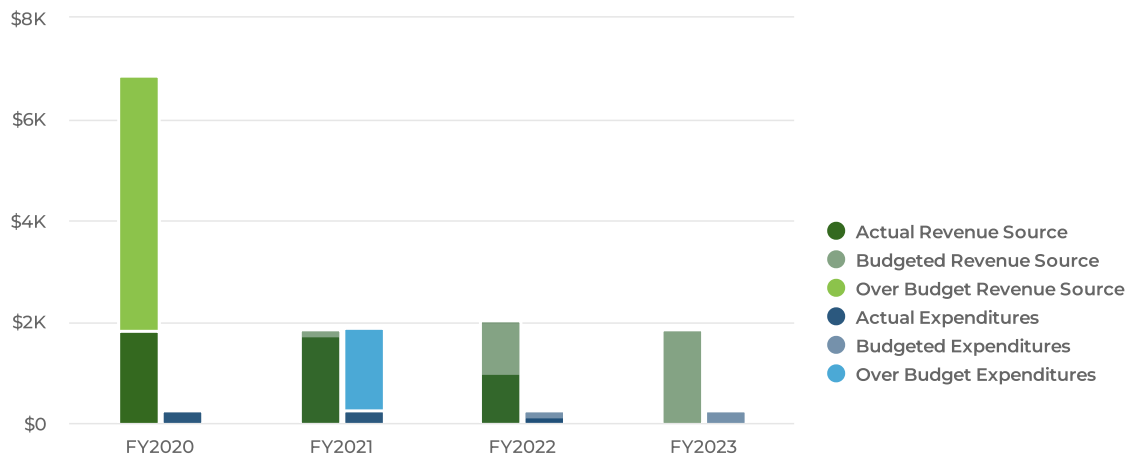
Oak Street Bridge Assessment District

In 1999 the City Council ordered the formation of the Oak Street Permanent Road Division for the purpose of reconstructing and maintaining the Oak Street Bridge over Mitchell Creek. This annual assessment is levied against specified private property parcel owners within the Oak Street Bridge Benefit Assessment District in order to repay construction-related financing and for future maintenance of the bridge. Five years ago in FY 2016/17 this fund contributed \$12,000 to the City's Arterial Rehabilitation Project (CIP 10437A) to perform street re-pavement improvements needed in the District. In FY 2017/18, the district incurred \$4,396 for urgent pavement repairs on Oak Ct. No bridge or road maintenance is scheduled for FY 2021/22 in an effort to rebuild district maintenance reserves considering the maintenance projects already completed in recent years.

The Oak Street Bridge debt was repaid over twenty (20) years and was fully paid off in FY 2018/19. Despite the maturity of the debt, a minimal annual district levy is still necessary for bridge maintenance purposes as outlined in the district's establishing documents. After the inclusion of projected interest earnings and the continuing annual assessment for bridge maintenance purposes of \$1,760 (total), this fund is projected to close FY 2022/23 with a positive reserve balance of **\$23,624**

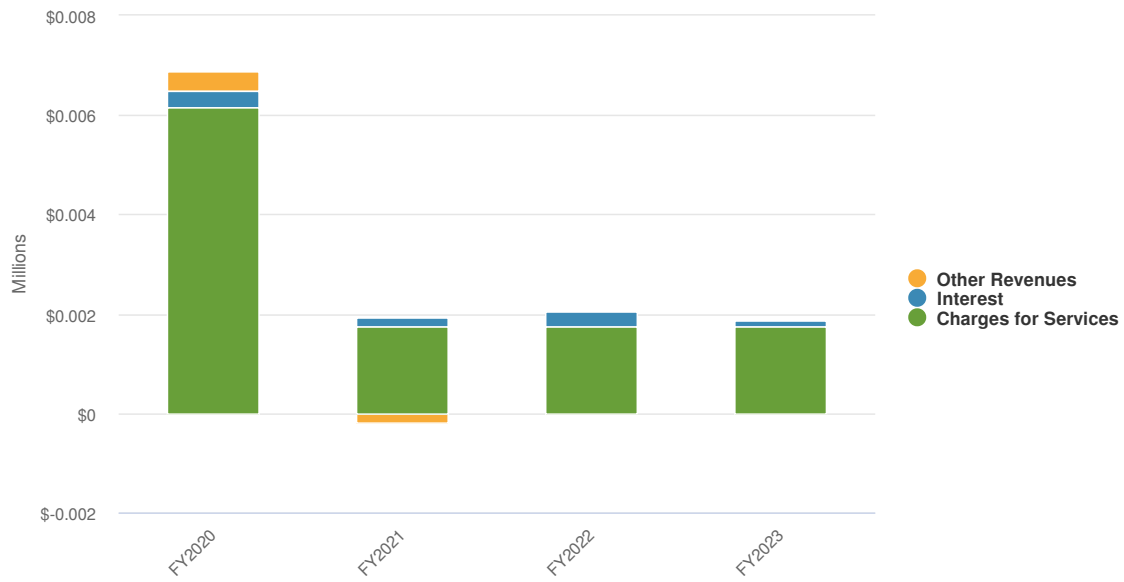
Summary

The City of Clayton is projecting \$1,860 of revenue in FY2023, which represents a 6% decrease over the prior year largely due to reduced interest earnings. Budgeted expenditures are projected to be flat at \$258 in FY2023.



Revenues by Source

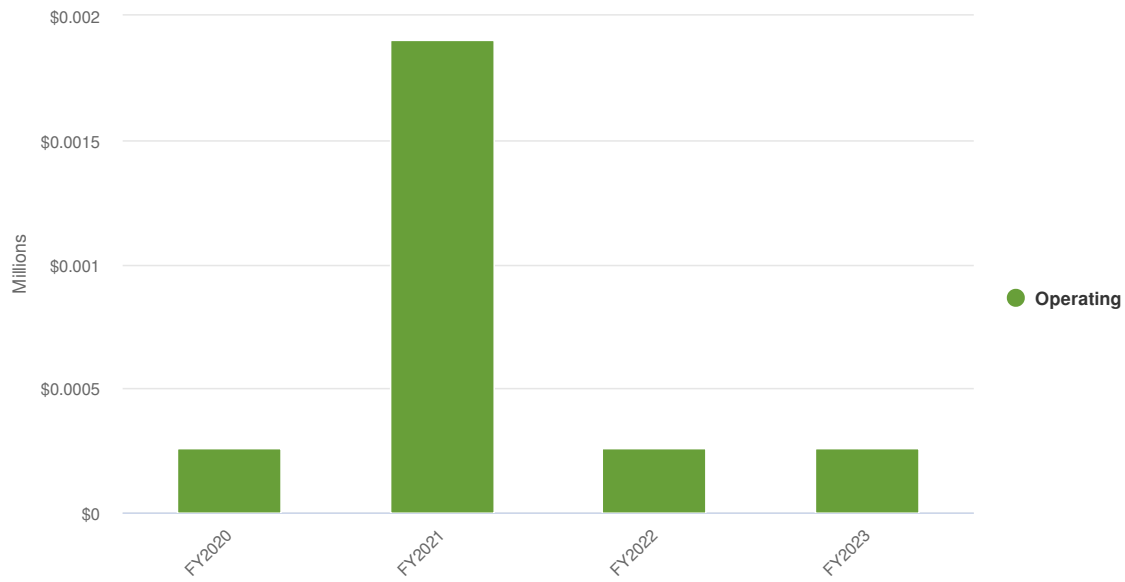
Budgeted and Historical 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services					
Oak Street Bridge Assessment	\$1,760	\$1,760	\$1,760	\$1,760	0%
Total Charges for Services:	\$1,760	\$1,760	\$1,760	\$1,760	0%
Interest					
Interest	\$169	\$280	\$100	\$100	-64.3%
Total Interest:	\$169	\$280	\$100	\$100	-64.3%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$195	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$195	\$0	\$0	\$0	N/A
Total Revenue Source:	\$1,734	\$2,040	\$1,860	\$1,860	-8.8%

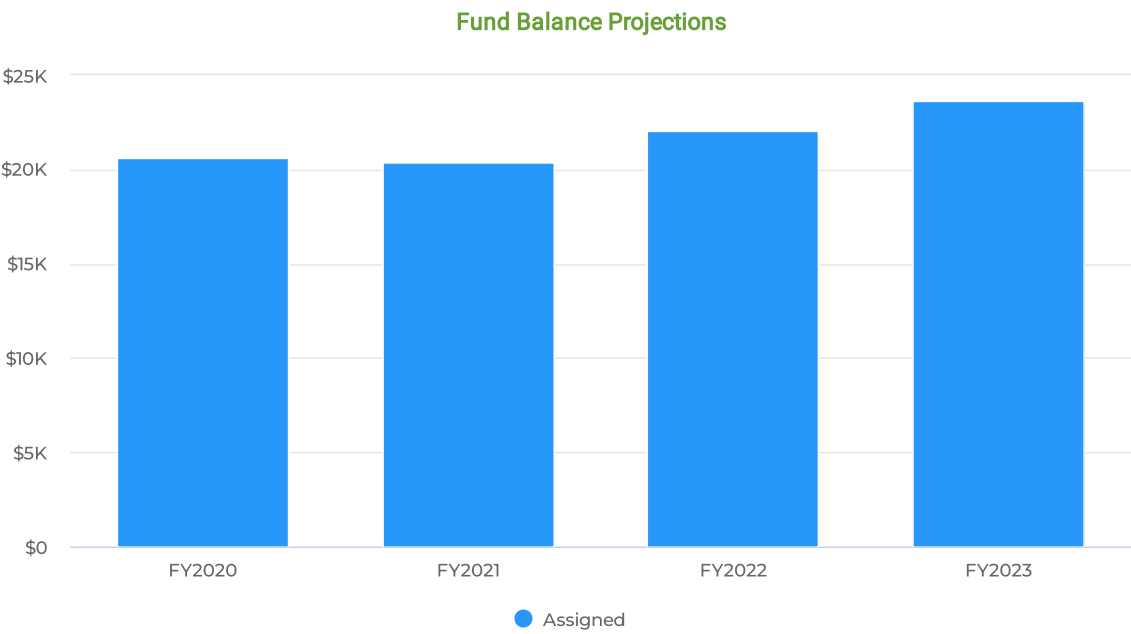
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Property Tax Admin. Costs	\$258	\$258	\$258	\$258	0%
Engineering/Inspection Service	\$190	\$0	\$0	\$0	N/A
Administrative Costs	\$1,455	\$0	\$0	\$0	N/A
Total Operating:	\$1,903	\$258	\$258	\$258	0%
Total Expense Objects:	\$1,903	\$258	\$258	\$258	0%

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Assigned	\$20,589	\$20,420	\$22,022	\$23,624	7.3%
Total Fund Balance:	\$20,589	\$20,420	\$22,022	\$23,624	7.3%



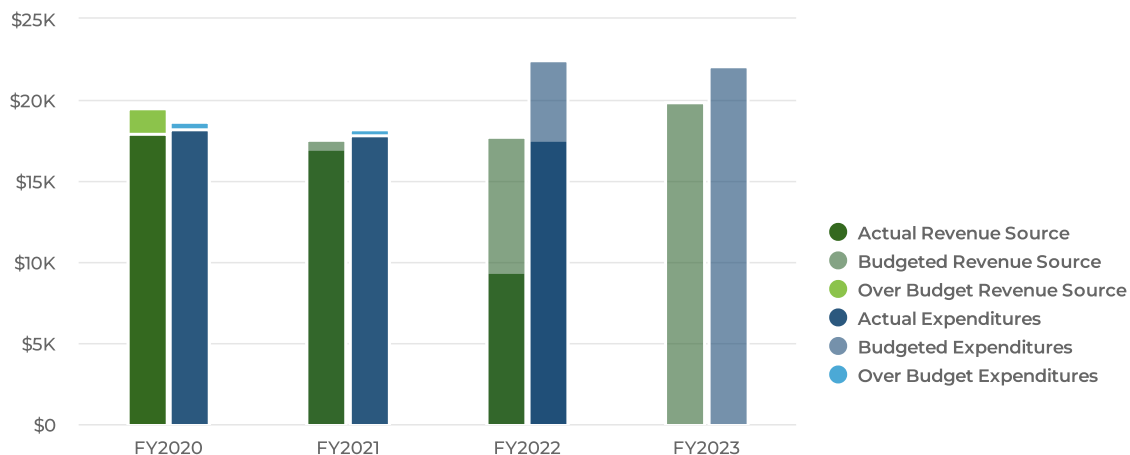


Lydia Lane Sewer Assessment

In 2002 the City Council ordered the formation of the Lydia Lane Sewer Benefit Assessment District along south Lydia Lane for the purpose of funding the construction of municipal sewer main line lateral connections to specified homes within the District plus an associated street overlay. The project was funded by the private property parcel owners since they “opted out” of inclusion in the original Project Area of the since- dissolved Redevelopment Agency (RDA). As a result of opting out of inclusion, they were ineligible to receive RDA funds to address public health and safety blight for the installation of a municipal sewer line to eliminate their private septic tank systems. The project was completed in 2003 with bonds issued by the City for repayment by the district over a thirty (30) year life maturing in FY 2032/33. This annual assessment is levied against specified private property parcel owners within the Lydia Lane Sewer Benefit Assessment District in order to repay construction-related financing and to address ongoing operational and administrative costs. This fund will continue to assess annual levies against covered parcels within the district until the underlying long-term obligation due to private bondholders is fulfilled. Parcel assessments are projected to produce \$19,799 in FY 2022/23. Debt service payments for FY 2022/23 total \$18,000 or 91% of the District’s annual expenses. From the current fund balance \$2,2264 will be used to cover the residual needed for FY2022/23 district expenses. The principal balance of the bonds will be \$123,325 as of June 30, 2023. This fund is projected to close FY 2022/23 with a positive reserve balance of **\$69,028** for future sewer system maintenance in the district. Of this reserve balance, \$12,500 (18%) pertains to the bond reserve fund, held by the trustee and restricted for debt service per the bond indenture.

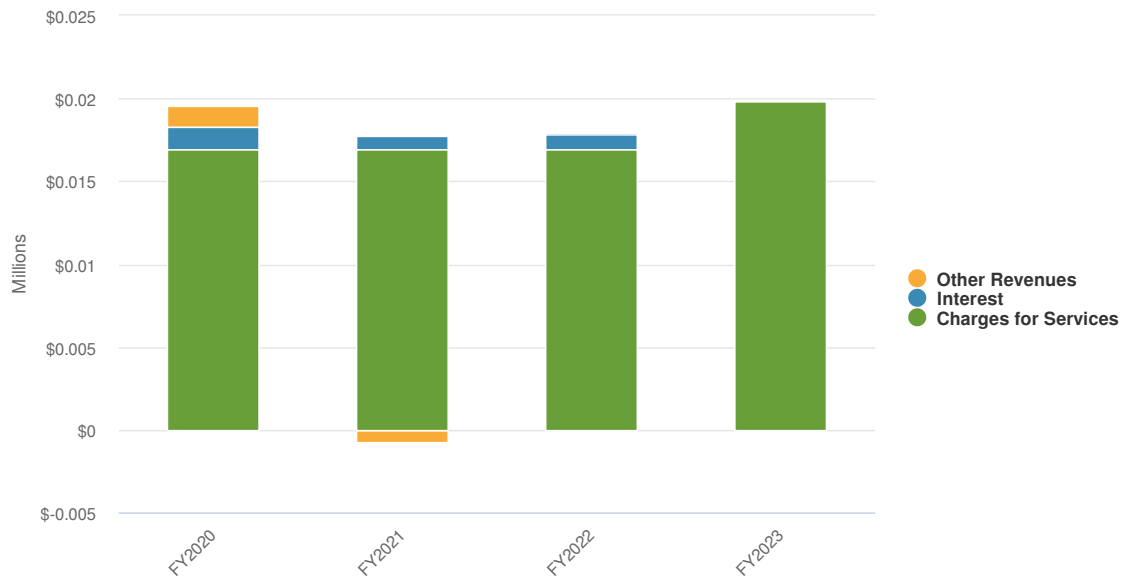
Summary

The City of Clayton is projecting \$19.9K of revenue in FY2023, which represents a 11.8% increase over the prior year. Budgeted expenditures are projected to decrease by 1.3% or \$300.5 to \$22.16K in FY2023.



Revenues by Source

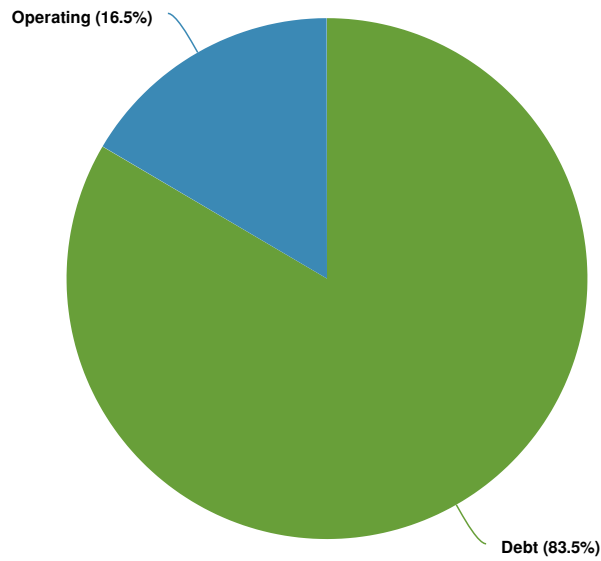
Budgeted and Historical 2023 Revenues by Source



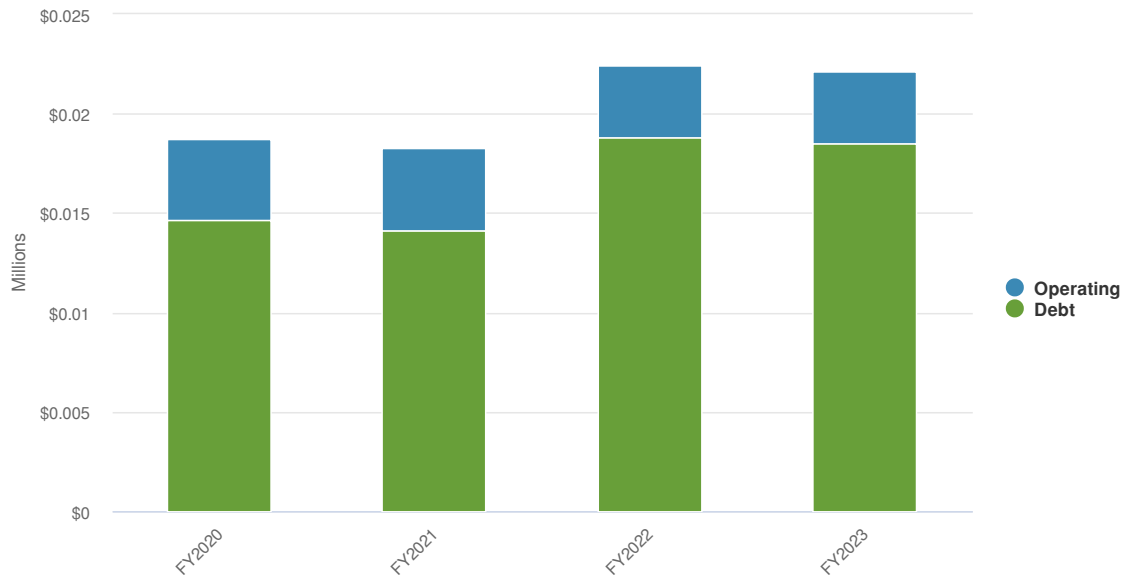
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services					
Lydia Lane Sewer Assessment	\$16,900	\$16,900	\$16,900	\$19,800	17.2%
Total Charges for Services:	\$16,900	\$16,900	\$16,900	\$19,800	17.2%
Interest					
Interest	\$849	\$900	\$125	\$100	-88.9%
Total Interest:	\$849	\$900	\$125	\$100	-88.9%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$705	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$705	\$0	\$0	\$0	N/A
Total Revenue Source:	\$17,044	\$17,800	\$17,025	\$19,900	11.8%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



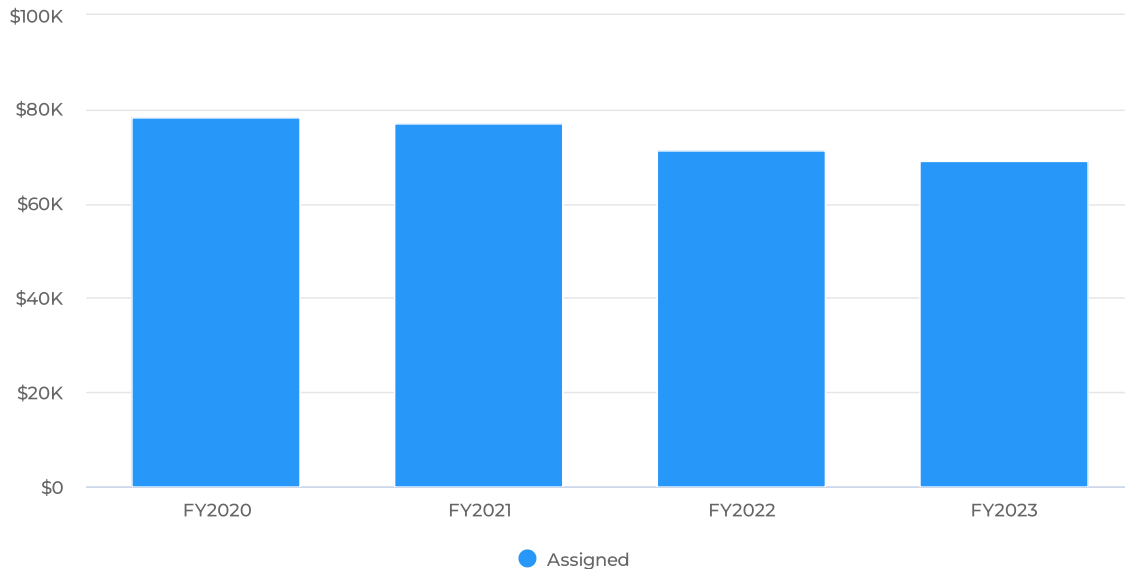
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Property Tax Admin. Costs	\$264	\$264	\$264	\$264	0%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Other Professional Services	\$48	\$1,000	\$1,000	\$1,000	0%
Other Outside Services	\$3,815	\$2,400	\$2,400	\$2,400	0%
Total Operating:	\$4,126	\$3,664	\$3,664	\$3,664	0%
Debt					
Principal	\$5,000	\$10,000	\$10,000	\$10,000	0%
Interest Expense	\$8,658	\$8,300	\$8,600	\$8,000	-3.6%
Paying Agent Fee	\$500	\$500	\$500	\$500	0%
Total Debt:	\$14,158	\$18,800	\$19,100	\$18,500	-1.6%
Total Expense Objects:	\$18,284	\$22,464	\$22,764	\$22,164	-1.3%

Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Assigned	\$78,270	\$77,030	\$71,292	\$69,028	-3.2%
Total Fund Balance:	\$78,270	\$77,030	\$71,292	\$69,028	-3.2%





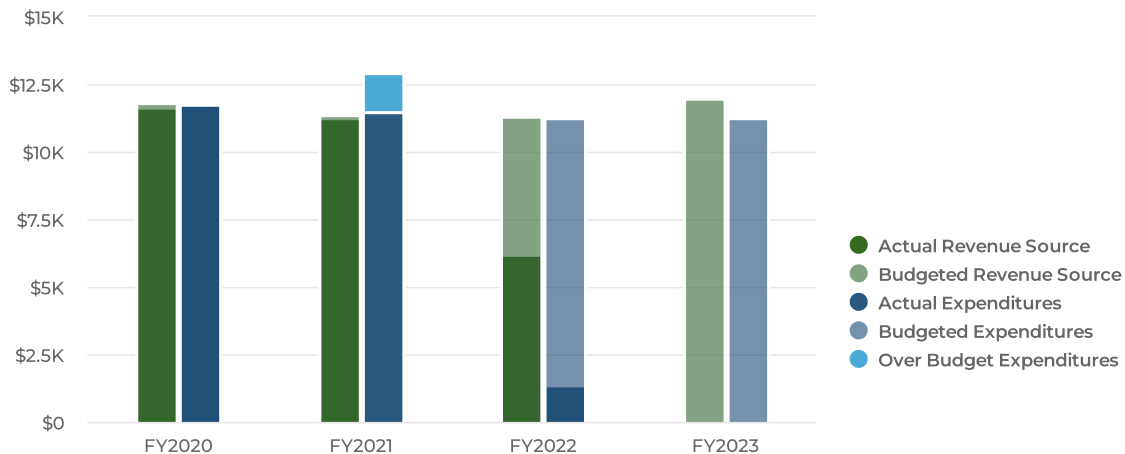
Oak Street Sewer Assessment

In 2002 the City Council ordered the formation of the Oak Street Sewer Assessment Division for the purpose of funding the construction of municipal sewer main line lateral connections to specified homes within the District. This neighborhood sewer project was completed in 2004. Under its mission to eliminate public health and safety concerns, the former Clayton Redevelopment Agency (RDA) paid for half (50%) of the project and the adjacent real property owners agreed to annual parcel assessments for the balance of the capital project. This annual assessment is levied against specified private property parcel owners within the Oak Street Sewer Benefit Assessment District in order to repay construction-related financing. The Oak Street Sewer debt is repaid over twenty five (25) years with its ultimate maturity in FY 2027/28. This fund will continue to assess annual levies against covered parcels within the district until the underlying debt owed to the Successor Agency of the RDA is fulfilled. After incorporating any pre-payments by district members, the outstanding principal on the debt was \$60,909 as of June 30, 2020.

Annual parcel assessments are projected to produce \$11,977 in district revenue in FY 2022/23. Debt service payments for FY 2022/23 total \$9,764 or 82% of the district's proposed appropriations. The fund is projected to close FY 2022/23 with a modest reserve balance of **\$1,968**.

Summary

The City of Clayton is projecting \$11.98K of revenue in FY2023, which represents a 5.4% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to \$11.26K in FY2023.



Revenues by Source

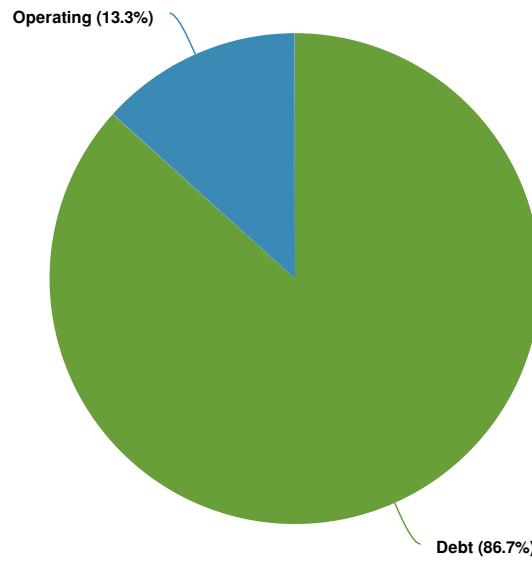
Budgeted and Historical 2023 Revenues by Source



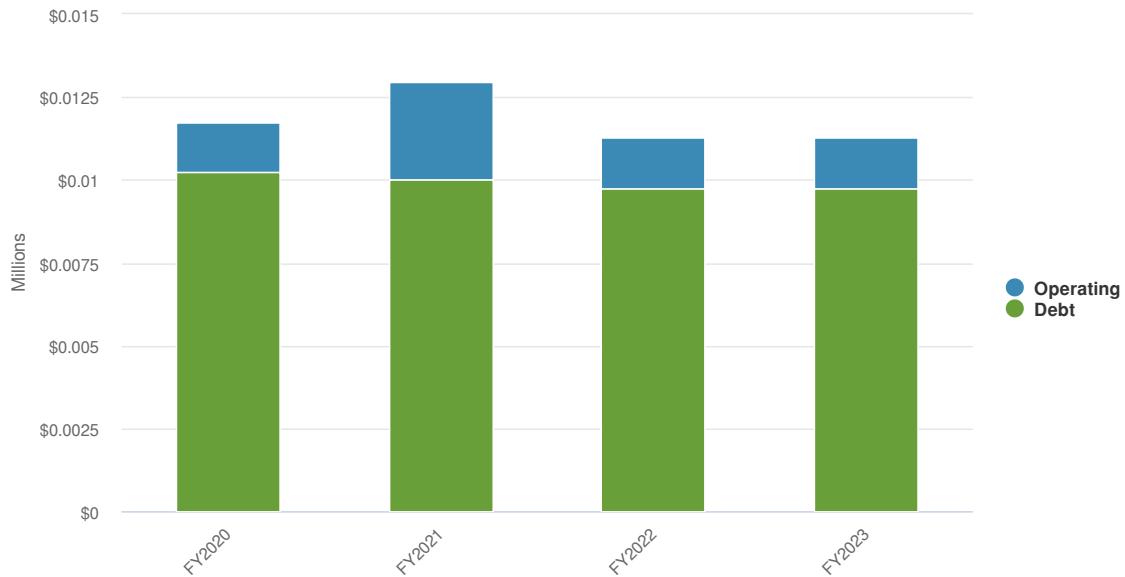
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services					
Oak Street Sewer Assessment	\$11,309	\$11,309	\$11,309	\$11,927	5.5%
Total Charges for Services:	\$11,309	\$11,309	\$11,309	\$11,927	5.5%
Interest					
Interest	\$101	\$50	\$50	\$50	0%
Total Interest:	\$101	\$50	\$50	\$50	0%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$132	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$132	\$0	\$0	\$0	N/A
Total Revenue Source:	\$11,278	\$11,359	\$11,359	\$11,977	5.4%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



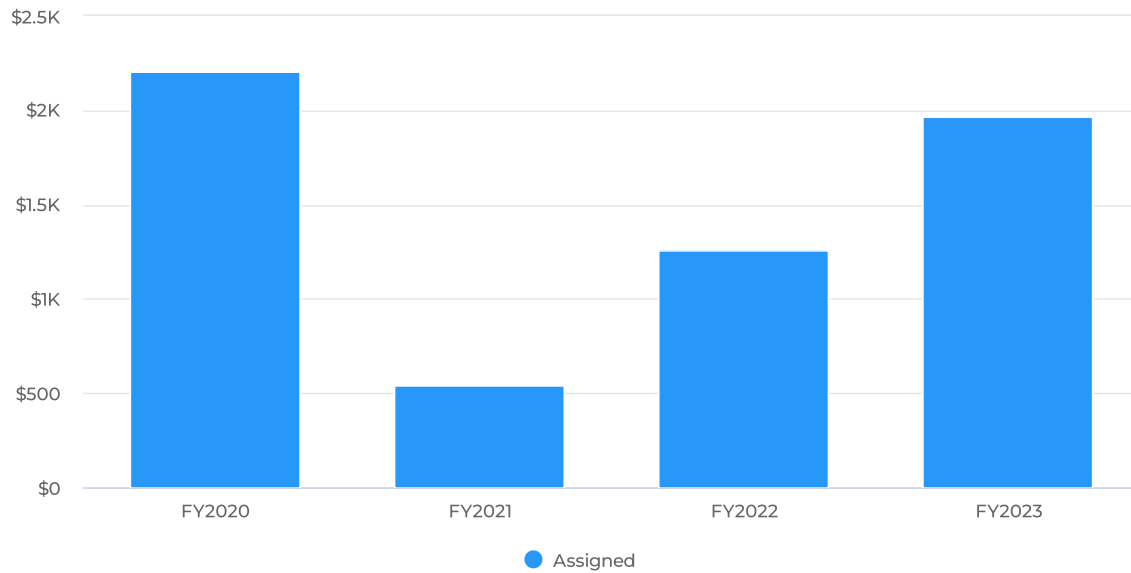
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Property Tax Admin. Costs	\$259	\$259	\$259	\$259	0%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Other Outside Services	\$2,674	\$1,241	\$1,241	\$1,241	0%
Total Operating:	\$2,932	\$1,500	\$1,500	\$1,500	0%
Debt					
Principal	\$8,183	\$8,182	\$8,182	\$8,182	0%
Interest Expense	\$1,827	\$1,582	\$1,582	\$1,582	0%
Total Debt:	\$10,010	\$9,764	\$9,764	\$9,764	0%
Total Expense Objects:	\$12,942	\$11,264	\$11,264	\$11,264	0%

Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Assigned	\$2,206	\$542	\$1,255	\$1,968	56.8%
Total Fund Balance:	\$2,206	\$542	\$1,255	\$1,968	56.8%





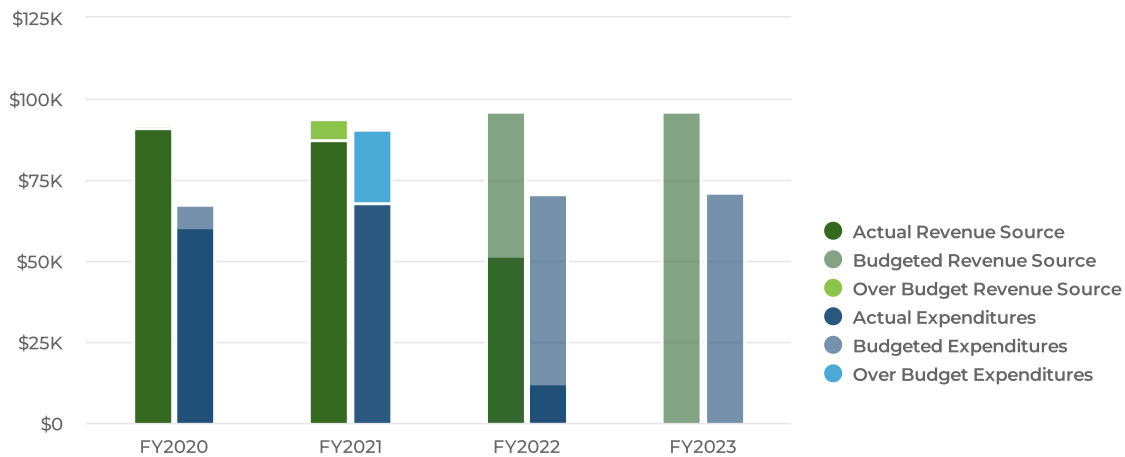
Diablo Estates Benefit Assessment District

In 2012 at the request of the developer of the Diablo Estates subdivision, the City Council formed the Diablo Estates Benefit Assessment District. The purpose of the District is to generate funds for the maintenance of various improvements constructed as part of the development to solely benefit the real property owners within the district. The duties specified in the original Engineer's Report included the maintenance of landscaping and irrigation, weed abatement, storm drainage facilities, and private street lighting, which are funded by an annual assessment levied against the twenty five (25) lot residential subdivision. The fund functions essentially as a depository account from which the City contracts with and pays for a property management company to actually perform and execute the subdivision maintenance and infrastructure repairs.

In FY 2022/23 the assessment revenue is projected to be approximately \$93,712, the same as the current year. Total proposed appropriations of the district are \$71,399 for FY 2022/23, of which the expense pertains to costs associated with a contracted property management services firm, estimated at \$59,000. The fund is projected to close FY 2022/23 with a positive reserve balance of approximately \$239,413, primarily retained for future infrastructure replacements in the District.

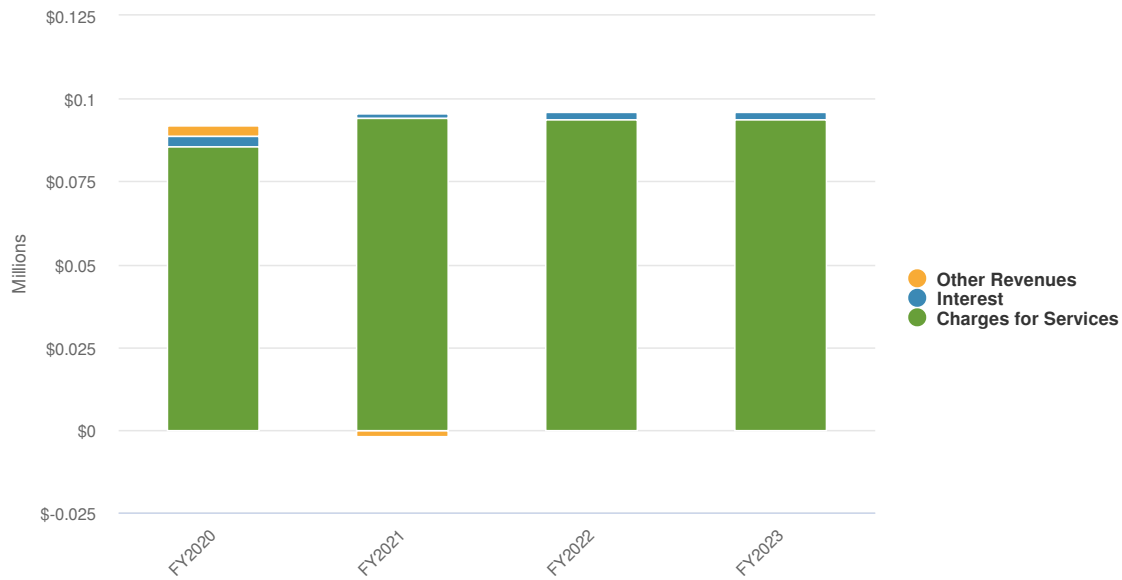
Summary

The City of Clayton is projecting \$96,112 of revenue in FY2023, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0.5% or \$350 to \$71,399 in FY2023.



Revenues by Source

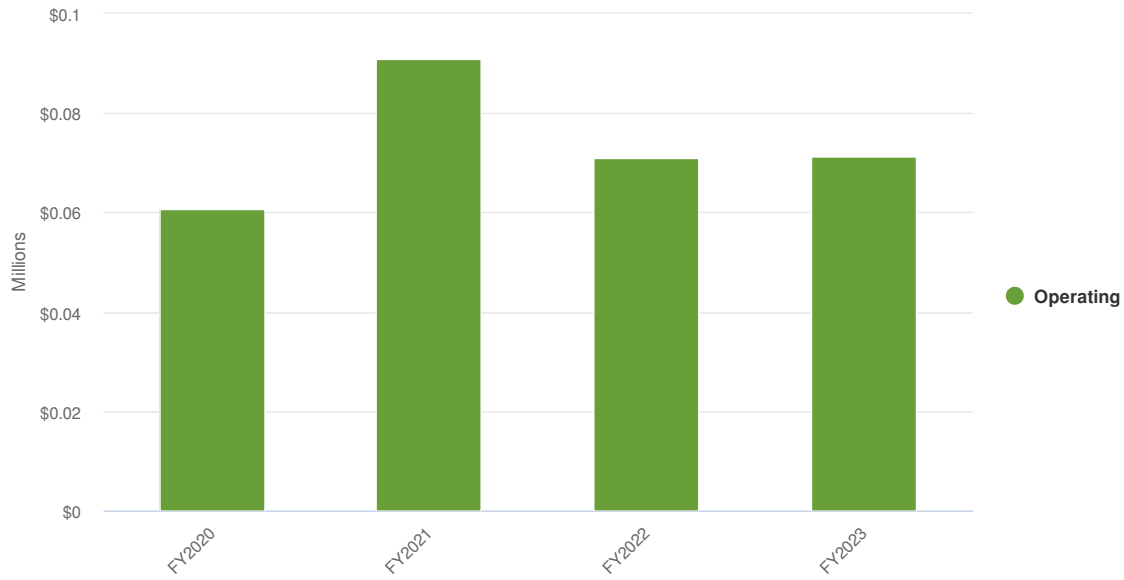
Budgeted and Historical 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services					
Diablo Estates Fiduciary Fund Assessment	\$93,997	\$93,712	\$93,712	\$93,712	0%
Total Charges for Services:	\$93,997	\$93,712	\$93,712	\$93,712	0%
Interest					
Interest	\$1,649	\$2,400	\$2,366	\$2,400	0%
Total Interest:	\$1,649	\$2,400	\$2,366	\$2,400	0%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$1,675	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$1,675	\$0	\$0	\$0	N/A
Total Revenue Source:	\$93,971	\$96,112	\$96,078	\$96,112	0%

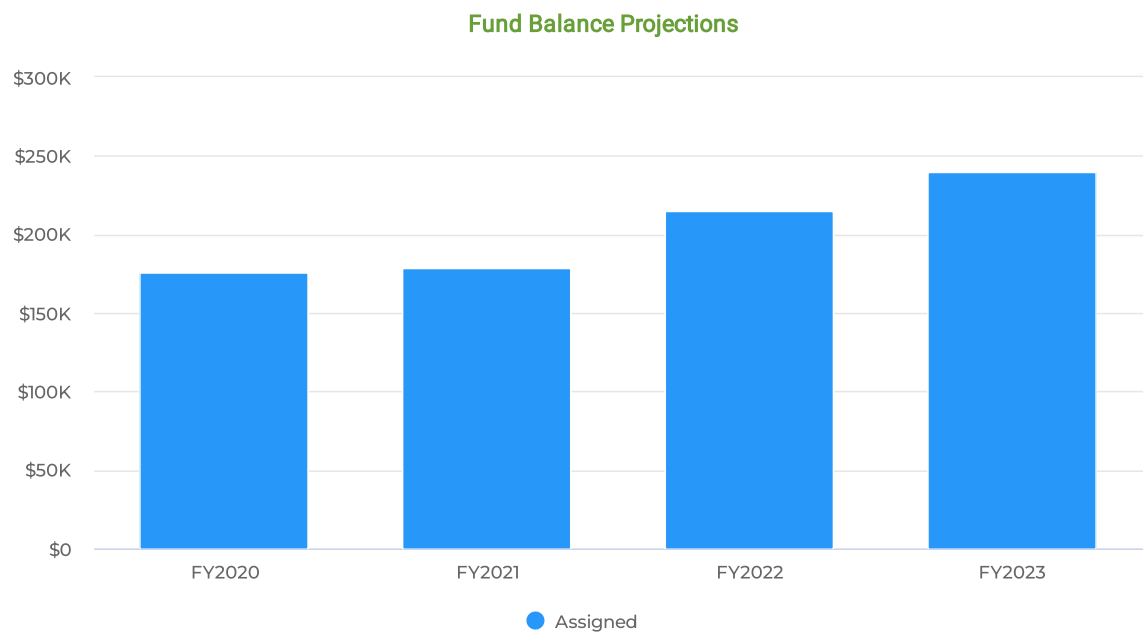
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Gas & Electric Services	\$422	\$300	\$300	\$650	116.7%
Water Services	\$4,163	\$8,600	\$8,600	\$8,600	0%
Property Tax Admin. Costs	\$558	\$270	\$270	\$270	0%
Legal Notices	\$0	\$100	\$100	\$100	0%
Engineering/Inspection Service	\$7,490	\$0	\$0	\$0	N/A
Other Professional Services	\$74,030	\$59,390	\$48,832	\$59,390	0%
Administrative Costs	\$0	\$2,389	\$2,389	\$2,389	0%
Tree Trimming Services	\$4,200	\$0	\$0	\$0	N/A
Total Operating:	\$90,863	\$71,049	\$60,491	\$71,399	0.5%
Total Expense Objects:	\$90,863	\$71,049	\$60,491	\$71,399	0.5%

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Assigned	\$176,007	\$179,114	\$214,701	\$239,413	11.5%
Total Fund Balance:	\$176,007	\$179,114	\$214,701	\$239,413	11.5%



On December 4, 1990, the City Council of Clayton, California adopted Resolution No.120-90, which created the Clayton Financing Authority (CFA) through a joint exercise of powers agreement. Consistent with most local financing authorities, the joint powers agreement established the City Council as the Board of Directors of the CFA. The CFA was initially established to allow redevelopment tax allocation bonds to be sold at a more favorable negotiation basis versus a public basis. The CFA is registered with the State of California Controller's Office and is subject to the laws pertaining to special districts. As a legally separate public entity from the City, the CFA is required to file an Annual Report with the State of California in accordance with *California Government Code* Section 26909.

Arising from matters associated with the Oakhurst Development Project, the CFA held title to a one acre parcel located at the southwest corner of the Clayton Road-Oakhurst Drive-Center Street intersection. In October 2006, the CFA sold the real property for



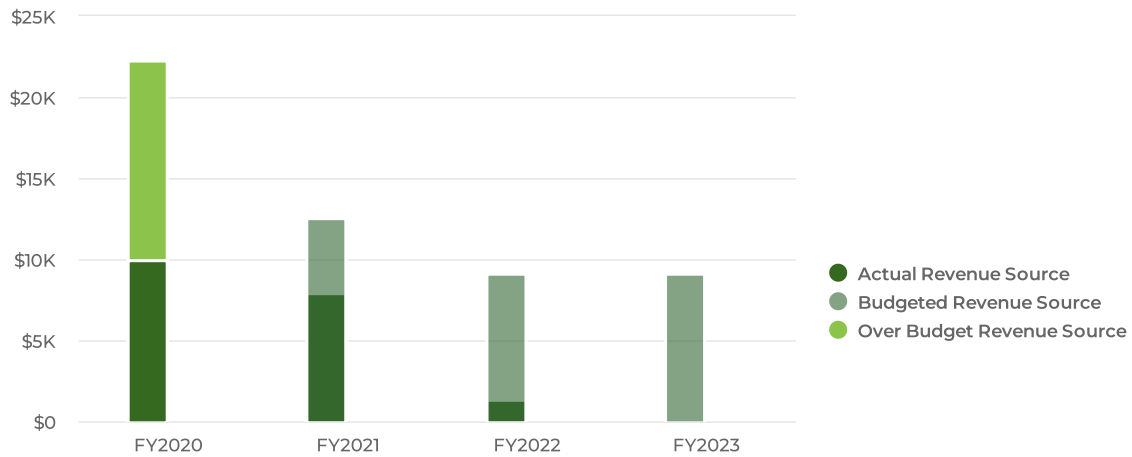
Clayton Financing Authority

\$800,815 to a commercial developer (Endashiiian, Inc.), which ultimately led to the construction and opening of the former Longs Drug Store at this location (currently a CVS/Pharmacy). A small portion of these monies was used in the 2008 park renovations at Clayton Community Park for tot lot and picnic facility improvements. In addition, during FY 2012/13, the CFA Board of Directors authorized the use of a portion of these discretionary funds to help finance the City's 2013 Neighborhood Street Project (CIP No. 10417).

During FY 2017/18, the replacement of the city hall HVAC system became a top priority as three of the five condensing units had failed and were rendered inoperable. This system failure resulted in a total cooling capacity of only 40% for the three-story building. Furthermore, the city hall boiler had completely failed eliminating all heating capacity of the HVAC unit essential for a productive office workplace. Acknowledging the importance of a functioning HVAC during the hot summer months and cold winter months for a productive office work environment, on July 18, 2017 the CFA Board authorized \$170,126 of this project to be financed with CFA fund reserves. No appropriations have been made in since FY 2017/18. It is recommended, however, that an appropriation be made to support needed HVAC repair/replacement at the Clayton Community Library. this facility has some aging systems and currently they are in need of major repair. A total of \$80,000 is recommended for this project.

