

AGENDA Planning Commission Regular Meeting November 14, 2023 7:00 p.m.

Hoyer Hall at Clayton Community Library 6125 Clayton Road, Clayton, California and Via Zoom Webinar Webinar ID: 881 6200 3899

This meeting is being held with accommodations for both in-person and virtual attendance and participation by the public. Members of the public who prefer to view or listen to the meeting and to address the Planning Commission remotely during the meeting may do so using the methods listed under "Instructions for Virtual Planning Commission Meeting Participation" below.

> Chair: Richard Enea Vice Chair: Maria Shulman Commissioner: Joseph Banchero Commissioner: Bretten Casagrande Commissioner: Daniel Richardson

Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; and 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton. A digital copy of the Agenda with a complete packet of information including staff reports and exhibits related to each agenda item is available for public review on the City's website at <u>https://claytonca.gov/community-development/planning/planning-commission/planning-commissi</u>

Any writings or documents provided to a majority of the Planning Commission after distribution of the Agenda Packet and regarding any public item on this Agenda are available for review on the City's website at https://claytonca.gov/community-development/planning-commission/planning-commission/planning-commission-agendas/.

If you have a physical impairment that requires special accommodations to participate, please call the City Clerk's office at least 72 hours in advance of the meeting at 925-673-7300.

Most Planning Commission decisions are appealable to the City Council within 10 calendar days of the decision. Please contact Community Development Department staff for further information immediately following the decision. If the decision is appealed, the City Council will hold a public hearing and make a final decision. If you challenge a final decision of the City in court, you may be limited to raising only those issues you or someone else raised at the public hearing(s), either in spoken testimony at the hearing(s) or in written correspondence delivered to the Community Development Department at or prior to the public hearing(s). Further, any court challenge must be made within 90 days of the final decision on the noticed matter.

Instructions for Virtual Planning Commission Meeting Participation

The following options are provided as a courtesy for those who would prefer to view, listen to, or provide comments remotely for the meeting. While City staff will make every effort to facilitate virtual participation in the meeting, the City cannot guarantee that the public's access to teleconferencing technology will be uninterrupted, and technical difficulties may occur from time to time. Unless required by the Brown Act, the meeting will continue despite technical difficulties for participants using the teleconferencing option.

Videoconference: To join the meeting on-line via smart phone or computer, click on the link: <u>https://us02web.zoom.us/j/88162003899</u>; or, through the Zoom application, enter **Webinar ID: 881 6200 3899.** No registration or meeting password is required.

Phone-in: Dial toll free 877-853-5257. When prompted, enter the Webinar ID above.

E-mail Public Comments: If preferred, please e-mail public comments to the Community Development Director at <u>danaa@claytonca.gov</u> by 5:00 p.m. on the day of the Planning Commission meeting. All emailed public comments received prior to 5:00 p.m. on the day of the Planning Commission meeting will be forwarded to the entire Planning Commission.

Each person attending the meeting via video conferencing or telephone and who wishes to speak on an agendized or non-agendized matter shall have a set amount of time to speak as determined by the Planning Commission Chair.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

- 4. ACCEPTANCE OF THE AGENDA: The Planning Commission will discuss the order of the agenda, may amend the order, add urgency items, note disclosures or intentions to abstain due to conflict of interest on agendized public hearing or action items, and request Consent Calendar items be removed from the Consent Calendar for discussion. The Planning Commission may also remove items from the Consent Calendar prior to that portion of the Agenda.
- 5. **PUBLIC COMMENT (Non-Agenda Items):** This time has been set aside for members of the public to address the Planning Commission on items of general interest within the subject matter jurisdiction of the City. Although the Planning Commission values your comments, pursuant to the Brown Act, the Planning Commission generally cannot take any action on items not listed on the posted agenda. At the Chair's discretion, up to 3 minutes will be allotted to each speaker.
- 6. **CONSENT CALENDAR:** The following routine matters may be acted upon by one motion. Individual items may be removed by the Planning Commission for separate discussion at this time or under Acceptance of the Agenda.
 - A. Minutes:

Planning Commission Meeting of November 1, 2023

7. PUBLIC HEARING

A. Recommendation on Amendments to Clayton Municipal Code Title 17 to Implement Adopted General Plan Housing Element Policy, Rezone Properties in Conformance with the Housing and Land Use Elements, Clarify Administrative Procedures, and Align with State Law This is a public hearing to consider proposed amendments to various

This is a public hearing to consider proposed amendments to various chapters of Title 17 (Zoning) of the Clayton Municipal Code (CMC), to: 1) implement adopted Housing Element policies and amended Land Use Element policies and land use designations; 2) clarify administrative procedures; and 3) align with provisions of certain California statutes governing land use. Amended text is proposed in multiple chapters of CMC Title 17. In addition to amendments to text of the Zoning Ordinance, eight sites (or portions thereof) in the City are proposed to be rezoned to accommodate residential land uses.

<u>Environmental Determination</u>: On January 17, 2023, in accordance with the California Environmental Quality Act (CEQA, Public Resources Code section 21000 *et seq.*) and the State CEQA Guidelines (California Code of Regulations, section 15000 *et seq.*), the Clayton City Council certified a Final Environmental Impact Report (EIR; State Clearinghouse No. 2022030086) that analyzed the potential impacts on the environment that could occur with adoption of the Housing Element update and related

amendments to land use regulations. The housing-related Zoning amendments as summarized above are within the scope of the project analyzed in the certified EIR. Regulations governing family day care homes are exempt pursuant to CEQA Guidelines section 15274.

8. **COMMUNICATIONS:** This time is set aside for the Planning Commission to make requests of staff, and/or for issues of concern to Planning Commissioners to be briefly presented, prioritized, and set for future meeting dates. This time is also provided for staff to share any informational announcements with the Commission.

9. ADJOURNMENT

The next Planning Commission Regular Meeting is Tuesday, November 28, 2023.

Minutes City of Clayton Planning Commission Special Meeting Wednesday, November 1, 2023

1. CALL TO ORDER

Chair Richard Enea called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Enea led the Pledge of Allegiance.

3. ROLL CALL

Present:	Chair Richard Enea
	Vice Chair Maria Shulman
	Commissioner Joseph Banchero
	Commissioner Daniel Richardson

Absent: Commissioner Bretten Casagrande

Planning Commission Secretary/Community Development Director Dana Ayers and Assistant Planner Milan Sikela were present from City staff.

4. ACCEPTANCE OF THE AGENDA

There were no changes to the agenda as submitted.

5. PUBLIC COMMENT

There were no public comments on any item not on the agenda.

6. CONSENT CALENDAR

A. Minutes of Planning Commission Meeting of September 26, 2023.

There being no member of the public attending in person or virtually who requested to comment on the Consent Calendar, Chair Enea invited a motion. Vice Chair Shulman moved to adopt the Consent Calendar with Meeting Minutes of the September 26, 2023, meeting, as submitted. Commissioner Banchero seconded the motion. The motion passed by vote of 4 to 0.

7. ACTION ITEMS

A. Rhine House, Minor Modification to Approved Site Plan Review Permit SPR 1-06.

This is request for the Planning Commission to approve minor modifications to approved Site Plan Review Permit 01-06, for an existing building commonly known as "Flora Square." The proposed minor modifications include a change in paint color and addition of window awnings, operable windows and decorative railings to the exterior of the existing building. Other changes associated with the proposal include conversion of the second-floor office space to six apartment residences, and construction of a parking lot and trash enclosure on adjacent parcels to serve the remodeled building. The existing two-story commercial building is located in the Town Center at 1026 Oak Street, Assessor's Parcel Number (APN) 119-013-009.

Community Development Director Dana Ayers introduced the item, explaining that Clayton Municipal Code gave staff authority to approve minor modifications to previously-approved Site Plan Review Permits, but that given the prominence of this building in the Town Center, staff opted to elevate the review to the Planning Commission to be considered at a public meeting.

Assistant Planner Milan Sikela presented the item and shared a slide deck comprised of the graphics attached to the staff report. He stated that staff recommended approval of the requested minor modifications to the building.

Chair Enea invited questions from Commissioners.

Commissioner Richardson asked if there were multiple owners of the subject parcels. Assistant Planner Sikela said he understood that the applicant was in the process of purchasing the property on which the existing two-story building sat, but that all of the other parcels on the block were already under the applicant's ownership.

Chair Enea asked if an elevator was required for a two-story building, to which Assistant Planner Sikela advised that an elevator was required, and there was one already in the building.

There being no other questions from Commissioners, Chair Enea invited the applicant to speak.

Applicant Kent Ipsen introduced himself to the Commission. He confirmed that he intended to purchase the building and to operate a new restaurant on the ground floor. He said that it had been his family's intent to purchase the property in the past, but that they had missed that opportunity initially. The property had since been developed by another property owner but experienced frequent ownership changes, deferred maintenance needs

and tenant space vacancies. When the opportunity arose to purchase and improve the property, Mr. Ipsen said he took it. He said he spoke with other restaurant operators in the Town Center and believed his concept for the planned restaurant in the building would not be in direct competition with other eating establishments nearby. He also intended to keep the current art gallery tenant on the ground floor of the building. Speaking to the upstairs tenant spaces, he said he had observed frequent turnover in office tenancies, and since the start of the COVID-19 pandemic especially, he did not believe small office spaces to be viable uses since most small business owners needing office space could work from home and save rent costs. He believed that residential uses upstairs made more sense. On the outside of the building, he wanted to add balconies and operable windows on the north side of the building to take advantage of views, and to add more ornamentation similar to a building he had seen on a recent trip to Charleston, South Carolina. He was excited to start this project and to energize the property with new features and outdoor dining spaces.

