

# Meeting Management

## Agenda Automation and Video Streaming

---

Clayton, CA



Emery Henschel  
July 18, 2023

# OAKLEY



CALIFORNIA



# THE CITY OF BENICIA

CALIFORNIA

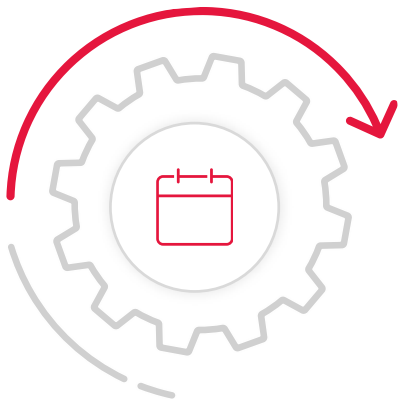


# LIVERMORE

CALIFORNIA



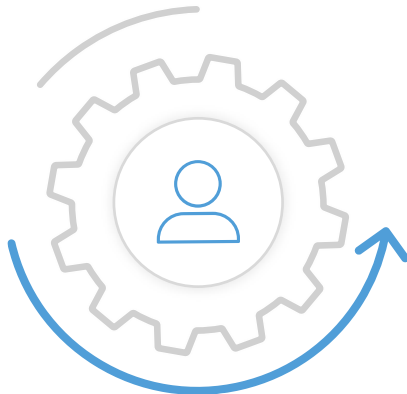
# govMeetings: End-to-end meeting automation



## PRE-meeting

*Automated preparation*

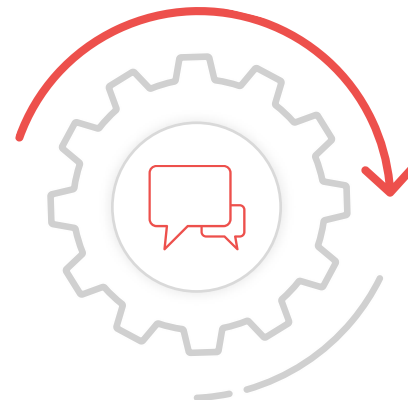
- ✓ Automate agenda creation & approvals online
- ✓ One-click publishing of meeting materials
- ✓ Quick and efficient agenda creation



## IN-meeting

*Streamlined tools*

- ✓ Capture meeting minutes, roll calls, actions & votes
- ✓ Live stream, record, and index video
- ✓ Go paperless with digital board agendas & meeting materials