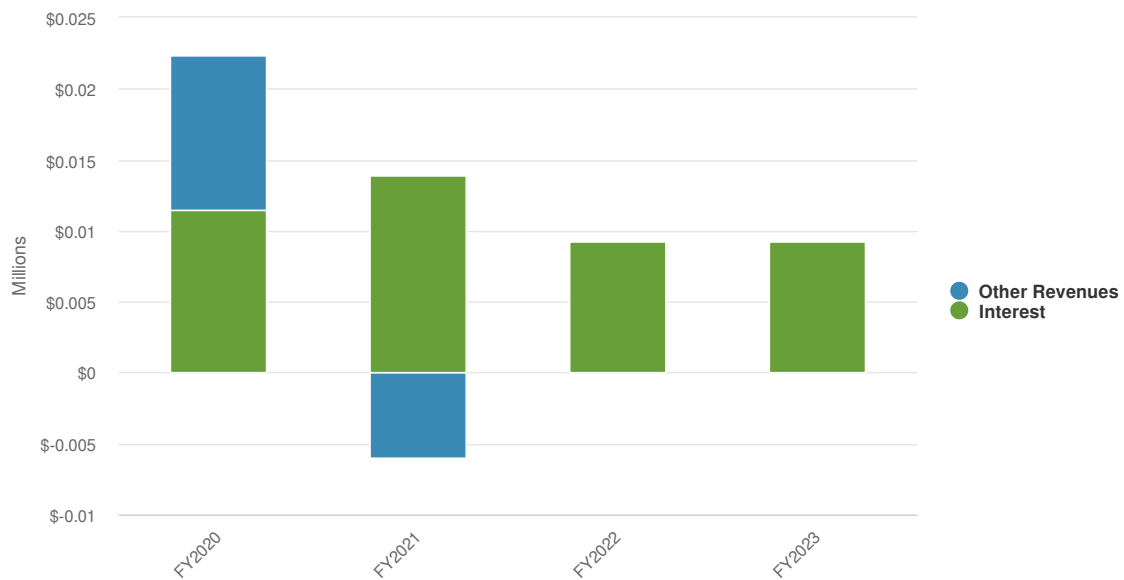
Summary

The City of Clayton is projecting \$9.2K of revenue in FY2023, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by \$80,000 for needed repairs at Clayton Community Library in FY2023.



Revenues by Source

Budgeted and Historical 2023 Revenues by Source

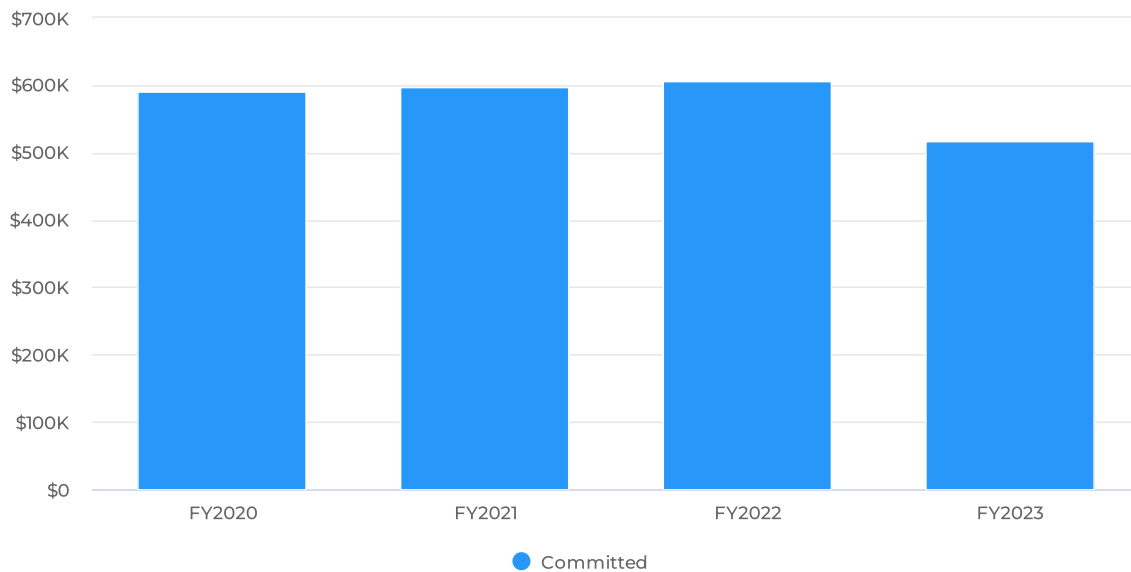


Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest					
Interest	\$13,941	\$9,200	\$9,200	\$9,200	0%
Total Interest:	\$13,941	\$9,200	\$9,200	\$9,200	0%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$5,973	\$0	\$0	\$0	N/A

Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Total Other Revenues:	-\$5,973	\$0	\$0	\$0	N/A
Total Revenue Source:	\$7,968	\$9,200	\$9,200	\$9,200	0%

Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Committed	\$590,288	\$598,256	\$607,456	\$516,656	-14.9%
Total Fund Balance:	\$590,288	\$598,256	\$607,456	\$516,656	-14.9%



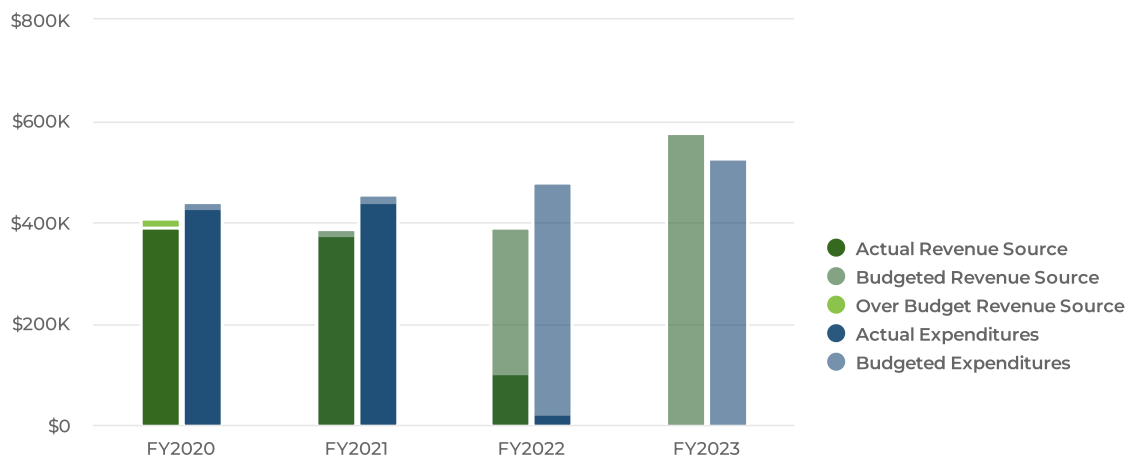


Middle School CFD

As its name implies, this fund manages the annual collection of the real property Mello-Roos special parcel tax that helped finance the construction of the Diablo View Middle School, a 2017 California Gold Ribbon School. During FY 2007/08 the outstanding debt of the district was refunded to obtain a lower interest rate on the remaining principal (see Fund No. 422). The reduced interest rate savings achieved with the May 2007 refinancing are passed along to the rate payers over the remaining life of the bond. This was a City-initiated transaction which resulted in lower annual payments for the assessed real property owners of this district (Oakhurst Development properties). The savings vary by size of parcel; however, generally result in \$300 to \$500 in cumulative total savings from 2007/08 through 2022/23. The remainder of the budgeted expenses of the district covers required debt administration costs.

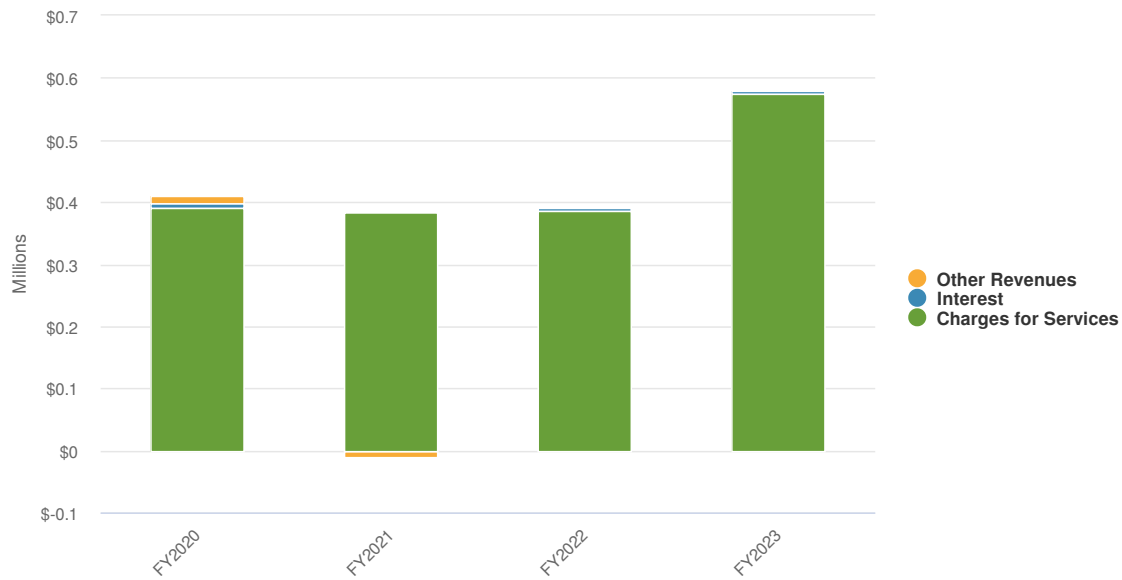
Summary

The City of Clayton is projecting \$579.14K of revenue in FY2023, which represents a 48.4% increase over the prior year. Budgeted expenditures are projected to increase by 9.7% or \$46.66K to \$527.5K in FY2023.



Revenues by Source

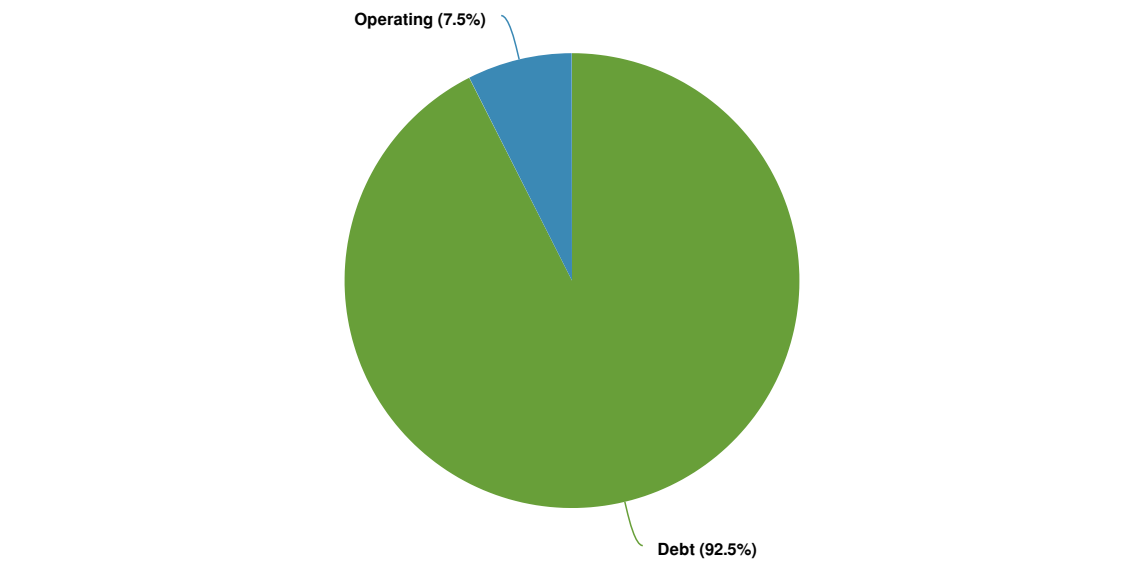
Budgeted and Historical 2023 Revenues by Source



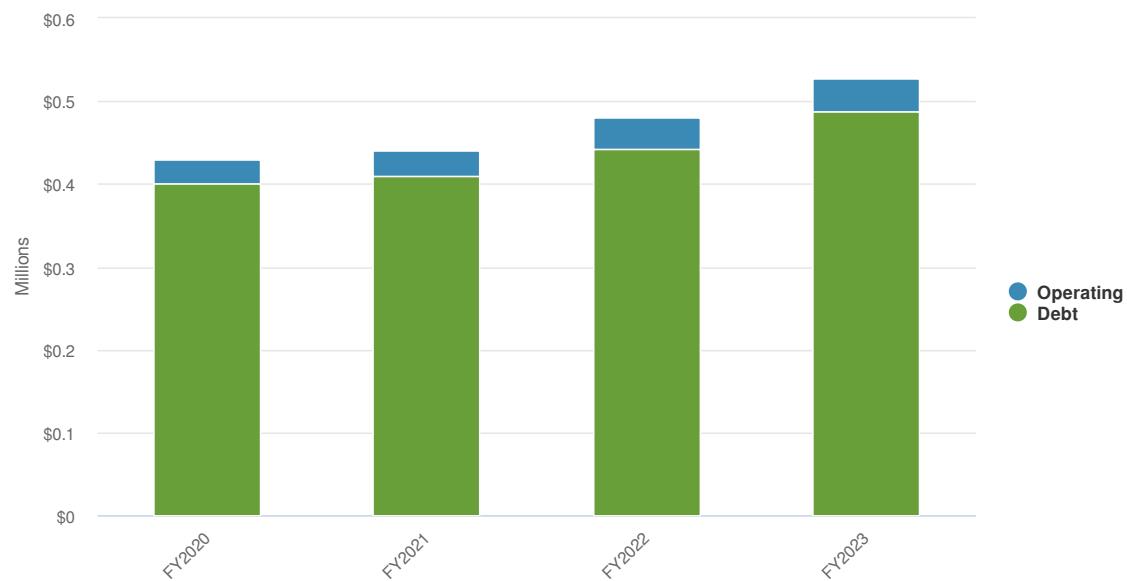
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services					
Middle School CFD 1990-1 Parcel Tax Assessment	\$383,465	\$385,784	\$385,784	\$574,542	48.9%
Total Charges for Services:	\$383,465	\$385,784	\$385,784	\$574,542	48.9%
Interest					
Interest	\$3,199	\$4,600	\$4,600	\$4,600	0%
Total Interest:	\$3,199	\$4,600	\$4,600	\$4,600	0%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$10,045	\$0	\$0	\$0	N/A
Total Other Revenues:	-\$10,045	\$0	\$0	\$0	N/A
Total Revenue Source:	\$376,619	\$390,384	\$390,384	\$579,142	48.4%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



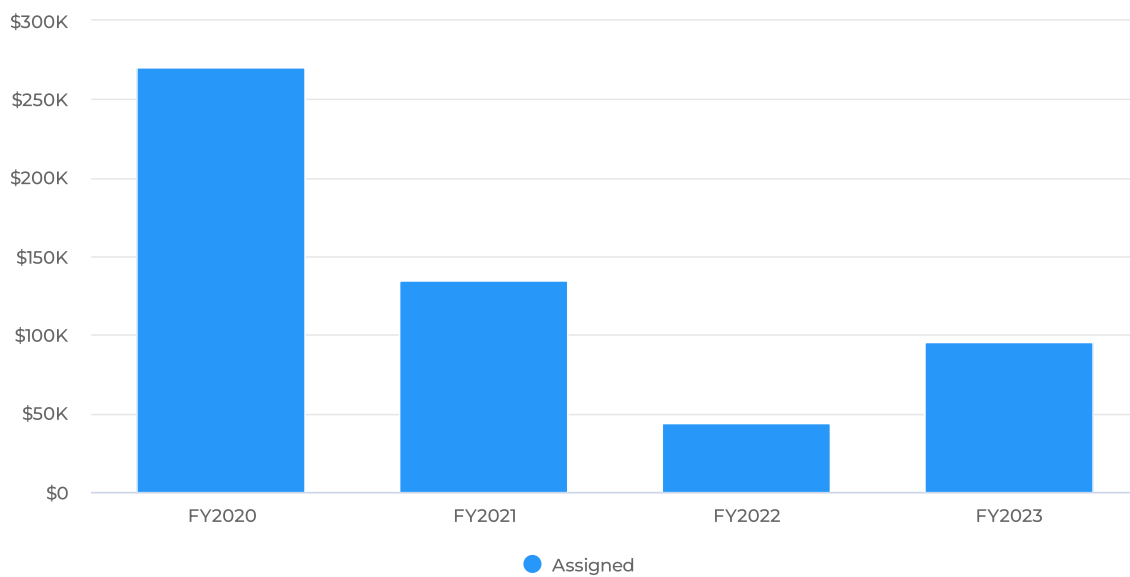
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Property Tax Admin. Costs	\$1,404	\$1,404	\$1,404	\$1,404	0%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Other Professional Services	\$10,642	\$19,450	\$19,450	\$19,450	0%
Other Outside Services	\$17,830	\$18,510	\$18,510	\$18,510	0%
Total Operating:	\$29,876	\$39,364	\$39,364	\$39,364	0%
Debt					
Principal	\$409,000	\$434,000	\$434,000	\$470,000	8.3%
Interest Expense	\$0	\$5,827	\$5,827	\$15,282	162.3%
Paying Agent Fee	\$787	\$1,000	\$1,000	\$2,200	120%
CCC Property Tax	\$603	\$650	\$650	\$650	0%
Total Debt:	\$410,390	\$441,477	\$441,477	\$488,132	10.6%
Total Expense Objects:	\$440,266	\$480,841	\$480,841	\$527,496	9.7%

Fund Balance

Fund Balance Projections



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Assigned	\$270,400	\$134,668	\$44,211	\$95,857	116.8%
Total Fund Balance:	\$270,400	\$134,668	\$44,211	\$95,857	116.8%

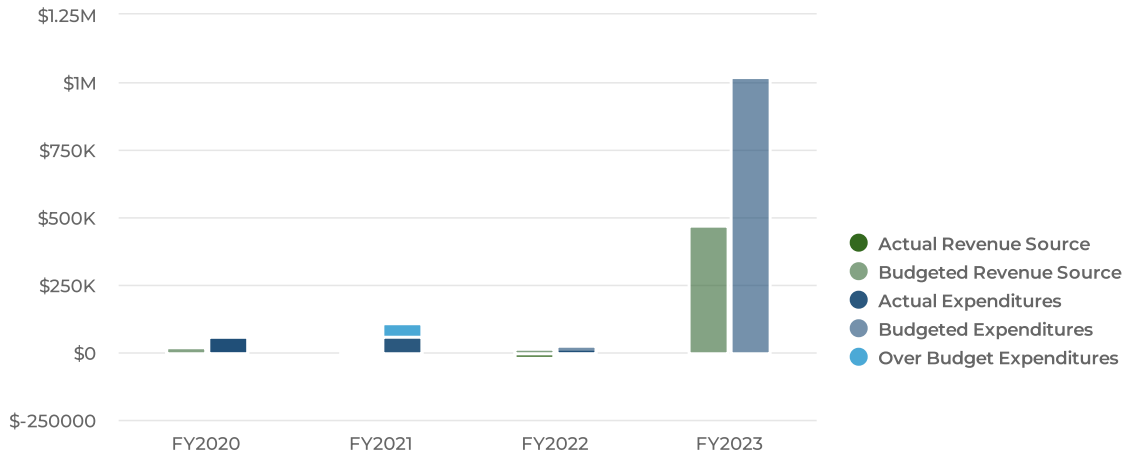


CFA 2007 Middle School Refunding Bonds

In 1997 the Clayton Financing Authority (CFA) issued \$7.16 million in Special Tax Bonds to provide financing assistance in completing the construction of the Diablo View Middle School (see Fund No. 420). In May 2007 the CFA's Board of Directors (City Council) determined it was financially advantageous to the Oakhurst Development real property owners for the CFA to refinance the outstanding debt to achieve savings in annual debt payments. Upon its issuance the refunding action captured a savings of \$600,000 to the Middle School Community Facilities District 1990 - 1 (CFD 1990-1) saving individual property taxpayers approximately \$20 - \$51 per year. Bond interest rates fell from the range of 5.25% - 5.90% down to 3.5% - 4.2%. As the CFA is the owner of the 1997 local obligations, the 2007 Refunding Bonds are ultimately secured by the annual Mello-Roos special parcel tax levy from the Middle School Benefit Assessment District (CFD 1990-1) and the corresponding annual payment on the 1997 local obligations.

Summary

The City of Clayton is projecting \$470.8K of revenue in FY2023, which represents a % increase over the prior year. Budgeted expenditures are projected to increase by % or \$991.03K to \$1.02M in FY2023.



Revenues by Source

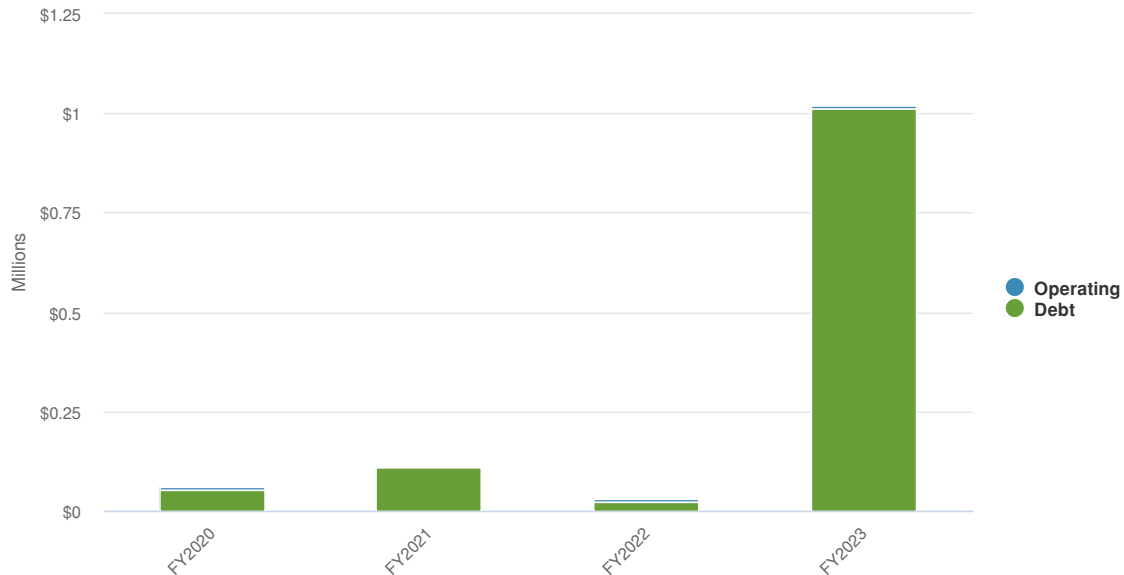
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest					
Interest	-\$6,360	\$800	\$800	\$800	0%
Total Interest:	-\$6,360	\$800	\$800	\$800	0%
Other Revenues					
Principal Payment	\$0	\$0	\$434,000	\$470,000	N/A
Unrealized Inv. Gain/Loss	\$1,151	\$0	\$0	\$0	N/A
Reimbursements/Refunds (CFD 1990-1)	\$0	\$9,550	\$9,550	\$0	-100%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Interest on Loans/Bonds	\$0	\$8,000	\$8,000	\$0	-100%
Total Other Revenues:	\$1,151	\$17,550	\$451,550	\$470,000	2,578.1%
Total Revenue Source:	-\$5,209	\$18,350	\$452,350	\$470,800	2,465.7%

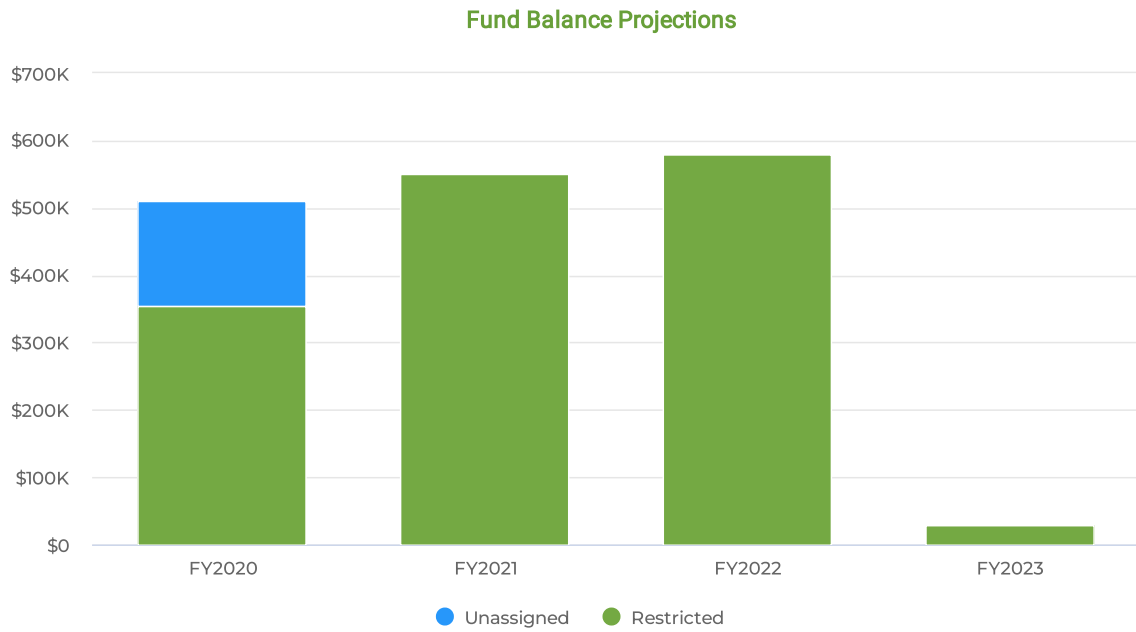
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Other Professional Services	\$3,228	\$7,050	\$7,050	\$7,050	0%
Total Operating:	\$3,228	\$7,050	\$7,050	\$7,050	0%
Debt					
Principal	\$0	\$0	\$0	\$1,002,276	N/A
Interest Expense	\$107,711	\$19,965	\$19,965	\$8,663	-56.6%
Paying Agent Fee	\$2,541	\$2,541	\$2,541	\$2,600	2.3%
Total Debt:	\$110,252	\$22,506	\$22,506	\$1,013,538	4,403.4%
Total Expense Objects:	\$113,479	\$29,556	\$29,556	\$1,020,588	3,353.1%

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Unassigned	\$155,111	\$0	\$0	\$0	0%
Restricted	\$355,111	\$550,953	\$578,747	\$28,959	-95%
Total Fund Balance:	\$510,222	\$550,953	\$578,747	\$28,959	-95%



Redevelopment Successor Agency

On June 28, 2011 the California State Legislature adopted two pieces of legislation – AB 1X 26 and AB 1X 27 (the Bill) – which eliminated redevelopment agencies (RDAs) and provided cities with the opportunity to preserve one's RDA if they agreed to make certain payments to the County Auditor-Controller's Office (ACO). On behalf of cities and redevelopment agencies throughout the State, the League of California Cities and California Redevelopment Association requested a stay on the implementation of both pieces of legislation and filed a lawsuit with the California Supreme Court challenging both pieces of legislation. The stay was rejected and on December 29, 2011, the Supreme Court validated AB 1X 26 and overturned AB 1X 27. Further, the Supreme Court indicated that all RDAs in the State of California were to be dissolved and cease operations as a legal entity as of February 1, 2012. On January 11, 2012, the City Council elected to become the Successor Agency to the former RDA in accordance with AB IX 26 as part of City Resolution 03-2012. As a result of the restrictions placed on the assets and liabilities of the former RDA, the balances were transferred to a private purpose trust fund (Fund No. 615) on February 1, 2012.

Under the new law, successor agencies in the State of California are prohibited from entering into new projects, obligations, or commitments. Subject to the control of a newly established Oversight Board, remaining assets can only be used to pay enforceable obligations in existence at the date of dissolution. Commencing FY 2011/12, Successor Agencies are only allocated tax increment revenue in an amount necessary to finance the estimated annual installment payments on enforceable obligations of the former RDA until all such enforceable obligations have been paid in full and all assets have been liquidated. On an annual basis, in accordance with the law, the Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) outlining all of the funding requirements for upcoming fiscal year. The ROPS must be approved by the County-Wide Oversight Board via Resolution and thereafter be immediately submitted to the California Department of Finance (DOF) for review and approval. After a scrutinizing review by the DOF and its subsequent approval, funding for the obligations on the ROPS is received from the ACO in January and June each year. In FY 2015/16, following the DOF's approval of the All Other Funds Due Diligence Review pursuant to AB 1484, the DOF ordered the Successor Agency to first use any existing cash reserves before receiving additional ROPS funding for enforceable obligations. Pursuant to this action, the Successor Agency has and will continue to use remaining bond proceeds for the payment of interest on the 2014 Refunding Tax Allocation Bonds (2014 TABs) and trustee fees.

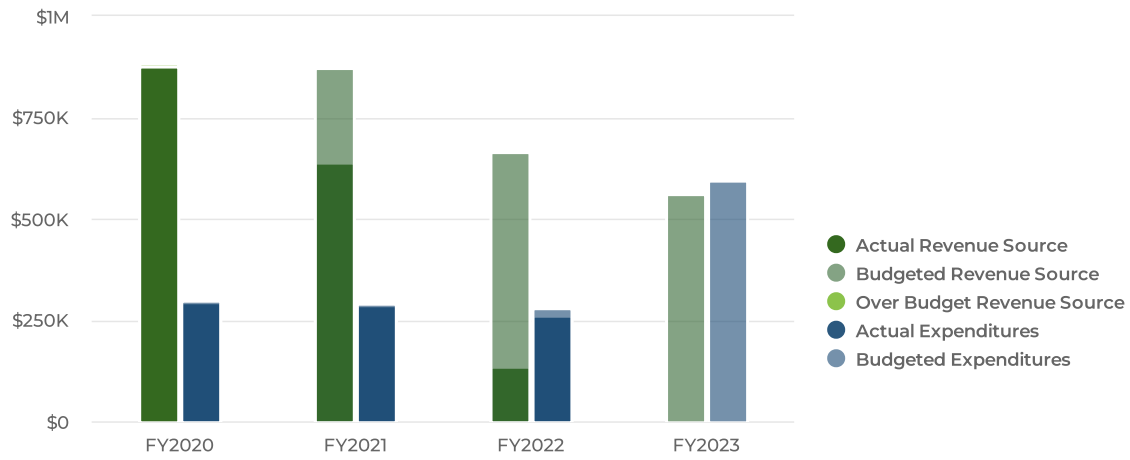
For FY 2022/23, the Successor Agency anticipates total expenses of \$595,961 of which 67% pertains to annual debt service on the 2014 TABs.

Through the ROPS process described previously, it is projected the Successor Agency will receive Redevelopment Property Tax Trust Fund (RPTTF) revenues totaling \$573,797 in FY 2022/23. At the close of FY 2022/23, it is expected the Successor Agency will close with a positive reserve balance of approximately **\$497,436**, which is nearly entirely restricted to ROPS obligations in the six month ROPS cycle ending December 31, 2023 (ROPS 2023-24A cycle). This positive reserve balance results from the timing of payments, as the first of two annual ROPS payments is received in June of each year, immediately prior to the fiscal year for which funds are restricted.

Summary

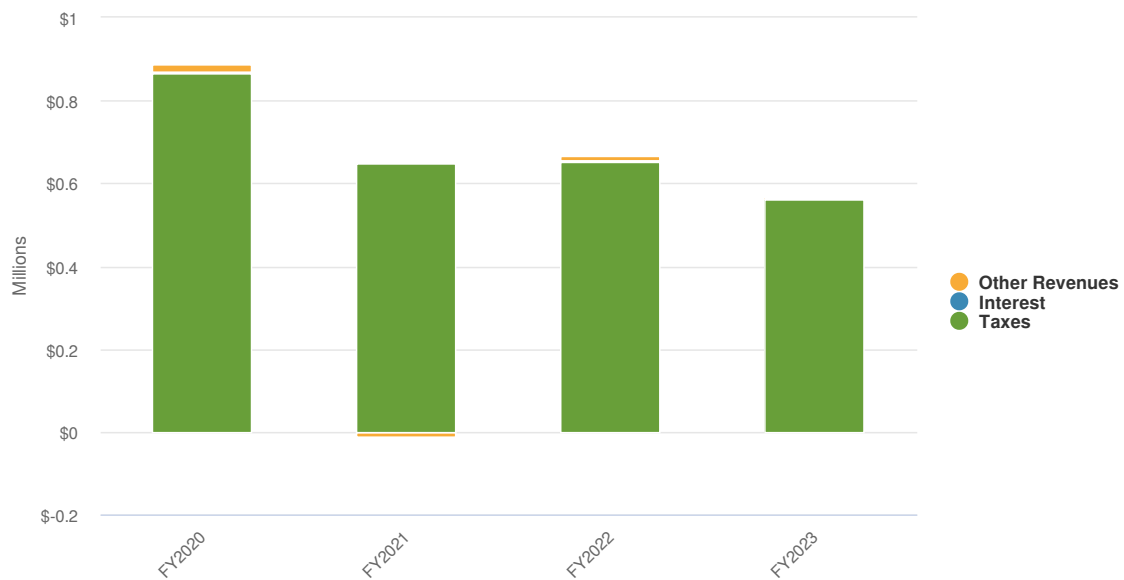
The City of Clayton is projecting \$564.08K of revenue in FY2023, which represents a 15.4% decrease over the prior year. Budgeted expenditures are projected to increase by 110.8% or \$313.28K to \$595.96K in FY2023.





Revenues by Source

Budgeted and Historical 2023 Revenues by Source



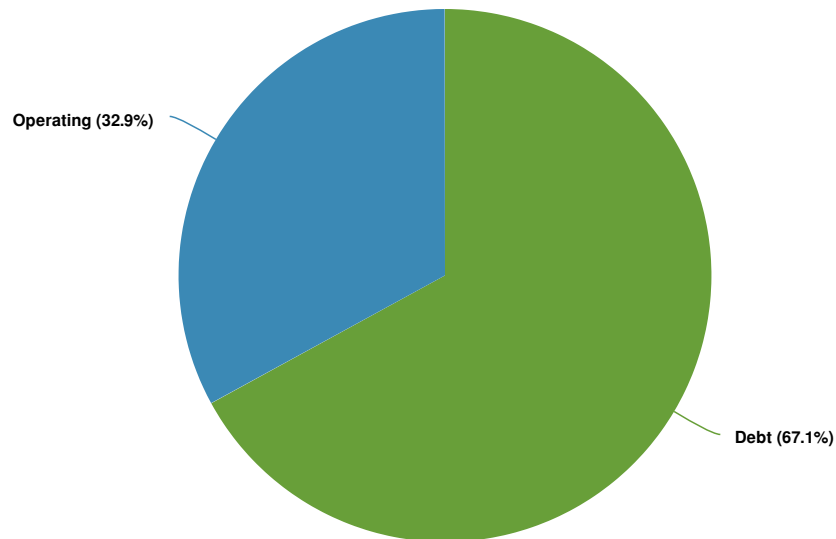
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes					
Redevelopment Property Tax Trust Fund - Distribution	\$646,816	\$653,536	\$618,000	\$560,579	-14.2%
Total Taxes:	\$646,816	\$653,536	\$618,000	\$560,579	-14.2%
Interest					



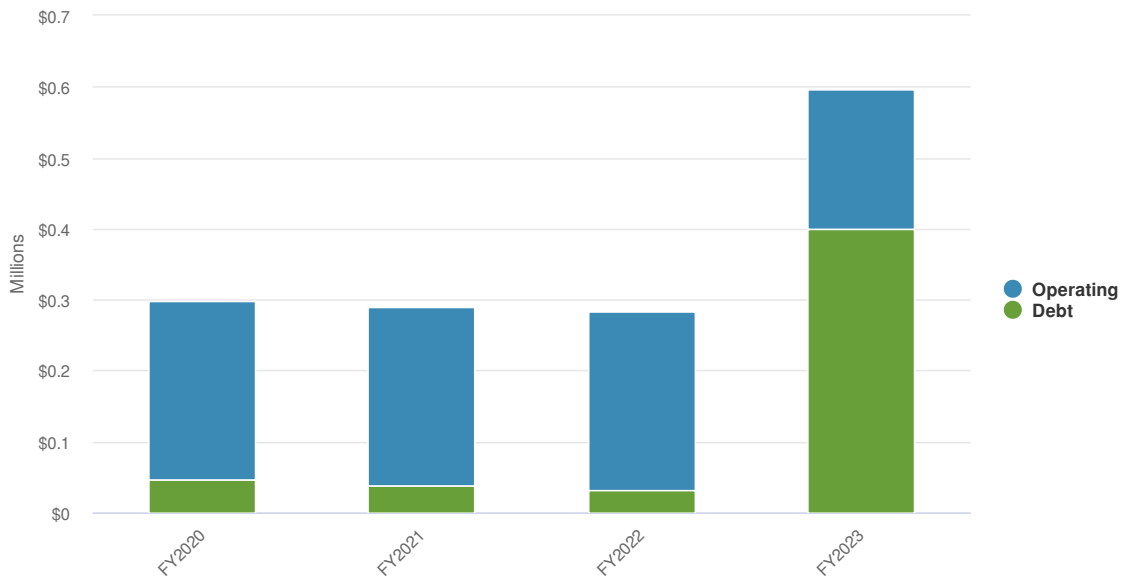
Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Interest	\$2,368	\$2,000	\$2,000	\$2,000	0%
Total Interest:	\$2,368	\$2,000	\$2,000	\$2,000	0%
Other Revenues					
Unrealized Inv. Gain/Loss	-\$11,676	\$0	\$0	\$0	N/A
Other Revenues-RDA Successor Agency	\$1,827	\$11,218	\$1,500	\$1,500	-86.6%
Total Other Revenues:	-\$9,849	\$11,218	\$1,500	\$1,500	-86.6%
Total Revenue Source:	\$639,336	\$666,754	\$621,500	\$564,079	-15.4%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



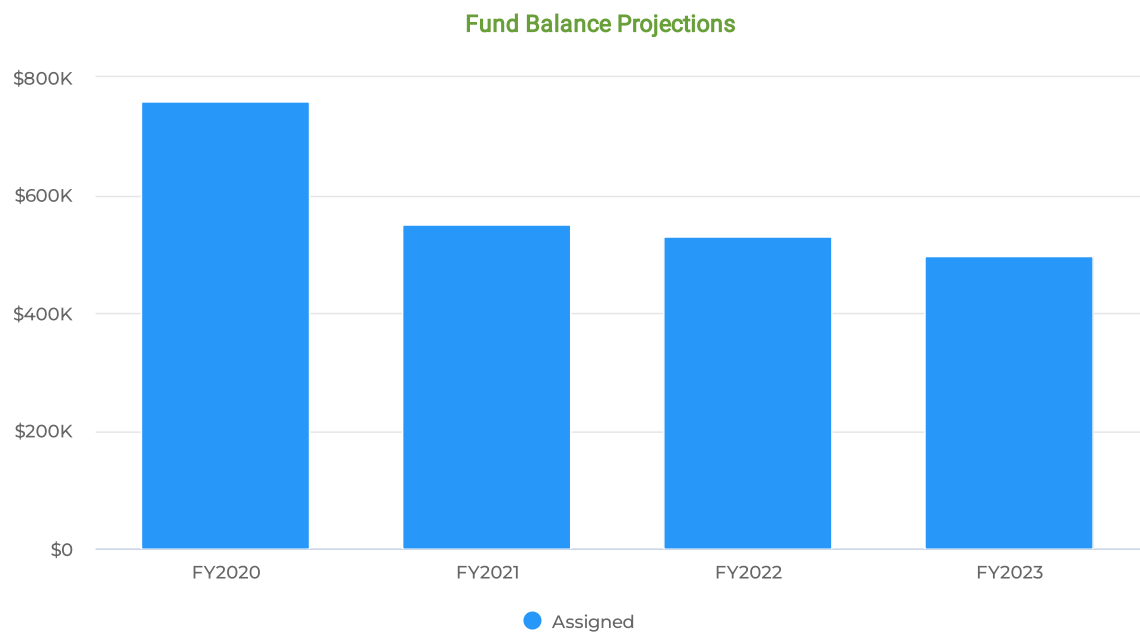
Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Administrative Costs	\$250,864	\$250,000	\$250,000	\$196,338	-21.5%
Total Operating:	\$250,864	\$250,000	\$250,000	\$196,338	-21.5%
Debt					
2014 Refunding Bonds	\$0	\$0	\$360,000	\$375,000	N/A
Interest Expense	\$38,302	\$30,476	\$30,476	\$22,023	-27.7%
Paying Agent Fee	\$0	\$2,200	\$2,200	\$2,600	18.2%
Total Debt:	\$38,302	\$32,676	\$392,676	\$399,623	1,123%
Total Expense Objects:	\$289,166	\$282,676	\$642,676	\$595,961	110.8%



Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Assigned	\$758,475	\$550,494	\$529,318	\$497,436	-6%
Total Fund Balance:	\$758,475	\$550,494	\$529,318	\$497,436	-6%



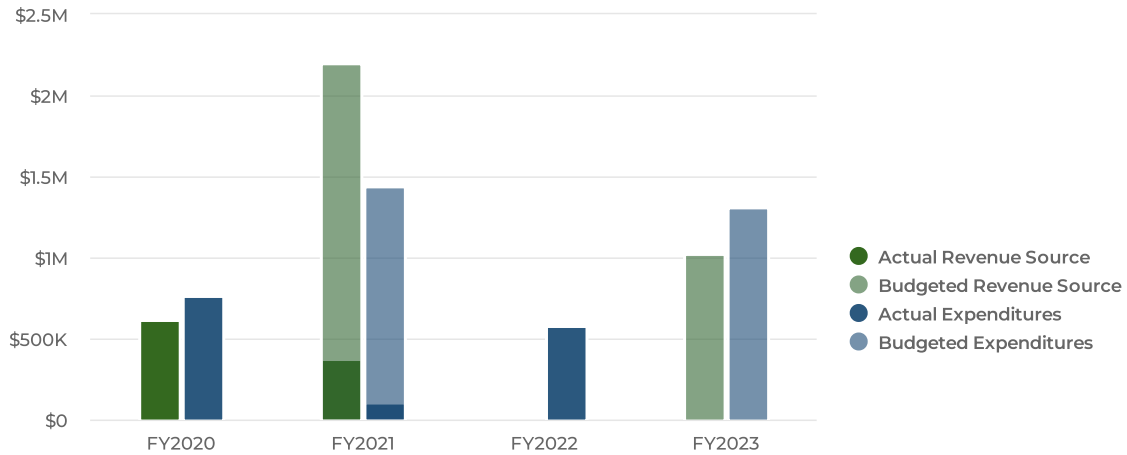


Capital Improvements Fund

This fund is used to track and monitor funds spent for capital improvement projects. It reflects "revenue" as transfers from other funds and expenses via the individual capital projects. See Capital Improvement Section for more information.

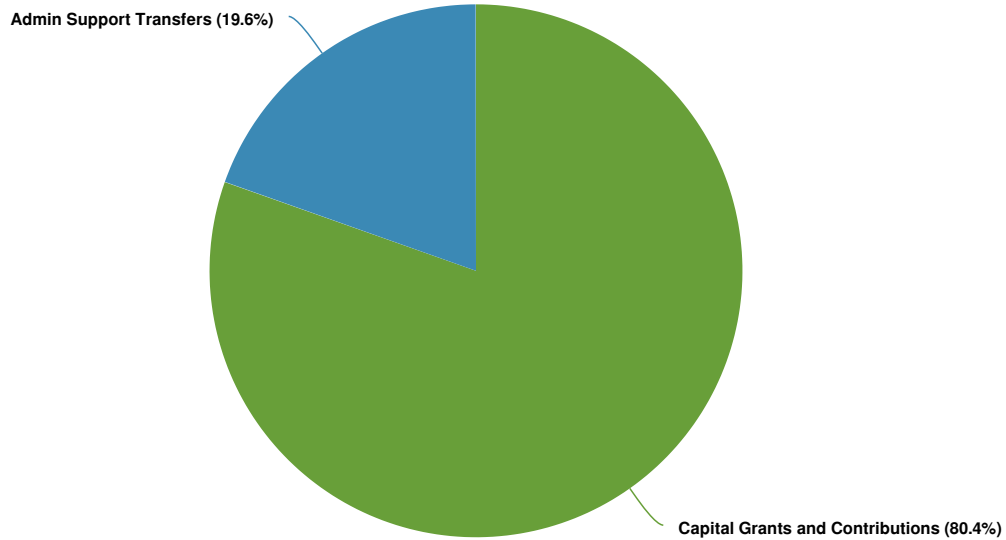
Summary

The City of Clayton is projecting \$1,026,179 of revenue/transfers in FY2023. Budgeted expenditures are projected at \$1,314,497 in FY2023, including spending of some prior year project funds.

