



## **NOTICE OF BOARDS AND COMMISSIONS VACANCY**

NOTICE IS HEREBY GIVEN THAT THE FOLLOWING VACANCIES EXIST ON THE FOLLOWING BOARDS, COMMISSIONS AND COMMITTEES:

### **FINANCIAL SUSTAINABILITY COMMITTEE (One Vacancy)**

**Meets as needed typically 4 times annually**

The Community Financial Sustainability Committee shall include five Clayton residents as voting members, appointed by the City Council. All members shall possess a background in finance, accounting auditing or related field. The Council Budget and Audit Standing Committee will be responsible for screening applications and interviewing candidates for the Committee.

- The Community Financial Sustainability Committee shall hold at least four meetings per year. All meetings of the Committee are open to the public.
- The term of service for each member shall generally be two years. The initial term of some members may be less or more than two years so that the expiration dates are staggered.

### **TRAILS AND LANDSCAPING COMMITTEE (One Vacancy)**

**Meets as needed typically 3 to 4 times annually**

In 2007, the City Council appointed a Trails and Landscaping Committee to serve as the Citizens' Oversight Committee to the Citywide Landscaping Maintenance District (CFD 2007-1).

The "Trails and Landscaping Committee," comprised of up to 11 members, is appointed by the Clayton City Council. This citizens committee meets periodically to advise the City Council and City staff on maintenance, improvement and financial matters related to the 2007 Citywide Landscape Maintenance District (a community facilities district). The District has a separate annual budget to maintain and enhance: public landscaped areas along roadways and in medians, public open space/hillsides of the City, annual weed abatement, and seasonal fire break tasks, the Clayton Fountain, and the Trails System of the City.

**CONTRA COSTA ADVISORY COUNCIL ON AGING (One Vacancy)**

**Meets the third Wednesday of each month, 9:30 a.m.; 500 Ellinwood Way, Pleasant Hill**

The City of Clayton is authorized to have a representative serve on the Contra Costa County Advisory Council on Aging (ACOA) through the approval of the County Board of Supervisors. Typically, this representative has been a member of our Commission on Aging, selected by consensus of his or her peers.

The Contra Costa County ACOA advises the Area Agency on Aging on all matters related to the development and administration of senior programs for compliance with the mandates of the Older American Act. The Council is comprised of 40 members, each appointed by the County Board of Supervisors in partnership with the member recommendations made by other local agencies, commissions, and advisory groups.

The Area Agency on Aging has clarified that upon the confirmation of the member appointment by the Board of Supervisors for an initial two-year term, members continue consecutive terms until the member resigns, fails to fulfill their responsibilities, or notification is received from the designating City recommending appointment of another individual.

**CONTRA COSTA TRANSPORTATION AUTHORITY CITIZENS ADVISORY COMMITTEE**  
**(One Vacancy)**

**Meets the fourth Wednesday of every month at 6:00 PM**

The Contra Costa Transportation Authority Committee has requested that each city and the County appoint a citizen to serve on the Authority Citizen Advisory Committee (Citizen's Advisory Committee). The Citizen's Advisory Committee is comprised of the nineteen (19) City/County appointees and six (6) members appointed by the Authority. The Citizen's Advisory Committee serves the Authority by reviewing and commenting on transportation policies and issued broadly affecting Contra Costa County. Their role includes reviewing compliance checklists submitted by the jurisdictions in fulfillment of growth management requirements, and advising the Authority on strategic policy issues pertaining to the ongoing business of the Authority.

The City Council extends an invitation to any and all Clayton residents (must reside within city limits) interested in volunteering for community service by appointment to one of the boards, commissions or committees specified above.

For applications, additional information, or to submit your application by mail, email or in person, please contact the Office of the City Clerk, 6000 Heritage Trail, Clayton CA 94517 [cityclerk@claytonca.gov](mailto:cityclerk@claytonca.gov) or you may call (925) 673-7300. Office hours are Monday through Thursday, 9:00am to 5:00pm and Friday 9:00am to 3:00pm. The application deadline may be extended, if necessary.

Dated: February 27, 2026

Leticia I. Miguel, City Clerk