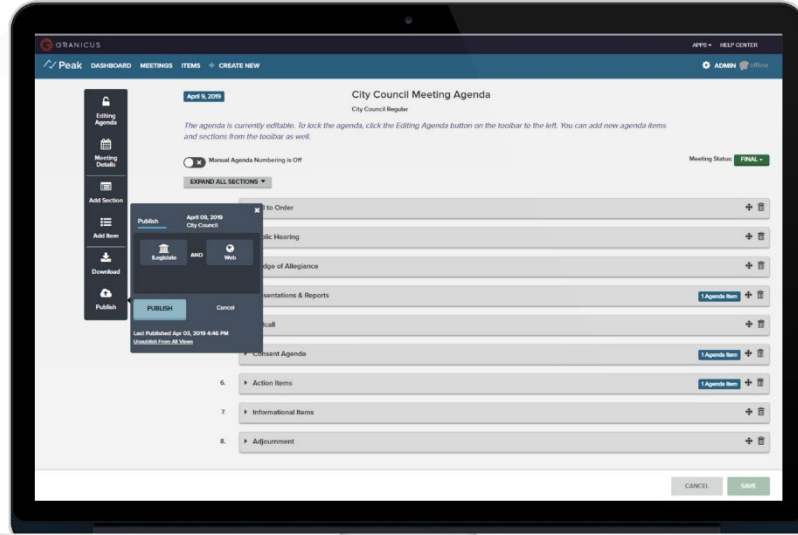


## POST-meeting

*Simplified sharing*

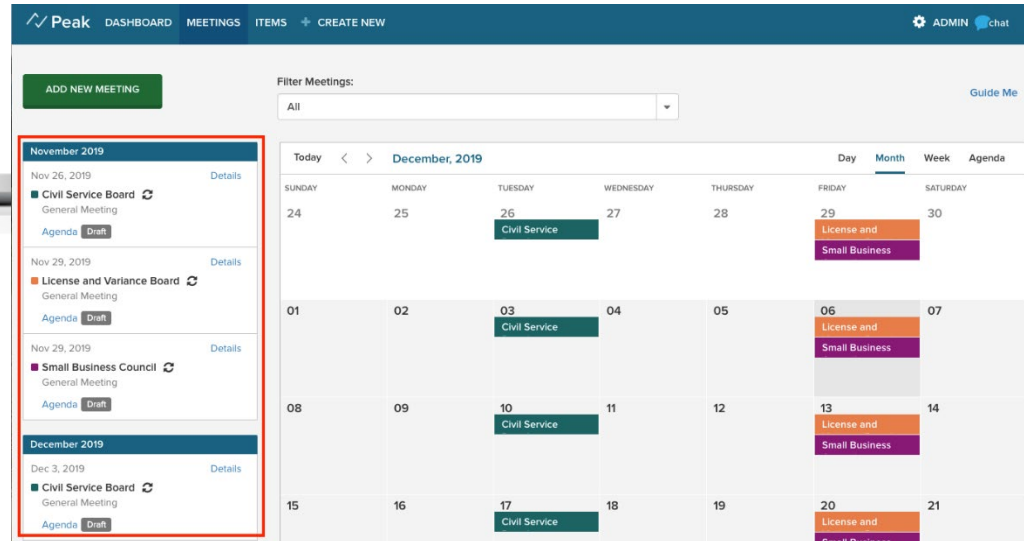
- ✓ Finalize meeting minutes quickly
- ✓ Automate publishing to a citizen portal
- ✓ Enable social sharing & notifications

# PRE-Meeting: Automated Preparation



## Simplify Agenda Creation

Intuitive and flexible cloud-based agenda software to generate polished agendas



## Easily Manage All Events

Easy to manage calendar of events to help look ahead at agendas and scheduled items

# IN-Meeting: Streamlined Tools

- 4.A) FY 2019-20 Final Budget, Position Control Listing, and Fine and Fee Structure
- 4.B) Contract Approval: Landscaping Services - Environmental Landscape Solutions
- 4.C) Resolution relative to the 2020 Capital Improvements Program to provide funds for ...

**Item Details** [Previous Item](#) [Next Item](#)

Item Title

1 Public Comment [Add Bookmark](#)

4.A) FY 2019-20 Final Budget, Position Control Listing, and Fine and Fee Structure

Suggested action

Adopt Resolution 19-41, approving the FY 2019-20 Sacramento Public Library Authority Final Budget, Position Control Listing, and Fine and Fee Structure.

Attachments (3)

Cover Page (.pdf)

Using Search Data to Create Web Content That Performs.pdf (.pdf)

AgendaReport.pdf (.pdf)

My Notes

## Go Digital!

Option for Clayton City Council & Commissions to access digital agendas, attachments, and take notes

DASHBOARD MEETINGS ITEMS + CREATE NEW

ADMIN Chat

City Council

View Agenda

Council Chambers

NOVEMBER 6, 2018

7:00PM to 8:00PM

Roll Call

5 present

0 absent

Status

Draft

Download

Publish

Agenda

1) PLEDGE OF ALLEGIANCE

2) ROLL CALL

3) APPROVAL OF THE MINUTES

3.1) Approval of Minutes for September 27th, 2018 meeting

4) COUNCIL ANNOUNCEMENTS

5) PRESENTATIONS

6) COMMUNICATIONS

7) PROCLAMATIONS

8) RESOLUTIONS

8.1) A resolution authorizing and approving the expenditure and payment from the appropriation account designated "liability claims," the total sum of Ninety-Five Thousand Dollars and Zero Cents (\$95,000.00), payable to Franklin D. Azar & Associates, P.C. and Jaime Cruz in the amount of \$50,000.00 and Franklin D. Azar & Associates, P.C. and Ma. Victoria Zuniga in the amount of \$45,000.00, in full payment and satisfaction of all claims in Case No. 2017CV33157, in the District Court for the City and County of Denver, Colorado.

