



**CITY OF CLAYTON  
CITY COUNCIL  
NOTICE OF AVAILABILITY OF INFORMATION**

**AB 1600 Account Information Related to Covered  
Development Impact Fees  
Notice Issue Date: Friday October 1, 2021**

Notice is hereby given that as of the date noted above the City of Clayton has made available to the public a draft report entitled "Annual Report on Development Fees for the Fiscal Year Ending June 30, 2021 in Compliance with the Reporting Requirements of *California Government Code* Section 66006." This notice has been made publicly available on the City's website at [www.claytonca.gov](http://www.claytonca.gov) as well as on public posting boards at least fifteen (15) days in advance of the public meeting at which the Annual Report will be presented in accordance with *California Government Code* Section 66006(b)(2).

The final report shall be considered by the City Council at a regularly-scheduled City Council meeting on October 19, 2021, beginning at 7:00 pm or thereafter. This meeting is being held in accordance with AB 361, given the proclaimed state of emergency due to the COVID-19 pandemic and the Contra Costa County Health Officer's recommendation for social distancing for public meetings, which is also consistent with Cal OSHA requirements for social distancing, the City Council will be participating in meetings via phone/video conferencing. In accordance with this order, the public may view/listen to the meeting online at [www.claytonca.gov](http://www.claytonca.gov) where a link to Zoom will be provided.

The proposed Annual Report on Development Fees may be examined on the City's website at [www.claytonca.gov](http://www.claytonca.gov) or in person at City Hall, 6000 Heritage Trail, Clayton, California.

Interested citizens are invited to attend and participate in the meeting and present written and/or oral testimony concerning the Annual Report. If one cannot attend the hearing, one may send written comments to the City Clerk prior to the hearing at the address above or via email to [janetc@claytonca.gov](mailto:janetc@claytonca.gov). For questions concerning the proposal, please contact Laura Hoffmeister at 925-673-7300 or via email to [laurah@claytonca.gov](mailto:laurah@claytonca.gov).

Sandra Sato  
Sandra Sato  
Interim Finance Director



# STAFF REPORT

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: KATHERINE KORSAK, FINANCE DIRECTOR**

**DATE: October 19, 2021**

**SUBJECT: REVIEW OF THE CITY'S ANNUAL REPORT ON DEVELOPMENT FEES FOR THE FISCAL YEAR ENDING JUNE 30, 2021 IN COMPLIANCE WITH THE REPORTING REQUIREMENTS OF SECTION 66006 OF THE CALIFORNIA GOVERNMENT CODE (AB 1600)**

---

This report was prepared October 1, 2021 by the former Interim Finance Director, Sandra Sato.

## **RECOMMENDATION**

It is recommended that, subject to any comments or questions, the City Council adopt the attached Resolution finding there is a reasonable relationship between current needs for existing development impact fees and the purposes for which they were originally collected and authorizing internal accounting adjustments as noted.

## **BACKGROUND**

In 1989, Section 66000 et seq. of the *California Government Code* became effective. When passed in 1987, this section was known as AB 1600. When the Legislature passed AB 1600, it added a new chapter to the *California Government Code* on impact fees for development projects. The chapter sets forth a number of requirements that local agencies must follow if they are to extract impact fees from developers to defray the cost of construction of public facilities or expanded public service obligations related to development projects. Section 66006 mandates the reporting requirements on fees that the local agency must adhere to each fiscal year.

With the passage of AB 1483 last year, additional requirements were added to require agencies to post five years of annual reports and a list of fees, and posting of the information on the City web site. These requirements have been met and the annual report does contain more than five years of data. Please note also that since there has been very little development in recent years there is very little activity to report. The latest development activity was for Diablo Meadows and to date no impact fees have been paid since they are still processing final maps, etc.

Through policies contained within the General Plan, the City of Clayton has established the nexus between the development and the capital improvements necessary to mitigate the effects of the development and approved impact fees to fund the mitigation measures. Further implementation of the impact fees is established in the *Clayton Municipal Code* sections related to each fee type.

