



Clayton Police Department

6000 Heritage Trail Clayton, CA 94517 ~ TEL. 925-673-7350 FAX 925-672-1429

REQUEST FOR COPY OF POLICE REPORT

REPORT NUMBER: _____

TYPE OF REPORT: (Please check one) TRAFFIC CRIMINAL Note: Reports are \$39 per copy

REASON FOR REQUEST:

APPLICANT IS:

- _____ PERSON NAMED IN REPORT
- _____ ATTORNEY
- _____ INSURANCE CARRIER
- _____ AGENT OF PERSON INVOLVED

**** Clayton Police Department has up to 10 days to respond to all requests.***

PRINT NAME: _____ PHONE: _____

ADDRESS: _____

SIGNATURE: _____ DATE: _____

Do Not Write Below This Line

REQUEST RECEIVED BY _____ DATE _____

REQUEST APPROVED BY _____ DATE _____

REQUEST DENIED BY _____ DATE _____

REASON DENIED _____

NUMBER OF PAGES RELEASED _____ DATE MAILED _____