Vice Chair Shulman asked if the residential units upstairs would be highend rental or lower to medium scale rentals. Mr. Ipsen said that it was his intent to make the units very nice with sophisticated finishes, and that the Clayton market would dictate what the rents would be. Vice Chair Shulman then asked if the Subway restaurant on the ground floor would be shutting down. Mr. Ipsen said he was not sure, though he was aware of recent litigation that would require that location and some other locations to cease operations by November 27. His intent was to incorporate that tenant space into his new larger restaurant on the ground floor. Vice Chair Shulman added that she was happy to see something being done with the building. Mr. Ipsen acknowledged the past difficulties in the economics of the property. Mr. Ipsen also introduced the architect for the project, who he noted was involved in the original design of the building.

Director Ayers noted that staff had received a written comment supporting the project, and that copies had been provided to Commissioners and posted to the agenda website.

There being no one attending the meeting in person or online who requested to speak on this item, Chair Enea invited discussion from Commissioners.

Chair Richardson said he had observed the building over many years, seen many tenants come and go, and felt it had been underutilized. He had also observed many different developments with mixed residential and nonresidential uses in other cities where he had worked, and he had as a Clayton Planning Commissioner seen different proposals for similar types of projects in the Town Center. He said it was pleasant to see a live-work proposal come to fruition in Clayton and help to facilitate the vision for a vibrant downtown. He was glad to know that Mr. Ipsen's planned restaurant was considered a complement to other existing restaurants nearby, and he hoped this would be a seed project that would spur other, similar developments in Town Center.

Vice Chair Shulman moved to adopt proposed Resolution No. 06-2023 attached to the staff report, approving Minor Modification to Approved Site Plan Review Permit SPR 1-06. Commissioner Richardson seconded the motion. The motion passed by vote of 4 to 0.

8. COMMUNICATIONS

Director Ayers said staff anticipated that there would be a Planning Commission meeting on November 14.

9. ADJOURNMENT

The meeting was adjourned at 7:44 p.m. to the next regular meeting of the Planning Commission on November 14, 2023.

Respectfully submitted:

Dana Ayers, AICP, Secretary

Approved by the Clayton Planning Commission:

Richard Enea, Chair



AGENDA REPORT

To: Honorable Chair and Planning Commissioners

From: Dana Ayers, AICP Community Development Director

Date: November 14, 2023

Subject: Agenda Item 7.A Recommendation on Amendments to Clayton Municipal Code Title 17 to Implement Adopted General Plan Housing Element Policy, Rezone Properties in Conformance with the Housing and Land Use Elements, Clarify Administrative Procedures, and Align with State Law

SUMMARY

This is a public hearing to consider proposed amendments to various chapters of Title 17 (Zoning) of the Clayton Municipal Code (CMC), to: 1) implement adopted Housing Element policies and amended Land Use Element policies and land use designations; 2) clarify administrative procedures; and 3) align with provisions of certain California statutes governing land use. Amended text is proposed in multiple chapters of CMC Title 17. In addition to amendments to text of the Zoning Ordinance, eight sites (or portions thereof) in the City are proposed to be rezoned to accommodate residential land uses.

RECOMMENDATION

That the Commission ask questions of staff, open the public hearing and accept written and spoken testimony, provide feedback to staff, and continue the public hearing to the Planning Commission's regular meeting of November 28, 2023, at which time the Planning Commission will be asked to make a recommendation to the City Council on the proposed Zoning amendments.

BACKGROUND

<u>Legislative Context</u>: In accordance with Government Code section 65583, every California city and county must have a general plan, and every general plan must address eight mandatory elements, one of which is housing. The housing element of a general plan must:

...consist of an identification and analysis of existing and projected housing needs and a statement of goals, policies, quantified objectives, financial resources, and scheduled programs for the preservation, improvement, and development of housing. The housing element shall identify adequate sites for housing, including rental housing, factory-built housing, mobile homes, and emergency shelters, and shall make adequate provisions for the existing and projected needs of all economic segments of the community. (Government Code section 65583)

The housing element of the general plan must have, at a minimum, all of the components listed in Government Code section 65583, which include but are not limited to a program of actions that the jurisdiction commits to implementing during the eight-year housing cycle to achieve the goals and policies of the housing element. Such actions must include, but are not limited to, actions to rezone properties as needed to achieve densities that would accommodate the jurisdiction's Regional Housing Needs Allocation (RHNA); removal of governmental and nongovernmental constraints to the maintenance, improvement, or development of housing for people of all income levels and abilities; and incentives for construction of affordable accessory dwelling units. The housing element must also commit to affirmatively furthering fair housing by identifying and correcting disparities in access to housing for all persons, "regardless of race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability, and other characteristics protected by the California Fair Employment and Housing Act...and any other state and federal fair housing and planning law."

The housing element must be adopted every five to eight years by the legislative body of the city or county, following a process of community input and public hearings. The housing element is also the only mandatory general plan element that must also be submitted to the State Department of Housing and Community Development (HCD), who will review and certify the housing element upon finding that it is compliant with State law. Noncompliance with housing element legislation of the State could result in a jurisdiction's loss of eligibility for certain grant funds, fines and financial penalties, or loss of decision-making authority for certain housing development and housing planning projects.

<u>City of Clayton Housing Element Update:</u> The City Council adopted the updated Clayton General Plan Housing Element for the 6th housing cycle (calendar years 2023-2031) on January 17, 2023. The updated Housing Element establishes programs, policies and actions to further the goal of meeting existing and projected housing needs of all income levels and will identify how the City plans to accommodate its RHNA of at least 570 units, as assigned by the Association of Bay Area Governments, through 2031.

The adopted Housing Element (weblink provided as Attachment 3 at the end of this staff report), provides a plan for Clayton to zone sufficient land for a projected 796 new housing units of various types and densities throughout the City. The Housing Element contains programs that commit the City to implementing efforts to not just increase but to diversify its housing stock, including policies in support of accessory dwelling units, upward shifts in the currently adopted density ranges of the General Plan and Zoning Code to foster multifamily housing options, and expanded flexibility in development regulations in multifamily residential zoning districts and sites owned by religious

institutions. The document also includes programs that commit the City to reviewing and updating its codified permitting processes to reduce the length of the development entitlement process for new housing units. Additional programs and policies adopted in the Housing Element are proposed in support of ongoing code enforcement and housing accessibility programs in the City, as well as, environmental sustainability in new construction.

With adoption of the Housing Element update, the Council also amended the Land Use Element of the General Plan to correspond to the Housing Element's housing plan, and to maintain the internal consistency among the elements of the General Plan. The housing-related amendments to the General Plan Land Use Element are described in Program D-1 of the adopted Housing Element. Amendments to the Land Use Element included amendments to the General Plan Land Use Diagram to change the land use designation of some of the sites identified in the Housing Element sites inventory to accommodate housing.

Following adoption of these General Plan amendments, Zoning Code amendments are necessary to implement the Housing and Land Use Elements, as amended.

PROJECT DESCRIPTION

The Zoning Code amendments before the Commission for consideration at tonight's meeting would implement commitments the City made in its adopted Housing Element to increase and diversify its housing stock, expand currently adopted density ranges of the Zoning Code to foster more multifamily housing options, and give greater flexibility in development regulations for multifamily residential zoning districts and on sites owned by religious institutions. The proposed amendments include rezoning of certain properties to allow residential land uses, as well as updates to codified permitting processes to reduce the length of the development entitlement process for new housing units, also consistent with updated Housing Element and Land Use policy.

In addition to Zoning amendments to implement adopted Housing Element policy, amendments to the ordinance text pertaining to density bonus and day care home regulations are also proposed to be amended or deleted to comply with State law. Miscellaneous amendments to clarify administrative appeal procedures where none are currently specified, and to correct an internal reference within Title 17, are also proposed to be captured with this review of the code.

Staff sees the proposed amendments to be considered at tonight's meeting as one among several phases of Zoning Code updates to implement Housing Element policies and address other administrative updates. Previously, in March/April 2023, the Commission and Council adopted amendments to the City's Accessory Dwelling Unit Ordinance (CMC chapter 17.47). This current phase of amendments would implement more adopted Housing Element and Land Use Element policies and would rezone sites for the City's RHNA, in accordance with the requirement in California Government Code section 65588(e)(4)(C)(i) for jurisdictions to rezone properties by January 31, 2024, if HCD did not certify their adopted housing element by May 31, 2023. (The Housing Element adopted by the City Council on January 17, 2023, was submitted to HCD on January 31, 2023. Following their review, HCD staff wrote a letter dated March 31, 2023, finding the adopted Housing Element needed additional revisions before they would certify it. City staff and the City's consultant are continuing to try to work with HCD staff to address HCD staff's outstanding concerns.) Future phases of amendments may include consideration of objective design standards, amendment of the City's inclusionary housing provisions, and potential changes to CMC Title 16 (Land Development and Subdivision) and the Town Center Specific Plan to implement still more Housing Element programs and policies.

