

**MINUTES  
OF THE  
REGULAR MEETING  
CLAYTON CITY COUNCIL**

**TUESDAY, December 1, 2020**

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:02 p.m. by Mayor Pierce on a virtual web meeting and telephonically (877) 853-5257. Councilmembers present: Mayor Pierce, Vice Mayor Wan, and Councilmembers Catalano, Diaz, and Wolfe. Councilmembers absent: None. Staff present: Interim City Manager Fran Robustelli, Community Development Director Matthew Feske, City Attorney Mala Subramanian, and City Clerk/HR Manager Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – led by Councilmember Diaz.

3. **CONSENT CALENDAR**

**It was moved by Councilmember Wolfe, seconded by Vice Mayor Wan, to approve the Consent Calendar items 3(a) – 3(d), as submitted. (Passed 5-0; vote).**

- (a) Information Only – No action needed.  
Notification by Republic Services the Residential and Commercial Solid Waste/Recycling Collection and Disposal Services Rates in Clayton will increase 1.0% Effective January 1, 2021 Pursuant to the Franchise Agreement.
- (b) Approved the minutes of the City Council's regular meeting of November 17, 2020. (City Clerk)
- (c) Award of Contract to Emergency Planning Consultants to provide professional services in preparing a Hazard Mitigation Plan. (Community Development Director and City Engineer)
- (d) Adopted Resolution No. 58-2020 certifying the results of canvass of returns in November 2020 General Municipal Election and declaring three Candidates (*pending Contra Costa County Certification*) elected to 4-year terms of public office on the City Council of the City of Clayton, California. (City Clerk)

4. **RECOGNITIONS AND PRESENTATIONS** – None.

5. **REMARKS BY OUTGOING CITY COUNCIL MEMBERS**

Councilmember Catalano remarked she appreciated the opportunity to serve on the Council, and hopes the new Council will work in unity. Councilmember Catalano congratulated Holly Tillman and Peter Cloven on their election. She further thanked everyone who has supported her and the citizens of Clayton who sent her flowers. She also thanked her children Hannah and Eric who have helped with City Council activities.

In closing, she thanked Julie Pierce for her involvement in the Clayton community and region.

Mayor Pierce thanked the people of Clayton who has supported her for the last 33 years. She also thanked her colleagues and community members past and present who created the vision for Clayton. Ms. Pierce will still volunteer in the community and looks forward to future events. She thanked the community for the opportunity to serve. She congratulated Holly Tillman and Peter Cloven on their election to the Clayton City Council. Ms. Pierce read a proclamation to Tuija Catalano declaring March 8, 2021 as "Tuija Catalano day" in the City of Clayton.

Vice Mayor Wan thanked Julie Pierce and Tuija Catalano thanked them for their service. He also asked Julie to open a gift that he delivered to her home on behalf of the community. Mr. Pierce handed Julie flowers and a wrapped gift from the community, a picture book with entries from various community members.

Terri Denslow thanked Julie Pierce and Tuija Catalano for their service to the Clayton community. She noted the flowers and framed gift is from many members of the Clayton community.

George Escutia, Jr., District Director for California Senator Glazer, presented a certificate to Councilmember Tuija Catalano and Mayor Julie Pierce in recognition of their service to the Clayton community.

Chris Wikler, Field Representative for Supervisor Karen Mitchoff, presented a certificate to Councilmember Catalano and for Mayor Pierce in recognition of their service to the Clayton community.

George Webb thanked Mayor Julie Pierce for her work and service for the Clayton community.

Scott Haggerty former Alameda County Supervisor, he thanked Mayor Pierce for her regional service on Association of Bay Area Governments and Metropolitan Transportation Commission.

Keith Haydon thanked Councilmember Tuija Catalano and Mayor Julie Pierce for their service to the Clayton community.

Bassam Altwal thanked Councilmember Tuija Catalano and Mayor Julie Pierce for their service to the Clayton community.

Dee Vieira thanked Councilmember Tuija Catalano and Mayor Julie Pierce for their service to the Clayton community.

Scott Denslow thanked Councilmember Tuija Catalano and Mayor Julie Pierce for their service to the Clayton community. He also congratulated Jim Diaz, Holly Tillman and Peter Cloven on their election to the Clayton City Council.

