

**MINUTES  
OF THE  
REGULAR MEETING  
CLAYTON CITY COUNCIL**

**TUESDAY, December 17, 2019**

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:05 p.m. by Mayor Pierce in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Pierce, Vice Mayor Wan, and Councilmembers Catalano (arrived at 7:12 p.m.) and Diaz. Councilmembers absent: Councilmember Wolfe. Staff present: Assistant to the City Manager Laura Hoffmeister, City Attorney Mala Subramanian, and City Clerk/HR Manager Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Pierce.

3. **CONSENT CALENDAR**

**It was moved by Vice Mayor Wan, seconded by Councilmember Diaz, to approve the Consent Calendar Items 3(a) – 3(f) as submitted. (Passed; 3-0 vote).**

(a) Information Only – No Action Requested.

1. Notification by Contra Costa Water District (CCWD) of its public hearing on January 8, 2020 to consider annual rate increases of up to 6%.

2. Contra Costa County Library’s announcement of its holiday closures for operation of the Clayton Community Library in 2020.

(b) Approved the minutes of the City Council’s regular meeting of December 3, 2019.

(c) Approved the Financial Demands and Obligations of the City.

(d) Authorized the Sale of Surplus Chairs Located at the Clayton Community Library and Fund of the Sale be Donated to the Clayton Community Library Foundation.

(e) Adopted Resolution No. 50-209 Approving Application for and receipt of SB2 Planning Grant Funds Authorizing the City Manager to Execute Grant Application and Receive Grant Funds.

(f) Approved the 1<sup>st</sup> Quarter FY2020 City Investment Report for the quarter ending September 30, 2019.

4. **RECOGNITIONS AND PRESENTATIONS** – None.

## 5. REPORTS

- (a) Planning Commission – Commissioner Frank Gavidia indicated the Commission’s agenda at its meeting of December 10, 2019, included Public Hearings for Resolution 05-19 passed with a 3-1 vote, making the determination that the Olivia on Marsh Creek Road housing project qualifies for a Categorical Exemption, under Class 32 Infill Development Projects; Resolution 06-19 did not pass with a 2-2 vote, approving the Affordable Housing, Density Bonus Application, Site Plan Review, and Tree Removal Permit for the Olivia Project on Marsh Creek Senior Housing Project; and Resolution 07-19 was continued to the next Planning Commission meeting, one year extension of the Creekside Terrace Development Plan and Vesting Map.

Commissioner Gavidia thanked staff especially Interim Community Development Director Woltering and Assistant Planner Sikela for all their hard work. He also thanked his colleagues. Commissioner Gavidia asked for the City Attorney to clarify if this item is complete with the Planning Commission.

City Attorney Subramanian confirmed the Planning Commissioners action is complete on this item.

- (b) Trails and Landscaping Committee – No meeting held.
- (c) City Manager/Staff – Mayor Pierce advised City Manager Taumoepeau was to be introduced this evening, however his mother passed away late last night. The meeting this evening will be adjourned in his mother’s honor.

Assistant to the City Manager Laura Hoffmeister announced City Hall closures Christmas Eve Day, Christmas Day and New Year’s Day, for the holidays, other days will be very lightly staffed.

- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended the Curry Bowl Grand Opening, the Clayton Business and Community Association Annual Tree Lighting and Volunteer Appreciation event, the Inaugural Wreaths Across America event, and the Clayton Valley Charter High School Football Team Rally at Todos Santos Park celebrating their CIF Championship.

Vice Mayor Wan noted he has a positive experience during the live streaming of the Planning Commission meeting, attended the Contra Costa Sheriff’s Posse Dinner, and received some questions from the public regarding the appeal process.

Councilmember Catalano attended and was the MC at the Clayton Business and Community Association Annual Tree Lighting.

Mayor Pierce attended the Regional Planning Committee meeting, the Administrative and Projects Committee of Contra Costa Transportation Authority, the Mayors Conference hosted in Martinez, the Clayton Business and Community Association Annual Tree Lighting, the TRANSPAC meeting, the League of California Cities East Bay Division meeting, and the Association of Bay Area Governments joint meeting with Metropolitan Transportation Commission Administrative and Planning meeting.

