

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, November 19, 2019

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Catalano in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Catalano, Vice Mayor Pierce, and Councilmembers Diaz, Wan, and Wolfe. Councilmembers absent: None. Staff present: Interim City Manager Joseph Sbranti, City Attorney Mala Subramanian, Community Development Director David Woltering, and City Clerk/HR Manager Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Catalano.

3. **CONSENT CALENDAR**

It was moved by Councilmember Diaz, seconded by Vice Mayor Pierce, to approve the Consent Calendar Items 3(a) as amended, 3(b) – 3(c) as submitted;. (Passed; 5-0 vote).

- (a) Approved the minutes of the City Council's regular meeting of November 5, 2019.
- (b) Approved the Financial Demands and Obligations of the City.
- (c) Adopted Ordinance No. 489 amending Sections 6.05.010, 17.16.020.B, and 17.28.060 of the Clayton Municipal Code to allow the keeping of chickens, with specified restriction, in Single-Family Residential Districts and detached Single-Family Residential neighborhoods in Planned Development (PD) Districts.

4. **RECOGNITIONS AND PRESENTATIONS** – None.

5. **REPORTS**

- (a) Planning Commission – Commissioner Bassam Altwal indicated the Commission's agenda at its meeting of October 29, 2019, included Environmental Review, Density Bonus, Site Plan Review Permit, Tree Removal Permit for applicant William Jordan's project located at 6170 High Street, 6450 Marsh Creek Road, and 6490 Marsh Creek Road. The Planning Commission did not take action. This item will be continued on December 10.

Councilmember Diaz suggested City Attorney attendance at the Planning Commission meeting of December 10 and to provide a brief report in an effort to not delay the Public Comment.

Councilmember Wan suggested opening public comment at the beginning and again toward the end of the next Planning Commission meeting.

Community Development Director David Woltering advised staff is working on a brief presentation and answers to requests for more information that came up on this item for its next meeting of December 10.

- (b) Trails and Landscaping Committee – No meeting held.
- (c) City Manager/Staff – Mr. Sbranti advised staff is working on the Live Streaming issues that occurred during the Planning Commission meeting, and announced the vacancy on the Planning Commission for any interested citizens.
- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended the Concord Veterans Day Ceremony organized by VFW Post 1525 and the Clayton Business and Community Association 2020 Art & Wine Festival Committee meeting. Councilmember Diaz announced the Art and Wine Festival taking place April 24-26, 2020.

Councilmember Wolfe was a speaker at the Clayton/Concord 4H Club, responded to emails from citizens, and attended the weekly meeting with the Interim City Manager.

Vice Mayor Pierce attended the Contra Costa Transportation Authority Administration of Projects Committee meeting, the Association of Bay Area Governments (ABAG) joint meeting with Metropolitan Transportation Commission (MTC) Legislative Committees, the ABAG Administrative Committee joint meeting with MTC Planning Committee Plan Bay Area 2050, the ABAG Executive Board election canvassing meeting, the Legislative ad-hoc Committee meeting, the Housing Methodology Committee meeting, the Bay Area Regional Collaborative, the California Association of Councils of Government meeting, and the Focus on the Future Transportation Conference.

Councilmember Wan attended the Legislative Ad-Hoc Committee meeting, and noted problems he experienced during the live streaming of the Planning Commission meeting with multiple devices at different times.

Mayor Catalano attended the Contra Costa County Mayors' Conference in El Cerrito and provided City Councilmembers a letter signed and submitted by a number of Mayors in California to the California Public Utilities Commission regarding the PG&E bankruptcy.

- (e) Other – None.

6. PUBLIC COMMENT ON NON - AGENDA ITEMS – None.

7. PUBLIC HEARINGS – None.

8. ACTION ITEMS

- (a) Consideration of establishment of an ad-hoc committee for the Downtown Specific Plan Update and approve Request for Proposals for preparation of the Downtown Specific Plan update.

Mayor Catalano advised the agenda title of this item is incorrect; however the Staff Report is correct.

Interim City Manager Joe Sbranti provided a brief background.

Interim Community Development Director David Woltering presented the report.

Following questions by the City Council, Mayor Catalano opened the item to public comments; no comments were provided.

Direction was provided to staff.

9. COUNCIL ITEMS – None.

10. CLOSED SESSION – None.

11. ADJOURNMENT– on call by Mayor Catalano, the City Council adjourned its meeting at 7:52 p.m.

The next regularly scheduled meeting of the City Council will be December 3, 2019.

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Respectfully submitted,



Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



Tuija Catalano, Mayor

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