Vice Mayor Wan also noted Mayor Pierce also received a Boston Rocker as a gift from the City; and noted a proclamation will be presented at a future meeting.

Mayor Pierce noted outgoing Councilmember Tuija Catalano will be receiving a Heritage Lamp.

## 6. OATHS OF OFFICE BY NEWLY-ELECTED CITY COUNCIL MEMBERS

The Oaths of Office by the November 2020 elected Councilmembers Jim Diaz, Peter Cloven and Holly Tillman were administered by City Clerk Janet Calderon.

## 7. ANNUAL REORGANIZATION OF CLAYTON CITY COUNCIL

### (a) Election of Mayor by the City Council

Vice Mayor Wan opened the nominations for Mayor. Councilmember Diaz nominated Jeff Wan for the office of Mayor.

Councilmember Tillman then nominated Carl Wolfe for the office of Mayor.

Vice Mayor Wan performed a role call vote for the position of Mayor.

**On call by Vice Mayor Wan, the election of Carl Wolfe as Mayor passed. (Passed 3-2 vote; Diaz and Wan, No).**

### (b) Election of Vice Mayor by the City Council

Mayor Wolfe opened nominations for Vice Mayor. Councilmember Cloven nominated Peter Cloven for the position of Vice Mayor. There were no other nominations and Mayor Wolfe closed the nominations.

**On call by Mayor Wolfe, the election of Peter Cloven as Vice Mayor passed. (Passed 3-2 vote; Diaz and Wan, No).**

### (c) Recognitions and remarks by new Mayor and Council Members.

Vice Mayor Cloven thanked the Clayton community for their support and look forward to serving the community

Councilmember Tillman thanked the Clayton community for their support along with the support of her husband Matt and daughters Jordan and Jada. She looks forward to serving the community.

Councilmember Diaz thanked the Clayton community for their tremendous support and look forward to another 4 years of serving the community.

## 8. REPORTS

### (a) Planning Commission – No meeting held.

### (b) Trails and Landscaping Committee – No meeting held.

### (c) City Manager/Staff

Interim City Manager Fran Robustelli provided a brief update on the Public Safety ad-hoc committee as new members will be selected on December 15. She also noted the Chief of Police and City Engineer will provide viable ideas to address the Kelok Way issues. Ms. Robustelli advised the curb at the cul-de-sac end on Kelok Way will be

painted red as a pilot program for 90 days. In closing, Ms. Robustelli congratulated Jim Diaz, Holly Tillman and Peter Cloven on their election to the Clayton City Council; and thanked Tuija Catalano and Julie Pierce for their service to the Clayton community.

- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Wan indicated "No Report".

Councilmember Diaz assisted with the downtown decorations, attended the Clayton Business and Community Association virtual meeting; and met with constituents on variety of topics.

Councilmember Tillman indicated "No Report".

Vice Mayor Cloven indicated "No Report".

Mayor Wolfe assisted with the downtown decorations, met with former Mayor Pierce and Vice Mayor Cloven, worked on the virtual tree lighting video which will be posted Saturday, and met with the Interim City Manager.

**9. PUBLIC COMMENT ON NON - AGENDA ITEMS**

Jenny Yeh inquired on the status of Clayton Municipal Code section 17.95.020 and why it is different than State regulations.

Bassam Altwal congratulated Mayor Wolfe, Vice Mayor Cloven, and Councilmember Tillman.

Dee Vieira congratulated the City Council and wished everyone a happy holiday.

Scott Denslow congratulated the City Council.

Mayor Wolfe closed public comment.

**10. PUBLIC HEARINGS – None.**

**11. ACTION ITEMS – None.**

**12. COUNCIL ITEMS**

Vice Mayor Cloven requested staff and legal counsel to educate the City Council on legislation regarding zoning in Clayton.

Councilmember Wan requested the City Council discuss a letter that he drafted to Association of Bay Area Governments and HCD. He further requested consideration of down zoning some properties in the downtown area.

13. CLOSED SESSION

14. ADJOURNMENT– on call by Mayor Wolfe, the City Council adjourned its meeting at 8:30 p.m.

The next regularly scheduled meeting of the City Council will be December 15, 2020.

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Respectfully submitted,



Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



Carl Wolfe, Mayor

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