

**MINUTES  
OF THE  
CITY SPONSORED SPECIAL EVENTS COMMITTEE  
REGULAR MEETING**

**TUESDAY, SEPTEMBER 10, 2024**

1. **CALL TO ORDER AND ROLL CALL** – The meeting was called to order at 4:38 p.m. and held in-person at City Hall, 1<sup>st</sup> Floor Conference Room, 6000 Clayton Road, Clayton, California. Committee members present: Vice Mayor Trupiano and Councilmember Wan. Staff present: Assistant City Manager, Regina City, and Clerk, Stephanie Cabrera-Brown.

2. **Approval of the August 26, 2024, Meeting Minutes.**

*It was moved by Councilmember Wan, seconded by Vice Mayor Trupiano, to approve the August 26, 2024, Meeting Minutes.*

3. **Discussion of Financial Activity and Statements of Events (Assistant City Manager)**

- a. Concerts in the Grove
- b. Fourth of July Parade
- c. Summer Car Shows
- d. 60<sup>th</sup> Anniversary Celebration

**The Committee discussed:**

- Final Donation/Sponsorship Amounts
- Final Expenses
- Pending Expenses
- September 21 car show music
- Financial reporting cycle

4. **Future Topics**

The Committee requested to agendaize the final budget and PrimeTime Entertainment, LLC 2024 Concerts in the Grove closeout.

5. **ADJOURNMENT**

The meeting adjourned at 5:17 p.m.