ANALYSIS

Required Findings: CMC section 17.56.060 gives authority to the Planning Commission to make recommendations to the City Council on proposed amendments to CMC Title 17. As written in that municipal code section, "[n]o recommendation for amendment shall be made unless the Commission finds that such proposed amendment, is in general conformance with the General Plan, if one be in effect at said time, and that the public necessity, convenience and general welfare require the adoption of the proposed amendment." Zoning amendments are also subject to the procedures outlined in California Government Code sections 65854 through 65857 and must be considered at a public hearing before the Planning Commission in the Commission's capacity as an advisory body to the City Council on land use matters.

Staff believes that the Planning Commission can make the findings necessary to recommend that the City Council make findings and adopt the proposed amendments to the CMC Title 17. As detailed in Attachment 1 to this staff report, the amendments implement adopted policies of the Housing and Land Use Elements of the General Plan, as amended by the City Council on January 17, 2023, including programs to provide greater flexibility in development regulations for multifamily housing, increased residential densities, reduced procedural requirements for housing entitlements, and rezoning of sufficient sites to accommodate the City's RHNA. Other amendments are identified to bring the Zoning Ordinance into compliance with California law with respect to density bonus provisions and regulations governing use of residential properties for small and large day care homes; or they are miscellaneous clean-up items intended to address outdated references or to extend the permit appeals process to an administrative fence permit for which no such process is currently specified in the code.

Staff believes that the proposed zoning amendments serve the public necessity, convenience and general welfare. The adopted Housing Element identifies constraints to the construction and improvement of housing in the City, and the proposed Zoning amendments implement a selection of the programs and policies adopted to remove those constraints. Implementation of these policies and programs would streamline existing zoning approval processes, reducing the number of discretionary decisions that are currently required for residential development proposals while maintaining objective standards that would help to preserve aesthetic characteristics of the City (staff anticipates that development of enhanced objective design standards will occur in a future phase of amendments). Implementation of these policies and programs would also reduce costs of planning, permitting and construction for new home developers, as well as, for current homeowners who want to invest in improvement of their properties through expansions of their existing home or construction of accessory dwelling units.

Additionally, implementing the goals, policies and programs in the adopted Housing Element through the proposed Zoning amendments would foster a broader range of housing densities than City land use policy currently provides, allowing opportunities for increased diversity in housing types (single-family and multifamily) and tenures (rental and ownership). Greater diversity in the City's housing stock serves the public benefit and necessity for a broader spectrum of housing choices at multiple price points in Clayton, a housing market where 28 percent of households overpay for housing (Housing Element, Table 3-6). This diversity in housing stock also facilitates greater equity and fair access to housing choices for future residents, while also providing smaller unit sizes that are more affordable, more energy efficient and more accessible for recent graduates, young adult children and aging parents who currently live in Clayton and want to remain in the community. Expanded housing choices also facilitate more opportunities for special needs households as well as employees of the local service-based and public sector workforce to reside in the community, thereby reducing workers' and their customers' transportation costs, traffic congestion and automobile pollution emissions generated by vehicle trips to work from outside the City.

<u>Environmental Determination</u>: On January 17, 2023, in accordance with the California Environmental Quality Act (CEQA, Public Resources Code section 21000 *et seq.*) and the State CEQA Guidelines (California Code of Regulations, section 15000 *et seq.*), the Clayton City Council certified a Final Environmental Impact Report (EIR; State Clearinghouse No. 2022030086) that analyzed the potential impacts on the environment that could occur with adoption of the Housing Element update and related amendments to land use regulations. The housing-related Zoning amendments as summarized above are within the scope of the project analyzed in the certified EIR. Regulations governing family day care homes are exempt pursuant to CEQA Guidelines section 15274.

CONCLUSION

Staff recommends that the Planning Commission take the opportunity at tonight's meeting to review the proposed amendments to the zoning code, accept testimony, and provide feedback to staff before continuing the hearing to the Commission's next regular meeting of November 28, 2023. At the November 28 meeting, additional testimony will be invited, and following closing of the public hearing, the Commission will be asked to deliberate and make a recommendation to City Council on the proposed amendments.

ATTACHMENTS

- 1. Summary of and Rationale for Proposed Text Amendments to CMC Title 17 (Zoning)
- 2. Summary of Proposed Zoning Map Amendments
- 3. Clayton General Plan Housing Element (January 2023), online at <u>https://claytonca.gov/fc/community-development/housing/housing-element/Clayton_HE_Adopted_01172023_Tracked.pdf</u>
- 4. City of Clayton 6th Cycle Housing Element Update and Associated Land Use Element and Zoning Code Amendments Draft EIR and Final EIR, online at <u>https://claytonca.gov/fc/community-development/housing/housing-</u> <u>element/DEIR Clayton 6thCycle HousingElement.pdf</u> and <u>https://claytonca.gov/fc/community-development/housing/housing-</u> <u>element/FinalEIR Clayton HEU.pdf</u>

Attachment 1

Summary of and Rationale for Proposed Text Amendments to Clayton Municipal Code Title 17 to Implement Adopted Housing and Land Use Element Policy

(Text proposed to be deleted is shown in strikethrough font. Text proposed to be added is identified in **bold**.)

Proposed Amendment	Justification
 Zoning map amendments The following amendments are proposed to the Zoning Map referenced in CMC Chapter 17.08: 1578 Kirker Pass Road, Assessor's Parcel No. (APN) 118-031-054, amendment from PD District to ID District 5555 Clayton Road, APN 118-101-025, amendment from PD District to ID District Diablo Creek Place, APN 118-230-002, amendment from PD District to Single-family Residential (R-15) District 6530 Marsh Creek Road, APNs 119-021-020 and 119-021-019, amendment from PD District to Multiple Family Residential High (M-R-H) District 6955 Marsh Creek Road, APN 119-080-009, amendment from Agricultural (A) District to Multiple Family Residential Low (M-R) District Clayton Road at Peacock Creek Drive, APN 118-370-073, amendment from PD District to Multiple Family Residential Medium (M-R-M) District Oakhurst Golf Course Driving Range, portions of APNs 118-370-017, 118-370-086, 118-370-087 and 118-370-088, amendment from PD District to M-R-H District 1970 Eagle Peak Avenue, APN 118-370-040 (portion), amendment from A District to M-R-M District 	 The Zoning Map amendments would implement the following policies of the adopted Housing Element (HE): HE Policy 2.1: Adequate Housing Sites. Maintain and implement land use policies and zoning regulations that accommodate a range of residential housing types that can fulfill local housing needs and accommodate the City's Regional Housing Needs Allocation of at least 570 units. HE Policy 5.3: Housing Distribution. Distribute affordable housing throughout all Clayton neighborhoods. HE Policy 5.4: Quality Living Environments. Avoid concentrating low-income housing in areas with high pollution loads and low levels of public services.

Proposed Amendment	Justification
Chapter 17.20 Multiple Family Residential (M-R, M-R-M, and M-R-H) Districts	The proposed amendments are consistent with and would implement the following HE policies and program:
Section 17.20.040 – Minimum Requirements Generally The minimum requirements in Sections 17.20.060 through 17.20.160 shall be observed in the multiple family residential districts-; however, no maximum lot coverage, minimum lot area, minimum lot width, minimum lot depth, minimum setback or minimum open area requirement specified therein may require a development in the M- R-M or M-R-H district to have fewer than 16 units.	 HE Program D2: Zoning Code Amendments Amend the Zoning Code to include provisions for sites in the M-R-M (Medium Density Multiple Family Residential) and M- R-H zoning districts to allow at least 16 units regardless of density restrictions. HE Policy 2.1: Adequate Housing Sites. Maintain and implement land use policies and zoning regulations that accommodate a range of residential housing types that can fulfill local housing needs and accommodate the City's Regional Housing Needs Allocation of at least 570 units. HE Policy 4.2: Residential Development Standards. Review and adjust residential development standards, regulations, ordinances, departmental processing procedures, and residential fees related to rehabilitation and construction that are determined to constrain housing development.
Chapter 17.20 Multiple Family Residential (M-R, M-R-M, and M-R-H) Districts <u>Section 17.20.050 – Lot Area per Unit</u> No Any duplex, triplex, townhouse, apartment, or other multiple family building permitted in multiple family residential districts shall be erected or placed on a lot having less than as follows in accordance with the lot area per unit standards described below:	 The proposed amendments establish lot area per unit standards that align with the densities specified in the adopted Housing Element. These changes are consistent with and would implement the following HE policies and programs and text of the General Plan Land Use Element: <i>HE Program D2: Zoning Code Amendments</i> <i>Revise the lot area regulation in Section 17.20.050 for the M-R-M zone to require a minimum of 10 units per acre and accommodate a maximum of 20 units per acre, and revise the lot area regulation for the M-R-H zone to require a</i>