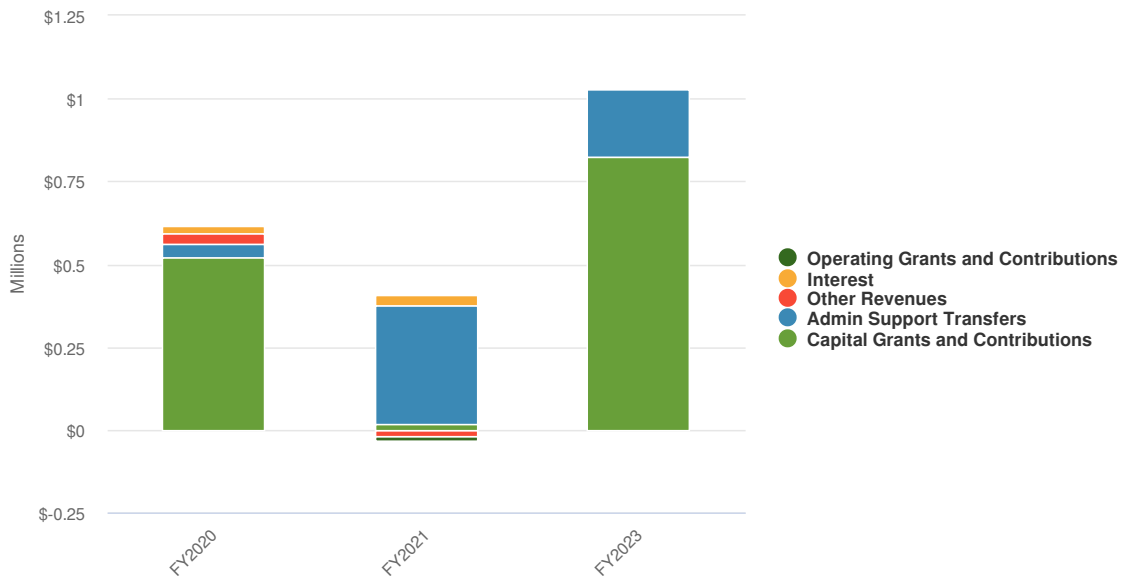


Revenues by Source

Projected 2023 Revenues by Source



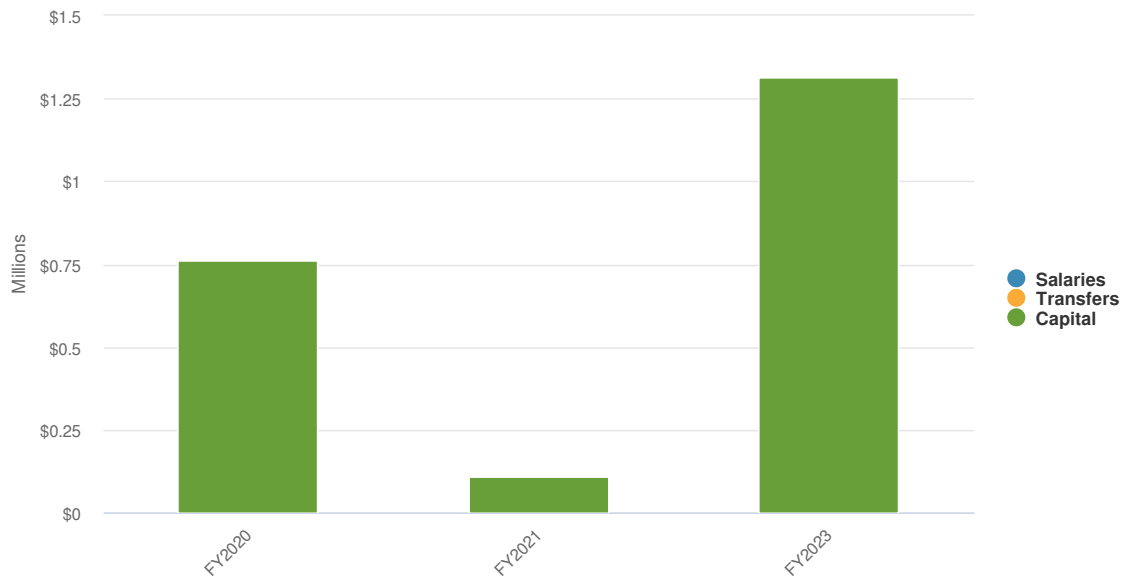
Budgeted and Historical 2023 Revenues by Source



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Revenue Source					
CalRecycle Grant	-\$16,389	\$0	\$0	\$0	N/A
Interest	\$32,759	\$0	\$3,823	\$0	N/A
Unrealized Inv. Gain/Loss	-\$17,838	\$0	\$0	\$0	N/A
Trx. From Measure J Fund	\$0	\$0	\$417,178	\$0	N/A
Trx. From CIP Fund	\$2,767	\$0	\$37,912	\$0	N/A
Trx. From HUTA Gas Tax Fund	\$27,173	\$0	\$630,549	\$58,000	N/A
Transfer from RMRA Gas Tax Fund	\$0	\$0	\$584,883	\$143,000	N/A
Transfer from Rainy Day Fund	\$330,000	\$0	\$0	\$0	N/A
Measure J Grant	\$0	\$0	\$0	\$469,179	N/A
Federal Grant - Local Streets & Roads Shortfall	-\$10,785	\$0	\$0	\$308,000	N/A
Project Revenue	\$0	\$0	\$0	\$48,000	N/A
Intergovernmental Capital Contributions (Sewer)	\$27,375	\$0	\$0	\$0	N/A
Total Revenue Source:	\$375,062	\$0	\$1,674,345	\$1,026,179	N/A

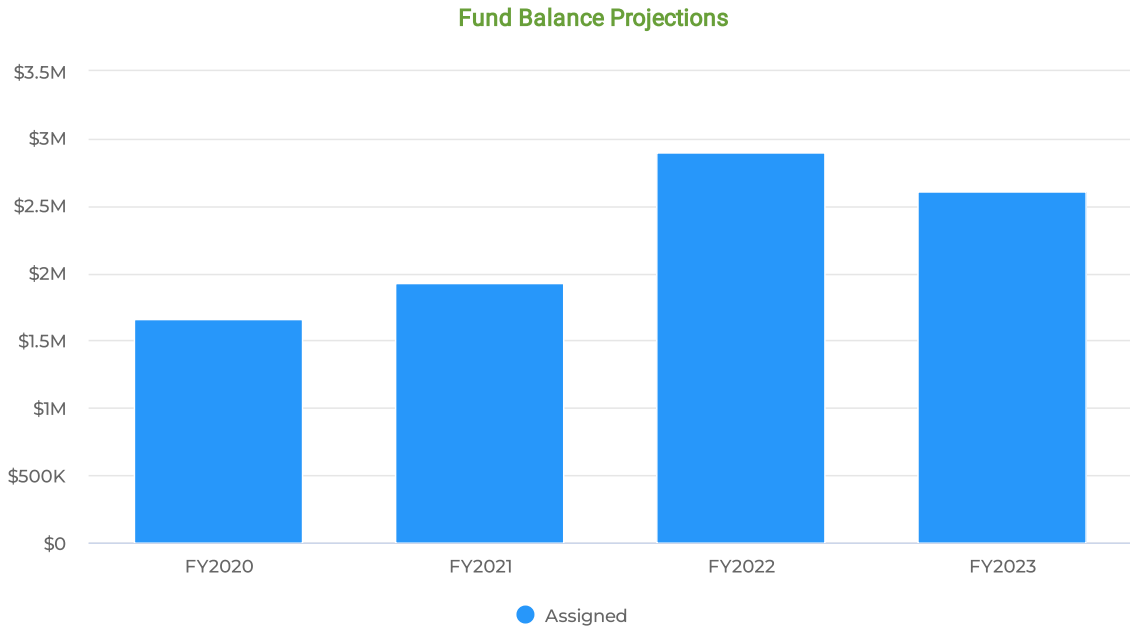
Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Capital					
Project Expenses	\$2,628	\$0	\$2,707	\$0	N/A
Project Costs-Planning/Design	\$51,944	\$0	\$45,460	\$151,800	N/A
Project Costs-Construction/Execution	\$49,398	\$0	\$614,400	\$1,060,487	N/A
Project Costs-Monitoring/Inspections	\$190	\$0	\$0	\$102,210	N/A
Project Costs-Close-out/Punch List	\$6,756	\$0	\$0	\$0	N/A
Total Capital:	\$110,916	\$0	\$662,568	\$1,314,497	N/A
Transfers					
Transfer to CIP Fund	\$2,767	\$0	\$37,912	\$0	N/A
Total Transfers:	\$2,767	\$0	\$37,912	\$0	N/A
Total Expense Objects:	\$113,683	\$0	\$700,480	\$1,314,497	N/A

Fund Balance



	FY2020	FY2021	FY2022	FY2023	% Change
Fund Balance	Audited Fund Balance	Audited Fund Balance	Projected	Proposed	
Assigned	\$1,663,367	\$1,924,746	\$2,898,611	\$2,610,293	-9.9%
Total Fund Balance:	\$1,663,367	\$1,924,746	\$2,898,611	\$2,610,293	-9.9%



DEPARTMENTS



Legislative Department - 01



The five-member City Council is the elected policy-making body for the City of Clayton. Members of the City Council are elected to four-year overlapping terms at General Municipal elections held in November of even-numbered years. The City Council receives a monthly stipend of \$470 for their services. The Mayor and Vice-Mayor are selected annually by the Council from amongst its membership in December of each year.

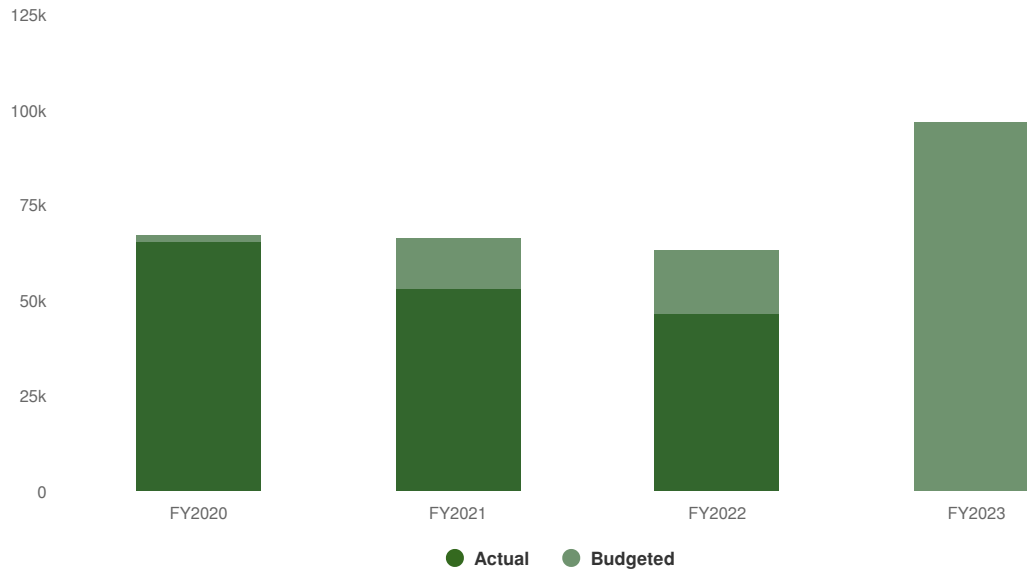
Services funded:

- Hold regular, twice monthly City Council meetings on Tuesday evenings, and special meetings on an as-needed basis; includes closed sessions as permitted by law.
- Set policy goals and objectives for all City service functions.
- Members serve on various ad-hoc subcommittees and inter-governmental boards to represent the community on critical local and regional issues.
- Appoint citizens to City boards and commissions, and advisory committees including:
 - The Trails and Landscape Committee (TLC)
 - Budget and Audit Committee
 - Planning Commission
- Coordinate, attend and participate in community events such as the 4th of July.
- Parade and the Concerts in The Grove Park.
- Video City Council meetings for playback on the City Cable Channel 24 for public viewing.
- General Municipal Election costs and expenses every even-numbered year through contract with the County Elections Office.
- Hires the City Manager and the City Attorney, and appoints the City Treasurer.

Expenditures Summary

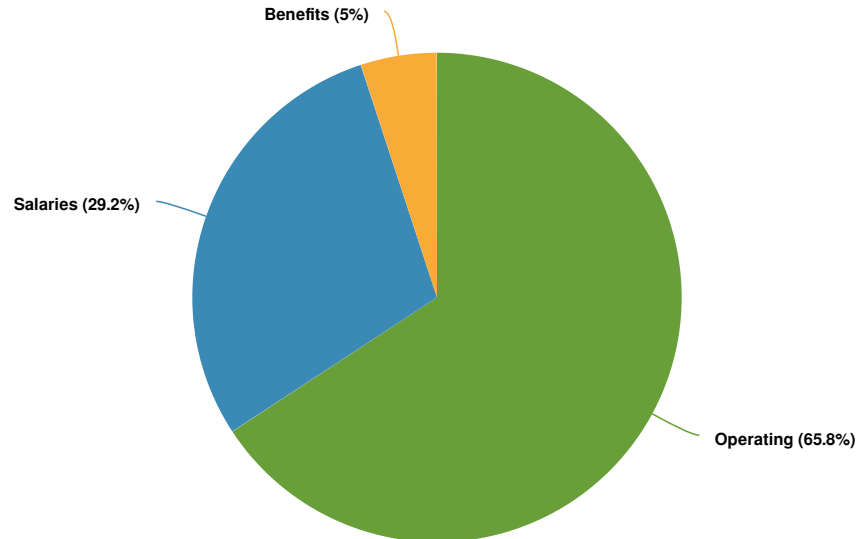
\$96,621 **\$33,150**
(52.23% vs. prior year)

Legislative Proposed and Historical Budget vs. Actual

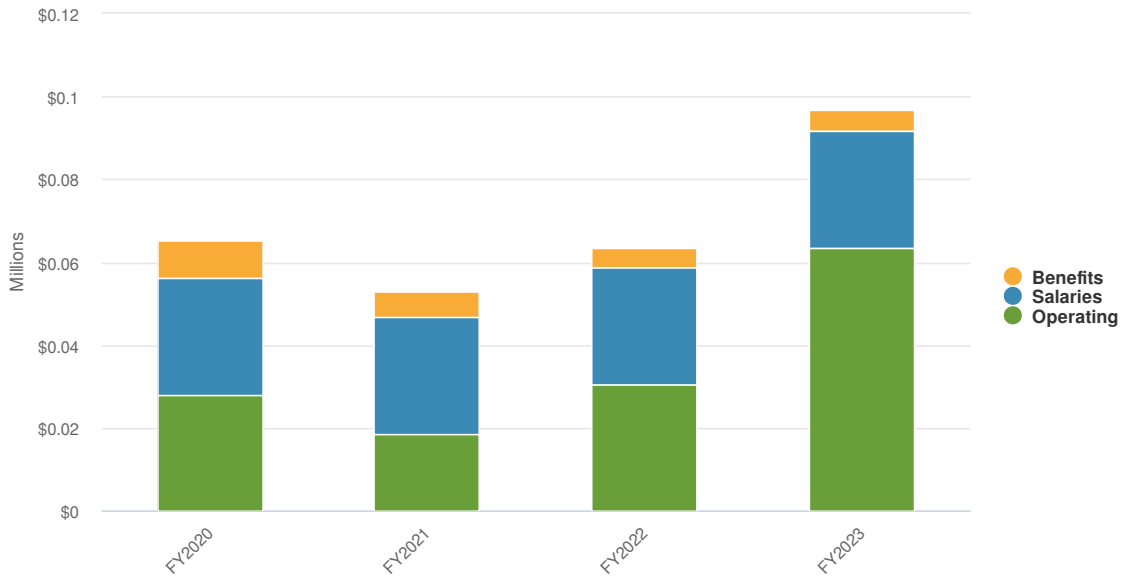


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries					
Council/Commission Compensation	\$28,200	\$28,200	\$28,634	\$28,200	0%
Total Salaries:	\$28,200	\$28,200	\$28,634	\$28,200	0%
Benefits					
PERS Retirement-Normal Cost	\$251	\$0	\$0	\$0	N/A
PERS Retirement - Unfunded Liability	\$2,767	\$0	\$0	\$0	N/A
Workers' Compensation	\$1,093	\$956	\$1,582	\$956	0%
Unemployment Compensation	\$0	\$1,748	\$1,748	\$1,748	0%
FICA Taxes	\$2,012	\$2,157	\$2,157	\$2,157	0%
Total Benefits:	\$6,123	\$4,861	\$5,487	\$4,861	0%
Operating					
Printing and Binding	\$0	\$300	\$0	\$500	66.7%
Dues and Subscriptions	\$11,351	\$13,660	\$13,000	\$13,660	0%
City Promotional Activity	\$5,646	\$4,500	\$4,500	\$4,500	0%
Business Meeting Expense	\$0	\$250	\$904	\$500	100%
Conferences/Meetings	\$1,500	\$1,700	\$0	\$2,000	17.6%
Education & Training	\$0	\$0	\$600	\$5,000	N/A
Election Services	\$332	\$0	\$0	\$20,000	N/A
Other Professional Services	-\$230	\$10,000	\$4,000	\$17,400	74%
Total Operating:	\$18,599	\$30,410	\$23,004	\$63,560	109%
Total Expense Objects:	\$52,921	\$63,471	\$57,125	\$96,621	52.2%



Goal #1

Collaborate to create a structurally sustainable budget including long range planning and management of the long term liabilities.



Goal #2

Concentrate on supporting City Staff - fostering dedicated people who want to be here long term and feel valued. Partnering with City staff to help them get the needed tools to do their work in the 21st Century - using technology to create efficiencies Citywide and ultimately make the best use of taxpayers' dollars.



Goal #3

Develop and submit a compliant housing element by January 2023.



Admin/Finance/Legal - Department 02



Department Description

City Manager

The City Manager functions as the chief executive officer of the municipal organization responsible for managing all departments of the City and carrying out City Council-adopted policy. The department is comprised of three (3) full-time professional staff members: City Manager, Assistant to the City Manager and HR Manager/City Clerk.

Services funded:

- Provide leadership to professional staff and municipal employees.
- Advise and recommend policies to the City Council; receive and implement policy directions from the City Council.
- Act as lead negotiator for real property transactions and labor negotiations.
- Oversee the day to day operations of the City.
- Respond to general public inquiries.
- Research and analysis of municipal issues and special projects as assigned.
- Oversee and negotiate various franchise agreements.
- Prepare and distribute agenda packets and minutes.
- Administer contracts, coordinate staffing, and prepare administrative forms and permits for the City's large community and special events.
- Manage consultant contracts and lease agreements.
- Maintain and update the City's website.
- Coordinate all human resource functions responsible for recruitment, employee benefits, risk management, OSHA compliance, and workers' compensation administration.
- Oversee a citywide training plan for OSHA compliance and safety program.
- Research and respond to inquiries by citizens and press in compliance with the Public Records Act.
- Contract with Contra Costa County for municipal elections.
- Process general liability and workers' compensation claims filed against the City.
- Provide notary services.
- Coordinate the self-insured risk management tasks of the organization.

Finance

The City's Finance Department has one full-time professional Finance Director and utilizes two permanent part-time employees, one part-time accounting technician and one administrative assistant/code enforcement officer. The department is responsible for the City's budgetary, financial/accounting, treasury/investment, business licenses, and facilities rental functions. The Department also includes the appointed City Treasurer (citizen), who provides auditing and investment oversight.

Services funded:

- Preparation and monitoring of the annual budget.
- Preparation of an annually audited comprehensive annual financial report for the City and the Clayton Financing Authority.
- Manage general ledger and budgetary financial records.
- Manage investments in accordance with City investment policy and the California Government Code.
- Maintaining compliance with the State of California, Contra Costa County and other regulatory agency financial reporting requirements.
- Management and preparation of Successor Agency Recognized Obligation Payment Schedule (ROPS) process.
- Administer and maintain records for the following operational cycles: payroll, accounts payable and receivables, employee benefits, cash receipts and disbursements.
- Administer business licenses.
- Manage rental of City-owned facilities and parks (Endeavor Hall, Library Meeting Room, Clayton Community Park, The Grove Park).

City Attorney

The City Attorney is selected and appointed by the City Council. Although this is the primary department the contracted City Attorney conducts work in, retainer time is also charged to other City departments where time is spent.

Services funded:

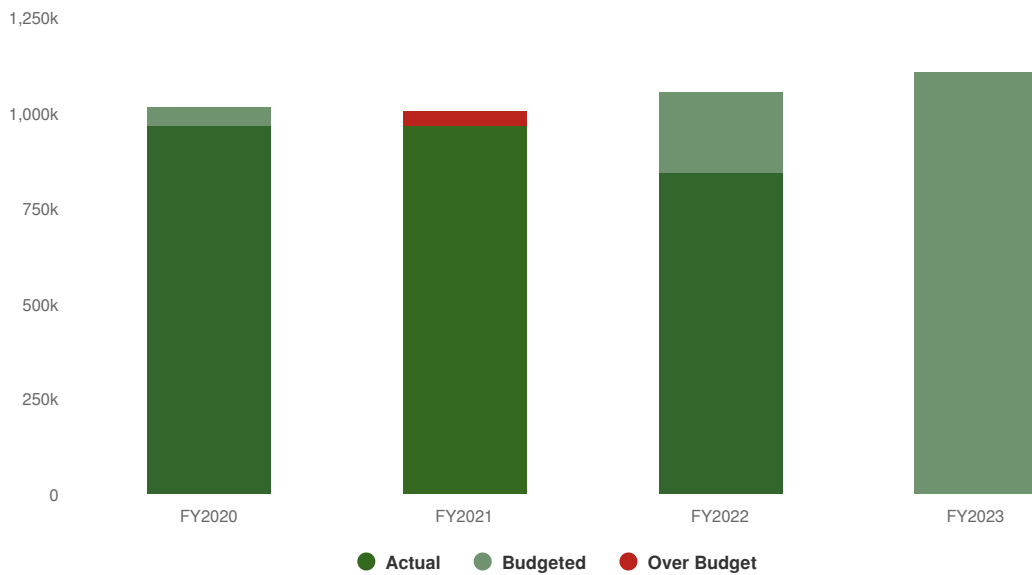
- Attend City Council meetings as the City's legal counsel.
- Draft and Review ordinances, resolutions, contracts, and other legal documents.
- Provide legal opinions and advise on matters of interest or concern to the City Council and City Staff.
- Advise on land use issues.
- Oversee litigation involving the City.
- Assist the Council and staff in limiting litigation exposure and containing liability costs.
- Advise the City on changes to and impacts of state and federal laws, and case laws.



Expenditures Summary

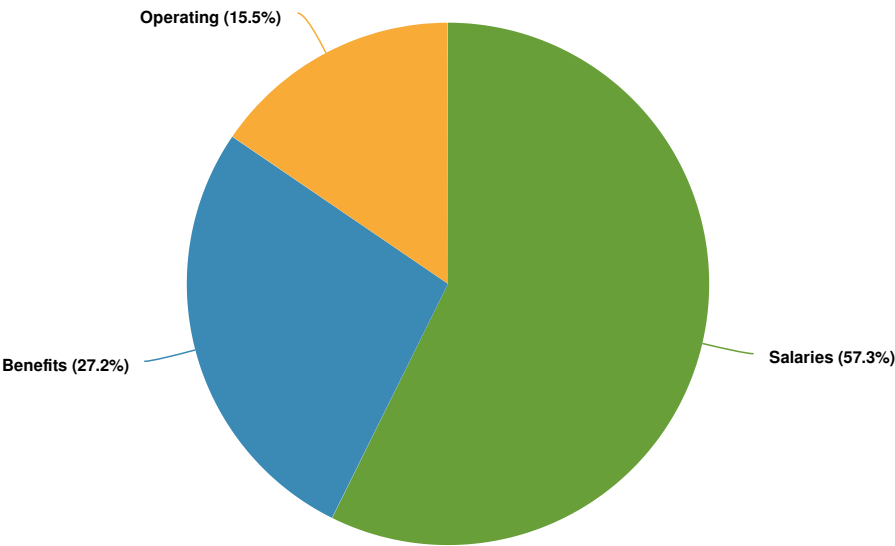
\$1,109,133 **\$53,145**
(5.03% vs. prior year)

Admin/Finance/Legal Proposed and Historical Budget vs. Actual

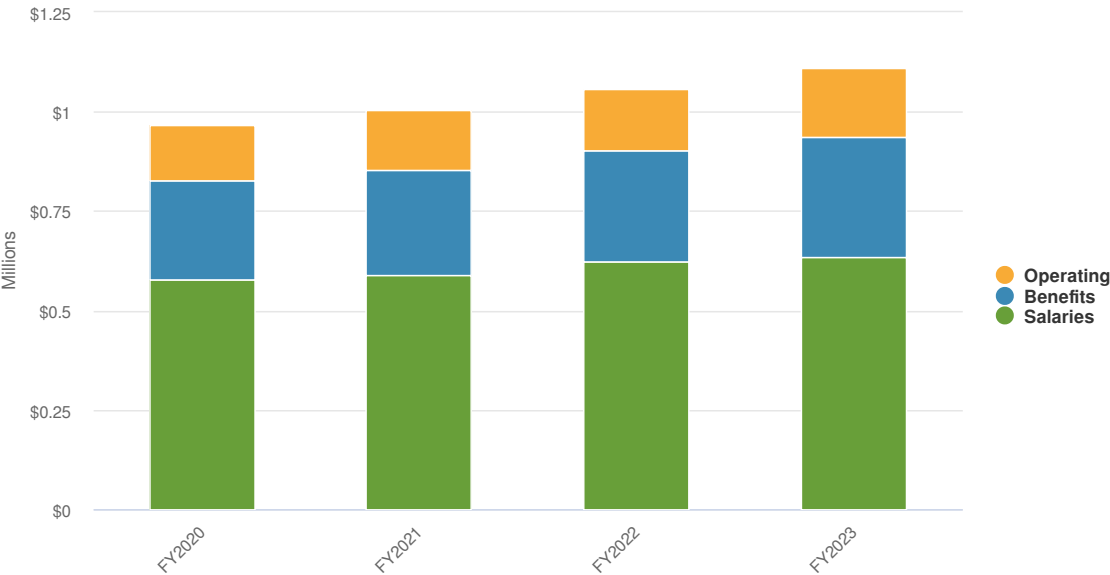


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries					
Regular Salaries	\$589,797	\$622,698	\$621,784	\$635,808	2.1%
Total Salaries:	\$589,797	\$622,698	\$621,784	\$635,808	2.1%
Benefits					
Long/Short Term Disability Insurance	\$5,376	\$5,191	\$4,674	\$6,255	20.5%
Deferred Compensation Retirement	\$2,585	\$4,800	\$6,462	\$9,600	100%
PERS Retirement-Normal Cost	\$60,762	\$60,278	\$54,763	\$62,775	4.1%
PERS Retirement - Unfunded Liability	\$58,664	\$77,368	\$74,794	\$78,415	1.4%
Workers' Compensation	\$23,205	\$21,107	\$19,103	\$27,354	29.6%
Unemployment Compensation	\$0	\$2,604	\$2,604	\$867	-66.7%
FICA Taxes	\$14,752	\$9,029	\$9,272	\$9,252	2.5%
Auto Allowance/Mileage	\$8,755	\$9,540	\$8,940	\$8,940	-6.3%
Benefit Insurance	\$90,336	\$88,388	\$88,388	\$98,327	11.2%
Total Benefits:	\$264,437	\$278,305	\$269,000	\$301,785	8.4%
Operating					
Dues and Subscriptions	\$454	\$2,278	\$2,720	\$2,800	22.9%
Telecommunications	\$6,774	\$6,860	\$6,900	\$7,460	8.7%
Travel	\$0	\$100	\$0	\$100	0%
Conferences/Meetings	\$654	\$1,225	\$2,680	\$1,250	2%
Education & Training	\$387	\$6,500	\$0	\$5,000	-23.1%
Misc. Expense	\$0	\$0	\$300	\$500	N/A
Legal Services Retainer	\$81,197	\$73,332	\$85,557	\$76,999	5%
Legal Services	\$14,352	\$6,000	\$6,000	\$6,000	0%
Audit & Financial Reporting Services	\$29,262	\$39,350	\$36,772	\$40,531	3%
Computer/IT Services	\$0	\$0	\$7,649	\$7,600	N/A
Other Professional Services	\$17,651	\$19,340	\$52,900	\$23,300	20.5%
Bank Service Charge	\$30	\$0	\$0	\$0	N/A
Total Operating:	\$150,762	\$154,985	\$201,478	\$171,539	10.7%
Total Expense Objects:	\$1,004,996	\$1,055,988	\$1,092,262	\$1,109,133	5%



Public Works - Department 03



This department maintains city-owned buildings and grounds, and provides maintenance for all non-special district facilities and land. The core employee unit of six (6) permanent employees consists of one Maintenance Supervisor, one Senior Maintenance Worker and four Maintenance Workers. Labor is augmented by temporary seasonal workers. Although the General Fund's Public Works department serves as the "base" department for these maintenance employees, their direct labor costs are shared with two other departments of the General Fund as well as five other restricted-use special purposes funds based on actual hours worked.

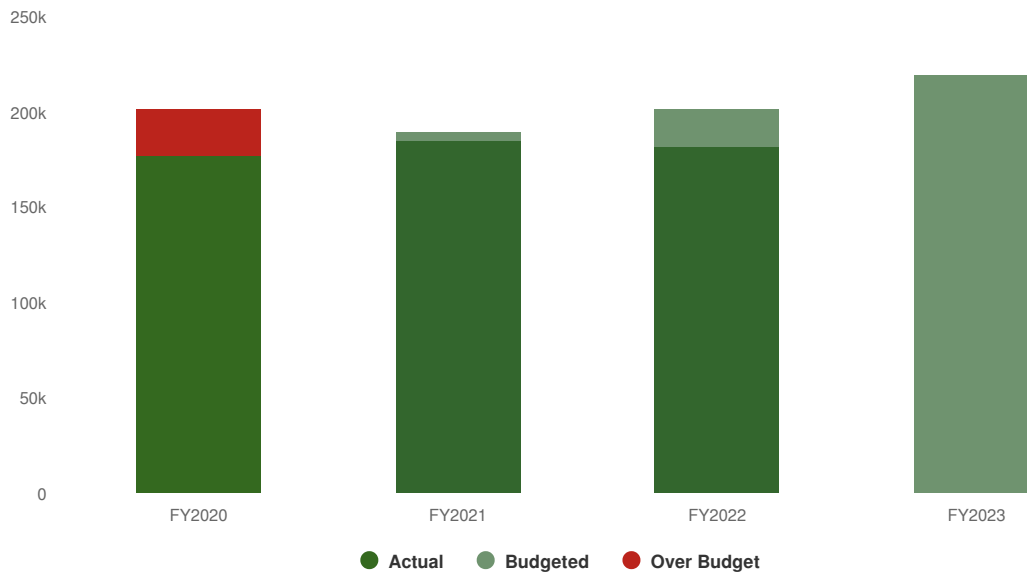
Services funded:

- Provide routine building and grounds maintenance.
- Provide landscaping maintenance for all neighborhood parks in the City including:
 - Lydia Lane
 - The Grove Park
 - North Valley Park
 - Westwood
 - Stranahan
 - El Molino
 - Dog Park
- Tree trimming services (contract supervision).
- Ensure fire inspection compliance.
- HVAC system repairs (contract supervision).
- Ensure compliance with elevator safety and inspection services.
- Pest extermination services (contract supervision).
- Janitorial services (contract supervision).

Expenditures Summary

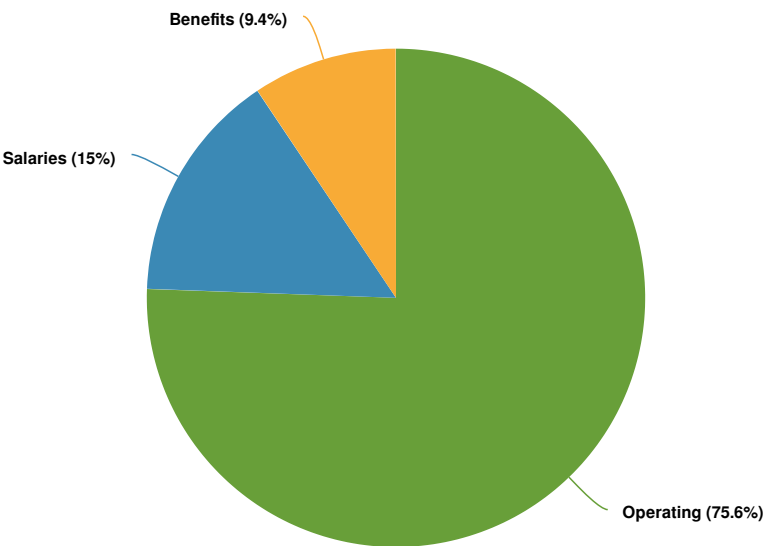
\$219,718 **\$18,256**
(9.06% vs. prior year)

Public Works Proposed and Historical Budget vs. Actual

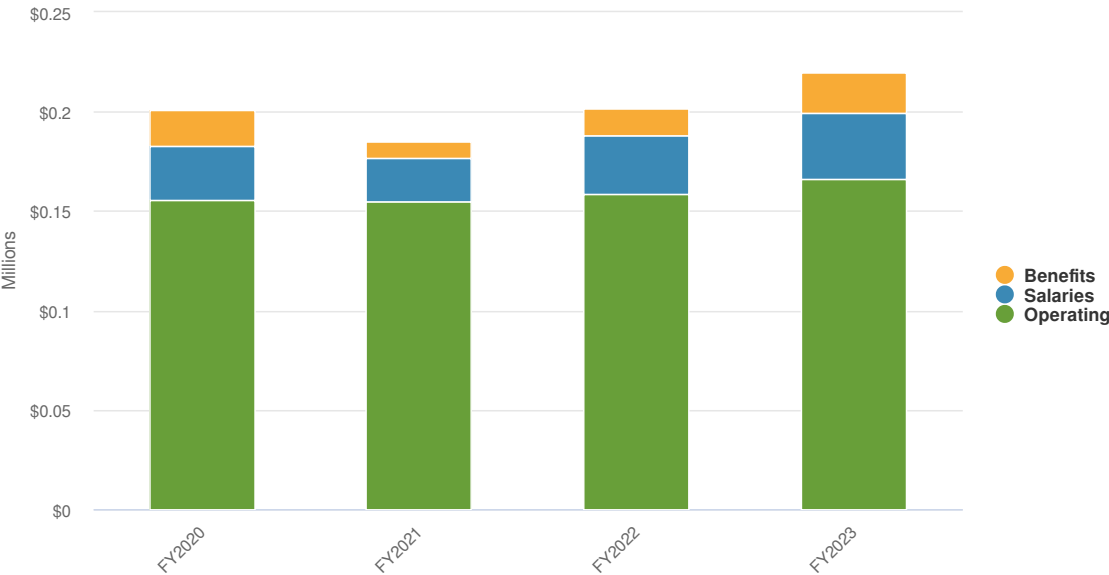


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects				
Salaries				
Regular Salaries	\$20,253	\$27,738	\$32,026	15.5%
Temporary Salaries	\$663	\$1,122	\$0	-100%
Overtime	\$830	\$1,000	\$1,030	3%
Total Salaries:	\$21,747	\$29,860	\$33,056	10.7%
Benefits				
Long/Short Term Disability Insurance	\$197	\$240	\$1,126	369.2%
PERS Retirement-Normal Cost	\$1,799	\$2,563	\$2,745	7.1%
PERS Retirement - Unfunded Liability	\$926	\$3,446	\$2,914	-15.4%
Workers' Compensation	\$1,312	\$1,053	\$1,370	30.1%
Unemployment Compensation	\$0	\$340	\$71	-79.2%
FICA Taxes	\$106	\$503	\$1,957	289.1%
Benefit Insurance	\$3,792	\$5,018	\$10,425	107.7%
Total Benefits:	\$8,132	\$13,163	\$20,607	56.6%
Operating				
Recruitment/Pre-employment	\$190	\$500	\$500	0%
General Supplies	\$6,635	\$10,000	\$7,500	-25%
Dues and Subscriptions	\$0	\$0	\$139	N/A
Telecommunications	\$5,107	\$4,915	\$4,010	-18.4%
Gas & Electricity	\$47,346	\$47,000	\$51,700	10%
Water Services	\$15,711	\$20,000	\$21,000	5%
Buildings/Grounds Maintenance	\$7,736	\$15,250	\$19,433	27.4%
Machinery/Equipment Maintenance	\$7,011	\$1,750	\$1,750	0%
Vehicle Maintenance	\$785	\$1,500	\$1,500	0%
Vehicles: Gas, Oil & Supplies	\$973	\$1,100	\$1,100	0%
HVAC Mtn & Repairs	\$31,874	\$12,000	\$12,360	3%
Education & Training	\$675	\$2,000	\$2,000	0%
Legal Services Retainer	\$88	\$1,164	\$1,222	5%
Janitorial Service	\$13,331	\$12,500	\$13,900	11.2%
Animal/Pest Control Services	\$1,956	\$2,760	\$1,700	-38.4%
Contract Seasonal Labor	\$488	\$3,000	\$3,090	3%
Tree Trimming Services	\$4,995	\$5,000	\$5,150	3%
Dog Park Operating Costs	\$0	\$8,000	\$8,000	0%
CERF Charges	\$10,000	\$10,000	\$10,000	0%
Total Operating:	\$154,902	\$158,439	\$166,054	4.8%
Total Expense Objects:	\$184,780	\$201,462	\$219,718	9.1%



Community Development - Department 04



The Community Development Department is responsible for the general administration, development processing, zoning administration, architectural review, subdivision processing, Municipal Code and Zoning enforcement, General Plan administration, environmental review, housing, and special planning studies for the City, including associated staff support for the City Council and the Planning Commission. The Department provides guidance on the physical development of the City while protecting and maintaining the quality of its physical environment. The Department facilitates public participation and community involvement in planning issues. The Department consistently seeks to enhance the community's safety, welfare, economic opportunities and quality of life through land use controls. It consists of a Community Development Director, a part-time Assistant Planner and a part-time Code Enforcement Officer (this position is split with the Finance Department).

Services funded:

- Long Range Planning and Special Studies Program including:
 - Prepare and update Town Center Specific Plan.
 - Prepare and update the Marsh Creek Road Specific Plan.
 - Prepare the state-mandated General Plan which includes the Housing Element.
- Prepare studies to update the Cities policies in response to changes in California state law, resource availability, and community goals.
- Facilitate public participation and community involvement in planning issues.
- Participate in development and review of regional studies prepared by ABAG, Contra Costa Transportation Authority, and TRANSPAC.
- Support the City Council and City Manager in addressing regional governance and planning issues.

Development and Design Review Program

- Review, analyze, and provide recommendations on land development and design proposals by private property owners and governmental agencies.
- Provide support to City Council, Planning Commission, and City Manager.
- Reviews land development plans for compliance with City zoning requirements.
- Coordinate and oversee contract with Contra Costa County Building Inspection Department.
- Department on building permits for construction projects.
- Administer environmental review process in compliance with the California Environmental Quality Act (CEQA).

Ordinance Information and Code Enforcement Program

- Provide zoning information and permit services at the City Hall public counter.
- Investigate and enforce zoning and land use complaints.
- Prepare amendments of zoning ordinance and zoning map.

Housing Program

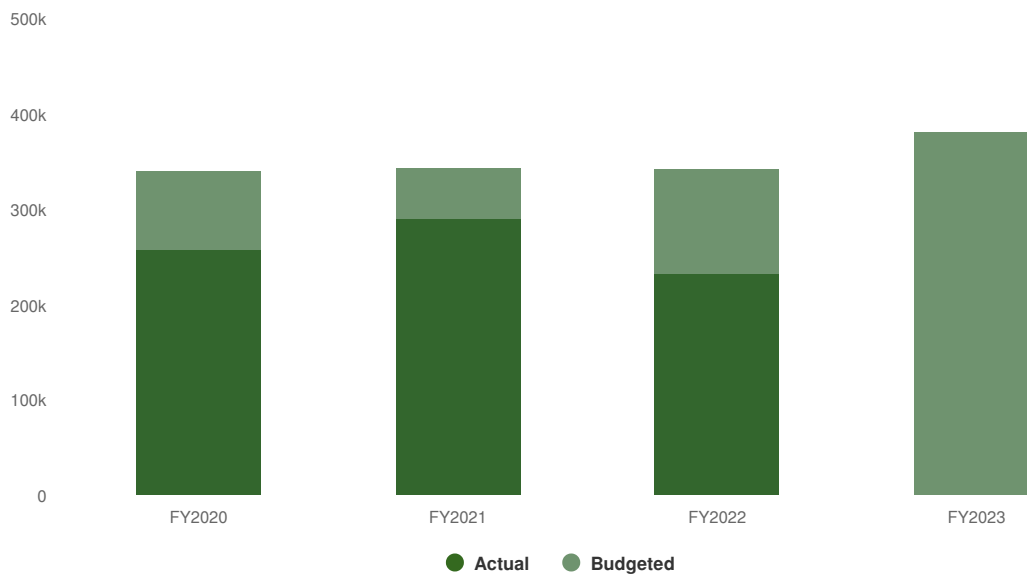
- Administer the low-and moderate-income housing programs of the City.
- Ensure low-and moderate-income units remain available to qualified applicants upon sale of units.
- Lead update to the City's Housing Element.

Expenditures Summary

The primary changes in cost for the Community Development Department reflect updated labor costs as well as the increase from 60% to 80% funding for the Assistant Planner position.

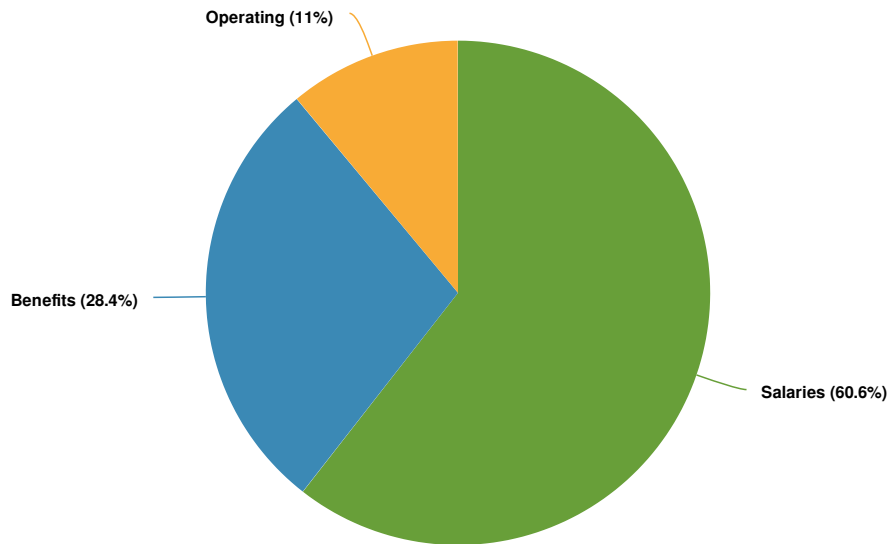
\$381,717 **\$38,301**
(11.15% vs. prior year)

Community Development Proposed and Historical Budget vs. Actual

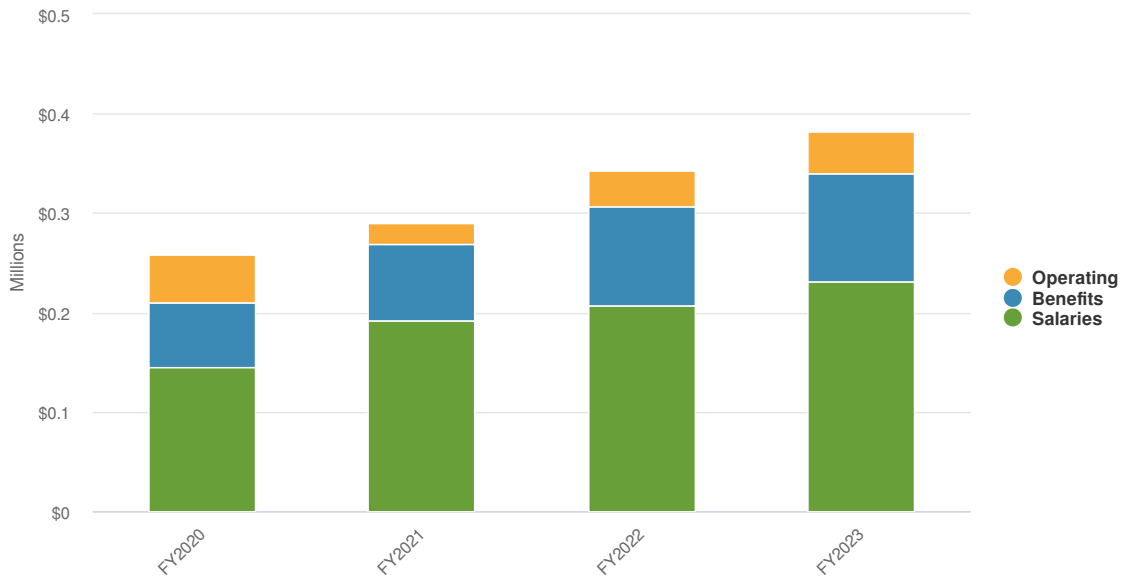


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries					
Regular Salaries	\$184,689	\$199,274	\$185,587	\$223,947	12.4%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Council/Commission Compensatio	\$6,960	\$7,200	\$4,440	\$7,200	0%
Total Salaries:	\$191,649	\$206,474	\$190,027	\$231,147	11.9%
Benefits					
Long/Short Term Disability Insurance	\$1,258	\$1,728	\$1,245	\$2,074	20%
PERS Retirement-Normal Cost	\$16,760	\$21,554	\$17,817	\$21,210	-1.6%
PERS Retirement - Unfunded Liability	\$19,568	\$24,759	\$23,935	\$26,406	6.7%
Workers' Compensation	\$7,800	\$6,755	\$6,114	\$8,914	32%
Unemployment Compensation	\$0	\$868	\$868	\$353	-59.4%
FICA Taxes	\$2,008	\$2,889	\$2,411	\$3,015	4.4%
Auto Allowance/Mileage	\$3,185	\$4,140	\$3,397	\$4,140	0%
Benefit Insurance	\$26,819	\$37,619	\$26,691	\$42,314	12.5%
Total Benefits:	\$77,397	\$100,312	\$82,478	\$108,426	8.1%
Operating					
Books/Periodicals	\$0	\$200	\$200	\$200	0%
Dues and Subscriptions	\$0	\$950	\$1,800	\$1,800	89.5%
Telecommunications	\$705	\$700	\$674	\$700	0%
Travel	\$3,000	\$500	\$0	\$500	0%
Conferences/Meetings	\$0	\$1,500	\$652	\$1,500	0%
Education & Training	\$1,099	\$2,000	\$0	\$2,000	0%
Recording Fees	\$0	\$500	\$0	\$4,000	700%
Legal Notices	\$841	\$2,000	\$1,200	\$2,000	0%
Legal Services Retainer	\$9,179	\$23,280	\$14,000	\$24,444	5%
Legal Services	\$333	\$5,000	\$14,000	\$5,000	0%
Other Professional Services	\$6,019	\$0	\$0	\$0	N/A
Total Operating:	\$21,175	\$36,630	\$32,526	\$42,144	15.1%
Total Expense Objects:	\$290,222	\$343,416	\$305,031	\$381,717	11.2%



General Services - Department 05



This department functions as the internal support service fund for expenses which aid the efficient and effective operation of the City organization. It has no assigned employees or revenue-generating capabilities.

