



AGENDA

REGULAR MEETING

* * *

CLAYTON CITY COUNCIL

* * *

TUESDAY, November 1, 2022

7:00 P.M.

***** NOTICE *****

*Members of the public will be able to participate either in-person at
Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517
or
remotely via Zoom.*

Mayor: Peter Cloven
Vice Mayor: Holly Tillman

Council Members

Jim Diaz
Jeff Wan
Carl Wolfe

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review on the City's website at www.claytonca.gov
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.claytonca.gov
- Any writings or documents provided to a majority of the City Council after distribution of the Agenda Packet and regarding any public item on this Agenda is available for review on the City's website at www.claytonca.gov
- If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at (925) 673-7300.

Instructions for Virtual City Council Meeting – November 1

Tonight's meeting will be available to the public both in-person and remotely via Zoom. As a courtesy, and technology permitting, members of the public may continue to provide live remote oral comment via the Zoom video conferencing platform. However, the City cannot guarantee that the public's access to teleconferencing technology will be uninterrupted, and technical difficulties may occur from time to time.

To follow or participate in the meeting:

1. **Videoconference:** to follow the meeting on-line, click here to register:

https://us02web.zoom.us/webinar/register/WN_06q0GcosRnmvy4dNOutGlw

After clicking on the URL, please take a few seconds to submit your first and last name, and e-mail address then click "Register", which will approve your registration and a new URL to join the meeting will appear.

Phone-in: Once registered, you will receive an e-mail with instructions to join the meeting telephonically, and then dial Telephone: 877 853 5257 (Toll Free)

2. using the *Webinar ID* and *Password* found in the e-mail.

E-mail Public Comments: If preferred, please e-mail public comments to the City Clerk, Ms. Calderon at janetc@claytonca.gov by 5 PM on the day of the City Council meeting. All E-mail Public Comments will be forwarded to the entire City Council.

For those who choose to attend the meeting via videoconferencing or telephone shall have 3 minutes for public comments.

Location:

Videoconferencing Meeting (this meeting via teleconferencing is open to the public)

To join this virtual meeting on-line click here:

https://us02web.zoom.us/webinar/register/WN_06q0GcosRnmvy4dNOutGlw

To join on telephone, you must register in the URL above, which sends an e-mail to your inbox, and then dial (877) 853-5257 using the *Webinar ID* and *Password* found in the e-mail.

*** CITY COUNCIL ***

November 1, 2022

1. **CALL TO ORDER AND ROLL CALL** – Mayor Cloven.

2. **MEETING PROTOCOL VIDEO**– City Clerk

3. **PLEDGE OF ALLEGIANCE** – led by Mayor Cloven

4. **CONSENT CALENDAR**

Consent Calendar items are typically routine in nature and are considered for approval by one single motion of the City Council. Members of the Council, Audience, or Staff wishing an item removed from the Consent Calendar for purpose of public comment, question, discussion or alternative action may request so through the Mayor.

- (a) Approve the minutes of the City Council’s regular meeting of October 18, 2022. (City Clerk) ([View here](#))
- (b) Approve the Financial Demands and Obligations of the City. (Finance) ([View here](#))
- (c) Adopt a Resolution of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings as Needed during the COVID-19 State of Emergency Under AB 361. (City Manager) ([View here](#))

5. **RECOGNITIONS AND PRESENTATIONS**

- (a) Information Only – No Action Requested.
 - Dutch-American Heritage Day – November 16
 - Native American Heritage Month
- (b) Proclamation declaring November 2, 2022 as “Shelter in Place Education Day”. (Mayor Cloven) ([View here](#))
- (c) Contra Costa Mosquito and Vector Control District Presentation. (Nola Woods) ([View here](#))
- (d) Welcome and Recognition of New Local Businesses. (City Manager) ([View here](#))

6. REPORTS

- (a) City Manager/Staff
- (b) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

7. PUBLIC COMMENT ON NON - AGENDA ITEMS

Members of the public may address the City Council on items within the Council's jurisdiction, (which are not on the agenda) at this time. To assure an orderly meeting and an equal opportunity for everyone, each speaker is limited to 3 minutes, enforced at the Mayor's discretion. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked, or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on Public Hearing, Action Items and other Agenda Items will be allowed when each item is considered by the City Council.