## **DISCUSSION**

Section 66006 (b)(1) of the *California Government Code* requires each local agency to make public a status report on its development impact fees within 180 days after the last day of each fiscal year. Section 66006 (2) also requires each local legislative body to review the annual report on development fees at a public meeting not earlier than 15 days after the information is made available to the public. This year the City of Clayton made its annual report on development fees available to the public on October 1, 2021.

The AB 1600 report consists of a brief description of the fee type in the account or fund, the amount of the fee, the beginning and ending balance of the account or fund, the amount of fees collected and the interest earned. If there are funds in the accounts then there is also a requirement to make a finding that there is a reasonable relationship between current needs for and the purposes for which they were originally collected.

Development impact fees become due at different times through the course of a development project. Some of the impact fees are due at time of final map, or building permit issuance; others not until final occupancy. As outlined in Attachment 3, the City collected no applicable impact fees in FY 2020/21. Interest earnings are apportioned to the Development Impact Fee Fund (No. 304) through the quarterly city-wide interest allocation process. Within the Development Impact Fee Fund, quarterly interest allocations are further divided to each development impact fee account based on proportional fee account balances as of the end of the corresponding quarter.

In Clayton, AB 1600 development impact fees are collected for the following purposes:

- Childcare Facilities
- Offsite Arterial Street Improvements
- Fire Protection
- Community Facilities
- Parkland Dedication

The summary of the balances of the various fees are listed on Attachment 2. A ten (10) year Consolidated Income Statement and Revenue/Expenditure Detail Statement summary for each of the City's impact fees is presented in Attachment 3, which provides a snapshot of the sources of funds and balances in recent history and the Revenue/Expenditure Statement which details expenditure and revenue reports for each fee the City collects for further analysis of specific transactions. Attachment 4 is a copy of the public notice made available on the City's website and community public posting locations on October 1, 2021, which is at least 15 days prior the public meeting where the AB 1600 report will be reviewed by the City Council. A schedule of all City-imposed development impact fees

is shown in Attachment 5 disclosing the fee formulas, citing the authoritative section establishing each fee, and the specific development phase when each fee is due to the City.

The following is a summary of the eight (8) reporting requirements on development impact fees an imposing local agency must adhere to each fiscal year:

1. Create separate capital facilities funds or accounts for each improvement funded with impact fees (Government Code Section 66006(a)).
2. Remit all interest income earned by the fees to the same fund; interest income must be spent solely on the purpose for which the fee was originally collected (Section 66006(a)).
3. Within 180 days after the close of each fiscal year, prepare a public report concerning each impact fee fund. Such report must include the fund's beginning and ending balance for the fiscal year, amount of fees and interest deposited into the fund for the fiscal year, and a description of each expenditure from the fund for that year, including identification of the improvement being funded (Section 66006(b)).
4. Review the report at a public meeting not less than fifteen (15) days after the report is made available to the public (Section 66006(b)(2)).
5. If fees remain unexpended or uncommitted five (5) years after being collected, the local agency is to make a finding that there remains a reasonable relationship between the current need for the fees and the purposes for which they were originally collected (Section 66001(d)).
6. Refund to current owner of lots or project developer any fees, with accrued interest, for which continued need cannot be demonstrated (Section 66001(e)).
7. A local agency must not co-mingle fees with any other revenue, except for temporary investment purposes (Section 66006(a)).
8. A local agency may not spend impact fees for maintenance or operation of improvements funded with impact fees (Section 65913.8).

The City is in compliance with the eight reporting requirements outlined above. The following impact fee accounts subject to the AB 1600 compliance requirements contain receipts that have not been fully expended by the City for eligible purposes in a timeframe exceeding five (5) years: Childcare Facility, Offsite Arterial Improvement, and Fire Protection fees. Compliance is obtained with criteria number 5 above by adopting a Resolution that makes a finding that there remains a reasonable relationship between the current need for the fees and the purpose for which they were originally proposed.

