

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, March 2, 2021

7:00 P.M. REGULAR PUBLIC MEETING

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:00 p.m. by Mayor Wolfe on a virtual web meeting and telephonically (877) 853-5257. Councilmembers present: Mayor Wolfe, Vice Mayor Cloven, and Councilmembers Diaz, Tillman, and Wan. Councilmembers absent: None. Staff present: City Manager Reina Schwartz, Community Development Director Matthew Feske, Finance Director Paul Rodrigues, Assistant to the City Manager Laura Hoffmeister, City Attorney Mala Subramanian and City Clerk/HR Manager Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – led by Councilmember Diaz.

3. **CONSENT CALENDAR**

Councilmember Diaz thanked City Manager Schwartz for answering his questions relating to the Best, Best, and Krieger charges in the Financial Obligations item.

It was moved by Councilmember Diaz, seconded by Councilmember Tillman, to approve the Consent Calendar items 3(a) - 3(f) as submitted. (Passed 5-0).

- (a) Approved the minutes of the City Council’s regular meeting of February 16, 2021. (City Clerk)
- (b) Approved the Financial Demands and Obligations of the City. (Finance)
- (c) Adopted Resolution No. 06-2021 appointing One Citizen to the Trails and Landscaping Committee for term of office commencing March 2, 2021 through December 31, 2022. (City Clerk)
- (d) Adopted Resolution No. 07-2021 Review of the City’s Annual Report on the Development Fees for the Fiscal Year Ending June 30, 2020 in Compliance with the Reporting Requirements of Section 66006 of the California Government Code (AB 1600) (Finance Director)
- (e) The naming of the RORY RICHMOND MEMORIAL GARDEN. (Community Development Director)

- (f) Ratification of Letter Requesting Support for Proposed Federal Reconciliation Bill on Phase V COVID-19 Pandemic Economic Stimulus Relief Financial Assistance for Local Cities/Government (City Manager)

4. RECOGNITIONS AND PRESENTATIONS

- (a) Proclamation declaring March 11, 2021 as “Bob and Eldora Hoyer Day”.

Mayor Wolfe read the proclamation and Bob Hoyer thanked the City Council for the proclamation.

Councilmember Diaz thanked Bob Hoyer for his service to the City of Clayton.

Councilmember Tillman thanked Bob Hoyer for his service to the City of Clayton.

5. REPORTS

- (a) Planning Commission – Commissioner Bassam Altwal stated that the Commission’s meeting of February 23, 2021 included a continued Public Hearing regarding The Oak Creek Canyon Project. This item was denied 4-0-1 (one recusal) as submitted. Commissioner Gavidia recused himself prior to hearing the item.

Councilmember Diaz asked several questions pertaining to the operations of the Planning Commission.

- (b) Trails and Landscaping Committee – No meeting held.

- (c) City Manager/Staff

City Manager Reina Schwartz provided an update to COVID and once in the red tier City Hall will reopen in a phased process.

- (d) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended the Public Safety ad-hoc committee, met with the City Manager, and attended the retirement of Officer Allan Pike.

Councilmember Tillman attended the Budget/Audit committee meeting, a professional leadership meeting led by Congressman DeSaulnier, attended the Youth Forum, completed the mandatory Cal Cities harassment prevention training, had several meetings with city staff, attended the Public Safety ad-hoc committee meeting, and emailed and called constituents.

Councilmember Wan attended the Budget/Audit committee meeting, emailed and called constituents, and spoke about the schools needing to reopen.

Vice Mayor Cloven completed required trainings including ethics and harassment prevention, onboarding with his committee assignments with TRANSPAC, Contra Costa Transit Authority, and Contra Costa County Hazard Materials Commission, attended the Clayton Business and Community Association general membership meeting, worked with Mayor Wolfe and the school principals regarding the “Do The Right Thing” program, networked with other elected officials regarding SB9, and is looking forward at the use of the downtown vacant parcel as well as at needing to meet our RHNA numbers.

Mayor Wolfe thanked Officer Pike for his service to the City of Clayton, met with the Clayton Valley Sunrise Rotary Club, completed Ethics and Harassment prevention training, read a story to Mount Diablo Elementary students via Zoom, is working with the Memorial Day celebration committee, reviewed the safety plan of Diablo View Middle School, attended the Clayton Business and Community Association general membership meeting, met with surrounding Mayors' with the Mount Diablo Unified School District Superintendent, communicated with constituents, and spoke with various Mayors regarding SB9.

6. PUBLIC COMMENT ON NON - AGENDA ITEMS

Gary Hood expressed concern with the landscaping throughout the City, and requests the City to pay for the claim they denied at the last City Council meeting, and requested surplus funds be used toward onboarding another Police Officer.

Michael Lewis requested a detailed report of service call-outs for the Clayton Police Department and inquired if there has been consideration of outsourcing Police Services with the Contra Costa County Sheriff.

Dee Vieira expressed support in the outdoor cultivation of cannabis in the City of Clayton.

Douglas Junghans expressed support in the outdoor cultivation of cannabis in the City of Clayton.

Mayor Wolfe closed public comment.

7. PUBLIC HEARINGS – None.

8. ACTION ITEMS

- (a) FY2020/21 Mid-Year Budget Review (Finance Director)

City Manager Reina Schwartz introduced the item.

Finance Director Paul Rodrigues presented the report.

Following questions by City Council, Mayor Wolfe opened the item to public comment; no comments were offered.

It was moved by Councilmember Diaz, seconded by Councilmember Wan, to adopt Resolution No 08-2021 amending the annual operating budget of the City of Clayton for the 2020/21 Fiscal Year. (Passed 5-0 vote).

- (b) Consideration of Letter with an Oppose Unless Amended Position Regarding SB 9 (Atkins) - Increased Density in Single-Family Zones). (City Manager)

City Manager Reina Schwartz introduced the item.

Following questions by City Council, Mayor Wolfe opened the item to public comment; no comments were offered.

It was moved by Councilmember Diaz, seconded by Vice Mayor Cloven, to have staff send the proposed letter with an oppose unless amended position regarding SB 9 (Atkins) – Increased Density in Single-Family Zones). (Passed 4-1 vote, Wan No).

- (c) Set Date for City Council Special Meeting: Council – Manager Goal Setting (City Manager)

City Manager Reina Schwartz introduced the item.

Following questions by City Council, Mayor Wolfe opened the item to public comment.

Dee Vieira attended the last Goal Setting meeting and found it beneficial.

Mayor Wolfe closed public comment.

It was moved by Vice Mayor Cloven, seconded by Councilmember Wan, to set March 22, 2021 for City Council Special Meeting: Council-Manager Goal Setting. (Passed 5-0 vote).

9. COUNCIL ITEMS

Councilmember Diaz requested an item for a future meeting regarding consideration of outdoor cannabis cultivation in Clayton.

Councilmember Wan requested an information only item for a future meeting from the Community Development Director regarding the process of the Clayton Community Church project.

10. CLOSED SESSION – None.

11. ADJOURNMENT– on call by Mayor Wolfe, the City Council adjourned its meeting at 9:11 p.m.

The next regularly scheduled meeting of the City Council will be March 16, 2021.

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Respectfully submitted,



Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



Carl Wolfe, Mayor

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