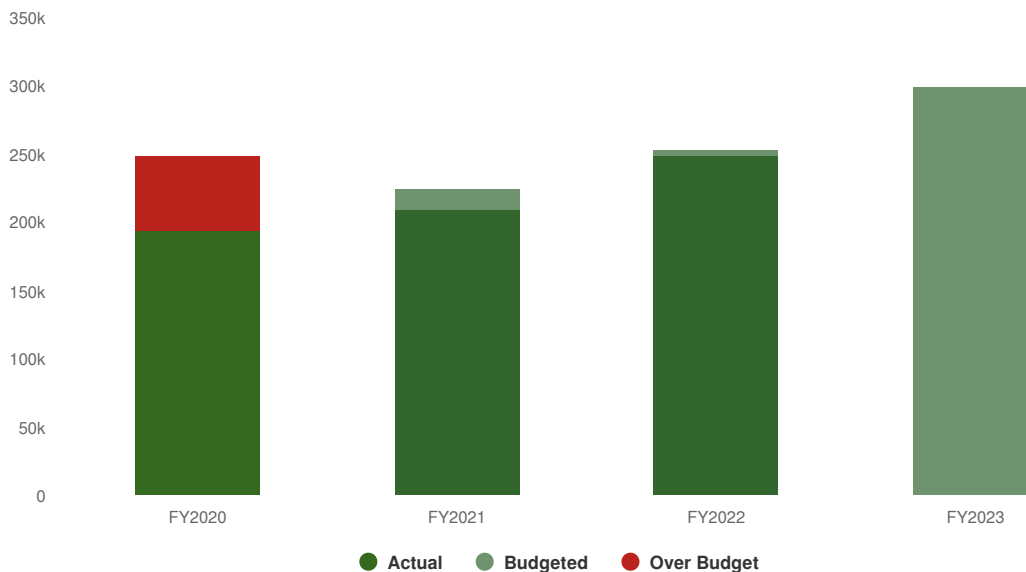
Services funded:

- City-wide risk management (Clayton is one of the original members of the Municipal Pooling Authority of Northern California [MPA] Joint Powers Authority [JPA] for self-insured and risk pooled programs of general liability, workers' compensation, and employee wellness).
- Copier and postage machine services.
- Office supplies for administration and general City functions.
- Information technology support for all departments as needed.
- Property tax administration fees (levied by Contra Costa County).
- Payroll and benefits administration software functions.
- Internet services for all departments.
- Provides funding for Other Post-Employment Benefits (OPEB) required of the City through contract with CalPERS medical insurance coverage.

Expenditures Summary

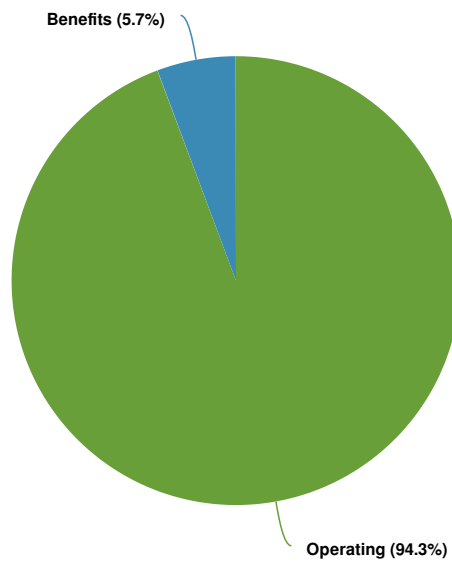
\$298,885 **\$46,288**
(18.32% vs. prior year)

General Services Proposed and Historical Budget vs. Actual

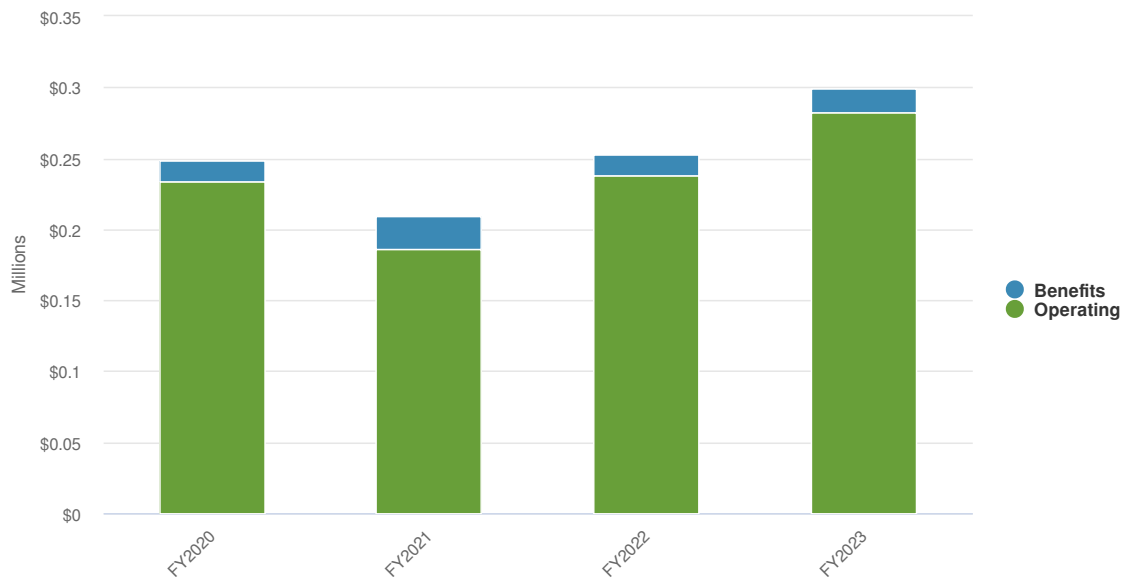


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Benefits					
Unemployment Compensation	\$7,856	\$0	\$0	\$0	0%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
OPEB Contributions (Health Plan)	\$15,228	\$15,100	\$15,768	\$17,000	12.6%
Total Benefits:	\$23,084	\$15,100	\$15,768	\$17,000	12.6%
Operating					
Recruitment/Pre-employment	\$460	\$30,000	\$21,183	\$5,000	-83.3%
Office Supplies/Expense	\$3,373	\$8,000	\$9,473	\$8,000	0%
Postage	\$2,392	\$4,500	\$3,500	\$4,500	0%
Printing and Binding	\$1,002	\$1,500	\$1,000	\$1,500	0%
Rentals/Leases	\$17,780	\$16,438	\$19,700	\$17,591	7%
Telecommunications	\$4,633	\$5,000	\$5,000	\$4,700	-6%
Insurance Premiums	\$127,359	\$145,349	\$150,946	\$199,172	37%
Employee Recognition	\$578	\$1,500	\$1,415	\$1,500	0%
Property Tax Admin. Costs	\$9,023	\$9,300	\$8,735	\$9,319	0.2%
Janitorial Service	-\$2,500	\$0	\$0	\$0	N/A
Other Professional Services	\$15,355	\$10,800	\$22,869	\$13,954	29.2%
Merchant Fees	\$6,353	\$5,110	\$13,710	\$16,649	225.8%
Total Operating:	\$185,808	\$237,497	\$257,531	\$281,885	18.7%
Total Expense Objects:	\$208,891	\$252,597	\$273,299	\$298,885	18.3%



Police Department - 06



The Clayton Police Department has a present authorized strength of 11 full-time sworn members (including the Chief), two civilians as well as volunteers in police services ("VIPS"), community emergency response team ("CERT"), and cadet programs. The Department is a generalist law enforcement agency with duties that include all aspects of local law enforcement. Sworn positions currently work on a 4-10/3-12 plan and may be assigned to specialized assignments such as field training officer, traffic accident investigator, bicycle patrol, and motorcycle patrol. The Department's employees take pride in their jobs and the community they serve and strive to perform their duties in a professional but sensitive, friendly, and positive manner. It subscribes to a community- oriented policing philosophy.

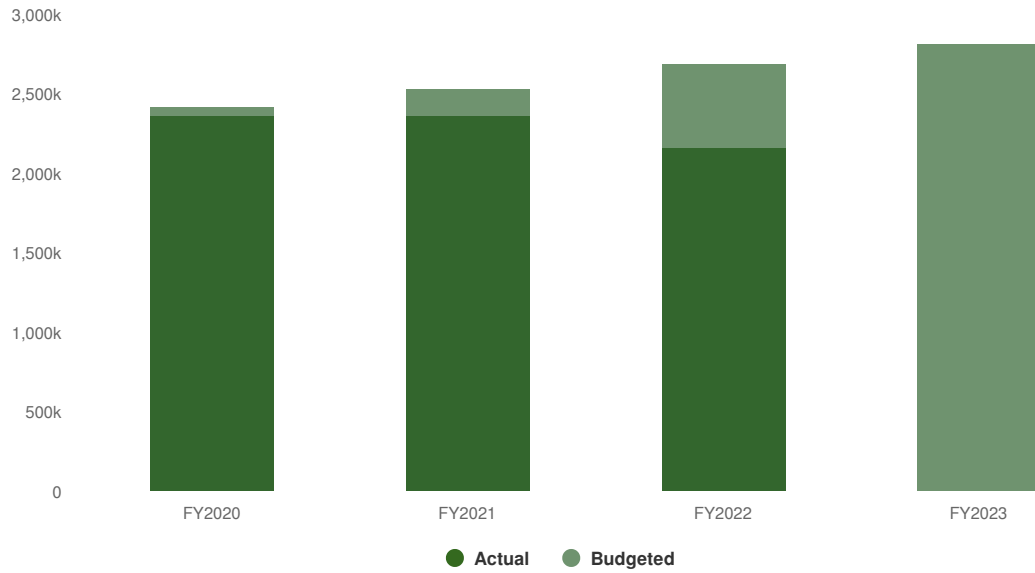
Services funded:

- Provide traffic enforcement and collision investigation throughout the City and the trail system.
- Investigate crimes and submit to the District Attorney for prosecution.
- Represent the City in meetings with community groups, civic organizations, and inter-agencies concerned with law enforcement problems and policies.
- Event services for various City-sponsored events, such as the 4th of July Parade, Concerts in The Grove, and many community-sponsored events such as the Clayton Art and Wine and Oktoberfest.
- Facilitate the VIPS and CERT programs to serve the community.
- Participation in the East Bay Regional Interoperability Communications system.
- Oversee contracted animal control services through Contra Costa County.
- Oversee contracted police dispatch services and police records management through the City of Concord.

Expenditures Summary

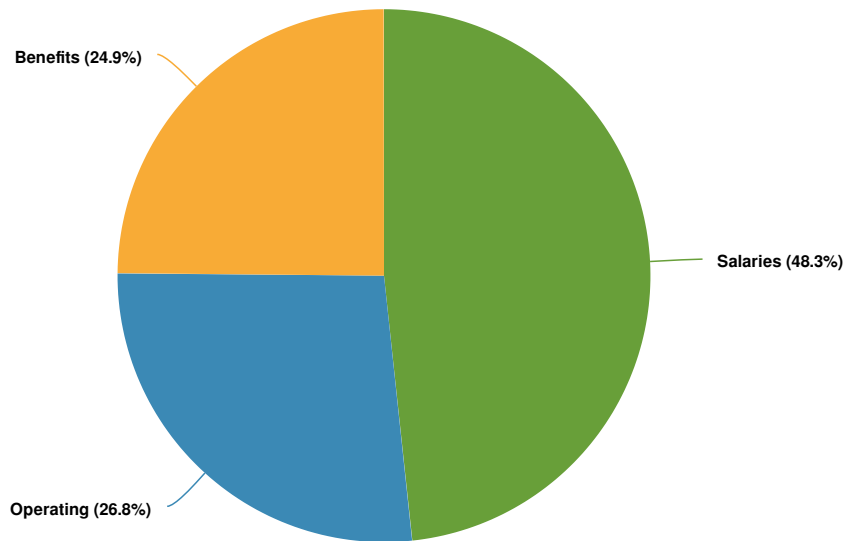
\$2,808,617 **\$119,582**
(4.45% vs. prior year)

Police Proposed and Historical Budget vs. Actual

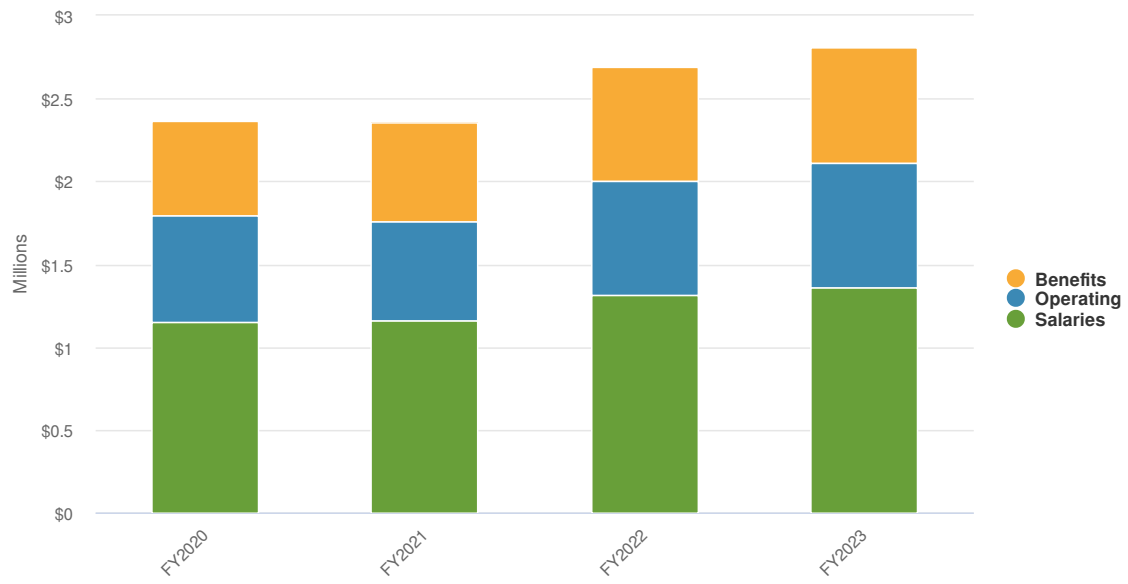


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries					
Regular Salaries	\$1,026,721	\$1,205,892	\$1,161,000	\$1,250,688	3.7%
Overtime	\$131,663	\$100,000	\$194,662	\$100,000	0%
Part-time Salaries	\$0	\$6,125	\$2,526	\$6,125	0%
Total Salaries:	\$1,158,385	\$1,312,017	\$1,358,188	\$1,356,813	3.4%
Benefits					
Long/Short Term Disability Insurance	\$7,538	\$10,455	\$9,171	\$11,381	8.9%
Deferred Compensation Retirement	\$2,700	\$2,700	\$2,326	\$2,700	0%
PERS Retirement-Normal Cost	\$152,410	\$176,439	\$155,348	\$158,116	-10.4%
PERS Retirement - Unfunded Liability	\$199,180	\$243,966	\$235,850	\$289,629	18.7%
Workers' Compensation	\$44,163	\$41,082	\$37,224	\$48,948	19.1%
Unemployment Compensation	\$0	\$5,588	\$5,588	\$1,808	-67.6%
FICA Taxes	\$17,296	\$19,404	\$19,404	\$16,555	-14.7%
Auto Allowance/Mileage	\$4,800	\$4,800	\$4,135	\$4,800	0%
Uniform Allowance	\$9,000	\$9,000	\$11,400	\$12,000	33.3%
Benefit Insurance	\$162,120	\$168,962	\$152,043	\$152,054	-10%
Total Benefits:	\$599,208	\$682,396	\$632,489	\$697,990	2.3%
Operating					
Recruitment/Pre-employment	\$4,436	\$5,000	\$14,000	\$5,150	3%
General Supplies	\$8,558	\$17,000	\$29,885	\$17,000	0%
Office Supplies/Expense	\$3,873	\$5,000	\$5,000	\$5,000	0%
Postage	\$274	\$100	\$500	\$500	400%
Printing and Binding	\$0	\$0	\$253	\$100	N/A
Books/Periodicals	\$384	\$400	\$400	\$250	-37.5%
Dues and Subscriptions	\$11,242	\$10,200	\$11,500	\$10,506	3%
EBRCSA System Subscription	\$10,077	\$10,800	\$10,620	\$11,000	1.9%
Radio Lease (Trfr from Rainy Day)	\$0	\$0	\$0	\$33,525	N/A
Telecommunications	\$15,220	\$20,000	\$15,000	\$15,000	-25%
Machinery/Equipment Maintenanc	\$605	\$2,000	\$2,000	\$500	-75%
Vehicle Maintenance	\$22,046	\$30,000	\$16,500	\$30,000	0%
Vehicles: Gas, Oil & Supplies	\$30,071	\$40,000	\$40,000	\$41,200	3%
Office Equip-Maint/Repairs	\$2,018	\$3,200	\$3,200	\$3,200	0%
Business Meeting Expense	\$0	\$200	\$1,000	\$206	3%
Employee Recognition	\$0	\$200	\$200	\$206	3%
Education & Training	\$10,381	\$15,000	\$10,000	\$10,000	-33.3%
Crossing guard services	-\$1,813	\$28,000	\$28,457	\$29,400	5%
Legal Services Retainer	\$8,723	\$11,640	\$9,920	\$12,222	5%
Legal Services	\$15,957	\$5,000	\$10,235	\$5,000	0%
Janitorial Service	\$4,082	\$3,000	\$3,000	\$3,090	3%
Other Professional Services	\$7,482	\$4,000	\$2,570	\$1,600	-60%
Dispatch Services	\$293,027	\$307,755	\$307,755	\$323,143	5%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Crime Lab	\$5,658	\$10,000	\$15,256	\$14,000	40%
Jail Booking Fee	\$0	\$5,500	\$5,500	\$0	-100%
CAL ID	\$13,290	\$13,000	\$13,000	\$13,000	0%
Animal/Pest Control Services	\$76,264	\$75,627	\$76,978	\$89,807	18.7%
Integrated Justice System	\$11,173	\$12,000	\$8,770	\$9,209	-23.3%
CERF Charges	\$43,694	\$60,000	\$60,000	\$70,000	16.7%
Total Operating:	\$596,720	\$694,622	\$701,499	\$753,814	8.5%
Total Expense Objects:	\$2,354,313	\$2,689,035	\$2,692,176	\$2,808,617	4.4%



Library - Department 07



The operation of the Clayton Community Library was the original model for other cities and is looked to as the example of County-City partnerships. While staffing of the Library is run by the Contra Costa County Library System, the City owns and maintains the building and grounds surrounding the Library at City expense. Beginning in FY 2021/22, the County will be providing 40 base hours of library service. This is an increase from their prior 35 hours of base library service.

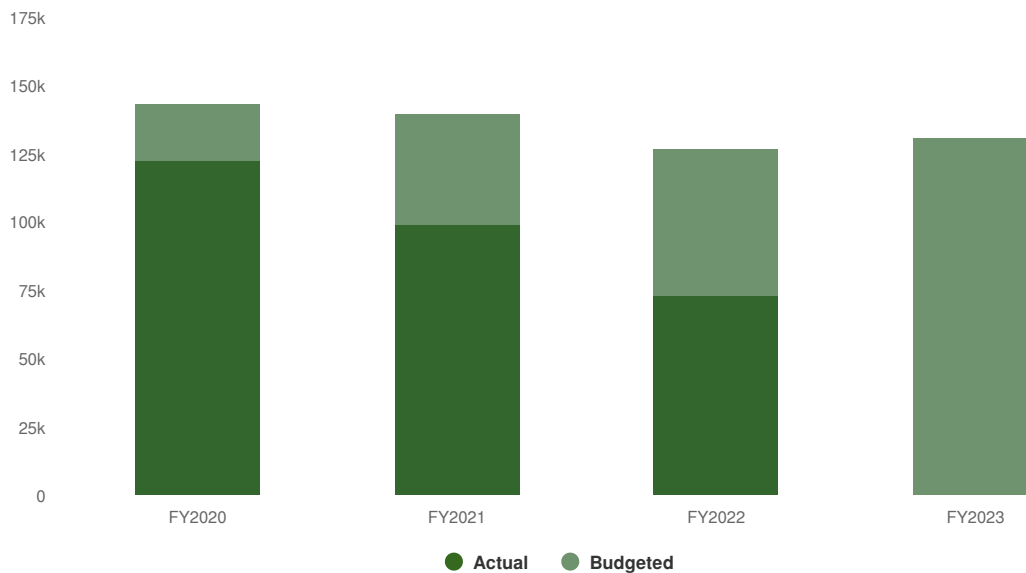
Services funded:

- General maintenance of library facilities and parking lot.
- Ensure fire inspection compliance of library facility.
- HVAC system repairs (contract supervision).
- Pest extermination services (contract supervision).
- Tree trimming services (contract supervision).
- Janitorial services (contract supervision).

Expenditures Summary

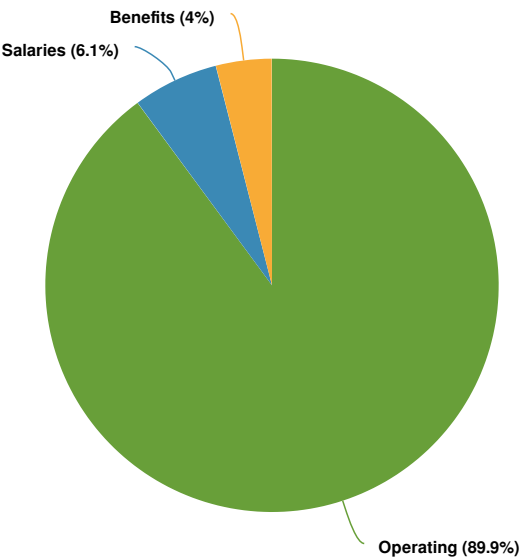
\$131,104 **\$3,923**
(3.08% vs. prior year)

Library Proposed and Historical Budget vs. Actual

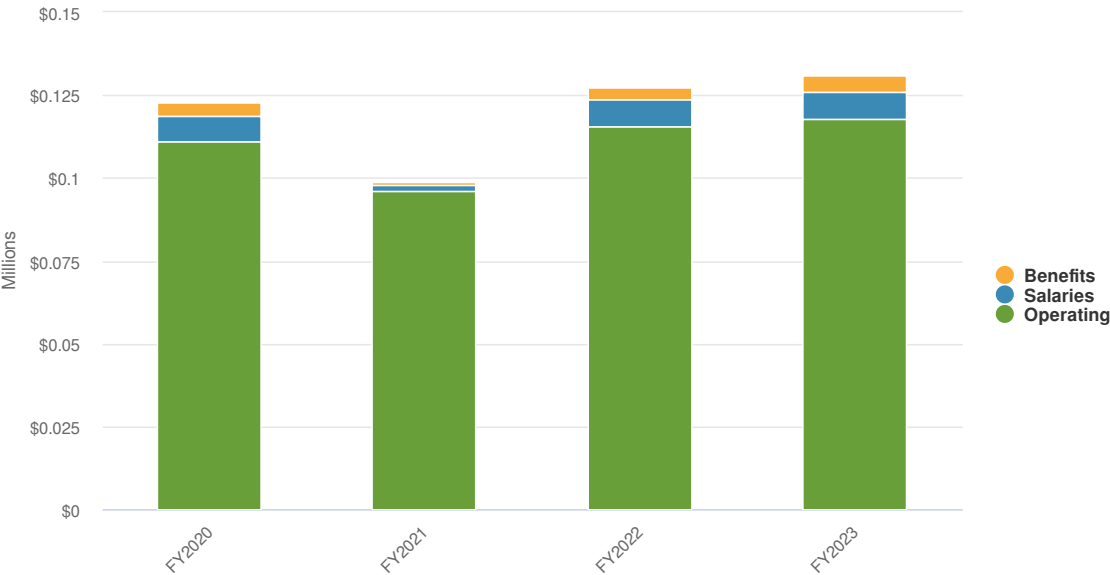


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries					
Regular Salaries	\$1,698	\$7,925	\$4,500	\$8,007	1%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Total Salaries:	\$1,698	\$7,925	\$4,500	\$8,007	1%
Benefits					
Long/Short Term Disability Insurance	\$22	\$69	\$50	\$80	16.1%
PERS Retirement-Normal Cost	\$160	\$732	\$250	\$750	2.5%
PERS Retirement - Unfunded Liability	\$182	\$985	\$373	\$975	-1%
Workers' Compensation	\$296	\$269	\$243	\$342	27.3%
Unemployment Compensation	\$0	\$52	\$52	\$18	-66.1%
FICA Taxes	\$29	\$115	\$55	\$118	3%
Benefit Insurance	\$252	\$1,434	\$548	\$2,943	105.3%
Total Benefits:	\$941	\$3,656	\$1,571	\$5,227	43%
Operating					
Telecommunications	\$2,398	\$2,500	\$3,600	\$2,700	8%
Gas & Electricity	\$56,434	\$58,000	\$58,000	\$63,800	10%
Water Services	\$2,339	\$2,300	\$2,600	\$2,415	5%
Buildings/Grounds Maintenance	\$9,196	\$14,300	\$14,160	\$10,150	-29%
Vehicle Maintenance	\$58	\$500	\$310	\$450	-10%
Vehicles: Gas, Oil & Supplies	\$84	\$500	\$328	\$500	0%
HVAC Mtn & Repairs	\$3,537	\$8,500	\$8,500	\$8,755	3%
Janitorial Service	\$7,278	\$20,000	\$23,120	\$23,394	17%
Library Additional Hours	\$11,344	\$0	\$0	\$0	N/A
Animal/Pest Control Services	\$1,572	\$2,000	\$1,694	\$1,846	-7.7%
Contract Seasonal Labor	\$0	\$2,000	\$1,500	\$2,060	3%
Tree Trimming Services	\$1,995	\$5,000	\$5,000	\$1,800	-64%
Total Operating:	\$96,234	\$115,600	\$118,812	\$117,870	2%
Total Expense Objects:	\$98,873	\$127,181	\$124,883	\$131,104	3.1%

Engineering



The Department's duties can be divided into three basic categories: administrative, capital improvements, and land development. The City contracts with Anchor CM for the performance of these services as the City Engineer.

Services funded:

Administrative

- Administer the City's encroachment permit program as well as the Geological Hazard Abatement District and various special Assessment Districts.
- Coordinate with the Maintenance Department regarding maintenance, operations and the repair of public transportation facilities (e.g. streets & sidewalks).
- Enforcement and continuous update of the City's Standard Plans and Specifications for design and construction.
- Represent the City's interests in regional transportation and funding issues.
- Response to flood zone information requests.
- Serve as the City Engineer.

Capital Improvements

- Administer the City's Capital Improvements Program, including coordination with the City Manager; evaluation and prioritization of Capital Improvement Projects; procurement of funds; right-of-way and land acquisition; and administration of the public bidding process.
- Administer the City's Pavement Management System.
- Supervision of the design and construction of all street and infrastructure projects, including sanitary sewer and storm drainage systems, local roads and traffic lights.

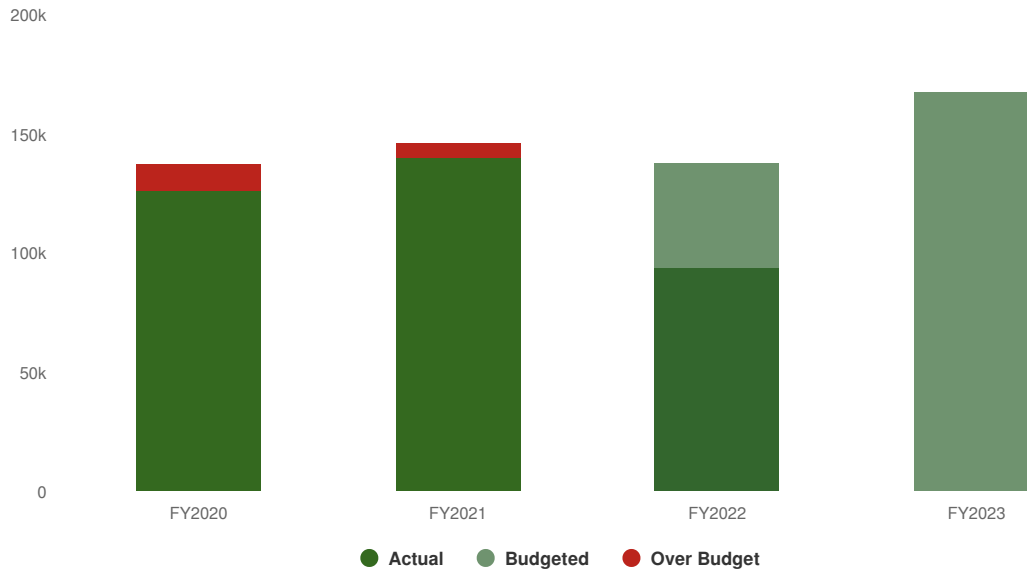
Land Development

- Coordinate with the Planning Department in the review and approval process for all land development projects.
- Plan check and review of construction plans, collection of fees, and construction inspection for all private development and improvements thereto.

Expenditures Summary

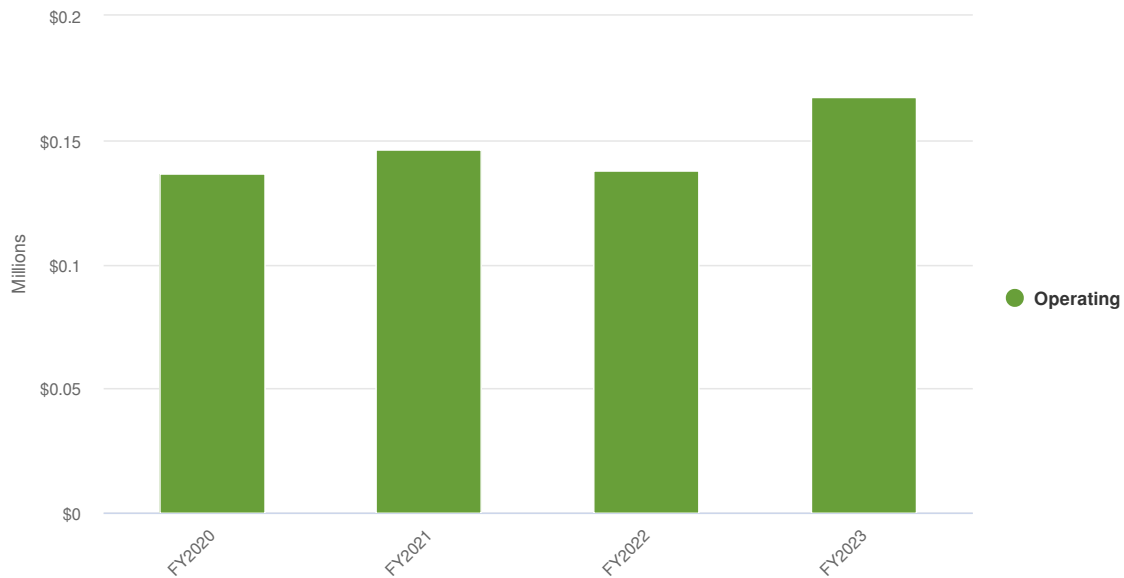
\$167,148 **\$29,313**
(21.27% vs. prior year)

Engineering Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Operating					
Dues and Subscriptions	\$3,319	\$3,300	\$3,300	\$3,300	0%
Professional Engineering Services	\$123,369	\$127,051	\$150,000	\$156,000	22.8%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Legal Services Retainer	\$13,822	\$6,984	\$13,000	\$7,333	5%
Engineering Inspection Service	\$0	\$500	\$500	\$515	3%
Legal Services	\$899	\$0	\$0	\$0	N/A
Other Professional Services	\$4,793	\$0	\$0	\$0	N/A
Total Operating:	\$146,203	\$137,835	\$166,800	\$167,148	21.3%
Total Expense Objects:	\$146,203	\$137,835	\$166,800	\$167,148	21.3%



Clayton Community Park



In 2009, the Clayton Community Park was separated into its own department in order to capture the actual costs of maintaining this well loved multi-sport and recreational public park.

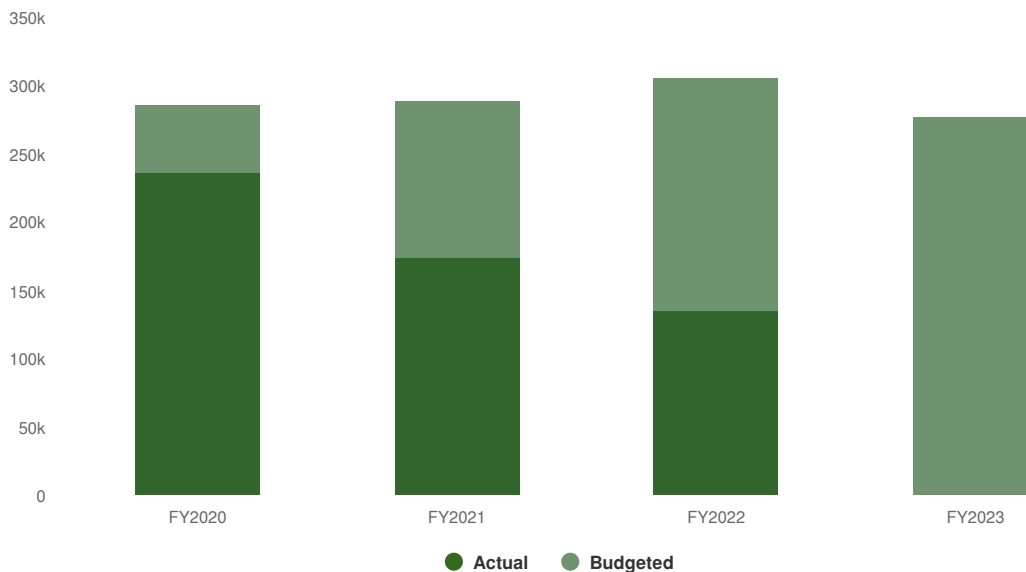
Services funded:

- Mowing of the turf.
- Ball field turf and sports field grooming.
- Water irrigation supply to ball fields and surrounding vegetation
- Safety inspections of play equipment and apparatus.
- Trash removal and general park clean-up.
- Landscape pruning.
- Janitorial services contract supervision.
- Repairs to and maintenance of the irrigation system.
- Pest extermination services contract supervision.
- Tree trimming services contract supervision.
- All other general maintenance of park fields and facilities.

Expenditures Summary

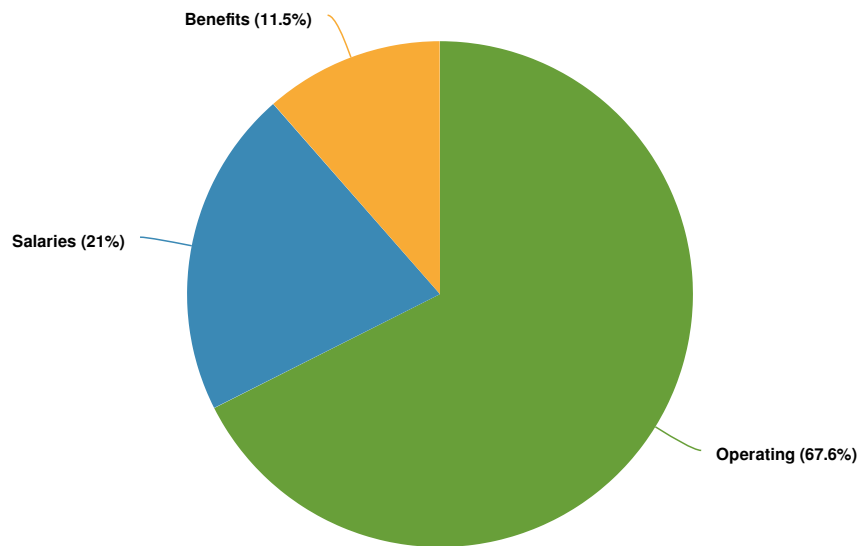
\$277,492 **-\$29,008**
(-9.46% vs. prior year)

Clayton Community Park Proposed and Historical Budget vs. Actual

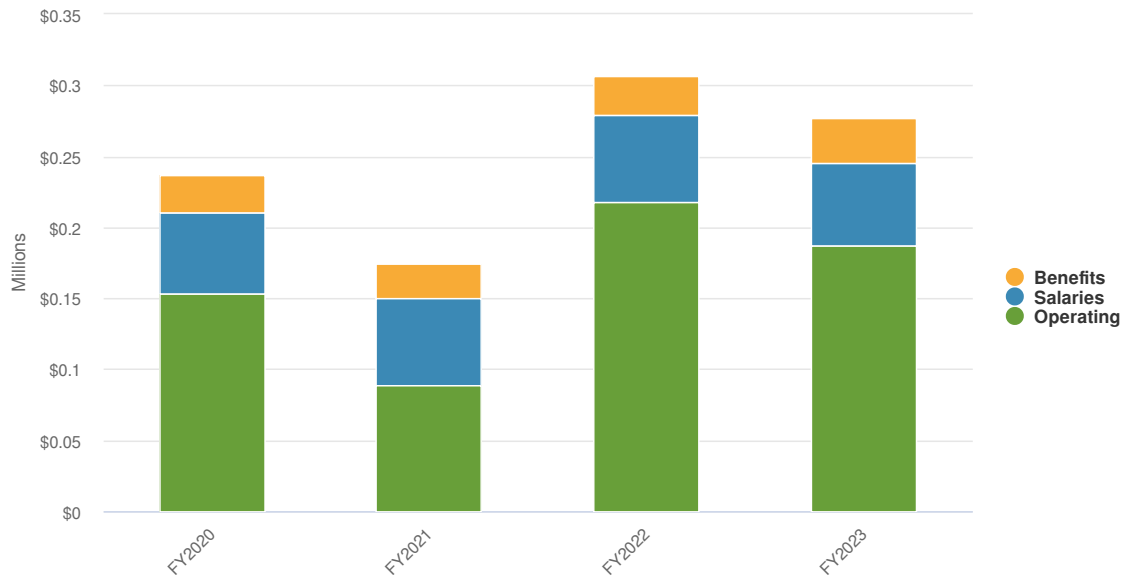


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Expense Objects					
Salaries					
Regular Salaries	\$56,804	\$55,477	\$40,000	\$52,042	-6.2%



Name	FY2021 Actuals	FY2022 Amended	FY2022 Projected	FY2023 Budgeted	FY2022 Amended vs. FY2023 Budgeted (% Change)
Temporary Salaries	\$3,137	\$3,978	\$1,500	\$4,097	3%
Overtime	\$882	\$2,000	\$1,600	\$2,060	3%
Total Salaries:	\$60,822	\$61,455	\$43,100	\$58,200	-5.3%
Benefits					
Long/Short Term Disability Insurance	\$552	\$481	\$481	\$519	7.9%
PERS Retirement-Normal Cost	\$5,096	\$5,125	\$3,464	\$4,620	-9.8%
PERS Retirement - Unfunded Liability	\$5,802	\$6,893	\$5,384	\$5,343	-22.5%
Workers' Compensation	\$2,521	\$2,229	\$2,017	\$2,226	-0.1%
Unemployment Compensation	\$0	\$923	\$982	\$115	-87.6%
FICA Taxes	\$1,249	\$1,138	\$582	\$1,172	3%
Benefit Insurance	\$9,299	\$10,036	\$9,515	\$17,783	77.2%
Total Benefits:	\$24,519	\$26,825	\$22,425	\$31,778	18.5%
Operating					
Irrigation Supplies and Materials	\$4,303	\$5,000	\$3,000	\$5,150	3%
General Supplies	\$3,814	\$9,300	\$3,000	\$9,579	3%
Gas & Electricity	\$2,241	\$2,100	\$2,800	\$3,080	46.7%
Water Services	\$32,177	\$134,700	\$100,000	\$110,000	-18.3%
Buildings/Grounds Maintenance	\$12,080	\$10,500	\$10,000	\$10,000	-4.8%
Machinery/Equipment Maintenance	\$0	\$5,000	\$1,500	\$5,000	0%
Vehicle Maintenance	\$1,978	\$2,500	\$4,500	\$3,800	52%
Vehicles: Gas, Oil & Supplies	\$2,718	\$3,500	\$3,000	\$3,605	3%
Janitorial Service	\$10,258	\$13,600	\$13,200	\$13,200	-2.9%
Animal/Pest Control Services	\$5,228	\$9,020	\$9,900	\$740	-91.8%
Contract Seasonal Labor	\$6,017	\$11,000	\$8,000	\$11,000	0%
Tree Trimming Services	\$7,995	\$12,000	\$12,000	\$12,360	3%
Total Operating:	\$88,808	\$218,220	\$170,900	\$187,514	-14.1%
Total Expense Objects:	\$174,148	\$306,500	\$236,425	\$277,492	-9.5%



CAPITAL IMPROVEMENTS



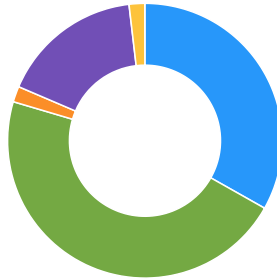
Capital Improvements: One-year Plan

Total Capital Requested

\$1,314,497

6 Capital Improvement Projects

Total Funding Requested by Source



RMRA Gas Taxes - Fund #202 (33%)	\$143,000.00
Restricted Grants - Fund #230 (46%)	\$200,000.00
HUTA Gas Taxes - Fund #201 (2%)	\$8,000.00
Measure J Grant (17%)	\$72,000.00
Unfunded (2%)	\$8,000.00
TOTAL	\$431,000.00

Engineering Requests

Itemized Requests for 2023

2023 Clayton Neighborhood Pavement Rehab Project	\$343,000
ADA Transition Compliance Program	\$6,000
Downtown Pedestrian Improvement	\$72,000
Local Roadway Safety Plan	\$10,000
2022 Neighborhood Street Repave Project	\$833,497
School Intersection Safety	\$50,000
Total: \$1,314,497	

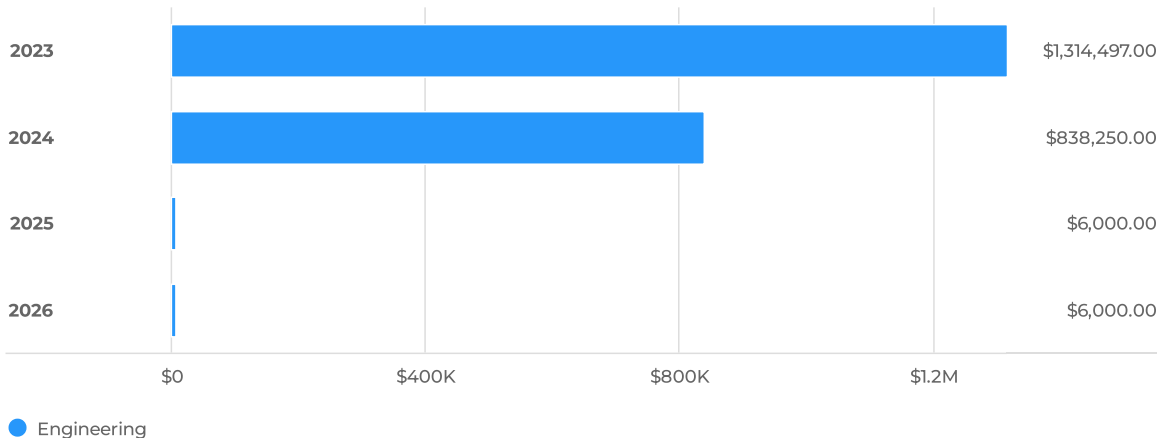


Capital Improvements: Multi-year Plan

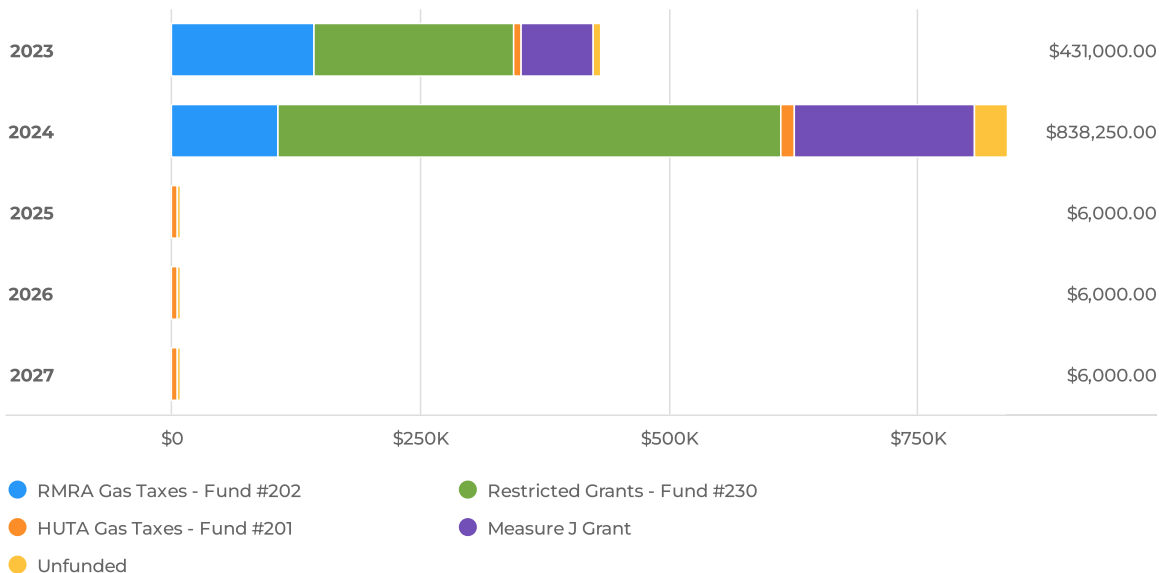
Total Capital Requested
\$2,164,747

8 Capital Improvement Projects

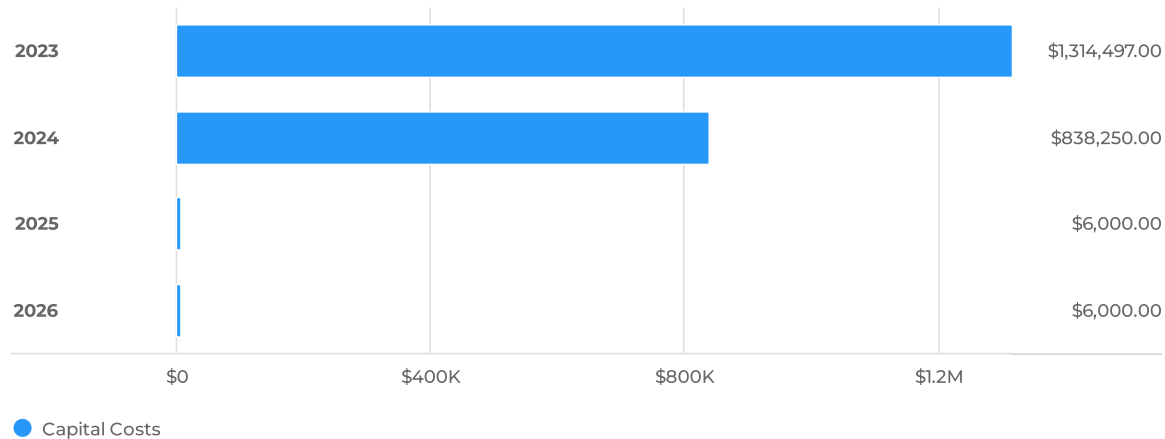
Total Funding Requested by Department



Total Funding Requested by Source



Capital Costs Breakdown



Engineering Requests

Itemized Requests for 2023-2028

2023 Clayton Neighborhood Pavement Rehab Project	\$955,250
ADA Transition Compliance Program	\$24,000
Downtown Pedestrian Improvement	\$252,000
Local Roadway Safety Plan	\$50,000
2022 Neighborhood Street Repave Project	\$833,497
School Intersection Safety	\$50,000
Total: \$2,164,747	

APPENDIX



ENGINEERING REQUESTS



This requests information is generated from , Proposed Version.

