

**MINUTES
OF THE
REGULAR JOINT MEETING
CLAYTON CITY COUNCIL AND CLAYTON SUCCESSOR AGENCY**

TUESDAY, January 16, 2024

1. **CALL TO ORDER AND ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Diaz held via a hybrid meeting format live in-person and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Diaz, Vice Mayor Trupiano, and Councilmembers Cloven, Tillman, and Wan. Staff present: City Manager, Bret Prebula; Executive Assistant to the City Manager/Human Resources Manager Amy Walcker; Police Chief Richard McEachin; City Engineer Larry Theis; Finance Manager Prapti Aryal; Community Development Director Dana Ayers; City Attorney Mala Subramanian; and City Clerk Stephanie Cabrera-Brown.

2. **PLEDGE OF ALLEGIANCE** – Led by Mayor Diaz.

Mayor Diaz announced that he would be re-ordering the agenda to move Item 5, Recognitions and Presentations, ahead of Item 3, Public Comment.

5. **RECOGNITIONS AND PRESENTATIONS**

Certificates of Recognition to Public School Students for Exemplifying the “Do the Right Thing” Character Trait of “Kindness” during the Month of December 2023 were presented by Councilmember Cloven.

3. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

Bill Walcott – Spoke regarding public comment logistics and local organizing efforts to form a political action committee.

Mayor Diaz closed public comment.

4. **CONSENT CALENDAR**

It was moved by Councilmember Wan, seconded by Vice Mayor Trupiano, to approve the Consent Calendar items 4(a) – 4(e) as submitted. (Passed; 5- 0).

- a. Approved the minutes of the City Council’s regular meeting of December 19, 2023.

- b. Second reading and adoption of an Ordinance Amending Clayton Municipal Code Title 17 to Implement Adopted General Plan Housing Element Policy, Rezone Properties in Conformance with the Housing and Land Use Elements, Clarify Administrative Procedures, and Align with State Law (CEQA Status: Certified EIR, SCH No. 2022030086) (Community Development Director)

Ordinance No. 501-2024

- c. Update Job Description for City Clerk Position
Accept the updated City Clerk job description to accurately reflect current duties and best practices (Executive Assistant to the City Manager/HR Manager)

- d. Adopt a Resolution approving the Grant Application for the Mitchell Canyon Road Pedestrian Path Improvement Project to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2024-2025 Transportation Development Act (TDA) Article 3 Pedestrian/Bicycle funding, authorizing staff to submit the grant application, finding the project is categorically exempt from CEQA, pursuant to California Code of Regulations Section 15301(c), and filing with County Clerk Recorder (City Engineer)

Resolution No. 01-2024

- e. AS THE SUCCESSOR AGENCY BOARD: Adopt a Resolution to Approve and Adopt the Recognized Obligation Payment Schedule for the Year Ending June 30, 2025 (ROPS 2024-2025), Pursuant to The Dissolution Act (Finance Director)

Resolution No. SA01-2024

6. **REPORTS**

a. City Manager / Staff

- Link to ClearGov Transparency Portal:
<https://cleargov.com/california/contra-costa/city/clayton/checkbook>

7. **PUBLIC HEARINGS**

(There are no Public Hearings scheduled for this meeting.)

8. **ACTION ITEMS**

a. Employment Agreement with Chief of Police

Approve a three-year employment agreement with Richard McEachin, City of Clayton Police Chief, for the term of June 30, 2024 through June 30, 2027 (Executive Assistant to the City Manager/HR Manager)

Executive Assistant to the City Manager/HR Manager Amy Walcker provided an overview of the agreement.

Following discussion by the City Council, Mayor Diaz opened the item to public comment, but there was no one wishing to speak.

It was moved by Vice Mayor Trupiano, seconded by Councilmember Wan, to Approve a three-year employment agreement with Richard McEachin, City of Clayton Police Chief. (Passed; 5- 0).

b. Discussion related to parking impacts from the Olivia Project.

Receive update on street parking in the surrounding neighborhood related to the Olivia Project and provide staff with direction (City Manager)

City Manager Bret Prebula provided an overview of the staff's recommendations.

Following discussion by the City Council, Mayor Diaz opened the item to public comment:

Gary Hood; Keith Haydon; Dane Horton; Doug Rogers; Pamela Rogers; David Miller; Wendy; Bill Walcott; Randall Waterhouse; Frank Gavidia; Spoke regarding The Olivia Project and parking concerns

No Action: Direction provided to staff.

9. **COUNCIL ITEMS** – Limited to Council requests and directives for future meetings.

Councilmember Tillman requested a future agenda item to discuss the censure of councilmembers and requested the City Attorney review concerns regarding treatment of staff by councilmembers.

Vice Mayor Diaz shared that he would contact the Contra Costa Mosquito and Vector Control District for additional information on how to address rodent concerns.

10. **COUNCIL REPORTS**

Councilmember Cloven spoke with residents regarding various topics including the Community Survey and the annual budget.

Councilmember Tillman attended: Memorial Services for Allison McCaulay; League of California Cities Policies committee orientation; Mayors' Conference in Antioch; Campaign event for supervisorial candidate Shanelle Scales-Preston. Participated in: Holiday Decoration removal; Brunch at Skylar Bistro; Mt. Diablo Education Foundation; Clayton Pride Board; Rossmoor Democratic Club.

Councilmember Wan spoke with residents and Cub Scout Pack 262.

Vice Major Trupiano attended: Clayton Community Library Foundation meeting; meeting with City Manager; Mayors' Conference in Antioch; Supervisor Ken Carlson event – Coffee with Ken. Participated in: Holiday Decoration removal; Brunch at Skylar Bistro.

Mayor Diaz attended: County Connection Board meeting; Mayors' Conference in Antioch; Art & Wine Committee meeting. Participated in: Holiday Decoration removal; Brunch at Skylar Bistro.

11. **CLOSED SESSION**

At 9:04 p.m., the Council adjourned to Closed Session.

- a. Conference with Labor Negotiators
Government Code section 54957.6

Agency Designated Representatives: Bret Prebula, City Manager,
Amy Walcker, Executive Assistant to
the City Manager/HR Manager, and
Richard McEachin, Police Chief

Employee Organization: Clayton Police Officers Association

There were no reportable actions taken.

12. **ADJOURNMENT** - on a call by Mayor Diaz, the City Council adjourned its meeting at 10:20 p.m.

Respectfully submitted,

Stephanie Cabrera-Brown
Stephanie Cabrera-Brown, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



Jim Diaz, Mayor