Pro	oposed Amendment	Justification
А. В.	In the M-R District, six thousand (6,000) square feet. and no fewer than three thousand (3,000) square feet of land shall be provided for each dwelling unit; M-R-M, six thousand (6,000) square feet. In the M-R-M district, no more than four thousand four hundred (4,400) square feet and no fewer than and one thousand eight hundred (1,800) two thousand one hundred (2,100) square feet shall be provided for each dwelling unit; and	minimum of 20 units per acre and accommodate a maximum of 30 units per acre. HE Policy 2.1: Adequate Housing Sites. Maintain and implement land use policies and zoning regulations that accommodate a range of residential housing types that can fulfill local housing needs and accommodate the City's Regional Housing Needs Allocation of at least 570 units.
C.	M-R-H, nine thousand (9,000) square feet. In the M-R-H- district, no more than two thousand one hundred (2,100) square feet and no fewer than one thousand four hundred fifty (1,450) square feet shall be provided for each dwelling unit. Notwithstanding the foregoing, a minimum of and one thousand (1,000) square feet may be provided for each dwelling unit if all of the units in the development are affordable to low income households as defined in Health and Safety Code section 50079.5.	HE Policy 4.2: Residential Development Standards. Review and adjust residential development standards, regulations, ordinances, departmental processing procedures, and residential fees related to rehabilitation and construction that are determined to constrain housing development. HE Program D-1: General Plan Amendments. Amend the General Plan to include policy language that allows for 100 percent affordable housing developments at 40 units per acre.
		Land Use Element / Residential Land Use Designations: Multifamily High Density (20.1 to 30 Units Per Acre) This designation is intended for and allows two-story (or higher) apartments or condominiums located where higher densities may be appropriate, such as near multimodal transportation infrastructure and commercial centers. Development within this density shall be encouraged to use a PUD concept and standards with incorporation of significant design and amenity in the project. Structural coverage, excluding recreational amenities, shall not exceed 65% of the site area. Permitted density may be increased to 40 units per acre for residential developments that are 100 percent affordable to low-income households. Accessory

Proposed Amendment	Justification
	dwelling units are permitted but are not used in the calculation of development density.
Chapter 17.20 Multiple Family Residential (M-R, M-R-M, and M-R-H) Districts	The proposed amendments are consistent with and would implement the following HE policies and program:
 <u>Section 17.20.080 – Building Height</u> No duplex, triplex, townhouse, apartment, or other multiple family building permitted in the multiple family residential districts shall exceed as follows: A. M-R, thirty-five (35) feet in height, except that when multiple family residential district abuts any single family residential 	 HE Program D2: Zoning Code Amendments Revise the development standards for the M-R zone to increase the maximum allowable building height to 35 feet within 50 feet of an abutting single-family residential district. HE Policy 2.1: Adequate Housing Sites. Maintain and implement
district, then the building height maximum of the portion of the multiple family residential district being within fifty (50) feet of the abutting single family residential district shall be twenty (20) feet.	land use policies and zoning regulations that accommodate a range of residential housing types that can fulfill local housing needs and accommodate the City's Regional Housing Needs Allocation of at least 570 units.
 B. M-R-M, thirty-five (35) feet in height. C. M-R-H, forty (40) feet in height, except shall be thirty-five (35) feet in height for that portion within fifty (50) feet of an abutting single family residential district. 	HE Policy 4.2: Residential Development Standards. Review and adjust residential development standards, regulations, ordinances, departmental processing procedures, and residential fees related to rehabilitation and construction that are determined to constrain housing development.
Chapter 17.20 Multiple Family Residential (M-R, M-R-M, and M-R-H) Districts	The proposed amendments would reduce the building setback and distance requirements for multiple family residential buildings, allowing for more buildable area on a lot. These changesmare
<u>Section 17.20.100 – Interior Side Setback</u> The interior side setback in multiple family residential districts shall be fifteen (15) ten (10) feet.	consistent with and would implement the following HE policies and program:
Section 17.20.160 – Building Relationship	 HE Program D2: Zoning Code Amendments Amend the zoning code to decrease the interior side yard setback requirement for multi-family residential zones from

Proposed Amendment	Justification
Each building or structure shall be located at least twenty (20) ten (10) feet from every other building or structure on-site, except that covered walkways between buildings or structures may be permitted. A covered walkway shall not exceed twelve (12) feet in height, nor more than fifty percent (50%) of the side of the structure shall be enclosed with any material other than that necessary for roof supports, and the walkway shall not be more than ten (10) feet wide.	 15 feet to 10 feet to align with smaller lot single-family residential zones. HE Policy 2.1: Adequate Housing Sites. Maintain and implement land use policies and zoning regulations that accommodate a range of residential housing types that can fulfill local housing needs and accommodate the City's Regional Housing Needs Allocation of at least 570 units. HE Policy 4.2: Residential Development Standards. Review and adjust residential development standards, regulations, ordinances, departmental processing procedures, and residential fees related to rehabilitation and construction that are determined to constrain housing development. HE Policy 4.3: Policy Assessments. Identify, assess, and, when appropriate, amend ordinances and policies that adversely affect housing cost.
Chapter 17.20 Multiple Family Residential (M-R, M-R-M, and M-R-H) Districts Section 17.20.150 – Open Area.	The proposed amendments would establish a consistent landscape standard across all multiple family residential districts, reducing the current standard for the M-R District. This amendment is consistent with and would implement the following HE policies and program:
Twenty percent (20%) of the lot area shall not be occupied by buildings, structures, or pavement, but shall be landscaped. Seventy-five percent (75%) of this twenty percent (20%) (open space) shall be planted and maintained with growing plants consisting of a combination of groundcover, shrubs and shading trees.	 HE Program D2: Zoning Code Amendments Revise CMC Section 17.20.150 (Multiple-Family Residential Zone - Open Area) to reduce the landscaping requirements for the multi-family residential zones.
The parcel shall not be occupied by buildings, structures, or pavement, but shall be landscaped, a minimum of as follows:	HE Policy 4.3: Policy Assessments. Identify, assess, and, when appropriate, amend ordinances and policies that adversely affect housing cost.

Proposed Amendment	Justification	
A.— M-R, twenty-five percent (25%) of the lot area shall not be occupied by buildings, structures, or pavement, but shall be landscaped. Seventy five percent (75%) of this twenty five percent (25%) (open space) shall be planted and maintained with growing plants.;	HE Policy 6.1: New Subdivisions. Require developers to incorporate sustainable practices into the design of subdivisions.	
B.—M-R-M, twenty percent (20%) of the lot area shall not be occupied by buildings, structures, or pavement, but shall be landscaped. Seventy five percent (75%) of this twenty percent (20%) (open space) shall be planted and maintained with growing plants; and		
C.— M-R-H, twenty percent (20%) of the lot area shall not be occupied by buildings, structures, or pavement, but shall be landscaped. Seventy-five percent (75%) of this twenty percent (20%) (open space) shall be planted and maintained with growing plants.		
Chapter 17.22 – Residential Density Calculations for Residential Parcels with Sensitive Land Areas	The proposed amendments are consistent with and would implement the following HE policies and programs:	
Section 17.22.020 – Calculating Density for Residential Parcels with Sensitive Land Areas The General Plan establishes minimum and maximum densities for all residentially designated uses within the City. Residential density is a computation expressing the number of dwelling units per acre based on the developable acreage of the land. The developable acreage shall not include sensitive land areas for purposes of calculating the permitted subdivision capacity (density) on a parcel or parcels of land. Because of the constraints due to sensitive land areas, residential parcels with sensitive land areas shall fall within a not to	 HE Policy 4.3: Policy Assessments. Identify, assess, and, when appropriate, amend ordinances and policies that adversely affect housing cost. HE Program D2: Zoning Code Amendments Amend the Zoning Code to include provisions for sites in the M-R-M (Medium Density Multiple Family Residential) and M-R-H zoning districts to allow at least 16 units regardless of density restrictions. Amend the CMC, including but not limited to Titles 16 (Land Development and Subdivision) and 17 (Zoning), to remove 	

Proposed Amendment	Justification
exceed maximum density for developable acreage and shall not have a minimum density requirement.	 Planning Commission and/or City Council discretion to increase objective standards (e.g., on-site parking or open space/landscaping) and/or reduce allowed density for residential development. HE Policy 4.2: Residential Development Standards. Review and adjust residential development standards, regulations, ordinances, departmental processing procedures, and residential fees related to rehabilitation and construction that are determined to constrain housing development. HE Program D2: Zoning Code Amendments Revise the lot area regulation in Section 17.20.050 for the M- R-M zone to require a minimum of 10 units per acre and accommodate a maximum of 20 units per acre, and revise the lot area regulation for the M-R-H zone to require a minimum of 20 units per acre and accommodate a maximum of 30 units per acre.
Chapter 17.22 – Residential Density Calculations for Residential Parcels with Sensitive Land Areas <u>Section 17.22.060 – Exceptions</u> The provisions of this chapter shall not apply to any property where the City amended the General Plan designation to Multifamily High Density Residential (MHD) identified in the sites inventory of the General Plan Housing Element in order to comply with state law to meet the City's 2007-2014 Regional Housing Needs Allocation (RHNA) obligations for the fifth housing cycle (2015-2022) or sixth housing cycle (2023-2031).	 The proposed amendments are consistent with and would implement the following HE program: HE Program D2: Zoning Code Amendments Update CMC Section 17.22.060 (Residential Density Calculations for Residential Parcels with Sensitive Land Areas – Exceptions) to add housing opportunity sites in the most recent Housing Element, in addition to sites identified in the previous Housing Element.