2023 Clayton Neighborhood Pavement Rehab Project

Overview

Submitted By	Jason Chen, Deputy City Engineer
Request Owner	Jason Chen, Deputy City Engineer
Est. Start Date	07/01/2021
Est. Completion Date	12/31/2023
Department	Engineering
Type	Capital Improvement

Description

On Mountaire Parkway from Marsh Creek Rd to Mountaire Circle; On Mitchell Canyon Rd from Clayton Rd to Herriman Ct; On Regency Dr from El Molino Dr to Weatherly Dr; On Capistrano Ct; On Caulfield Ct; On Mt. Dell Dr. from Mt. Washington Way to End; On Mount Vernon Drive from Mt. Edna Dr to End; On Fleming Drive; On Pinot Ct; on Bigelow St: Pavement Maintenance and restoration including replacing pavement markings. Maintenance or rehabilitation may include seal coat(s), AC overlay with ancillary work including pavement grinding, full depth asphalt repairs, adjusting utility frames and grates and replacing pavement markings as needed.

Images

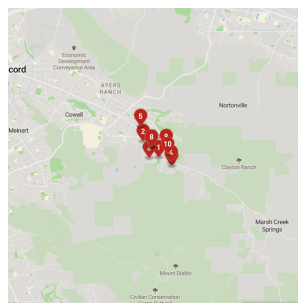


Paving Operation

Details

Type of Project	Transportation/Drainage
-----------------	-------------------------

Location



Benefit to Community

Road way pavement rehabilitation work is necessary to prevent the pavement condition to fall into the "Poor" condition rating. Research has shown it would cost more to repair a roadway that deteriorated to the point where major rehabilitation or reconstruction is necessary.

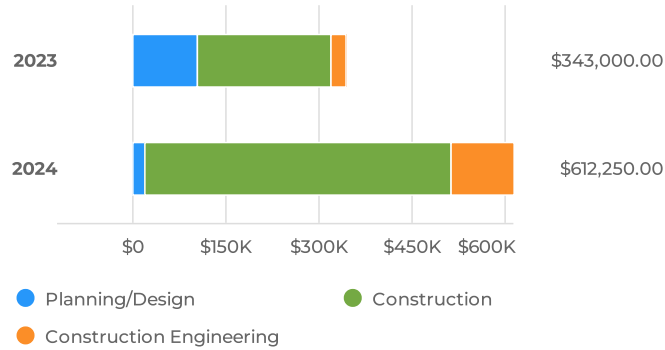


Capital Cost

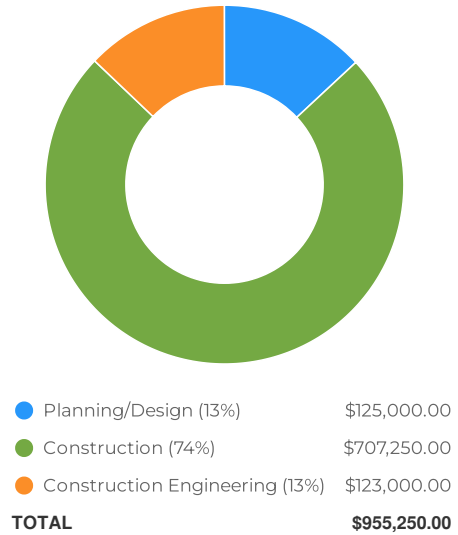
Total To Date FY2023 Budget Total Budget (all years)

\$40,000 **\$343,000** **\$955.25K**

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	To Date	FY2023	FY2024
Planning/Design	\$40,000	\$105,000	\$20,000
Construction		\$215,000	\$492,250
Construction Engineering		\$23,000	\$100,000
Total	\$40,000	\$343,000	\$612,250

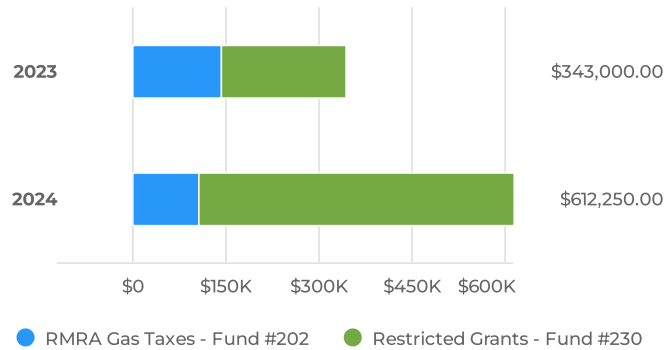


Funding Sources

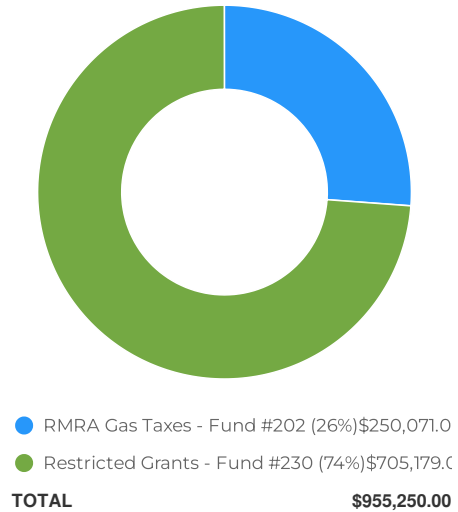
Total To Date FY2023 Budget Total Budget (all years)

\$40,000 **\$343,000** **\$955.25K**

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	To Date	FY2023	FY2024
RMRA Gas Taxes - Fund #202	\$40,000	\$143,000	\$107,071
Restricted Grants - Fund #230		\$200,000	\$505,179
Total	\$40,000	\$343,000	\$612,250

This requests information is generated from , Proposed Version.

ADA Transition Compliance Program

Overview

Submitted By	Jason Chen, Deputy City Engineer
Request Owner	Jason Chen, Deputy City Engineer
Est. Start Date	07/01/2021
Est. Completion Date	06/30/2026
Department	Engineering
Type	Capital Improvement
Project Number	10394A

Description

This is an ongoing program which removes barriers to accessibility in the public right of way by replacing curbs with curb ramps at crosswalks and other public roadway locations and upgrading curb ramps to current standards. The annual funding is \$6,000. The City may elect to combine funds from multiple years to proceed with larger projects for economics of scale in project costs.

Images

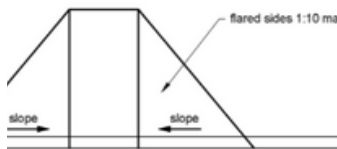


Figure 406.3
Sides of Curb Ramps

Cub Ramp

Details

Type of Project	Transportation/Drainage
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Benefit to Community

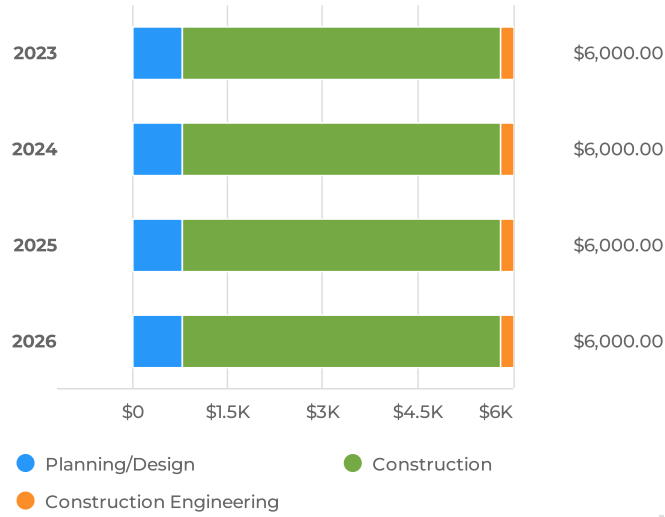
This program will remove barriers to accessibility in the right of way.

Capital Cost

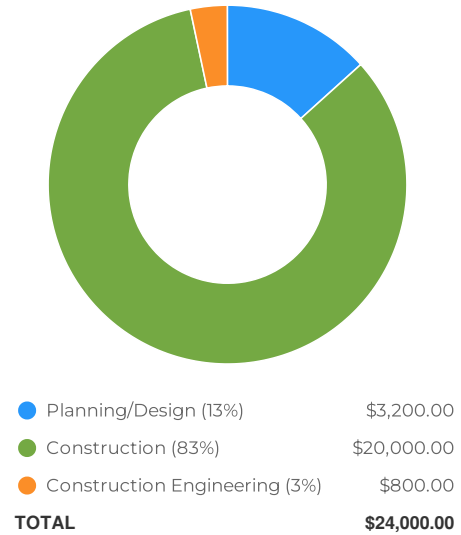
Total To Date FY2023 Budget Total Budget (all years)

\$57,310 **\$6,000** **\$24K**

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	To Date	FY2023	FY2024	FY2025	FY2026
Planning/Design	\$9,310	\$800	\$800	\$800	\$800
Construction	\$48,000	\$5,000	\$5,000	\$5,000	\$5,000
Construction Engineering		\$200	\$200	\$200	\$200
Total	\$57,310	\$6,000	\$6,000	\$6,000	\$6,000



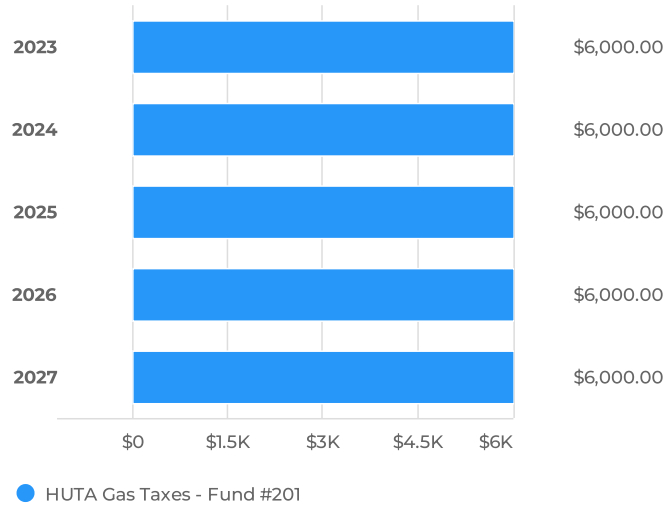
Funding Sources

Total To Date
\$43,327

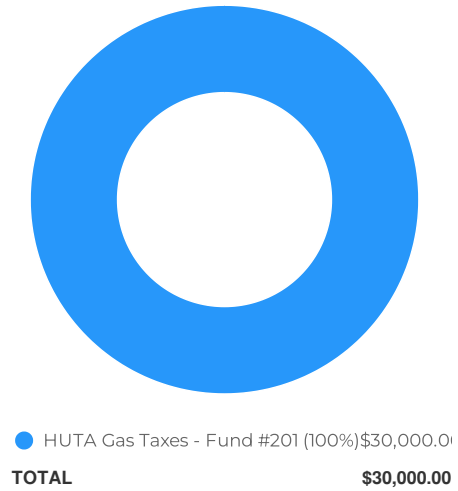
FY2023 Budget
\$6,000

Total Budget (all years)
\$30K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	To Date	FY2023	FY2024	FY2025	FY2026	FY2027
HUTA Gas Taxes - Fund #201	\$42,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Interest	\$1,327					
Total	\$43,327	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000

This requests information is generated from , Proposed Version.

Pine Hollow Road Upgrade

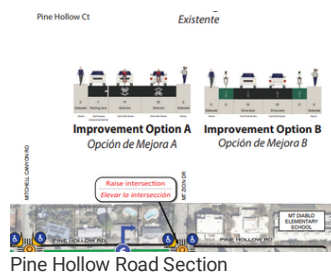
Overview

Submitted By	Jason Chen, Deputy City Engineer
Request Owner	Jason Chen, Deputy City Engineer
Department	Engineering
Type	Capital Improvement
Project Number	10379

Description

Improve Pine Hollow Road as a complete street including pedestrian and bicycle facilities and green street drainage along Pine Hollow Road from the City limit to Mt Diablo Elementary School. This project is currently at the feasibility study stage. This is a joint project with the City of Concord. The full project limit from Pine Hollow Rd/Alberta Way from Clayton Valley Charter High School to Mt Diablo Elementary School.

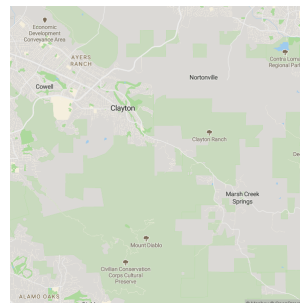
Images



Details

Type of Project	None
-----------------	------

Location



Benefit to Community

The proposed improvements will enhance bicycle and pedestrian safety, auto circulation, trail connectivity, and residential and school access.

This requests information is generated from , Proposed Version.

North Valley Playground Rehabilitation

Overview

Submitted By	Jason Chen, Deputy City Engineer
Request Owner	Jason Chen, Deputy City Engineer
Est. Start Date	03/01/2018
Est. Completion Date	12/31/2023
Department	Engineering
Type	Capital Improvement
Project Number	CIP10442

Description

Install new playground equipment, shade structure, and play surface. The majority of the project has been completed. The remaining item is to construct an ADA drop off area.

Images

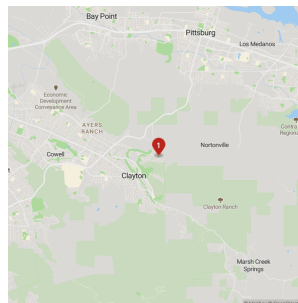


North Valley Playground Structure

Details

Type of Project	New Construction
-----------------	------------------

Location



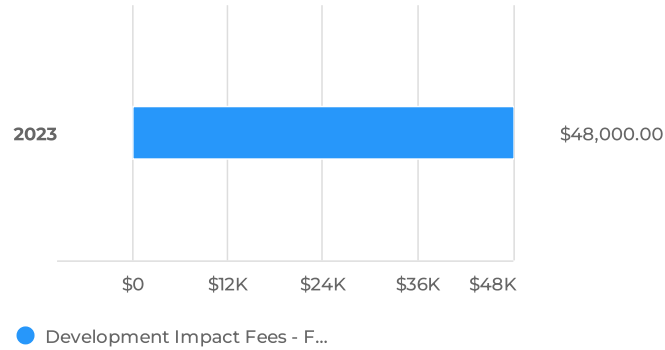
Funding Sources

Total To Date
\$176,053

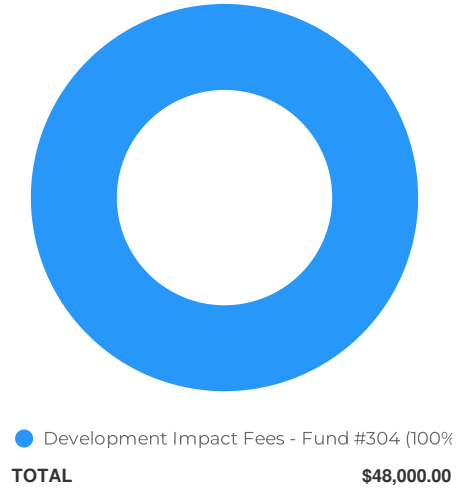
FY2023 Budget
\$48,000

Total Budget (all years)
\$48K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	To Date	FY2023
Development Impact Fees - Fund #304	\$94,000	\$48,000
Deposits Fund	\$50,000	
Interest	\$32,053	
Total	\$176,053	\$48,000

This requests information is generated from , Proposed Version.

Downtown Pedestrian Improvement

Overview

Submitted By	Jason Chen, Deputy City Engineer
Request Owner	Jason Chen, Deputy City Engineer
Est. Start Date	07/01/2022
Est. Completion Date	12/31/2023
Department	Engineering
Type	Capital Improvement
Project Number	10450

Description

This project is comprised of three elements:

- Raised and lighted crosswalk system to be located on Oak Street in the east/west direction at Center Street
- An additional raised and lighted crosswalk system to be located on Center Street in the north/south direction at Oak Street
- A tabletop or raised intersection at Marsh Creek Road and Main Street

Images

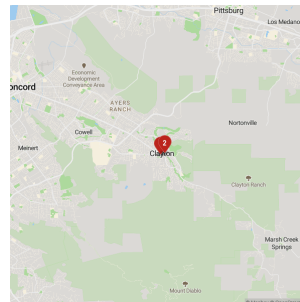


Map showing the improvements

Details

Type of Project Transportation/Drainage

Location



Benefit to Community

This project is to improve pedestrian safety in the Town Center of Clayton.



Capital Cost

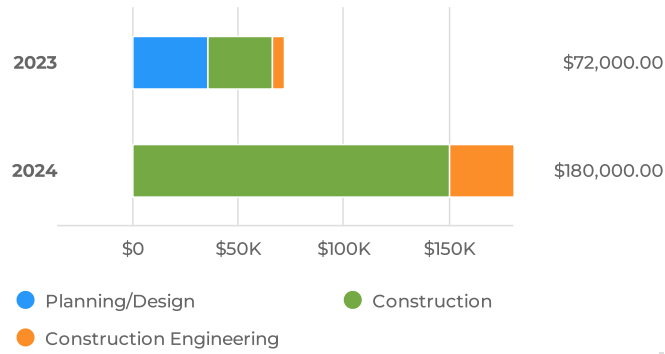
FY2023 Budget

\$72,000

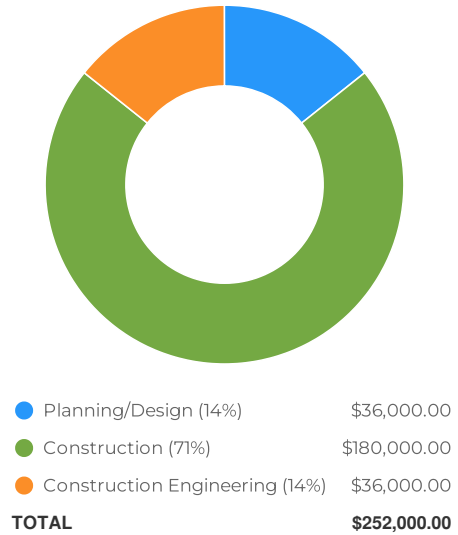
Total Budget (all years)

\$252K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	FY2023	FY2024
Planning/Design	\$36,000	
Construction	\$30,000	\$150,000
Construction Engineering	\$6,000	\$30,000
Total	\$72,000	\$180,000



Funding Sources

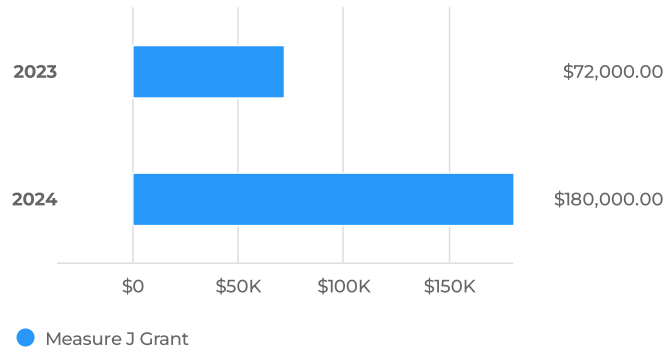
FY2023 Budget

\$72,000

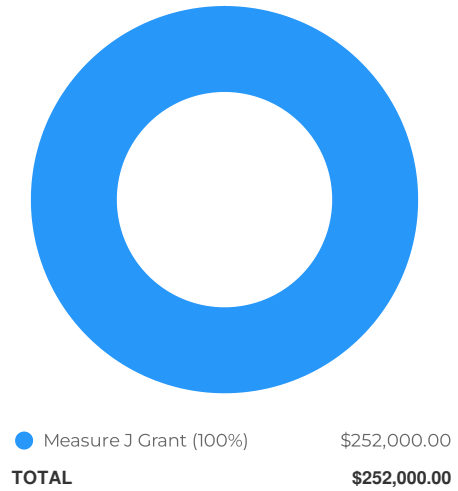
Total Budget (all years)

\$252K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	FY2023	FY2024
Measure J Grant	\$72,000	\$180,000
Total	\$72,000	\$180,000

This requests information is generated from , Proposed Version.

Local Roadway Safety Plan

Overview

Submitted By	Jason Chen, Deputy City Engineer
Request Owner	Jason Chen, Deputy City Engineer
Est. Start Date	01/01/2023
Est. Completion Date	12/31/2023
Department	Engineering
Type	Capital Improvement

Description

The process of preparing a Local Roadway Safety Plan (LRSP) creates a framework to systematically identify and analyze safety problems and recommend safety improvements. The City will be seeking a grant opportunity that will fund the development of this grant.

Images



Local Roadway Safety Plan

Details

Type of Project	Transportation/Drainage
-----------------	-------------------------

Benefit to Community

Preparing an LRSP facilitates the development of local agency partnerships and collaboration, resulting in a prioritized list of improvements and actions that can demonstrate defined needs. More and more grants are transitioning to requiring the City to have a LRSP before the City can apply for those grants. An adopted LRSP will allow the City to apply to those grants.

Capital Cost

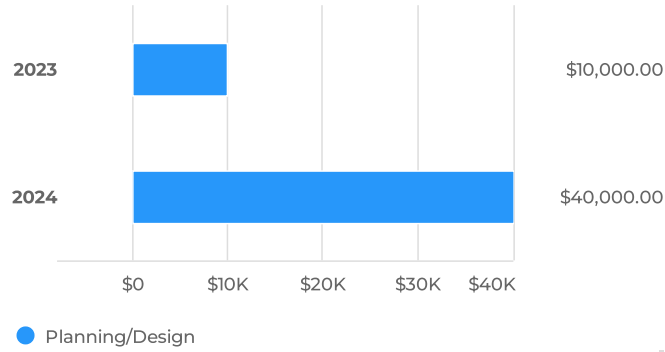
FY2023 Budget

\$10,000

Total Budget (all years)

\$50K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	FY2023	FY2024
Planning/Design	\$10,000	\$40,000
Total	\$10,000	\$40,000

Funding Sources

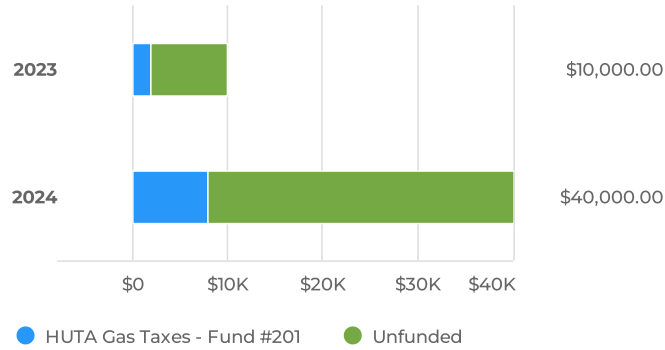
FY2023 Budget

\$10,000

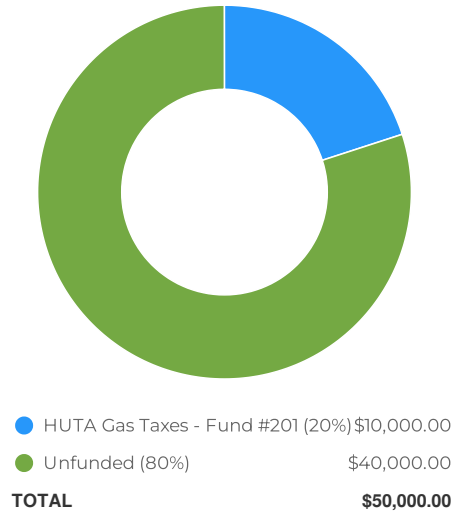
Total Budget (all years)

\$50K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	FY2023	FY2024
HUTA Gas Taxes - Fund #201	\$2,000	\$8,000
Unfunded	\$8,000	\$32,000
Total	\$10,000	\$40,000

This request information is generated from , Proposed Version.

2022 Neighborhood Street Repave Project

Overview

Submitted By	Jason Chen, Deputy City Engineer
Request Owner	Jason Chen, Deputy City Engineer
Est. Start Date	06/01/2020
Est. Completion Date	12/31/2022
Department	Engineering
Type	Capital Improvement
Project Number	10449

Description

Perform pavement rehabilitation to elevate neighborhood streets to a Pavement Condition Index (PCI) of 80 or greater (where PCI score of 100 is equivalent to a brand-new street). The street consists of El Molino, Mitchell Canyon, Kenston Dr, Kenston Ct, Newman Ct, Tiffin Dr, Rolan Ct, Chardonnay Cir, Peacock Creek, and Pebble Beach Dr.

Images

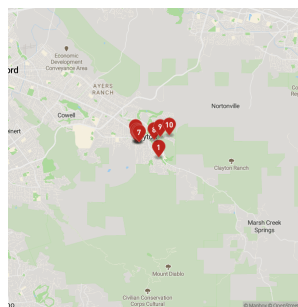


Paving Operation

Details

Type of Project Transportation/Drainage

Location



Benefit to Community

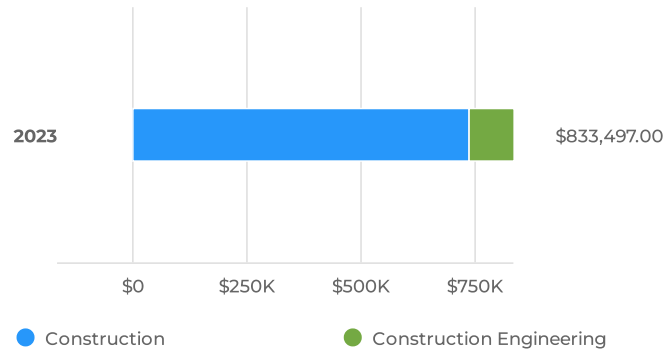
Road way pavement rehabilitation work is necessary to prevent the pavement condition to fall into the "Poor" condition rating. Research has shown it would cost more to repair a roadway that deteriorated to the point where major rehabilitation or reconstruction is necessary.



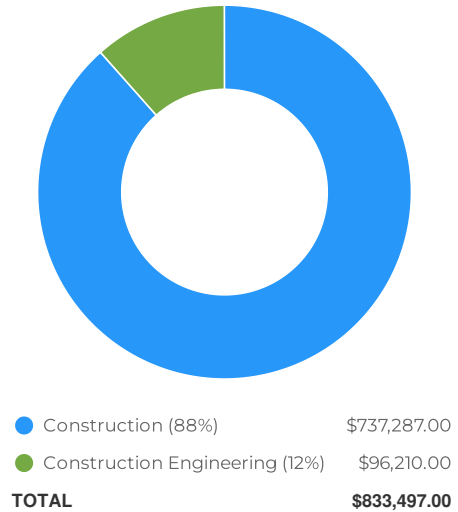
Capital Cost

Total To Date	FY2023 Budget	Total Budget (all years)
\$98,350	\$833,497	\$833.497K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	To Date	FY2023
Planning/Design	\$74,300	
Construction		\$737,287
Construction Engineering	\$24,050	\$96,210
Total	\$98,350	\$833,497

This requests information is generated from , Proposed Version.

School Intersection Safety

Overview

Submitted By	Reina Schwartz, City Manager
Request Owner	Reina Schwartz, City Manager
Est. Start Date	07/01/2020
Est. Completion Date	06/30/2023
Department	Engineering
Type	Capital Improvement
Project Number	10448

Description

Various school intersection safety projects.

Details

Type of Project	Transportation/Drainage
-----------------	-------------------------

Benefit to Community

Improved school safety.



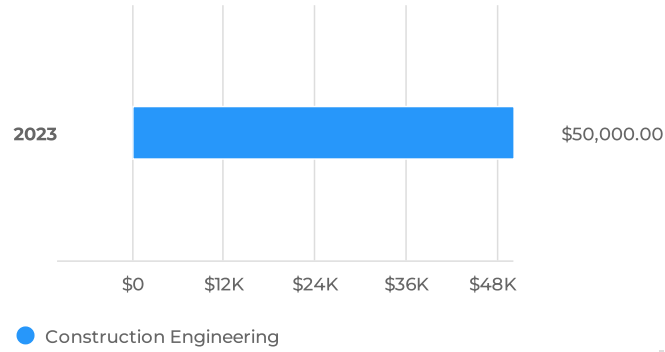
Capital Cost

Total To Date
\$70,211

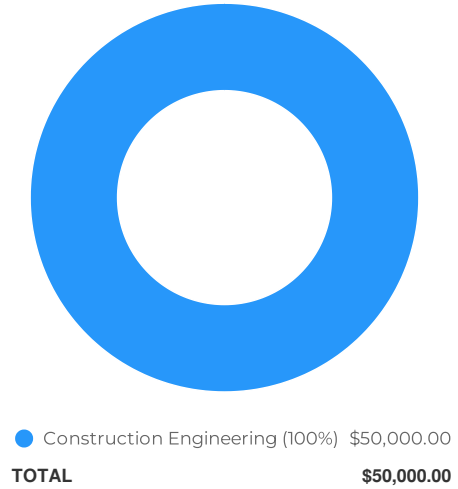
FY2023 Budget
\$50,000

Total Budget (all years)
\$50K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	To Date	FY2023
Construction Engineering	\$70,211	\$50,000
Total	\$70,211	\$50,000

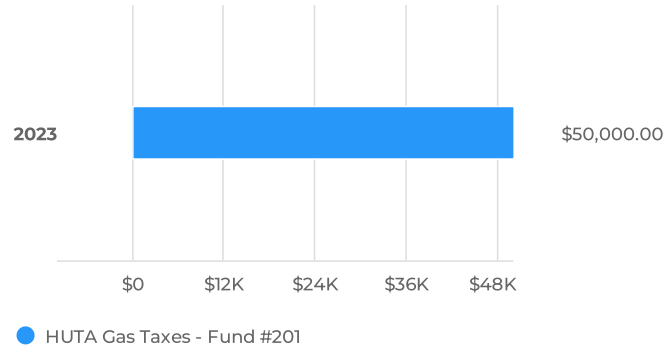
Funding Sources

Total To Date
\$70,211

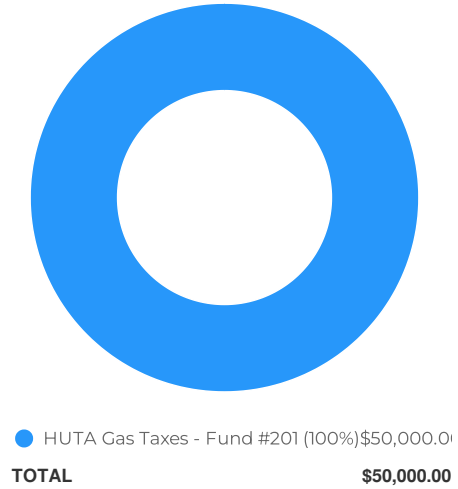
FY2023 Budget
\$50,000

Total Budget (all years)
\$50K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	To Date	FY2023
HUTA Gas Taxes - Fund #201		\$50,000
Measure J Fund - Fund #220	\$70,211	
Total	\$70,211	\$50,000

Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)



Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs--are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.



Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.



Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.



Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.





STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Katherine Korsak, Finance Director

MEETING DATE: June 7, 2022

SUBJECT: Review Proposed Master Fee Schedule for Certain User-Benefit City Services and Use of City Facilities and Parks for FY2022/23

RECOMMENDATION

It is recommended the City Council review the proposed Master Fee Schedule for FY2022/23. On June 21, 2022, the City Council will hold a public hearing for receiving public comment and considering adopting the attached Resolution amending the existing fee schedule for certain user-benefit City services and rental of public facilities and parks for the fiscal year ending June 30, 2023 (FY2022/23).

BACKGROUND

The City of Clayton annually reviews existing user benefit and facility/park rental fees to ensure they are set appropriately to cover costs attributable to providing the underlying services. The Master Fee Schedule currently effective for such fees was established by Resolution No. 56-2020 on November 17, 2020.

DISCUSSION

Staff recommends all existing fees, excluding refundable deposits, be increased by the United States Bureau of Labor and Statistics San Francisco-Oakland-Hayward April 2020 to April 2021 consumer price index (CPI) growth rate of 3.8%, plus the April 2021 to April 2022 consumer price index (CPI) growth rate of 5.0%, for a total increase of 8.8%. As noted in the above background section, due to COVID and staff turnover, there has not been a revised master fee schedule since November 17, 2020 for FY2020/21. This increase allows the City to recover year-to-year organizational inflationary and economic cost increases.

It has been the practice of the City to only adopt fee increases in whole dollar increments. As applied in past years, staff does not recommend individual fee increases resulting from annual CPI growth until the resulting fee increase equals or exceeds one whole dollar. This method serves to simplify the fee increase process, as well as to satisfy law that City fees cannot recoup more than its actual expense (i.e. “rounding-up” would result in excessive fees). In circumstances where the prior year CPI adjustments did not result in a fee increase, the multi-year CPI rate as applicable was applied in the current year to ascertain whether a fee increase should be recommended. The two-year CPI rate applied in such instances was 8.8% (3.8% April 2021 CPI plus 5.0% April 2022 CPI).

Certain fees remain unchanged as they are set by state law. All refundable deposit amounts will remain unchanged from the prior year’s adopted Master Fee Schedule. As the name implies, any unused balances of refundable deposits are fully refundable to the paying applicant at the conclusion of the underlying deliverable.

Adjustments to the City’s Master Fee Schedule are consistent with public policy that user-based municipal services should bear their own costs. The proposed changes would accomplish this objective and in each instance no fee is higher than the true cost to provide the service or use.

Most fees included in the Proposed FY 2022-23 Master Fee Schedule will become effective upon adoption of the attached Resolution (Attachment 1). The exception to this rule is that certain fees in the Proposed FY 2022-23 Master Fee Schedule pertaining to planning and land use have been marked with an arrow → on the left column and are subject to the requirements of *California Government Code* Section 66017 and therefore would not be effective until 60 days after the adoption of the attached Resolution in accordance with the law.

In accordance with *California Government Code* section 66016, prior to levying a new fee or service charges, or prior to approving an increase in an existing fee or service charge, a local agency must notice the time and place of public meeting at least fourteen (14) days prior to the meeting to any interested party who files a written request with the local agency. Furthermore, at least ten (10) days prior to the meeting to adopt new or increases to existing fee or service charges a local agency must make available to the public data indicating the amount of cost, or estimated cost, required to provide the service for which the fee or service charge is levied. On Friday, June 3, 2022 the City issued a public notice (Attachment 2), published the Proposed FY 2022/23 Master Fee Schedule on the City’s website, and provided it to all requesting parties thereby fulfilling the requirements of the aforementioned *California Government Code* section.

Consistent with direction given by City Council, staff intends to do a more complete review of business processes and fee structures during the upcoming fiscal year and will bring forward any recommended changes at that time.

FISCAL IMPACT

No net fiscal impact is anticipated from the City Council's adoption of the attached proposed Master Fee Schedule for FY 2022/23. Assuming no changes to the existing demand for user-fee based services next fiscal year, minor increases to user-fee revenue line items may be realized resulting from CPI-based fee adjustments. However, it is expected these revenue increases will be offset by unavoidable inflationary increases to costs associated with providing these user-based services.

- Attachments:
1. Resolution __-2022
 2. Exhibit A to Resolution __-2022 (8 pp.)
 3. Public Meeting Notice (1 p.)
 4. Exhibit B: FY2020/21 Master Fee Schedule (for comparison purposes only)

TO BE CONSIDERED FOR ADOPTION AT THE JUNE 21, 2022 PUBLIC HEARING

RESOLUTION NO. ##-2022

**A RESOLUTION AMENDING
THE CITY MASTER FEE SCHEDULE
FOR CERTAIN USER-BENEFIT, REGULATORY, AND
RENTAL CITY SERVICES AND ACTIVITIES**

**THE CITY COUNCIL
City of Clayton, California**

WHEREAS, the City of Clayton previously adopted Resolution No. 56-2020 revising and establishing a Master Fee Schedule for various user-benefit, regulatory and rental fees to assist in defraying the cost of the underlying voluntary municipal services and activities; and

WHEREAS, the Master Fee Schedule is reviewed periodically to capture increases in costs to provide municipal services and activities associated with said user-benefit, regulatory, and rental fees; and

WHEREAS, the City staff did develop data to substantiate proposed changes to fees which would not exceed the estimated reasonable cost of providing the underlying service or facility use and made proposed changes available to the public on June 9, 2022 satisfying the ten (10) day public noticing pursuant to *California Government Code* Section 66016; and

WHEREAS, the only two new fees and deposits proposed pertain to the Community Development Department for tree removal permit non-compliance penalties and the Engineering Department for wireless encroachment permits; and

WHEREAS, all other fees included in the Master Fee Schedule already existence prior to the adoption of this Resolution are either: (1) being adjusted to account for operational and inflationary cost increases, or (2) being reduced or frozen to reflect past and current City Council policy directives; and

WHEREAS, operational and inflationary cost increase considerations incorporate the United States Bureau of Labor and Statistics San Francisco-Oakland-Hayward April 2020 to April 2021 consumer price index (CPI) growth rate of 3.8%, plus the April 2021 to April 2022 consumer price index (CPI) growth rate of 5.0%, for a total increase of 8.8%; and,

WHEREAS, the City Council did consider recommendations for modifications at its regular scheduled public meeting on June 21, 2022; and

WHEREAS, the fees will become effective upon adoption of said Resolution, except for those fees marked by an arrow on the attached Exhibit "A" which are subject to *California Government Code* Section 66017 and become effective 60 days upon adoption of said Resolution.

NOW THEREFORE BE IT RESOLVED that the City Council of Clayton, California does hereby set, adjust and approve the various fees for certain user-benefit, regulatory, and rental City services and activities as set forth in the attached Exhibit "A" as the City Master Fee Schedule.

PASSED, APPROVED AND ADOPTED by the City Council of Clayton, California at a regular public meeting thereof held on 21st day of June 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The City Council of Clayton, CA

Peter Cloven, Mayor

ATTEST:

Janet Calderon, City Clerk

City of Clayton User Benefit, Regulatory and Rental Fees			
Foot Notes	Fee/Deposit Description	FY 2021-22 Fee/Deposit 3.8% CPI Increase (Not Adopted in FY22)	Proposed FY 2022-23 Fee/Deposit 5% CPI Increase (8.8% total increase)
COMMUNITY DEVELOPMENT DEPARTMENT			
Annexations			
1,3,4,5	Annexation	Time - \$5,000 minimum deposit	Time - \$5,000 minimum deposit
General Plan /Zoning Ordinance Amendments			
1,3,4,5	General Plan Map or Text Amendment	Time - \$5,000 minimum deposit	Time - \$5,000 minimum deposit
1,3,4,5	Pre Zoning / Re Zoning	Time - \$5,000 minimum deposit	Time - \$5,000 minimum deposit
1,3,4,5	Zoning Ordinance Text Amendment	Time - \$5,000 minimum deposit	Time - \$5,000 minimum deposit
Site Plans / Development Plans			
1,3,4,5	Site Plan Review Permit - Residential	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
1,3,4,5	Site Plan Review Permit - Residential Amendment	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
1,3,4,5	Site Plan Review Permit - Non Residential	Time - \$5,000 minimum deposit	Time - \$5,000 minimum deposit
1,3,4,5	Site Plan Review Permit - Non Residential Amendment	Time - \$2,000 minimum deposit	Time - \$2,000 minimum deposit
1,3,4,5	Development Plan	Time - \$5,000 minimum deposit	Time - \$5,000 minimum deposit
Subdivisions			
1,3,4,5	Tentative Subdivision Map Application	Time - \$5,000 minimum deposit	Time - \$5,000 minimum deposit
1,3,4,5	Lot Line Adjustment	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
1,3,4,5	Lot Merger	Time - \$2,000 minimum deposit	Time - \$2,000 minimum deposit
Parcel Maps			
1,3,4,5	Tentative Parcel Map Application	Time - \$2,000 minimum deposit	Time - \$2,000 minimum deposit
Environmental Review			
1,3,4,5	Environmental Impact Report	Time - \$5,000 minimum deposit	Time - \$5,000 minimum deposit
1,3,4,5	Negative Declaration with Mitigations (Mitigated Neg. Dec.)	Time - \$2,500 minimum deposit	Time - \$2,500 minimum deposit
1,3,4,5	Negative Declaration without Mitigations	Time - \$1,500 minimum deposit	Time - \$1,500 minimum deposit
	Mitigation Monitoring and Reporting Plan	Included with Mitigated Neg Dec/ EIR	Included with Mitigated Neg Dec/ EIR
1,3,4,5	Categorical Exemption	County filing fee + Time	County filing fee + Time
Permits			
6	Home Occupation Permit - Administrative Review	\$206	\$216
1,3,4,5	Home Occupation Permit - Planning Commission Review	Time - \$750 minimum deposit	Time - \$750 minimum deposit
→ 10	Use Permit - Fences Administrative Review	\$206	\$216
1,3,4,5	Use Permit - Residential - Planning Commission Review	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
1,3,4,5	Use Permit - Non- Residential - Planning Commission Review	Time - \$5,000 minimum deposit	Time - \$5,000 minimum deposit
6	Temporary Use Permit - Administrative Review	\$206	\$216
1,3,4,5	Temporary Use Permit - Planning Commission Review	Time \$500 minimum deposit	Time \$500 minimum deposit
→ 6,10	Sign Permit - Administrative Review	\$67	\$70
1,3,4,5	Sign Permit - Planning Commission Review	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
→ 6,10	Temporary Storage Permit	\$67	\$70
→ 6,10	Accessory Dwelling Unit (ADU) Permit - Administrative Review	\$343	\$360
→ 6,10	Tree Removal Permit - Administrative Review without notice (per tree - min. applies see below)	\$12	\$12
→ 6,10	Tree Removal Permit - Administrative Review Without Notice (Minimum)	\$41	\$43
→ 10	Tree Removal Non-Compliance Penalty (Admin Review Without Notice)	\$41	\$43
→ 6,10	Tree Removal Permit - Administrative Review with Notice (per tree - minimum)	\$62	\$65
→ 6,10	Tree Removal Permit - Administrative Review with Notice (minimum)	\$137	\$143
→ 10	Tree Removal Non-Compliance Penalty (Notice Required)	\$137	\$143
1,3,4,5	Tree Removal Permit - Planning Commission Review	Time - \$500 minimum deposit	Time - \$500 minimum deposit
	Tree Replacement In-Lieu Fee (CMC §15.70.040 F & 15.70.55) (per 24" box tree)	\$800	\$840
1,3,4,5	Building Moving Permit	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
	Noise Permit - Administrative Review	\$206	\$216
	Reasonable Accommodations Permit - Administrative Review	\$206	\$216
1,3,4,5	Reasonable Accommodations Permit - Planning Commission Review	Time - \$500 minimum deposit	Time - \$500 minimum deposit
→ 6,10	Outdoor Seating Permit (CMC §17.24.020 -H/Standard Policy No 3)	\$107	\$112
Miscellaneous			
1,3,4,5	Variance - Residential	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
1,3,4,5	Variance - Non Residential	Time - \$5,000 minimum deposit	Time - \$5,000 minimum deposit
6	Appeal - Administrative Decisions	\$67	\$70
1,3	Appeal-Administrative Code Enforcement Citation	Time - \$1,800 minimum deposit	Time - \$1,800 minimum deposit
→ 6,11	Appeal - Planning Commission Decisions - Residential	\$343	\$360
→ 6,11	Appeal - Planning Commission Decisions - Non Residential	\$689	\$723

City of Clayton User Benefit, Regulatory and Rental Fees			
Foot Notes	Fee/Deposit Description	FY 2021-22 Fee/Deposit 3.8% CPI Increase (Not Adopted in FY22)	Proposed FY 2022-23 Fee/Deposit 5% CPI Increase (8.8% total increase)
1,3,4,5	Time Extension Request	Time - \$500 minimum deposit	Time - \$500 minimum deposit
1,3,4,5	Contract Administration	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
1,3,4,5	Large Family Day Care Home Permit	Time - \$500 minimum deposit	Time - \$500 minimum deposit
1,3,4,5	Pre Application Consultation Deposit	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
Construction and Demolition (C&D) Recycling Plans			
→ 6,10	Permit processing Fee - Single Family	\$178	\$186
→ 6,10	Permit processing Fee - Commercial & Multifamily	\$359	\$376
	Mgmt. Plan Deposit - Single Family (Minor Projects Including: re-roof, additions, remodeling, tenant improvements, etc.)	\$1,000 plus \$1/sq. ft. overs 2,000 sq. ft.	\$1,000 plus \$1/sq. ft. overs 2,000 sq. ft.
	Mgmt. Plan Deposit - Single Family (New Construction) per unit	\$2,000 plus \$1/sq. ft. over 2,000 sq. ft.	\$2,000 plus \$1/sq. ft. over 2,000 sq. ft.
	Mgmt. Plan Deposit - Commercial & Multifamily (New Construction)	\$2,000 plus \$1/sq. ft. over 2,000 sq. ft.	\$2,000 plus \$1/sq. ft. over 2,000 sq. ft.
Habitat Conservation Area Compliance			
1,3,4,5	Habitat Conservation Plan/Natural CC Plan	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
CITY ENGINEERING DEPARTMENT			
2	Bid or Plan Sets	Actual Cost	Actual Cost
→ 10	Deed Restriction / Covenant Agreement Preparation (Does not include recordation extra cost. See Administrative Fees.)	\$508	\$533
Subdivisions			
→ 10	Final Map Filing Fee (per map)	\$837	\$878
1,8	Final Map Checking Fee	Time - \$2,500 minimum deposit	Time - \$2,500 minimum deposit
1,8	Construction Plans Checking Fee	Time - \$2,500 minimum deposit	Time - \$2,500 minimum deposit
	Construction Inspection Fee - Public Improvements	9% of Bond Estimates	9% of Bond Estimates
	Construction Inspection Fee - Private Improvements	9% of Bond Estimates	9% of Bond Estimates
	Construction Inspection Fee - Sanitary Sewer	3% of Bond Estimates	3% of Bond Estimates
Parcel Maps			
→ 10	Final Parcel Map Filing Fee (per map)	\$166	\$174
1,8	Final Parcel Map Plan Checking Fee	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
1,8	Construction Plan Checking Fee	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
	Construction Inspection Fee - Public Improvements	9% of Bond Estimates	9% of Bond Estimates
	Construction Inspection Fee - Private Improvements	9% of Bond Estimates	9% of Bond Estimates
	Construction Inspection Fee - Sanitary Sewer	3% of Bond Estimates	3% of Bond Estimates
Major Grading			
→ 10	Grading Permit Filing Fee (per permit)	\$251	\$263
1,8	Grading Permit Plan Check	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
1,8	Grading Inspection	Time - \$1,000 minimum deposit	Time - \$1,000 minimum deposit
Minor Construction Activity Permits (Including Encroachment, Stormwater, Wireless Installations, and Grading)			
→ 10	Projects that do not disturb the ground (i.e. interior remodels, roof replacement, etc.) (per permit + time - \$500 minimum deposit)	\$152	\$159
→ 10	Room additions (including other projects that disturb the ground) (per permit + time - \$2,400 minimum deposit)	\$152	\$159
→ 10	Minor concrete repairs or replacement (i.e. sidewalks, curb & gutter) (per permit + time - \$1,000 minimum deposit)	\$280	\$294
→ 10	New driveway construction or replacement (Work may require the granting of additional street right of way requiring the preparation of grant deed and recordation. See Deed Restriction/Covenant Agreement Preparation fee above and Document Recording fee in Administrative Fees section.) (per permit + time - \$2,400 minimum deposit)	\$276	\$289
→ 10	Pool installation or total removal of existing pool (requires inspection and testing by applicant's third party soils engineer) (per permit + time - \$2,400 minimum deposit)	\$280	\$294
→ 10	Partial removal of existing pool (Work requires a grading permit and the preparation and recording of a restricted use covenant. See Deed Restriction/Covenant Agreement Preparation fee above and Document Recording fee in Administrative Fees section.) (per permit + time - \$2,400 minimum deposit)	\$280	\$294
1,8	Wireless Installation Encroachment Permit	Time - \$2,000 minimum deposit	Time - \$2,000 minimum deposit
Major Construction Activity Permits			
→ 10	Major Construction Activity Permit (per permit)	\$80	\$83
1,8	Major Plan Check	Time- \$2,500 minimum deposit	Time- \$2,500 minimum deposit