(e) Other

Keith Haydon, Central Contra Costa County Transit Authority Board Member representing Clayton, provided the end of year report noting a few items of interest to Clayton: 1. Service and Fare Updates; 2. Extended Route 10 service including the weekends; 3. Budget including Pension; and 4. Silver Award presented by the Contra Costa Tax Payers Association for agency services.

Councilmember Catalano asked if there is anything the City of the School could do to help with a possible future route between Clayton and Clayton Valley Charter High School.

Vice Mayor Wan inquired on headways and ridership numbers.

Assistant to the City Manager Hoffmeister added the Clayton Business and Community Association also hosted its Annual Mrs. Claus at Endeavor Hall.

**6. PUBLIC COMMENT ON NON - AGENDA ITEMS**

Carlos Juarez, 1320 Fern Oaks Drive, Santa Paula, expressed deep sorrow for Mr. Taumoepeau's loss from Santa Paula. Mr. Juarez reflected on the presence Ikani had in the Santa Paula community and was here to fulfill a promise he made to Ikani. Because of the qualities Ikani has that one day he would become a City Manager and Mr. Juarez wanted to be there when he became City Manager.

John Procter, Former Mayor Santa Paula, didn't have a chance to say goodbye to Ikani before he left Santa Paula. He wanted to wish Ikani well.

Dan Hummer, Stranahan, expressed opposition to the Olivia Project due to parking, safety and traffic concerns.

Allison Snow also expressed opposition to the Olivia Project due to a fire safety concern as the local Fire Department does not have a 3 story hook and ladder.

Irina Liskovich also expressed opposition to the Olivia Project due to potential impacts to the Stranahan area.

Jim Scheible, Executive Director, Clayton Valley Charter High School, advised the Charter at Clayton Valley Charter High School was recently renewed 3-2 vote. He also noted the Clayton Valley Charter High School Football team recently advanced to State Playoffs and provided the City Council and City Manager signed footballs from the team.

Bassam Altwal, El Molino, recognized Milan Sikela Planner for the City of Clayton on his long hours and effort in the recent Planning Commission packet preparations.

**7. PUBLIC HEARINGS – None.**

## 8. ACTION ITEMS

- (a) Approval of a Consulting Agreement with TRC Solutions, Inc. to Provide Contract Planning Services Including Staffing the Community Development Director Position.

Assistant to the City Manager introduced Dana Ayers who would be the principal staffing the position.

Councilmember Catalano inquired on the recruitment status.

Assistant to the City Manager noted the recruitment is in process.

Human Resources Manager Janet Calderon added the position is open until filled with first review taking place on Saturday, January 25, 2020.

Mayor Pierce opened the item to public comments; no comments were provided.

Dana Ayers hopes to be of great assistance.

**It was moved by Councilmember Catalano, seconded by Vice Mayor Wan, to approve the consulting agree with TRC Solutions, Inc. to provide contract planning services for the City of Clayton. (Passed; 5-0 vote).**

- (b) Review and approval of Mayoral determination of City Council ad-hoc committee, inter-governmental and regional board assignments for 2020.

Mayor Pierce presented the staff report and went through each City Council ad-hoc committee, intergovernmental and regional board assignments. Mayor Pierce thought it was a good idea to change the Budget/Audit Subcommittee to the Full Council with noticed meetings.

Mayor Pierce opened the item to public comment; no comments were offered.

**It was moved by Councilmember Catalano, seconded by Councilmember Wan, to approve the Mayor Pierce's proposed City Council member assignments for calendar year 2020. (Passed; 5-0 vote).**

## 9. COUNCIL ITEMS

Vice Mayor Wan inquired on the appeal process.

City Attorney Subramanian provided a brief summary of the appeal process.

Dan Hummer inquired on where the Notice of Decision would be posted on the website.

City Attorney Subramanian confirmed the Notice of Decision will be posted to the front page of the website.

## 10. CLOSED SESSION – None.

11. **ADJOURNMENT**– on call by Mayor Pierce, the City Council adjourned its meeting at 8:21 p.m. in memory of Fisiipeau Taumoepeau, our City Manager’s mother, who passed away on December 16 in South San Francisco.

The next regularly scheduled meeting of the City Council will be January 7, 2020.

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Respectfully submitted,



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Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



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Julie Pierce, Mayor

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