8. PUBLIC HEARINGS – None.

9. ACTION ITEMS – None.

10. CLOSED SESSION – None.

11. COUNCIL ITEMS – limited to Council requests and directives for future meetings.

12. ADJOURNMENT - the next scheduled City Council meeting will be November 15, 2022.

#

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL
TUESDAY, October 18, 2022**

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:00 p.m. by Mayor Cloven via a hybrid meeting format live in-person and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Cloven, Vice Mayor Tillman, and Councilmembers Diaz, Wan, and Wolfe. Councilmembers absent: None. Staff present: City Manager Reina Schwartz, City Attorney Mala Subramanian, and City Clerk/HR Manager Janet Calderon.
2. **MEETING PROTOCOL VIDEO** – City Clerk.
3. **PLEDGE OF ALLEGIANCE** – led by Cub Scout Troop 444.
4. **CONSENT CALENDAR**

It was moved by Vice Mayor Tillman, seconded by Councilmember Wolfe, to approve the Consent Calendar items 4(a) – 4(c), as submitted. (Passed 5-0).

 - (a) Approved the minutes of the City Council’s regular meeting of October 4, 2022. (City Clerk)
 - (b) Approved the Financial Demands and Obligations of the City. (Finance)
 - (c) Adopted Resolution No. 74-2022 of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings as Needed during the COVID-19 State of Emergency Under AB 361. (City Manager)
5. **RECOGNITIONS AND PRESENTATIONS**
 - (a) Certificates of Recognition to public school students for exemplifying the “Do The Right Thing” character trait of “Responsibility” during the month of September 2022. (Mayor Cloven)

Councilmember Wolfe and Mt. Diablo Elementary School Principal Katie Sanchez and teachers Mrs. Grispo and Mrs. Pilon presented certificates to Alina Loza and Nicholas Ayala.

Councilmember Wolfe and Diablo View Middle School Principal Peter Fong presented certificates to Emma Del Bianco and Bruno Salerno.

6. REPORTS

- (a) City Manager Reina Schwartz indicated “no report”.
- (b) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Jeff Wan campaigned to be re-elected to City Council and called and emailed constituents.

Councilmember Diaz attended the Clayton Candidates Forum, attended the 3rd Annual Teddy McDavitt Bocce Tournament, met with the City Manager, and met with the Interim Police Chief.

Vice Mayor Tillman attended the Contra Costa County Mayors’ Conference, attended a Living Tribute to Willie Mims, met with the City Manager, met with Cub Scout Troop 444, and announced the Clayton Library Foundation Used Book Sale taking place October 28-30, 2022.

Councilmember Wolfe met with the Mayor, met with the City Manager, attended the Clayton Business and Community Association Board meeting, worked on permits for the upcoming Hay Day Event taking place October 30, 2022, called and emailed constituents, and was a sponsor of the Zoom video for the Clayton Candidate Forum.

Mayor Cloven attended the Contra Costa County Mayors’ Conference, attended the Transportation Partnership and Cooperation for Central Contra Costa (TRANSPAC) meeting, thanked the Clayton Business and Community Association for their involvement with Clayton Bocce, and participated in the inaugural Cornhole Tournament.

7. PUBLIC COMMENT ON NON - AGENDA ITEMS

Glenn Miller expressed concern for services not completed in the Geological Hazard Abatement District although taxes are still being collected.

Kim Trupiano introduced herself and provided remarks about her candidacy.

Bridget Billeter introduced herself and provided remarks about her candidacy.

Jeff Wan introduced himself and provided remarks about his candidacy.

AJ Chippero expressed his dissatisfaction with a Clayton candidate for City Council.

Ed Miller introduced himself and provided remarks about his candidacy.