Proposed Amendment	Justification
 Chapter 17.28 – Planned Development (PD) District <u>Section 17.28.140 – Review Procedures/Development Plan Permit</u> A. Hearing-Recommendation by Planning Commission 1. After application filing, the Community Development Director shall determine if all submittal requirements have been met and if the application is complete. The Community Development Director shall then schedule the matter before the Planning Commission. The Planning Commission shall then hold a public hearing to review the Development Plan Permit application. Notice of the public hearing shall be given in the manner and for the time required by California Government Code § 65091. 2. The Planning Commission shall review the Development Plan Permit request and shall have authority to approve the request make a recommendation with conditions, as warranted, to the City Council or to deny the request. The recommendation Action of the Planning Commission shall be by affirmative vote of not less than a majority of Commissioners present at a duly constituted meeting of the Planning Commission. A denial of the Development Plan Permit request by the Commission shall cease further consideration of the request for a period of one year following such denial, except in the following cases: a. An appeal is filed pursuant to Chapter 17.68 of this 	Justification The proposed amendments are consistent with and would implement the following HE program: <i>HE Program D2: Zoning Code Amendments</i> • Streamline the site plan and development plan review processes, authorize the Planning Commission as the decision-making body for planned development permit approval, and make other procedural streamlining amendments to the Zoning Code as appropriate.
 title; b. When a new application, although involving all or a portion of the same property, is filed for a materially different proposal than that previously applied for; or c. When the permit request was denied for the reason that the proposed development would not conform 	

Proposed Amendment	Justification
 to the General Plan and the General Plan has subsequently been amended in a manner which would allow the proposed development. 3. The City Council shall be the hearing on body on appeals of decisions of the Planning Commission on Development Plan Permit requests. The City Council, on appeal, shall review the Development Plan Permit request and recommendation from the decision of the Planning Commission. After its public hearing and review, the City Council shall approve the request, with conditions, as warranted, or shall deny the request. Action of the City Council shall be by vote of not less than a majority of the Council present at a duly constituted meeting of the City Council. A denial of the Development Plan Permit request shall cease further consideration of the request for a period of one year following such denial, except in the following cases: 	
 a. When a new application, although involving all or a portion of the same property, is filed for a materially different proposal than that previously applied for; or b. When the permit request was denied for the reason that the proposed development would not conform to the General Plan, and the General Plan has subsequently been amended in a manner which would allow the proposed development. 	
Chapter 17.28 – Planned Development (PD) District	The proposed amendments are consistent with and would implement the following HE program:
Section 17.28.190 – Termination.	
If within twenty-four (24) eighteen (18) months after the approval by the Planning Commission or City Council of the Development Plan	HE Program D2: Zoning Code Amendments

Proposed Amendment	Justification
Permit, construction has not commenced, then the Development Plan Permit shall become null and void.	Revise CMC Section 17.28.190 (Planned Development – Termination) to extend the Development Plan Permit
The Planning Commission or City Council, on appeal, may grant extensions to commence construction for not more than one year at a time upon showing of good cause.	expiration to 24 months.
Chapter 17.30 – Institutional Density (ID) District	The proposed amendments are consistent with and would implement the following HE program:
Section 17.30.010 – Purpose	UE Program D2: Zoning Code Amondmonte
The intent and purpose of this chapter is to provide opportunities for multiple family residential to be developed on sites shared with other community service uses, under sponsorship of public, quasipublic, private nonprofit or community-based organizations.	 HE Program D2: Zoning Code Amendments Establish a Religious Institutional Overlay zone or similar mechanism to allow residential development on properties with an established religious use at a minimum density of 20 units per acre.
Section 17.30.020 – Permitted and Conditional Uses	
 A. The following principal uses and their accessory uses are permitted in the ID District: 1. Duplex, triplex, townhouses, apartments and other multifamily structures; 2. Supportive housing and transitional housing; 	• Establish a zoning overlay or other mechanism to allow affordable housing developments at a maximum density of 40 units per acre on properties occupied by a religious institution.
3. Churches, synagogues, temples and places of worship.	Land Use Element / Residential Land Use Designations:
B. The additional uses are conditionally permitted in the ID District, except that no use permit is required when the use shares a site with a principal permitted use and is housed	Institutional Density (10.1 to 30 Units Per Acre) – This designation is intended for development of various forms of housing under sponsorship of public or quasi-public agencies. A density range of 10.1 to 30 units per acre may be permitted. Developments may include on-
with a building that encompasses no more than 25 percent of the floor area of the building(s) that house the principal	site services for residents, such as group dining, counseling and child
use or uses:	care services, in addition to common meeting rooms and recreational
1. Child day care center or adult day care facility;	amenities. Structural coverage, excluding recreational amenities, shall
2. Private school;	not exceed 75% of the site area. Permitted density may be increased
3. Administrative and professional offices.	to 40 units per acre for residential developments that are 100 percent
C. The following uses are conditionally permitted and may be	affordable to low-income households. Accessory dwelling units are permitted but are not used in the calculation of development density
allowed in the ID District upon granting of a use permit	permited but the not used in the culculation of development density

Proposed Amendment	Justification
 pursuant to the procedures in chapter 17.64 and sections 17.60.040, 17.60.050 and 17.60.060 of this title: 1. Congregate care and convalescent care facilities; 2. Employee housing providing accommodations for six (6) or fewer employees; 3. Residential care facilities for seven (7) or more persons; 4. Parolee homes. 	
 <u>Section 17.30.030 – Minimum Requirements Generally</u> A. Residential development or a mixed use development with both residential and nonresidential uses in the ID District shall be subject to the development regulations of the M-R-H District, including minimum setback, building relationship and open area requirements, and maximum building height requirements. Maximum lot coverage shall be 75 percent. Notwithstanding the foregoing, no maximum lot coverage, minimum setback or minimum open area requirement specified for the M-R-H District may require a residential development to have fewer than 16 units. B. Nonresidential development in the ID District shall be subject to the building height and setback regulations of the LC District. C. Parking for residential and nonresidential uses shall comply with the regulations in chapter 17.37 of this title. 	
<u>Section 17.30.040 – Minimum Lot Area per Residential Unit</u> No more than four thousand four hundred (4,400) square feet and	
no fewer than one thousand four hundred fifty (1,450) square feet shall be provided for each dwelling unit in a residential development or a mixed use development with both residential and nonresidential uses. Notwithstanding the foregoing, a minimum of one thousand (1,000) square feet may be provided for each dwelling	

Proposed Amendment	Justification
unit if all of the units in the development are affordable to low income households as defined in Health and Safety Code section 50079.5.	
Chapter 17.37 – Off-street parking	The proposed amendments would extend the term of the parking waiver period for commercial uses on properties in the Town Center
Section 17.37.030 and Schedule 17.37.030A (excerpt) – Off-street	for the duration of this 6 th housing cycle, and would reduce off-street
parking space requirements	parking requirements for residential uses city-wide. Excessive parking requirements reduce buildable area and increase construction costs,
A. Parking and Loading Space Schedules. Off-street parking spaces shall be provided in accordance with Schedule 17.37.030.A. Off-street loading spaces shall be provided for non-residential uses in accordance with Schedule 17.37.030.B or as required by the Planning Commission. Defenses to spaces per course feat are to be computed on	which can negatively affect the economic viability of residential development and mixed use development that contributes to the vibrancy of the Town Center. The amendments proposed are consistent with and would implement the following HE program and policy:
References to spaces per square foot are to be computed on the basis of gross floor area unless otherwise specified, and shall include allocations of shared restroom, halls and lobby area, and mechanical equipment or maintenance areas, but shall exclude area for vertical circulation (e.g., stairs, elevators).	 HE Program D2: Zoning Code Amendments Revisit parking requirements for single-family residential uses to base requirements on the number of bedrooms in a unit instead of having the minimum standard of four per unit, and revise codified parking standards for multifamily residential uses to aliminate requirements for sovered and quest
 B. Parking Schedule with Public Parking Easement. In lieu of the parking space requirements provided in Schedule 17.37.030.A, the number of off-street parking spaces required for projects meeting all of the criteria listed in 	uses to eliminate requirements for covered and guest parking. HE Policy 4.3: Policy Assessments.
subsections $1-3$ below shall be in accordance with Schedule 17.37.030.C.	Identify, assess, and, when appropriate, amend ordinances and policies that adversely affect housing cost.
 The parcel is located within the planning area of the Town Center Specific Plan (as amended). The project involves new construction and/or 	
addition(s) of retail, restaurant, service, or office uses.	

Propo	osed Amendment	Justification
	3. The City Council accepts an offer of a public parking easement from the property owner. The public parking easement allows the general public to park in the off-street parking facility when any business establishment operating on the property is not open	
C.	for business. Waiver Period. In order to encourage development of retail, restaurant, office, and personal service uses in the Town Center before June 30, 20222030 , a waiver period extending through June 30, 20222030 is established during which the number of off-street parking and loading spaces required for projects meeting all of the criteria listed in subsections $1-4$ below is reduced in accordance with Schedule 17.37.030.D.	
	 The parcel is located within the planning area of the Town Center Specific Plan (as amended). The parcel is located within the planning area of the Town Center Specific Plan (as amended). 	
	 A building permit (if required) for the project has been issued within two (2) years of project approval. Construction and a final building permit inspection are completed within one year of the issuance of the building permit. These time periods may be extended once up to six (6) months by the Planning Commission upon a showing of good cause. City Council approval is granted for any individual 	
	project in which the requirement for more than seventy-five (75) parking spaces is waived.	
D.	Monitoring of Spaces During Waiver Period. The Director shall monitor the amount of retail, restaurant, office, and personal service development within the planning area of the Town Center Specific Plan (as amended) during the	

Proposed Amendment	Justification
waiver period. The Director shall determine the number of	
parking spaces which would have been required in	
accordance with Schedule 17.37.030A. Upon determining	
that new retail, restaurant, office, and personal service	
development has occurred or has been proposed, or other	
reductions in parking space requirements have been	
granted for which the aggregate number exceeds two	
hundred (200) reduced spaces, a report shall be presented	
to the Planning Commission. The Planning Commission shall	
review the report and make any appropriate	
recommendations for consideration by the City Council. This	
report shall include an assessment of the existing parking	
conditions in the planning area of the Town Center Specific	
Plan with respect to the availability of public parking, patterns of utilization, and parking needs of future	
commercial development in Town Center.	
E. Director Determination. Where the proposed use	
classification is not specified herein, the Director shall	
determine the probable use and the number of parking and	
loading spaces required. In order to make this	
determination, the Director may require the submission of	
survey or other data from the applicant or have data	
collected at the applicant's expense.	
Excerpts from Schedule 17.37.030A	
 Use Classification: Single-Family Dwelling 	
Required Off-Street Parking Spaces: 4 per unit (2 must be	
fully enclosed and 2 may be tandem). 2 per unit, at least	
1 of which must be covered, plus 1 covered or	
uncovered space per unit with 5 or more bedrooms. No	
more than 2 required spaces may be tandem.	