City of Clayton User Benefit, Regulatory and Rental Fees			
Foot Notes	Fee/Deposit Description	FY 2021-22 Fee/Deposit 3.8% CPI Increase (Not Adopted in FY22)	Proposed FY 2022-23 Fee/Deposit 5% CPI Increase (8.8% total increase)
^{1,8}	Major Inspection	Time- \$2,500 minimum deposit	Time- \$2,500 minimum deposit
	Cash Bond Major Encroachments (may be surety if more than \$10,000)	Per City Engineer	Per City Engineer
Post Construction Stormwater Compliance			
	Post construction Annual Verification Inspection - Individual Single Family Lot Non-HOA (per lot)	\$267	\$280
	Post construction Annual Verification Inspection - Single Family HOA (per HOA - first 10 lots)	\$267	\$280
	Post construction Annual Verification Inspection - Single Family HOA (per HOA - additional lots >10)	\$75	\$78
	Post construction Annual Verification Inspection - Commercial (per acre - min. 1 acre)	\$267	\$280
	Documentation Compliance Review Fee - Individual Single Family (per lot)	\$267	\$280
	Documentation Compliance Review Fee - HOA (per HOA)		
	- First 10 lots	\$267	\$280
	- Each additional lot after 10th	\$77	\$80
	Documentation Compliance Review Fee - Commercial (per acre - min. 1 acre)	\$267	\$280
	Annual State Reporting preparation/filing Fee - Individual Single Family Lot (per lot)	\$96	\$100
	Annual State Reporting preparation/filing Fee - Single Family HOA (per HOA)	\$186	\$195
	Annual State Reporting preparation/filing Fee - Commercial (per acre - min. 1 acre)	\$186	\$195
POLICE DEPARTMENT			
⁶	Residential Alarm System Registration Fee (per residential unit)	\$35	\$36
⁶	Commercial Alarm System Registration Fee (per commercial occupancy)	\$71	\$74
⁶	Vehicle Release (per vehicle - cash, credit, debit only)	\$178	\$186
⁶	Police Reports (per report)	\$34	\$35
⁶	VIN Verification (per vehicle)	\$47	\$49
⁶	Clearance Letters (Notary fee extra. See Administrative Fees section) (per letter)	\$35	\$36
¹	Police Enforcement on Party Ordinance (CMC §6.19.040)	Time - Maximum \$500	Time - Maximum \$500
¹	Police Enforcement of DUI Involving Accident (CA Vehicle Code §53150-53158)	Time - Maximum \$12,000	Time - Maximum \$12,000
⁶	City Alcohol Beverage Permit	\$67	\$70
	Booking Fees	As established by County or agreement w/ Concord	As established by County or agreement w/ Concord
	False Alarm Fee (Fixed per City Ordinance 9.18.060(a)(b))	\$50	\$52
⁶	Tobacco Sales Permit (City Ordinance 8.16.130)	\$102	\$107
⁶	Tobacco Sales Permit Fee Renewal (City Ordinance 8.16.130)	\$50	\$52
⁶	Taxicab Permit Fee (City Ordinance 5.36.050) (per taxicab)	\$347	\$364
⁶	Taxicab Permit Fee - Renewal (City Ordinance 5.36.190) (per taxicab)	\$129	\$135
	Subpoena Duces Tecum (Per CA Evidence Code 1563)	\$24/hr, \$6/qtr hr	\$24/hr, \$6/qtr hr
	Repossession Filing Fee (Fixed per CA Gov Code Sec 41612)	\$15	\$15
	Witness Fees per California Gov. Code §68096.1 if City Employee subpoenaed (per employee subpoena per day + IRS reimbursement min. rate per CA Gov. Code)	\$275	\$288
⁶	Administrative Fee for Failure to Display Disabled Placards per vehicle code §40226 (per violation)	\$30	\$31
⁶	Firearms Seizure and Processing Fee (per violation)	\$138	\$144
⁶	RV Public parking Permit Fee - Bona fide guest of Clayton Resident (per permit)	\$35	\$36
	RV Public Parking Permit Fee - Clayton Resident	No charge	No charge
⁶	Solicitation Permit (Not including live scan. Applicant pays for Livescan directly to Livescan entity) (per permit)	\$91	\$95
⁶	Citation Sign off for correctable offenses - Non Resident (per citation)	\$29	\$30
	Citation Sign off for correctable offenses - Resident	No charge	No charge
⁶	Late Fee- Parking Violations (per citation)	\$47	\$49
PUBLIC FACILITIES AND PARKS RENTAL FEES			
Library Meeting Room - Hoyer Hall			
⁶	Non-profit (Non-Clayton Based) (per hour)	\$57	\$59
⁶	Non-profit (Clayton Based) (per hour)	\$30	\$31
⁶	Resident (per hour)	\$69	\$72

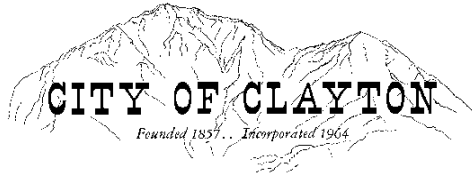
City of Clayton User Benefit, Regulatory and Rental Fees			
Foot Notes	Fee/Deposit Description	FY 2021-22 Fee/Deposit 3.8% CPI Increase (Not Adopted in FY22)	Proposed FY 2022-23 Fee/Deposit 5% CPI Increase (8.8% total increase)
⁶	Non resident or Commercial (per hour)	\$86	\$90
⁶	Deposit (for all) - clean up/damage - refundable (per rental)	\$207	\$217
⁶	Reservation rental time change (same date) (less than 7 calendar days prior to use date)	\$47	\$49
⁶	Reservation rental date change (less than 7 calendar days prior to use date)	\$61	\$64
⁶	Rental Cancellation Fee (30 or more days prior to event)	\$30	\$31
⁶	Rental Cancellation Fee (15-29 days prior to event)	50% refund and \$30 processing fee	50% refund and \$30 processing fee
	Rental Cancellation Fee (14 days or less)	No refund	No refund
Endeavor Hall Meeting Room			
⁶	Non-profits (Clayton-based and Non-Clayton-based Weekdays) (per hour Sun 5pm - Fri 5pm)	\$55	\$57
⁶	Clayton-based non-profit only (maximum daily weekday rental)	\$138	\$144
⁶	Non-profits (Clayton-based and Non-Clayton-based Weekends) (per hour Fri 5pm - Sun 5pm)	\$206	\$216
⁶	Resident - Weekdays (per hour Sun 5pm - Fri 5pm)	\$138	\$144
⁶	Non-resident or Commercial - Weekdays (per hour Sun 5pm - Fri 5pm)	\$165	\$173
⁶	Resident - Weekends (per hour Fri 5pm - Sun 5pm)	\$206	\$216
⁶	Non-resident or Commercial - Weekends (per hour Fri 5pm - Sun 5pm)	\$248	\$260
	Deposit (all) - no alcohol or beer and wine only (clean up/damage per reservation)	\$500	\$500
	Deposit (all) - hard alcohol (distilled spirits) (clean up/damage per reservation)	\$1,000	\$1,000
⁶	Reservation rental time change (same date) (less than 30 days prior to the event)	\$47	\$49
⁶	Reservation rental date change (less than 90 days prior to event)	\$61	\$64
	Rental Cancellation Fee (181 or more days prior to event)	95% deposit refund and \$30 processing fee	95% deposit refund and \$30 processing fee
	Rental Cancellation Fee (91 - 180 days prior to event)	75% deposit refund and \$30 processing fee	75% deposit refund and \$30 processing fee
	Rental Cancellation Fee (61 - 90 days prior to event)	50% deposit refund and \$30 processing fee	50% deposit refund and \$30 processing fee
	Rental Cancellation Fee (31 - 60 days prior to event)	25% deposit refund and \$30 processing fee	25% deposit refund and \$30 processing fee
	Rental Cancellation Fee (30 days or less prior to event)	No refund	No refund
City Hall 1st Floor Conference Room			
⁶	Non-profit (Clayton-based or non-Clayton-based non profits) (per hour)	\$30	\$31
⁶	Resident (per hour)	\$36	\$37
⁶	Non-resident or Commercial (per hour)	\$44	\$46
	Deposit (clean up/damage per reservation)	\$100	\$100
⁶	Reservation rental time change (same date) (less than 7 calendar days prior to use date)	\$47	\$49
⁶	Reservation rental date change (less than 7 calendar days prior to use date)	\$61	\$64
⁶	Rental Cancellation Fee (30 or more days prior to event)	\$30	\$31
⁶	Rental Cancellation Fee (15-29 days prior to event)	50% refund and \$30 processing fee	50% refund and \$30 processing fee
	Rental Cancellation Fee (14 days or less)	No refund	No refund
City Hall Courtyard			
⁶	Non-profit (Clayton-based or non-Clayton-based non profits) (per hour)	\$57	\$59
⁶	Resident (per hour)	\$69	\$72
⁶	Non-resident or Commercial (per hour)	\$86	\$90
	Deposit (clean up/damage per reservation)	\$100	\$100
⁶	Reservation rental time change (same date) (less than 7 calendar days prior to use date)	\$47	\$49
⁶	Reservation rental date change (less than 7 calendar days prior to use date)	\$61	\$64
⁶	Rental Cancellation Fee (30 or more days prior to event)	\$30	\$31
⁶	Rental Cancellation Fee (15-29 days prior to event)	50% refund and \$30 processing fee	50% refund and \$30 processing fee
	Rental Cancellation Fee (14 days or less)	No refund	No refund
Clayton Community Park and Related Facilities			
Picnic Areas			
⁶	Picnic Area #2 - Resident (flat fee for 4 hours block)	\$21	\$22
^{6,9}	Picnic Area #2 - Non Resident or Commercial (flat fee for 4 hour block)	\$30	\$31

City of Clayton User Benefit, Regulatory and Rental Fees			
	Foot Notes	Fee/Deposit Description	FY 2021-22 Fee/Deposit 3.8% CPI Increase (Not Adopted in FY22) Proposed FY 2022-23 Fee/Deposit 5% CPI Increase (8.8% total increase)
	^{6,9}	Picnic Area #3 - Resident (flat fee for 4 hours block)	\$21 \$22
	^{6,9}	Picnic Area #3 - Non Resident or Commercial (flat fee for 4 hour block)	\$30 \$31
	^{6,9}	Picnic Area #4 - Resident (flat fee for 4 hour block)	\$50 \$52
	^{6,9}	Picnic Area #4 - Non Resident or Commercial (flat fee for 4 hour block)	\$64 \$67
		Picnic Area #5 - Resident (6 separate areas)	
	⁹	- 1st 2 tables - flat fee for 4 hours block (per table)	\$41 \$43
	⁹	- Each additional table - flat fee for 4 hour block (per table)	\$7 \$7
		Picnic Area #5 - Non Resident or Commercial (6 separate areas)	
	^{6,9}	- 1st 2 tables - flat fee for 4 hour block (per table)	\$52 \$54
	^{6,7,9}	- Each additional table - flat fee for 4 hour block (per table)	\$8 \$8
	⁶	Picnic Area #6 Resident (Large Group Area) (per day)	\$343 \$360
	⁶	Picnic Area #6 Resident (Large Group Area) (per hour - 4 hr min)	\$41 \$43
	⁶	Picnic Area #6 Non Resident or Commercial (Large Group Area) (per day)	\$447 \$469
	⁶	Picnic Area #6 Non Resident or Commercial (Large Group Area) (per hour - 4 hr min)	\$58 \$60
	⁶	Picnic Area #5 & #6 Combined - Resident (per day)	\$550 \$577
	⁶	Picnic Area #5 & #6 Combined - Resident (per hour - 4 hr min)	\$67 \$70
	⁶	Picnic Area #5 & #6 Combined - Non Resident or Commercial (per day)	\$716 \$751
	⁶	Picnic Area #5 & #6 Combined - Non Resident or Commercial (per hour - 4 hr min)	\$90 \$94
	^{6,9}	Picnic Area #7 - Resident (per 4 hour block)	\$55 \$57
	^{6,9}	Picnic Area #7 - Non Resident or Commercial (flat fee for 4 hour block)	\$69 \$72
	⁶	Reservation rental time change (same date) (less than 7 calendar days prior to use)	\$47 \$49
	⁶	Reservation rental date change (less than 7 calendar days prior to use date)	\$61 \$64
	⁶	Rental Cancellation Fee (30 or more days prior to event)	\$30 \$31
	⁶	Rental Cancellation Fee (15-29 days prior to event)	50% refund and \$30 processing fee 50% refund and \$30 processing fee
		Rental Cancellation Fee (14 days or less)	No refund No refund
		Rain out	Reschedule to alt. date at no additional cost (no refund) Reschedule to alt. date at no additional cost (no refund)
		Sports Fields	
		Adult Sports Field Rental (per hour per field)	\$41 \$43
		Youth Sports Field Rental (per hour per field)	\$23 \$24
	⁶	Field Rental Change of Time, Same Date (less than 7 calendar days prior to use)	\$47 \$49
	⁶	Field Rental Change of Date (less than 7 calendar days prior to use date)	\$61 \$64
		Field Rental Cancellation	No refund less than 14 days prior to use No refund less than 14 days prior to use
		Rain out	Reschedule to alt. date at no additional cost (no refund) Reschedule to alt. date at no additional cost (no refund)
		Grove Park and Related Facilities	
		Entire Facility Security Deposits	Events without food or beverage \$1,500 Events without food or beverage \$1,500
		Entire Facility Security Deposits	Events with food and beverage \$1,800 Events with food and beverage \$1,800
		Entire Facility Security Deposits	Events closing street (i.e.: either Main or Center etc.) \$2,200 Events closing street (i.e.: either Main or Center etc.) \$2,200
	⁶	Special Event Permit/Application Process (non refundable) - events closing streets (Main or Center etc.) + other permit fees:TUP/NP	\$342 \$359
		Gazebo only Rental Security Deposit	\$259 \$271
		Amplified Sound - damage/security deposit if using City sound equip	\$1,000 \$1,000
	⁶	Amplified Sound Equipment Use Fee (Noise Permit also required) (per hour)	\$30 \$31
	²	City provided Sound Equipment Tech if needed for use of City equip	cost cost
	⁶	Reservation rental time change (same date) (less than 7 calendar days prior to use)	\$47 \$49
	⁶	Reservation rental date change (less than 7 calendar days prior to use date)	\$61 \$64
	⁶	Rental Cancellation Fee (30 or more days prior to event)	\$30 \$31
	⁶	Rental Cancellation Fee (15-29 days prior to event)	50% refund and \$30 processing fee 50% refund and \$30 processing fee
		Rental Cancellation Fee (14 days or less)	No refund No refund
		Rain out	Reschedule to alt. date at no additional cost (no refund) Reschedule to alt. date at no additional cost (no refund)
		Entire Grove Park Facility	
	⁶	Rental Entire Facility - Resident -- Weekends (per hour)	\$206 \$216

City of Clayton User Benefit, Regulatory and Rental Fees			
	Foot Notes	Fee/Deposit Description	FY 2021-22 Fee/Deposit 3.8% CPI Increase (Not Adopted in FY22) Proposed FY 2022-23 Fee/Deposit 5% CPI Increase (8.8% total increase)
	⁶	Rental Entire Facility - Resident -- Weekends (per day)	\$1,652
	⁶	Rental Entire Facility - Non-profit (verification req'd) -- Weekends (per hour)	\$206
	⁶	Rental Entire Facility - Non-profit (verification req'd) -- Weekends (per day)	\$1,652
	⁶	Rental Entire Facility - Non-resident or Commercial -- Weekends (per hour)	\$248
	⁶	Rental Entire Facility - Non-resident or Commercial -- Weekends (per day)	\$1,982
	⁶	Rental Entire Facility - Resident -- Weekdays (per hour)	\$138
	⁶	Rental Entire Facility - Resident -- Weekdays (per day)	\$1,101
	⁶	Rental Entire Facility - Non-profit (verification req'd) -- Weekdays (per hour)	\$138
	⁶	Rental Entire Facility - Non-profit (verification req'd) -- Weekdays (per day)	\$1,075
	⁶	Rental Entire Facility - Non-resident or Commercial -- Weekdays (per hour)	\$165
	⁶	Rental Entire Facility - Non-resident or Commercial -- Weekdays (per day)	\$1,454
		Gazebo Only	
	⁶	Rental Gazebo only -Resident - Weekends (per hour)	\$144
	⁶	Rental Gazebo only -Resident - Weekends (per day)	\$1,157
	⁶	Rental Gazebo only -Non-profit (verification req'd) - Weekends (per hour)	\$144
	⁶	Rental Gazebo only -Non-profit (verification req'd) - Weekends (per day)	\$1,157
	⁶	Rental Gazebo only - Non-resident or Commercial - Weekends (per hour)	\$173
	⁶	Rental Gazebo only - Non-resident or Commercial - Weekends (per day)	\$1,387
	⁶	Rental Gazebo only -Resident - Weekdays (per hour)	\$102
	⁶	Rental Gazebo only -Resident - Weekdays (per day)	\$413
	⁶	Rental Gazebo only -Non-profit (verification req'd) - Weekdays (per hour)	\$102
	⁶	Rental Gazebo only -Non-profit (verification req'd) - Weekdays (per day)	\$413
	⁶	Rental Gazebo only - Non-resident or Commercial - Weekdays (per hour)	\$122
	⁶	Rental Gazebo only - Non-resident or Commercial - Weekdays (per day)	\$496
		Group Picnic Area (Near Tot Lot)	
	⁶	Group Picnic Area - Resident - Weekends (per hour - 4 hour minimum)	\$35
	⁶	Group Picnic Area - Resident - Weekends (per day)	\$239
	⁶	Group Picnic Area - Non-profit (verification req'd) - Weekends (per hour - 4 hour minimum)	\$35
	⁶	Group Picnic Area - Non-profit (verification req'd) - Weekends (per day)	\$239
	⁶	Group Picnic Area - Non-resident or Commercial - Weekends (per hour - 4 hour minimum)	\$41
	⁶	Group Picnic Area - Non-resident or Commercial - Weekends (per day)	\$288
	⁶	Group Picnic Area - Resident - Weekdays (per hour - 4 hour minimum)	\$29
	⁶	Group Picnic Area - Resident - Weekdays (per day)	\$220
	⁶	Group Picnic Area - Non-profit (verification req'd) - Weekdays (per hour - 4 hour minimum)	\$29
	⁶	Group Picnic Area - Non-profit (verification req'd) - Weekdays (per day)	\$220
	⁶	Group Picnic Area - Non-resident or Commercial - Weekdays (per hour - 4 hour minimum)	\$34
	⁶	Group Picnic Area - Non-resident or Commercial - Weekdays (per day)	\$264
		Plaza Picnic Area (Per Table)	
	⁶	Plaza Picnic Area - Resident - Weekends (per hour - 4 hour minimum)	\$35
	⁶	Plaza Picnic Area - Resident - Weekends (per day)	\$239
	⁶	Plaza Picnic Area - Non-profit (verification req'd) - Weekends (per hour - 4 hour minimum)	\$35
	⁶	Plaza Picnic Area - Non-profit (verification req'd) - Weekends (per day)	\$239
	⁶	Plaza Picnic Area - Non-resident or Commercial - Weekends (per hour - 4 hour minimum)	\$41
	⁶	Plaza Picnic Area - Non-resident or Commercial - Weekends (per day)	\$288
	⁶	Plaza Picnic Area - Resident - Weekdays (per hour - 4 hour minimum)	\$29
	⁶	Plaza Picnic Area - Resident - Weekdays (per day)	\$220
	⁶	Plaza Area - Non Profit (verification req'd) - Weekdays (per hour - 4 hour minimum)	\$29
	⁶	Plaza Picnic Area - Non-profit (verification req'd) - Weekdays (per day)	\$220
	⁶	Plaza Picnic Area - Non-resident or Commercial - Weekdays (per hour - 4 hour minimum)	\$34
	⁶	Plaza Picnic Area - Non-resident or Commercial - Weekdays (per day)	\$264
	⁶	Fountain operation with geysers (per 48 hour block)	\$446

City of Clayton User Benefit, Regulatory and Rental Fees				
	Foot Notes	Fee/Deposit Description	FY 2021-22 Fee/Deposit 3.8% CPI Increase (Not Adopted in FY22)	Proposed FY 2022-23 Fee/Deposit 5% CPI Increase (8.8% total increase)
		Special Event Liability Insurance purchased through City's 3rd party carrier	Insurance cost per schedule rates by insurance provider when purchasing insurance through City 3rd party carrier	Insurance cost per schedule rates by insurance provider when purchasing insurance through City 3rd party carrier
	⁶	Special Event Liability Insurance Administrative Fee (per certificate)	\$41	\$43
		ADMINISTRATIVE FEES		
		Document Copying (10 pages or less)	No charge	No charge
	⁷	Document Copying (per page > 10 pages)	\$0.10	\$0.10
	⁶	Document Recording [with County Clerk Recorders Office] (Actual recording fee costs plus staff time & mileage) (per document)	\$143	\$150
		Trail Maps (<u>Fixed</u> - per map)	\$2	\$2
	²	Video/Audio Recording(s) of City Council or Planning Commission Meetings (placed on CD, DVD, flash drive, etc. as applicable)	Cost	Cost
	²	Printed documents (i.e. general plan, budget, zoning ord., etc.)	Cost	Cost
	²	Video Recordings of Meetings	Cost	Cost
		FPPC Document Copying (per page - State law) (per page)	\$0.10	\$0.10
	⁷	Notary Public Fee (per document - State law) (per document)	\$15	\$15
		Business License Initial Registration Fee - New Business	\$67	\$70
		Duplicate Business License Fee (CMC \$5.04.790)	\$13	\$13
		First Returned Check Service Charge - Fixed	\$25	\$25
		Subsequent Returned Check Service Charge - Fixed	\$36	\$37
		Late Payment Charges for Administrative Fines	Ten percent (10%) of original fine for every 30 days or portion thereof. The Late Payment Charge shall not exceed 100 percent (100%) of the original fine.	Ten percent (10%) of original fine for every 30 days or portion thereof. The Late Payment Charge shall not exceed 100 percent (100%) of the original fine.
	⁶	Street Closure Fee	\$138	\$144
		Administrative penalty for City issued permits after the fact (encroachment permit; tree removal permit, etc.)	Double the original permit fee	Double the original permit fee
	⁶	Code Enforcement non-compliance re-inspection after the first inspection (in addition to any citation fines) (per inspection)	\$40	\$42

City of Clayton User Benefit, Regulatory and Rental Fees			
	Foot Notes	FY 2021-22 Fee/Deposit 3.8% CPI Increase (Not Adopted in FY22)	Proposed FY 2022-23 Fee/Deposit 5% CPI Increase (8.8% total increase)
FOOT NOTES			
1	"Time" is defined as the cost per hour for an employee at the time the costs are incurred. Costs included salary, benefits, employer taxes, overhead and overtime, as applicable. Time also means City Engineer billing (plus 15%), as well as costs of other contracts and expenses. Detail of costs are available upon request.		
2	"Cost" is defined as the cost of equipment use, non-returnable flash drive (video/audio recordings), materials, labor, and supplies.		
3	Deposits are required upon submittal of an application. A minimum deposit is stipulated by these fees. At City Manager's discretion, deposit requirement can be reduced. Also, if it is the judgment of staff a minimum deposit is not sufficient, the required deposit may be increased. If, after a deposit is made, more funds are needed, the applicant will be notified when approx. 30% of the deposit remains, any additional funds estimated by staff are to be provided to replenish the deposit account for continuing work on the project, until such funds are received work on the project may be suspended.		
4	If a development project requires multiple applications, only a single deposit shall be required. In such cases, the amount of the deposit shall be the largest single deposit required by any of the applications, or an amount determined by the City Manager, not to exceed the sum of the deposits.		
5	All fixed-cost development application fees are refundable based upon the City amount of staff work completed on the process of the application and subject to approval by the City Manager.		
6	City operational costs are driven both by labor increases and by overall cost of living increases and fees are adjusted by the higher of those two each year. For FY22 the CPI is equal to 5.0%, City Labor increases are equal to 4%; thus the rates are increasing by 5.0%. They did not increase in FY22 due to staff turnover and COVID related delays; therefore, we are also including an increase of 3.8% for FY22. The total increase from FY21 to FY23 is 8.8%.		
7	CPI in prior year Master Fee Schedule (FY 2021 or FY2022) did not result in a fee increase due to the CPI impact being too trivial to warrant a full dollar increase as fees are adopted in whole dollars only. Therefore, fees in these areas for FY2023 did not increase.		
8	Amount reflects minimum engineering deposit for standard project requirements. However additional amounts may be required as determined by the City Engineer based on the size of the project and for unusual or non-standard circumstances. All costs for inspection and administration relating to this permit shall be deducted from the inspection service deposit(s) or cash bond.		
9	This specified Clayton Community Park picnic area is only available for rent in 4 hour block increments.		
10	An Arrow symbol → Indicates fee increases and will take effect 60 days after adoption that may be subject to California Government Code §66017. All other fees will take effect upon adoption of Resolutions.		



CITY OF CLAYTON CITY COUNCIL PUBLIC MEETING NOTICE

The Clayton City Council, at its regular meeting of June 21, 2022, beginning at 6:00 pm or thereafter as may be heard, will consider its annual review and update to the City of Clayton Master Fee Schedule for certain user-benefit, regulatory, and rental City services, and activities.

The proposed Master Fee Schedule incorporates minor adjustments to existing fees to capture operational and inflationary cost increases based on the United States Bureau of Labor and Statistics San Francisco-Oakland-Hayward April 2020 to April 2021 consumer price index (CPI) growth rate of 3.8%, plus the April 2021 to April 2022 consumer price index (CPI) growth rate of 5.0%, for a total increase of 8.8%. The proposed Master Fee Schedule may be examined for no charge at the City of Clayton City Clerk's Office, 6000 Heritage Trail in Clayton between 9:00 a.m. and 5:00 p.m., Monday through Friday. It is also now available on the City of Clayton website at www.claytonca.gov.

Interested citizens are invited to attend and participate in the meeting and present written and/or oral testimony concerning the Master Fee Schedule proposal. If one cannot attend the hearing, one may send written comments to the City Clerk prior to the hearing at the address above or via email to: JanetC@claytonca.gov

The complete staff report will be available on the City's website after 7:00 pm on Friday June 17, 2022. Questions regarding the proposal may be directed to Katherine Korsak, Finance Director at 925-673-7309 or katherinek@claytonca.gov

Date Posted on Notice Boards: June 3, 2022

Katherine Korsak

Katherine Korsak
Finance Director

CITY OF CLAYTON
Adopted FY 20-21 Master Fee Schedule
Adopted by the City Council Meeting November 17, 2020

Resolution #56-2020

City of Clayton User Benefit, Regulatory and Rental Fees		
Foot	Fee/Deposit Description	Adopted FY 2020-21 Fee/Deposit
Notes		
COMMUNITY DEVELOPMENT DEPARTMENT		
Annexations		
1,3,4,5	Annexation	Time - \$5,000 minimum deposit
General Plan /Zoning Ordinance Amendments		
1,3,4,5	General Plan Map or Text Amendment	Time - \$5,000 minimum deposit
1,3,4,5	Pre Zoning / Re Zoning	Time - \$5,000 minimum deposit
1,3,4,5	Zoning Ordinance Text Amendment	Time - \$5,000 minimum deposit
Site Plans / Development Plans		
1,3,4,5	Site Plan Review Permit - Residential	Time - \$1,000 minimum deposit
1,3,4,5	Site Plan Review Permit - Residential Amendment	Time - \$1,000 minimum deposit
1,3,4,5	Site Plan Review Permit - Non Residential	Time - \$5,000 minimum deposit
1,3,4,5	Site Plan Review Permit - Non Residential Amendment	Time - \$2,000 minimum deposit
1,3,4,5	Development Plan	Time - \$5,000 minimum deposit
Subdivisions		
1,3,4,5	Tentative Subdivision Map Application	Time - \$5,000 minimum deposit
1,3,4,5	Lot Line Adjustment	Time - \$1,000 minimum deposit
1,3,4,5	Lot Merger	Time - \$2,000 minimum deposit
Parcel Maps		
1,3,4,5	Tentative Parcel Map Application	Time - \$2,000 minimum deposit
Environmental Review		
1,3,4,5	Environmental Impact Report	Time - \$5,000 minimum deposit
1,3,4,5	Negative Declaration with Mitigations (Mitigated Neg. Dec.)	Time - \$2,500 minimum deposit
1,3,4,5	Negative Declaration without Mitigations	Time - \$1,500 minimum deposit
	Mitigation Monitoring and Reporting Plan	Included with Mitigated Neg Dec/ EIR
1,3,4,5	Categorical Exemption	County filing fee + Time
Permits		
6	Home Occupation Permit - Administrative Review	\$199
1,3,4,5	Home Occupation Permit - Planning Commission Review	Time - \$750 minimum deposit
11	Use Permit - Fences Administrative Review	\$199
1,3,4,5	Use Permit - Residential - Planning Commission Review	Time - \$1,000 minimum deposit
1,3,4,5	Use Permit - Non- Residential - Planning Commission Review	Time - \$5,000 minimum deposit
6	Temporary Use Permit - Administrative Review	\$199
1,3,4,5	Temporary Use Permit - Planning Commission Review	Time \$500 minimum deposit
6,11	Sign Permit - Administrative Review	\$65
1,3,4,5	Sign Permit - Planning Commission Review	Time - \$1,000 minimum deposit
6,11	Temporary Storage Permit	\$65
6,11	Accessory Dwelling Unit (ADU) Permit - Administrative Review	\$331
6,11	Tree Removal Permit - Administrative Review without notice (per tree - min. applies see below)	\$12
6,11	Tree Removal Permit - Administrative Review Without Notice (Minimum)	\$40
11	Tree Removal Non-Compliance Penalty (Admin Review Without Notice)	\$40
6,11	Tree Removal Permit - Administrative Review with Notice (per tree - minimum applies see below)	\$60
6,11	Tree Removal Permit - Administrative Review with Notice (minimum)	\$132
11	Tree Removal Non-Compliance Penalty (Notice Required)	\$132
1,3,4,5	Tree Removal Permit - Planning Commission Review	Time - \$500 minimum deposit
	Tree Replacement In-Lieu Fee (CMC §15.70.040 F & 15.70.55) (per 24" box tree)	\$800
1,3,4,5	Building Moving Permit	Time - \$1,000 minimum deposit
	Noise Permit - Administrative Review	\$199
	Reasonable Accommodations Permit - Administrative Review	\$199
1,3,4,5	Reasonable Accommodations Permit - Planning Commission Review	Time - \$500 minimum deposit
6,11	Outdoor Seating Permit (CMC §17.24.020 -H/Standard Policy No 3)	\$104
Miscellaneous		
1,3,4,5	Variance - Residential	Time - \$1,000 minimum deposit
1,3,4,5	Variance - Non Residential	Time - \$5,000 minimum deposit
6	Appeal - Administrative Decisions	\$65
1,3	Appeal-Administrative Code Enforcement Citation	Time - \$1,800 minimum deposit
6,11	Appeal - Planning Commission Decisions - Residential	\$331
6,11	Appeal - Planning Commission Decisions - Non Residential	\$664
1,3,4,5	Time Extension Request	Time - \$500 minimum deposit
1,3,4,5	Contract Administration	Time - \$1,000 minimum deposit

City of Clayton User Benefit, Regulatory and Rental Fees		
Foot Notes	Fee/Deposit Description	Adopted FY 2020-21 Fee/Deposit
1,3,4,5	Large Family Day Care Home Permit	Time - \$500 minimum deposit
1,3,4,5	Pre Application Consultation Deposit	Time - \$1,000 minimum deposit
Construction and Demolition (C&D) Recycling Plans		
6,11	Permit processing Fee - Single Family	\$172
6,11	Permit processing Fee - Commercial & Multifamily	\$346
	Mgmt. Plan Deposit - Single Family (Minor Projects Including: re-roof, additions, remodeling, tenant improvements, etc.)	\$1,000 plus \$1/sq. ft. overs 2,000 sq. ft.
	Mgmt. Plan Deposit - Single Family (New Construction) per unit	\$2,000 plus \$1/sq. ft. over 2,000 sq. ft.
	Mgmt. Plan Deposit - Commercial & Multifamily (New Construction)	\$2,000 plus \$1/sq. ft. over 2,000 sq. ft.
Habitat Conservation Area Compliance		
1,3,4,5	Habitat Conservation Plan/Natural CC Plan	Time - \$1,000 minimum deposit
CITY ENGINEERING DEPARTMENT		
2	Bid or Plan Sets	Actual Cost
10,11	Deed Restriction / Covenant Agreement Preparation (Does not include recordation extra cost. See Administrative Fees.)	\$492
Subdivisions		
10,11	Final Map Filing Fee (per map)	\$810
1,8	Final Map Checking Fee	Time - \$2,500 minimum deposit
1,8	Construction Plans Checking Fee	Time - \$2,500 minimum deposit
	Construction Inspection Fee - Public Improvements	9% of Bond Estimates
	Construction Inspection Fee - Private Improvements	9% of Bond Estimates
	Construction Inspection Fee - Sanitary Sewer	3% of Bond Estimates
Parcel Maps		
10,11	Final Parcel Map Filing Fee (per map)	\$161
1,8	Final Parcel Map Plan Checking Fee	Time - \$1,000 minimum deposit
1,8	Construction Plan Checking Fee	Time - \$1,000 minimum deposit
	Construction Inspection Fee - Public Improvements	9% of Bond Estimates
	Construction Inspection Fee - Private Improvements	9% of Bond Estimates
	Construction Inspection Fee - Sanitary Sewer	3% of Bond Estimates
Major Grading		
10,11	Grading Permit Filing Fee (per permit)	\$243
1,8	Grading Permit Plan Check	Time - \$1,000 minimum deposit
1,8	Grading Inspection	Time - \$1,000 minimum deposit
Minor Construction Activity Permits (Including Encroachment, Stormwater, Wireless Installations, and Grading)		
10,11	Projects that do not disturb the ground (i.e. interior remodels, roof replacement, etc.) (per permit + time - \$500 minimum deposit)	\$147
10,11	Room additions (including other projects that disturb the ground) (per permit + time - \$2,000 minimum deposit)	\$147
10,11	Minor concrete repairs or replacement (i.e. sidewalks, curb & gutter) (per permit + time - \$1,000 minimum deposit)	\$271
10,11	New driveway construction or replacement (Work may require the granting of additional street right of way requiring the preparation of grant deed and recordation. See Deed Restriction/Covenant Agreement Preparation fee above and Document Recording fee in Administrative Fees section.) (per permit + time - \$2,000 minimum deposit)	\$271
10,11	Pool installation or total removal of existing pool (requires inspection and testing by applicant's third party soils engineer) (per permit + time - \$2,000 minimum deposit)	\$271
10,11	Partial removal of existing pool (Work requires a grading permit and the preparation and recording of a restricted use covenant. See Deed Restriction/Covenant Agreement Preparation fee above and Document Recording fee in Administrative Fees section.) (per permit + time - \$2,000 minimum deposit)	\$271
1,8	Wireless Installation Encroachment Permit	Time - \$2,000 minimum deposit
Major Construction Activity Permits		
10,11	Major Construction Activity Permit (per permit)	\$78
1,8	Major Plan Check	Time- \$2,500 minimum deposit
1,8	Major Inspection	Time- \$2,500 minimum deposit
	Cash Bond Major Encroachments (may be surety if more than \$10,000)	Per City Engineer
Post Construction Stormwater Compliance		
	Post construction Annual Verification Inspection - Individual Single Family Lot Non-HOA (per lot)	\$259
	Post construction Annual Verification Inspection - Single Family HOA (per HOA - first 10 lots)	\$259
	Post construction Annual Verification Inspection - Single Family HOA (per HOA - additional lots >10)	\$73

CITY OF CLAYTON
Adopted FY 20-21 Master Fee Schedule
Adopted by the City Council Meeting November 17, 2020

Resolution #56-2020

City of Clayton User Benefit, Regulatory and Rental Fees		
Foot Notes	Fee/Deposit Description	Adopted FY 2020-21 Fee/Deposit
¹⁰	Post construction Annual Verification Inspection - Commercial (per acre - min. 1 acre)	\$259
¹⁰	Documentation Compliance Review Fee - Individual Single Family (per lot)	\$259
	Documentation Compliance Review Fee - HOA (per HOA)	
¹⁰	- First 10 lots	\$259
¹⁰	- Each additional lot after 10th	\$75
¹⁰	Documentation Compliance Review Fee - Commercial (per acre - min. 1 acre)	\$259
¹⁰	Annual State Reporting preparation/filing Fee - Individual Single Family Lot (per lot)	\$93
¹⁰	Annual State Reporting preparation/filing Fee - Single Family HOA (per HOA)	\$180
¹⁰	Annual State Reporting preparation/filing Fee - Commercial (per acre - min. 1 acre)	\$180
POLICE DEPARTMENT		
⁶	Residential Alarm System Registration Fee (per residential unit)	\$34
⁶	Commercial Alarm System Registration Fee (per commercial occupancy)	\$69
⁶	Vehicle Release (per vehicle - cash, credit, debit only)	\$172
⁶	Police Reports (per report)	\$34
⁶	VIN Verification (per vehicle)	\$46
⁶	Clearance Letters (Notary fee extra. See Administrative Fees section) (per letter)	\$34
¹	Police Enforcement on Party Ordinance (CMC §6.19.040)	Time - Maximum \$500
¹	Police Enforcement of DUI Involving Accident (CA Vehicle Code §53150-53158)	Time - Maximum \$12,000
⁶	City Alcohol Beverage Permit	\$65
	Booking Fees	As established by County or agreement w/ Concord
	False Alarm Fee (Fixed per City Ordinance 9.18.060(a)(b))	\$50
⁶	Tobacco Sales Permit (City Ordinance 8.16.130)	\$99
⁶	Tobacco Sales Permit Fee Renewal (City Ordinance 8.16.130)	\$49
⁶	Taxicab Permit Fee (City Ordinance 5.36.050) (per taxicab)	\$335
⁶	Taxicab Permit Fee - Renewal (City Ordinance 5.36.190) (per taxicab)	\$125
	Subpoena Duces Tecum (Per CA Evidence Code 1563)	\$24/hr, \$6/qtr hr
	Repossession Filing Fee (Fixed per CA Gov Code Sec 41612)	\$15
	Witness Fees per California Gov. Code §68096.1 if City Employee subpoenaed (per employee subpoena per day + IRS reimbursement min. rate per CA Gov. Code)	\$275
⁶	Administrative Fee for Failure to Display Disabled Placards per vehicle code §40226 (per violation)	\$30
⁶	Firearms Seizure and Processing Fee (per violation)	\$133
⁶	RV Public parking Permit Fee - Bona fide guest of Clayton Resident (per permit)	\$34
	RV Public Parking Permit Fee - Clayton Resident	No charge
⁶	Solicitation Permit (Not including live scan. Applicant pays for Livescan directly to Livescan entity) (per permit)	\$88
⁶	Citation Sign off for correctable offenses - Non Resident (per citation)	\$28
	Citation Sign off for correctable offenses - Resident	No charge
⁶	Late Fee- Parking Violations (per citation)	\$46
PUBLIC FACILITIES AND PARKS RENTAL FEES		
Library Meeting Room - Hoyer Hall		
⁶	Non-profit (Non-Clayton Based) (per hour)	\$55
⁶	Non-profit (Clayton Based) (per hour)	\$29
⁶	Resident (per hour)	\$67
⁶	Non resident or Commercial (per hour)	\$83
⁶	Deposit (for all) - clean up/damage - refundable (per rental)	\$200
⁶	Reservation rental time change (same date) (less than 7 calendar days prior to use date)	\$46
⁶	Reservation rental date change (less than 7 calendar days prior to use date)	\$59
⁶	Rental Cancellation Fee (30 or more days prior to event)	\$29
⁶	Rental Cancellation Fee (15-29 days prior to event)	50% refund and \$29 processing fee
	Rental Cancellation Fee (14 days or less)	No refund
Endeavor Hall Meeting Room		
⁶	Non-profits (Clayton-based and Non-Clayton-based Weekdays) (per hour Sun 5pm - Fri 5pm)	\$53
⁶	Clayton-based non-profit only (maximum daily weekday rental)	\$133
⁶	Non-profits (Clayton-based and Non-Clayton-based Weekends) (per hour Fri 5pm - Sun 5pm)	\$199
⁶	Resident - Weekdays (per hour Sun 5pm - Fri 5pm)	\$133
⁶	Non-resident or Commercial - Weekdays (per hour Sun 5pm - Fri 5pm)	\$159
⁶	Resident - Weekends (per hour Fri 5pm - Sun 5pm)	\$199
⁶	Non-resident or Commercial - Weekends (per hour Fri 5pm - Sun 5pm)	\$239

CITY OF CLAYTON
Adopted FY 20-21 Master Fee Schedule
Adopted by the City Council Meeting November 17, 2020

Resolution #56-2020

City of Clayton User Benefit, Regulatory and Rental Fees		
Foot	Fee/Deposit Description	Adopted FY 2020-21 Fee/Deposit
Notes		
	Deposit (all) - no alcohol or beer and wine only (clean up/damage per reservation)	\$500
	Deposit (all) - hard alcohol (distilled spirits) (clean up/damage per reservation)	\$1,000
⁶	Reservation rental time change (same date) (less than 30 days prior to the event)	\$46
⁶	Reservation rental date change (less than 90 days prior to event)	\$59
	Rental Cancellation Fee (181 or more days prior to event)	95% deposit refund and \$29 processing fee
	Rental Cancellation Fee (91 - 180 days prior to event)	75% deposit refund and \$29 processing fee
	Rental Cancellation Fee (61 - 90 days prior to event)	50% deposit refund and \$29 processing fee
	Rental Cancellation Fee (31 - 60 days prior to event)	25% deposit refund and \$29 processing fee
	Rental Cancellation Fee (30 days or less prior to event)	No refund
City Hall 1st Floor Conference Room		
⁶	Non-profit (Clayton-based or non-Clayton-based non profits) (per hour)	\$29
⁶	Resident (per hour)	\$35
⁶	Non-resident or Commercial (per hour)	\$43
	Deposit (clean up/damage per reservation)	\$100
⁶	Reservation rental time change (same date) (less than 7 calendar days prior to use date)	\$46
⁶	Reservation rental date change (less than 7 calendar days prior to use date)	\$59
⁶	Rental Cancellation Fee (30 or more days prior to event)	\$29
⁶	Rental Cancellation Fee (15-29 days prior to event)	50% refund and \$29 processing fee
	Rental Cancellation Fee (14 days or less)	No refund
City Hall Courtyard		
⁶	Non-profit (Clayton-based or non-Clayton-based non profits) (per hour)	\$55
⁶	Resident (per hour)	\$67
⁶	Non-resident or Commercial (per hour)	\$83
	Deposit (clean up/damage per reservation)	\$100
⁶	Reservation rental time change (same date) (less than 7 calendar days prior to use date)	\$46
⁶	Reservation rental date change (less than 7 calendar days prior to use date)	\$59
⁶	Rental Cancellation Fee (30 or more days prior to event)	\$29
⁶	Rental Cancellation Fee (15-29 days prior to event)	50% refund and \$29 processing fee
	Rental Cancellation Fee (14 days or less)	No refund
Clayton Community Park and Related Facilities		
Picnic Areas		
⁶	Picnic Area #2 - Resident (flat fee for 4 hours block)	\$21
^{6,9}	Picnic Area #2 - Non Resident or Commercial (flat fee for 4 hour block)	\$29
^{6,9}	Picnic Area #3 - Resident (flat fee for 4 hours block)	\$21
^{6,9}	Picnic Area #3 - Non Resident or Commercial (flat fee for 4 hour block)	\$29
^{6,9}	Picnic Area #4 - Resident (flat fee for 4 hour block)	\$49
^{6,9}	Picnic Area #4 - Non Resident or Commercial (flat fee for 4 hour block)	\$62
	Picnic Area #5 - Resident (6 separate areas)	
⁹	- 1st 2 tables - flat fee for 4 hours block (per table)	\$40
⁹	- Each additional table - flat fee for 4 hour block (per table)	\$7
	Picnic Area #5 - Non Resident or Commercial (6 separate areas)	
^{6,9}	- 1st 2 tables - flat fee for 4 hour block (per table)	\$51
^{6,7,9}	- Each additional table - flat fee for 4 hour block (per table)	\$8
⁶	Picnic Area #6 Resident (Large Group Area) (per day)	\$331
⁶	Picnic Area #6 Resident (Large Group Area) (per hour - 4 hr min)	\$40
⁶	Picnic Area #6 Non Resident or Commercial (Large Group Area) (per day)	\$431
⁶	Picnic Area #6 Non Resident or Commercial (Large Group Area) (per hour - 4 hr min)	\$56
⁶	Picnic Area #5 & #6 Combined - Resident (per day)	\$530
⁶	Picnic Area #5 & #6 Combined - Resident (per hour - 4 hr min)	\$65
⁶	Picnic Area #5 & #6 Combined - Non Resident or Commercial (per day)	\$690
⁶	Picnic Area #5 & #6 Combined - Non Resident or Commercial (per hour - 4 hr min)	\$87
^{6,9}	Picnic Area #7 - Resident (per 4 hour block)	\$53
^{6,9}	Picnic Area #7 - Non Resident or Commercial (flat fee for 4 hour block)	\$67
⁶	Reservation rental time change (same date) (less than 7 calendar days prior to use date)	\$46