1. Child Care Facilities

On April 20, 1988 the City Council adopted Ordinance No. 252 establishing the child care facilities development impact fee. The purpose of this development impact fee is to enable the development of facilities sufficient to meet existing and future preschool and school age child care needs. Under this law eligible facilities included building, equipment, and any accessory structures, programs and personnel licensed by the State for direct child care services providing but not limited to shelter, food, educational, and play opportunities for less than 24 hours per day. During the 1990s some funds were provided to the Contra Costa Child Care Council for material needs of programs and to provide outreach to Clayton residents as to home and other child care opportunities and programs. The Oakhurst Development did not pay into these funds as it was established after Oakhurst was approved.

As of June 30, 2021, there was a fund balance (including interest) of \$50,605 available. During FY 2020/21 the City allocated approximately \$768 in interest to the fund. As a result of the relatively small fund balance, extended periods are necessary to achieve sufficient resources to finance the costs for child care related facilities or improvements. Accordingly, a need exists to continue the ongoing collection of this impact fee as well as the preservation of unspent balances for expected future project needs as outlined previously.

2. Parkland Dedication

On July 17, 1985 the City Council adopted the General Plan, which among other requirements, established a parkland dedication impact fee program as granted by the Subdivision Map Act of the State of California (Quimby Act). Under this law, the general standard established is that it is found and determined that the public interest, convenience, health, welfare and safety require that five (5) acres of property for each one thousand persons residing within the City be devoted to park and recreational purposes.

As of June 30, 2021, there was a fund balance (including interest) of \$24,788 available. A total of \$376 in interest was allocated to the parkland dedication account in FY 2020/21. It is estimated that there are more than \$5 million in park and recreation area construction or expansion projects which Parkland Dedication Impact Fee funds may be eligible for use. Accordingly, a need exists to continue the ongoing collection of this impact fee as well as the preservation of unspent balances for expected future project needs.

3. Offsite Arterial

On October 7, 1981 the City Council adopted Resolution No. 36-81 establishing a policy for offsite arterial street improvement impact fees for new residential developments. The policy established a nexus between development and increased traffic congestion on the City's major arterial streets. The purpose of this development impact fee is to assist the City in alleviating traffic congestion generated by each new development on the City's major arterial streets. Currently, the City's major arterial streets eligible for improvements to be financed by offsite arterial development impact fees include: Clayton Road, Oakhurst Boulevard, Marsh Creek Road, and Pine Hollow Road.

As of June 30, 2021, there was a fund balance (including interest) of \$226,958 available. A total of \$3,444 in interest was allocated to the offsite arterial account in FY 2020/21.

The collection of offsite arterial development impact fees pertaining to the following projects has not been expended in over five years as of June 30, 2021: Pine Hollow Estates, Mitchell Creek, Longs,(CVS) Flora Square, Village Market, and Diablo Estates. These unspent fees may be still be used for the East Marsh Creek Road Traffic Signal Project (CIP No. 10396), with unfunded costs estimated to be over \$500,000. As this project is currently unfunded, and as the balance of unspent reserves in the offsite arterial impact fee account is less than this project's total estimated costs, more time is needed to build up sufficient financing for the project. Additional gap funding for this project may be ultimately derived from other sources including Measure J, HUTA and RMRA gas taxes, or federal/state/regional grants. Despite sufficient funding not being currently available for this project, the City must have adequate funds on hand to leverage and meet "local matching" requirements should state, federal or other grants become available. Having matching funds also puts the City in a competitive position to be awarded grant funds should they become available. Accordingly, a need exists to continue the ongoing collection of this impact fee as well as the preservation of unspent balances for expected future project needs as outlined previously.

#### 4. Fire Protection

In 1987 the City Council adopted Ordinance No. 239 establishing the fire district development impact fee based on a report determining facility and equipment needs for the entire fire district (District). Facility cost and benefits were identified for incorporated and unincorporated areas and based on the assessment, it was determined that the City's contribution would be \$830,700 to the District. The purpose of this impact fee is to provide a method for financing fire protection facilities required by the goals and policies of the General Plan and necessitated by the needs of new construction and development for adequate fire protection facilities and services. All such fees collected shall only be used for the purpose of establishing or improving fire stations and purchase of equipment dedicated to the District's service area, or portions thereof.