8. PUBLIC HEARINGS – None.

9. ACTION ITEMS

- (a) Adopt a Resolution Authorizing Execution of an Energy Services Contract with Climatec, LLC Regarding a Comprehensive Infrastructure Renewal & General Fund Savings Program. (City Manager)

City Manager Schwartz presented the report and noted Tyler Girtman, Regional Sales Manager and Bern Carter, Business Development Manager from Climatec are present to answer any questions.

Following questions by the City Council, Mayor Cloven opened the public comment.

Matt Katsaris expressed concerns regarding the cost of this project and if the council would consider alternative bids for this project.

Mayor Cloven closed public comment.

It was moved by Councilmember Wan, seconded by Vice Mayor Tillman, to Adopt Resolution No. 75-2022 Awarding an Energy Services Agreement to Climatec LLC to Perform a Detailed Comprehensive Energy Analysis and Recommend an Energy Plan to Implement Certain Energy Conservation Measures and Services Under California Government Code Section 4217.10 Et.Seq.. (Passed 5-0).

- (b) Adopt a Resolution Establishing a Community Financial Sustainability Committee. (City Manager)

City Manager Schwartz presented the report.

Following questions by the City Council, Mayor Cloven opened the public comment.

Bridget Billeter expressed her support of this item.

Mayor Cloven closed public comment.

It was moved by Councilmember Diaz, seconded by Councilmember Wan, to Adopt Resolution No. 76-2022 Establishing a Community Financial Sustainability Committee. (Passed 5-0).

10. CLOSED SESSION – None.

11. COUNCIL ITEMS – None.

- 12. ADJOURNMENT–** on call by Mayor Cloven, the City Council adjourned its meeting at 8:44 p.m.

The next regularly scheduled meeting of the City Council will be November 1, 2022.

#

Respectfully submitted,

Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

Peter Cloven, Mayor

#



STAFF REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JENNIFER GIANTVALLEY, ACCOUNTING TECHNICIAN

DATE: 11/1/2022

SUBJECT: FINANCIAL DEMANDS AND OBLIGATIONS OF THE CITY

RECOMMENDATION:

It is recommended the City Council, by minute action, approve the financial demands and obligations of the City for the purchase of services and goods in the ordinary course of operations.

Attached Report	Purpose	Amount
Obligations, Dated 11/1/22	Accounts Payable	\$971,712.82
Payroll Reconciliation Summary	Payroll, Taxes	\$ 87,028.67
	Total Required	\$ 1,058,741.49

Attachments:

