

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

TUESDAY, February 1, 2022

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:00 p.m. by Mayor Cloven on a virtual web meeting and telephonically (877) 853-5257. Councilmembers present: Mayor Cloven, Vice Mayor Tillman, and Councilmembers Diaz, Wan, and Wolfe. Councilmembers absent: None. Staff present: City Manager Reina Schwartz, City Attorney Mala Subramanian, Finance Director Katherine Korsak, and City Clerk/HR Manager Janet Calderon.

2. **MEETING PROTOCOL VIDEO** – City Clerk.

3. **PLEDGE OF ALLEGIANCE** – led by Councilmember Diaz.

4. **CONSENT CALENDAR**

It was moved by Councilmember Wolfe, seconded by Vice Mayor Tillman, to approve the Consent Calendar items 4(a) – 4(d) as submitted. (Passed 5-0).

 - (a) Approved the minutes of the City Council’s regular meeting of January 18, 2022. (City Clerk)
 - (b) Approved the Financial Demands and Obligations of the City. (Finance)
 - (c) Adopted Resolution No. 09-2022 of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings during the COVID-19 State of Emergency Under AB 361. (City Manager)
 - (d) Adopted Resolution No. 10-2022 Accepting the Curb Ramp Improvement Project (CIP 10453) Performed by JJR Construction, Inc. as Complete, Approving the Attached Notice of Completion, Directing the City Clerk to Record Same with the County Recorder and Authorizing the Payment of All Retained Funds to JJR Construction, Inc. Except for \$2,100 for Signal Loop Repair 35 Days After Recording the Notice of Completion. (City Engineer)

5. **RECOGNITIONS AND PRESENTATIONS** – None.

6. REPORTS

(a) City Manager/Staff

City Manager Reina Schwartz provided a brief update regarding the Clayton Cares Program, an update regarding the Advance "Warning Signal Ahead" lighted sign installation on Clayton Road at Diablo View Middle School, advised the COVID numbers in Contra Costa County are dropping, and she is expecting to re-open City Hall to the public in the next few weeks.

(b) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended a Celebration of Life for Clayton Perrick longtime former manager of Skipolini's pizza, attended the Cal Cities East Bay Division meeting, the Clayton Business and Community Association (CBCA) General Membership meeting, the East Bay Regional Communication System Authority meeting, met with the City Manager, met with the Police Chief, and met with constituents.

Councilmember Wolfe emailed and called constituents, met with the City Manager, met with the Mayor, met with Planning Commissioner Miller, attended the Cal Cities East Bay Division meeting, attended the Clayton Business and Community Association (CBCA) General membership meeting, received a plaque from Senator Glazer for his term as Mayor, and was invited to join an advisory panel on digital equity.

Councilmember Wan attended the Budget/Audit Committee meeting.

Vice Mayor Tillman spoke to constituents about joining the Trails and Landscaping Committee, attended the Budget/Audit Committee meeting, the Clayton Business and Community Association (CBCA) General Membership meeting, met with the City Manager, received an inquiry from a constituent regarding the installation of signage on Marsh Creek Road, and coached the first St. Bonaventure CYO track and field practice.

Mayor Cloven attended the celebration of life for Clayton Perrick, met with Carlyn Obringer from the City of Concord, met with the City Manager, met with Vice Mayor Tillman, met with Councilmember Wolfe, attended the Clayton Business and Community Association (CBCA) General Membership meeting, corresponded with constituents regarding American Rescue Plan Fund Act increases, SB9, and street/sidewalk repair, and met with Keith Haydon regarding County Connection.

7. PUBLIC COMMENT ON NON - AGENDA ITEMS

Keith Haydon provided a brief update regarding County Connection.

Rich Enea of the Clayton Police Officers Association thanked the City Council for their generosity and continued support.

Mayor Cloven closed public comment.

8. **PUBLIC HEARINGS** – None.

9. **ACTION ITEMS**

- (a) Discussion and Potential Authorization to Send a Letter to the BART Board of Directors Regarding Upcoming Redistricting. (City Manager)

City Manager Schwartz presented the report.

Following questions by the City Council, Mayor Cloven opened the item to public comment; no comments were offered.

It was moved by Vice Mayor Tillman, seconded by Councilmember Wolfe, to authorize a letter to be sent to the BART Board of Directors Regarding Upcoming Redistricting. (Passed 5-0).

- (b) Discussion of Ten-Year General Fund Forecast. (City Manager)

City Manager Schwartz presented the report.

Following questions by the City Council, Mayor Cloven opened the item to public comment; no comments were offered.

- (c) Revenue Options and Potential Revenue Measure Next Steps. (City Manager and Finance Director)

City Manager Schwartz presented the report.

Following questions by the City Council, Mayor Cloven opened the item to public comment.

Dee Vieira suggested the City Council consider a potential revenue resource by requiring a business license for rental property owners in the city.

Mayor Cloven closed public comment.

Direction was provided to staff.

10. **CLOSED SESSION** – None.

11. **COUNCIL ITEMS**

Councilmember Diaz requested a future agenda item to consider additional premium pay for Clayton's two part-time employees.

12. **ADJOURNMENT**– on call by Mayor Cloven, the City Council adjourned its meeting at 9:21 p.m.

The next regularly scheduled meeting of the City Council will be February 15, 2022.

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Respectfully submitted,



Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



Peter Cloven, Mayor

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