As of June 30, 2021, there was a fund balance (including interest) of \$11,232 available. A total of \$170 in interest was allocated to the fire protection development impact fee account in FY 2020/21.

In FY 1999/00, the City's former Redevelopment Agency (RDA) provided a loan of \$350,000 to help finance the construction of the District's fire station located in Clayton. Periodically, as outlined in Attachment 3, fire protection fees collected were used to repay portions of this City-RDA loan. However, with the state-imposed dissolution of all California RDAs pursuant to AB 1x26, the loan was effectively dissolved along with the dissolution of the City's RDA. Prospectively, fire protection development fees collected will be used for any eligible unmet local capital needs of the District to mitigate the impact of new construction service demands. Accordingly, a need exists to continue the ongoing collection of this impact fee as well as the preservation of unspent balances for expected future project needs as outlined previously.

5. Community Facilities

In 1990 the City Council adopted Ordinance No. 282 establishing the community facilities development impact. The purpose of this impact fee is to implement the goals and objectives of the City's Capital Improvement Program (CIP) and to mitigate the unfavorable impacts attributed to new development by helping finance the construction of certain necessary public facilities.

As of June 30, 2021, there was no fund balance available. Therefore, no interest was allocated to the community facilities development impact fee account in FY 2020/21. These funds are limited to improvements of City-owned facilities (buildings and associated grounds). These and future funds are restricted for future new capital projects such as the Keller House renovation, Endeavor Hall, Clayton Community Library, City Hall, or public works corporation yard improvements or upgrades.

**SUMMARY**

To comply with AB 1600, the City Council must make findings there is a reasonable relationship between the current need for the fees and the purposes for which they were charged as demonstrated by programming of fees in the CIP and City operational budgets. It is important these findings can be and are made to ensure continuance of funding resources for these important programs.

Although AB 1600 requires fees collected from developers be expended within five years, the law, as noted previously, also allows exceptions. Exceptions are provided in recognition that some projects require an extended planning period. There can be a number of reasons for reasonable exceptions including project costs being of a magnitude necessitating a greater than five-year timeframe to accumulate sufficient funds or necessary matching funds not being available within the five-year timeframe. The City has referenced specific projects herein demonstrating there remains a nexus between current needs of unspent development impact fees and the purposes for which they were originally established. Specific projects referenced are included in the most recent City Council adopted Five-Year Capital Improvement Program.

As noted previously, as mandated by AB 1600, within 180 days of the close of the fiscal year the City must publicize an annual report on development impact fees. This annual report shall disclose the beginning and ending balance of each development impact fee account for the fiscal year, as well total interest allocations, expenditures, and new development impact fee revenues.

Not less than 15 days after the information is made public, the City Council is required to review this information at its next regularly scheduled public meeting. On October 1, 2021 a public notice was posted on the City's website and to the community posting boards outlining the annual AB 1600 report which had been publicized on the City's website as well as was available for review at City Hall. This public notice also specified the annual AB 1600 report would be placed on the October 19, 2021 City Council agenda for review and consideration for acceptance, in compliance with the reporting requirements.

Subject: Review of the City's Annual Report on Development Fees for FY 2020/21 in Compliance with the Reporting Requirements of Section 66006 of the California Government Code (AB 1600)  
Date: October 19, 2021  
Page: 7 of 7

---

## **FISCAL IMPACT**

The acceptance of this report and its attachments, including the attached Resolution, has no direct fiscal or budgetary impact to the City of Clayton, provided the collected development impact fees are retained.