1. Obligation report dated 11/1/22 (2 pages)
2. Payroll Reconciliation Summary report PPE 10/16/22 (2 pages)

City of Clayton Obligations for 11/1/2022

Vendor name	Invoice date	Invoice number	Invoice description	Amount	Payment method
American Fidelity Assurance Company	10/31/2022	6063730	FSA PPE 10/16/22	\$75.00	Bank draft
American Fidelity Assurance Company	10/31/2022	D508819	Supplemental Insurance October 2022	\$962.67	Bank draft
CalPERS Health	10/31/2022	16938879	Medical November 2022	\$30,922.23	Bank draft
CalPERS Retirement	10/31/2022	101622	Retirement PPE 10/16/22	\$16,982.70	Bank draft
Mission Square Retirement	10/31/2022	101622	457 Plan contributions PPE 10/16/22	\$1,263.46	Bank draft
Nationwide	10/31/2022	101622	457 Plan contribution PPE 10/16/22	\$500.00	Bank draft
AnchorCM	10/31/2022	22-003-4415	Engineering Svcs September 2022	\$65,940.25	Check
AT&T (CalNet3)	10/31/2022	18959012	Phones 9/22/22-10/21/22	\$1,296.07	Check
Bay Area Barricade Serv.	10/31/2022	35604	No parking signs, lime vests	\$779.33	Check
Bay Area News Group	10/31/2022	1351810	Legal Ad for Diablo Meadows, September 2022	\$665.64	Check
Bay Cities Paving & Grading	10/31/2022	4115 #1	Paving Maintenance	\$719,220.18	Check
Best Best & Kreiger LLP	10/31/2022	947398-947402	Legal svcs September 2022	\$17,264.07	Check
CA Department of Justice	10/31/2022	611035	Fingerprinting September 2022	\$66.00	Check
Caltronics Business Systems	10/31/2022	3603038	Copier usage 9/18/22-10/17/22	\$145.71	Check
Cintas Corporation	10/31/2022	4134266187	PW uniforms through 10/13/22	\$64.19	Check
Cintas Corporation	10/31/2022	4134952425	PW uniforms through 10/20/22	\$64.19	Check
Cintas Corporation	10/31/2022	5128655948	Restock first aid cabinet	\$20.06	Check
City of Concord	10/31/2022	95125	Dispatch Svcs November 2022	\$26,921.86	Check
Comcast Business (PD)	10/31/2022	155429275	PD Internet September 2022	\$843.46	Check
Comcast Business (The Grove Park)	10/31/2022	101022	The Grove Park internet 9/15/22-10/14/22	\$123.24	Check
Contra Costa County - Office of the Sheriff	10/31/2022	CLPD-2208	Toxicology August 2022	\$560.00	Check
Contra Costa County Department of Conservation & Development	09/30/2022	2023Q1	CASp fee Q1FY23	\$928.20	Check
Contra Costa County Public Works Dept	10/31/2022	705361	Traffic signal maintenance September 2022	\$1,147.51	Check
De Lage Landen Financial Services, Inc.	10/31/2022	77838192	PD copier lease October 2022	\$129.70	Check
Diablo View Cleaning	10/31/2022	26790	Spot clean carpets @ Hoyer Hall	\$100.00	Check
Dillon Electric Inc	10/31/2022	4742	Street light repairs 10/13/22	\$1,102.00	Check
Division of the State Architect	09/30/2022	2023Q1	CASp fees Q1 FY23	\$109.20	Check
Dynasty Roofing	10/31/2022	BP114-2022, BP107-22	C&D refund	\$2,000.00	Check
Geoconsultants, Inc.	10/31/2022	19375	Well monitoring September 2022	\$1,546.50	Check
Globalstar LLC	10/31/2022	39886270	Sat phone 10/16/22-11/15/22	\$135.13	Check
Gumshoe Group	10/31/2022	1242	POST Background Investigation	\$1,770.00	Check
Hamilton Tree Service, Inc	10/31/2022	52340	Tree removal, fallen tree @ creek by Regency Dr	\$6,100.00	Check
Hammons Supply Company	10/31/2022	121032-36,121065	Janitorial Supplies October 2022	\$2,532.00	Check
Harris & Associates, Inc.	10/31/2022	54738	CIP engineering svcs September 2022	\$4,885.18	Check
HdL Coren & Cone	10/31/2022	SIN022197	Property Tax Services Q2 FY 23	\$1,991.25	Check
J&R Floor Services	10/31/2022	Ten2022	Janitorial Services October 2022	\$4,988.00	Check
LarryLogic Productions	10/31/2022	2048	CC meeting production 10/4/22	\$520.00	Check
LSA Associates Inc	10/31/2022	185157	Consultant svcs September 2022	\$403.00	Check
Massone Mechanical	10/31/2022	21189466	Repair compressor	\$263.06	Check
Moore Iacofano Golstman, Inc	10/31/2022	77620	Housing Element svcs September 2022	\$13,517.50	Check
MPA	10/31/2022	918-29305	Life/LTD September 2022	\$1,637.72	Check
PG&E	10/31/2022	2572177359-3	Energy @ Maint Dept 9/22/22-10/20/22	\$66.90	Check
Precision Civil Engineering (PCE)	10/31/2022	27220	21-359.1 ADU Ordinance	\$75.00	Check
Precision Civil Engineering (PCE)	10/31/2022	27221	21-359 Pre-approved ADU Plans	\$550.00	Check
Roto-Rooter Sewer/Drain Service	10/31/2022	510-24437065	Repair to restroom at The Grove Park	\$1,634.56	Check
Schwaab, Inc	10/31/2022	7589695	Pre-inked stamp	\$60.01	Check
Texas Life Insurance Company	10/31/2022	SM0F1B20221016001	Supplemental insurance	\$42.25	Check
Verizon Wireless	10/31/2022	9917109347	PW cell phones 9/2/22-10/1/22	\$197.54	Check