CITY OF CLAYTON
Adopted FY 20-21 Master Fee Schedule
Adopted by the City Council Meeting November 17, 2020

Resolution #56-2020

City of Clayton User Benefit, Regulatory and Rental Fees		
Foot	Fee/Deposit Description	Adopted FY 2020-21 Fee/Deposit
Notes		
⁶	Reservation rental date change (less than 7 calendar days prior to use date)	\$59
⁶	Rental Cancellation Fee (30 or more days prior to event)	\$29
⁶	Rental Cancellation Fee (15-29 days prior to event)	50% refund and \$29 processing fee
	Rental Cancellation Fee (14 days or less)	No refund
	Rain out	Reschedule to alt. date at no additional cost (no refund)
Sports Fields		
⁷	Adult Sports Field Rental (per hour per field)	\$40
⁷	Youth Sports Field Rental (per hour per field)	\$23
⁶	Field Rental Change of Time, Same Date (less than 7 calendar days prior to use date)	\$46
⁶	Field Rental Change of Date (less than 7 calendar days prior to use date)	\$59
	Field Rental Cancellation	No refund less than 14 days prior to use
	Rain out	Reschedule to alt. date at no additional cost (no refund)
Grove Park and Related Facilities		
	Entire Facility Security Deposits	Events without food or beverage \$1,500
	Entire Facility Security Deposits	Events with food and beverage \$1,800
	Entire Facility Security Deposits	Events closing street (i.e.: either Main or Center etc.) \$2,200
⁶	Special Event Permit/Application Process (non refundable) - events closing streets (Main or Center etc.) + other permit fees:TUP/NP	\$330
	Gazebo only Rental Security Deposit	\$250
	Amplified Sound - damage/security deposit if using City sound equip	\$1,000
⁶	Amplified Sound Equipment Use Fee (Noise Permit also required) (per hour)	\$29
²	City provided Sound Equipment Tech if needed for use of City equip	Cost
⁶	Reservation rental time change (same date) (less than 7 calendar days prior to use date)	\$46
⁶	Reservation rental date change (less than 7 calendar days prior to use date)	\$59
⁶	Rental Cancellation Fee (30 or more days prior to event)	\$29
⁶	Rental Cancellation Fee (15-29 days prior to event)	50% refund and \$29 processing fee
	Rental Cancellation Fee (14 days or less)	No refund
	Rain out	Reschedule to alt. date at no additional cost (no refund)
Entire Grove Park Facility		
⁶	Rental Entire Facility - Resident -- Weekends (per hour)	\$199
⁶	Rental Entire Facility - Resident -- Weekends (per day)	\$1,592
⁶	Rental Entire Facility - Non-profit (verification req'd) -- Weekends (per hour)	\$199
⁶	Rental Entire Facility - Non-profit (verification req'd) -- Weekends (per day)	\$1,592
⁶	Rental Entire Facility - Non-resident or Commercial -- Weekends (per hour)	\$239
⁶	Rental Entire Facility - Non-resident or Commercial -- Weekends (per day)	\$1,910
⁶	Rental Entire Facility - Resident -- Weekdays (per hour)	\$133
⁶	Rental Entire Facility - Resident -- Weekdays (per day)	\$1,061
⁶	Rental Entire Facility - Non-profit (verification req'd) -- Weekdays (per hour)	\$133
⁶	Rental Entire Facility - Non-profit (verification req'd) -- Weekdays (per day)	\$1,036
⁶	Rental Entire Facility - Non-resident or Commercial -- Weekdays (per hour)	\$159
⁶	Rental Entire Facility - Non-resident or Commercial -- Weekdays (per day)	\$1,401
Gazebo Only		
⁶	Rental Gazebo only -Resident - Weekends (per hour)	\$139
⁶	Rental Gazebo only -Resident - Weekends (per day)	\$1,115
⁶	Rental Gazebo only -Non-profit (verification req'd) - Weekends (per hour)	\$139
⁶	Rental Gazebo only -Non-profit (verification req'd) - Weekends (per day)	\$1,115
⁶	Rental Gazebo only - Non-resident or Commercial - Weekends (per hour)	\$167
⁶	Rental Gazebo only - Non-resident or Commercial - Weekends (per day)	\$1,337
⁶	Rental Gazebo only -Resident - Weekdays (per hour)	\$99
⁶	Rental Gazebo only -Resident - Weekdays (per day)	\$398
⁶	Rental Gazebo only -Non-profit (verification req'd) - Weekdays (per hour)	\$99
⁶	Rental Gazebo only -Non-profit (verification req'd) - Weekdays (per day)	\$398
⁶	Rental Gazebo only - Non-resident or Commercial - Weekdays (per hour)	\$118
⁶	Rental Gazebo only - Non-resident or Commercial - Weekdays (per day)	\$478

City of Clayton User Benefit, Regulatory and Rental Fees		
Foot	Fee/Deposit Description	Adopted FY 2020-21 Fee/Deposit
Notes		
Group Picnic Area (Near Tot Lot)		
⁶	Group Picnic Area - Resident - Weekends (per hour - 4 hour minimum)	\$34
⁶	Group Picnic Area - Resident - Weekends (per day)	\$231
⁶	Group Picnic Area - Non-profit (verification req'd) - Weekends (per hour - 4 hour minimum)	\$34
⁶	Group Picnic Area - Non-profit (verification req'd) - Weekends (per day)	\$231
⁶	Group Picnic Area - Non-resident or Commercial - Weekends (per hour - 4 hour minimum)	\$40
⁶	Group Picnic Area - Non-resident or Commercial - Weekends (per day)	\$278
⁶	Group Picnic Area - Resident - Weekdays (per hour - 4 hour minimum)	\$28
⁶	Group Picnic Area - Resident - Weekdays (per day)	\$212
⁶	Group Picnic Area - Non-profit (verification req'd) - Weekdays (per hour - 4 hour minimum)	\$28
⁶	Group Picnic Area - Non-profit (verification req'd) - Weekdays (per day)	\$212
⁶	Group Picnic Area - Non-resident or Commercial - Weekdays (per hour - 4 hour minimum)	\$33
⁶	Group Picnic Area - Non-resident or Commercial - Weekdays (per day)	\$255
Plaza Picnic Area (Per Table)		
⁶	Plaza Picnic Area - Resident - Weekends (per hour - 4 hour minimum)	\$34
⁶	Plaza Picnic Area - Resident - Weekends (per day)	\$231
⁶	Plaza Picnic Area - Non-profit (verification req'd) - Weekends (per hour - 4 hour minimum)	\$34
⁶	Plaza Picnic Area - Non-profit (verification req'd) - Weekends (per day)	\$231
⁶	Plaza Picnic Area - Non-resident or Commercial - Weekends (per hour - 4 hour minimum)	\$40
⁶	Plaza Picnic Area - Non-resident or Commercial - Weekends (per day)	\$278
⁶	Plaza Picnic Area - Resident - Weekdays (per hour - 4 hour minimum)	\$28
⁶	Plaza Picnic Area - Resident - Weekdays (per day)	\$212
⁶	Plaza Area - Non Profit (verification req'd) - Weekdays (per hour - 4 hour minimum)	\$28
⁶	Plaza Picnic Area - Non-profit (verification req'd) - Weekdays (per day)	\$212
⁶	Plaza Picnic Area - Non-resident or Commercial - Weekdays (per hour - 4 hour minimum)	\$33
⁶	Plaza Picnic Area - Non-resident or Commercial - Weekdays (per day)	\$255
⁶	Fountain operation with geysers (per 48 hour block)	\$430
	Special Event Liability Insurance purchased through City's 3rd party carrier	Insurance cost per schedule rates by insurance provider when purchasing insurance through City 3rd party carrier
⁶	Special Event Liability Insurance Administrative Fee (per certificate)	\$40
ADMINISTRATIVE FEES		
	Document Copying (10 pages or less)	No charge
⁷	Document Copying (per page > 10 pages)	\$0.10
⁶	Document Recording [with County Clerk Recorders Office] (Actual recording fee costs plus staff time & mileage) (per document)	\$138
	Trail Maps (Fixed - per map)	\$2
²	Video/Audio Recording(s) of City Council or Planning Commission Meetings (placed on CD, DVD, flash drive, etc. as applicable)	Cost
²	Printed documents (i.e. general plan, budget, zoning ord., etc.)	Cost
²	Video Recordings of Meetings	Cost
	FPPC Document Copying (per page - State law) (per page)	\$0.10
⁷	Notary Public Fee (per document - State law) (per document)	\$15
⁷	Business License Initial Registration Fee - New Business	\$65
	Duplicate Business License Fee (CMC §5.04.790)	\$13
	First Returned Check Service Charge - Fixed	\$25
	Subsequent Returned Check Service Charge - Fixed	\$35
	Late Payment Charges for Administrative Fines	Ten percent (10%) of original fine for every 30 days or portion thereof. The Late Payment Charge shall not exceed 100 percent (100%) of the original fine.
⁶	Street Closure Fee	\$133
	Administrative penalty for City issued permits after the fact (encroachment permit; tree removal permit, etc.)	Double the original permit fee
⁶	Code Enforcement non-compliance re-inspection after the first inspection (in addition to any citation fines) (per inspection)	\$39

CITY OF CLAYTON
Adopted FY 20-21 Master Fee Schedule
Adopted by the City Council Meeting November 17, 2020

Resolution #56-2020

City of Clayton User Benefit, Regulatory and Rental Fees		
Foot	Fee/Deposit Description	Adopted FY 2020-21 Fee/Deposit
Notes		
FOOT NOTES		
1	"Time" is defined as the cost per hour for an employee at the time the costs are incurred. Costs included salary, benefits, employer taxes, overhead and overtime, as applicable. Time also means City Engineer billing (plus 15%), as well as costs of other contracts and expenses. Detail of costs are available upon request.	
2	"Cost" is defined as the cost of equipment use, non-returnable flash drive (video/audio recordings), materials, labor, and supplies.	
3	Deposits are required upon submittal of an application. A minimum deposit is stipulated by these fees. At City Manager's discretion, deposit requirement can be reduced. Also, if it is the judgment of staff a minimum deposit is not sufficient, the required deposit may be increased. If, after a deposit is made, more funds are needed, the applicant will be notified when approx. 30% of the deposit remains, any additional funds estimated by staff are to be provided to replenish the deposit account for continuing work on the project, until such funds are received work on the project may be suspended.	
4	If a development project requires multiple applications, only a single deposit shall be required. In such cases, the amount of the deposit shall be the largest single deposit required by any of the applications, or an amount determined by the City Manager, not to exceed the sum of the deposits.	
5	All fixed-cost development application fees are refundable based upon the City amount of staff work completed on the process of the application and subject to approval by the City Manager.	
6	Fees increased over the prior year by 2.1%, reflecting the cost of living adjustment included in the City Council-approved Miscellaneous Employee Group labor agreement effective July 1, 2020.	
7	CPI in prior year Master Fee Schedule (FY 2019) did not result in a fee increase due to the CPI impact being too trivial to warrant a full dollar increase as fees are adopted in whole dollars only. As a result, current year increase incorporates a multi-year April to April CPI rate covering two or more calendar years.	
8	Amount reflects minimum engineering deposit for standard project requirements. However additional amounts may be required as determined by the City Engineer based on the size of the project and for unusual or non-standard circumstances. All costs for inspection and administration relating to this permit shall be deducted from the inspection service deposit(s) or cash bond.	
9	This specified Clayton Community Park picnic area is only available for rent in 4 hour block increments.	
10	Proposed increase change in rate incorporates City Engineering services retainer approved by the City Council on August 21, 2018 adjusted for 90% of the June 2019 to June 2020 CPI ($90\% \times 1.6\% = 1.44\%$).	
11	Indicates fee increases and will take effect 60 days after adoption (1/17/21) that may be subject to California Government Code §66017. All other fees will take effect upon adoption of Resolutions.	

MINUTES
SPECIAL MEETING
OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT (GHAD)

March 15, 2022

1. **CALL TO ORDER AND ROLL CALL** – the meeting was called to order at 9:37 p.m. by Chair Diaz. Board Members present: Chair Diaz, Vice Chair Wolfe, Board Members Cloven, Tillman, and Wan. Board Members absent: None. Staff present: City Manager Reina Schwartz, Legal Counsel Mala Subramanian, and Secretary Janet Calderon.

2. **PUBLIC COMMENTS** – None.

3. **CONSENT CALENDAR**

It was moved by Vice Chair Wolfe, seconded by Board Member Cloven, to approve the Consent Calendar as submitted. (Passed).

- (a) Approved the Board of Directors' minutes for its regular meeting on December 7, 2021.

4. **PUBLIC HEARINGS** – None.

5. **ACTION ITEMS**

- (a) Adopted GHAD Resolution 01-2022 Approving a Professional Services Agreement with Anchor CM Through June 30, 2023 with up to Four One-year Extensions for Assessment District Management Services, Authorizing the City Manager to Execute the Agreement and Appointing Larry Theis, PE as General Manager for Oakhurst Geological Hazard Abatement District. (City Manager)

City Manager Schwartz presented the report.

Following questions by the Board, Chair Diaz opened the item to public comment; no comments were offered.

It was moved by Board Member Cloven, seconded by Board Member Tillman, to adopt GHAD Resolution No. 01-2022 Approving A Professional Services Agreement with Anchor CM Through June 30, 2023 with Up to Four One-year Renewals, For City Engineering

Services, Authorizing the City Manager to Execute the Agreement and Appointing Larry Theis, PE As General Manager for the Oakhurst Geological Hazard Abatement District. (Passed 5-0).

6. BOARD ITEMS

Boardmember Wan requested the City's website should include the City Engineers scheduled work, including completion dates, and specify areas of responsibility in the Oakhurst Geological Hazard Abatement District.

7. ADJOURNMENT - on call by Chairperson Diaz the Board meeting adjourned at 9:42 p.m.

#

Respectfully submitted,

Janet Calderon, Secretary

Approved by the Board of Directors
Oakhurst Geological Hazard Abatement District

Jim Diaz, Chairperson



AGENDA REPORT

TO: HONORABLE CHAIRPERSON AND BOARD MEMBERS

FROM: Larry Theis, P.E., General Manager

DATE: June 7, 2022

SUBJECT: Presentation and Consideration of a Resolution to Approve the Proposed Oakhurst Geological Hazard Abatement District (GHAD) Annual Report for Fiscal Year 2022/23 and set a Public Hearing to be Held on July 19, 2022 to Consider the Levy of the Corresponding Real Property Tax Assessments in Fiscal Year 2022/23

RECOMMENDATION

Staff recommends the Board take the following set of actions regarding the Oakhurst Geological Hazard Abatement District (GHAD) budget and Annual Report for Fiscal Year 2022/23:

- 1) Receive the General Manager's report;
- 2) Receive public comment;
- 3) Adopt the Resolution approving the District budget and Annual Report for Fiscal Year 2022/23, which action includes setting July 19, 2022 as the Public Hearing date on the proposed GHAD real property tax assessments for Fiscal Year 2022/23.

BACKGROUND

In April of 2000, the Oakhurst Geological Hazard Abatement District (GHAD) was established by vote of the property owners within the geographic boundaries of the established District. Those property owners approved, by ballot, annual assessments to fund routine hazard abatement and maintenance within the GHAD as well as the operational needs of the District. The ballot measure specifically addressed and approved an annual assessment adjustment not to exceed the increase or decrease in the Bay Area Consumer Price Index (CPI) as reported in April of each subsequent year. These annual assessments are the only source of revenue for the District. Without further property owner approval via ballot, the District cannot create nor mandate additional revenues to fund additional hazard abatement or prevention services.

Subject: FY 2022/23 Resolution of Intention

Date: June 7, 2022

Page 2 of 2

The General Manager submits an annual fiscal year budget and Annual Report for Board consideration and approval. The Fiscal Year 2022/23 GHAD Annual Report is attached.

If the proposed budget and assessments are acceptable to the Board, the General Manager recommends Board approval of the attached Resolution approving the proposed GHAD budget and Annual Report, announcing the Board of Directors' intention to levy assessments, setting July 19, 2022 as the Public Hearing date, and directing the mailing of notices to affected property owners.

FISCAL IMPACT

Real property owners within the GHAD have previously voted against any assessment increase. Based on the "no" vote of the GHAD property owners, the GHAD continues to only be able to afford minor maintenance work and minimal administrative costs in the GHAD-owned open space areas. In order for the GHAD to generate any additional future public works improvements or abatement repairs, the property owners would have to vote to increase their annual assessments beyond the currently approved CPI adjustment.

This budget and the corresponding proposed assessments are calculated and prepared using the approved CPI adjustment, this year of +5.0% between April 2021 and April 2022.

ATTACHMENTS

Fiscal Year 2022/23 Annual Report

Resolution of Intention

Notice of Public Hearing



Oakhurst Geological Hazard Abatement District

Fiscal Year 2022-23 Annual Report

June 7, 2022

Prepared by

**FRANCISCO
AND ASSOCIATES**

Where Innovative Strategies
Fund Tomorrow's Communities

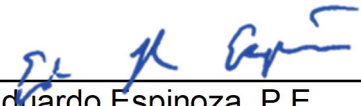
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ANNUAL REPORT
GEOLOGICAL HAZARD ABATEMENT DISTRICT
FISCAL YEAR 2022-23

The undersigned, acting on behalf of Francisco & Associates respectfully submits the enclosed Annual Report pursuant to the provisions of the Geological Hazard Abatement District's Section 26651 of the California Public Resources Code. The undersigned certifies that he is a Professional Engineer, registered in the State of California.

Dated: 5/27/2022

By: 
Eduardo Espinoza, P.E.
RCE # 83709



SECTION I

INTRODUCTION

In 2000, the Oakhurst Geological Hazard Abatement ("District") was established by vote of the property owners within the geographic boundaries of the District pursuant to Division 17, Geological Hazard Abatement Districts, of the Public Resources Code, Section 26500 et seq. The territory included within the District has been broken into three (3) areas of benefit and generally includes the following subdivision numbers 6990, 7065, 7066, 7303, 7311, 7768, 7769, 7256, 7257, 7260, 7261, 7262, 7263, 7264, 7766, 7767, 7249, and 7255. Copies of the subdivision maps are on file at the City and with the Contra Costa County Recorder's Office.

A reduced copy of the District Diagram showing the boundaries of the parcels within the District is provided in Part C of this Report.

In April 2000, the property owners within the District approved by ballot, assessments to cover the routine maintenance and operational needs of the District. The proceedings approved a method of escalating the annual assessments, so that the District's revenues may keep pace with annual cost of living increases in the cost to maintain District improvements. The annual escalator approved was to be an annual adjustment in the maximum assessment rate based on the San Francisco Bay Area Consumer Price Index (CPI).

As a result, the District continues to annually levy and collect special assessments on parcels within its boundaries to pay for and fund hazard abatement and the needed maintenance and services in the areas within the District.

SECTION II**ANNUAL REPORT PREPARED FOR THE
OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT
FISCAL YEAR 2022-23**

Pursuant to the code governing Geological Hazard Abatement Districts (Division 17 of the Public Resources Code of the State of California), and in accordance with the Resolution of Intention, adopted by the Board of the Oakhurst Geological Hazard Abatement District on June 7, 2022, I, Eduardo Espinoza, the duly appointed Engineer of Work, Assessment Engineer for the Oakhurst Geological Hazard Abatement District (the "District") submit the following Report, consisting of Section I (Introduction), and this, Section II, which consists of five (5) parts as follows:

PART A: PLANS AND SPECIFICATIONS

This part describes the improvements maintained by the District. Plans and specifications for the improvements are on file in the Office of the General Manager of the Oakhurst Geological Hazard and Abatement District and are incorporated herein by reference.

PART B: ESTIMATE OF COST

This part contains an estimate of the cost of the proposed improvements to be maintained for Fiscal Year 2022-23, including incidental costs and expenses in connection therewith. The estimate is attached hereto and is on file in the Office of the General Manager of the Oakhurst Geological Hazard and Abatement District.

PART C: DISTRICT DIAGRAM

This part incorporates a Diagram of the District showing the exterior boundaries of the District, and the lines and dimensions of each lot or parcel of land within the District. This Diagram has been prepared by the Engineer of Work and is on file in the General Manager of the Oakhurst Geological Hazard and Abatement District.

The lines and dimension of each lot or parcel within the District are those lines and dimensions shown on the maps of the Contra Costa County Assessor for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference herein and made a part of this Report.

PART D: METHOD OF APPORTIONMENT OF ASSESSMENTS

This part describes the method of apportionment of assessments, based upon each parcel's classification within the District in proportion to the estimated special benefits to be received.

PART E: ASSESSMENT ROLL

This part contains an assessment of the estimated cost of the improvements apportioned to each benefited parcel of land within the District. The Assessment Roll is filed in the Office of the General Manager of the Oakhurst Geological Hazard and Abatement District and is incorporated in this Report. The list is keyed to the records of the Contra Costa County Assessor, which are incorporated herein by reference.

PART A

PLANS AND SPECIFICATIONS

The District maintained improvements are described in the Plan of Control. In general, the improvements may include drainage systems, open space storm drain inlets and outlets, subdrains and outlets, and select retaining walls, and any other appurtenant improvements and services all of which support hazard abatement and prevention services.

In Fiscal Year 2022-23, the City's geotechnical consultant, BSK, will evaluate the needs of the District and prioritize areas of concern. Currently, the City's prior geotechnical consultant identified the following areas with a need for repairs and projects, all of which will be addressed as funding allows.

Kelok Way Area

The District's prior geotechnical consultant performed monitoring work in the Kelok Way area in 2020. The Inclinator readings taken in July of 2020 were compared with readings taken in May of 2019 and indicated a very slight slope change of 0.25 inches. Significant concrete cracking and separation has occurred at the cul-de-sac of Kelok Way (8053). With limited funds available to make repairs, the inclinometer replacements may need to be delayed several years until sufficient funds can be saved to fund the installation of the new inclinometer.

The City's prior geotechnical consultant noted that the flatwork cracking on Kelok Way concludes that movement is still likely to occur. Ongoing movement north of Bear Place may begin to adversely impact storm drain, sewer, and water lines, with potential leakage impacting slope stability. They recommend that water levels within the open pipe piezometers be measured semi-annually.

Ahwanee Lane Street Repair

An asphalt and sidewalk deformation has occurred on the easterly side of Ahwanee Lane just south of the intersection with Miwok Way. The City's prior geotechnical consultant characterized the deformation as a trench migration issue that could become extensive and be an expensive issue to correct. In the Fiscal Year 2019/20 budget, \$63,193 was included for this project, but upon further review, it was determined that additional study was needed for a more accurate estimate. Based on this new street issue occurring during Fiscal Year 2019/20, this repair has taken precedence over the installation of the new slope inclinometers at Kelok and Pebble Beach. With limited funds available to make repairs, the investigation for the repair of Ahwanee was delayed until future fiscal years when funds could be made available to undertake the street/sidewalk repair.

Pebble Beach Area

The inclinometer in the slope below the street (SI-2) has pinched at a depth of 72 feet thereby prohibiting measurement below that depth. The readings in the upper 72 feet indicate the upper area have not internally moved significantly since the last readings in 2016. The City's prior geotechnical consultant strongly recommends the replacement of inclinometer SI-2 but its replacement has not yet been budgeted due to insufficient District funds being available.

V-Ditch Maintenance

Staff is once again postponing this year's 'V'-ditch maintenance work in favor of prioritizing the Ahwanee Lane street repair.

Drawings showing the specific locations of the improvements are on file in the City's Public Works Department and are made a part of this report by reference.

PART B

ESTIMATE OF COSTS

The City has developed the District's Fiscal Year 2022-23 cost estimate to include funding for routine operations, ongoing monitoring costs, an evaluation of the District areas and improvements, costs for emergency and minor repairs, and transfers to the City's general fund for work accomplished by City staff, and when funding allows, the costs associated with undertaking major repairs and adverse conditions. A summary of the Fiscal Year 2022-23 cost estimate follows.

Oakhurst Geological Hazard Abatement District	
FY 2022-23 Cost Estimate	
Projected Beginning Fund Balance (7/1/2022)	\$51,172.86
Projected Revenues	
Assessment Revenues	\$47,107.66
Interest Earnings	\$210.00
Transfer from Presley Settlement Fund ¹	<u>\$40,478.48</u>
Total Projected Revenues	\$87,796.14
Estimate of Expenditures	
Engineering Services	\$20,000.00
Ahwanee Lane	\$80,000.00
Project Costs (minor and emergency repairs)	\$15,000.00
General Manager Fees	\$5,000.00
District Administration	\$8,169.00
Liability Insurance	\$7,000.00
County Collection Fees	\$1,550.00
Legal Services	\$1,000.00
Legal Notices	\$100.00
Postage	\$850.00
Miscellaneous	<u>\$300.00</u>
Total Estimate of Expenditures	\$138,969.00
Estimate of Reserves	
Operating Reserves ²	\$0.00
Capital Reserves	<u>\$0.00</u>
Total Estimate of Reserves	\$0.00
Projected Ending Surplus Fund Balance (6/30/2023)	\$0.00
¹ The Presley Lawsuit Settlement Funds are used to support the District by offsetting funding shortfalls that exist annually.	
² Operating Reserves should be accumulated annually. The FY 2022-23 target Operating Reserve is 50% of the annual expenditures (\$69,484.50).	

The purpose of the various reserve accounts is to ensure the District will have funds available for cashflow purposes and to repair or reconstruct the facilities that are the responsibility of the District.

The Operating Reserve target is fifty percent (50%) of the projected expenditures. Maintaining a fully funded Operating Reserve eliminates the need for the City to transfer funds from non-District accounts to pay for operational expenses during the first half of the fiscal year and provides the District with sufficient funds to address any unforeseen or unusual expenditures that may occur during the year.

The purpose of collecting and holding funds in a Capital Reserve is so that when and if improvements need to be replaced or expenditures that are greater than can be conveniently raised from a single year's assessment, funds are available so that the District can respond and address the need promptly.

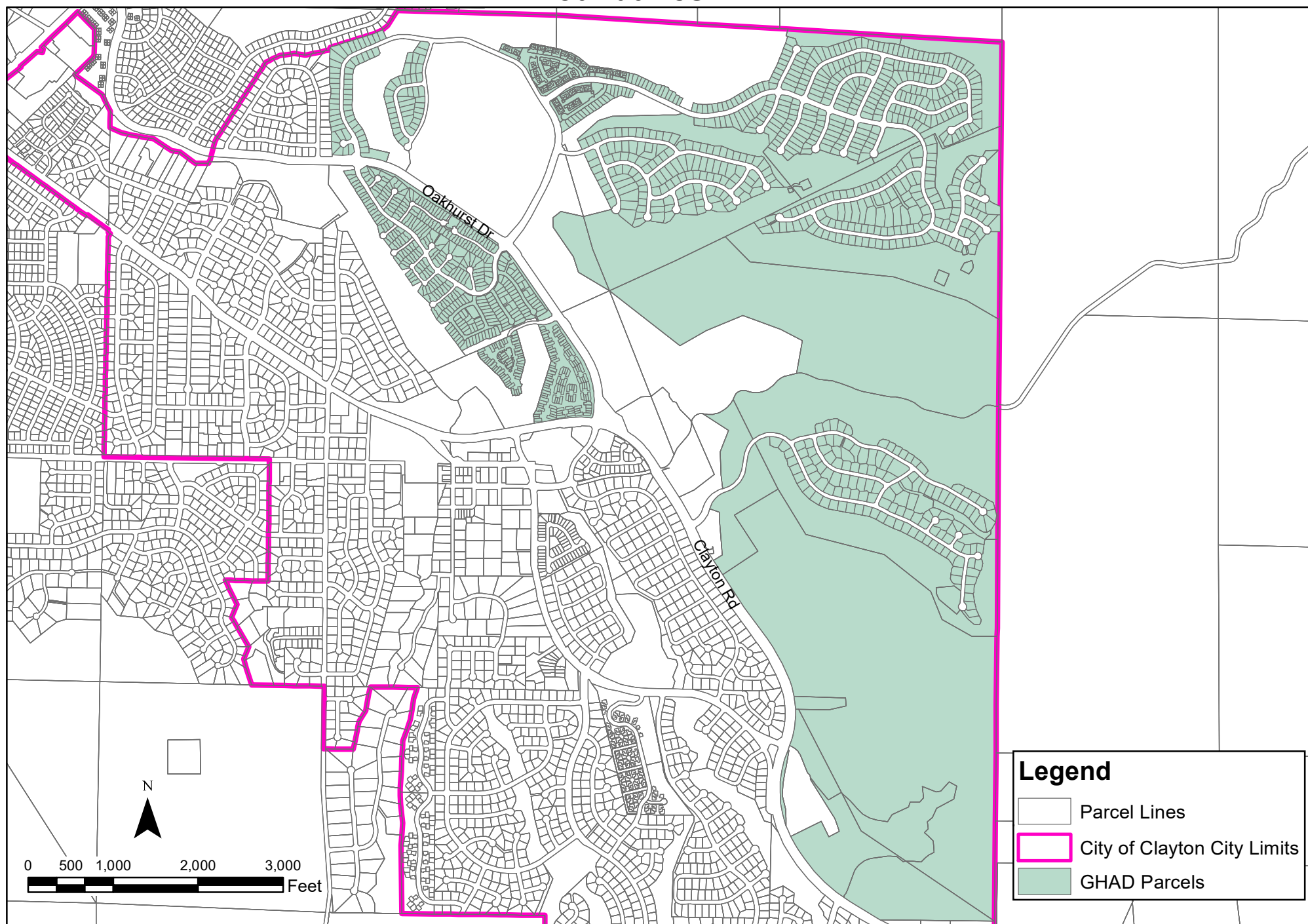
PART C

DISTRICT DIAGRAM

The boundaries of the District are shown herein. The lines and dimensions of each parcel within the District are those lines and dimensions shown on the maps of the Contra Costa County Assessor for the year in which this Report was prepared and are incorporated by reference herein and made part of this Report.

A reduced copy of the District Diagram is shown on the following page.

Oakhurst Geological Hazard Abatement District (GHAD) Boundaries



PART D**METHOD OF APPORTIONMENT OF ASSESSMENTS**

A geological hazard abatement district is in essence the same as a benefit assessment district, and therefore the costs budgeted for the District (assessments) must be apportioned to individual parcels according to the benefit received.

The voter approved ballot measure that established the District divided the total development into three separate assessment areas. After reviewing the needs of each area and the benefits of the District to each area, the following percentages of the total budget/cost (including reserves) has been assigned to each area:

Area 1 which includes the lower 6000's, lower 5000's, Duets, and Townhouses, was assigned 25% of the total budget;

Area 2 which includes the Upper 6000's, upper 5000's, 8,000's, condominiums, was assigned 50% of the total budget, and

Area 3 which includes the 10000's was assigned 25% of the total budget.

The number of housing units in each area is not considered a benefit factor and the amount of the assessment per unit will vary from area to area.

The type of housing unit is considered when assigning benefit and the different types of housing mixed into Areas 1 and 2 have been assigned different assessment factors to account for the differing type of housing as follows:

Single Family Home (regardless of size)	1.00
Duets	0.75
Multi-family	0.50

The process of calculating the original assessment rates for each parcel included calculating the amount of total budget that each area was responsible for and determining each area's proportionate percentage of the total. Each parcel within the District was then assigned an equivalent assessed unit based on the assessment factors referenced above. Each area's budget was then spread to each tract or subdivision ("Sub-Area") based on their total number of equivalent assessed units. From there, each Sub-Area spread their budget amount based on the number of dwelling units to arrive at a maximum assessment rate per Sub-Area.

Each fiscal year thereafter, the maximum assessment rates may be increased annually in an amount tied to the Consumer Price Index for Urban Consumers (CPI-U) for the San Francisco Bay Area as of April of each succeeding year. The change in the CPI from April 2021 to April 2022 was 5.00%. Therefore, the Fiscal Year 2022-23 maximum assessment rates will increase by 5.00% over the Fiscal Year 2021-22 maximum assessment rate. The Fiscal Year 2022-23 Maximum Assessment Rates by Area and Sub-Area follow.

Area	Sub-Area	# of Units	Unit Type	Factor	Equivalent Assessable Units	Maximum Assessment Rate	Total Assessment ¹
1	6990	92	Single-Family	1.00	92.00	\$25.93	\$2,384.64
1	7065	108	Duets	0.75	81.00	\$25.93	\$2,099.52
1	7066	117	Multi-Family	0.50	58.50	\$25.93	\$1,516.32
1	7303	52	Multi-Family	0.50	26.00	\$25.93	\$673.92
1	7311	118	Duets	0.75	88.50	\$25.93	\$2,293.92
1	7768	55	Single-Family	1.00	55.00	\$25.93	\$1,425.60
1	7769	53	Single-Family	1.00	53.00	\$25.93	\$1,373.76
Subtotal		595			454.00		\$11,767.68

Area	Sub-Area	# of Units	Unit Type	Factor	Equivalent Assessable Units	Maximum Assessment Rate	Total Assessment
2	7256	70	Single-Family	1.00	70.00	\$34.65	\$2,424.80
2	7257	60	Single-Family	1.00	60.00	\$34.65	\$2,078.40
2	7260	75	Single-Family	1.00	75.00	\$34.65	\$2,598.00
2	7261	70	Single-Family	1.00	70.00	\$34.65	\$2,424.80
2	7262	99	Single-Family	1.00	99.00	\$34.65	\$3,429.36
2	7263	101	Single-Family	1.00	101.00	\$34.65	\$3,498.64
2	7264	102	Single-Family	1.00	102.00	\$34.65	\$3,533.28
2	7766	35	Single-Family	1.00	35.00	\$34.65	\$1,212.40
2	7766	60	Multi-Family	0.50	30.00	\$34.65	\$1,039.20
2	7767	76	Multi-Family	0.50	38.00	\$34.65	\$1,316.32
Subtotal		748			680.00		\$23,555.20

Area	Sub-Area	# of Units	Unit Type	Factor	Equivalent Assessable Units	Maximum Assessment Rate	Total Assessment
3	7249	69	Single-Family	1.00	69.00	\$83.58	\$5,767.02
3	7255	72	Single-Family	1.00	72.00	\$83.58	\$6,017.76
Subtotal		141			141.00		\$11,784.78
Total		1,484			1,275.00		\$47,107.66

¹ Numbers may not foot due to rounding because the County requires all amounts placed on the tax bill to be even so they are divisible by two (2).

Within the boundaries of the District, there are several types of properties that are considered to receive no special benefit from the District improvements and are therefore not assessed. These parcels include:

- 1) Publicly owned parcels that are reserved as public open space or are developed as City Parks for active recreation and are maintained and serviced by the District;
- 2) Publicly owned wetland parcels;
- 3) Certain public utility parcels;
- 4) Privately owned open space parcels; and
- 5) Privately owned "sliver" parcels that have resulted from a lot line adjustment with an adjacent larger parcel. The adjacent larger parcel, of which these "sliver" parcels are a part, are assessed at the residential rate.

PART E

ASSESSMENT ROLL

A list of names and addresses of the owners of all parcels, and the description of each parcel within the District is shown on the last equalized Secured Property Tax Roll of the Contra Costa County Assessor, which by reference is hereby made a part of this Report.

This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll, which includes the proposed amount of assessments for FY 2022-23 apportioned to each parcel. The Assessment Roll is on file in the Public Works Department of the City and is shown in this Report as Appendix "A".

The total proposed assessment for FY 2022-23 is \$47,107.66.

APPENDIX "A"
ASSESSMENT ROLL

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 6990**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-381-001	\$25.92	118-391-002	\$25.92
118-381-002	\$25.92	118-391-003	\$25.92
118-381-003	\$25.92	118-391-004	\$25.92
118-381-004	\$25.92	118-391-005	\$25.92
118-381-005	\$25.92	118-391-006	\$25.92
118-381-006	\$25.92	118-391-007	\$25.92
118-381-007	\$25.92	118-391-008	\$25.92
118-381-008	\$25.92	118-391-009	\$25.92
118-381-009	\$25.92	118-391-010	\$25.92
118-381-010	\$25.92	118-391-011	\$25.92
118-381-011	\$25.92	118-391-012	\$25.92
118-381-012	\$25.92	118-391-013	\$25.92
118-381-017	\$25.92	118-391-014	\$25.92
118-381-018	\$25.92	118-391-015	\$25.92
118-381-019	\$25.92	118-391-016	\$25.92
118-381-020	\$25.92	118-391-017	\$25.92
118-381-021	\$25.92	118-391-018	\$25.92
118-381-022	\$25.92	118-391-019	\$25.92
118-381-023	\$25.92	118-391-020	\$25.92
118-381-024	\$25.92	118-391-021	\$25.92
118-381-025	\$25.92	118-391-022	\$25.92
118-381-026	\$25.92	118-391-023	\$25.92
118-381-027	\$25.92	118-391-024	\$25.92
118-381-028	\$25.92	118-392-001	\$25.92
118-381-029	\$25.92	118-392-002	\$25.92
118-381-030	\$25.92	118-392-003	\$25.92
118-381-036	\$25.92	118-392-004	\$25.92
118-381-037	\$25.92	118-392-005	\$25.92
118-381-038	\$25.92	118-392-006	\$25.92
118-381-039	\$25.92	118-392-007	\$25.92
118-382-001	\$25.92	118-392-008	\$25.92
118-382-002	\$25.92	118-392-009	\$25.92
118-382-003	\$25.92	118-392-010	\$25.92
118-382-004	\$25.92	118-392-011	\$25.92
118-382-005	\$25.92	118-392-012	\$25.92
118-382-006	\$25.92	118-392-013	\$25.92
118-382-007	\$25.92	118-392-014	\$25.92
118-382-008	\$25.92	118-392-015	\$25.92
118-382-009	\$25.92	118-392-016	\$25.92
118-382-010	\$25.92	Total Parcels: 92	
118-382-011	\$25.92	Total	
118-382-012	\$25.92	Assessment:	\$2,384.64
118-382-013	\$25.92		
118-382-014	\$25.92		
118-382-015	\$25.92		
118-382-016	\$25.92		
118-382-017	\$25.92		
118-382-018	\$25.92		
118-382-019	\$25.92		
118-382-020	\$25.92		
118-382-021	\$25.92		
118-382-022	\$25.92		
118-391-001	\$25.92		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23**

SUBDIVISION NO. 7065

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-401-001	\$19.44	118-402-012	\$19.44	118-402-065	\$19.44
118-401-002	\$19.44	118-402-013	\$19.44	118-402-066	\$19.44
118-401-003	\$19.44	118-402-014	\$19.44		
118-401-004	\$19.44	118-402-015	\$19.44	Total Parcels:	108
118-401-005	\$19.44	118-402-016	\$19.44	Total	
118-401-006	\$19.44	118-402-017	\$19.44	Assessment:	\$2,099.52
118-401-007	\$19.44	118-402-018	\$19.44		
118-401-008	\$19.44	118-402-019	\$19.44		
118-401-009	\$19.44	118-402-020	\$19.44		
118-401-010	\$19.44	118-402-021	\$19.44		
118-401-011	\$19.44	118-402-022	\$19.44		
118-401-012	\$19.44	118-402-023	\$19.44		
118-401-013	\$19.44	118-402-024	\$19.44		
118-401-014	\$19.44	118-402-025	\$19.44		
118-401-015	\$19.44	118-402-026	\$19.44		
118-401-016	\$19.44	118-402-027	\$19.44		
118-401-017	\$19.44	118-402-028	\$19.44		
118-401-018	\$19.44	118-402-029	\$19.44		
118-401-019	\$19.44	118-402-030	\$19.44		
118-401-020	\$19.44	118-402-031	\$19.44		
118-401-021	\$19.44	118-402-032	\$19.44		
118-401-022	\$19.44	118-402-033	\$19.44		
118-401-023	\$19.44	118-402-034	\$19.44		
118-401-024	\$19.44	118-402-035	\$19.44		
118-401-025	\$19.44	118-402-036	\$19.44		
118-401-026	\$19.44	118-402-037	\$19.44		
118-401-027	\$19.44	118-402-038	\$19.44		
118-401-028	\$19.44	118-402-039	\$19.44		
118-401-029	\$19.44	118-402-040	\$19.44		
118-401-030	\$19.44	118-402-041	\$19.44		
118-401-031	\$19.44	118-402-042	\$19.44		
118-401-032	\$19.44	118-402-043	\$19.44		
118-401-033	\$19.44	118-402-044	\$19.44		
118-401-034	\$19.44	118-402-045	\$19.44		
118-401-035	\$19.44	118-402-046	\$19.44		
118-401-036	\$19.44	118-402-047	\$19.44		
118-401-037	\$19.44	118-402-048	\$19.44		
118-401-038	\$19.44	118-402-049	\$19.44		
118-401-039	\$19.44	118-402-050	\$19.44		
118-401-040	\$19.44	118-402-051	\$19.44		
118-401-041	\$19.44	118-402-052	\$19.44		
118-401-042	\$19.44	118-402-053	\$19.44		
118-402-001	\$19.44	118-402-054	\$19.44		
118-402-002	\$19.44	118-402-055	\$19.44		
118-402-003	\$19.44	118-402-056	\$19.44		
118-402-004	\$19.44	118-402-057	\$19.44		
118-402-005	\$19.44	118-402-058	\$19.44		
118-402-006	\$19.44	118-402-059	\$19.44		
118-402-007	\$19.44	118-402-060	\$19.44		
118-402-008	\$19.44	118-402-061	\$19.44		
118-402-009	\$19.44	118-402-062	\$19.44		
118-402-010	\$19.44	118-402-063	\$19.44		
118-402-011	\$19.44	118-402-064	\$19.44		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)**

**ASSESSMENT ROLL
FISCAL YEAR 2022-23**

SUBDIVISION NO. 7066

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-410-001	\$12.96	118-410-055	\$12.96	118-410-108	\$12.96
118-410-002	\$12.96	118-410-056	\$12.96	118-410-109	\$12.96
118-410-003	\$12.96	118-410-057	\$12.96	118-410-110	\$12.96
118-410-004	\$12.96	118-410-058	\$12.96	118-410-111	\$12.96
118-410-005	\$12.96	118-410-059	\$12.96	118-410-112	\$12.96
118-410-006	\$12.96	118-410-060	\$12.96	118-410-113	\$12.96
118-410-007	\$12.96	118-410-061	\$12.96	118-410-114	\$12.96
118-410-008	\$12.96	118-410-062	\$12.96	118-410-115	\$12.96
118-410-009	\$12.96	118-410-063	\$12.96	118-410-116	\$12.96
118-410-010	\$12.96	118-410-064	\$12.96	118-410-117	\$12.96
118-410-011	\$12.96	118-410-065	\$12.96	118-410-120	\$12.96
118-410-012	\$12.96	118-410-066	\$12.96	Total Parcels: 117 Total Assessment: \$1,516.32	
118-410-013	\$12.96	118-410-067	\$12.96		
118-410-014	\$12.96	118-410-069	\$12.96		
118-410-015	\$12.96	118-410-068	\$12.96		
118-410-016	\$12.96	118-410-070	\$12.96		
118-410-017	\$12.96	118-410-071	\$12.96		
118-410-018	\$12.96	118-410-072	\$12.96		
118-410-019	\$12.96	118-410-073	\$12.96		
118-410-020	\$12.96	118-410-074	\$12.96		
118-410-021	\$12.96	118-410-075	\$12.96		
118-410-022	\$12.96	118-410-076	\$12.96		
118-410-023	\$12.96	118-410-077	\$12.96		
118-410-024	\$12.96	118-410-078	\$12.96		
118-410-025	\$12.96	118-410-079	\$12.96		
118-410-026	\$12.96	118-410-080	\$12.96		
118-410-027	\$12.96	118-410-081	\$12.96		
118-410-028	\$12.96	118-410-082	\$12.96		
118-410-029	\$12.96	118-410-083	\$12.96		
118-410-030	\$12.96	118-410-084	\$12.96		
118-410-031	\$12.96	118-410-085	\$12.96		
118-410-032	\$12.96	118-410-086	\$12.96		
118-410-033	\$12.96	118-410-087	\$12.96		
118-410-034	\$12.96	118-410-088	\$12.96		
118-410-035	\$12.96	118-410-089	\$12.96		
118-410-037	\$12.96	118-410-090	\$12.96		
118-410-038	\$12.96	118-410-091	\$12.96		
118-410-039	\$12.96	118-410-092	\$12.96		
118-410-040	\$12.96	118-410-093	\$12.96		
118-410-041	\$12.96	118-410-094	\$12.96		
118-410-042	\$12.96	118-410-095	\$12.96		
118-410-043	\$12.96	118-410-096	\$12.96		
118-410-044	\$12.96	118-410-097	\$12.96		
118-410-045	\$12.96	118-410-098	\$12.96		
118-410-046	\$12.96	118-410-099	\$12.96		
118-410-047	\$12.96	118-410-100	\$12.96		
118-410-048	\$12.96	118-410-101	\$12.96		
118-410-049	\$12.96	118-410-102	\$12.96		
118-410-050	\$12.96	118-410-103	\$12.96		
118-410-051	\$12.96	118-410-104	\$12.96		
118-410-052	\$12.96	118-410-105	\$12.96		
118-410-053	\$12.96	118-410-106	\$12.96		
118-410-054	\$12.96	118-410-107	\$12.96		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7249**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-480-001	\$83.58	118-490-012	\$83.58
118-480-002	\$83.58	118-490-013	\$83.58
118-480-003	\$83.58	118-490-014	\$83.58
118-480-004	\$83.58	118-490-015	\$83.58
118-480-005	\$83.58	118-490-016	\$83.58
118-480-006	\$83.58	118-490-017	\$83.58
118-480-007	\$83.58	118-490-018	\$83.58
118-480-008	\$83.58	118-490-019	\$83.58
118-480-009	\$83.58	118-490-020	\$83.58
118-480-010	\$83.58	118-490-021	\$83.58
118-480-011	\$83.58	118-490-022	\$83.58
118-480-012	\$83.58	118-490-023	\$83.58
118-480-013	\$83.58	118-490-024	\$83.58
118-480-014	\$83.58	118-490-025	\$83.58
118-480-015	\$83.58	118-490-027	\$83.58
118-480-016	\$83.58	118-490-028	\$83.58
118-480-017	\$83.58		
118-480-018	\$83.58	Total Parcels:	69
118-480-019	\$83.58	Total	
118-480-020	\$83.58	Assessment:	\$5,767.02
118-480-023	\$83.58		
118-480-024	\$83.58		
118-480-025	\$83.58		
118-480-026	\$83.58		
118-480-027	\$83.58		
118-480-028	\$83.58		
118-480-029	\$83.58		
118-480-030	\$83.58		
118-480-031	\$83.58		
118-480-034	\$83.58		
118-480-035	\$83.58		
118-480-036	\$83.58		
118-480-037	\$83.58		
118-480-038	\$83.58		
118-480-039	\$83.58		
118-480-040	\$83.58		
118-480-041	\$83.58		
118-480-042	\$83.58		
118-480-043	\$83.58		
118-480-044	\$83.58		
118-480-045	\$83.58		
118-480-046	\$83.58		
118-480-047	\$83.58		
118-480-048	\$83.58		
118-490-001	\$83.58		
118-490-003	\$83.58		
118-490-005	\$83.58		
118-490-006	\$83.58		
118-490-007	\$83.58		
118-490-008	\$83.58		
118-490-009	\$83.58		
118-490-010	\$83.58		
118-490-011	\$83.58		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7255**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-500-001	\$83.58	118-510-024	\$83.58
118-500-002	\$83.58	118-510-025	\$83.58
118-500-005	\$83.58	118-510-026	\$83.58
118-500-006	\$83.58	118-510-027	\$83.58
118-500-007	\$83.58	118-510-028	\$83.58
118-500-008	\$83.58	118-510-029	\$83.58
118-500-009	\$83.58	118-510-030	\$83.58
118-500-010	\$83.58	118-510-031	\$83.58
118-500-011	\$83.58	118-510-032	\$83.58
118-500-012	\$83.58	118-510-033	\$83.58
118-500-013	\$83.58	118-510-034	\$83.58
118-500-014	\$83.58	118-510-035	\$83.58
118-500-015	\$83.58	118-510-036	\$83.58
118-500-016	\$83.58	118-510-037	\$83.58
118-500-017	\$83.58	118-510-038	\$83.58
118-500-018	\$83.58	118-510-039	\$83.58
118-500-019	\$83.58	118-510-040	\$83.58
118-500-020	\$83.58	118-510-041	\$83.58
118-500-021	\$83.58	118-510-042	\$83.58
118-500-022	\$83.58		
118-500-023	\$83.58		
118-500-024	\$83.58		
118-500-025	\$83.58		
118-500-026	\$83.58		
118-500-027	\$83.58		
118-500-028	\$83.58		
118-500-029	\$83.58		
118-500-030	\$83.58		
118-500-031	\$83.58		
118-500-032	\$83.58		
118-500-033	\$83.58		
118-510-001	\$83.58		
118-510-002	\$83.58		
118-510-003	\$83.58		
118-510-004	\$83.58		
118-510-005	\$83.58		
118-510-006	\$83.58		
118-510-007	\$83.58		
118-510-008	\$83.58		
118-510-009	\$83.58		
118-510-010	\$83.58		
118-510-011	\$83.58		
118-510-012	\$83.58		
118-510-013	\$83.58		
118-510-015	\$83.58		
118-510-016	\$83.58		
118-510-017	\$83.58		
118-510-018	\$83.58		
118-510-019	\$83.58		
118-510-020	\$83.58		
118-510-021	\$83.58		
118-510-022	\$83.58		
118-510-023	\$83.58		