Proposed Amendment		Justification
0	Use Classification: Small Lot (<4,000 sq. ft. net lot area, Multifamily General Plan designation Required Off-Street Parking Spaces: 2 per unit (1 must be covered and 1 may be tandem). (2 must be fully- enclosed and 1 may be tandem). 0.5 per guest parking per unit.	
0	Use Classification: Duplex Dwelling Required Off-Street Parking Spaces: 2 per unit (1 must be covered and 1 may be tandem). 0.5 guest parking per unit.	
0	Use Classification: Multiple-Family Dwelling – Studio 1 per unit -(covered) .	
0	Use Classification: Multiple-Family Dwelling – 1 Bedroom 1.5 per unit (1 must be covered) .	
0	Use Classification: Multiple-Family Dwelling – 2+ Bedroom 2 per unit (1 must be covered) .	
0	Use Classification: Multiple-Family Dwelling – Guest Parking 0.5 per unit.	
	er 17.44 – Site Plan Review n 17.44.030 - Exemptions	The proposed amendments are consistent with and would implement the following HE policies and program:
Any new development meeting one of the following characteristics shall be exempt from a Site Plan Review Permit. Such exempt development may directly apply for a building permit which is administratively reviewed by staff.		HE Policy 1.5: Facilitate Reinvestment. Make it easy for homeowners to reinvest in their properties by having staff-level review processes for the home renovations and additions that meet minimum development standards.

Pro	oposed Amendment	Justification
А. В. С.	 Construction not meeting one of the criteria listed above. Construction receiving specific design authorization pursuant to an approved: 1. Development Plan Permit; 2. Vesting Tentative Map; 3. Development Agreement. Type 1 and Type 2 accessory dwelling units and junior accessory dwelling units ministerially approved in accordance with Chapter 17.47; provided, that Type 2 accessory dwelling units shall also require an ADU Permit in accordance with the requirements of Chapter 17.47. 	 HE Program D2: Zoning Code Amendments Streamline the site plan and development plan review processes, authorize the Planning Commission as the decision-making body for planned development permit approval, and make other procedural streamlining amendments to the Zoning Code as appropriate. HE Policy 4.3: Policy Assessments. Identify, assess, and, when appropriate, amend ordinances and policies that adversely affect housing cost.
D.	Additions to an existing residence in a single-family residential district or residential planned development district; provided, that the addition complies with all of the development regulations of the zoning district in which the residence is located.	
Cha	apter 17.44 – Site Plan Review	The proposed amendments are consistent with and would implement the following HE program:
<u>Sec</u>	tion 17.44.040 – Standards of Review	
Cou	The factors to be reviewed by the Planning Commission (or City uncil upon appeal) shall include, but are not limited to:	 HE Program D2: Zoning Code Amendments Amend the CMC, including but not limited to Titles 16 (Land
А.	Conformity with the General Plan and any applicable Specific Plan (e.g. Town Center, Marsh Creek Road).	Development and Subdivision) and 17 (Zoning), to remove Planning Commission and/or City Council discretion to increase objective standards (e.g., on-site parking or open
В.	Conformity with any applicable City adopted architectural and/or design standards (e.g. Oakhurst Country Club, Oakwood Subdivision, Clayton Station).	space/landscaping) and/or reduce allowed density for residential development.

Pro	oposed Amendment	Justification
C.	Preservation of general safety (e.g. seismic, landslide, flooding, fire, traffic).	
D.	Maintenance of solar rights to adjacent properties.	
E.	The reasonable maintenance of the privacy of adjacent property owners and/or occupants.	
F.	The reasonable maintenance of existing views of adjacent property owners and/or occupants.	
G.	The new development, taken as a whole, need not be identical, but should be complementary with the adjacent existing structures in terms of materials, colors, size, and bulk.	
Н.	Design standards for manufactured homes shall be in accordance with Section 17.36.078 of the Municipal Code.	
Notwithstanding the foregoing, the Planning Commission (or City Council upon appeal) shall not require, as a condition of approval of the site plan review permit, that the project be reduced to a density below the minimum density specified by the General Plan land use designation of the property. The Planning Commission (or City Council upon appeal) shall also not require that the development meet a standard for lot coverage that is lower than the maximum standard of the zoning district in which the development is located, nor that the development meet higher standards for minimum setbacks, landscaping, off-street parking, distances between buildings than are specified for the applicable zoning district.		

Propose	ed Amendment	Justification
Chapter 1	7.90 – Affordable Housing Density Bonus Requirements	California's Density Bonus Law (Government Code § 65915 et seq.)
17.00.010		encourages developers to build affordable housing (e.g., very low-,
17.90.010) – Title and Purpose	low- and moderate-income units) by requiring cities to grant a density bonus, concessions, incentives, and waivers of developments
The purpo	ose of this Article is to establish a program in accordance	standards for projects that commit certain percentages of their units
	fornia Government Code § 65915 <i>et seq</i> . to provide both	to affordable housing. Government Code § 65915(a) requires that
density in	ncreases and other incentives to encourage the creation of	local governments adopt an ordinance that specifies how compliance
-	affordable to moderate-, low-, and very low-income	with State Density Bonus law will be implemented. The City's density
	ds, seniors, and other qualifying households under State	bonus regulations are codified in chapter 17.90, Affordable Housing
	Chapter shall be known and may be cited as the Affordable	Density Bonus Requirements.
-	Density Bonus Requirements Ordinance of the City of Clayton opted to comply with California Government § 65915.	The proposed amendments to CMC chapter 17.90 would replace
	Sprea to comply with camornia dovernment 3 03513.	much of the text of the City's current density bonus provisions and
Sections 1	17.90.020 through 17.90.170 are proposed to be deleted in	instead adopt the State Density Bonus Law by reference. As amended
	nd replaced with the following text:	by these revisions, chapter 17.90 would provide that density bonuses
		and other affordable housing incentives required by State law
	<u> – Applicability</u>	(including but not limited to Government Code § 65915 et seq.) would
	neral. All proposed housing developments that qualify	be available to applicants on the terms and conditions specified in
	ler California Government Code § 65915 for a density	State law. Adopting State Law by reference would ensure that all
	rease and other incentives, and any qualified land transfer	incentives, concessions, and other provisions allowed under State Law
	ler California Government Code § 65915 shall be eligible to Ily for a density bonus (including incentives and/or	for qualifying affordable housing developments would by default be incorporated into municipal code, without the need for the City to
	cessions) consistent with the requirements, provisions and	initiate municipal code amendments each time the California statute
	igations set forth in California Government Code § 65915,	is amended. This approach of referencing statute also allows for
	t may be amended from time to time.	better efficiency in City staff resources.
B. Com	npliance. The applicant shall comply with all requirements	
	ed in California Government Code § § 65915 through	The proposed revisions also implement adopted Housing Element
	18. The requirements of California Government Code § §	policy 3.2:
	15 through 65918, and any amendments thereto, shall	
prev	vail over any conflicting provision of this Code.	HE Policy 3.2: Assistance and Incentives.

