



**MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL**

TUESDAY, May 21, 2024

1. **CALL TO ORDER AND ROLL CALL** – The meeting was called to order at 7:05 p.m. by Mayor Diaz held via a hybrid meeting format live in-person and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Diaz, Mayor for the Day Alex Silvermaster, Vice Mayor Trupiano, and Councilmembers Cloven, Tillman, and Wan. Staff present: Interim City Manager, Adam W. Politzer, City Engineer Larry Theis, Police Chief Richard McEachin, City Attorney Malathy Subramanian, and City Clerk Stephanie Cabrera-Brown.

2. **PLEDGE OF ALLEGIANCE** – Led by Mayor for the Day Alex Silvermaster.

3. **RECOGNITIONS AND PRESENTATIONS**
 - a. Mayor for the Day
Mayor Diaz introduced Mayor for the Day Alex Silverman and announced that the ‘Mayor for the Day’ would be presiding over the meeting.

 - b. Certificates of Recognition to Public School Students for Exemplifying the “Do the Right Thing” Character Trait of “Integrity” during the month of April 2024.

Councilmember Cloven presented the awards with the assistance of the School Principals.

4. **PUBLIC COMMENT ON NON - AGENDA ITEMS**
Members of the public may address the City Council on non-agendized items within the Council’s jurisdiction. To ensure an orderly meeting and an equal opportunity for everyone, each speaker is limited to three (3) minutes, or the time established by the Mayor. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to

statements made or questions asked or may at its discretion request Staff to report back at a future meeting concerning the matter.

Public comment and input on other agenda items will be allowed when each item is considered by the Council.

James Sinkay – Spoke regarding concerns with the City’s specific plan, specifically ADA and safety improvements.

Nick La Spada – Spoke regarding concerns with the quarry operations and the associated noise.

Lauren Kindorf – Spoke regarding concerns with staffing and the need to understand why turnover has been high.

Scott Denslow – Spoke regarding Clayton Pride and invited the community to join the parade on June 2, 2024.

Meredith Yalenty – Spoke regarding Clayton Pride and invited all to come out and participate.

5. CONSENT CALENDAR

It was moved by Councilmember Cloven, seconded by Vice Mayor Trupiano to approve Consent Calendar item 4(a) as submitted. (Passed; 5- 0).

- a. Approval of Meeting Minutes
 - i. May 7, 2024
 - ii. May 9, 2024
(City Clerk)

6. REPORTS

- a. City Manager / Staff
 - Link to ClearGov Transparency Portal:
<https://cleargov.com/california/contra-costa/city/clayton/checkbook>

Interim City Manager Adam W. Politzer shared information on the Budget and Audit Committee meetings and introduced Finance Advisor Regina Rubier and HR Consultant Elsie Okeyo, who then provided brief bios and a summary of their experience.

7. PUBLIC HEARINGS

(There were no Public Hearings scheduled for this meeting.)

8. ACTION ITEMS

- a. Receive a progress report and presentation from CLIMATEC on the overall Comprehensive Infrastructure Renewal & General Fund Savings Program (Energy Conservation Measures at City Facilities) which is in Phase 2 – implementation of renewable energy generation and energy management systems. (City Engineer)

City Engineer Larry Theis introduced CLIMATEC staff Bernadette Carter and Tyler Girtman, who provided an overview on the Comprehensive Infrastructure Renewal & General Fund Savings Program (Energy Conservation Measures at City Facilities) which is in Phase 2 – implementation of renewable energy generation and energy management. Following discussion by the City Council, Mayor Diaz opened the item to public comment:

James Sinkay – Requested information on city's water usage / sources, the ability to scale.

No Action taken; Report heard and filed.

- b. Reclassify the Accounting Technician position to Accountant, and reclassify the City Clerk position to City Clerk/Assistant to the City Manager, and add the position of Assistant City Manager/Administrative Services Director and amend the City of Clayton (City) Salary Schedule for these positions (Interim City Manager).

Interim City Manager Adam W. Politzer provided an overview on reclassifying the Accounting Technician position to Accountant and reclassifying the City Clerk position to City Clerk/Assistant to the City Manager and add the position of Assistant City Manager/Administrative Services Director and amend the City of Clayton (City) Salary Schedule for these positions. Following discussion by the City Council, Mayor Diaz opened the item to public comment:

James Sinkay – Spoke regarding the need to offer highly competitive salaries, concerns with staffing turnover and thanked the Council and Staff for their work.

Frank Gavidia – Spoke in support of the reclassifications, commended the Interim City Manager and Finance Advisor for the budget meetings.

It was moved by Councilmember Wan and seconded by Councilmember Tillman to reclassify the Accounting Technician position to Accountant, and reclassify the City Clerk position to City Clerk/Assistant to the City Manager, and add the position of Assistant City Manager/Administrative Services Director and return with a Resolution to amend the City of Clayton (City)

Salary Schedule, showing salary steps, for these positions. (Passed; 5-0)

The Council recessed at 9:01 p.m. and reconvened the meeting at 9:10 p.m.

9. COUNCIL ITEMS – Limited to Council requests and directives for future meetings.

Councilmember Tillman requested to agendize a discussion with the City Attorney to discuss hiring an independent third party conduct an investigation, and requested governance training for the City Council

10. COUNCIL REPORTS

Councilmember Cloven attended meetings for: Clayton Pride Parade; Met with: The Girl Scouts at City Hall, participated in the Clayton Bocce ball tournament; and attended: the Clayton Garden tour.

Councilmember Wan attended meetings for: The Budget and Audit committee and shared the committees' progress; attended the CSSE meetings.

Councilmember Tillman attended meetings for: Clayton Pride; League of CA cities East Bay Division Board; Mt. Diablo Bocce Tournament; met with the Diablo View High School students.

Vice Mayor Trupiano attended meetings for the Budget and Audit Committee; CSSE; met with: The Girl Scouts at City Hall; the City Manager recruiter Gary Philips; Clayton Community Foundation; PFC congratulated staff on their promotions; met with the Clayton Community Foundation; met with the PFC for Concerts in the Grove; did the Garden Tour and attended the CSSE meeting.

Mayor Diaz attended meetings for: City Council Closed Session; Bay Area Affordable Housing Bond Meeting; Met with the Girl Scouts; attended: Pittsburg car show; Peace Officer Memorial Day; Attended the Advisory Committee meeting for the County Connection Board; meeting with the Interim City Manager. Hosting the Memorial Day Parade at Grove Park at 10 a.m.

11. ADJOURNMENT – on a call by Mayor Diaz, The City Council adjourned its meeting at 9:22 p.m. The next meeting will be on Tuesday June 4, 2024.

Please note the Minutes of this meeting set forth all actions taken by the City Council on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.

Respectfully submitted,



Stephanie Cabrera-Brown, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



Jim Diaz, Mayor