

**MINUTES  
OF THE  
REGULAR MEETING  
CLAYTON CITY COUNCIL**

**TUESDAY, April 2, 2024**

1. **CALL TO ORDER AND ROLL CALL** – The meeting was called to order at 7:00 p.m. by Mayor Diaz held via a hybrid meeting format live in-person and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Diaz, Vice Mayor Trupiano, and Councilmembers Cloven and Tillman. Councilmember(s) absent: Councilmember Wan. Staff present: Acting City Manager Amy Walcker, Police Chief Richard McEachin, City Engineer Larry Theis, City Attorney Mala Subramanian, Chief of Police Rich McEachin, and Administrative Clerk Gabriela Saucedo.
  
2. **PLEDGE OF ALLEGIANCE** – *Led by Mayor Diaz.*
  
3. **PUBLIC COMMENT ON NON - AGENDA ITEMS**

Jim Killeren – Spoke regarding a Firewise neighborhood meeting in Clayton on April 10<sup>th</sup>.  
Keith Hayden – Spoke regarding staff turnover and requested that the council investigate why staff is leaving and also concerns about Concerts in the Grove fundraising.  
Susan Hurl (Republic Services) – Spoke regarding Republic Service’s composting program.
  
4. **CONSENT CALENDAR**

**It was moved by Councilmember Cloven, seconded by Councilmember Tillman, to approve the Consent Calendar item 4(a) – 4 (c) as submitted. (Passed 4-0-1, Councilmember Wan absent).**

  - a. Approval of Meeting Minutes:
    - i. March 19, 2024, Regular Meeting
    - ii. March 22, 2024, Special Meeting  
(City Clerk)
  
  - b. Adopt a Resolution approving the District Closeout Analysis Report prepared for the City of Clayton Community Facilities District No. 1990-1 (Middle School), Declaring the Remaining Fund Balance as Surplus, and Ordering the Disposition of Surplus (City Manager)

**Resolution 12-2024**
  
  - c. Review and approve the authorization for the Clayton Police Department to spend \$87,048 from the Reserves with reimbursement from FEMA.  
(Chief of Police)

## 5. **RECOGNITIONS AND PRESENTATIONS**

- a. Proclaim the month of April as Autism Awareness month

*Mayor Diaz read and presented the proclamation.*

- b. Proclaim the week of April 7 – 13, 2024, as National Library Week

*Mayor Diaz read and presented the proclamation. Geneva Moss accepted the proclamation on behalf of the Clayton Library.*

- c. Sustainability Award presented by Republic Services

*Suan Hurl, Division Municipal Services Manager, Republic Services read and presented the award. C.W. Wolfe accepted the award on behalf of the Clayton Business and Community Association (CBCA).*

## 6. **REPORTS**

- a. City Manager / Staff

- Link to ClearGov Transparency Portal:

<https://cleargov.com/california/contra-costa/city/clayton/checkbook>

*Acting City Manager Amy Walcker announced that the Grove play structure will be closed from April 8 – April 28 for maintenance of the play structure safety mats.*

## 7. **PUBLIC HEARINGS**

(There were no Public Hearings scheduled for this meeting.)

## 8. **ACTION ITEMS**

- a. Provide Staff and the Trails and Landscape Committee direction on conducting a Request for Proposals for a Trails Assessment.

*City Engineer Larry Theis, Trails and Landscape Committee members Stephen Rossi, and Tom Brand provided an overview of the request from staff and the Trails and Landscape Committee for direction on conducting a Request for Proposals (RFP) to conduct a trails assessment. Following discussion by the City Council, Mayor Diaz opened the item to public comment:*

*Tom Brand – Spoke regarding the condition of the trails within Clayton and the need for the trails assessment.*

*Lauren Kindorff – Spoke regarding city owned properties that contain invasive species and recommended that a community group be created to address concerns.*

*Keith Hayden – Offered historical information regarding the Clayton trail system and previous funding sources.*