Other Municipal Code Amendments, Clean-ups, or Updates

Pro	oposed Amendment	Justification
C.	Excluded development. An applicant shall not receive a density bonus or any other incentive or concession if the housing development would be excluded under California Government Code § 65915.	Facilitate the development of lower- and moderate-income housing by offering developers incentives such as density bonuses, streamlined entitlement and permitting processes, City participation in on- and off-site public improvements, and flexible
D.	Interpretation. The provisions of this subdivision shall be interpreted to implement and be consistent with the requirements of California Government Code § 65915. Any changes to California Government Code § 65915 shall be deemed to supersede and govern over any conflicting provisions contained herein. If any portion of this Article conflicts with State Density Bonus Law or other applicable State law, State law shall supersede this Section. Any ambiguities in this Section shall be interpreted to be consistent with State Density Bonus Law.	development standards.
E.	Replacement Housing Requirement. Pursuant to subdivision (c)(3) of California Government Code § 65915, an applicant will be ineligible for a density bonus or other incentives unless the applicant complies with the replacement housing requirements therein.	
17.9	90.030 – Density Increase and Other Incentives	
A.	General. If a qualifying affordable housing project or land transfer/cash payment meets the criteria of California Government Code § 65915 et seq., the project shall be granted a density bonus, the amount of which shall be as specified in California Government Code § 65915 <i>et seq.</i> , and incentives or concessions also as described in California Government Code § 65915 <i>et seq.</i>	
В.	Density Bonus Units. Except as otherwise required by California Government Code § 65915, the density bonus units shall not be included when calculating the total number of	

Pro	posed Amendment	Justification
	housing units that qualifies the housing development for a density bonus.	
C.	Market-rate senior citizen housing developments. Market-rate	
с.	senior citizen housing developments that qualify for a density	
	bonus shall not receive any other incentives or concessions,	
	unless California Government Code § 65915 is amended to	
	specifically require that local agencies grant incentives or	
	concessions for senior citizen housing developments.	
<u>17.9</u>	0.040 – Physical Constraints and Parking Waivers	
Α.	Physical Constraints. Except as restricted by California	
	Government Code § 65915, the applicant for a density bonus	
	may submit a proposal for the waiver or reduction of	
	development standards that have the effect of physically	
	precluding the construction of a housing development	
	incorporating the density bonus and any incentives or	
	concessions granted to the applicant. A request for a waiver or	
	reduction of development standards shall be accompanied by	
	documentation demonstrating that the waiver or reduction is	
	physically necessary to construct the housing development	
	with the additional density allowed pursuant to the density	
	bonus and incorporating any incentives or concessions	
	required to be granted. The City shall approve a waiver or	
	reduction of a development standard, unless it finds that:	
	1. The application of the development standard does not	
	have the effect of physically precluding the construction of	
	a housing development at the density allowed by the	
	density bonus and with the incentives or concessions	
	granted to the applicant;	
	2. The waiver or reduction of the development standard	
	would have a specific, adverse impact, as defined in	
	paragraph (2) of subdivision (d) of § 65589.5, upon health,	

Proposed Amendment	Justification
 safety, or the physical environment, and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact; 3. The waiver or reduction of the development standard would have an adverse impact on any real property that is listed in the California Register of Historical Resources; or 4. The waiver or reduction of the development standard would be contrary to state or federal law. B. Parking. The applicant may request, and the City shall grant, a reduction in parking requirements in accordance with California Government Code § 65915(p), as that section may 	
be amended from time to time. <u>17.90.050 – Retention of Density Bonus Units</u> . Consistent with the provisions of California Government Code	
§ 65915 <i>et seq.</i> , prior to a density increase or other incentives being approved for a project, the City and the applicant shall agree to an appropriate method of ensuring the continued availability of the density bonus units.	
<u>17.90.060 – Application Procedure for Density Increase or Other</u> Incentives.	
A. Application Requirements. An application for a density increase or other incentives pursuant to this chapter for a housing development shall be submitted in writing to the Community Development Director to be processed concurrently with all other entitlements of the proposed housing development. The application for a housing development shall contain information sufficient to fully evaluate the request under the requirements of this chapter, and in connection with the project for which the request is made, including, but not limited to, the following:	

Pro	pose	ed Amendment	Justification
	1.	A brief description of the proposed housing development;	
	2.	The total number of housing units and/or shared housing units (as defined in California Government Code § 65915(o)(6)) proposed in the development project, including unit sizes and number of bedrooms;	
	3.	The total number of units proposed to be granted through the density increase and incentive program over and above the otherwise maximum density for the project site;	
	4.	The total number of units to be made affordable to or reserved for sale, or rental to, very low-, low- or moderate-income households, or senior citizens, or other qualifying residents;	
	5.	The zoning, general plan designations, and assessor's parcel number(s) of the project site;	
	6.	A vicinity map and preliminary site plan, drawn to scale, including building footprints, driveway(s) and parking layout;	
	7.	The proposed method of ensuring the continued availability of the density bonus units;	
	8.	Within zones that rely on a form-based code, a base density study that identifies the density feasible on the site without incentives, concessions or density bonuses; and	
	9.	A list of any concession(s) or incentive(s) being requested to facilitate the development of the project, and a description of why the concession(s) or incentive(s) is needed.	
В.		lication Processing. The application shall be considered by	
		Planning Commission and/or the City Council at the same e each considers the project for which the request is being	

Proposed Amendment	Justification
made. If the project is not to be otherwise considered by the Planning Commission or the City Council, the request being made pursuant to this chapter shall be considered by the Community Development Director or the Director's designee, separately. The request shall be approved if the applicant complies with the provisions of California Government Code § 65915 et seq.	
17.90.190 – Administrative Fee An administrative fee shall be charged to the Applicant for City review of all materials submitted in accordance with this chapter and for on-going enforcement of the provisions of this chapter. The fee amount shall be established by City Council resolution and will be described in the City of Clayton Master Fee Schedule. Fees will be charged for staff time and materials associated with the following activities: Development review process; project marketing and lease- up; and, long-term compliance of the Affordable Housing Units.	
 17.90.190 – Violation of Affordable Housing Cost Requirements In the event it is determined that rents in excess of those allowed by operation of this chapter have been charged to a tenant residing in a rental Affordable Housing Unit, the city may take the appropriate legal action to recover, and the rental unit owner shall be obligated to pay to the tenant (or the City in the event the tenant cannot be located), any excess rent charges. In such an action, the City shall be entitled to recover its legal costs and reasonable attorney fees.	
In the event it is determined that a sales price in excess of that allowed by operation of this chapter has been charged to an income- eligible household purchasing an ownership Affordable Residential Unit, the City may take the appropriate legal action to recover, and the Affordable Residential Unit seller shall be obligated to pay to the	

Proposed Amendment	Justification
purchaser (or to the city in the event the purchaser cannot be located), any excess sales costs. In such an action, the City shall be entitled to recover its legal costs and reasonable attorney fees.	
Chapter 17.04 – Definitions <u>Section 17.04.030 – Accessory Use</u> "Accessory use" means a use incidental and accessory to the principal use of a lot, or a use accessory to the principal use of a building located on the same lot. An accessory use generally means includes, but is not limited to, the following types of uses: large and small family day care homes, as well as, detached garages, pool houses or cabanas, storage sheds and other small single-story structures usually related to the single family a residential unit.	The proposed revisions to chapter 17.04, 17.20 and 17.45 would update CMC for consistency with amended State law in Health and Safety Code section 1597.45, which allows small and large family day care homes as permitted uses by right in any residence in a residentially-zoned property. Health and Safety Code section 1596.46, which is currently referenced in CMC chapter 17.45, no longer gives authority to the local jurisdiction to impose zoning or other local regulations, beyond those of the life and safety standards of building and fire codes. Health and Safety Code section 1597.45 reads as follows:
 <u>Section 17.04.076 – Day Care</u> "Day Care" means a facility that provides non-medical care and supervision of individuals for periods of less than twenty-four (24) hours. These facilities include, but are not limited to the following, all of which are required to be licensed by the California State Department of Social Services, or as the licensing authority may be amended from time to time by the State of California. A. "Child day care center" means a commercial or non-profit child day care facility designed and approved to accommodate children, including an infant center, preschool, sick-child center, and school-age day care facility. A child day care center may be 	 1597.45. (a) The use of a home as a small or large family daycare home shall be considered a residential use of property and a use by right for the purposes of all local ordinances, including, but not limited to, zoning ordinances. (b) A local jurisdiction shall not impose a business license, fee, or tax for the privilege of operating a small or large family daycare home. (c) Use of a home as a small or large family daycare home shall not constitute a change of occupancy for purposes of Part 1.5 (commencing with Section 17910) of Division 13 (State Housing Law)
 operated in conjunction with a school or church facility, or as an independent land use. B. "Large family day care home" means a home that provides family day care for seven (7) to fourteen (14) children, inclusive, 	or for purposes of local building codes. (d) A small or large family daycare home shall not be subject to the provisions of Division 13 (commencing with Section 21000) of the Public Resources Code.

Proposed Amendment	Justification	
including children under the age of ten (10) years who reside in the home, as provided by California Health and Safety Code § 1596.78. Pursuant to California Health and Safety Code § 1596.45, a large family day care home is considered a residential use of property and ancillary to the residence in which it is operated.	(e) The provisions of this chapter do not preclude a city, county, or other local public entity from placing restrictions on building heights, setback, or lot dimensions of a family daycare home, as long as those restrictions are identical to those applied to all other residences with the same zoning designation as the family daycare home. This chapter does not preclude a local ordinance that deals with health and safety,	
 C. "Small family day care home" means a home that provides family day care for eight (8) or fewer children, including children under the age of ten (10) years who reside in the home, as provided by California Health and Safety Code § 1596.78. Pursuant to California Health and Safety Code § 1596.45, a small family day care home is considered a residential use of property and ancillary to the residence in which it is operated. D. "Adult day care facility" means a day care facility that provides care and supervision for adult clients. 	building standards, environmental impact standards, or any other matter within the jurisdiction of a local public entity, as long as the local ordinance is identical to those applied to all other residences with the same zoning designation as the family daycare home. This chapter also does not prohibit or restrict the abatement of nuisances by a city, county, or city and county. However, the ordinance or nuisance abatement shall not distinguish family daycare homes from other homes with the same zoning designation, except as otherwise provided in this chapter.	
Chapter 17.20 – Multiple Family Residential (M-R, M-R-M, and M-R-H) Districts	(f) For purposes of this chapter, "small family daycare home or large family daycare home" includes a detached single-family dwelling, a townhouse, a dwelling unit within a dwelling, or a dwelling unit within a covered multifamily dwelling in which the underlying zoning allows for residential uses. A small family daycare home or large family	
Section 17.20.030 – Permitted Uses – Principal The principal permitted uses in the multiple family residential districts shall be as follows:	daycare home is where the family daycare provider resides, and includes a dwelling or dwelling unit that is rented, leased, or owned.	
A. Duplex, triplex, townhouses, apartments and other multifamily structures meeting and not exceeding the density limits set by the applicable General Plan Land Use Designation, and the accessory structures and uses normally auxiliary or ancillary to those multifamily residences;	(Amended by Stats. 2019, Ch. 244, Sec. 9. (SB 234) Effective January 1, 2020.)	
B. Supportive housing and transitional housing;		

