

MINUTES
OF THE
REGULAR MEETING
CLAYTON CITY COUNCIL

TUESDAY, December 6, 2022

1. **CALL TO ORDER THE CITY COUNCIL** – The meeting was called to order at 7:00 p.m. by Mayor Cloven via a hybrid meeting format live in-person and Zoom videoconference and broadcast from Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California. Councilmembers present: Mayor Cloven, Vice Mayor Tillman, and Councilmembers Diaz, Wan, and Wolfe. Councilmembers absent: None. Staff present: City Manager Reina Schwartz, City Attorney Mala Subramanian, and City Clerk/HR Manager Janet Calderon.

2. **PLEDGE OF ALLEGIANCE** – led by Mayor Cloven.

3. **CONSENT CALENDAR**

Vice Mayor Tillman noted corrections needed to the Resolution of Consent Calendar Item 3(e).

It was moved by Vice Mayor Tillman, seconded by Councilmember Wolfe, to approve the Consent Calendar items 3(a) – 3(d), 3(f) – 3(h), as submitted and Consent Calendar Item 3(e) as amended. (Passed 5-0).
 - (a) Approved the minutes of the City Council's regular meeting of November 15, 2022.
 - (b) Approved the Financial Demands and Obligations of the City. (Finance)
 - (c) Adopted Resolution No. 81-2022 of the City Council of the City of Clayton Allowing for Video and Teleconference Meetings as Needed during the COVID-19 State of Emergency Under AB 361. (City Manager)
 - (d) Approved Cancellation of January 3, 2023 City Council meeting. (City Manager)
 - (e) Adopted Resolution No. 82-2022 Approving the Results of the Canvass of Returns in the November 2022 Clayton General Municipal Election Declaring Two Citizens Elected to the City Council of Clayton, California for Full Four-Year Terms of Office. (City Clerk)
 - (f) Adopted Resolution No. 83-2022 Appointing one (1) Citizen to the Trails and Landscape Committee for term of office commencing December 1, 2022 through December 31, 2024. (City Clerk)
 - (g) Approved by Minute Order the Purchase of Replacement AED Units at a Net Cost of \$11,708 from the Rainy Day Fund. (Chief of Police)

- (h) Adopted Resolution No. 84-2022 of the City Council of the City of Clayton Authorizing the City Manager to Execute Deed Restrictions Applicable to Clayton Community Park and The Grove Park Parcels to Ensure Public Recreational Use of Both Facilities Through June 30, 2048 (Clayton Community Park) and June 30, 2049 (The Grove Park), in Accordance with the California Department of Parks and Recreation's Office of Grants and Local Services' (OGAL) Proposition 68 Grant Programs (CEQA Status: Categorical Exemption, Class 2). (Community Development Director)

4. RECOGNITIONS AND PRESENTATIONS

- (a) Information Only – No Action Requested.

- Human Rights Day – December 10

- (b) Certificates of Recognition to public school students for exemplifying the "Do the Right Thing" character trait of "Respect" during the month of October 2022.
(Mayor Cloven)

Councilmember Wolfe and Mt. Diablo Elementary School Principal Katie Sanchez presented certificates to Jackson Ring and Kyle Hunt.

Councilmember Wolfe and Diablo View Middle School Principal Peter Fong presented certificates to Lexi Gonzalez and Austin Kirkham.

5. REMARKS BY OUTGOING CITY COUNCIL MEMBERS

Councilmember Carl Wolfe thanked the City Manager, City Attorney, Police, Maintenance and Administrative staff for their assistance. He also thanked current and previous Councilmembers and Planning Commissioners. He also congratulated Jeff Wan on his re-election and Kim Trupiano on her election. In closing, he thanked the community for their support.

Mayor Cloven thanked Councilmember Wolfe for his volunteerism to the community and service as a City Councilmember.

Vice Mayor Tillman thanked Councilmember Wolfe for welcoming her to the City Council. She also thanked him for his service as Mayor in 2021.

Alexia Lopez, District Representative, Senator Glazer, presented a Senate Resolution to Councilmember Wolfe and a Certificate of Recognition to Mayor Cloven.