City of Clayton Obligations for 11/1/2022

Waraner Brothers Tree Service	10/31/2022	16196	Tree work - Pruning @ The Grove Park	\$11,520.00	Check
Waraner Brothers Tree Service	10/31/2022	16197	Tree work - Pruning @ Lydia Lane Park	\$5,040.00	Check
Waraner Brothers Tree Service	10/31/2022	16198	Tree work - Pruning @ CCP	\$11,520.00	Check
Western Exterminator	10/31/2022	139069C	Pest control October 2022	\$512.45	Check
Workers.com	10/31/2022	134682	Seasonal workers week end 10/9/22	\$5,492.66	Check
Workers.com	10/31/2022	134739	Seasonal workers week end 10/16/22	\$4,515.19	Check
				<u>\$971,712.82</u>	

Payroll Summary

City of Clayton

Check Date: 10/21/2022

Process: 2022102101

Pay Period: 10/03/2022 to 10/16/2022

Page 1 of 2

Payroll Totals

Payroll Checks	Check Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Regular	26	0.00	66,127.44	66,127.44	
	Totals	26	0.00	66,127.44	66,127.44	→ 66,127.44

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	EFSDU	1	0.00	358.15	358.15	
	Agency	Regular	1	0.00	663.50	663.50	
	Totals		2	0.00	1,021.65	1,021.65	→ 1,021.65

	Total Net Payroll Liability			0.00	67,149.09	67,149.09	→ 67,149.09
--	------------------------------------	--	--	-------------	------------------	------------------	--------------------

Tax Liability

CA and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
CA SDI - Employee	EXEMPT		Semi-Weekly	94,771.04	94,771.04			
California SITW			Semi-Weekly	93,257.58	93,257.58	4,521.89		
Totals						4,521.89	0.00	→ 4,521.89

CASUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
CA Edu & Training		0.001000	Quarterly	94,771.04				
California SUI		0.020000	Quarterly	94,771.04				
Totals						0.00	0.00	→ 0.00

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax			Semi-Weekly	93,257.58	93,257.58	12,368.58		
Medicare			Semi-Weekly	94,771.04	94,771.04	1,374.17		
Medicare - Employer			Semi-Weekly	94,771.04	94,771.04		1,374.18	
OASDI			Semi-Weekly	1,941.60	1,941.60	120.38		
OASDI - Employer			Semi-Weekly	1,941.60	1,941.60		120.38	
Totals						13,863.13	1,494.56	→ 15,357.69

	Total Tax Liability					18,385.02	1,494.56	→ 19,879.58
--	----------------------------	--	--	--	--	------------------	-----------------	--------------------

	Total Payroll Liability					87,028.67		→ 87,028.67
--	--------------------------------	--	--	--	--	------------------	--	--------------------

Transfers

Type	Date	Source Account	Amount
Dir Dep	10/20/2022		66,127.44
Tax	10/20/2022		19,879.58
Trust Agency	10/20/2022		1,021.65



Paylocity Corporation
(888) 873-8205

User: JGiantvalley

Run on 10/17/2022 at 5:34 PM

Payroll Summary

City of Clayton

Check Date: 10/21/2022

Process: 2022102101

Pay Period: 10/03/2022 to 10/16/2022

Page 2 of 2

Totals Transfers

87,028.67



87,028.67

Tax Deposits

Required Tax Deposits

Tax

Due On

Amount

(Deposit made by Service Bureau) California SITW 10/26/2022 4,521.89

(Deposit made by Service Bureau) Federal Income Tax 10/26/2022 15,357.69

Total Tax Deposits 19,879.58



Paylocity Corporation
(888) 873-8205

User: JGiantvalley

Run on 10/17/2022 at 5:34 PM



AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCIL MEMBERS

FROM: CITY MANAGER

DATE: November 1, 2022

SUBJECT: Adopt a Resolution of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings as Needed during the COVID-19 State of Emergency Under AB 361