Selected Section or Item

3) APPROVAL OF THE MINUTES

3.1) Approval of Minutes for September 27th, 2018 meeting

Passed Motion to Approve

Motion Notes

Motion Text

Motion To

Approve

Result

Passed

Mark All "For"

Clear All

Voting

	Move	Second	For	Against	Abstain	Absent
1. Jesse Ignell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Jason Howard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Jay Vickers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Chris Downard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Jon Johansen	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

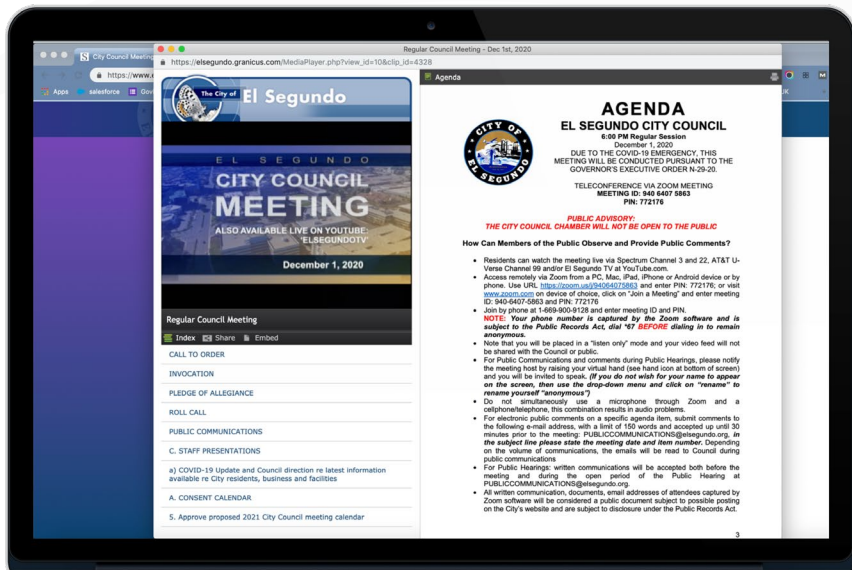
Last autosaved at 12:16 pm

SAVE

## Capture Minutes and Video

Manage all roll calls, votes, minutes and notes

# POST-Meeting: Simplified Sharing



## Optimize Accessibility & Transparency

Powerful searchable portal with ADA-friendly agendas and minutes

## Central Meeting Portal

Constituents can search, find, and review meeting videos, agendas, minutes and more

### Search Archives:


[Advanced Search](#)
[RSS feeds](#)
[Agenda](#) [Minutes](#)
[Back to Archives](#)


Name	Date	Duration	Agenda	Minutes	Video
Planning and Economic Development Commission	Apr 17, 2023	00h 42m	<a href="#">Agenda</a>	<a href="#">Minutes</a>	<a href="#">Video</a>

Item: [6.A\) Conditional Use Permit 23-01 and Site Plan and Design Review 23-13. A carwash and oil change business is proposed in a 2,726 square foot building located at 2110 Huntington Drive. Improvements are proposed to the building exterior, parking lot,](#)

City Council Meeting - Council Chambers	Jun 14, 2022	01h 43m	<a href="#">Agenda</a>	<a href="#">Minutes</a>	<a href="#">Video</a>
---	--------------	---------	------------------------	-------------------------	-----------------------

Item: [J. Authorization for the City Manager to approve a Professional Services Agreement with KHR Associates for civil engineering services for design assistance to develop detailed concept plans and preliminary cost estimate for parking lot improvements f](#)

Planning Commission Meeting - Special Meeting	Jun 6, 2022	00h 46m	<a href="#">Agenda</a>		<a href="#">Video</a>
---	-------------	---------	------------------------	--	-----------------------

Item: [A. Conditional Use Permit 22-02, Variance 22-01, and Site Plan and Design Review 22-14. A 291 square foot rear addition to accommodate an expansion to the surgery and dental facilities used at the existing veterinary clinic, an exterior remodel, and](#)

City Council Meeting	Sep 28, 2021	04h 17m	<a href="#">Agenda</a>	<a href="#">Minutes</a>	<a href="#">Video</a>
----------------------	--------------	---------	------------------------	-------------------------	-----------------------

Item: [I. Initiate a Restricted Residential Parking Area for Conata Street, Markwood Street, and Woodmere Place](#)





# Questions?

**Thank You!**

emery.henschel@granicus.com  
720-575-6139