

**Minutes
City of Clayton Planning Commission
Regular Meeting
Tuesday, May 28, 2024**

1. CALL TO ORDER

Chair Richard Enea called the meeting to order at 7:02 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Enea led the Pledge of Allegiance.

3. ROLL CALL

Present: Chair Richard Enea
 Vice Chair Maria Shulman
 Commissioner Bretten Casagrande
 Commissioner Daniel Richardson

Absent: Commissioner Joseph Banchemo

Planning Commission Secretary/Community Development Director Dana Ayers was present from City staff. City Engineer Larry Theis was

4. ACCEPTANCE OF THE AGENDA

There were no changes to the agenda as submitted.

5. PUBLIC COMMENT

There were no comments from the public on any matter not on the agenda.

6. CONSENT CALENDAR

A. Minutes of Planning Commission Regular Meeting of April 23, 2024.

There being no member of the public attending in person or virtually who wished to comment on the Consent Calendar, Chair Enea invited a motion. Vice Chair Shulman moved to adopt the Consent Calendar with Meeting Minutes of the April 23, 2024, meeting, as submitted. Commissioner Casagrande. The motion passed by vote of 4 to 0.

7. ACTION ITEM

A. **Determination of Conformity of the Fiscal Year 2024/2025 Capital Improvement Plan Projects with the Clayton General Plan (GP-01-2024).**

Section 65401 of the California Government Code requires the Planning Commission to determine whether projects proposed in the City's Capital Improvement Plan (CIP) for planning, initiation or construction during the ensuing fiscal year are in conformity with the General Plan. The Planning Commission is requested at tonight's meeting to review the draft list of CIP projects for which funding is proposed to be identified for planning, initiation, or construction during fiscal year (FY) 2024/2025, and to make determinations of General Plan consistency for the projects, in accordance with the Government Code. The Planning Commission's determination will be forwarded to the City Council for their consideration prior to the City Council's adoption of the final CIP for the next fiscal year. *(CEQA Status: Exempt)*

Director Ayers introduced the item and summarized the staff report and recommendation.

Chair Enea invited the public to speak on the item. There was no one attending the meeting in person or virtually who wished to comment on the item. Chair Enea invited questions or comments from Commissioners.

Chair Enea asked about a project to add speed bumps at Wallace Drive and North Mitchell Canyon Road. Commissioner Richardson said he was familiar with the intersection and had observed people traveling at high speeds on the approaches to it.

In response to Vice Chair Shulman, Director Ayers advised that the text of Circulation Policy 9C, which referenced "applicable" City standards, was intended to be broad and encompass the variety of standards of various street types such as arterial and collector streets, rather than specifically identify the standards of each street type.

Vice Chair Shulman also asked about the project to reduce the number of vehicle lanes in the Dana Hills neighborhood. Director Ayers and City Engineer Larry Theis advised that the discussion of potential changes to that roadway was an ongoing discussion between the City Council and residents.

In response to Vice Chair Shulman, Director Ayers and City Engineer Theis also advised that the geographic information system (GIS) was an ongoing project. Several layers for utilities, roads, trails and land use had been created in the past year using grant funds, and development of the system

with additional layers with pipelines, drainage and trail details would continue into future years. Director Ayers stated that the GIS was currently internally accessible to City staff.

There being no further questions or comments from Commissioners, Chair Enea invited a motion. Commissioner Richardson moved to adopt the resolution attached to the staff report, finding the that the Fiscal Year 2024/2025 Capital Improvement Plan projects conform with the City of Clayton General Plan. Vice Chair Shulman seconded the motion. The motion passed by vote of 4 to 0.

8. COMMUNICATIONS

Director Ayers reminded the Commission that the public could submit comments on the 2024 Countywide Local Hazard Mitigation Plan through May 31, 2024.

Commissioners thanked Director Ayers for her service to the City.

9. ADJOURNMENT

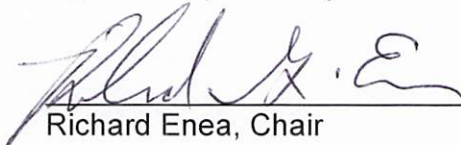
The meeting was adjourned at 7:18 p.m. to the next regular meeting of the Planning Commission on June 11, 2024.

Respectfully submitted:



Secretary

Approved by the Clayton Planning Commission:



Richard Enea, Chair