RECOMMENDATION

Adopt a Resolution of the City Council allowing for video and teleconference meetings as needed during the COVID-19 state of emergency under AB 361.

BACKGROUND

Last year, the State Legislature passed and Governor Newsom signed AB 361 which continues many of the provisions related to the Brown Act that were in place under Executive Orders, which expired September 30, 2021 that allowed for video and teleconferencing during the state of emergency. Since AB 361 has been signed into law, the City can continue to meet virtually until such time as the Governor declares the State of Emergency due to COVID-19 over and measures to promote social distancing are no longer recommended by the County Health Officer.

On September 20, 2021, February 2, 2022, March 1, 2022, April 15, 2022, June 14, 2022, July 5, 2022, August 9, 2022, September 1, 2022 and October 4, 2022, the Contra Costa County Health Officer issued recommendations for safely holding public meetings and continues to encourage on-line meetings over in-person public meetings if feasible. If in-person meetings occur, the County Health Officer recommends physical distancing of six feet of separation between all attendees to the extent possible. The proposed resolution provides that the City Council and all subsidiary City boards and commissions may choose to hold fully virtual video and teleconference meetings while the state of emergency is still in effect and physical distancing is recommended.

In order to continue to be able to hold video and teleconference meetings as needed for COVID/public-health related reasons, the City Council will need to review and make

findings every thirty days that the state of emergency continues to directly impact the ability of the members to meet safely in person and that state or local officials continue to impose or recommend measures to promote physical distancing.

FISCAL IMPACT

None.

Attachments

Resolution of the City Council Allowing for Video and Teleconference Meetings during the COVID-19 State of Emergency Under AB 361

RESOLUTION NO. ##-2022

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLAYTON
ALLOWING FOR VIDEO AND TELECONFERENCE MEETINGS DURING THE
COVID-19 STATE OF EMERGENCY UNDER AB 361**

WHEREAS, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency for COVID-19;

WHEREAS, AB 361 was passed by the State Legislature and signed by Governor Newsom and went into effect immediately and allows the City to continue to meet virtually until such time as the Governor declares the State of Emergency due to COVID-19 over and measures to promote physical distancing are no longer recommended;

WHEREAS, on September 20, 2021, February 2, 2022, March 1, 2022, April 15, 2022, June 14, 2022, July 5, 2022, August 9, 2022, September 1, 2022 and October 4, 2022, the Contra Costa County Health Officer issued recommendations for safely holding public meetings and encourages on-line meetings if feasible and if in person meetings occur then recommends physical distancing of six feet of separation to the extent possible and masking for all attendees;

WHEREAS, in light of this recommendation, the City Council desires for itself and for all other City legislative bodies that are subject to the Brown Act to be able to choose to meet via video and/or teleconference as necessary; and

WHEREAS, pursuant to AB 361 the City Council will review the findings required to be made at least every 30 days.

NOW THEREFORE BE IT RESOLVED the City Council hereby finds on behalf of itself and all other City legislative bodies: (1) a state of emergency has been proclaimed by the Governor; (2) the state of emergency continues to directly impact the ability of the City's legislative bodies to meet safely in person; and (3) local health officials continue to recommend measures to promote physical distancing.

BE IT FURTHER RESOLVED that the City Council and all other City legislative bodies may continue to meet via video and/or teleconference as needed during the COVID-19 emergency.