*Stephen Rossi – Spoke regarding challenges the TLC is facing to move trail maintenance and assessment forward.*

**Direction was given to the staff and TLC to begin the process to conduct a RFP for a trails assessment.**

- b. Adopt a Resolution authorizing, approving, and making the findings to employ Mr. Adam Politzer, a CalPERS retired annuitant, as the Interim Clayton City Manager beginning April 15, 2024. (Asst. to the City Manager/HR Manager)

**Contract 2024-8  
Resolution 10-2024**

*Acting City Manager Amy Walcker and Adam Politzer provided a brief provided an overview of Mr. Politzer's experience. Following discussion by the City Council, Mayor Diaz opened the item to public comment.*

*There were no members of the public in attendance wishing to provide public comment.*

**It was moved by Councilmember Cloven, seconded by Vice Mayor Trupiano, to adopt a Resolution authorizing, approving, and making the findings to employ Mr. Adam Politzer as the Interim Clayton City Manager beginning April 15, 2024. (Passed 4-0-1, Councilmember Wan absent).**

- c. Adopt a Resolution to establish a Vision Zero Policy related to eliminating fatalities and injury accidents on the Clayton roadway network in conjunction with the review and approval of the Local Roadway Safety Plan. (City Engineer)

**Resolution 10-2024**

*City Engineer Larry Theis and Kittelson & Associates, Inc. Consultant Grace Carsky provided an overview of the Vision Zero Policy related to eliminating fatalities and injury accidents on the Clayton roadway network in conjunction with the review and approval of the Local Roadway Safety Plan. Following discussion by the City Council, Mayor Diaz opened the item to public comment.*

*H.C. Grover – Spoke regarding the importance of safe streets, the economic benefits, and about current safety concerns.*

**It was moved by Councilmember Cloven, seconded by Councilmember Tillman, to adopt a Resolution to establish a Vision Zero Policy related to eliminating fatalities and injury accidents on the Clayton roadway network in conjunction with the review and approval of the Local Roadway Safety Plan. (Passed 4-0-1, Councilmember Wan absent).**

9. **COUNCIL ITEMS** – Limited to Council requests and directives for future meetings.

*Councilmember Cloven requested that a discussion regarding potential tax measures return to the council as soon as possible.*

*Councilmember Tillman requested to agendaize a discussion with the City Attorney to discuss hiring an independent third party conduct an investigation and requested governance training for the City Council.*

10. **COUNCIL REPORTS**

*Councilmember Cloven attended a meeting for CBCA and spoke regarding the Clayton Cleans Up event scheduled for April 20th.*

*Councilmember Tillman attended meetings for: CalCities Policy Committee; City Council Closed Session; CBCA; Autism Acceptance flag raising; Clayton Pride; Firewise Community; and meetings with: Acting City Manager, Finance Department, and the Police Chief. Councilmember Tillman also thanked outgoing Acting City Manager Amy Walcker for her service and contributions to Clayton.*


*Vice Mayor Trupiano attended meetings for: City Sponsored Special Events; Budget and Audit Committee; Autism Flag raising; met with the incoming Interim City Manager. Vice Mayor Trupiano also shared the Concerts in the Grove concert dates; Clayton Library book sale; Clayton Valley Village Happy hour; and shared information about Skylar Bistro's ribbon cutting. Thanked Amy Walcker for her service.*

*Mayor Diaz attended meetings for: County Connection Board; City Council Closed Session; BBQ Committee; Art & Wine Committee; Acting City Manager, Sgt. Shaw; and met with the newly hired police officer. Thanked Gabriel Saucedo for clerking the meeting (noting hat Ms. Saucedo did an excellent job) and Thanked Amy Walcker for her service to the city, wishing her well in her new role.*


11. **ADJOURNMENT** - on a call by Mayor Diaz, the City Council adjourned its meeting at 8:56 p.m.

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Respectfully submitted,

  
Stephanie Cabrera-Brown, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL

  
Jim Diaz, Mayor