

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, June 21, 2022

6:00 P.M.

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 6:00 p.m. by Mayor Cloven on a virtual web meeting and telephonically (877) 853-5257. Councilmembers present: Mayor Cloven, Vice Mayor Tillman, and Councilmembers Diaz (arrived at 6:07 p.m.), Wan, and Wolfe. Councilmembers absent: None. Staff present: City Manager Reina Schwartz, Community Development Director Dana Ayers, and City Clerk/HR Manager Janet Calderon.

2. **PLANNING COMMISSION VACANCY**

(a) Candidates to be separately interviewed for three appointments with terms to expire on June 30, 2024.

The City Council separately interviewed four (4) candidates who had applied for appointment to the City Planning Commission:

Richard Enea
Maria Shulman
Amy Hines-Shaikh
Daniel Richardson

(b) City Council discussion and determination of three citizen appointments to openings on the Clayton Planning Commission through June 30, 2024. (Mayor Cloven)

Following discussion by the City Council, Mayor Cloven opened the item to public comments; no comments were offered.

It was moved by Councilmember Wan, seconded by Vice Mayor Tillman, to approve Resolution No. 46-2022 appointing Mr. Daniel Richardson, Mr. Richard Enea and Ms. Maria Shulman to the City of Clayton Planning Commission, with a term of office to expire June 30, 2024. (Passed; 5-0).

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3. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:10 p.m. by Mayor Cloven on a virtual web meeting and telephonically (877) 853-5257. Councilmembers present: Mayor Cloven, Vice Mayor Tillman, and Councilmembers Diaz, Wan, and Wolfe. Councilmembers absent: None. Staff present: City Manager Reina Schwartz, City Attorney Joanna Gin, Finance Director Katherine Korsak, and City Clerk/HR Manager Janet Calderon.

4. **MEETING PROTOCOL VIDEO** – City Clerk.

5. **PLEDGE OF ALLEGIANCE** – led by Councilmember Diaz.

6. **CONSENT CALENDAR**

It was moved by Councilmember Diaz, seconded by Councilmember Wolfe, to approve the Consent Calendar items 6(a) – 6(h) as submitted. (Passed 5-0).

- (a) Approved the minutes of the City Council's regular meeting of June 7, 2022. (City Clerk)
- (b) Approved the Financial Demands and Obligations of the City. (Finance)
- (c) Adopted Resolution No. 47-2022 of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings as Needed during the COVID-19 State of Emergency Under AB 361. (City Manager)
- (d) Approved Resolution No. 48-2022 ordering the levy and collection of special taxes and setting forth the special tax amount for Community Facilities District (CFD) 2006-1 (Downtown "The Grove" Operation and Maintenance) on the Fiscal Year 2022/23 Special Tax Roll (Finance Director)
- (e) Approved Resolution No. 49-2022 ordering the levy and collection of special taxes and setting forth the special tax amount for Community Facilities District (CFD) 2007-1 (Citywide Landscape Maintenance Tax) on the Fiscal Year 2022/23 Special Tax Roll. (Finance Director)
- (f) Adopted Resolution No. 50-2022 Confirming the Levy of Assessments for FY 2022/23 Within the Lydia Lane Sewer Assessment District for the Repayment of Bonds Issued for the Construction of Municipal Sanitary Sewers. (City Engineer)
- (g) Adopted Resolution No. 51-2022 Approving a Five-Year Agreement with All Out Sports League (AOSL) to Develop and Operate Community Recreation Programs at the Clayton Community Gym and at Clayton Community Park and Set Rental Rates for AOSL to Pay the City During the Term of the Agreement and Any Optional Renewals. (City Manager)
- (h) Adopted Resolution No. 52-2022 Approving a Corrected Interagency Agreement with the Contra Costa County Animal Services Department for Animal Control Services for an Initial Two-Year Term in an Amount Not to Exceed \$200,000 over the Two-Year Period, and Authorizing the City Manager to Execute the Agreement. (City Manager)

7. **RECOGNITIONS AND PRESENTATIONS** - None.

8. REPORTS

- (a) City Manager Reina Schwartz is hopeful the City Council meetings can return to in-person meetings in July.
- (b) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Diaz attended the Concerts in The Grove, and attended the Clayton Business and Community Association BBQ Committee meeting.

Councilmember Wan spoke with constituents and went on a ride along with Clayton Police Sergeant Shaw.

