



PRESS RELEASE

Now accepting Applications for PLANNING COMMISSIONER CITY OF CLAYTON

Office Term: July 2023 – June 2025

There are two (2) Planning Commissioner terms expiring on June 30, 2023.

The Planning Commission is comprised of 5 members appointed by the City Council, normally for two-year terms. The Planning Commission advises the City Council on land use matters, including General Plan and Zoning Ordinance amendments. The Commission also makes decisions on project development, Site Plan Reviews, Use Permits, Subdivisions, and Variances. Planning Commission meetings are open to the public, and Planning Commission decisions can be appealed to the City Council.

- The Planning Commission meets at 7:00 p.m. on the second and fourth Tuesday of each month. Meetings are held in Hoyer Hall at Clayton Community Library, 6125 Clayton Road, Clayton, CA and virtually via Zoom.
- An applicant must be at least 18 years of age, a registered voter, and a resident of Clayton.
- Planning Commissioners presently receive a monthly stipend of \$120 for each month in which a Planning Commission meeting is held.

An application may be obtained:

In person: Clayton City Hall

6000 Heritage Trail

By mail: Call City offices at (925) 673-7300

E-mail: JanetC@claytonca.gov

City's web site: www.claytonca.gov

Please return a completed application to the City Clerk by **5:00 p.m. Wednesday, June 14, 2023**. Full City Council interview of applicants will be held on June 20, 2023 and are open to the public. Appointment is expected to be made later that same evening at the City Council meeting of June 20, 2023. Application filed are subject to public disclosure, and the appointed commissioner must file a Statement of Economic Interests required by the California Fair Political Practices Commission.



*** CITY PLANNING COMMISSION *
APPLICATION**

**All information contained on this application is a public record subject to public disclosure. This includes home address and all phone numbers.
This public office is required by state law to complete and file an annual Financial Statement of Economic Interest**

Name: _____

Date: _____

Home address: _____ Contact phone: _____

Length of residence in Clayton: _____

Email address: _____

Present employer: _____

Occupation: _____

A. Education and special training: _____

B. Please list experiences and activities which particularly qualify you for an appointment to the Clayton Planning Commission:

C. What do you consider to be the role of a City Planning Commissioner?

D. Other relevant information and interests:

E. Please list three references with phone numbers:

- 1. _____
- 2. _____
- 3. _____

Signature

The City of Clayton appreciates your interest and willingness to seek involvement in your community through civic service on our City Planning Commission. Thank you for your application.