### Attachments:

1. Resolution No \_\_-2021
2. Fund Balance Summary – AB 1600 Development Impact Fees
3. 10 Year Consolidated Income Statements and Revenue/Expenditure Detail – AB 1600 Developer Impact Fee
4. Public Notice of AB 1600 Annual Report availability
5. Development Impact Fee Listing



**RESOLUTION NO. \_\_-2021**

**A RESOLUTION FINDING THERE REMAINS A REASONABLE RELATIONSHIP  
BETWEEN CURRENT NEEDS FOR THE CITY'S DEVELOPMENT IMPACT FEES  
AND THE PURPOSES FOR WHICH THEY WERE ORIGINALLY CHARGED  
(GOVERNMENT CODE SECTION 66000 ET. SEQ.) RELATED TO  
THE CITY'S ANNUAL REPORT ON DEVELOPMENT IMPACT  
FEES FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

**THE CITY COUNCIL  
City of Clayton, California**

**WHEREAS**, the City's adopted General Plan, and the most recent 5-Year Capital Improvement Program identifies improvements necessitated by continued development in the City and fees paid for development impacts; and

**WHEREAS**, the City has been authorized by Municipal Code Sections 3.16.020 (Community Facilities), 3.18.040 (Fire Protection), 16.12.010 (Parkland Dedication), 16.60.050 (Childcare), and Resolution 36-81 (Offsite Arterial Streets) to establish and collect these development impact fees; and

**WHEREAS**, the City has established discrete accounts and fees to finance the construction of these improvements as mitigation measures for continued development within the City; and

**WHEREAS**, the City periodically adopts a comprehensive 5-Year Capital Improvement Program to prioritize improvements and allocates funds to construct the improvements as mitigation for continued development in the City; and

**WHEREAS**, these improvements are scheduled to be constructed over time as sufficient funds become available; and

**WHEREAS**, many of these identified improvements are of such size that sufficient funds have not been collected or obtained in order to construct these improvements by expending fees collected within the five-year expenditure period provided by Government Code Section 66001(d); and

**WHEREAS**, there continues to be a distinct nexus between continued development and the necessity to mitigate developments impacts; and

**WHEREAS**, fees collected previously and in the future are necessary to fund future improvements tracked in the City's Capital Improvement Program budget and to address identified childcare needs of the community; and

**WHEREAS**, certain fees collected in the Child Care Facility, Offsite Arterial, Fire Protection and Parkland and Dedication development impact fee accounts have not been expended in a timeframe exceeding five years, however are still necessary pursuant to AB 1600 for the purpose in which they are collected as project costs exceed current available resources and it will thus take longer to collect the necessary funds for the projects identified in the City's adopted Capital Improvement Program Budget.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Clayton, California does hereby:

Section 1. Accept the above Recitals as fact, herewith approves the City's AB 1600 Report for FY 2020/21, and does find there remains a reasonable relationship between the current need for the impact fees and the purposes for which they were originally collected; and

Section 2. This Resolution shall become effective immediately upon its passage and adoption.

**PASSED, APPROVED AND ADOPTED** by the City Council of Clayton, California at a regular public meeting thereof held on the 19<sup>th</sup> day of October 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY COUNCIL OF CLAYTON, CA

---

Carl Wolfe, Mayor

ATTEST:

---

Janet Calderon, City Clerk

CITY OF CLAYTON  
AB 1600 DEVELOPMENT IMPACT FEE FUND BALANCE SUMMARY  
JUNE 30, 2021

ATTACHMENT 2

FUND	(A) FUND BALANCE	(B) RESERVES	(C) DESIGNATED	(D) TOTAL ALLOCATED FUND BALANCE (B+C=D)	(E) UNALLOCATED RESERVES (A-D)
CHILDCARE FACILITIES	\$ 50,605	\$ -	\$ 50,605	\$ 50,605	\$ -
PARKLAND DEDICATION	24,788	-	24,788	24,788	-
OFFSITE ARTERIAL IMPROVEMENT	226,958	-	226,958	226,958	-
FIRE PROTECTION FEES	11,232	-	11,232	11,232	-
COMMUNITY FACILITIES	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 313,584</b>	<b>\$ -</b>	<b>\$ 313,584</b>	<b>\$ 313,584</b>	<b>\$ -</b>