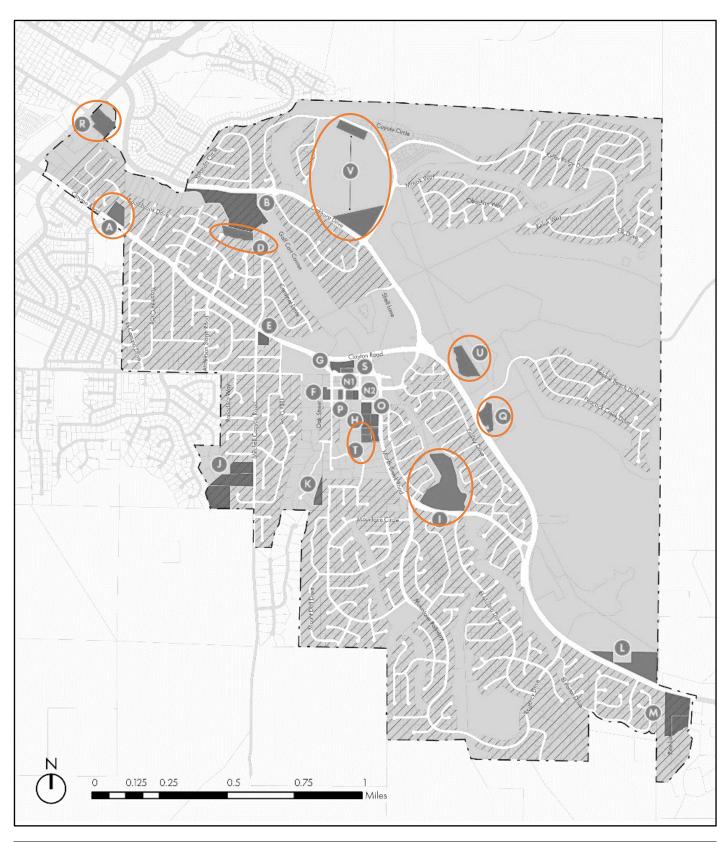
Pro	oposed Amendment	Justification		
C.	Single family dwelling units only with a Conditional Use Permit (See Section 17.60.030.B.5).			
D.	Employee housing providing accommodations for six (6) or fewer employees, provided that a conditional use permit is obtained. Such permit shall be reviewed and issued under the same procedures and in the same manner as that permit issued for single family dwelling units (See Section 17.60.030.B.5).			
E.	Parolee homes only with a Conditional Use Permit (See Section 17.60.030.B.7).			
	pter 17.45 – Family Day Care Homes <i>lete in entirety.]</i>			
Cha	pter 17.36 – General Regulations	This proposed revision to CMC would provide a process for appeal, in alignment with other permits identified in municipal code, for fence		
<u>Sec</u>	tion 17.36.075 – Fencing Standards	height exception requests. Current codified procedures for fence		
	Fencing shall conform to the following standards:	height exceptions do not provide an appeal process for situations wherein the Director cannot make each of the findings required in		
Α.	Front Setbacks. Fences shall not exceed a maximum height of thirty (30) inches within ten (10) feet of the front property line and a maximum height of six (6) feet in the remaining portion of the front setback.	subsection K, and persons who do not agree with the administrator's decision must litigate in court. The proposed amendment gives applicants and any appealing party an option to exhaust all appeals locally, before proceeding to litigation, and is consistent with other		
В.	Interior Side Setbacks and Rear Setbacks. Fences shall not exceed a maximum height of six (6) feet on the interior side and rear property lines or anywhere within the interior side and rear setbacks.	provisions of the municipal code that allow for applicants or interested parties to appeal permit actions to higher decision-making bodies.		
C.	Exterior Side Setbacks. Fences shall not exceed a maximum height of six (6) feet and may be placed within the required exterior side setback or at the public right-of-way line.			

Pro	oposed Amendment	Justification
D.	Corner Lots. Fences on corner lots shall conform with the restrictions on sight obstructions at intersections provided in Chapter 12.08.	
E.	Driveways. Fences shall not exceed a maximum height of thirty (30) inches on either side of a driveway within the triangular areas formed by the edge of the driveway, the property line, and a line joining points on each of these twelve (12) feet from their intersection.	
F.	Main Building Area. Fences shall not exceed a maximum height of eight (8) feet within an area in which a main building is permitted.	
G.	Measurement. The height of fences shall be the average height of an eight-foot length of fence, measured from the lower of either the lowest adjacent ground level or the top of the footing of any retaining walls located within three (3) feet.	
Н.	Safety Fences. Safety fences and railings required by the Uniform Building Code are excluded from the height standards of this section.	
I.	Barbed Wire. Barbed wire or other sharp materials shall not be used as a fencing material except on lands where agricultural grazing is actively conducted or where a use permit has been approved by the Planning Commission.	
J.	Hazardous Locations. In no case shall any fence be located so as to cause a hazard to the movement of vehicles or pedestrians.	
К.	Height Exceptions. The Director may issue an administrative use permit to allow a fence up to seven (7) feet in height in a rear setback or side setback of a lot in residential district. The Director may impose such conditions as the Director deems appropriate to mitigate any visual or other adverse impacts of	

opos	ed Amendment	Justification
resp land peri such by a time adm	fence, including, but not limited to, requirements with bect to the height, design, and materials of the fence and dscape screening. Applications for an administrative use mit under this subsection shall be filed with the Director on h form as the Director prescribes, and shall be accompanied a processing fee in such amount as established from time to e by resolution of the City Council. Prior to granting the hinistrative use permit, the applicant shall demonstrate and Director shall find that:	
1.	The issuance of such a permit is reasonably necessary by reason of unusual or special circumstances or conditions relating to the property, for the preservation of valuable property rights or the full use and enjoyment of the property;	
2.	The fence will not create a safety hazard to pedestrians or vehicular traffic;	
3.	The fence will not unreasonably interfere with access by police, fire, and emergency service personnel;	
4.	The appearance of the fence is compatible with the scale, mass, design, and appearance of other existing buildings and structures in the neighborhood;	
5.	The orientation and location of the fence is in proper relation to the physical characteristics of the property and neighborhood;	
6.	The applicant has obtained the written consent of the adjacent property owner, unless the fence is adjacent to public right-of-way, in which case written consent is not necessary; and	
7.	The fence will be of sound construction.	

Proposed Amendment	Justification
The Director may refer a request for administrative use permit for fence height exception to the Planning Commission if, in the Director's judgment, one or more of the findings in this subsection K cannot be made. The Planning Commission shall review the request in accordance with the permit procedures specified in section 17.64.110 of this title. The decision of the Planning Commission can be appealed in accordance with chapter 17.68 of this title.	
Chapter 17.08 – Zoning Map – Districts Established	This is a primarily administrative revision to identify the correct references to land use zoning chapters.
Section 17.08.020 – Districts Designated.	
The use of all land in the city situated within the districts delineated and shown on the map described in Section 17.08.010, and any and all subsequent amendments to said map, is subject to the regulations and provisions of this title. Land is classified for the regulation of its use as set forth in this title. The land use districts in Chapters 17.12 through 17.362 are established for all land within the city and the land use districts designated on the map herein referred to, which is made a part of this title, are established and classified in Chapters 17.12 through 17.362.	

Attachment 2 Summary of Proposed Zoning Map Amendments



Housing Element Inventory Site	Address or Reference	Assessor's Parcel No.	Current Zoning District	Proposed Zoning District
A	5555 Clayton Road (St. John's Parish)	118-101-025	PD (Planned Development)	ID (Institutional Density)
D	Diablo Creek Place Open Space	118-230-002	PD (Planned Development)	R-15 (Single-Family Residential)
Ι	6955 Marsh Creek Road (Easley Ranch)	119-080-009	A (Agricultural)	M-R (Multiple Family Residential Low)
Q	Clayton Road at Peacock Creek Drive (Overflow Parking)	118-370-073	PD (Planned Development)	M-R-M (Multiple Family Residential Medium)
R	1578 Kirker Pass Road (Clayton Valley Presbyterian)	118-031-054	PD (Planned Development)	ID (Institutional Density)
Т	6530 Marsh Creek Road	119-021-020, 119-021-019	PD (Planned Development)	M-R-H (Multiple Family Residential High)
U	Oakhurst Golf Course Driving Range	Portions of 118-370-017, 118-370-086, 118-370-087, 118-370-088	PD (Planned Development)	M-R-H (Multiple Family Residential High)
V	1970 Eagle Peak Avenue (Seeno Hill)	118-370-040 (portions)	A (Agricultural)	M-R-M (Multiple Family Residential Medium)