Total Parcels:	72
Total Assessment:	\$6,017.76

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7256**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-421-001	\$34.64	118-432-006	\$34.64
118-421-002	\$34.64	118-432-007	\$34.64
118-421-003	\$34.64	118-432-008	\$34.64
118-422-001	\$34.64	118-432-009	\$34.64
118-422-002	\$34.64	118-432-010	\$34.64
118-422-003	\$34.64	118-432-011	\$34.64
118-422-004	\$34.64	118-432-012	\$34.64
118-422-005	\$34.64	118-432-013	\$34.64
118-422-006	\$34.64	118-432-014	\$34.64
118-422-007	\$34.64	118-432-015	\$34.64
118-423-001	\$34.64	118-432-016	\$34.64
118-423-002	\$34.64	118-432-017	\$34.64
118-423-003	\$34.64	118-432-019	\$34.64
118-423-004	\$34.64	118-432-020	\$34.64
118-423-005	\$34.64	118-433-002	\$34.64
118-423-006	\$34.64	118-433-003	\$34.64
118-423-007	\$34.64	118-433-004	\$34.64
118-423-008	\$34.64	<hr/>	
118-423-009	\$34.64	Total Parcels:	70
118-423-010	\$34.64	Total	
118-423-011	\$34.64	Assessment:	\$2,424.80
118-423-012	\$34.64		
118-423-013	\$34.64		
118-423-014	\$34.64		
118-423-015	\$34.64		
118-424-001	\$34.64		
118-424-002	\$34.64		
118-424-003	\$34.64		
118-424-004	\$34.64		
118-424-005	\$34.64		
118-424-006	\$34.64		
118-424-007	\$34.64		
118-424-008	\$34.64		
118-424-009	\$34.64		
118-424-010	\$34.64		
118-424-011	\$34.64		
118-424-012	\$34.64		
118-424-013	\$34.64		
118-424-014	\$34.64		
118-424-015	\$34.64		
118-424-016	\$34.64		
118-424-017	\$34.64		
118-424-018	\$34.64		
118-424-019	\$34.64		
118-431-001	\$34.64		
118-431-002	\$34.64		
118-431-003	\$34.64		
118-431-004	\$34.64		
118-431-005	\$34.64		
118-432-002	\$34.64		
118-432-003	\$34.64		
118-432-004	\$34.64		
118-432-005	\$34.64		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7257**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-570-001	\$34.64	118-570-057	\$34.64
118-570-002	\$34.64	118-570-058	\$34.64
118-570-003	\$34.64	118-570-059	\$34.64
118-570-004	\$34.64	118-570-060	\$34.64
118-570-005	\$34.64	118-570-061	\$34.64
118-570-006	\$34.64	118-570-062	\$34.64
118-570-007	\$34.64	118-570-063	\$34.64
118-570-008	\$34.64	<hr/>	
118-570-009	\$34.64	Total Parcels:	60
118-570-010	\$34.64	Total	
118-570-012	\$34.64	Assessment:	\$2,078.40
118-570-013	\$34.64		
118-570-014	\$34.64		
118-570-015	\$34.64		
118-570-016	\$34.64		
118-570-017	\$34.64		
118-570-018	\$34.64		
118-570-019	\$34.64		
118-570-020	\$34.64		
118-570-021	\$34.64		
118-570-022	\$34.64		
118-570-023	\$34.64		
118-570-024	\$34.64		
118-570-025	\$34.64		
118-570-026	\$34.64		
118-570-027	\$34.64		
118-570-028	\$34.64		
118-570-029	\$34.64		
118-570-030	\$34.64		
118-570-031	\$34.64		
118-570-032	\$34.64		
118-570-033	\$34.64		
118-570-034	\$34.64		
118-570-035	\$34.64		
118-570-038	\$34.64		
118-570-039	\$34.64		
118-570-040	\$34.64		
118-570-041	\$34.64		
118-570-042	\$34.64		
118-570-043	\$34.64		
118-570-044	\$34.64		
118-570-045	\$34.64		
118-570-046	\$34.64		
118-570-047	\$34.64		
118-570-048	\$34.64		
118-570-049	\$34.64		
118-570-050	\$34.64		
118-570-051	\$34.64		
118-570-052	\$34.64		
118-570-053	\$34.64		
118-570-054	\$34.64		
118-570-055	\$34.64		
118-570-056	\$34.64		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7260**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-640-001	\$34.64	118-650-010	\$34.64
118-640-002	\$34.64	118-650-011	\$34.64
118-640-003	\$34.64	118-650-012	\$34.64
118-640-004	\$34.64	118-650-013	\$34.64
118-640-005	\$34.64	118-650-014	\$34.64
118-640-006	\$34.64	118-650-015	\$34.64
118-640-007	\$34.64	118-650-016	\$34.64
118-640-008	\$34.64	118-650-017	\$34.64
118-640-009	\$34.64	118-650-018	\$34.64
118-640-010	\$34.64	118-650-019	\$34.64
118-640-011	\$34.64	118-650-020	\$34.64
118-640-012	\$34.64	118-650-021	\$34.64
118-640-014	\$34.64	118-650-022	\$34.64
118-640-015	\$34.64	118-650-023	\$34.64
118-640-016	\$34.64	118-650-024	\$34.64
118-640-017	\$34.64	118-650-025	\$34.64
118-640-018	\$34.64	118-650-026	\$34.64
118-640-019	\$34.64	118-650-027	\$34.64
118-640-020	\$34.64	118-650-028	\$34.64
118-640-022	\$34.64	118-650-029	\$34.64
118-640-024	\$34.64	118-650-030	\$34.64
118-640-025	\$34.64	118-650-031	\$34.64
118-640-026	\$34.64		
118-640-027	\$34.64	Total Parcels:	75
118-640-028	\$34.64	Total	
118-640-029	\$34.64	Assessment:	\$2,598.00
118-640-030	\$34.64		
118-640-031	\$34.64		
118-640-032	\$34.64		
118-640-033	\$34.64		
118-640-034	\$34.64		
118-640-035	\$34.64		
118-640-036	\$34.64		
118-640-037	\$34.64		
118-640-038	\$34.64		
118-640-039	\$34.64		
118-640-040	\$34.64		
118-640-041	\$34.64		
118-640-042	\$34.64		
118-640-043	\$34.64		
118-640-044	\$34.64		
118-640-046	\$34.64		
118-640-047	\$34.64		
118-640-048	\$34.64		
118-650-001	\$34.64		
118-650-002	\$34.64		
118-650-003	\$34.64		
118-650-004	\$34.64		
118-650-005	\$34.64		
118-650-006	\$34.64		
118-650-007	\$34.64		
118-650-008	\$34.64		
118-650-009	\$34.64		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7261**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-670-001	\$34.64	118-680-010	\$34.64
118-670-002	\$34.64	118-680-011	\$34.64
118-670-003	\$34.64	118-680-012	\$34.64
118-670-004	\$34.64	118-680-013	\$34.64
118-670-005	\$34.64	118-680-014	\$34.64
118-670-006	\$34.64	118-680-015	\$34.64
118-670-007	\$34.64	118-680-016	\$34.64
118-670-008	\$34.64	118-680-017	\$34.64
118-670-009	\$34.64	118-680-018	\$34.64
118-670-010	\$34.64	118-680-019	\$34.64
118-670-011	\$34.64	118-680-020	\$34.64
118-670-012	\$34.64	118-680-021	\$34.64
118-670-013	\$34.64	118-680-022	\$34.64
118-670-014	\$34.64	118-680-023	\$34.64
118-670-015	\$34.64	118-680-024	\$34.64
118-670-016	\$34.64	118-680-025	\$34.64
118-670-017	\$34.64	118-680-026	\$34.64
118-670-018	\$34.64	<hr/>	
118-670-019	\$34.64	Total Parcels:	70
118-670-020	\$34.64	Total	
118-670-021	\$34.64	Assessment:	\$2,424.80
118-670-022	\$34.64		
118-670-023	\$34.64		
118-670-024	\$34.64		
118-670-025	\$34.64		
118-670-026	\$34.64		
118-670-027	\$34.64		
118-670-028	\$34.64		
118-670-029	\$34.64		
118-670-030	\$34.64		
118-670-031	\$34.64		
118-670-032	\$34.64		
118-670-033	\$34.64		
118-670-034	\$34.64		
118-670-035	\$34.64		
118-670-036	\$34.64		
118-670-037	\$34.64		
118-670-038	\$34.64		
118-670-039	\$34.64		
118-670-040	\$34.64		
118-670-041	\$34.64		
118-670-042	\$34.64		
118-670-043	\$34.64		
118-670-044	\$34.64		
118-680-001	\$34.64		
118-680-002	\$34.64		
118-680-003	\$34.64		
118-680-004	\$34.64		
118-680-005	\$34.64		
118-680-006	\$34.64		
118-680-007	\$34.64		
118-680-008	\$34.64		
118-680-009	\$34.64		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7262**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-441-001	\$34.64	118-451-004	\$34.64
118-441-002	\$34.64	118-451-005	\$34.64
118-441-003	\$34.64	118-451-006	\$34.64
118-441-004	\$34.64	118-451-007	\$34.64
118-441-005	\$34.64	118-451-008	\$34.64
118-441-006	\$34.64	118-451-009	\$34.64
118-441-007	\$34.64	118-451-010	\$34.64
118-441-008	\$34.64	118-451-011	\$34.64
118-441-009	\$34.64	118-452-001	\$34.64
118-441-010	\$34.64	118-452-002	\$34.64
118-441-011	\$34.64	118-452-003	\$34.64
118-441-012	\$34.64	118-452-004	\$34.64
118-441-013	\$34.64	118-452-005	\$34.64
118-441-014	\$34.64	118-452-006	\$34.64
118-441-015	\$34.64	118-452-007	\$34.64
118-441-016	\$34.64	118-452-008	\$34.64
118-441-017	\$34.64	118-452-009	\$34.64
118-441-018	\$34.64	118-452-010	\$34.64
118-441-019	\$34.64	118-452-011	\$34.64
118-441-020	\$34.64	118-452-012	\$34.64
118-441-021	\$34.64	118-452-013	\$34.64
118-441-022	\$34.64	118-452-014	\$34.64
118-441-023	\$34.64	118-452-015	\$34.64
118-441-024	\$34.64	118-452-016	\$34.64
118-441-025	\$34.64	118-452-017	\$34.64
118-441-026	\$34.64	118-452-018	\$34.64
118-442-001	\$34.64	118-452-019	\$34.64
118-442-002	\$34.64	118-452-020	\$34.64
118-442-003	\$34.64	118-452-021	\$34.64
118-442-004	\$34.64	118-452-022	\$34.64
118-442-005	\$34.64	118-452-023	\$34.64
118-442-006	\$34.64	118-452-024	\$34.64
118-442-007	\$34.64	118-452-025	\$34.64
118-442-008	\$34.64	118-452-026	\$34.64
118-442-009	\$34.64	118-452-027	\$34.64
118-442-010	\$34.64	118-452-028	\$34.64
118-442-011	\$34.64	118-452-029	\$34.64
118-442-012	\$34.64	118-452-030	\$34.64
118-442-013	\$34.64	118-452-031	\$34.64
118-442-014	\$34.64	118-452-032	\$34.64
118-442-015	\$34.64	118-452-033	\$34.64
118-442-016	\$34.64	118-452-034	\$34.64
118-442-017	\$34.64	118-452-035	\$34.64
118-443-001	\$34.64	118-452-036	\$34.64
118-443-002	\$34.64	118-452-037	\$34.64
118-443-003	\$34.64	118-452-038	\$34.64
118-443-004	\$34.64	<hr/>	
118-443-005	\$34.64	Total Parcels:	99
118-443-006	\$34.64	Total	
118-443-007	\$34.64	Assessment:	\$3,429.36
118-451-001	\$34.64		
118-451-002	\$34.64		
118-451-003	\$34.64		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7263**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-540-001	\$34.64	118-540-054	\$34.64
118-540-002	\$34.64	118-540-055	\$34.64
118-540-003	\$34.64	118-540-056	\$34.64
118-540-004	\$34.64	118-540-057	\$34.64
118-540-005	\$34.64	118-540-058	\$34.64
118-540-006	\$34.64	118-540-059	\$34.64
118-540-007	\$34.64	118-540-060	\$34.64
118-540-008	\$34.64	118-540-061	\$34.64
118-540-009	\$34.64	118-540-062	\$34.64
118-540-010	\$34.64	118-540-063	\$34.64
118-540-011	\$34.64	118-540-064	\$34.64
118-540-012	\$34.64	118-540-065	\$34.64
118-540-013	\$34.64	118-550-002	\$34.64
118-540-014	\$34.64	118-550-003	\$34.64
118-540-015	\$34.64	118-550-004	\$34.64
118-540-016	\$34.64	118-550-005	\$34.64
118-540-017	\$34.64	118-550-006	\$34.64
118-540-018	\$34.64	118-550-007	\$34.64
118-540-019	\$34.64	118-550-008	\$34.64
118-540-020	\$34.64	118-550-009	\$34.64
118-540-021	\$34.64	118-550-010	\$34.64
118-540-022	\$34.64	118-550-011	\$34.64
118-540-023	\$34.64	118-550-012	\$34.64
118-540-024	\$34.64	118-550-013	\$34.64
118-540-025	\$34.64	118-550-014	\$34.64
118-540-026	\$34.64	118-550-015	\$34.64
118-540-027	\$34.64	118-550-016	\$34.64
118-540-028	\$34.64	118-550-017	\$34.64
118-540-029	\$34.64	118-550-018	\$34.64
118-540-030	\$34.64	118-550-019	\$34.64
118-540-031	\$34.64	118-550-020	\$34.64
118-540-032	\$34.64	118-550-021	\$34.64
118-540-033	\$34.64	118-550-022	\$34.64
118-540-034	\$34.64	118-550-023	\$34.64
118-540-035	\$34.64	118-550-024	\$34.64
118-540-036	\$34.64	118-550-025	\$34.64
118-540-037	\$34.64	118-550-026	\$34.64
118-540-038	\$34.64	118-550-027	\$34.64
118-540-039	\$34.64	118-550-028	\$34.64
118-540-040	\$34.64	118-550-029	\$34.64
118-540-041	\$34.64	118-550-030	\$34.64
118-540-042	\$34.64	118-550-031	\$34.64
118-540-043	\$34.64	118-550-032	\$34.64
118-540-044	\$34.64	118-550-033	\$34.64
118-540-045	\$34.64	118-550-034	\$34.64
118-540-046	\$34.64	118-550-035	\$34.64
118-540-047	\$34.64	118-550-036	\$34.64
118-540-048	\$34.64	118-550-038	\$34.64
118-540-049	\$34.64	<hr/>	
118-540-050	\$34.64	Total Parcels:	101
118-540-051	\$34.64	Total	
118-540-052	\$34.64	Assessment:	\$3,498.64
118-540-053	\$34.64		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7264**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-620-001	\$34.64	118-620-054	\$34.64
118-620-002	\$34.64	118-620-055	\$34.64
118-620-003	\$34.64	118-620-056	\$34.64
118-620-004	\$34.64	118-620-057	\$34.64
118-620-005	\$34.64	118-620-058	\$34.64
118-620-006	\$34.64	118-620-059	\$34.64
118-620-007	\$34.64	118-620-060	\$34.64
118-620-008	\$34.64	118-620-061	\$34.64
118-620-009	\$34.64	118-620-062	\$34.64
118-620-010	\$34.64	118-630-001	\$34.64
118-620-011	\$34.64	118-630-002	\$34.64
118-620-012	\$34.64	118-630-003	\$34.64
118-620-013	\$34.64	118-630-004	\$34.64
118-620-014	\$34.64	118-630-005	\$34.64
118-620-015	\$34.64	118-630-006	\$34.64
118-620-016	\$34.64	118-630-007	\$34.64
118-620-017	\$34.64	118-630-008	\$34.64
118-620-018	\$34.64	118-630-009	\$34.64
118-620-019	\$34.64	118-630-010	\$34.64
118-620-020	\$34.64	118-630-011	\$34.64
118-620-021	\$34.64	118-630-012	\$34.64
118-620-022	\$34.64	118-630-013	\$34.64
118-620-023	\$34.64	118-630-014	\$34.64
118-620-024	\$34.64	118-630-015	\$34.64
118-620-025	\$34.64	118-630-016	\$34.64
118-620-026	\$34.64	118-630-017	\$34.64
118-620-027	\$34.64	118-630-018	\$34.64
118-620-028	\$34.64	118-630-019	\$34.64
118-620-029	\$34.64	118-630-020	\$34.64
118-620-030	\$34.64	118-630-021	\$34.64
118-620-031	\$34.64	118-630-022	\$34.64
118-620-032	\$34.64	118-630-023	\$34.64
118-620-033	\$34.64	118-630-024	\$34.64
118-620-034	\$34.64	118-630-025	\$34.64
118-620-035	\$34.64	118-630-026	\$34.64
118-620-036	\$34.64	118-630-027	\$34.64
118-620-037	\$34.64	118-630-028	\$34.64
118-620-038	\$34.64	118-630-029	\$34.64
118-620-039	\$34.64	118-630-030	\$34.64
118-620-040	\$34.64	118-630-031	\$34.64
118-620-041	\$34.64	118-630-032	\$34.64
118-620-042	\$34.64	118-630-033	\$34.64
118-620-043	\$34.64	118-630-034	\$34.64
118-620-044	\$34.64	118-630-035	\$34.64
118-620-045	\$34.64	118-630-036	\$34.64
118-620-046	\$34.64	118-630-037	\$34.64
118-620-047	\$34.64	118-630-038	\$34.64
118-620-048	\$34.64	118-630-039	\$34.64
118-620-049	\$34.64	118-630-040	\$34.64
118-620-050	\$34.64		
118-620-051	\$34.64	Total Parcels:	102
118-620-052	\$34.64	Total	
118-620-053	\$34.64	Assessment:	\$3,533.28

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7303**

Assessor's Parcel Number	Assessment Amount
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Assessor's Parcel Number	Assessment Amount
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118-530-001	\$12.96
118-530-002	\$12.96
118-530-003	\$12.96
118-530-004	\$12.96
118-530-005	\$12.96
118-530-006	\$12.96
118-530-007	\$12.96
118-530-008	\$12.96
118-530-009	\$12.96
118-530-010	\$12.96
118-530-011	\$12.96
118-530-012	\$12.96
118-530-013	\$12.96
118-530-014	\$12.96
118-530-015	\$12.96
118-530-016	\$12.96
118-530-017	\$12.96
118-530-018	\$12.96
118-530-019	\$12.96
118-530-020	\$12.96
118-530-021	\$12.96
118-530-022	\$12.96
118-530-023	\$12.96
118-530-024	\$12.96
118-530-025	\$12.96
118-530-026	\$12.96
118-530-027	\$12.96
118-530-028	\$12.96
118-530-029	\$12.96
118-530-030	\$12.96
118-530-031	\$12.96
118-530-033	\$12.96
118-530-034	\$12.96
118-530-035	\$12.96
118-530-036	\$12.96
118-530-037	\$12.96
118-530-038	\$12.96
118-530-039	\$12.96
118-530-040	\$12.96
118-530-041	\$12.96
118-530-042	\$12.96
118-530-043	\$12.96
118-530-044	\$12.96
118-530-045	\$12.96
118-530-046	\$12.96
118-530-047	\$12.96
118-530-048	\$12.96
118-530-049	\$12.96
118-530-050	\$12.96
118-530-051	\$12.96
118-530-052	\$12.96
118-530-056	\$12.96

Total Parcels:	52
Total	
Assessment:	\$673.92

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7311**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-460-001	\$19.44	118-460-054	\$19.44	118-460-108	\$19.44
118-460-002	\$19.44	118-460-055	\$19.44	118-460-109	\$19.44
118-460-003	\$19.44	118-460-056	\$19.44	118-460-110	\$19.44
118-460-004	\$19.44	118-460-057	\$19.44	118-460-111	\$19.44
118-460-005	\$19.44	118-460-058	\$19.44	118-460-112	\$19.44
118-460-006	\$19.44	118-460-059	\$19.44	118-460-113	\$19.44
118-460-007	\$19.44	118-460-060	\$19.44	118-460-114	\$19.44
118-460-008	\$19.44	118-460-061	\$19.44	118-460-115	\$19.44
118-460-009	\$19.44	118-460-062	\$19.44	118-460-116	\$19.44
118-460-010	\$19.44	118-460-063	\$19.44	118-460-117	\$19.44
118-460-011	\$19.44	118-460-064	\$19.44	118-460-118	\$19.44
118-460-012	\$19.44	118-460-065	\$19.44	118-460-121	\$19.44
118-460-013	\$19.44	118-460-066	\$19.44	Total Parcels: 118 Total Assessment: \$2,293.92	
118-460-014	\$19.44	118-460-067	\$19.44		
118-460-015	\$19.44	118-460-069	\$19.44		
118-460-016	\$19.44	118-460-068	\$19.44		
118-460-017	\$19.44	118-460-070	\$19.44		
118-460-018	\$19.44	118-460-071	\$19.44		
118-460-019	\$19.44	118-460-072	\$19.44		
118-460-020	\$19.44	118-460-073	\$19.44		
118-460-021	\$19.44	118-460-074	\$19.44		
118-460-022	\$19.44	118-460-075	\$19.44		
118-460-023	\$19.44	118-460-076	\$19.44		
118-460-024	\$19.44	118-460-077	\$19.44		
118-460-025	\$19.44	118-460-078	\$19.44		
118-460-026	\$19.44	118-460-079	\$19.44		
118-460-027	\$19.44	118-460-080	\$19.44		
118-460-028	\$19.44	118-460-081	\$19.44		
118-460-029	\$19.44	118-460-082	\$19.44		
118-460-030	\$19.44	118-460-083	\$19.44		
118-460-031	\$19.44	118-460-084	\$19.44		
118-460-032	\$19.44	118-460-085	\$19.44		
118-460-033	\$19.44	118-460-086	\$19.44		
118-460-034	\$19.44	118-460-087	\$19.44		
118-460-035	\$19.44	118-460-088	\$19.44		
118-460-036	\$19.44	118-460-089	\$19.44		
118-460-037	\$19.44	118-460-090	\$19.44		
118-460-038	\$19.44	118-460-091	\$19.44		
118-460-039	\$19.44	118-460-092	\$19.44		
118-460-040	\$19.44	118-460-093	\$19.44		
118-460-041	\$19.44	118-460-094	\$19.44		
118-460-042	\$19.44	118-460-095	\$19.44		
118-460-043	\$19.44	118-460-096	\$19.44		
118-460-044	\$19.44	118-460-097	\$19.44		
118-460-045	\$19.44	118-460-098	\$19.44		
118-460-046	\$19.44	118-460-099	\$19.44		
118-460-047	\$19.44	118-460-100	\$19.44		
118-460-048	\$19.44	118-460-101	\$19.44		
118-460-049	\$19.44	118-460-102	\$19.44		
118-460-050	\$19.44	118-460-103	\$19.44		
118-460-051	\$19.44	118-460-105	\$19.44		
118-460-052	\$19.44	118-460-106	\$19.44		
118-460-053	\$19.44	118-460-107	\$19.44		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7766**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-590-004	\$17.32	118-610-002	\$17.32
118-590-005	\$17.32	118-610-003	\$17.32
118-590-006	\$17.32	118-610-004	\$17.32
118-590-007	\$17.32	118-610-006	\$17.32
118-590-009	\$17.32	118-610-007	\$17.32
118-590-010	\$17.32	118-610-008	\$17.32
118-590-011	\$17.32	118-610-009	\$17.32
118-590-012	\$17.32		
118-590-015	\$17.32	Total Parcels:	60
118-590-016	\$17.32	Total	
118-590-017	\$17.32	Assessment:	\$1,039.20
118-590-018	\$17.32		
118-590-022	\$17.32		
118-590-023	\$17.32		
118-590-024	\$17.32		
118-590-025	\$17.32		
118-590-027	\$17.32		
118-590-028	\$17.32		
118-590-029	\$17.32		
118-590-030	\$17.32		
118-600-001	\$17.32		
118-600-002	\$17.32		
118-600-003	\$17.32		
118-600-004	\$17.32		
118-600-006	\$17.32		
118-600-007	\$17.32		
118-600-008	\$17.32		
118-600-009	\$17.32		
118-600-011	\$17.32		
118-600-012	\$17.32		
118-600-013	\$17.32		
118-600-014	\$17.32		
118-600-016	\$17.32		
118-600-017	\$17.32		
118-600-018	\$17.32		
118-600-019	\$17.32		
118-600-021	\$17.32		
118-600-022	\$17.32		
118-600-023	\$17.32		
118-600-024	\$17.32		
118-600-026	\$17.32		
118-600-027	\$17.32		
118-600-028	\$17.32		
118-600-029	\$17.32		
118-600-031	\$17.32		
118-600-032	\$17.32		
118-600-033	\$17.32		
118-600-034	\$17.32		
118-600-036	\$17.32		
118-600-037	\$17.32		
118-600-038	\$17.32		
118-600-039	\$17.32		
118-610-001	\$17.32		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7766A**

Assessor's Parcel Number	Assessment Amount
118-580-001	\$34.64
118-580-002	\$34.64
118-580-003	\$34.64
118-580-004	\$34.64
118-580-005	\$34.64
118-580-006	\$34.64
118-580-007	\$34.64
118-580-008	\$34.64
118-580-009	\$34.64
118-580-010	\$34.64
118-580-011	\$34.64
118-580-012	\$34.64
118-580-013	\$34.64
118-580-014	\$34.64
118-580-015	\$34.64
118-580-016	\$34.64
118-580-017	\$34.64
118-580-018	\$34.64
118-580-019	\$34.64
118-580-020	\$34.64
118-580-021	\$34.64
118-580-022	\$34.64
118-580-023	\$34.64
118-580-024	\$34.64
118-580-025	\$34.64
118-580-026	\$34.64
118-580-027	\$34.64
118-580-028	\$34.64
118-580-029	\$34.64
118-580-030	\$34.64
118-580-031	\$34.64
118-580-032	\$34.64
118-580-033	\$34.64
118-580-034	\$34.64
118-580-035	\$34.64
<hr/>	
Total Parcels:	35
Total	
Assessment:	\$1,212.40

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7767**

Assessor's Parcel Number	Assessment Amount	Assessor's Parcel Number	Assessment Amount
118-610-012	\$17.32	118-660-058	\$17.32
118-610-013	\$17.32	118-660-059	\$17.32
118-610-014	\$17.32	118-660-060	\$17.32
118-610-015	\$17.32	118-660-062	\$17.32
118-610-020	\$17.32	118-660-063	\$17.32
118-610-021	\$17.32	118-660-064	\$17.32
118-610-022	\$17.32	118-660-065	\$17.32
118-610-023	\$17.32	118-660-067	\$17.32
118-610-024	\$17.32	118-660-069	\$17.32
118-610-025	\$17.32	118-660-068	\$17.32
118-610-026	\$17.32	118-660-070	\$17.32
118-610-027	\$17.32	118-660-071	\$17.32
118-610-028	\$17.32	118-660-072	\$17.32
118-610-029	\$17.32	118-660-073	\$17.32
118-610-030	\$17.32	118-660-074	\$17.32
118-610-031	\$17.32	118-660-075	\$17.32
118-660-001	\$17.32	118-660-076	\$17.32
118-660-002	\$17.32	118-660-077	\$17.32
118-660-003	\$17.32	118-660-078	\$17.32
118-660-004	\$17.32	118-660-079	\$17.32
118-660-006	\$17.32	118-660-080	\$17.32
118-660-007	\$17.32	118-660-081	\$17.32
118-660-008	\$17.32	118-660-082	\$17.32
118-660-009	\$17.32		
118-660-013	\$17.32	Total Parcels:	76
118-660-014	\$17.32	Total	
118-660-015	\$17.32	Assessment:	\$1,316.32
118-660-016	\$17.32		
118-660-019	\$17.32		
118-660-020	\$17.32		
118-660-021	\$17.32		
118-660-022	\$17.32		
118-660-024	\$17.32		
118-660-025	\$17.32		
118-660-026	\$17.32		
118-660-027	\$17.32		
118-660-029	\$17.32		
118-660-030	\$17.32		
118-660-031	\$17.32		
118-660-032	\$17.32		
118-660-036	\$17.32		
118-660-037	\$17.32		
118-660-038	\$17.32		
118-660-039	\$17.32		
118-660-047	\$17.32		
118-660-048	\$17.32		
118-660-049	\$17.32		
118-660-050	\$17.32		
118-660-052	\$17.32		
118-660-053	\$17.32		
118-660-054	\$17.32		
118-660-055	\$17.32		
118-660-057	\$17.32		

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7768**

Assessor's Parcel Number	Assessment Amount
118-470-003	\$25.92
118-470-004	\$25.92
118-470-005	\$25.92
118-470-006	\$25.92
118-470-007	\$25.92
118-470-008	\$25.92
118-470-009	\$25.92
118-470-010	\$25.92
118-470-011	\$25.92
118-470-012	\$25.92
118-470-013	\$25.92
118-470-014	\$25.92
118-470-015	\$25.92
118-470-016	\$25.92
118-470-017	\$25.92
118-470-018	\$25.92
118-470-019	\$25.92
118-470-020	\$25.92
118-470-021	\$25.92
118-470-022	\$25.92
118-470-023	\$25.92
118-470-024	\$25.92
118-470-025	\$25.92
118-470-026	\$25.92
118-470-027	\$25.92
118-470-028	\$25.92
118-470-029	\$25.92
118-470-030	\$25.92
118-470-031	\$25.92
118-470-032	\$25.92
118-470-033	\$25.92
118-470-034	\$25.92
118-470-035	\$25.92
118-470-036	\$25.92
118-470-037	\$25.92
118-470-038	\$25.92
118-470-039	\$25.92
118-470-040	\$25.92
118-470-041	\$25.92
118-470-042	\$25.92
118-470-043	\$25.92
118-470-044	\$25.92
118-470-045	\$25.92
118-470-046	\$25.92
118-470-047	\$25.92
118-470-048	\$25.92
118-470-049	\$25.92
118-470-050	\$25.92
118-470-051	\$25.92
118-470-052	\$25.92
118-470-053	\$25.92
118-470-054	\$25.92
118-470-055	\$25.92

Assessor's Parcel Number	Assessment Amount
118-470-056	\$25.92
118-470-057	\$25.92
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Total Parcels:	55
Total	
Assessment:	\$1,425.60

**OAKHURST GEOLOGICAL HAZARD
ABATEMENT DISTRICT (GHAD)
ASSESSMENT ROLL
FISCAL YEAR 2022-23
SUBDIVISION NO. 7769**

Assessor's Parcel Number	Assessment Amount
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Assessor's Parcel Number	Assessment Amount
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118-470-063	\$25.92
118-470-064	\$25.92
118-470-065	\$25.92
118-470-066	\$25.92
118-470-067	\$25.92
118-470-069	\$25.92
118-470-068	\$25.92
118-470-070	\$25.92
118-470-071	\$25.92
118-470-072	\$25.92
118-470-076	\$25.92
118-470-079	\$25.92
118-470-080	\$25.92
118-470-081	\$25.92
118-470-082	\$25.92
118-470-083	\$25.92
118-470-084	\$25.92
118-470-085	\$25.92
118-470-086	\$25.92
118-470-087	\$25.92
118-470-088	\$25.92
118-470-089	\$25.92
118-470-090	\$25.92
118-470-091	\$25.92
118-470-092	\$25.92
118-470-093	\$25.92
118-470-094	\$25.92
118-470-095	\$25.92
118-470-096	\$25.92
118-470-097	\$25.92
118-470-098	\$25.92
118-470-099	\$25.92
118-470-100	\$25.92
118-470-101	\$25.92
118-470-102	\$25.92
118-470-103	\$25.92
118-470-104	\$25.92
118-470-105	\$25.92
118-470-106	\$25.92
118-470-107	\$25.92
118-470-108	\$25.92
118-470-109	\$25.92
118-470-110	\$25.92
118-470-111	\$25.92
118-470-112	\$25.92
118-470-113	\$25.92
118-470-114	\$25.92
118-470-115	\$25.92
118-470-118	\$25.92
118-470-119	\$25.92
118-470-120	\$25.92
118-470-121	\$25.92
118-470-122	\$25.92

Total Parcels:	53
Total	
Assessment:	\$1,373.76

GHAD RESOLUTION NO. ##-2022

**A RESOLUTION APPROVING AN ANNUAL REPORT, BUDGET, AND DECLARING
THE INTENT TO LEVY AND COLLECT ASSESSMENTS FOR THE OAKHURST
GEOLOGICAL HAZARD ABATEMENT DISTRICT FOR FISCAL YEAR 2022/23,
AND GIVING NOTICE OF THE TIME AND PLACE FOR HEARING
ON THE LEVY OF THE PROPOSED ASSESSMENT**

**THE BOARD OF DIRECTORS
OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT
Clayton, California**

WHEREAS, by Resolution No. 5-89, the Clayton City Council formed the Oakhurst Geological Hazard Abatement District (herein "GHAD"), pursuant to Division 17, Geological Hazard Abatement Districts, of the Public Resources Code, Section 26500 et seq.; and

WHEREAS, the General Manager has prepared and filed an Annual Report with the Board of Directors setting forth, among other things, the proposed real property assessments upon assessable lots and parcels of land within the GHAD for Fiscal Year 2022/23, which report is dated June 7, 2022; and

WHEREAS, the proposed real property assessments do not represent an increase in excess of the latest annual adjustment of the Bay Area CPI (CPI-U), such annual increase formula having been approved by the voters of GHAD on April 18, 2000; and

WHEREAS, the Board of Directors reviewed the Annual Report at its regular meeting on June 7, 2022, and found the same to be satisfactory and in compliance with Section 26651 of the Public Resources Code; and

WHEREAS, it is now necessary for the Board of Directors to establish the date for the public hearing on levying of the proposed real property assessments for Fiscal Year 2022/23 and to direct its Secretary to give the required notice of such hearing.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the GHAD as follows:

1. The Annual Report, dated June 7, 2022, prepared at the request of the General Manager and each part thereof, is sufficient in each particular, has fairly and properly apportioned the cost of the maintenance and improvement to each parcel of land in the GHAD in proportion to the estimated benefits to be received by each parcel respectively from such maintenance and improvements, is hereby approved as filed and is, by reference, included herein.

2. The Board of Directors hereby declares its intent to levy and collect the real property assessments within the GHAD for Fiscal Year 2022/23, as follows:

Area	Sub-Area	# of Units	Unit Type	Factor	Equivalent Assessable Units	Maximum Assessment Rate	Total Assessment ¹
1	6990	92	Single-Family	1.00	92.00	\$25.93	\$2,384.64
1	7065	108	Duets	0.75	81.00	\$25.93	\$2,099.52
1	7066	117	Multi-Family	0.50	58.50	\$25.93	\$1,516.32
1	7303	52	Multi-Family	0.50	26.00	\$25.93	\$673.92
1	7311	118	Duets	0.75	88.50	\$25.93	\$2,293.92
1	7768	55	Single-Family	1.00	55.00	\$25.93	\$1,425.60
1	7769	53	Single-Family	1.00	53.00	\$25.93	\$1,373.76
Subtotal		595			454.00		\$11,767.68

Area	Sub-Area	# of Units	Unit Type	Factor	Equivalent Assessable Units	Maximum Assessment Rate	Total Assessment
2	7256	70	Single-Family	1.00	70.00	\$34.65	\$2,424.80
2	7257	60	Single-Family	1.00	60.00	\$34.65	\$2,078.40
2	7260	75	Single-Family	1.00	75.00	\$34.65	\$2,598.00
2	7261	70	Single-Family	1.00	70.00	\$34.65	\$2,424.80
2	7262	99	Single-Family	1.00	99.00	\$34.65	\$3,429.36
2	7263	101	Single-Family	1.00	101.00	\$34.65	\$3,498.64
2	7264	102	Single-Family	1.00	102.00	\$34.65	\$3,533.28
2	7766	35	Single-Family	1.00	35.00	\$34.65	\$1,212.40
2	7766	60	Multi-Family	0.50	30.00	\$34.65	\$1,039.20
2	7767	76	Multi-Family	0.50	38.00	\$34.65	\$1,316.32
Subtotal		748			680.00		\$23,555.20

Area	Sub-Area	# of Units	Unit Type	Factor	Equivalent Assessable Units	Maximum Assessment Rate	Total Assessment
3	7249	69	Single-Family	1.00	69.00	\$83.58	\$5,767.02
3	7255	72	Single-Family	1.00	72.00	\$83.58	\$6,017.76
Subtotal		141			141.00		\$11,784.78
Total		1,484			1,275.00		\$47,107.66

¹ Numbers may not foot due to rounding because the County requires all amounts placed on the tax bill to be even so they are divisible by two (2).

3. The GHAD consists of a portion of the City of Clayton as shown on the GHAD Diagram on file with the Secretary and as shown in the Annual Report.

4. The Annual Report of the General Manager on file with the Secretary contains a fully detailed description of the proposed maintenance and improvements, consisting of open space inspection and the maintenance thereof, with the estimated cost

of the maintenance and improvements, a diagram of the District, and a proposed assessment of the estimated cost of such maintenance and improvements.

5. **On Tuesday, July 19, 2022, at or near the hour of 7:00 p.m., at a Board of Directors meeting to be held either in person or remotely via ZOOM**, any and all persons having any interest in the lands within the GHAD, liable to be assessed for the expenses of the GHAD for Fiscal Year 2022/23, may be heard, and any such persons may also present any objections that they may have by written protest, filed with Secretary at or before the time set for hearing.

6. The Secretary shall give notice of the passage of this Resolution and of the time and place of hearing of protests as herein designated by causing a notice of the passage of this Resolution and of the time and place of hearing of protests to be mailed to all owners of property within the GHAD as required by Section 26652 of the Public Resources Code.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the GHAD at a regular public meeting thereof held on June 7, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE BOARD OF DIRECTORS OF GHAD:

Jim Diaz, Chairperson

ATTEST:

Janet Calderon, Secretary

**NOTICE OF PUBLIC HEARING REGARDING THE LEVY OF ASSESSMENTS ON
REAL PROPERTY IN THE OAKHURST GEOLOGICAL HAZARD ABATEMENT
DISTRICT PURSUANT TO PUBLIC RESOURCES CODE SECTION 26652.**

KNOW ALL INTERESTED PARTIES BY THIS NOTICE THAT:

1. June 7, 2022 the General Manager presented the Fiscal Year (FY) 2022/23 District Budget and Annual Report to the Board of Directors. The General Manager's proposed FY 2022/23 District budget and annual report indicates total annual assessment revenue of **\$47,108** and recommending the real property assessments shown on the attached table to pay for the obligations of the Oakhurst Geological Hazard Abatement District ("District") during FY 2022/23.

2. The Board of Directors accepted and approved the report on June 7, 2022, by adopting GHAD Resolution No. **##-2022**, which set forth, among other things:

- a. The Board's intent to levy and collect a per unit assessment in accordance with the recommendation of the General Manager as specified to pay for District obligations in FY 2022/23.
- b. Tuesday, July 19, 2022, at 7:00 p.m., either in person or remotely via ZOOM meeting, as the date, time, and place for hearing public comment regarding the levy of said FY 2022/23 District assessments.

3. The per unit assessments for the previous FY 2021/22 were as shown on the attached table. The proposed per unit assessments represent an increase equal to the latest annual adjustment in the San Francisco, All Items, All Urban Consumers Index (5.0%; April 2021 – April 2022). The proposed assessments are in compliance with the annual increase formula previously approved by the GHAD voters on April 18, 2000 and therefore do not constitute an assessment increase under law.

4. A general description of the items to be maintained and operated in the District and paid for by the assessment is as follows: open space areas and geological hazard mitigation devices and improvements, and District administrative expenses.

5. All interested parties may obtain further particulars concerning the proposed per unit assessments in the District and a description and map of the boundaries of the District by referring to GHAD Resolution **##-2022**, and the report of June 7, 2022, which are on file with the GHAD Secretary in Clayton City Hall. In addition, interested parties may contact the General Manager directly by phone at (925) 673-7300 or in person, by ZOOM appointment only, or view the reports at www.claytonca.gov.

NOW, THEREFORE, any and all persons having any interest in lands within the District liable to be assessed for the expenses of the District for FY 2022/23, may appear at the public hearing, the time and place thereof being set forth above, and offer protest to said proposed assessment increase, and any of said persons may also present any objections they may have by written protest filed with the Secretary, Oakhurst Geological Hazard Abatement District, City of Clayton, 6000 Heritage Trail, Clayton, California, 94517, at or before the time set for public hearing.

JANET CALDERON
Secretary
Oakhurst Geological Hazard Abatement District

DATED: June 7, 2022

**OAKHURST GEOLOGICAL HAZARD ABATEMENT DISTRICT
PROPOSED FY 2022/23 ANNUAL ASSESSMENTS
FY 2021/22 COMPARISON**

GHAD AREA	SUBDIVISION NAME	SUBDIVISION NO.	# OF UNITS	TYPE	FY 2021-22 ASSESSMENT	FY 2022-23 ASSESSMENT	ANNUAL INCREASE (\$)
I	Windmill Canyon I	6990		6,000 sf	\$24.70	\$25.93	\$1.23
I	Black Diamond I	7065		Duets	\$18.54	\$19.45	\$0.91
I	Chaparral Springs I	7066		Multi-Family	\$12.36	\$12.97	\$0.61
I	Chaparral Springs II	7303		Multi-Family	\$12.36	\$12.97	\$0.61
I	Black Diamond II	7311		Duets	\$18.54	\$19.45	\$0.91
I	Oak Hollow IIA	7768		5,000 sf	\$24.70	\$25.93	\$1.23
I	Oak Hollow IIB	7769		5,000 sf	\$24.70	\$25.93	\$1.23
II	Eagle Peak I	7256		8,000 sf	\$33.00	\$34.65	\$1.65
II	Eagle Peak II	7257		8,000 sf	\$33.00	\$34.65	\$1.65
II	Falcon Ridge I	7260		8,000 sf	\$33.00	\$34.65	\$1.65
II	Falcon Ridge II	7261		8,000 sf	\$33.00	\$34.65	\$1.65
II	Windmill Canyon II	7262		6,000 sf	\$33.00	\$34.65	\$1.65
II	Windmill Canyon III	7263		6,000 sf	\$33.00	\$34.65	\$1.65
II	Windmill Canyon IV/Ironwood	7264		6,000 sf	\$33.00	\$34.65	\$1.65
II	Oak Hollow I	7766		5,000 sf	\$33.00	\$34.65	\$1.65
II	Diablo Ridge I	7766		Multi-Family	\$16.50	\$17.33	\$0.82
II	Diablo Ridge II	7767		Multi-Family	\$16.50	\$17.33	\$0.82
III	Peacock Creek I	7249		10,000 sf	\$79.60	\$83.58	\$3.98
III	Peacock Creek II	7255		10,000 sf	\$79.60	\$83.58	\$3.98