



PRESS RELEASE

Now accepting Applications for PLANNING COMMISSIONER Office Term: July 2024 – June 2026

- There are three (3) Commissioner offices expiring on June 30, 2024

The Planning Commission is comprised of 5 members appointed by the City Council, for two-year terms. The Planning Commission advises the City Council on land use matters, including General Plan and Zoning Ordinance amendments. The Commission also makes decisions on project development, Site Plan Reviews, Use Permits, Subdivisions, and Variances. Planning Commission meetings are open to the public, and Planning Commission decisions can be appealed to the City Council.

- The Planning Commission meets at 7:00 p.m. on the second and fourth Tuesday of each month. Meetings are held in Hoyer Hall at Clayton Community Library, 6125 Clayton Road, Clayton, CA.
- An applicant must be at least 18 years of age, a registered voter, and a resident of Clayton.
- Planning Commissioners presently receive a monthly stipend of \$120 for each month in which a Planning Commission meeting is held.

An application may be obtained:

- In person: Clayton City Hall
6000 Heritage Trail
- By mail: Call City offices at (925) 673-7300
- E-mail: Cityclerk@Claytonca.gov
- City's web site: www.claytonca.gov

Please return the completed application to the City Clerk by **5:00 p.m. Friday, June 28, 2024**. Full City Council interview of applicants will be held on July 16, 2024, and are open to the public. Appointments are expected to be made the same evening as the interviews. Additional information will be made available 72 hours before the July meeting. All applications filed are subject to public disclosure, and the appointed commissioner must file a Statement of Economic Interests required by the California Fair Political Practices Commission.



*** PLANNING COMMISSION APPLICATION ***

All information contained on this application is public record. This includes home address and all phone numbers. This position is required by state law to complete and file an annual Financial Statement of Economic Interest.

Name: _____

Date: _____

Home address: _____ Contact phone: _____

Length of residence in Clayton: _____

Email address: _____

Present employer: _____

Occupation: _____

A. Education and special training:

B. Please list experience and activities which particularly qualify you for an appointment to the Clayton Planning Commission.

C. What do you consider to be the role of a Planning Commissioner?

D. Other interests and hobbies:

E. List three references with phone numbers:

1. _____
2. _____
3. _____

Signature

The city of Clayton appreciates your interest and willingness to seek involvement in your community through civic service. Thank you for your application.