DEVELOPMENT IMPACT FEES  
 10 YEAR AB 1600 DEVELOPMENT IMPACT FEE REVENUE/EXPENDITURE SUMMARY  
 FY 2012 - FY 2021

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>CHILDCARE FACILITY FEES REVENUE</b>										
Childcare Facility Fees (5307)	3,485	1,435	-	-	-	-	1,640			
Interest	966	570	489	255	601	646	784	987	1,017	768
Total Revenues	4,451	2,005	489	255	601	646	2,424	987	1,017	768
<b>EXPENDITURES</b>										
Total Expenditures	-	-	-	-	-	-	-	-	-	-
Total Revenue/over(under) Expenditures	4,451	2,005	489	255	601	646	2,424	987	1,017	768
<b>OTHER FINANCING SOURCES (USES)</b>										
Operating Transfers in	-	-	-	-	-	-	-	-	-	-
Operating Transfers out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
<b>Excess (Deficiency) of Revenue and Other Sources Over (Under) Expenses &amp; Other Financing Sources</b>	4,451	2,005	489	255	601	646	2,424	987	1,017	768
<b>FUND BALANCE JULY 1</b>	36,963	41,414	43,419	43,908	44,163	44,764	45,410	47,834	48,821	49,838
<b>FUND BALANCE JUNE 30</b>	<b>41,414</b>	<b>43,419</b>	<b>43,908</b>	<b>44,163</b>	<b>44,764</b>	<b>45,410</b>	<b>47,834</b>	<b>48,821</b>	<b>49,838</b>	<b>50,605</b>
<b>PARKLAND DEDICATION FEES REVENUE</b>										
Parkland Dedication Fees (5313)	-	-	-	-	-	-	20,552			
Interest	1,404	800	686	163	34	36	336	483	498	376.15
Total Revenues	1,404	800	686	163	34	36	20,888	483	498	376

DEVELOPMENT IMPACT FEES  
 10 YEAR AB 1600 DEVELOPMENT IMPACT FEE REVENUE/EXPENDITURE SUMMARY  
 FY 2012 - FY 2021

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>EXPENDITURES</b>										
2010 Pavement Rehab (CIP 10409)	-	-	-	59,297		-	-	-	-	-
Community Park Upgrades (CIP 10407)	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	59,297	-	-	-	-	-	-
Total Revenue/over(under) Expenditures	1,404	800	686	(59,134)	34	36	20,888	483	498	376
<b>OTHER FINANCING SOURCES (USES)</b>										
Operating Transfers in	-	-	-	-	-	-	-	-	-	-
Operating Transfers out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
<b>Excess (Deficiency) of Revenue and Other Sources Over (Under) Expenses &amp; Other Financing Sources</b>	1,404	800	686	(59,134)	34	36	20,888	483	498	376
<b>FUND BALANCE JULY 1</b>	58,717	60,121	60,921	61,607	2,473	2,507	2,543	23,431	23,914	24,412
<b>FUND BALANCE JUNE 30</b>	<b>60,121</b>	<b>60,921</b>	<b>61,607</b>	<b>2,473</b>	<b>2,507</b>	<b>2,543</b>	<b>23,431</b>	<b>23,914</b>	<b>24,412</b>	<b>24,788</b>
<b>OFFSITE ARTERIAL IMPROVEMENT FEES REVENUE</b>										
Offsite Arterial Improvement Fees (5314)	24,753	10,192		-	1,456	1,456	11,648		-	-
Interest	4,090	2,466	2,114	1,105	2,602	2,835	3,507	4,425	4,561	3,444
Total Revenues	28,843	12,658	2,114	1,105	4,058	4,291	15,155	4,425	4,561	3,444
<b>EXPENDITURES</b>										
Total Expenditures	-	-	-	-	-	-	-	-	-	-
Total Revenue/over(under) Expenditures	28,843	12,658	2,114	1,105	4,058	4,291	15,155	4,425	4,561	3,444

