

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, February 18, 2020

1. **CALL TO ORDER & ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Pierce in Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, CA. Councilmembers present: Mayor Pierce, Vice Mayor Wan and Councilmembers Catalano, Diaz and Wolfe. Councilmembers absent: None. Staff present: City Manager Ikani Taumoepeau, City Attorney Martin de los Angeles, City Engineer Scott Alman, Assistant to the City Manager Laura Hoffmeister, and City Clerk/HR Manager Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Pierce.

3. **CONSENT CALENDAR**

It was moved by Councilmember Diaz, seconded by Vice Mayor Wan, to approve the Consent Calendar as submitted. (Passed; 5-0 vote).

 - (a) Approved the minutes of the City Council’s regular meeting of January 4, 2020.
 - (b) Approved Financial Demands and Obligations of the City.
 - (c) Adopted Resolution No. 02-2020 Accepting the Public Improvements Required by Conditions of Approval Parcel Map MS 01-15 – Southbrook Lot Split and Release Guarantee Bonds Back to Developer and Accept 10% Maintenance Bond for the One-Year Maintenance Period.
 - (d) Adopted Resolution No. 03-2020 Review of the City’s Annual Report on Development Fees for the Fiscal Year Ending June 30, 2019 in Compliance with the Reporting Requirements of Section 66006 of the California Government Code (AB 1600).
 - (e) Adopted Resolution No. 04-2020 Appointment of five (5) Citizens to the Trails and Landscaping Committee for terms of office commencing February 18, 2020 through December 31, 2021.

4. **RECOGNITIONS AND PRESENTATIONS** – None.

5. **REPORTS**
 - (a) Planning Commission – No meeting held.
 - (b) Trails and Landscaping Committee – No meeting held.
 - (c) City Manager/Staff –

City Manager Taumoepeau advised after his conversation with State Parks, the City will be submitting applications for two possible grants 1. Approximately \$200,000.00 for the Per Capita State Park Grant, and 2. Approximately \$250,000.00 for the Revenue Enhancement Grant Program (RIRE).

Vice Mayor Wan inquired on the basis of the grants.

City Manager Taumoepeau advised the Per Capita Grant Program is awarded based on population and initiated by submit a letter of interest. Agencies are eligible for the Revenue Enhancement Program if the city raises funds through taxes to enhance parks. Eligibility will also be scrutinized depending on text used in the tax measure.

- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Catalano indicated “no report”.

Vice Mayor Wan indicated “no report”.

Councilmember Wolfe attended the Mayors’ Conference in Pittsburg, met with the City Manager, met constituents, and prepared for the Strategic Goal Setting Session.

Councilmember Diaz announced the loss of Carmen Williams a member of the family that owned Village Market, and Retired Clayton Sergeant Tim O’Hara; requesting the meeting be adjourned in their memory this evening. Councilmember Diaz attended the Clayton Historical Society Camellia Tea, the 54th Academy Graduation of Contra Costa County Fire Protection District, met with the City Manager, and prepared for the Strategic Goal Setting Session.

Mayor Pierce attended the Regional Planning Committee of the Association of Bay Area Governments meeting, the Administration and Planning Committee meeting of Contra Costa Transportation Authority, met with Doug Moore one the owners of Oakhurst Country Club noting Clayton will be hosting the April Mayors Conference at Oakhurst, attended the Mayors’ Conference in Pittsburg, and attended the Association of Bay Area Governments General Assembly meeting.

City Manager Taumoepeau also acknowledged the newly appointed Trails and Landscape Committee members in attendance this evening Trisha Brown and Karen Case.

- (e) Other – None.

6. PUBLIC COMMENT ON NON - AGENDA ITEMS – None.

7. PUBLIC HEARINGS – None.

8. ACTION ITEMS

- (a) Receive Updated Information Regarding Pedestrian Safety Improvements Near Mount Diablo Elementary School and Diablo View Middle School and Provide Direction to Staff.

City Engineer Scott Alman presented the report.

Following questions by the Council, Mayor Pierce opened matter for public comments.

Rebecca Nolan expressed her support for advanced warning red flashing lights and additional signage in the westbound direction. She also hopes for quick installation.

Dan Hummer also expressed support and suggested an installation in the median and also inquired if there is a rent-to-own option for the signage at Pine Hollow Road and Mitchell Canyon Road to test its effectiveness.

Mayor Pierce closed public comment.

Direction was provided to staff to gather additional information on the cost associated to install signage in west bound direction at Diablo View Middle School including an option for median installation, signage at all four corners at Pine Hollow Road and Mitchell Canyon Road, and Mayor Pierce provided notice to the City Engineer about a sink hole prior to the stop sign located on Mitchell Canyon Road.

- (b) Adopt Resolution Establishing a New Utility Underground District 2020-01 Along Marsh Creek Road for the Purposes of Documents Activity Within the Pacific Gas & Electric Co. (P.G.&E) Rule 20-A Program to Preserve the City's Rule 20-A Program Allocations from Being Diverted to Other Jurisdictions.

City Engineer Scott Alman presented the report.

Sindy Mikkelsen Harris and Associates, clarified additional information regarding the current and proposed 20-A elimination and addition of 20-B, 20-C & 20-D Program Allocation instead of project credits a grant will be provided.

Following questions by the Council, Mayor Pierce opened the item to public comment.

Dan Hummer inquired on the time frame when PG&E can begin the project and the timeline for its expected completion.

Mayor Pierce closed public comment.

It was moved by Councilmember Diaz, seconded by Vice Mayor Wan to adopt Resolution No. 05-2020 Establishing Underground Utility District 2020-01 Located Along Marsh Creek Road Between High Street and El Molino. (Passed 5-0 vote).

- (c) Discuss and Consider Adopting a Resolution Affirming and Clarifying the Duties and Responsibilities of the "Trails and Landscape Committee" which serves as the Citizens Oversight Committee for the Citywide Landscape Maintenance District CFD 2007-1.

Assistant to the City Manager Laura Hoffmeister presented the report.

Following questions by the Council, Mayor Pierce opened matter for public comments; no comments were offered.

Mayor Pierce suggested Vice Mayor Wan and Councilmember Catalano the Trails and Landscaping Committee Liaisons work with staff to clarify wording and bring ideas to enhance the committee. Mayor Pierce requested this item be brought back to the March 17, 2020 City Council meeting.

Direction was provided to staff.

9. COUNCIL ITEMS

Councilmember Catalano requested information regarding the recently received Cemex Newsletter.

Assistant to the City Manager Laura Hoffmeister advised the newsletter contains information on changes to the Reclamation Plan where the application was determined incomplete. A revised Reclamation Plan was submitted to the County who will be holding scoping meetings to find out about the Environmental Impact Report to the revision.

Mayor Pierce suggested receiving updates from the Contra Costa County and Quarry.

10. CLOSED SESSION – None.

11. ADJOURNMENT– on call by Mayor Pierce, the City Council adjourned its meeting at 8:59 p.m. in memory of Carmen Williams longtime Clayton community member who ran the Village Market and was involved with many clubs and activities in Clayton, and Tim O'Hara, former Clayton Police Sergeant who took an interest in the youth in the community by assisting with sports through the local church, both passed away recently.

The next regularly scheduled meeting of the City Council will be March 3, 2020.

#

Respectfully submitted,



Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL


Julie Pierce, Mayor

#