

**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, February 20, 2024

1. **CALL TO ORDER AND ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Diaz held via a hybrid meeting format live in-person and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Diaz, Vice Mayor Trupiano, and Councilmembers Cloven, Tillman, and Wan. Staff present: City Manager, Bret Prebula; Police Chief Richard McEachin; City Attorney Mala Subramanian; and City Clerk Stephanie Cabrera-Brown.

2. **PLEDGE OF ALLEGIANCE** – Led by Mayor Diaz.

3. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

Allison Snow - spoke regarding Autism awareness and advocacy.

Mayor Diaz closed public comment.

4. **CONSENT CALENDAR**

It was moved by Councilmember Wan, seconded by Councilmember Cloven, to approve the Consent Calendar items 4(a) – 4(f) as submitted. (Passed; 5-0).

Vice Mayor Trupiano requested item 4d be opened for discussion. Item 4d was discussed and voted on as part of the Consent Calendar.

- a. Approval of the February 6, 2024, meeting Minutes. (City Clerk)
- b. Approve and submit a letter of support for Contra Costa County's Employment and Human Services Department's Community Services Bureau Head Start and Early Head Start state grant application, to fund early child development and family support services; and direct staff to submit the letter for inclusion in the County's application packet. (City Manager)
- c. Adopt a Resolution designating management titles authorized to execute reimbursement and other grant related forms on behalf of the City related to Federal Emergency Management (FEMA) Grants. (City Engineer)

- d. Adopt a Stormwater Utility Assessment Resolution establishing the Rate per Equivalent Runoff Unit (ERU) for FY 2024/2025 and requesting the Contra Costa Flood Control and Water Conservation District to adopt an Annual Parcel Assessment for Drainage and Maintenance and the National Pollutant Discharge Elimination System (NPDES), maintaining the current maximum ERU Rate at \$29 per single-family parcel. (City Engineer)
- e. Approve the Stormwater Operations and Maintenance Agreement for 500 Douglas Road (MS 01-22); and authorize the Mayor to sign the agreement. (City Engineer)
- f. Adopt a Resolution authorizing the City Manager to execute program supplement agreements on behalf of the City of Clayton for federal transportation funding through Caltrans Local Assistance under previously approved Agency-State Master Agreement No. 04-5386F15. (City Engineer)

5. RECOGNITIONS AND PRESENTATIONS

(There were no Recognitions or Presentations scheduled for this meeting.)

6. REPORTS

- a. City Manager / Staff
 - Link to ClearGov Transparency Portal:
<https://cleargov.com/california/contra-costa/city/clayton/checkbook>

7. PUBLIC HEARINGS

(There are no Public Hearings scheduled for this meeting.)

8. ACTION ITEMS

- a. Provide direction to staff on reducing the strategic goals from the nine (9) outlined at the February 6, 2024, strategic planning discussion to no more than five (5), inclusive of the strategic objectives related to those strategic goals. (City Manager)
**Note: The slides presented during the meeting do not accurately represent the work or opinions of the ad hoc committee members. Please refer to the meeting video for accurate information. **

City Manager Bret Prebula provided a brief review of previous actions and

provided an overview of what information staff was seeking.

Following discussion by the City Council, Mayor Diaz opened the item to public comment:

Jim Whitfield – spoke regarding the senior population of Clayton’s need for a senior center and supportive programs. Mr. Whitfield also spoke regarding the youth population and similar needs.

James Sikay – Spoke in support of the public Safety/infrastructure and the need for better ADA Accessibility.

Roy Correa – Spoke regarding the objectives presented and concerns with how they are being addressed.

The Council recessed at 8:30 p.m. and reconvened the meeting at 8:40 p.m.

No Action Taken: Staff provided with direction regarding strategic goal priorities:

- 1. Public Safety**
- 2. Community Parks and Recreation**
- 3. Economic Development**
- 4. Balancing the budget**
- 5. Landscape Maintenance District**

- b. Create and appoint two (2) City Council members to an Ad Hoc committee to gather information on downtown parking and potential options. (City Manager)

It was moved by Mayor Diaz, seconded by Councilmember Wan, to assigned Mayor Diaz and Councilmember Wan to the ad hoc committee.

A Substitute motion was offered by Councilmember Tillman, seconded by Councilmember Cloven, to assign Councilmember Tillman and Councilmember Wan to the ad hoc committee.

Mayor Diaz withdrew his motion.

**It was moved by Councilmember Tillman, seconded by Councilmember Cloven, to assign Councilmember Tillman and Councilmember Wan to the ad hoc committee
(Passed; 5- 0).**

9. **COUNCIL ITEMS** – Limited to Council requests and directives for future meetings.

Councilmember Tillman requested a future agenda item to discuss the censure of councilmembers and requesting to the City Attorney review concerns.

Vice Mayor Trupiano reminded those present of the 3/5/24 60th Anniversary celebration and proclamation, - Celebrating 60 Years of Community. The event will take place during the City Council meeting beginning at 6:30 p.m.

10. **COUNCIL REPORTS**

Councilmember Wan attended: The CSSE committee meeting.

Councilmember Tillman attended meetings for: Mt. Diablo Education Board; Firewise; and attended the East Bay Park's 90th Anniversary hike.

Councilmember Cloven attended: TRANSPAC meeting and a CCTA Presentation.

Vice Mayor Trupiano attended: CSSE committee meeting; and shared 2024 Sponsorship.

Mayor Diaz attended: County Connect meeting; 100 Club – Contra Costa County; The Clayton Chili Cook-off; Historic Society Camelia Tea; and various strategic goal Ad hoc committee meetings.

11. **CLOSED SESSION**

(There was no Closed Session schedule for this meeting)


12. **ADJOURNMENT** - on a call by Mayor Diaz, the City Council adjourned its meeting at 9:13 p.m. in Honor of Former Mayor Robert Hoyer (3/11/1921 – 2/20/2024)

Please note the Minutes of this meeting set forth all actions taken by the City Council on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.

Respectfully submitted,


Stephanie Cabrera-Brown, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL


Jim Diaz, Mayor