DEVELOPMENT IMPACT FEES  
 10 YEAR AB 1600 DEVELOPMENT IMPACT FEE REVENUE/EXPENDITURE SUMMARY  
 FY 2012 - FY 2021

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>OTHER FINANCING SOURCES (USES)</b>										
Operating Transfers in	-	-	-	-	-	-	-	-	-	-
Operating Transfers out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
<b>Excess (Deficiency) of Revenue and Other Sources Over (Under) Expenses &amp; Other Financing Sources</b>	28,843	12,658	2,114	1,105	4,058	4,291	15,155	4,425	4,561	3,444
<b>FUND BALANCE JULY 1</b>	146,304	175,147	187,805	189,919	191,024	195,082	199,373	214,528	218,953	223,514
<b>FUND BALANCE JUNE 30</b>	<b>175,147</b>	<b>187,805</b>	<b>189,919</b>	<b>191,024</b>	<b>195,082</b>	<b>199,373</b>	<b>214,528</b>	<b>218,953</b>	<b>223,514</b>	<b>226,958</b>
<b>FIRE PROTECTION FEES</b>										
<b>REVENUE</b>										
Fire Protection Fees (5317)	5,100	2,100	-	-	134	176	600	1,800	-	
Interest	122	102	83	45	103	115	145	211	226	170
Total Revenues	5,222	2,202	83	45	237	291	745	2,011	226	170
<b>EXPENDITURES</b>										
Total Expenditures	-	-	-	-	-	-	-	-	-	-
Total Revenue/over(under) Expenditures	5,222	2,202	83	45	237	291	745	2,011	226	170
<b>OTHER FINANCING SOURCES (USES)</b>										
Operating Transfers in	-	-	-	-	-	-	-	-	-	-
Operating Transfers out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-

DEVELOPMENT IMPACT FEES  
 10 YEAR AB 1600 DEVELOPMENT IMPACT FEE REVENUE/EXPENDITURE SUMMARY  
 FY 2012 - FY 2021

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>Excess (Deficiency) of Revenue and Other Sources Over (Under) Expenses &amp; Other Financing Sources</b>	5,222	2,202	83	45	237	291	745	2,011	226	170
<b>FUND BALANCE JULY 1</b>	-	5,222	7,424	7,507	7,552	7,789	8,080	8,825	10,836	11,062
<b>FUND BALANCE JUNE 30</b>	<b>5,222</b>	<b>7,424</b>	<b>7,507</b>	<b>7,552</b>	<b>7,789</b>	<b>8,080</b>	<b>8,825</b>	<b>10,836</b>	<b>11,062</b>	<b>11,232</b>
<b>COMMUNITY FACILITIES FEES</b>										
<b>REVENUE</b>										
Community Facilities Fees (5323)	7,650	3,150		-	450	450	3,600		-	-
Interest	337	234	200	105	248	278	60	87	24	-
Total Revenues	7,987	3,384	200	105	698	728	3,660	87	24	-
<b>EXPENDITURES</b>										
Transfer to CIP10443 City Hall ADA Access	-	-	-	-	-		19,000		4,318	-
Keller House Roof Repair Project										
Total Expenditures	-	-	-	-	-	-	19,000	-	4,318	-
Total Revenue/over(under) Expenditures	7,987	3,384	200	105	698	728	(15,340)	87	(4,294)	-
<b>OTHER FINANCING SOURCES (USES)</b>										
Operating Transfers in	-	-	-	-	-	-	-	-	-	-
Operating Transfers out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
<b>Excess (Deficiency) of Revenue and Other Sources Over (Under) Expenses &amp; Other Financing Sources</b>	7,987	3,384	200	105	698	728	(15,340)	87	(4,294)	-
<b>FUND BALANCE JULY 1</b>	6,445	14,432	17,816	18,016	18,121	18,819	19,547	4,207	4,294	-
<b>FUND BALANCE JUNE 30</b>	<b>14,432</b>	<b>17,816</b>	<b>18,016</b>	<b>18,121</b>	<b>18,819</b>	<b>19,547</b>	<b>4,207</b>	<b>4,294</b>	<b>-</b>	<b>-</b>



DEVELOPMENT IMPACT FEES  
10 YEAR AB 1600 DEVELOPMENT IMPACT FEE REVENUE/EXPENDITURE SUMMARY  
FY 2012 - FY 2021

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>All FUND BALANCES</b>	<b>296,336</b>	<b>317,385</b>	<b>320,957</b>	<b>263,333</b>	<b>268,961</b>	<b>274,953</b>	<b>298,825</b>	<b>306,817</b>	<b>308,825</b>	<b>313,584</b>