Councilmember Wolfe met with the Mayor, met with the City Manager, attended the Pride Parade Committee meeting, met with the Clayton Business and Community Association President, attended the Clayton Business and Community Association BBQ Committee meeting, called and emailed constituents, thanked school principals for their participation in the Do The Right Thing Character Trait Program, and attended the raising of the Pride Flag event.

Vice Mayor Tillman attended the Cal Cities Community Services Committee meeting, met with the City Manager, called and emailed constituents.

Mayor Cloven made the decision to temporarily go back to virtual meetings due to the rise of COVID, attended the Transportation Partnership and Cooperation for Central Contra Costa (TRANSPAC) meeting, presented the "Otter Day" Proclamation, attended the Clayton Business and Community Association BBQ Committee meeting, and attended the Concert in The Grove.

9. PUBLIC COMMENT ON NON - AGENDA ITEMS

Kris Van Liew inquired on the logistics of upcoming Pride Parade.

Councilmember Wan advised this event is not sponsored by the City, rather a group of citizens who are funding this event.

Roy Herrera expressed his concerns with the Mayor's Column in the Concord Clayton Pioneer, with weeds in the downtown that are an eyesore, and a lack of leadership.

Mayor Cloven closed public comment.

10. PUBLIC HEARINGS

- (a) Public Hearing and Recommended Adoption of a Resolution Adopting the Annual Budget for the City of Clayton for the FY2022/23 Fiscal Year, Commencing July 1, 2022 and Ending June 30, 2023, the FY2022/23 Appropriations Limit and the 5-year

Capital Improvement Program (CIP) For Fiscal Years 2022/23 Through 2026/27.
(Finance Director)

Finance Director Katherine Korsak presented the report.

Following questions by the City Council, Mayor Cloven opened the public hearing.

James Killoran expressed concern with the structural deficit and underpaid employees.

Mayor Cloven closed the public hearing.

It was moved by Councilmember Wolfe, seconded by Vice Mayor Tillman, to adopt Resolution No. 53-2022 Adopting the Annual Budget for the City of Clayton for the 2022/23, Adopting the FY 2022/23 Appropriations Limit, and the 5-Year Capital Improvement Program (CIP) for Fiscal Years 2022/23 Through 2026/27. (Passed 4-1; Wan, No).

- (b) Public Hearing and Recommended Adoption of a Resolution Approving the City's Master Fee Schedule for Fiscal Year 2022/23 for Certain User-Benefit, Regulatory, and Rental Fees. (Finance Director)

Finance Director Katherine Korsak presented the report.

Following questions by the City Council, Mayor Cloven opened the public hearing.

James Killoran suggested the city make an effort in keeping fees reasonable.

Maria Shulman suggested the city consider Schedulo GPS tracking software for inspection charges.

Mayor Cloven closed the public hearing.

It was moved by Vice Mayor Tillman, seconded by Councilmember Wolfe, to Adopt Resolution No. 54-2022 Amending the City Master Fee Schedule for Certain User-Benefit, Regulatory, and Rental City Services and Activities. (Passed 5-0).

11. ACTION ITEMS

- (a) A Resolution of the City Council of the City of Clayton Adopting the City of Clayton's Salary Schedule Effective July 1, 2022 in Conformance with CalPERS Requirements to Provide a Publicly Available Salary Schedule. (City Manager)

City Manager Schwartz presented the report.

Following questions by the City Council, Mayor Cloven opened the item for public comment.

James Killoran inquired on how Clayton city staff salaries compare to neighboring Bay Area communities and the state of California.

Mayor Cloven closed public comment.

It was moved by Councilmember Wolfe, seconded by Vice Mayor Tillman, to Adopt Resolution No. 55-2022 Adopting the City of Clayton's Salary Schedule Effective July 1, 2022 in Conformance with CalPERS Requirements to Provide a Publicly Available Salary Schedule. (Passed 5-0).

12. **CLOSED SESSION** – None.

13. **COUNCIL ITEMS**

Vice Mayor Tillman requested a future agenda item to include Cal Cities Annual conference delegate and alternate.

Councilmember Wolfe announced the upcoming 4th of July Parade is still in need of volunteers.

Mayor Cloven requested a future agenda item to consider fee schedules for "Arts" groups.

14. **ADJOURNMENT**– on call by Mayor Cloven, the City Council adjourned its meeting at 8:39 p.m.

The next regularly scheduled meeting of the City Council will be July 19, 2022.

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Respectfully submitted,



Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



Peter Cloven, Mayor

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