PASSED AND ADOPTED by the Clayton City Council, State of California, on this 1st day of November 2022, by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

**THE CITY COUNCIL OF CLAYTON,
CA**

Peter Cloven, Mayor

ATTEST:

Janet Calderon, City Clerk

declaring

November 2, 2022

as

"Shelter-in-Place Education Day"

WHEREAS, public and private schools and childcare centers throughout Contra Costa County will be participating in the Shelter-in-Place Drill on November 2nd; and

WHEREAS, Contra Costa Community Awareness Emergency Response Group - CAER - is sponsoring the 21st Annual Shelter-in-Place Drill and assisting schools and childcare centers with their emergency preparedness; and

WHEREAS, emergency response agencies including fire, sheriff and health officials all recommend Shelter-in-Place as the immediate action to take in case of a hazardous release; and

WHEREAS, the Shelter-in-Place Drill increases public awareness about Shelter-in-Place as a protective action and gives students and teachers practice in implementing this important procedure; and

WHEREAS, the County Office of Education has endorsed the virtual Shelter-in-Place Drill and encouraged all sites to participate.

NOW THEREFORE, I, Peter Cloven, Mayor, on behalf of the Clayton City Council, do hereby proclaim November 2, 2022 as "Shelter-in-Place Education Day" and encourage participation in the Contra Costa CAER Group's public education efforts in support of the parents, teachers, students and staff that will be participating with hundreds of other schools and childcare centers in the Shelter-in-Place Drill.

Contra Costa Mosquito and Vector Control District

Nola Woods
Public Affairs Director



CONTRA COSTA
**MOSQUITO
& VECTOR
CONTROL**
DISTRICT

District History

protecting public health since 1927

Contra Costa County suffered Saltwater Marsh Mosquito Infestation in the 1920s

Schools Closed

Real Estate Issues

Uninhabitable Areas



District History

protecting public health since 1927

Citizens voted — Contra Costa Mosquito
Abatement District opened in 1927



District Mission Statement

protecting public health since 1927

The Contra Costa Mosquito & Vector Control District is a public health agency dedicated to protecting the community from mosquitoes and other vectors of disease.



What is a Vector?

protecting public health since 1927

Vector: any insect or other animal that can transmit causative agents of disease or cause discomfort to people or other animals



District Facts

protecting public health since 1927

Contra Costa Mosquito and Vector Control District

Special District: **Independent**

Personnel: **34 + Seasonal Employees as needed**

Operational Jurisdiction: **716 square miles/ 1.1 million people**



District Facts

protecting public health since 1927

Board of Trustees: **22 Trustees** representing
cities and County at Large



2019 Trustee Photo



Special District

protecting public health since 1927

Funding

Property taxes

Benefit Assessments



District Services

protecting public health since 1927

Mosquitoes

Rats/mice

Skunks

Ticks

Yellowjackets

Bees



District Trustees

Board of Trustees

Represent the best interests of your community, ensure the delivery of essential local services and infrastructure, and faithfully serve the public good while upholding the law.

Source: CSDA Board Member Handbook



District Trustees

Board of Trustees – Appointment & Stipend

- Appointed by respective City Councils or the County Board of Supervisors for a term of two to four years
- Serve without compensation but are provided with an allowance (not to exceed \$100 per month) in lieu of expenses while attending official District Board Meetings



District Trustees

Board of Trustees – Meetings

- Prior to the Pandemic, regular business meetings were held on the second Monday every **other** month starting in January at the District office, 155 Mason Circle in Concord
- Since 2020, Board of Trustee Meetings have been held monthly and virtually.
- Anticipate a return to in person, every other month meetings early 2023
- Meetings are open to the public



Mosquito Control Matters

protecting public health since 1927

Get the word out!

Board of Trustees Needs a Clayton Trustee

- Share with Constituents
 - Social Media
 - Newsletters
 - Events and Gatherings



Contra Costa Mosquito & Vector Control District



155 Mason Circle, Concord
www.ContraCostaMosquito.com





AGENDA REPORT

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: Ivan Chavez, Office Assistant

DATE: November 1, 2022

SUBJECT: Welcome and Recognition of New Local Businesses

RECOMMENDATION

City Council welcome and recognize new local businesses established in Clayton since January 1, 2022.