**CITY OF CLAYTON  
CITY COUNCIL  
NOTICE OF AVAILABILITY OF INFORMATION**

**AB 1600 Account Information Related to Covered  
Development Impact Fees  
Notice Issue Date: Friday October 1, 2021**

Notice is hereby given that as of the date noted above the City of Clayton has made available to the public a draft report entitled "Annual Report on Development Fees for the Fiscal Year Ending June 30, 2021 in Compliance with the Reporting Requirements of *California Government Code* Section 66006." This notice has been made publicly available on the City's website at [www.claytonca.gov](http://www.claytonca.gov) as well as on public posting boards at least fifteen (15) days in advance of the public meeting at which the Annual Report will be presented in accordance with *California Government Code* Section 66006(b)(2).

The final report shall be considered by the City Council at a regularly-scheduled City Council meeting on October 19, 2021, beginning at 7:00 pm or thereafter. This meeting is being held in accordance with AB 361, given the proclaimed state of emergency due to the COVID-19 pandemic and the Contra Costa County Health Officer's recommendation for social distancing for public meetings, which is also consistent with Cal OSHA requirements for social distancing, the City Council will be participating in meetings via phone/video conferencing. In accordance with this order, the public may view/listen to the meeting online at [www.claytonca.gov](http://www.claytonca.gov) where a link to Zoom will be provided.

The proposed Annual Report on Development Fees may be examined on the City's website at [www.claytonca.gov](http://www.claytonca.gov) or in person at City Hall, 6000 Heritage Trail, Clayton, California.

Interested citizens are invited to attend and participate in the meeting and present written and/or oral testimony concerning the Annual Report. If one cannot attend the hearing, one may send written comments to the City Clerk prior to the hearing at the address above or via email to [janetc@claytonca.gov](mailto:janetc@claytonca.gov). For questions concerning the proposal, please contact Laura Hoffmeister at 925-673-7300 or via email to [laurah@claytonca.gov](mailto:laurah@claytonca.gov).

Sandra Sato  
Sandra Sato  
Interim Finance Director

**CITY OF CLAYTON**  
**AB 1600 DEVELOPMENT IMPACT FEES**  
 - NOTE ALL FEES LISTED ARE SUBJECT TO CHANGE -

Fee	Single-Family Residential	Multi-Family Residential	Non-Residential	Authority	Payment Date	Account Number
<b>Community Facilities Development</b>	\$450.00 / Unit	\$125.00 / Unit	Commercial/ Industrial: \$0.50/Gross sq ft	Municipal Code § 3.16.020	Residential: Occupancy Permit	304-5323-00
					Commercial/Industrial: Zoning Clearance for Building Permit	
<b>Offsite Arterial Street Improvement</b>	\$1,456.00 / Unit	\$1,019.00 / Unit	Commercial/ Business: \$3.37/Gross sq ft	City Council Resolution Nos. 36-81 & 14-86	Zoning Clearance for Building Permit	304-5314-00
<b>Childcare<sup>1</sup></b>	\$205.00 / Unit	\$205.00 / Unit	\$0.10/Gross sq ft	Municipal Code § 16.60.050	Zoning Clearance for Building Permit	304-5307-00
<b>Parkland Dedication</b>	\$2,569.00 / Unit	\$1,666.00 / Unit (Duplex \$2,180.00/ Unit)	\$0.00	Municipal Code § 16.12.010	Subdivision/Parcel Maps: Final Map Approval	304-5312-00
					Individual Parcels: Zoning Clearance for Building Permit	
<b>Fire Development Protection</b>	\$300.00 / Unit (Mobile Home: \$200.00 / Unit)	\$200.00 / Unit	\$0.20/Gross sq ft	Municipal Code § 3.18.040	Occupancy Permit	304-5317-00

<sup>1</sup> Senior housing units, second-dwelling units, affordable housing units, and churches are exempt.

Last Revised: April 10, 2009

Note: second dwelling units, ADU and Jr. ADUs that are less than 750 sq. feet are exempt from all the above per state law, effective Jan.1, 2021