6. OATHS OF OFFICE BY NEWLY ELECTED CITY COUNCIL MEMBERS

Jeff Wan and Kim Trupiano.
(City Clerk)

Mayor Cloven announced a short recess from 7:25 pm to 7:44 pm

7. ANNUAL REORGANIZATION OF CLAYTON CITY COUNCIL

Mayor Cloven opened public comment.

Dane Horton expressed his support in Jeff Wan rotating to the position of Mayor.

Mayor Cloven closed public comment.

- (a) Election of Mayor by the City Council
[Mayor Cloven, to conduct the election]

Mayor Cloven opened the nominations for Mayor. Councilmember Diaz nominated Jeff Wan for the office of Mayor.

Mayor Cloven then nominated Holly Tillman for the office of Mayor.

On call by Mayor Cloven, the election of Jeff Wan as Mayor passed. (Passed 3-1-1 vote; Cloven, No and Tillman, Abstain).

- (b) Election of Vice Mayor by the City Council
[Newly elected Mayor to conduct the election]

Mayor Wan opened nominations for Vice Mayor. Councilmember Trupiano nominated Jim Diaz for the position of Vice Mayor. There were no other nominations and Mayor Wan closed the nominations.

On call by Mayor Wan, the election of Jim Diaz as Vice Mayor passed. (Passed 4-1 vote; Cloven, No).

- (c) Recognitions and remarks by new Mayor and Council Members.

Councilmember Trupiano thanked her family and supporters.

Mayor Wan thanked his family, and candidates Miller and Billeter. Mayor Wan noted his goals during his term will be to address staffing vacancies, budget short-falls, and reducing polarization and heated rhetoric.

8. REPORTS

- (a) City Manager Reina Schwartz congratulated the City Council and noted "No Report".
- (b) City Council - Reports from Council liaisons to Regional Committees, Commissions and Boards.

Councilmember Tillman attended the Clayton Business and Community Association general membership meeting, attended the Elected Women's Luncheon, volunteered with the Clayton Business and Community Association downtown decorating event, met with the Community Development Director, met with the Ad-Hoc Committee regarding the City Manager firm interviews, attended the Cal Cities Leadership Workshop,

attended the Budget/Audit Committee meeting, met with the City Manager, and met with former Mayor Cloven.

Councilmember Cloven indicated “no report” due to having COVID.

Vice Mayor Diaz attended the Clayton Business and Community Association general membership meeting, volunteered with the Clayton Business and Community Association downtown decorating event, attended the East Bay Regional Communications System Authority (EBRCS) meeting, met with the Police Chief and met with the City Manager.

Councilmember Trupiano attended the Clayton Business and Community Association general membership meeting, attended the elected Women’s Luncheon, volunteered with the Clayton Business and Community Association downtown decorating event, attended the Clayton Business and Community Association tree lighting event, met with City Manager, and attended Karen Mitchoff’s retirement dinner.

Mayor Wan answered many phone calls with constituents.

9. PUBLIC COMMENT ON NON - AGENDA ITEMS – None.

10. PUBLIC HEARINGS – None.

11. ACTION ITEMS – None.

12. CLOSED SESSION – None.

13. COUNCIL ITEMS

Councilmember Tillman requested a future agenda item regarding City Council policy on rotation of Mayor.

Mayor Wan requested a future agenda item to include Order of Agenda items, and proposal of a Solar Lease arrangement.

14. ADJOURNMENT– on call by Mayor Cloven, the City Council adjourned its meeting at 8:06 p.m.

The next regularly scheduled meeting of the City Council will be December 20, 2022.

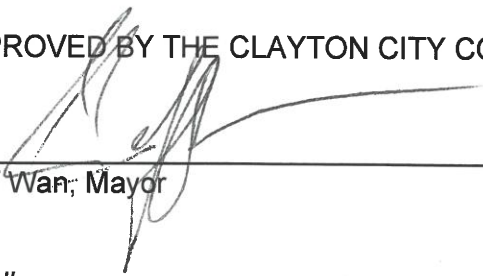
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Respectfully submitted,



Janet Calderon, City Clerk

APPROVED BY THE CLAYTON CITY COUNCIL



Jeff Wan, Mayor

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