BACKGROUND

During the City Council meeting held on August 16, 2022, City staff proposed establishing a program that provides owners of new local businesses the opportunity to attend a City Council meeting and announce the opening of their businesses in the City. Implementing this new program will strengthen the connection between the City Council and businesses by providing a direct line of communication between business owners and the City Council. The program will also provide a platform for owners of new businesses to announce promotional events such as ribbon-cutting ceremonies and to invite City Council members to these events to help spread the news of their services within the community.

DISCUSSION

From January 1, 2022, to October 20, 2022, the City of Clayton processed and accepted 41 new business license applications, 24 of them consisting of home-based businesses. All new businesses were sent a postcard from the City of Clayton formally inviting them to tonight's City Council meeting. Going forward, at a regular City Council meeting in May and November of each year, owners of new businesses that opened in the preceding six months will be invited to attend the City Council meeting to announce their business.

FISCAL IMPACTS

None.

ATTACHMENTS

1. Invitation flyer to new businesses in the City
2. List of new Commercial and Home Occupation businesses established in the City of Clayton from January 1, 2022, to October 20, 2022.



Clayton New Business Recognition

Tuesday, November 1, 2022
7:00 PM

Hoyer Hall
6125 Clayton Road, Clayton, CA 94517

You are invited to attend our semiannual New Business Recognition at the next Clayton City Council meeting. We would like to provide you with the opportunity to introduce yourself to the community and meet our City Council

For More Information:
Contact Ivan Chavez, Office Assistant at
925 673 7300
ivanc@claytonca.gov

New Commercial Businesses from January 1st, 2022, to October 20th, 2022

Business Name	Location
YUMMY HAWAIIAN BBQ	5435 CLAYTON RD Ste A
Austin Brown, DDS, PC	5433 CLAYTON RD STE D
Evergreen Healing Center	1520 KIRKER PASS RD SUITE B
Ayshia Ancheta	6064 MAIN ST
Flower Child Beauty	6064 MAIN ST
Hair By Amanda	6064 MAIN ST
Hair by Lacy	6064 MAIN ST
Linda Mattus	6064 MAIN ST
Makenzie's Artistic Expressions	6064 MAIN ST
Meraki Wreath Company - Retail Shop	6064 MAIN ST
My Garden Day Spa	6064 MAIN ST
Remedies	6064 MAIN ST
JE FINE ART GALLERY & GIFTS	1026 OAK ST SUITE 102
Flourishing Learners	6160 CENTER ST SUITE D
Nicole Danielle Hair	6200 CENTER ST SUITE C
The Orange Door	6200 CENTER ST SUITE C
The Java Club	6200 CENTER ST STE 210

New Home Occupation Permits from January 1st, 2022, to October 20th, 2022

Business Name	Location
Easyway Hauling	Home Occupation
Adrienne Danielle Design Co.	Home Occupation
Soaring Falcon, LLC	Home Occupation
Iron Horse Door Company	Home Occupation
Oviedo Law	Home Occupation
Poet Street Designs	Home Occupation
Em'sourdough	Home Occupation
Daryl Simmons Construction Solutions	Home Occupation
Odyssey Builders	Home Occupation
Kelly Edwards Staging and Design	Home Occupation
Backyard SmokeMaster BBQ	Home Occupation
Molly and Frank's Trains and Treasures	Home Occupation
SRK Electric	Home Occupation
Kellianne Bockser Photography	Home Occupation
American Pacific Inspection, LLC	Home Occupation
No-H2O Auto Detailing	Home Occupation
Full Circle Power Washing Service	Home Occupation
Crown Strategies, LLC	Home Occupation
Mustang Baseball Club LLC	Home Occupation
Sinkay Investment Properties	Home Occupation
Matthew Pizzagani	Home Occupation
Custom Pro Files LLC	Home Occupation
Simcha Sisters LLC	Home Occupation
Making This & That	Home Occupation