



CITY SPONSORED SPECIAL EVENTS COMMITTEE

SPECIAL MEETING AGENDA

Friday, May 17, 2024

9:30 a.m.

Clayton City Hall , 1st Floor Conference Room

6000 Heritage Trail, Clayton, CA 94517

Committee Members

Kim Trupiano, Vice Mayor

Jeff Wan, Councilmember

Staff

Stephanie Cabrera-Brown, City Clerk

1. CALL TO ORDER AND ROLL CALL

2. CONCERTS IN THE GROVE TRAINING SESSION

- a. Process and procedure for money collection at concerts
- b. Training information sheet
- c. Talking points
- d. Volunteer t-shirt design

3. ADJOURNMENT

The next regularly scheduled meeting of the City Sponsored Special Events Committee will be May 20, 2024. Please visit the City's website at www.claytonca.gov for future meeting updates.

Meeting Information and Access

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's website at www.claytonca.gov
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.claytonca.gov
- Any writings or documents provided to a majority of the committee after distribution of the agenda packet and regarding any public item on this agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours and is available for review on the City's website at www.claytonca.gov
- If you have a physical impairment requiring special accommodation to participate, please call the City Clerk's office at least 72 hours (about 3 days) before the meeting at (925) 673-7300.

Each person attending the meeting who wishes to speak on an agenda item, shall have a set amount of time to speak as determined by the committee.